



G L E N N C O U N T Y

R E S O U R C E C O N S E R V A T I O N D I S T R I C T

BOARD OF DIRECTORS			ASSOCIATE-DIRECTORS	STAFF	
Gilbert Goedhart, President			Dominic Brock	Kandi Manhart	Ritta Martin
Bruce Roundy, Vice President			Kathy Landini	Executive Officer	Program Coordinator
Brian Lohse, Treasurer			Bailey McCarthy
Jim Giachino	...	Craig Knight	Susan Powell-Steuben	Brooke Worden	Melina Watts
Mike Landini	...	Vacancy	Candis Woods	Civil Engineering	Program Coordinator
			Mike Yalow	Technician	/ Soil Health

MEETING MINUTES

Date: Monday, January 28, 2019

Time: 1 PM to 3 PM

Location: USDA Service Center, 132 North Enright Avenue, Suite C, Willows, CA 95988

DIRECTORS PRESENT: Bruce Roundy, Vice President; Brian Lohse, Treasurer; Jim Giachino, Craig Knight and Mike Landini.

DIRECTORS ABSENT: Gilbert Goedhart, President.

ASSOCIATE DIRECTORS PRESENT: Mike Yalow.

ASSOCIATE DIRECTORS ABSENT: Dominic Brock, Kathy Landini, Bailey McCarthy, Susan Powell-Steuben, Candis Woods.

OTHERS PRESENT: Supervisor Paul Barr; Kim Fullingim, CAL FIRE; Rob Vlach, Natural Resources Conservation Service (NRCS); Kandi Manhart, Ritta Martin, Melina Watts and Brooke Worden, RCD Staff.

I--CALL TO ORDER

Vice President Roundy called the meeting to order at 1:04 PM.

II--PLEDGE OF ALLEGIANCE

Pledge of Allegiance ensued.

III--WELCOME & INTRODUCTIONS

Vice President Roundy provided welcome and introductions ensued.

IV--PUBLIC COMMENT (limit 5 minutes):

None.

V--CONSENT CALENDAR

***ACTION**

A. *Approve RCD meeting minutes for October 29, 2018

Vice President Roundy entertained a motion to approve Consent Calendar agenda item A.

ACTION: Approve as presented.

MOTION: Knight

SECOND: Lohse

AYES: Knight, Lohse, Giachino, Landini, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Goedhart

VI--RCD REPORTS

A. Directors and Associate-Directors

1. Vacancy

Vice President Roundy announced vacancy; he encouraged Board and staff to think of potential candidates.

Giachino brought forward the idea of Adopt-A-Highway, east of Willows along Highway 162 between the canal and heading east towards County Road O. Discussion ensued. This item was recommended to be on the next agenda. Vlach noted his interest in potentially collaborating on the project.

B. Executive Officer

Manhart gave a verbal report.

1. Sacramento Valley Durable Collaboration Update

Manhart noted there is a Sacramento Valley Region of RCDs all-day meeting in February 2019 to further discuss the region's collaboration effort; she encouraged directors to attend. This effort is funded through a foundational grant received by California Association of RCDs and is being facilitated by Solid Ground Consulting. She also requested input from the Board on presenting at LAFCO regarding the current MOU signed last year by Western Shasta RCD, RCD of Tehama County, Colusa County RCD and Glenn County RCD. Discussion ensued; the Board recommended she request a LAFCO agenda item to ensure collaborating with neighboring RCDs is allowed, or to see if LAFCO has any issues with the MOU. Manhart will request to be on their next meeting agenda.

2. Fuels Reduction & Fire Prevention Education Program Coordinator Vacancy Update

Manhart reported applications have been received and they are still in review.

VII--PARTNER REPORTS *(limit 5 minutes, unless previously scheduled)*

Vlach – *NRCS* – Reported on programs and various partner updates.

Fullingim – *CAL FIRE* – Reported on programs and various partner

updates.

