



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Donnan Arbuckle, Jim Giachino, Gilbert Goedhart, Vacancy

Associate-Directors:

Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jill Egly, Jerry Ehorn, Josh Enos,
Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Lorri Pride, Mellise Albright, Peter Carley, Rebecca Ford, Susan Steuben

Staff:

Kandi Manhart, Executive Officer ~ Claudia Street, Projects Manager ~ Liz Brackmann, Watershed Coordinator

Meeting Minutes

Date: Monday, September 19, 2011

Time: 9:00 a.m. to Noon

Location: Carnegie Community Center
912 Third Street
Orland, CA 95963

DIRECTORS PRESENT: Mike Landini, President; Mike Yalow, Vice President; Bruce Roundy, Treasurer; Jim Giachino, and Gilbert Goedhart.

DIRECTORS ABSENT: Donnan Arbuckle.

ASSOCIATE DIRECTORS PRESENT: None.

ASSOCIATE DIRECTORS ABSENT: Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jill Egly, Jerry Ehorn, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, Lorri Pride, Mellise Albright, Peter Carley, Rebecca Ford, Candis Woods, Kathy Landini, and Susan Steuben

OTHERS PRESENT: Nicole Mosier, Rebecca Smith, Shannon Pflum, Kayla Glenn and Brian Kim, Orland High School; Dwayne Stewart, Speakeasy Toastmasters; Lisa Humphreys, Glenn County Farm Bureau; Betsy Karle, University California Cooperative Extension; Rob Vlach, District Conservationist, Natural Resources Conservation Service; and Kandi Manhart, Claudia Street and Liz Brackmann, RCD Staff.

I. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order by President Landini at 9:04 a.m. Introductions ensued.

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance ensued.

III. SPECIAL EVENT

High School Speak-Off Contest

High School Speak-Off Contest ensued. 1st – Shannon Pflum; 2nd – Rebecca Smith; 3rd – Nicole Mosier; 4th – Kayla Glenn

IV. PUBLIC COMMENT (limit 5 minutes):

None

V. MINUTES

A. Approve meeting minutes for August 15, 2011

President Landini entertained a motion. *Yalow moved to approve the meeting minutes for August 15, 2011 as presented. Roundy seconded. Approved unanimously.*

VI. RCD REPORTS

A. Directors and Associate-Directors

1. One Director Vacancy

Directors and Associate-Directors reported on meeting attendance and various matters.

B. Executive Officer

Manhart reported off her written report and reported on meeting attendance and various matters.

1. Sacramento Valley Region of RCDs Fall Meeting Participation

She reported on the meeting to be hosted in Glenn County on October 20.

2. CARCD Annual Conference Participation & Award Nominations/Contests

She reported on the meeting to be hosted in Stockton on November 8-11. She requested participation of Staff and Directors. It was made a consensus that Brackmann, Yalow and Roundy would attend to represent Glenn County RCD.

C. Projects Manager

Street reported off her written report and reported on meeting attendance and various matters.

D. Watershed Coordinator

Brackmann reported off her written report and reported on meeting attendance and various matters.

VII. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

Humphreys – (Farm Bureau) She reported on various items.

Karle – (University of California Cooperative Extension) She reported on various items.

Vlach – (Natural Resources Conservation Service) He reported on various program deadlines, timelines and updates on funding allocation.

VIII. PROJECT UPDATES

A. CA DOC Stony Creek Watershed Coordinator – *Active*

Brackmann provided a project update. Discussion ensued.

B. CARCD Xerces Society Pollinator Conservation on CA Farms – *Active*

Street provided a project update. Discussion ensued.

C. USDA FMPP Growing Glenn – A County Farmers' Market – *Active*

Street provided a project update. Discussion ensued.

D. WCRME Beginning Farmers and Ranchers Results Oriented Financial Planning Workshops – *Active*

Brackmann provided a project update. Discussion ensued.

1. Discussion and possible action to approve WCRME budget

Manhart requested the budget be approved as the agreement with Washington State University became active the past month. Discussion ensued. *Roundy moved to approve the WCRME budget in the amount of \$49,535 as presented. Giachino seconded. Approved unanimously.*

2. Discussion and possible action to approve sub-agreement with Northern California Farm Credit Business Consulting in the amount of \$7,121.75

Manhart requested the sub-agreement be approved as the agreement with Washington State University became active the past month. Discussion ensued. *Roundy moved to approve the sub-agreement with Northern California Farm Credit Business Consulting in the amount of \$7,121.75 as presented. Yalow seconded. Approved unanimously.*

E. USDA NRCS Cooperative Agreement #1 – Active

Manhart provided a project update.

F. USDA NRCS Cooperative Agreement #2 – Active

Manhart provided a project update.

IX. FINANCIAL REPORT

A. Report provided by Financial Committee

Roundy provided report.

