


Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
 Donnan Arbuckle, Jim Giachino, Gilbert Goedhart, Lorri Pride

Associate-Directors:

Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jill Egly, Jerry Ehorn, Josh Enos,
 Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Peter Carley, Susan Steuben

Staff:

Kandi Manhart, Executive Officer ~ Claudia Street, Projects Manager ~ Liz Brackmann, Watershed Coordinator

Meeting Minutes

Date: Monday, August 16, 2010
Time: 9:00 a.m. to Noon
Location: Willows USDA Service Center
 132 North Enright Avenue, Suite C
 Willows, CA 95988

DIRECTORS PRESENT: Mike Landini, President, Mike Yalow, Vice President, Bruce Roundy, Treasurer, Donnan Arbuckle, Gilbert Goedhart, and Lorri Pride.

DIRECTORS ABSENT: Jim Giachino.

ASSOCIATE DIRECTORS PRESENT: Jill Egly and Kathy Landini.

ASSOCIATE DIRECTORS ABSENT: Anjanette Shadley Martin, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, and Susan Steuben.

OTHERS PRESENT: Thor Bailey, Ag Biomass Council; Steve Voelker, SBDC/Consulting; Rick Green, Benchmark Development; Jason Grant, Premier Power; Rob Vlach, NRCS District Conservationist; and Kandi Manhart, Claudia Street, and Liz Brackman, RCD Staff.

I. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order by President Landini at 9:00 a.m. Introductions ensued.

II. PUBLIC COMMENT (limit 5 minutes):

None

III. MINUTES

A. Approve meeting minutes for July 19, 2010

Landini entertained a motion. *Yalow moved to approve the meeting minutes for July 19, 2010 as presented. Pride seconded. Approved unanimously.*

Yalow moved to approve bringing all action items to the beginning of the agenda. Roundy seconded. Approved unanimously. [Please note ALL ACTION ITEMS were brought forward; however, meeting Minutes reflect the order of the original agenda for ease of reading.]

IV. DISTRICT REPORTS

A. Directors and Associate-Directors

Directors reported on meeting attendance and various matters.

B. Executive Officer

Manhart reported off her written report and reported on meeting attendance and various matters.

C. Projects Manager

Street reported off her written report and reported on meeting attendance and various matters.

D. Watershed Coordinator

Brackman reported off her written report and reported on meeting attendance and various matters.

V. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

Vlach – (Natural Resources Conservation Service) He reported on programs, current projects, and staffing updates.

VI. SPECIAL PRESENTATION

Ag Biomass Council – www.agbiocouncil.org

By Thor Bailey, President and Steve Volker, Financial Officer

A. Discussion on regional biomass mitigation fund

Bailey and Volker provided a PowerPoint presentation. Discussion ensued. Bailey reported he believed he could see a potential collaboration opportunity in the future. Staff were directed to be this back as an action item if there was an identified collaboration.

VII. PROJECT UPDATES

A. CA DOC Stony Creek Watershed Coordinator - *Active*

Street and Brackman provided a project update. Discussion ensued.

B. US FWS Riparian Restoration on Smith/Baker Ranch – *Active*

Street provided a project update. Discussion ensued.

C. CFSC Western Glenn County Community Wildfire Protection Plan – *Active*

Street provided a project update. Discussion ensued.

D. CARCD Xerces Society Pollinator Conservation on CA Farms – *Active*

Street provided a project update. Discussion ensued.

E. USDA FMPP Growing Glenn – A County Farmers' Market – *Active*

Street provided a project update. Discussion ensued.

F. USDA NRCS Cooperative Agreement – *Active*

Manhart provided a project update. Discussion ensued.

VIII. LONG RANGE PLAN AND ANNUAL PLAN

A. Long Range Plan

1. Review list of partners.

President Landini led the discussion. Discussion ensued. Input was provided to Staff in order to update the RCD's partner list.

B. Annual Plan

1. Discuss FY 2009/2010 Annual Plan accomplishments

Directors reviewed the accomplishments. No additional comments were provided.

2. Discussion and authorization to adopt FY 2010/2011 Annual Plan

Staff presented the draft annual plan and pointed out additions from previous years plan. Discussion ensued. *Pride moved to adopt FY 2010/2011 Annual Plan as presented. Roundy seconded. Approve unanimously.*

IX. FINANCES

A. Finance Committee Report

1. Review financial reports

Roundy provided he report. Discussion ensued.

B. Discussion and authorization to proceed with FY 2009/2010 audit

Roundy reported the Finance Committee recommends the Board provide authorization to proceed with FY 2009/2010 audit using Robert A. Gustafson, CPA. Also, It is recommended the RCD release a Request For Proposal (RFP) next year for audit services. *Roundy moved to approve proceeding with Robert A. Gustafson, CPA for FY 2009/2010 and not exceed \$3,200. Yalow seconded. Approved unanimously.*

C. Discussion and authorization to pay CARCD membership dues

Roundy reported the Finance Committee recommends the Board provide authorization to pay CARCD membership dues in the amount of \$300, which is the minimum dues available. Discussion ensued. *Roundy moved to approved the RCD pay CARCD membership dues in he amount of \$300 for 2010. Yalow seconded. Approve unanimously.*

D. Approve financial reports and cash disbursements journal

Roundy provided report. Discussion ensued. *Roundy moved to approve the financial reports and cash disbursements journal as presented. Yalow seconded.*

