


**Officers & Directors:**

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer  
 Donnan Arbuckle, Jim Giachino, Gilbert Goedhart, Vacancy

**Associate-Directors:**

Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jill Egly, Jerry Ehorn, Josh Enos,  
 Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Lorri Pride, Peter Carley, Rebecca Ford, Susan Steuben

**Staff:**

Kandi Manhart, Executive Officer ~ Claudia Street, Projects Manager ~ Liz Brackmann, Watershed Coordinator

## Meeting Notice & Agenda

**Date:** Monday, May 16, 2011  
**Time:** 9:00 a.m. to Noon  
**Location:** Willows USDA Service Center  
 132 North Enright Avenue, Suite C  
 Willows, California 95988

- |               |      |  |         |
|---------------|------|--|---------|
| 9:00          | I.   | <b>CALL TO ORDER &amp; INTRODUCTIONS</b>   | Landini |
| 9:10          | II.  | <b>PLEDGE OF ALLEGIANCE</b>  | Landini |
| 9:15          | III. | <b>PUBLIC COMMENT (limit 5 minutes):</b> Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment. | Landini |
| 9:20          | IV.  | <b>MINUTES</b>   | Landini |
| <b>ACTION</b> | A.   | Approve meeting minutes for April 18, 2011   |         |
| 9:25          | V.   | <b>DISTRICT REPORTS</b>  | Landini |
|               | A.   | Directors and Associate-Directors  |         |
|               | 1.   | One Director Vacancy   |         |
|               | B.   | Executive Officer  |         |
|               | C.   | Projects Manager   |         |
|               | D.   | Watershed Coordinator  |         |
| 10:00         | VI.  | <b>PARTNER REPORTS (limit 5 minutes, unless previously scheduled)</b>  | Landini |
| 10:15         | VII. | <b>PROJECT UPDATES</b>   | Street  |
|               | A.   | CA DOC Stony Creek Watershed Coordinator – <i>Active</i>   |         |
|               | B.   | CFSC Glenn County Community Wildfire Protection Plan – <i>Active</i>   |         |
|               | C.   | CARCD Xerces Society Pollinator Conservation on CA Farms – <i>Active</i>   |         |
|               | D.   | USDA FMPP Growing Glenn – A County Farmers’ Market – <i>Active</i>   |         |
|               | E.   | USDA NRCS Cooperative Agreement – <i>Active</i>  |         |
|               | F.   | WCRME Beginning Farmers and Ranchers Results Oriented Financial Planning Workshops – <i>Pending</i>  |         |
| <b>ACTION</b> | 1.   | Discussion and possible action to enter into an agreement with Western Center for Risk Management Education to complete the Beginning Farmers and Ranchers Results Oriented Financial Planning Workshops Project for \$49,535      |         |

- 10:45 **VIII. RCD LONG RANGE PLANNING** Manhart  
 A. Update Long Range Plan in July
- 11:00 **IX. RCD SPONSORSHIPS, EVENTS & AWARDS UPDATE** Manhart  
 A. Annual BBQ – May 26  
 B. Willows USDA Service Center’s Annual Open House – July 18  
 C. High School Speak-Off Contest:  
*"What can RCDs do to help bridge sustainable conservation practices with food safety practices?" – Fall*  
 D. Conservationist of the Year Award  
 E. Partner of the Year Award
- 11:30 **X. POLICIES COMMITTEE** Giachino  
 A. Policies Committee Report  
 1. Discussion on amending and approving new policies  
 2. Acknowledge that existing policies shall be updated to reflect current Staff positions  
**ACTION** 3. Discussion and authorization to approve amendments to the following policies:  
 a. Policy No. 2040, Vacation  
 b. Policy No. 2090, Uniforms and Protective Clothing  
 c. Policy No. 2100, Vehicle Cost Reimbursement  
 d. Policy No. 2130, Educational Assistance  
 e. Policy No. 2140, Pay Periods  
 f. Policy No. 2150, Advancement of Wages  
 g. Policy No. 2165, Guidelines on Accepting and Providing Gifts, Entertainment, and Services  
**ACTION** 4. Discussion and authorization to approve policy:  
 a. Policy No. 1070, Ethics
- 11:45 **XI. FINANCES** Roundy  
 A. Finance Committee Report  
 a. FY 2011/2012 Draft Budget for review  
**ACTION** B. Approve State Controller’s Local Government Compensation Report for Calendar Year 2009  
**ACTION** C. Approve financial reports and cash disbursements journal
- Noon **XII. ADJOURNMENT** Landini

Please note that times are approximate.

**CORRESPONDENCE:** Mail is distributed for review.

**DATE OF NEXT MEETING:** MONDAY, JUNE 20, 2011, Willows USDA Service Center, 132 North Enright Avenue, Suite C, Willows, CA 95988.

**NOTIFICATION REQUESTS:** If you would like to be notified of future RCD meetings and events, please call Kandi Manhart, Executive Officer at (530) 934-4601 x120 or email [Kandi.Manhart@ca.nacdnet.net](mailto:Kandi.Manhart@ca.nacdnet.net).

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart, Executive Officer at (530) 934-4601 x120. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats. (28 CFR 35.101-35.164 ADA Title II.)