Barr – *Board of Supervisor Liaison to RCD* – Reported on programs and various partner updates. The Board welcomed him to his first RCD Meeting.

VIII--FINANCIAL/BUDGET REPORT

- *ACTION** A. ***Discussion and possible action to accept the following reports:**
1. **UMPQUA Bank Statements and Reconciliations**
 2. **Balance Sheet**
 3. **Actuals vs. Budget**

Lohse provided report. Discussion ensued. Vice President Roundy entertained a motion to accept named reports.

ACTION: Accept as presented.

MOTION: Lohse

SECOND: Landini

AYES: Lohse, Landini, Knight, Giachino, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Goedhart

- *ACTION** B. ***Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting)**
- Lohse provided report. Discussion ensued. Vice President Roundy entertained a motion to approve named report.

ACTION: Approve as presented.

MOTION: Landini

SECOND: Lohse

AYES: Landini, Lohse, Knight, Giachino, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Goedhart

IX--RCD PROJECTS & PROGRAMS UPDATE

Fee-For-Service Partnerships

- *ACTION** A. **Colusa Glenn Subwatershed Program - Outreach and Education Services**
1. ***Discussion and possible action to amend MOU Scope of Work #GC2018-001 with Colusa County RCD to include Mileage Reimbursement**

Manhart provided update. Manhart requested consideration of the Board to amend the MOU Scope of Work to include reimbursable mileage; when original was approved late last year, she wasn't aware that mileage was not already incorporated in their rates, or that it may be needed.

Discussion ensued. Vice President Roundy entertained a motion to

approve named report.

ACTION: Approve as presented.

MOTION: Landini

SECOND: Lohse

AYES: Landini, Lohse, Knight, Giachino, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Goedhart

B. Glenn County Rangeland Association - Secretary/Treasurer Services

Martin provided update.

C. Northern Sacramento Valley Integrated Regional Watershed Management - Disadvantaged Community Involvement Program (DACI) Coordinator Services – Expired October 31, 2018

Manhart provided update. She anticipates hearing from Burdick & Company anytime on the potential of new funding.

Federal Agreements

A. USDA NRCS Cooperative Agreement - Soil Health

Watts provided update.

State Agreements

A. DOC Financial Assistance Program - Capacity Building

Manhart provided update. Final report in progress.

B. CAL FIRE #5GG17226 - Glenn County Highway 162 and County Road 306 Fuel Breaks

Manhart provided update. Work has not begun.

C. CAL FIRE #5GG17227 - Glenn County Community Wildfire Protection Plan Update for Community Protection Projects

1. *Discussion and possible action to approve MOU Scope of Work #GC2018-002 with RCD of Tehama County

***ACTION**

Manhart provided update. Manhart presented draft MOU Scope of Work #GC2018-002. She noted the purpose is to collaborate with RCD of Tehama County to utilize their technical services to help implement this project since they assisted in the original Glenn County CWPP. Discussion ensued.

Vice President Roundy entertained a motion to approve named report.

ACTION: Approve as presented.

MOTION: Knight

SECOND: Landini

AYES: Knight, Landini, Giachino, Lohse, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Goedhart

D. CAL FIRE #5GG17228 - Tehama-Glenn Fire Safe Council Fire Prevention Education Program

1. *Discussion and possible action to approve MOU Scope of Work #GC2018-003 with RCD of Tehama County

***ACTION** Manhart provided update. Manhart presented draft MOU Scope of Work #GC2018-003. She noted the purpose is to collaborate with RCD of Tehama County, under the umbrella of the Tehama-Glenn Fire Safe Council, to implement the first of its kind Fire Prevention Education Program. Glenn County RCD will focus on Elk Creek and RCD of Tehama County will focus on Manton; the project will offer an ice cream social and other community-based projects. Discussion ensued.

Vice President Roundy entertained a motion to approve named report.

ACTION: Approve as presented.