X. WATERSHED COORDINATOR

A. Authorization to hire Watershed Coordinator at Level 1, A effective August 1, 2010

Manhart requested the Board ratify her hiring decision of Liz Brackman for Watershed Coordinator at Level 1, Step A effective August 1, 2010. *Pride moved to approve ratifying Executive Officer's hiring decision of Liz Brackman for Watershed Coordinator at Level 1, Step A effective August 1, 2010. Yalow seconded. Approved unanimously.*

XI. AD HOC COMMITTEES & REPRESENTATIVE

A. Discussion and possible action to update participants

President Landini led the discussion. Discussion ensued. Changes included: Remove Staff from all committees. Add Geodhart as Awards Chair, add Kathy Landini to Education/Outreach and remove President Landini from

Education/Outreach, include Glenn County Rangeland Association as a partner representative with President Landini acting as the Representative. *Yalow moved to approve the Ad Hoc Committees and Representative list with noted comments. Roundy seconded. Approved unanimously.*

B. Education/Outreach Committee Report

1. NRCS Partner Signs and Crop Signs

Roundy provided report and referred to the committee meeting notes. Discussion ensued.

2. Speak-Off Contest

a. Authorization to approve new cash award amounts

Roundy reported the Education/Outreach Committee recommends the cash awards be increased to \$100-1st, \$75-2nd, and \$50-3rd place winners of the High School Speak-Off Contest. Discussion ensued. *Yalow moved to approve the cash awards be increased to \$100-1st, \$75- 2nd, and \$50-3rd place winners of the High School Speak-Off Contest. Roundy seconded. Approved unanimously.*

3. Natural Resources and Range Camp

Roundy provided report. Discussion ensued.

4. Day in the District- January 2010- It's a virtual tour!

Roundy provided report. Discussion ensued.

5. Pioneer Day for 4th Graders- April 2011

Roundy provided report. Discussion ensued.

6. Career Day for Juniors- Spring 2011

Roundy provided report. Discussion ensued.

7. Discussion on developing a sponsorship program for youth

Roundy provided report. Discussion ensued. The Board made a consensus to move forward in developing a sponsorship program for youth.

XII. CARCD & NACD

A. Discussion and possible action items for CARCD Annual Conference:

1. Delegate Credential for 2010

President Landini led the discussion. Discussion ensued. *President Landini move to Approve Mike Yalow as the CARCD Delegate for 2010. Roundy seconded. Approved unanimously.*

2. District of the Year Nomination

3. Director of the Year Nomination

4. Employee of the Year Nomination

5. Volunteer of the Year Nomination

6. Photo Contest

Staff were directed to work together to enter contest.

7. Poster Contest

B. Discussion and possible action to nominate for NACD's Distinguished Service Award

Discussion ensued on all the above award opportunities. It was determined that if Nominations should arise they may be taken to the Awards Committee for completion.

XIII. MISCELLANEOUS

A. Discussion and authorization to add a Consent Calendar to future agendas

This item was referred to the Policies Committee.

ADDENDUM:

POLICY HANDBOOK

A. Policy Number 2150 – Compensation

1. Review in progress

Pride reported review is still in progress.

XII. ADJOURNMENT

President Landini moved to adjourn the meeting at 12:44 p.m.

Approved on September 20, 2010 by the Glenn County Resource Conservation District Board.

Attested by,

Mike Landini, President

Kandi Manhart, Secretary

Items Attached:

Cash Disbursements Journal

Glenn County Resource Conservation District

8/12/2010 1:16 PM

Register: UMPQUA Checking

From 07/20/2010 through 08/16/2010

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/26/2010			Undeposited Funds	Deposit		X	7,500.00	125,426.34
07/26/2010	3063	Ray Morgan Company	Operations:IR 5800 Color Copier	VOID: Invoice #CN1...		X		125,426.34
07/26/2010	3064	Ray Morgan Company	Operations:IR 5800 Color Copier	Invoice #CNIN568257	158.87			125,267.47
07/26/2010	3065	AT&T	Operations:Telephone, Telecom...	530 934-8036 087 5	69.45			125,198.02
07/31/2010	1211	Kandi E. Manhart	Payroll Expenses:Payroll		3,153.59			122,044.43
07/31/2010	1212	Claudia L. Street	Payroll Expenses:Payroll		2,734.27			119,310.16
08/11/2010			-split-	Deposit			2,745.60	122,055.76
08/13/2010	EFT	EDD	Payroll Expenses:EDD taxes		437.82			121,617.94
08/13/2010	EFTPS	IRS	Payroll Expenses:IRS taxes		2,281.60			119,336.34
08/16/2010	3066	Tri-County Newspapers	Other Types of Expenses:Adver...	Account 9624	354.00			118,982.34
08/16/2010	3067	CARCD - California Associa...	-split-	64th Annual Confere...	1,200.00			117,782.34
08/16/2010	3068	CARCD - California Associa...	Other Types of Expenses:Mem...	2010 Membership D...	300.00			117,482.34
08/16/2010	3069	Kara Baker	Contract Services:Outside Cont...	Stony Creek Riparian...	6,375.00			111,107.34
08/16/2010	3070	Kandi Manhart - PETTY CA...	Petty Cash		36.69			111,070.65