



**Officers & Directors:**

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer  
Donnan Arbuckle, Jim Giachino, Lorri Pride, Vacancy

**Associate-Directors:**

Anjanette Shadley Martin, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Kathy Landini, Karalissa Cutler,  
Karissa Leonard, Laura Powell, Pete Carley, Susan Steuben

**Staff:**

Kandi Manhart, District Manager

**Meeting Minutes**

**Date:** Monday, October 19, 2009  
**Time:** 8:00 a.m. to Noon  
**Location:** Glenn County Farm Bureau  
831 5<sup>th</sup> Street  
Orland, CA 95963

**DIRECTORS PRESENT:** Mike Landini, Lorri Pride, Bruce Roundy, Mike Yalow, Donnan Arbuckle, Jim Giachino.

**DIRECTORS ABSENT:** None.

**ASSOCIATE DIRECTORS PRESENT:** Kathy Landini.

**ASSOCIATE DIRECTORS ABSENT:** Anjanette Shadley Martin, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, Susan Steuben, Pete Carley, and Chet Vogt.

**OTHERS PRESENT:** Amanda Samons and Jeffery Flanagan, Willows High School; Brandin Jones, Orland High School; Dwayne R. Stewart, Ryan G. Friedman, Anne M. Campbell, Toastmasters; Gary Freeman, Central Sacramento Valley RC&D Area Council Member; Larry Akin, RC&D Program Coordinator, NRCS; Stacy Kavanaugh, Acting District Conservationist, NRCS; Kandi Manhart, District Manager.

**I. WELCOME & INTRODUCTIONS**

The meeting was called to order by President Landini at 8:06 a.m. He announced the special event. Business shall follow special event.

**II. SPECIAL EVENT: HIGH SCHOOL SPEAK-OFF CONTEST**

***“The RCD’s role in the protection of ground water through urban, agricultural and environmental planning.”***

- A. Reading of the rules**  
Manhart read the rules.
- B. Contestants draw numbers**  
Contestants row-sham-bowed to see who goes first.
- C. Speaker No. 1 Brandin Jones of Orland High School**
  - 1. Introduced topic
  - 2. Presented speech
- D. Speaker No. 2 Jeffery Flanagan of Willows High School**
  - 1. Introduced topic
  - 2. Presented speech
- E. Discussion on topic**  
Discussion ensued.
- F. Present awards**  
President Landini presented first place to Flanagan, second place to Jones. They each received a certificate; first place received \$75.00 cash and second place received \$50.00 cash.
- G. Introduce Judges and Judge's comments**  
Toastmasters acted as judges, they were introduced and provided comments on the speeches.
- H. Close**  
President Landini closed the special event.

**III. CALL MEETING TO ORDER**

President Landini announced the business shall be conducted.

**IV. PUBLIC COMMENT (limit 5 minutes):**

Jones shared his experience while at Natural Resources and Range Camp; he was able to attend through a scholarship sponsored by Shasta College. He recommended the RCD continue to offer a scholarship.

**V. MINUTES**

**A. Approve meeting minutes for September 21, 2009**

President Landini entertained a motion. *Yalow moved to approve the meeting minutes for September 21, 2009 as presented. Roundy seconded. Approved unanimously.*

**VI. DISTRICT REPORTS**

**A. Directors and Associate-Directors**

Directors reported meeting attendance and various matters.

**B. District Manager**

Manhart distributed her written report and reported on meeting attendance and various matters.

**VII. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)**

*Kavanaugh* – (Natural Resources Conservation Service) Acting Glenn County District Conservationist reported on programs.

**VIII. CENTRAL SACRAMENTO VALLEY RESOURCE CONSERVATION & DEVELOPMENT AREA COUNCIL PARTNERSHIP**

**A. Discussion and action on Glenn County RCD's continued involvement as a Council Member**

President Landini noted this agenda item was requested by Pride, RCD representative on the RC&D Council, at the September RCD Board Meeting. Pride concurred. President Landini encouraged discussion on the topic. Freeman stated the President of the RC&D Council could not make it to the RCD Board Meeting and he provided an update. Akin provided an update on an RC&D Council project. President Landini continued to lead discussion. Additional discussion ensued. *Pride moved the Glenn County Resource Conservation District not continue involvement as a Council Member on the Central Sacramento Valley Resource Conservation & Development Area Council. Roundy seconded. Approved unanimously.*

**IX. GRANT AGREEMENT UPDATES**

**A. DOC Watershed Coordinator – Active**

Manhart provided update.

**B. DWR Lower Stony Creek Watershed – Active**

Manhart provided update.

**C. Western Glenn County Community Wildfire Protection Plan – Pending**

**1. Approve Professional Service Provider Agreement with Tehama County Resource Conservation District pending signature on agreement with California Fire Safe Council**

Manhart reported this is in preparation of receipt of the grant agreement from California Fire Safe Council. This will allow for immediate implementation once the agreement is received and signed. *Pride moved to Approve Professional Service Provider Agreement with Tehama County Resource Conservation District pending signature on agreement with California Fire Safe Council. Roundy seconded. Approved unanimously.*

**D. Growing Glenn – A County Farmers' Market – Pending**

Manhart provided update.

**X. FINANCES**

**A. Finance Committee Report**

**1. Update on current financial situation**

Yalow and Manhart provided the report.

**B. Discussion and authorization to procure auditor to perform FY 07/08, 08/09 audit**

Manhart reported on the request for proposal process. The Finance Committee recommended procuring Robert A. Gustafson, CPA. *Pride moved to approve Robert A. Gustafson, CPA to audit FY 2007/2008, 2008/2009 for the amount of \$4,600.00. Roundy seconded. Approved unanimously.*

**C. Discussion and authorization to allow Bond Tax & Financial Services to create year-end financial reports for FY 2008/2009**

Manhart reported to complete the FY 2008/2009 audit we must have year-end financial reports. The Financial Committee recommended to allow Bond Tax and Financial Services to create the reports since they were our financial booker for nine months; they will add April, May and June financials to its current data. *Pride moved to authorize Bond Tax and Financial Services to create year-end financial reports for FY 2008/2009. Roundy seconded. Approved unanimously.*

**D. Approve FY 2009/2010 budgets for DOC and DWR grants**

Manhart reported the DOC budget is presented; however, the DWR budget is not due to lack of time in determining its accuracy after meeting with the grant manager on

October 13. She will place the DWR budget on the next regular meeting agenda. Manhart noted these budgets are coming late in the fiscal year due to the project suspension in December. *Yalow moved to approve DOC budget for FY 2009/2010. Roundy seconded. Approved unanimously.*

**F. Approve monthly bank statement and expense claims list**

Manhart presented bank statement for Checking Account and Savings Account and Cash Disbursements Journal. Manhart noted check number 1152 should read 1157 and check number 1160 shall be \$140.00 instead of \$120.00 per previous discussion on Sacramento Valley Region of RCDs Fall Meeting participation. Discussion ensued. *Arbuckle moved to approve UMPQUA bank statements dated September 30, 2009 and Cash Disbursements Journal for the period from September 22, 2009 to October 19, 2009 with noted changes. Pride seconded. Approved unanimously.*

**XI. GOLDEN STATE RISK MANAGEMENT AUTHORITY**

**A. Discussion and authorization to approve amended Joint Exercise of Powers Agreement**

President Landini presented item. Discussion ensued. *Arbuckle moved to approve amended Joint Exercise of Powers Agreement and note it in Resolution No. 2009-02 by the Glenn County Resource Conservation District. Roundy seconded. Approved unanimously.*

**XII. ASSOCIATE-DIRECTORS**

**A. Discussion and authorization to amend Associate-Director participation list**

Manhart reported she received communications from Vogt, Egly, K. Landini, Leonard and Shadley-Martin to remain an Associate-Director. Discussion ensued. President Landini concluded that all Associate-Directors will remain part of the RCD unless otherwise expressed.

**XIII. REGIONAL & STATE ASSOCIATION MEETINGS**

**A. Discussion and authorization to delegate a Director to serve as its voting Delegate and alternate voting Delegate at the 2009 annual meeting plus one year**

President Landini encouraged discussion. Manhart reported she registered three to attend this year's California Association of Resource Conservation Districts annual conference. Discussion ensued. *Arbuckle moved to add an emergency item to the agenda: whether or not to pay CARCD membership dues. Yalow seconded. Approved unanimously.* Discussion ensued. *Yalow moved to approve CARCD membership dues in the amount of \$300.00 for this fiscal year. Roundy seconded.* Discussion ensued further. *Roundy, Pride, and Yalow approved. Arbuckle opposed. Giachino abstained. Approved.*

**XIV. CLOSED SESSION per Ralph M. Brown Act, Section 54954.2**

**A. District Manager Annual Evaluation**

Closed session was held.

**XV. REPORT FROM CLOSED SESSION**

**A. Approve District Manager's salary step effective October 1, 2009**

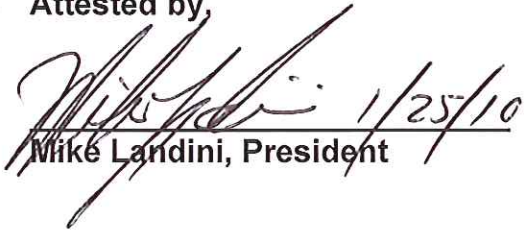
Pride reported from closed session. *Pride moved to approve District Manager's salary step to Level 2, Step D effective October 1, 2009 and a public service performance award in the amount of \$1,750 to be processed as payroll. Yalow seconded. Approved unanimously.*

**XVI. ADJOURNMENT**

President Landini moved to adjourn the meeting at 12:15 p.m.

Approved on November 16, 2009 by the Glenn County Resource Conservation District Board.

Attested by,

 1/25/10  
Mike Landini, President

  
Kandi Manhart, Secretary

**Items Attached:**

Bank Statement: Checking and Savings  
Cash Disbursements Journal





000 00010 01  
ACCOUNT: [REDACTED]

PAGE: 1  
09/30/2009

GLENN COUNTY RESOURCE CONSERVA 3,052  
132 N ENRIGHT AVE SUITE B  
WILLOWS, CA 95988-2751



<T> 29-6  
0  
0

BUSINESS CHECKING ACCOUNT [REDACTED]

MINIMUM BALANCE	95,123.47	LAST STATEMENT 08/31/09	98,481.98
AVERAGE BALANCE	97,533.24	1 CREDITS	3,463.20
		5 DEBITS	4,290.81
		THIS STATEMENT 09/30/09	97,654.37

REF # . . . . . DATE . . . . . AMOUNT REF # . . . . . DATE . . . . . AMOUNT REF # . . . . . DATE . . . . . AMOUNT			
	09/08	3,463.20	CASH

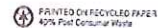
CHECK # . . . . . DATE . . . . . AMOUNT CHECK # . . . . . DATE . . . . . AMOUNT CHECK # . . . . . DATE . . . . . AMOUNT							
1150	09/24	165.49	✓	1152*	09/23	699.31	✓
1151	09/22	67.50	✓	1174	09/01	2,573.01	✓
							1175 09/01 785.50

(\*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

DATE . . . . . BALANCE DATE . . . . . BALANCE DATE . . . . . BALANCE					
09/01	95,123.47	09/22	98,519.17	09/24	97,654.37
09/08	98,586.67	09/23	97,819.86		



See reverse side for important information  
MEMBER FDIC • EQUAL HOUSING LENDER • SBA PREFERRED LENDER





000 00010 01  
ACCOUNT: [REDACTED]

PAGE: 1  
09/30/2009

RECEIVED OCT 05 2009

GLENN COUNTY RESOURCE CONSERVA 7,203  
132 N ENRIGHT AVE SUITE B  
WILLOWS, CA 95988-2751



102

BUSINESS SAVINGS ACCOUNT [REDACTED]

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			06/30/09	300.44
INTEREST		.08	09/30/09	300.52
BALANCE THIS STATEMENT			09/30/09	300.52
TOTAL CREDITS (1)	.08			
TOTAL DEBITS (0)	.00			

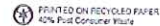
INTEREST

AVERAGE LEDGER BALANCE:	300.44	INTEREST EARNED:	.08
AVERAGE AVAILABLE BALANCE:	300.44	DAYS IN PERIOD:	92
INTEREST PAID THIS PERIOD:	.08	ANNUAL PERCENTAGE YIELD EARNED:	.11%
INTEREST PAID 2009:	.27		

- END OF STATEMENT -



See reverse side for important information  
MEMBER FDIC • EQUAL HOUSING LENDER • SBA PREFERRED LENDER



**Glenn County RCD**  
**Cash Disbursements Journal**  
For the Period From September 22, 2009 to October 19, 2009

Date	Check #	Account ID	Line Description	Sub-Amount	Total-Amount
10/8/09	1154	75210A	AT&T Telephone/Internet		66.26
10/13/09	1155	68010A	Ray Morgan Company	October/November	165.49
10/13/09	1156	72610A	Bond Tax and Financial Services	Payroll Check and Taxes	117.50
10/19/09	<del>1152</del> 1157	Multiple	Kandi Manhart - PETTY CASH	Misc	58.58
10/19/09	1158	Multiple	CARCD	Annual Conference (Manhart + 2 Directors) 297 each	891.00
10/19/09	1159	70010A	CARCD	Annual Dues 2009/10	300.00
10/19/09	1160	Multiple	Sac Valley Region of RCDs	Fall Meeting Registration - 7X Staff/Directors 20 each	<del>120.00</del> 140.00
<b>Total</b>					<b>1,718.83</b>

*Corrections*

10/13/2009 at 5:01 PM