MOTION: Landini

SECOND: Lohse

AYES: Landini, Lohse, Giachino, Knight, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Goedhart

E. CDFA Technical Assistance for HSP, SWEEP, AMMP

Manhart provided update. Staff noted they partnered with NRCS, UC Cooperative Extension and the Air Pollution Department to hold a Programs 101 for Farmers and Ranchers. Each agency offered a 10 min overview of funding programs they have available for producers to apply for and it was a big hit. Over 70+ producers attended; there was interest in holding this event annually or as funding opportunities arise. Outreach conducted included a mailing to all permit holders, UC Cooperative Newsletter, and Emails.

Sponsored Programs

A. RCD Connects with Kids

1. Nesting Habitat Products: Bat, Owl, Song Bird and Wood Duck for Sale

Manhart provided update.

2. Wildlife Escape Ramps for Livestock Troughs for Sale

Manhart provided update.

3. 5K/10K Fundraiser - "Run Your Tail Off... through the Watershed" Trail Run/Walk - Buckhorn Recreation Area, Black Butte Lake - April 13, 2019

Manhart and Martin provided update.

Other Agreements

A. CARCD's Irrigation Evaluations, Technical Assistance and Outreach to Support SWEEP Assistance Program - Glenn County RCD

Watts provided update. Videos will be available on Glenn County RCD's YouTube Channel.

B. NACD Technical Assistance - Civil Engineering Technician Position

Manhart provided update. She thanked Worden for all her service to the Glenn County RCD; Worden's last day in the office was that day due to taking on the adventure of motherhood.

C. CFSC Glenn County Fire Prevention Education + CWPP Update – Preliminary Awarded Grant

- *ACTION**
- 1. Discussion and possible action to approve CFSC Pre-Award Report and Authorize Gilbert Goedhart, President and/or Kandi Manhart, Executive Officer to act as Organization Signers**

Manhart provided update. She and Martin had met with grant manager Dan Lang to go over the grant agreement deliverables after uploading all their required documentations for the grant; the next step was to electronically sign the Pre-Award Report which was due January 11, 2019 which Manhart signed to meet the deadline. This action item would ratify the CFSC Pre-Award Report and authorize Gilbert Goedhart, President and/or Kandi Manhart, Executive Officer to act as organization signers. Vice President Roundy entertained a motioned.

ACTION: Approve as presented, both items.

MOTION: Landini

SECOND: Knight

AYES: Landini, Knight, Giachino, Lohse, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Goedhart

Future

A. Discussion on potential projects and programs – New Grant Application Opportunities

Manhart encouraged the audience to send ideas to her or staff. Watts discussed the Glenn County Agriculture + Conservation Education Committee; this item was recommended to be on the next agenda.

X--A YEAR IN REVIEW + A YEAR AHEAD + QUARTER UPDATE

A. DRAFT Glenn County RCD Annual Report – Continued review

Manhart reported it is still a work in progress.

B. QTR Update – October, November, December 2018

No discussion.

XI--ADJOURNMENT

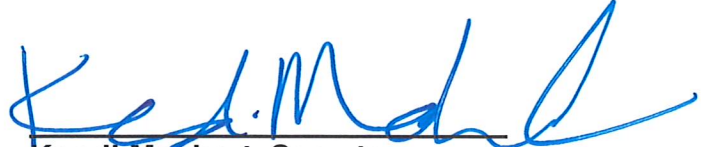
Vice President Roundy adjourned the meeting at 2:53 PM.

Approved on March 18, 2019 by the Glenn County Resource Conservation District Board.

