



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Donnan Arbuckle, Jim Giachino, Jerry Ehorn, Lorri Pride

Associate-Directors:

Anjanette Shadley Martin, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard,
Laura Powell, Pete Carley, Susan Steuben

Staff:

Kandi Manhart, District Manager, Claudia Street, Conservation Planner

Meeting Minutes

Date: Monday, February 22, 2010
Time: 8:00 a.m. to Noon
Location: Willows USDA Service Center
132 North Enright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Mike Yalow, Bruce Roundy, Donnan Arbuckle, Mike Landini, Lorri Pride, and Jim Giachino.

DIRECTORS ABSENT: None.

ASSOCIATE DIRECTORS PRESENT: Kathy Landini.

ASSOCIATE DIRECTORS ABSENT: Anjanette Shadley Martin, Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, and Susan Steuben.

OTHERS PRESENT: Gilbert Goedhart, landowner; Larry Massa, landowner; Nicole Landini; Jessa Guisse, The Xerces Society; Kandi Manhart, RCD District Manager; Claudia Street, RCD Conservation Planner.

I. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order by President Landini at 8:03 a.m. Introductions were made.

II. PUBLIC COMMENT (limit 5 minutes):

None.

III. MINUTES

A. Approve meeting minutes for January 25, 2009

President Landini entertained a motion. *Yalow moved to approve the meeting minutes for January 25, 2010 as presented. Pride seconded. Approved unanimously.*

IV. DISTRICT REPORTS

A. Directors and Associate Directors

Directors reported meeting attendance and various matters.

B. District Manager

Manhart reported off her written report and reported on meeting attendance and various matters.

C. Conservation Planner

Street reported off her written report and reported on meeting attendance and various matters.

V. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

Vlach – (Natural Resources Conservation Service) Glenn County District Conservationist reported on programs and staffing updates.

VI. PROJECT UPDATES

A. CA DWR Lower Stony Creek Watershed Restoration Plan – *Active*

Street provided a project update. Discussion ensued.

B. CA DOC Stony Creek Watershed Coordinator – *Active*

Street provided a project update. Discussion ensued.

C. US FWS Riparian Restoration on Smith/Baker Ranch – *Active*

Street provided a project update. Discussion ensued.

D. USDA FMPP Growing Glenn – A County Farmers' Market – *Active*

Street provided a project update. Discussion ensued. The Board made a consensus to hold the market from June through September on Saturdays from 8 AM to 1 PM. The location will alternate monthly beginning with Orland in June, Willows in July and so forth through the end of September. It was noted the most populated area in the county is Orland, therefore the market will be held in Orland the first month.

E. CFSC Western Glenn County Community Wildfire Protection Plan – *Pending*

Street provided a project update. Discussion ensued.

F. Xerces Society Pollinator Conservation on CA Farms – *Pending*

Street provided a project update. Discussion ensued.

VII. BREAK

EMERGENCY ACTION ITEM:

Manhart reported she had learned Yalow's position on the Board expired in November 2009; however, the RCD or Yalow were not notified by the County. She requested action be taken to recommend filling Yalow's position. Arbuckle moved to add this item to the agenda. Roundy seconded. Approved unanimously. President Landini entertained a motion to recommend filling the vacancy. *Arbuckle moved to recommend Mike Yalow be re-appointed by the County's Board of Supervisors to fill the vacancy. Roundy seconded. Approved unanimously.*

VIII. SPECIAL PRESENTATION

Pollinator Conservation on CA Farms

By Jessa Guisse, Xerces Society Project

A. Discussion and possible action to approve agreement with California Association of Resource Conservation Districts

Guisse provided a PowerPoint presentation. Massa assisted. Manhart reported the Draft agreement is still being developed due to recent knowledge of an in-kind and cash match requirements. No action was taken.

IX. PROJECT OPPORTUNITIES

A. The Glenn County General Store Concept

Pride provided a project update. Discussion ensued.

X. FINANCES

A. Finance Committee Report

1. Update on current financial situation

Roundy and Manhart provided the report.

B. Approve monthly bank statement and expense claims list

Manhart presented the bank statement for Checking Account and Cash Disbursements Journal. Manhart noted the check numbers are assigned as the following:

Check #3011 – Kandi Manhart – PETTY CASH

Check #3012 – Office Depot

Check #3013 – Kandi Manhart – Reimbursement

Yalow moved to approve UMPQUA bank statement dated January 29, 2010. Roundy seconded. Approved unanimously. Arbuckle moved to approve Cash Disbursements Journal for the period from January 26, 2010 to February 22, 2010 with noted additions of check numbers. Roundy seconded. Approved unanimously.

XI. MISCELLANEOUS

A. Annual BBQ

President Landini led the discussion. Discussion ensued.

1. Location and Date

Arbuckle Ranch on May 21, 2010

2. Conservationist of the Year Award

Staff will distribute information.

3. Partner of the Year Award

Staff will facilitate.

B. Education and Outreach Committee Report

1. High School Speak-Off Contest

- i. 2010 topic: "How RCDs can help schools with natural resource education."**

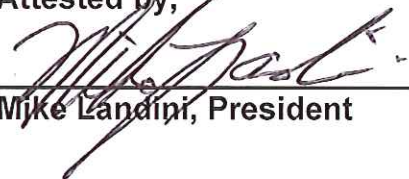
Manhart reported on topic and distribution schedule.

XII. ADJOURNMENT

President Landini moved to adjourn the meeting at 11:37 a.m.

