



**Officers & Directors:**

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer  
Donnan Arbuckle, Jim Giachino, Gilbert Goedhart, Lorri Pride

**Associate-Directors:**

Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jill Egly, Jerry Ehorn, Josh Enos,  
Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Peter Carley, Susan Steuben

**Staff:**

Kandi Manhart, Executive Officer ~ Claudia Street, Projects Manager ~ Liz Brackmann, Watershed Coordinator

**Meeting Minutes**

**Date:** Monday, January 24, 2011  
**Time:** 9:00 a.m. to Noon  
**Location:** Willows USDA Service Center  
132 North Enright Avenue, Suite C  
Willows, California 95988

**DIRECTORS PRESENT:** Mike Landini, President; Mike Yalow, Vice President; Bruce Roundy, Treasurer; Donnan Arbuckle, Gilbert Goedhart, Jim Giachino and Lorri Pride.

**DIRECTORS ABSENT:** None.

**ASSOCIATE DIRECTORS PRESENT:** Kathy Landini and Candis Woods.

**ASSOCIATE DIRECTORS ABSENT:** Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, Peter Carley and Susan Steuben.

**OTHERS PRESENT:** Doug Ross, The Sacramento Valley Mirror; Larry Akin, CSV RC&D Coordinator; Rob Vlach, NRCS District Conservationist; and Kandi Manhart, Claudia Street and Liz Brackmann, RCD Staff.

**I. CALL TO ORDER & INTRODUCTIONS**

The meeting was called to order by President Landini at 9:01 a.m. Introductions ensued.

**II. PUBLIC COMMENT (limit 5 minutes):**

None

### III. MINUTES

#### A. Approve meeting minutes for December 20, 2010

President Landini entertained a motion. *Arbuckle moved to approve the meeting minutes for December 20, 2010 as presented. Pride seconded. Approved unanimously.*

### IV. DISTRICT REPORTS

#### A. Directors and Associate-Directors

Directors and Associate-Directors reported on meeting attendance and various matters.

#### B. Executive Officer

Manhart reported off her written report and reported on meeting attendance and various matters.

#### C. Projects Manager

Street reported off her written report and reported on meeting attendance and various matters.

#### D. Watershed Coordinator

Brackmann reported off her written report and reported on meeting attendance and various matters.

### V. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

*Vlach* – (Natural Resources Conservation Service) He reported the Colusa Glenn Subwatershed Program AWEF funding allocation dropped to 40% of its original amount, a total of \$379,137 for FY 2011. The office will be undergoing a national Civil Rights review on January 27; he encouraged RCD participation. *Vlach* reported on various other program deadlines and meetings. He also reported on their new Civil Rights Program that will be implemented in the office (ie recognition of African-American History Month in February).

*Akin* – (Central Sacramento Valley Resource Conservation & Development Council) He reported on his Civil Rights assignments for Veterans. Also, he reported on various other projects and programs of the RC&D.

### VI. PROJECT UPDATES

#### A. CA DOC Stony Creek Watershed Coordinator - *Active*

Brackmann provided a project update. Discussion ensued.

#### B. CFSC Glenn County Community Wildfire Protection Plan - *Active*

Street provided a project update. Discussion ensued.

#### C. CARCD Xerces Society Pollinator Conservation on CA Farms - *Active*

Street provided a project update. Discussion ensued.

#### D. USDA FMPP Growing Glenn – A County Farmers' Market - *Active*

Street provided a project update. Discussion ensued.

#### E. USDA NRCS Cooperative Agreement - *Active*

Manhart provided a project update. Discussion ensued.

### VII. PROJECT OPPORTUNITIES

#### A. Discussion and possible action to apply for Stewardship Council – Youth Investment Program grant

Street provided background information. Discussion ensued. *Pride moved to apply for a Stewardship Council –Youth Investment Program to enhance educational programs of the RCD. Roundy seconded. Approved unanimously.*

**B. Discussion and possible action to apply for National Fish and Wildlife Foundation – Five Star Restoration Program grant**

Street provided background information. Manhart included the grant guidelines and requirements are not a good fit for the RCD at this time and recommended the Board do not approve applying for the grant. Discussion ensued. The Board provided Manhart direction on how to manage grants that do not fit the RCD's projects and programs.

**VIII. DIRECTOR TERMS**

**A. Discussion and possible action to recommend re-appointment of Jim Giachino to RCD Board of Directors**

**B. Discussion and possible action to recommend re-appointment of Bruce Roundy to RCD Board of Directors**

Manhart reported Giachino and Roundy terms expired in November; she was made aware of this in December by the County's Election Department as they reviewed their files. *Yalow moved to recommend re-appointment of Giachino and Roundy to remain on the RCD Board of Directors. Pride seconded. Approved unanimously.*

**IX. POLICIES**

**A. Policies Committee Report**

**1. Update on progress**

Pride provided report. There were no policies presented for approval. However, they continue to work towards reviewing the Policy Handbook. The next meeting will be held February 4.