Attested by,



Gilbert Goedhart, President



Kandi Manhart, Secretary

Items Attached: Cash disbursements journal

Glenn County Resource Conservation District
Check Detail_Memo added
 October 30, 2018 through January 28, 2019

Num	Date	Name	Memo	Account	Paid Amount	Original Amount
	10/30/2018	Postmaster	DOC Final Report & CALFIRE Agree...	Petty Cash		-23.17
		Administration - Glenn County RCD	DOC Final Report & CALFIRE Agree...	65020 · Postage, M...	-23.17	23.17
TOTAL					-23.17	23.17
	11/01/2018	Glenn County Farm Bureau	2018 GCFB Annual Meeting - Man...	Petty Cash		-35.00
		Administration - Glenn County RCD	2018 GCFB Annual Meeting - Manha...	68310 · Conference...	-35.00	35.00
TOTAL					-35.00	35.00
	12/12/2018	Office Depot	QuickBooks generated zero amou...	UMPQUA Checking		0.00
2398...	11/30/2018	Office Depot	Inv 239829998001	20000 · Accounts P...	0.00	-67.39
TOTAL					0.00	-67.39
EFT	11/15/2018	EDD	EDD payroll taxes - OCTOBER 2018	UMPQUA Checking		-799.61
		Administration - Glenn County RCD	EDD payroll taxes - OCTOBER 2018	66600 · Payroll Tax...	-799.61	799.61
TOTAL					-799.61	799.61
EFT	12/14/2018	EDD	EDD payroll taxes - NOVEMBER 2...	UMPQUA Checking		-1,077.29
		Administration - Glenn County RCD	NOVEMBER 2018	66600 · Payroll Tax...	-1,077.29	1,077.29
TOTAL					-1,077.29	1,077.29
EFT	12/31/2018	EDD	EDD payroll taxes -DECEMBER 2018	UMPQUA Checking		-990.86
		Administration - Glenn County RCD	EDD payroll taxes -DECEMBER 2018	66600 · Payroll Tax...	-990.86	990.86
TOTAL					-990.86	990.86
EFTPS	11/15/2018	IRS	IRS payroll taxes - OCTOBER 2018	UMPQUA Checking		-4,079.92
		Administration - Glenn County RCD	IRS payroll taxes - OCTOBER 2018	66500 · Payroll Tax...	-4,079.92	4,079.92
TOTAL					-4,079.92	4,079.92
EFTPS	12/14/2018	IRS	IRS payroll taxes - NOVEMBER 2018	UMPQUA Checking		-4,953.68
		Administration - Glenn County RCD	NOVEMBER 2018	66500 · Payroll Tax...	-4,953.68	4,953.68
TOTAL					-4,953.68	4,953.68

Glenn County Resource Conservation District
Check Detail_Memo added
 October 30, 2018 through January 28, 2019

Num	Date	Name	Memo	Account	Paid Amount	Original Amount
EFTPS	12/31/2018	IRS	IRS payroll taxes - DECEMBER 2018	UMPQUA Checking	-4,793.42	-4,793.42
TOTAL		Administration - Glenn County RCD	IRS payroll taxes - DECEMBER 2018	66500 · Payroll Tax...	-4,793.42	4,793.42
					-4,793.42	4,793.42
4206	10/31/2018	Brooke A Worden	Pay Period: 9/16/18 - 10/15/18	UMPQUA Checking	-3,319.20	-3,319.20
TOTAL		Administration - Glenn County RCD	Pay Period: 9/16/18 - 10/15/18	66400 · Payroll	-3,319.20	3,319.20
					-3,319.20	3,319.20
4207	10/31/2018	Kandi E. Manhart	October 2018	UMPQUA Checking	-4,642.92	-4,642.92
TOTAL		Administration - Glenn County RCD	October 2018	66400 · Payroll	-4,642.92	4,642.92
					-4,642.92	4,642.92
4208	10/31/2018	Melina S Watts	Pay Period: 9/16/18 - 10/15/18	UMPQUA Checking	-1,419.99	-1,419.99
TOTAL		Administration - Glenn County RCD	Pay Period: 9/16/18 - 10/15/18	66400 · Payroll	-1,419.99	1,419.99
					-1,419.99	1,419.99
4209	10/31/2018	Ritta M Martin	Pay Period: 9/16/18 - 10/15/18	UMPQUA Checking	-2,335.57	-2,335.57
TOTAL		Administration - Glenn County RCD	Pay Period: 9/16/18 - 10/15/18	66400 · Payroll	-2,335.57	2,335.57
					-2,335.57	2,335.57
4210	11/30/2018	Brooke A Worden	Pay Period: 10/16/2018 - 11/15/2018	UMPQUA Checking	-3,502.80	-3,502.80
TOTAL		Administration - Glenn County RCD	Pay Period: 10/16/2018 - 11/15/2018	66400 · Payroll	-3,502.80	3,502.80
					-3,502.80	3,502.80
4211	11/30/2018	Kandi E. Manhart	NOVEMBER 2018	UMPQUA Checking	-4,642.93	-4,642.93
TOTAL		Administration - Glenn County RCD	NOVEMBER 2018	66400 · Payroll	-4,642.93	4,642.93
					-4,642.93	4,642.93
4212	11/30/2018	Melina S Watts	Pay Period: 10/16/2018 - 11/15/2018	UMPQUA Checking	-2,871.39	-2,871.39
TOTAL		Administration - Glenn County RCD	Pay Period: 10/16/2018 - 11/15/2018	66400 · Payroll	-2,871.39	2,871.39
					-2,871.39	2,871.39

