



GLENN COUNTY

RESOURCE CONSERVATION DISTRICT

BOARD OF DIRECTORS

Gilbert Goedhart, President
 Bruce Roundy, Vice President
 Brian Lohse, Treasurer
 Jocelyn Anderson ... Jim Giachino
 Craig Knight ... Mike Landini

ASSOCIATE-DIRECTORS

Dominic Brock
 Kathy Landini
 Bailey McCarthy
 Susan Powell-Stauben
 Candis Woods
 Mike Yalow

STAFF

Kandi Manhart
 Executive Officer
 ...
 Martin Spannaus
 Fuels Reduction & Fire
 Prevention Education

Ritta Martin
 Program Coordinator
 ...
 Jared Geiser
 Soil Health &
 Conservation Planner

MEETING NOTICE & AGENDA

Date: Monday, July 20, 2020

Time: 1 PM to 3 PM

Location: via Zoom and/or Teleconference via Phone

*Per [Executive Order N-29-20](#)

If you are using a smart phone or computer to join the virtual meeting please [click this link!](#)

*Note, a video camera is not required to participate. If you do not have access to internet during this meeting, or if your computer does not have audio, you can call in by Phone at **(669) 900-9128** and when prompted enter the **Meeting ID: 892 1859 8713 #**. If participating by Phone Only, you will not be able to see presentations or other participants. If assistance is needed, please join the meeting up to 30 minutes in advance of start time.*

1:00	I--CALL TO ORDER	Goedhart
1:00	II--WELCOME, INTRODUCTIONS & OFFICIAL ROLL CALL	Manhart
1:05	III--PUBLIC COMMENT (limit 5 minutes): Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment.	Roundy
1:10	IV--CONSENT CALENDAR	Roundy
*ACTION	A. *Approve RCD meeting minutes for April 20, 2020	
1:15	V--DIRECTOR ELECTIONS FOR FY 2020-2021	Roundy
	A. *Election of Officers - President, Vice President, Secretary, Treasurer	
1:30	VI--ACTION ITEMS	Roundy
	<u>MEMORANDUM OF UNDERSTANDING – SCOPE OF WORKS</u>	
*ACTION	A. *Discussion and possible action to approve MOU Scope of Work #GC2020-002 with Colusa County RCD for Colusa Glenn Subwatershed Program Member Reporting Services, July 1, 2020 to June 30, 2021	
*ACTION	B. *Discussion and possible action to approve MOU Scope of Work #TGFSC-001 with RCD of Tehama County for Tehama-Glenn Fire Safe Council shared tasks	

***ACTION POLICY COMMITTEE REPORT & RECOMMENDATIONS**

C. *Discussion and possible action to approve the following New Policies and Policy Amendments:

- 1 – SECTION 1000, GENERAL – NEW from sample policy handbook
 - Policy No. 1000, Adoption/Amendment of Policies
 - Policy No. 1005, Association Memberships
 - Policy No. 1010, Basis of Authority
 - Policy No. 1015, Board Secretary
 - Policy No. 1020, Board/Staff Communication
 - Policy No. 1025, Claims Against the District
 - Policy No. 1030, Code of Ethics
 - Policy No. 1035, Conflict of Interest
 - Policy No. 1040, Correspondence to the Board
 - Policy No. 1045, Legal Counsel and Auditor
 - Policy No. 1050, Overview of the General Manager’s Role
 - Policy No. 1055, Legislative Advocacy
 - Policy No. 1060, Digital Signature
- 2 – Policy No. 3500, Wireless Device Policy – NEW
- 3 – Policy No. 2135, Procurement Policy amendment for Protest Procedure to include “or by a special meeting of the Board pursuant to Government Code 54956”
- 4 – Policy No. 2050, Holidays amendment to include “Part-time employees are eligible for holidays on a prorated basis dependent on actual hours worked in that pay period”
- 5 – Policy No. 2140, Pay Periods amendment to include “pay periods 1st – 15th with direct deposit date 20th, and 16th to 31st with a direct deposit date 5th”

1:45

VII--FINANCIAL/BUDGET REPORT

Lohse/
Staff

***ACTION**

A. *Discussion and possible action to accept the following reports:

- 1. UMPQUA Bank Statements and Reconciliations
- 2. Balance Sheet
- 3. Actual vs. Budget

***ACTION**

B. *Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting)

***ACTION**

C. *Discussion and possible action to approve DRAFT Budget for FY July 1, 2020 to June 30, 2021

***ACTION**

D. *Discussion and possible action to approve staff salary increases, effective July 1, 2020 for Executive Officer (K. Manhart), Program Coordinator (R. Martin), Fuels Reduction & Fire Prevention Education Program Coordinator (M. Spannaus), and Soil Health & Conservation Planner (J. Geiser)

2:00

VIII--RCD REPORTS

Manhart

A. Directors and Associate-Directors

B. Executive Officer

- 1. General Plan Advisory Committee (GPAC) Update

2:15

IX--PARTNER REPORTS *(limit 5 minutes, unless previously scheduled)*

Manhart

2:30

X--FY 2020-2021 Annual Plan

Manhart

***ACTION**

A. *Discussion and possible action to approve FY 2020-2021 Annual Plan

XI--RCD PROJECTS & PROGRAMS UPDATE**Fee-For-Service Partnerships**

- A. Colusa Glenn Subwatershed Program - Outreach and Education Services
- B. Glenn County Rangeland Association - Secretary/Treasurer Services
- C. Sacramento Valley Region of RCDs - Secretary/Treasurer Services

Federal Agreements

None

State Agreements

- A. CAL FIRE #5GG17226 - Glenn County Highway 162 and County Road 306 Fuel Breaks
- B. CAL FIRE #5GG17227 - Glenn County Community Wildfire Protection Plan Update for Community Protection Projects
- C. CAL FIRE #5GG17228 - Tehama-Glenn Fire Safe Council Fire Prevention Education Program
- D. CAL FIRE CCI Forest Health #8GG19616 - Smokey Project
- E. CDFA Technical Assistance for Healthy Soils Program - 2020-2023

Sponsored Programs

- A. RCD *Connects with Kids*
 1. Nesting Habitat Products: Bat, Owl, Song Bird and Wood Duck for Sale
 2. Wildlife Escape Ramps for Livestock Troughs for Sale
 3. Natural Resources & Range Camp – N/A in 2020
 4. High School Speak-Off Contest – TBD

Other Agreements

- A. CARCD's Irrigation Evaluations, Technical Assistance and Outreach to Support the SWEEP Assistance Program - Glenn County RCD
- B. CFSC Glenn County Fire Prevention Education + CWPP Update
- C. Patagonia / CCI - Carbon Farm Planning in Glenn County

Future

- A. Discussion on potential projects and programs - New Grant Application Opportunities

XII--ADJOURNMENT

Please note times are approximate.

CORRESPONDENCE: Mail is distributed for review.

DATE OF NEXT MEETING: MONDAY, AUGUST 17, 2020 AT 1 PM TO 3 PM, via Zoom.

NOTIFICATION & AGENDA TOPIC REQUESTS: If you would like to be notified of future meetings and events or request a specific agenda topic, please call Kandi Manhart, Executive Officer at (530) 934-4601 x5 or email kandi@glenncountyrcd.org.

Visit www.glenncountyrcd.org for approved Minutes and Agendas.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart, Executive Officer at (530) 934-4601 x5. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats.

(28 CFR 35.101-35.164 ADA Title II.)