



**Officers & Directors:**

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer  
Donnan Arbuckle, Jim Giachino, Gilbert Goedhart, Lorri Pride

**Associate-Directors:**

Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jill Egly, Jerry Ehorn, Josh Enos,  
Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Peter Carley, Rebecca Ford, Susan Steuben

**Staff:**

Kandi Manhart, Executive Officer ~ Claudia Street, Projects Manager ~ Liz Brackmann, Watershed Coordinator

**Meeting Minutes**

**Date:** Monday, March 21, 2011  
**Time:** 9:00 a.m. to Noon  
**Location:** Willows USDA Service Center  
132 North Enright Avenue, Suite C  
Willows, California 95988

**DIRECTORS PRESENT:** Mike Landini, President; Mike Yalow, Vice President; Bruce Roundy, Treasurer; Donnan Arbuckle, and Jim Giachino.

**DIRECTORS ABSENT:** Lorri Pride and Gilbert Goedhart.

**ASSOCIATE DIRECTORS PRESENT:** Kathy Landini and Candis Woods.

**ASSOCIATE DIRECTORS ABSENT:** Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, Peter Carley, Rebecca Ford, and Susan Steuben.

**OTHERS PRESENT:** Zach Mendez, Northern California Regional Land Trust; Leslie Corp, Western United Dairymen; Rob Vlach, District Conservationist, Natural Resources Conservation Service; and Kandi Manhart, Claudia Street and Liz Brackmann, RCD Staff.

**I. CALL TO ORDER & INTRODUCTIONS**

The meeting was called to order by President Landini at 9:00 a.m. Introductions ensued.

**II. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance ensued.

**III. PUBLIC COMMENT (limit 5 minutes):**

None

#### IV. MINUTES

##### A. Approve meeting minutes for February 28, 2011

President Landini entertained a motion. *Roundy moved to approve the meeting minutes for February 28, 2011 as presented. Yalow seconded. Approved unanimously.*

#### V. DISTRICT REPORTS

##### A. Directors and Associate-Directors

Directors and Associate-Directors reported on meeting attendance and various matters.

##### B. Executive Officer

Manhart reported off her written report and reported on meeting attendance and various matters.

##### C. Projects Manager

Street reported off her written report and reported on meeting attendance and various matters.

##### D. Watershed Coordinator

Brackmann reported off her written report and reported on meeting attendance and various matters.

#### VI. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

*Vlach* – (Natural Resources Conservation Service) He reported on various program deadlines and timelines. He also reported on the budget.

*Mendez* – (Northern California Regional Land Trust) He reported on the Buy Fresh Buy Local's "The Eater's Guide to Local Food". The publication is finalized and will begin distribution that week.

#### VII. SPECIAL PRESENTATION

##### Water Quality Programs for Central Valley Dairy Farms

By Leslie Corp

Western United Dairymen

Corp presented an informative PowerPoint presentation. PowerPoint presentation on file.

#### VIII. PROJECT UPDATES

##### A. CA DOC Stony Creek Watershed Coordinator - *Active*

Brackmann provided a project update. Discussion ensued.

##### B. CFSC Glenn County Community Wildfire Protection Plan - *Active*

Street provided a project update. Discussion ensued.

##### C. CARCD Xerces Society Pollinator Conservation on CA Farms - *Active*

Street provided a project update. Discussion ensued.

##### D. USDA FMPP Growing Glenn – A County Farmers' Market - *Active*

Street provided a project update. Discussion ensued.

##### E. USDA NRCS Cooperative Agreement - *Active*

Manhart provided a project update. Discussion ensued.

#### IX. WILLIAMSON ACT

##### A. Discussion and potential action to support the Williamson Act

President Landini noted the item was on the agenda per a request at the meeting held February 28, 2011. Discussion ensued. No action was taken.

## X. RCD SPONSORSHIPS, EVENTS & AWARDS UPDATE

### A. Natural Resources & Range Camp

President Landini reported the Rangeland Association voted to provide a full sponsorship of \$400 this year. Manhart noted the RCD has a budget of \$400 and that Farm Bureau had been contacted for a sponsorship again this year; however, a final determination will not occur until early April. Discussion ensued. A consensus was made to allow reimbursement of travel expenses for up to \$100 per Range Camp participant sponsored pending the appropriate receipts or documents.

### B. Annual BBQ

Manhart reported on the Annual BBQ that will be held at Larry Massa's ranch, west of Willows, on Thursday, May 26. Discussion ensued. It was requested the Finance Committee provide a recommendation to the Board of Directors on how the proceeds from the raffle/auction should be allocated at the next meeting. Manhart will also meet with the Annual BBQ Committee.

### C. High School Speak-Off Contest:

**"What can RCDs do to help bridge sustainable conservation practices with food safety practices?"**

Manhart reported on the High School Speak-Off Contest and provided an update.

### D. Conservationist of the Year Award

Manhart reported on the award and will also meet with the Awards Committee.

### E. Partner of the Year Award

Manhart reported on the award and will also meet with the Awards Committee.

## XI. FINANCES

### A. Finance Committee Report

Roundy provided the report.

### B. Approve Financials Reports and Cash Disbursements Journal

Roundy provided the report. *Arbuckle moved to approve Financial Reports and Cash Disbursements Journal as presented. Yalow seconded. Approved unanimously.*

## XII. ADJOURNMENT

President Landini moved to adjourn the meeting at 11:45 a.m.

Approved on April 18, 2011 by the Glenn County Resource Conservation District Board.

Attested by,

  
\_\_\_\_\_  
Mike Landini, President

  
\_\_\_\_\_  
Kandi Manhart, Secretary

Items Attached:

Cash Disbursements Journals

Glenn County Resource Conservation District

3/17/2011 2:16 PM

Register: UMPQUA Checking

From: 02/11/2011 through 03/21/2011

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/14/2011	EFT	EDD	Payroll Expenses:EDD taxes		939.06	X		100,277.41
02/14/2011	EFTPS	IRS	Payroll Expenses:IRS taxes		2,794.81	X		97,482.60
02/14/2011	3129	AT&T	Operations:Telephone, Telecom...	530 934-8036 087 5	72.00			97,410.60
02/18/2011			Undeposited Funds	Deposit		X	627.00	98,037.60
02/28/2011	1232	Kandi E. Manhart	Payroll Expenses:Payroll		3,188.67			94,848.93
02/28/2011	1233	Claudia L. Street	Payroll Expenses:Payroll		2,787.51			92,061.42
02/28/2011	1234	Elizabeth W. Brackmann	Payroll Expenses:Payroll		2,365.07			89,696.35
03/14/2011	EFT	EDD	Payroll Expenses:EDD taxes		849.47			88,846.88
03/14/2011	EFTPS	IRS	Payroll Expenses:IRS taxes		2,754.66			86,092.22
03/21/2011	3136	Ray Morgan Company	-split- IR 5800 Color Copier IR 5800 Color Copier	Invoice #44726 + #4... IR C5800 Color Copi... Overage charge for c...	241.74 -182.40 -59.34			85,850.48
03/21/2011	3137	US Postmaster	Operations:Postage, Mailing Se...	Bulk Permit #132	150.15			85,700.33
03/21/2011	3138	Kandi Manhart	-split- Mileage Mileage	Mileage Reim. Mileage to CGSP Me... Mileage to CGSP Me...	122.40 -88.74 -33.66			85,577.93
03/21/2011	3139	Kandi Manhart - PETTY CA...	Petty Cash		88.76			85,489.17

*Request Signature*