Glenn County Resource Conservation District
Check Detail_Memo added
 October 30, 2018 through January 28, 2019

Num	Date	Name	Memo	Account	Paid Amount	Original Amount
4213	11/30/2018	Ritta M Martin	Pay Period: 10/16/2018 - 11/15/2018	UMPQUA Checking	-2,446.37	-2,446.37
TOTAL		Administration - Glenn County RCD	Pay Period: 10/16/2018 - 11/15/2018	66400 · Payroll	-2,446.37	2,446.37
4214	12/31/2018	Brooke A Worden	Pay Period: 11/16/2018 - 12/15/2018	UMPQUA Checking	-3,440.79	-3,440.79
TOTAL		Administration - Glenn County RCD	Pay Period: 11/16/2018 - 12/15/2018	66400 · Payroll	-3,440.79	3,440.79
4215	12/31/2018	Kandi E. Manhart	DECEMBER 2018	UMPQUA Checking	-4,642.93	-4,642.93
TOTAL		Administration - Glenn County RCD	DECEMBER 2018	66400 · Payroll	-4,642.93	4,642.93
4216	12/31/2018	Melina S Watts	Pay Period: 11/16/2018 - 12/15/2018	UMPQUA Checking	-2,333.20	-2,333.20
TOTAL		Administration - Glenn County RCD	Pay Period: 11/16/2018 - 12/15/2018	66400 · Payroll	-2,333.20	2,333.20
4217	12/31/2018	Ritta M Martin	Pay Period: 11/16/2018 - 12/15/2018	UMPQUA Checking	-3,066.13	-3,066.13
TOTAL		Administration - Glenn County RCD	Pay Period: 11/16/2018 - 12/15/2018	66400 · Payroll	-3,066.13	3,066.13
4320	10/30/2018	Kandi Manhart	10/18 & 10/19 GSRMA training mile...	UMPQUA Checking	-56.68	-56.68
GSR...	10/29/2018	Administration - Glenn County RCD	10/18 & 10/19 GSRMA training milea...	68350 · Mileage	-56.68	56.68
TOTAL					-56.68	56.68
4321	10/30/2018	Ritta Martin	October 2018 mileage	UMPQUA Checking	-124.70	-124.70
Octob...	10/29/2018	Colusa Glenn Subwatershed Program	10/12/18 - CGSP - RB Pre-inspectio...	68350 · Mileage	-49.05	49.05
		Colusa Glenn Subwatershed Program	10/18/18 - CGSP - RB Inspections - ...	68350 · Mileage	-32.70	32.70
		Colusa Glenn Subwatershed Program	10/25/18 - CGSP - RB Inspections - ...	68350 · Mileage	-13.25	13.25
		Colusa Glenn Subwatershed Program	10/25/18 - CGSP - Board Meeting - ...	68350 · Mileage	-29.70	29.70
TOTAL					-124.70	124.70
4322	10/30/2018	Stratti Inc.	Replacement Internal Hard Drive f...	UMPQUA Checking	-320.16	-320.16