**X. FINANCES**

**A. Finance Committee Report**

**a. Staff salaries**

Roundy provided the report and noted staff salary increases are frozen until further review by the Finance Committee due to the complexity of being grant-based funded. Discussion ensued.

**B. Approve Financials Reports and Cash Disbursements Journal**

Roundy provided the report. Manhart requested there be an additional cash disbursement to Golden State Risk Management Authority, Check #3125 in the amount of \$744 for Quarter 3 payment of the RCD's insurances. *Yalow moved to approve Financial Reports as presented and Cash Disbursements Journal with the addition noted above. Roundy seconded. Approved unanimously.*

**XI. MISC**

**A. Discussion and potential action to implement the flag salute at RCD meetings and events**

President Landini entertained discussion and/or a motion. President Landini moved to implement the flag salute at RCD meetings and events. Yalow seconded. Discussion ensued. President Landini withdrew his motion. Yalow withdrew his second. Additional discussion ensued. *Yalow moved to implement the flag salute at RCD meetings and events. Giachino seconded. Approved unanimously.*

*Roundy moved to approve the action to implement the flag salute at RCD meetings and events. Discussion ensued regarding tabling the action item until absent Board members could provide input. Roundy rescinded his motion. Agenda Item Tabled.*

**B. New Associate-Director**

Manhart report she talked with Rebecca Ford, Willows High School student and 2010 Natural Resources and Range Camp participant in December and she voiced she would like to become an Associate-Director of the RCD. There was a consensus to allow Rebecca Ford to become an Association-Director.

**XII. ADJOURNMENT**

President Landini moved to adjourn the meeting at 11:32 a.m.

**Approved on February 28, 2011 by the Glenn County Resource Conservation District Board.**

**Attested by,**

  
\_\_\_\_\_  
Mike Landini, President

  
\_\_\_\_\_  
Kandi Manhart, Secretary

**Items Attached:**  
Cash Disbursements Journals

watershed coordinator

absent:  
Kandi Manhart  
Claudia Street, Project Manager

Glenn County Resource Conservation District

1/21/2011 9:40 AM

Register: UMPQUA Checking  
 From 12/21/2010 through 01/24/2011  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/21/2010	3117	Bond Tax & Financial Services	Contract Services:Outside Cont...	Invoice 14696	102.50	X		92,190.64
12/30/2010	1226	Kandi E. Manhart	Payroll Expenses:Payroll		3,254.10			88,936.54
12/30/2010	1227	Claudia L. Street	Payroll Expenses:Payroll		2,734.27	X		86,202.27
12/30/2010	1228	Elizabeth W. Brackmann	Payroll Expenses:Payroll		2,628.58			83,573.69
01/03/2011	3118	AT&T	Operations:Telephone, Telecom...	530 934-8036 087 5	74.23			83,499.46
01/06/2011			Undeposited Funds	Deposit			2,521.75	86,021.21
01/13/2011	EFT	EDD	Payroll Expenses:EDD taxes		585.73			85,435.48
01/13/2011	EFTPS	IRS	Payroll Expenses:IRS taxes		3,112.59			82,322.89
01/20/2011	3119	VOID	Ask My Accountant	Incorrect Print		X		82,322.89
01/24/2011	3120	Ray Morgan Company	Operations:iR 5800 Color Copier	Invoice #19363 - Ad...	1,578.04			80,744.85
01/24/2011	3121	Golden State Risk Managem...	Accounts Payable	VOID: QTR 2 - GLE...		X		80,744.85
01/24/2011	3122	Elizabeth W. Brackmann	Other Types of Expenses:Staff ...	Watershed Day at Ca...	35.00			80,709.85
01/24/2011	3123	US Postmaster	Operations:Postage, Mailing Se...	Permit #132 Annual ...	185.00			80,524.85
01/24/2011	3124	Office Depot	-split- Supplies	Multiple Invoices	167.44			80,357.41
			Supplies	Supplies - Invoice 54...	-102.78			
			Supplies	Supplies - Invoice 54...	-8.61			
			Supplies	Supplies - Invoice 54...	-42.75			

Glenn County Resource Conservation District

1/21/2011 9:40 AM

Register: UMPQUA Checking  
 From 12/21/2010 through 01/24/2011  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/24/2011	3125	Golden State Risk Managem...	Supplies	Supplies - Invoice 54...	-13.30			
			Accounts Payable	QTR <del>X</del> - GLENCOR... 3	744.00			79,613.41

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Request Signature

Added: 1/24/11