



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Donnan Arbuckle, Jim Giachino, Gilbert Goedhart, Lorri Pride

Associate-Directors:

Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jill Egly, Jerry Ehorn, Josh Enos,
Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Peter Carley, Susan Steuben

Staff:

Kandi Manhart, Executive Officer ~ Claudia Street, Projects Manager ~ Liz Brackmann, Watershed Coordinator

Meeting Minutes

Date: Monday, October 18, 2010
Time: 9:00 a.m. to Noon
Location: Carnegie Community Center
912 Third Street
Orland, California 95963

DIRECTORS PRESENT: Mike Yalow, Vice President, Bruce Roundy, Treasurer, Donnan Arbuckle, Jim Giachino, and Gilbert Goedhart.

DIRECTORS ABSENT: Mike Landini, President and Lorri Pride.

ASSOCIATE DIRECTORS PRESENT: Kathy Landini.

ASSOCIATE DIRECTORS ABSENT: Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, and Susan Steuben.

OTHERS PRESENT: Tom McCubbins, Tehama County RCD; Jamison Watts, Northern California Regional Land Trust; Rob Vlach, NRCS District Conservationist; and Kandi Manhart, Claudia Street and Liz Brackmann, RCD Staff.

I. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order by Yalow at 9:04 a.m. Yalow reported President Landini was not able to attend. Introductions ensued.

II. PUBLIC COMMENT (limit 5 minutes):

None

III. MINUTES

A. Approve meeting minutes for September 20, 2010

Yalow entertained a motion. *Roundy moved to approve the meeting minutes for September 20, 2010 as presented. Arbuckle seconded. Approved unanimously.*

IV. DISTRICT REPORTS

A. Directors and Associate-Directors

Directors and Associate-Directors reported on meeting attendance and various matters.

B. Executive Officer

Manhart reported off her written report and reported on meeting attendance and various matters.

C. Projects Manager

Street reported off her written report and reported on meeting attendance and various matters.

D. Watershed Coordinator

Brackmann reported off her written report and reported on meeting attendance and various matters.

V. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

Vlach – (Natural Resources Conservation Service) He reported on programs, current projects and staffing updates. Vlach announced the EQIP deadline as November 12 and CSP deadline as January 7.

Watts – (Northern California Regional Land Trust) He reported on programs, current projects and future projects.

VI. FINANCES

A. Finance Committee Report

Roundy provided the report. Discussion ensued.

1. Discussion on opening a certificate of deposit account

Roundy reported the committee does not recommend the idea of opening a certificate of deposit account at the present time. However, the committee will continue to consider the option.

B. Approve Financials Statements with Auditor's Report for fiscal year ended June 30, 2010

Roundy provided the report and opened the sealed letter from the auditor. Discussion ensued. *Roundy moved to approve Financials Statements with Auditor's Report for fiscal year ended June 30, 2010. Arbuckle seconded. Approved unanimously.* Yalow noted the expense is paid from the general administration fund of the RCD.

C. Approve Special Districts Financial Transaction Report to State Controller's Office

Roundy provided the report. Manhart noted the Finance Committee recommended Robert A. Gustafson, CPA complete the form to meet requirements by the State Controller's Officers. *Arbuckle moved to approve the Special Districts Transaction Report to State Controller's Office for year ended June 30, 2010 prepared by Gustafson as presented. Giachino seconded. Approved unanimously.*

D. Approve financial reports and cash disbursements journal

Roundy provided the report. Discussion ensued. *Arbuckle moved to approve the financial reports as presented and cash disbursements journal as presented. Giachino seconded. Approved unanimously.*

VII. POLICIES COMMITTEE

A. Policies Committee Report

1. Update on progress

Giachino provided report. There were no policies presented for approval. However, they continue to work towards reviewing the Policy Handbook.

VIII. DIRECTOR TERMS

A. Discussion and possible re-appointment of Director Mike Landini whose term will expire on November 27

B. Discussion and possible re-appointment of Director Donnan Arbuckle whose term will expire on November 27

Manhart reported President Landini and Arbuckle's term expires November 27. She requested recommending to the County of Glenn's Board of Supervisors re-appointment of both Directors. Each Director had provided her with an application confirming their interest. *Roundy moved to recommend re-appointment of Director Mike Landini and Director Donnan Arbuckle to the RCD. Giachino seconded. Approved unanimously.*

IX. PROJECT OPPORTUNITIES

A. Discussion on Forest Service Commander Tract Property Partnership

1. Presentation by Tom McCubbins, Tehama County RCD

McCubbins provided information on the opportunity for TCRCD to work with Mendocino National Forest on the development of a management plan for the Commander Tract Property. Discussion ensued. Manhart recommended the RCD Staff participate in any future meetings pending allowable bill time to the Watershed Coordinator grant.

B. Discussion and possible action to collaborate on projects with Business Education Council (BEC), Orland City Council and Orland Economic Development Commission

1. Joint meeting to be held November 4 (correct: November 3)

Yalow provided information on a potential partnership to collaborate on economic development projects. The first meeting of the identified organizations is November 3 in the evening. Discussion ensued. Manhart recommended an RCD Staff member participate to learn more about the potential project opportunity. RCD representative is recommended to bill meeting participation to a grant as it includes an educational component. There was no action.

X. PROJECT UPDATES

A. CA DOC Stony Creek Watershed Coordinator – *Active*

Brackmann provided a project update. Discussion ensued.

B. CFSC Western Glenn County Community Wildfire Protection Plan – *Active*

Street provided a project update. Discussion ensued.

C. CARCD Xerces Society Pollinator Conservation on CA Farms – *Active*

Street provided a project update. Discussion ensued.

D. USDA FMPP Growing Glenn – A County Farmers' Market – *Active*

Street provided a project update. Discussion ensued.

F. USDA NRCS Cooperative Agreement – Active

Manhart provided a project update. Discussion ensued.

XI. SPECIAL PRESENTATION

Northern California Regional Land Trust 20th Anniversary Short Film

By Zach Mendes, Lands Projects Coordinator

Northern California Regional Land Trust

K. Landini introduced Watts as she and President Landini were featured in the film. Watts provided the presentation. Compliments and discussion ensued.

XII. ADJOURNMENT

Yalow moved to adjourn the meeting at 11:30 a.m.

SPECIAL EVENT: HIGH SCHOOL SPEAK-OFF CONTEST

“How’s RCD’s can assist schools with natural resources education.”

Event took place.

Approved on November 15, 2010 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President



Kandi Manhart, Secretary

Items Attached:

Cash Disbursements Journal

Glenn County Resc Conservation District

10:10 1:42 PM

Register: UMPQUA Checking

From 09/21/2010 through 10/18/2010

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
09/22/2010			Undeposited Funds	Deposit	X	2,901.60	97,983.76
09/22/2010	3084	EMTEC Federal	Operations:Computer Supplies		185.48		97,798.28
09/29/2010	3085	Bond Tax & Financial Services	Contract Services:Outside Cont...	Invoice 14625	102.50		97,695.78
09/29/2010	3086	AT&T	Operations:Telephone, Telecom...	530 934-8036 087 5	69.49		97,626.29
09/30/2010	1216	Kandi E. Manhart	Payroll Expenses:Payroll		3,153.59		94,472.70
09/30/2010	1218	Claudia L. Street	Payroll Expenses:Payroll		2,754.27		91,738.43
09/30/2010	1219	Elizabeth W. Brackmann	Payroll Expenses:Payroll		2,497.24		89,241.19
10/05/2010			Undeposited Funds	Deposit		2,714.40	91,955.59
10/14/2010	EFT	EDD	Payroll Expenses:EDD taxes		654.22		91,301.37
10/14/2010	EFTPS	IRS	Payroll Expenses:IRS taxes		2,982.56		88,318.81
10/18/2010	3087	Rey Morgan Company	Accounts Payable	CNIN579955 - Addit...	23.77		88,295.04
10/18/2010	3088	Tri-County Newspapers	Accounts Payable	Farmers Market Ads	354.00		87,941.04
10/18/2010	3089	Robert A. Gustafson CPA	Accounts Payable	FY 2009/2010 Audit ...	3,450.00		84,491.04
10/18/2010	3090	Kandi Manhart	Accounts Payable	H.S. Speak-Off Cont...	75.00		84,416.04
10/18/2010	3091	Kandi Manhart - PETTY CA...	Petty Cash	Riem. Petty Cash	156.32		84,259.72

* Request Signature