Approved on Monday, March 15, 2010 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President



Kandi Manhart, Secretary

Items Attached:

Bank Statement

Cash Disbursements Journal

UMPQUA
B·A·N·K

000 00010 01
ACCOUNT: [REDACTED]

PAGE: 1
12/31/2009

RECEIVED JAN 06 2010

GLENN COUNTY RESOURCE CONSERVA 3,277
132 N ENRIGHT AVE SUITE B
WILLOWS, CA 95988-2751



<T> 29-6
0
0

=====
BUSINESS CHECKING ACCOUNT [REDACTED]
=====

MINIMUM BALANCE	69,941.50	LAST STATEMENT 11/30/09	75,403.54
AVERAGE BALANCE	75,565.39	1 CREDITS	9,015.20
		13 DEBITS	10,709.02
		THIS STATEMENT 12/31/09	73,709.72

----- DEPOSITS -----

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
() 12/04 9,015.20	CSF	

----- CHECKS -----

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1167 12/01 66.24 ✕	1184 12/24 158.61 ✕	1188*12/21 490.77 ✕
1168 12/01 327.24 ✕	1185 12/21 85.00 ✕	1204 12/01 1,570.47 <i>Rnt</i>
1169*12/01 102.50 ✕	1186 12/23 699.31 ✕	1205 12/01 3,236.98 <i>Rnt</i>
1183 12/01 158.61 ✕	1187 12/18 1,112.59 ✕	

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
EMPLOYMENT DEVELTXP*49907603*01101*091130*T*11234*T*32344*T *43578*WEB*\	12/14	435.78 ✕
IRS USATAXPYMT 270974800247259	12/14	2,264.92 ✕

----- DAILY BALANCE -----

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
12/01 69,941.50	12/18 75,143.41	12/24 73,709.72
12/04 78,956.70	12/21 74,567.64	
12/14 76,256.00	12/23 73,868.33	



See reverse side for important information
MEMBER FDIC • EQUAL HOUSING LENDER • SBA PREFERRED LENDER





000 00010 01
ACCOUNT: [REDACTED]

PAGE: 1
12/31/2009

RECEIVED JAN 06 2010

GLENN COUNTY RESOURCE CONSERVA 8,164
132 N ENRIGHT AVE SUITE B
WILLOWS, CA 95988-2751



102

BUSINESS SAVINGS ACCOUNT: [REDACTED]

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			09/30/09	300.52
INTEREST08	12/31/09	300.60
BALANCE THIS STATEMENT			12/31/09	300.60
TOTAL CREDITS (1)	.08			
TOTAL DEBITS (0)	.00			

INTEREST

AVERAGE LEDGER BALANCE:	300.52	INTEREST EARNED:	.08
AVERAGE AVAILABLE BALANCE:	300.52	DAYS IN PERIOD:	92
INTEREST PAID THIS PERIOD:	.08	ANNUAL PERCENTAGE YIELD EARNED:	.11%
INTEREST PAID 2009:	.35		

- END OF STATEMENT -



Glenn County RCD
Cash Disbursements Journal
For the Period From November 17, 2009 to January 25, 2010

REVISED
1/22/10
3:40 PM

Date	Check #	Account ID	Line Description	Sub-Amount	Total-Amount
11/25/09	1167	75210A	AT&T Telephone/Internet		66.24
11/25/09	1168	68010A	Ray Morgan Company	November/December (Freight & Sales Tax not paid on 11/16/09)	7.99
		71010A		Overage/Extra Copies	319.25
					327.24
11/25/09	1169	72610A	Bond Tax and Financial Services	Payroll Checks and Taxes	102.50
11/25/09	1183	68010A	Ray Morgan Company	December/January	158.61
12/18/09	1184	68010A	Ray Morgan Company	January/February	158.61
12/18/09	1185	72610A	Bond Tax and Financial Services	Payroll Checks and Taxes	85.00
12/18/09	1186		Golden State Risk Management Authority	WC & General Liability Insurance, QTR 3	699.31
12/18/09	1187	FMPP	Claudia Street	Mandatory orientation and training travel expenses	1,112.59
12/18/09	1188	DWR	Kandi Manhart	CARCD Annual Conference travel expenses	490.77
1/25/10	3000 3010	DWR	Postmaster	Bulk Rate Permit	185.00
1/25/10	3001 3009	Multiple	Kandi Manhart	Best Buy - Geek Squad (2 HP services and anti-virus Laptops)	734.91
1/25/10	3002 3006	Multiple - Supplies	Office Depot	502465329001 502465210002 502465210001	5.54 28.56 599.61
					633.71
1/25/10	3003 3005	DWR	Claudia Street	Postage	77.28 3.23
					80.51
1/25/10	3004	Multiple	Petty Cash	Postage/Mailings	192.12
1/25/10	3005 3003	68010A	Ray Morgan Company	February/March	158.61

1/22/2010 at 3:26 PM

Glenn County RCD
Cash Disbursements Journal
For the Period From November 17, 2009 to January 25, 2010

Date	Check #	Account ID	Line Description	Sub-Amount	Total-Amount
1/25/10	3006 3002	72610A	Bond Tax and Financial Services	Payroll Checks and Taxes, QTR and Year-end Reports	235.00
1/25/10	3001	DWR	Office Depot	502465210008	22.99
1/25/10	3000	75210A	AT&T	Telephone/Internet	70.96
1/4/09	Electronic Withdrawal	General	Intuit - QuickBooks	500 Pre-printed checks and 500 check envelopes	186.70
	Total				<u>5,701.38</u>

**NOTE: 3007 and 3008 checks shall be VOID.