Glenn County Resource Conservation District
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Num	Date	Name	Memo	Account	Paid Amount	Original Amount
31904	10/25/2018	Administration - Glenn County RCD	Replacement Internal Hard Drive for ...	65007 · Computer ...	-320.16	320.16
TOTAL					-320.16	320.16
4323	11/06/2018	Comcast	phone services 11/1/18 - 11/30/18	UMPQUA Checking		-200.64
11/1/...	10/26/2018	Administration - Glenn County RCD	phone services 11/1/18 - 11/30/18	65050 · Telephone, ...	-200.64	200.64
TOTAL					-200.64	200.64
4324	11/06/2018	U.S. Bank Equipment Finance	Invoice # 369694971	UMPQUA Checking		-466.87
3696...	10/26/2018	Administration - Glenn County RCD	10/20/18 - 11/20/18 Copier base pay...	65030 · Color Copie...	-233.68	233.68
		Administration - Glenn County RCD	9/20/18 - 10/20/18 B/W copies	65031 · B/W Copies	-32.11	32.11
		Administration - Glenn County RCD	9/20/18 - 10/20/18 COLOR copies	65032 · CLR Copies	-201.08	201.08
TOTAL					-466.87	466.87
4325	11/26/2018	Brooke Worden	CARCD conference travel	UMPQUA Checking		-154.93
CAR...	11/21/2018	Administration - Glenn County RCD	mileage to and from Sacramento airp...	68350 · Mileage	-83.93	83.93
		Administration - Glenn County RCD	one day per diem (11/14/18 - meals ...	68340 · Meals	-71.00	71.00
TOTAL					-154.93	154.93
4326	11/26/2018	Cardmember Service	Acct: 4798 5100 4701 3293	UMPQUA Checking		-167.80
	11/19/2018	Administration - Glenn County RCD	Acct: 4798 5100 4701 3293	UMPQUA Visa	-167.80	167.80
TOTAL					-167.80	167.80
4327	11/26/2018	Kampschmidt Payroll & Acct Services	Invoice 2018-608	UMPQUA Checking		-123.00
2018-...	10/31/2018	Administration - Glenn County RCD	3rd Qtr 2018 Form 941, DE9, DE9C	62110 · Accounting ...	-60.00	60.00
		Administration - Glenn County RCD	October 2018 paychecks x4	62110 · Accounting ...	-28.00	28.00
		Administration - Glenn County RCD	October 2018 payroll taxes Form 810...	62110 · Accounting ...	-35.00	35.00
TOTAL					-123.00	123.00
4328	11/26/2018	Kandi Manhart	CARCD Conference travel	UMPQUA Checking		-143.93
CAR...	11/21/2018	Administration - Glenn County RCD	mileage to and from Sacramento Air...	68350 · Mileage	-83.93	83.93
		Administration - Glenn County RCD	Sac Airport Parking (4 days x \$10 pe...	68320 · Travel	-40.00	40.00
		Administration - Glenn County RCD	Taxi from SAN to Kona Kai Resort	68320 · Travel	-20.00	20.00
TOTAL					-143.93	143.93
4329	11/26/2018	Office Depot		UMPQUA Checking		-453.18

Glenn County Resource Conservation District
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Num	Date	Name	Memo	Account	Paid Amount	Original Amount
2258...	11/01/2018	Administration - Glenn County RCD	paper, envelopes, labels, folders, rub...	65040 · Supplies	-333.82	333.82
2270...	11/03/2018	Administration - Glenn County RCD	paper folder machine	65040 · Supplies	-119.36	119.36
TOTAL					-453.18	453.18
4330	11/26/2018	Willows FFA - