

Appendix B: Sample Preview of Grant Application Questions

GLENN COUNTY

When you are ready to submit this step, please click the blue "Save" button at the bottom of the page.

- You can save this form as a draft at any time by clicking "Save Draft" at the bottom of the page.
- When you have completed all required items, please click the "Mark Complete" button at the bottom of the page.

NOTE: When you have completed all required steps, be sure to click "Submit" on the next page.

Eligibility and Exclusions

- California farmers, ranchers and California Native American Tribes are eligible to apply.
- This funding opportunity is specific to those who farm and/or ranch in GLENN COUNTY, California. If the project is NOT located in Glenn County, see CDFA OEFI's website for other funding opportunities: <https://www.cdfa.ca.gov/oeffi/healthsoils/BlockGrantProgram.html>
- Applicant must be at least 18 years old.
- Applicant cannot submit more than one application with a unique user account in the application portal. Glenn County RCD will cross reference tax identification number, mailing address and contact name to ensure that an applicant does not receive multiple awards.

HSP project must be on a California agricultural operation.

- For the purposes of this program, CDFA defines an agricultural operation as row, vineyard, field and tree crops, commercial nurseries, nursery stock production, and greenhouse operations producing food crops or flowers as defined in Food and Agricultural Code section 77911.
- Projects located on grazing lands (including grasslands, rangelands, and pastures, as defined at the bottom of Appendix A) are eligible.
- Grant funds cannot be used for projects that use potted plants and plant growth media other than soil.
- Grant funds cannot be used for research and product development activities.
- The business mailing address must be in California.
- Cannabis cultivation operations are not eligible.

Program Requirements All requirements are listed in detail in the Request for Grant Applications document.

Section 1: Applicant Information

1. Is the primary contact from your profile the same individual who will be the day-to-day contact and/or project manager?
Y/N

Reminder: The Primary Contact, entered in your Profile, is the person who will sign the grant agreement if the project is selected for funding. A different person CAN NOT be assigned after the application is submitted.

1a. First & last name of alternative contact

1b. Role of alternative contact (i.e. farm manager, consultant, etc)

1c. Mailing address, City, State & Zip Code of alternative contact

1d. Phone number of alternative contact

1e. Email address of alternative contact

Section 2: Previously Funded Projects

• Previous HSP Grant Recipients are not eligible to receive funds for implementing the same practice on the same field funded previously. However, a new landowner or lessee is eligible to implement the same practice on the same field previously funded.

2. Has this agricultural operation previously received CDFA Healthy Soils Program funds? Y/N

2a. Provide the Healthy Soils Agreement Number(s) and corresponding Assessor's Parcel Number(s) of where each of the project(s) were implemented. Briefly describe the practices implemented and # of acres impacted.

Section 3: Project Design

To complete the project design, all applicants must go to the RePlan Tool website <https://replan-tool.org/cdfa/>. When at the main RePlan page, select the "Incentives Program" under Grant Program dropdown menu. Please be aware that the total Estimated GHG reductions (Metric Tons CO2 equivalent per year) should be greater than zero to be eligible for funding. Download both the PDF and Excel RePlan files onto your local computer when the project design is complete and upload the files into this application using the "Upload the Project Design" boxes below.

3. RePlan Tracking # (from column A)

4. RePlan URL (top-right corner of tool, click on "Save URL for Future Use"; copy/paste here))

5. Project Title

Provide a concise description of the project in 15 words or less

6. Project Description

At a minimum, summarize project justification, goals, and outcomes.

7. Provide cropping history for the last year for all fields included in the project (RePlan Excel report, column G).

Example: Field 1 – corn; Field 2 – alfalfa; Field 3 - almonds

8. Provide management practice history for the last year for all fields included in the project.

Management history here specifically refers to activities related to soil health, including but not limited to soil amendments (e.g.. compost application), tillage, nutrient management, cover crop, mulching, and woody or herbaceous plantings.

9. Provide proposed plan of crops of all fields included in the project during the next three years (RePlan Excel report, column H)..

Do not include cover crop, herbaceous or woody plantings here.

10. Practice Implementation Acres (Replan Report, column M total)

Enter the amount of acreage that HSP practices will be implemented on. Count the acreage only once if multiple practices overlap on the same acreage.

11. Acres of pollinator habitat planted within this proposed HSP project (Replan Report, column O total)

12. Total acres farmed by applicant

13. Enter the total GHG reduction (metric tons of CO2 equivalent - MT CO2eq/yr) (RePlan Excel report column X total)

14. Upload the PDF RePlan Project Design

File should be named as follows: "Application ID #_RePlan Tracking #_RePlan" The application ID # is found at the top of the application. It is eight digits and starts with a 6.

15. Upload the Excel RePlan Project Report

File should be named as follows: "Application ID #_RePlan Tracking #_RePlan" The application ID # is found at the top of the application. It is eight digits and starts with a 6.

Section 4: Practices

HSP Agricultural System(s) and Management Practice(s)

The Healthy Soils Program incentivizes two types of practices based on implementation timelines:

1. Annually implemented practices: Grant Recipients must implement these once in each project year and a total of three times during the grant term (e.g., Compost Application and Cover Crop.) CDFR may not reimburse Grant Recipients who do not implement them once in each project year.
2. One-time implemented practices: These practices are implemented only once in the grant term, but Grant Recipients must maintain them for the project lifespan (e.g., Hedgerow Planting and Conservation Cover).

16. Choose the applicable agricultural system for your project: Cropland, Orchard/Vineyard, Grazing Land

16a. Choose cropland practice(s) that will be implemented in your project.

- Alley Cropping (CPS 311)
- Compost Application (Interim CPS 808*)
- Conservation Cover (CPS 327)
- Conservation Crop Rotation (CPS 328)
- Contour Buffer Strips (CPS 332)
- Cover Crop (CPS 340)
- Field Border (CPS 386)
- Filter Strip (CPS 393)
- Forage and Biomass Planting (CPS 512)
- Grassed Waterway (CPS 412)
- Hedgerow Planting (CPS 422)
- Herbaceous Wind Barriers (CPS 603)
- Mulching (CPS 484)
- Multi-story Cropping (CPS 379)
- Nutrient Management (CPS 590)
- Residue and Tillage Management - No-Till (CPS 329)
- Residue and Tillage Management - Reduced Till (CPS 345)
- Riparian Forest Buffer (CPS 391)
- Riparian Herbaceous Cover (CPS 390)
- Stripcropping (CPS 585)
- Tree/Shrub Establishment (CPS 612)
- Vegetative Barriers (CPS 601)
- Windbreak/Shelterbelt Establishment (CPS 380)

16b. Choose orchard/vineyard practice(s) that will be implemented in your project.

- Compost Application (Interim CPS 808*)
- Conservation Cover (CPS 327)
- Cover Crop (CPS 340)
- Filter Strip (CPS 393)
- Hedgerow Planting (CPS 422)
- Mulching (CPS 484)
- Nutrient Management (CPS 590)
- Residue and Tillage Management - No-Till (CPS 329)
- Residue and Tillage Management - Reduced Till (CPS 345)
- Whole Orchard Recycling (Interim CPS 808*)
- Windbreak/Shelterbelt Establishment (CPS 380)

16c. Choose grazing land practice(s) that will be implemented in your project.

- Compost Application (Interim CPS 808*)
- Hedgerow Planting (CPS 422)
- Prescribed Grazing (CPS 528)
- Range Planting (CPS 550)
- Riparian Forest Buffer (CPS 391)
- Silvopasture (CPS 381)
- Tree/Shrub Establishment (CPS 612)
- Windbreak/Shelterbelt Establishment (CPS 380)

**CPS 808 has been replaced by CPS 336, by the Natural Resources Conservation Service. The RePlan tool will still show CPS 808 for these practices.*

17. Enter the total number of practices implemented as part of the project.

Include all HSP practices from all applicable agricultural systems. For example, if the same practice is implemented on two agricultural systems (e.g., cropland and grazing land) as part of the same project, it should be counted as 2 separate practices.

Section 5: Project Location Information

Project Site Information

18. Address or Nearest Cross Streets of Project Location

19. What county is the Project located in? (Note: this grant funding opportunity is specific to Projects in Glenn County only. Projects outside of Glenn County are not applicable.)

20. How many APNs will be included in the proposed project?

Enter the number of APNs that will be included in the proposed project

21. List all APNs included in the proposed project. Use comma separator while entering multiple APNs.

Parcel numbers should be entered in the same format that they appear on the RePlan Excel report, column J. Copy/Paste the 'total' cell here.

22. Are there any issues related to APN-mismatch in the RePlan tool that is relevant to this project? (E.g. the parcel boundary lines don't align to the field boundary, etc)

Section 6: Budget

In the fields below enter information about the proposed project budget. The maximum grant request is \$200,000. Matching funds are encouraged, but not required. The summary entered here should reflect what is in the RePlan report.

23. Grant Request \$ (RePlan Excel column T total)

24. Portion of grant budget for soil sampling (RePlan Excel column W total)

This should NOT include soil sampling costs outside the grant term.

Grant Recipients must agree to post-project completion requirements which require them to take soil samples and provide a soil organic matter analysis report after the third year of initial implementation. This soil analysis will occur outside the grant term and therefore should be covered by the Grant Recipient's funds as a cost share.

Please review page 22 of the Request for Grant Applications ([insert link here](#)) for additional detailed Soil Organic Matter Reporting Requirements.

