


Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
 Donnan Arbuckle, Jim Giachino, Gilbert Goedhart, Lorri Pride

Associate-Directors:

Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jill Egly, Jerry Ehorn, Josh Enos,
 Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Peter Carley, Susan Steuben

Staff:

Kandi Manhart, Executive Officer ~ Claudia Street, Projects Manager ~ Liz Brackmann, Watershed Coordinator

Meeting Minutes

Date: Monday, December 20, 2010
Time: 9:00 a.m. to 10:30 a.m.
Location: Willows USDA Service Center
 132 North Enright Avenue, Suite C
 Willows, California 95988

DIRECTORS PRESENT: Mike Landini, President; Mike Yalow, Vice President; Lorri Pride; Jim Giachino; Donnan Arbuckle and Gilbert Goedhart.

DIRECTORS ABSENT: Bruce Roundy, Treasurer.

ASSOCIATE DIRECTORS PRESENT: Chet Vogt.

ASSOCIATE DIRECTORS ABSENT: Candis Woods, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jerry Ehorn, Jill Egly, Josh Enos, Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Peter Carley and Susan Steuben.

OTHERS PRESENT: Rob Vlach, NRCS District Conservationist; Kandi Manhart, Executive Officer and Liz Brackmann, Watershed Coordinator, RCD.

I. CALL TO ORDER

The meeting was called to order by President Landini at 9:02 a.m.

II. PUBLIC COMMENT (limit 5 minutes):

Vogt reported on 4th grade nature day in 2010 for Murdock School students. He noted the 2011 event day will be April 2. The event on his ranch is funded through the Conservation Leopold funds he was awarded, with assistance from the RCD. Brackmann reported she is staying involved with the event through Associate-Director and 4th grade teacher Jill Egly and will participate with a water quality monitoring station.

Vlach – (Natural Resources Conservation Service) He reported that his office was chosen for a National Civil Rights Compliance Review and requested RCD participation on January 27 from 8 am to Noon.

III. MINUTES

A. Approve meeting minutes for November 15, 2010

President Landini entertained a motion. *Arbuckle moved to approve the meeting minutes for November 15, 2010 as presented. Yalow seconded.* Pride noted the approval date on the minutes should reflect December 20 not 13. *Approved unanimously.*

IV. FINANCES

A. Approve cash disbursements journal

Manhart presented the cash disbursements journal. She requested Mike Yalow be reimbursed for the CARCD Annual Conference: Hotel - \$260.82, Airfare - \$139.40 for a total of \$400.22. *Pride moved to approve Cash Disbursements with noted addition above. Yalow seconded. Approved unanimously.*

V. PROJECT OPPORTUNITIES

A. Discussion and possible action to apply for a Captain Planet Foundation Grant to support educational programs

1. Follow-up per request from Directors at November 15 Regular Meeting

Brackmann presented the requested additional information. Discussion ensued. *Yalow moved to apply for a Captain Planet Foundation Grant to support educational programs. Giachino seconded. Approved unanimously.*

VII. POLICIES

A. Policies Committee Report

1. Update on progress

Pride provided report. Discussion ensued.

B. Discussion and authorization to approve amendments to the following policies:

1. Policy No. 2070, Continuity of Service

2. Policy No. 2170, Performance Evaluation

Manhart noted a page numbering correction.

C. Discussion and authorization to adopt the following policies:

1. Policy No. 2290, Separation from Employment

2. Policy No. 2300, Disciplinary Action

Pride noted the above policies were reviewed by an attorney. Manhart noted the attorney was recommended by the Golden State Risk Management Authority. *Arbuckle moved to approve the policy amendments and adopt the above policies as presented. Yalow seconded. Approved unanimously.*

VII. JANUARY 2011 & FEBRUARY 2011 MEETING DATES

A. Discussion and authorization to re-schedule upcoming meeting dates due to the regular meetings being hold on recognized holidays


Manhart suggested the RCD meetings be moved to January 24 and February 28. Discussion ensued. *Arbuckle moved to approve the next regular meeting dates be moved to January 24 and February 28. Pride seconded. Approved unanimously.*

XII. ADJOURNMENT

President Landini moved to adjourn the meeting at 9:55 a.m.

Approved on January 24, 2011 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President



Kandi Manhart, Secretary

Items Attached:

Cash Disbursements Journals

Glenn County Resource Conservation District

12/23/2010 1:24 PM

Register: UMPQUA Checking
 From 11/16/2010 through 12/20/2010
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/22/2010			-split- Undeposited Funds Undeposited Funds	Deposit INVOICE #39 - Rie... INVOICE #40 - OC...		X	1,352.82 354.42 998.40	79,381.63
11/29/2010	3104	Ray Morgan Company	Operations:IR 5800 Color Copier	Invoice #CNIN589663	182.40			79,199.23
11/29/2010	3105	AT&T	Operations:Telephone, Telecom...	530 934-8036 087 5	69.74			79,129.49
11/30/2010	3106	Bond Tax & Financial Services	Contract Services:Outside Cont...	Invoice 14671	102.50			79,026.99
12/08/2010			Undeposited Funds	Deposit			2,745.60	81,772.59
12/15/2010			Undeposited Funds	Deposit			1,596.38	83,368.97
12/20/2010			Undeposited Funds	Deposit			6,094.71	89,463.68
12/20/2010	3107	Northern California Land Trust	Other Types of Expenses:Adver...	Advertisement BFBL...	320.00			89,143.68
12/20/2010	3108	Cannon Signs & Screenprinti...	Other Types of Expenses:Adver...	Invoice 265	400.00			88,743.68
12/20/2010	3109	Hunt & Jeppson Attorneys	Contract Services:Legal Fees	TIN 20-3296008	740.00			88,003.68
12/20/2010	3110	Ray Morgan Company	Operations:IR 5800 Color Copier	5309344601 - Invoic...	249.95			87,753.73
12/20/2010	3111	Office Depot	-split- Supplies Supplies	Supplies CGSP Labels - Reim. Paper for CGSP New...	141.14 -76.53 -64.61			87,612.59
12/20/2010	3112	Kandi Manhart	-split- Computer Supplies	Reimbursements Laptop Computer Re...	190.82 -130.00			87,421.77

Glenn County Resource Conservation District

12/23/2010 1:24 PM

Register: UMPQUA Checking

From 11/16/2010 through 12/20/2010

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
			Meals	CARCD Conference ...	-23.82		
			Mileage	Mileage to CGSP Me...	-37.00		
12/20/2010	3113	Claudia Street	-split- Travel	CARCD Annual Con...	480.41		86,941.36
			Travel	CARCD Conf. - Mile...	-72.00		
			Lodging	CARCD Conf. - Shut...	-54.66		
			Travel	CARCD Conf. - Hot...	-260.82		
			Meals	CARCD Conf. - Park...	-36.00		
			Travel	CARCD Conf. - Meals	-29.59		
				CARCD Conf. - Shut...	-27.34		
12/20/2010	3114	Liz Brackmann	-split- Travel	CARCD Conf. + Proj...	174.84		86,766.52
				Project Wet Training ...	-153.46		
			Travel	CARCD Annual Con...	-21.38		
12/20/2010	3115	Kandi Manhart - PETTY CA...	Petty Cash	Petty Cash	45.19		86,721.33
12/20/2010	3116	Mike Yalow	-split- Lodging Travel	CARCD Annual Con...	400.22		86,321.11
				CARCD Annual Con...	-260.82		
				CARCD Annual Con...	-139.40		

400.22
-260.82
-139.40

Addition
12/20/10