





PRIORITY GEOGRAPHIC AREAS

-  Glenn County
-  Sacramento Valley Region

ANNUAL PLAN

TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No	TASK COMPLETE? Yes No Ongoing
Watershed Health				
Keep an active list of potential projects and partners	S	Continuous	Yes	
Take an active role in addressing soil and water quality issues (i.e. irrigated lands, groundwater, erosion, and rangeland water quality)	D, S, N	Continuous	Yes	
Take an active role in addressing soil and water conservation (i.e. rangeland water storage, use of surface/groundwater)	D, S, N	Continuous	Yes	
Take an active role in decreasing invasive plant populations	D, S, N	Continuous	Yes	
Take an active role in increasing native plant habitat	D, S, N	Continuous	Yes	
Take an active role in enhancing wildlife habitat	D, S, N	Continuous	Yes	
Take an active role in wildfire prevention	D, S, N	Continuous	No	
Research local air quality conditions	S, D	Continuous	No	

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TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No How?	TASK COMPLETE? Yes No
Participate in local, regional, state and national forums	S, D	Continuous	Yes	
Land Use and Planning				
Insure the Glenn County General Plan contains an element to protect prime and unique agricultural lands	D	Begin: July 2011 End: June 2012	No	
Develop a procedure to respond to specific planning actions being considered by Glenn County and Cities	S, D	Begin: July 2011 End: June 2012	No	
Research local alternative energy projects	S, D	Continuous	No	
Provide technical expertise when needed	S, N	Continuous	Yes	
Growing Glenn <i>(promoting local economy)</i>				
Take an active role in supporting direct marketing	S, D	Continuous	Yes	
Take an active role in promoting producers and businesses	S, D	Continuous	Yes	
Facilitate beginning farmer and rancher financial workshops (6 workshops)	S	Begin: November 2011 End: March 2012		
Education and Outreach <i>(incorporate in all aspects of RCD)</i>				
Keep an active list of potential projects and partners	S	Continuous	Yes	
Contact all schools in the County	S, D	Continuous	Yes	
Contact at least 10 youth organizations in the County	S, D	Continuous	Yes	

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Distribute educational materials	S	Continuous	Yes	
<i>Expand RCD Connects with Kids</i>	S, D	Continuous	Yes	
<i>Expand RCD Come to the WaterSHED</i>	S, D	<i>Continuous</i>	Yes	
Facilitate Project WET workshops (2 workshops)	S	Begin: Fall 2011 End: Spring 2012	Yes	
Update Website: www.glenncountyrccd.org	S	Continuous	Yes	
Create and update Facebook and other social media tools	S	Continuous	Yes	
Publish press releases and articles for newspapers and other publications	S	Continuous	Yes	
Communicate with legislative representatives and lobby for support of priority projects	D	Continuous	No	
Provide <i>landowners, land managers</i> , partners and community information to ensure visibility and progress of projects	S, D, N	Continuous	Yes	
Provide educational opportunities to historically underserved farmers and ranchers (beginning farmers and ranchers)	S, N	Begin: Nov 2011 End: Mar 2012	Yes	
RCD Administration and Operations				
BUDGET				
Implement proper accounting procedures	S, D	Continuous		
Prepare annual budget	S, Financial/ Budget Committee	Begin: April 2012 End: June 2012		

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Acquire gap financing as needed	S, D	Continuous		
Prepare monthly financial reports	S	Continuous		
Prepare documentation for audits when required	S	Continuous		
Identify fee for service project opportunities	S, D	Begin: July 2011 End: June 2012		
Update Schedule of Fees (Policy No. 3037)	S, D	Begin: March 2012 End: June 2012		
Procure contracts, agreements, grants	S, D, N	Continuous		
Utilize sponsorship program	S, D	Continuous		
ADMINISTRATION				
Create and/or update policies, procedures and documents	S, D	Continuous		
Review Long Range Plan	D, S	January 2012		
Adopt Annual Work Plan (Review Quarterly)	D, S	July 2011		
Create Annual Report	S, D	Begin: July 2011 End: September 2011		

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TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No How?	TASK COMPLETE? Yes No
RCD will continue to have a full and successful functioning board, with 20 Associate Directors	D, S, N	Begin: July 2011 End: June 2012		
Elect Officers of the Board	D	July 2011		
AB 1234 and AB 1825 (required every 2 years)	S, D	AB 1234: Ethics Training AB 1825: Sexual Harassment Prevention		
Annual employee evaluations	S, D	Varies		
Training for staff	S	Continuous		
Participate in regional, state, and national RCD conferences/meetings	S, D	Continuous		
Provide a raffle item, for an amount of up to \$50.00, at the fall and spring regional RCD meetings	S	Continuous		
Participate in ROP Program	S	Continuous		
Maintain an external backup system of all RCD computers	S	Weekly		
EVENTS				
Recognize Conservationist of the Year (pending deserving candidate)	Public	Begin: July 2011 End: June 2012		

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Recognize Partner of the Year (pending deserving candidate)	S, D	Begin: July 2011 End: June 2012		
Host an Open House	S, D	July 2011		
Host a “Day in the District” event for elected officials	S	January 2012		
Host an Annual BBQ	S, D	May 2012		
Promote Watershed Awareness Month	S	May 2012		
Participate at Glenn County Fair (Watershed Education Department)	S, D, N	May 2012		
Host Speak-Off Contest for high school students	S, D	September 2012		
Sponsor a high school student to attend Range & Natural Resources Camp (pending deserving candidate)	S, D	Begin: Feb 2011 End: June 2012		
NRCS PARTNERSHIP				
Review Partnership (Operational) Agreement	S, D, N	January 2012		
Stakeholder Meeting	S, D, N	Continuous		
Local Work Group Meeting	S, D, N	Continuous		
Provide Board of Supervisors a presentation on RCD and NRCS (after re-elections)	S, N	Begin: July 2011 End: June 2012		

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CONTACT INFORMATION

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