25. Matching Funds \$

26. Total Project \$ (Grant Request \$ + Matching Funds \$)

Section 7: Other

Applicant must submit a letter of commitment per Glenn County RCD and CDFA requirements. Letter template may be found here: <https://www.glenncountyrcd.org/files/XXXXX>

27. Letter of Commitment - UPLOAD

Applicant must submit a landowner permission letter if applicant is a lessee and does not own the APN(s). Letter template may be found here: <https://www.glenncountyrcd.org/files/xxxx>

28. Is the applicant the landowner or the lessee? Y/N

28a. Landowner Permission Letter - UPLOAD

Grazing Management Plan: Applications for prescribed grazing projects must include a Grazing Management Plan prepared by a professional Certified Rangeland Manager and meet all criteria listed in Prescribed Grazing Practice Standards (USDA NRCS CPS 528).

29. Upload Grazing Management Plan

Conservation Plan: Although optional, applications that include a qualified conservation plan will receive up to 5 points towards their total score. A conservation plan is a plan of broad environmental/ecological impacts and solutions for the whole farm and is prepared by an NRCS specialist, an NRCS-trained individual or entity, a certified Crop Advisor, a certified Professional Soil Scientist, or a certified Professional Agronomist. Conservation Plan must, at a minimum, include all of the

following: - An aerial photo or diagram of project fields. - A list of current management decisions. -The location of and schedule for applying new conservation practices. - A Resource Assessment. This includes an inventory of resources and resource concerns, soils information, topographic maps, plan maps showing location of property, existing practices, structures, planned practices, soils, water features and other environmentally sensitive areas, and environmental assessment. - Information explaining how specific management decisions will be implemented. - A plan for operation and maintenance of selected management practices.

30. Will you be providing a Conservation Plan as part of the application?

5 points are available on the scoring rubric if the applicant has taken soil-health based training within the previous 24 months.

31. Has the applicant has taken soil-health based training within the previous 24 months?

31a. Upload - proof of soil-health based training completion (valid if completed in the last 24 months)

Soil Grade – CA Storie Index: Glenn County RCD and the Glenn County Climate Smart Ag Committee encourage projects that prioritize HSP practices to be implemented in lesser quality soils. To determine your project location’s Soil Grade Number, use <https://casoilresource.lawr.ucdavis.edu/gmap/>. The Soil Grade Number should represent the majority soil type for your project site.

32. Enter the Soil Grade – CA Storie Index that represents the majority of the soil type for your project site:

Section 8: Technical Assistance

33. Did the applicant receive any technical assistance in completing the application?

33a. Check the boxes for all technical assistance that was provided

- Non-Profit
- University of California - Cooperative Extension
- Resource Conservation District (RCD)
- Workshop
- Vendor
- Other Private Consultant

33b. What is the name of the individual that provided the majority of the assistance?

33c. Technical Assistance Provider's Phone Number

33d. Technical Assistance Provider's Email Address

Section 9: Project Duration, Acknowledgement and Commitment

34. If awarded a HEALTHY SOILS grant by Glenn County RCD, applicant agrees to commit to implementing the project per Grant Agreement once executed. Should modifications be needed, applicant will communicate to Glenn County RCD PRIOR to implementation of any modifications.

35. The maximum grant duration for a proposed project is 3 years. Grant funds cannot be expended before the grant agreement has been fully executed and the project has been assigned a start date. Does the applicant acknowledge that the project will be completed within the grant term?

36. Grant Recipients must maintain implementation of practices incentivized through this program throughout the term of the grant agreement. However, most benefits from implementation of practices accrue over the long term, and Grant Recipients are encouraged to continue and/or expand these practices on their operations to achieve long-term benefits. Grant Recipients must agree to post-project completion requirements which require them to take soil samples and provide a soil organic matter analysis report after the third year of initial implementation. This soil analysis will occur outside the grant term and therefore should be covered by the Grant Recipient's funds as a cost share. Additionally, Grant Recipients must maintain documentation related to their HSP-funded projects for three (3) years after completion of the project. Do you agree to these terms?

37. The State of California has the right to review project documents and conduct audits during the project life. Glenn County RCD, or its designated representative, may contact a subset of awarded projects to collect data including, but not limited to, eligible agricultural management practice implementation and GHG emissions reduction estimates, for three (3) years after project completion. Do you agree to these terms?

38. Would you be willing to have your project highlighted/showcased on Glenn County RCD's/CDFA's website or other outreach materials? Glenn County RCD would first notify you and seek additional consent before showcasing any individual project.

39. Glenn County RCD will limit applicants to submitting one application to this solicitation. Does the applicant acknowledge that they have applied only once?

I hereby certify that the information is true, accurate and correct to the best of my knowledge.

Submitted Date