B. Discussion and possible action to approve Executive Officer salary adjustments

Roundy presented salary adjustment recommendations. Discussion ensued. Yalow moved to approve the four identified Action Items: 1) CPI Pay Raise Retroactive to July 1, 2010; 2) CPI Pay Raise and First Salary Adjustment to \$52,473.77 Retroactive to July 1, 2011; 3) CPI Raise and Second Salary Adjustment to \$57,805.11 Effective November 1, 2011; and 4) CPI Pay Raise and Third Salary Adjustment to \$63,678.11 Effective July 1, 2012 for the Executive Officer. Roundy seconded. Discussion ensued. *Yalow amended his motion to include the top three identified Action Items for the Executive Officer. Roundy seconded. Approved unanimously.*

C. Discussion and possible action to approve Projects Manager salary adjustment

Manhart presented salary adjustment recommendation. Discussion ensued. *Roundy moved to approve Projects Manager salary adjustment to \$21.74 per hour, annual salary \$45,219, effective July 1, 2011. Yalow seconded. Approved unanimously.*

D. Discussion and possible action to approve Watershed Coordinator salary adjustment

Manhart presented salary adjustment recommendation. Discussion ensued. *Roundy moved to approve Watershed Coordinator salary adjustment to \$21.74 per hour effective July 1, 2011. Yalow seconded. Approved unanimously.*

E. Approve monthly financial reports and cash disbursements journal

Roundy presented the reports. Discussion ensued. *Yalow moved to approve financial reports and cash disbursements journal as presented. Roundy seconded. Approved unanimously.*

X. POLICIES COMMITTEE

A. Report provided by Policies Committee

Giachino provided report.

XI. RCD LONG RANGE PLAN & ANNUAL PLAN

A. Discussion and possible action to approve Long Range Plan 2011-2016

President Landini encouraged discussion. Discussion ensued. *Roundy* moved to approve *Long Range Plan 2011-2016 as presented*. *Yalow* seconded. Approved unanimously.

B. Discussion and possible action to approve Annual Plan FY 2011/2012

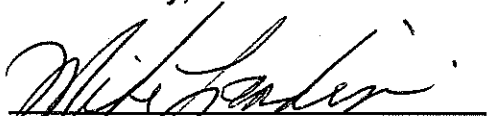
President Landini encouraged discussion. Discussion ensued. *Giachino* moved to approve *Annual Plan FY 2011/2012 as presented*. *Roundy* seconded. Approved unanimously.

XIII. ADJOURNMENT

President Landini moved to adjourn the meeting at 12:05 p.m.

Approved on October 17, 2011 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President



Kandi Manhart, Secretary

Items Attached:

Cash Disbursements Journal

Glenn County Reso. Conservation District

011 2:37 PM

Register: U... QUA Checking
 From 08/16/2011 through 09/19/2011
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/18/2011			Undeposited Funds	Deposit		X	1,572.00	62,116.00
08/19/2011			Undeposited Funds	Deposit		X	1,875.00	63,991.00
08/30/2011	3194	Bond Tax & Financial Services	Contract Services:Outside Cont...	Invoice 14999	150.00			63,841.00
08/30/2011	3195	AT&T	Operations:Telephone, Telecom...	530 934-8036 087 5	76.99			63,764.01
08/30/2011	3196	Ray Morgan Company	-split- IR 5800 Color Copier Supplies	Invoice #125684 IR C5800 Color Copi... Overage copy charges	480.98 -195.96 -285.02			63,283.03
08/31/2011	1250	Kandi E. Manhart	Payroll Expenses:Payroll		3,188.67			60,094.36
08/31/2011	1251	Claudia L. Street	Payroll Expenses:Payroll		2,883.31			57,211.05
08/31/2011	1252	Claudia L. Street	Payroll Expenses:Payroll		1,111.03			56,100.02
08/31/2011	1253	Elizabeth W. Brackmann	Payroll Expenses:Payroll		2,669.70			53,430.32
09/12/2011			Direct Public Support:Gifts in ...	Deposit			25.00	53,455.32
09/12/2011			Undeposited Funds	Deposit			195.00	53,650.32
09/13/2011			Undeposited Funds	Deposit			330.00	53,980.32
09/13/2011	EFT	EDD	Payroll Expenses:EDD taxes		573.20			53,407.12
09/13/2011	EFTPS	IRS	Payroll Expenses:IRS taxes		3,194.52			50,212.60

Glenn County Reso' Conservation District

011 2:37 PM

Register: UmrQUA Checking
 From 08/16/2011 through 09/19/2011
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/15/2011			Undeposited Funds	Deposit			1,703.00	51,915.60
09/19/2011	3197	Kandi Manhart - PETTY CA...	Petty Cash	Reim. Petty Cash	182.71			51,732.89
09/19/2011	3198	Office Depot	Accounts Payable		222.20			51,510.69
09/19/2011	3199	Sacramento Valley Mirror	Accounts Payable	Invoice 10817	162.00			51,348.69
09/19/2011	3200	KNVN	Accounts Payable	133913 - GCCFM C...	579.00			50,769.69
09/19/2011	3201	Sainte Partners KXVU	Accounts Payable	33043-3 - GCCFM C...	132.00			50,637.69
09/19/2011	3202	Sainte Partners KUCO	Accounts Payable	33044-3 - GCCFM C...	160.00			50,477.69
09/19/2011	3203	Enterprise Record	Accounts Payable	3605161	759.39			49,718.30
09/19/2011	3204	Kandi Manhart	Accounts Payable	WCRME Ad Reim. +...	403.13			49,315.17
09/19/2011	3205	CARCD - California Associa...	Accounts Payable	CARCD Annual Con...	945.00			48,370.17
09/19/2011	3206	Tri-County Newspapers	Accounts Payable	9624 - FM Ads and S...	442.50			47,927.67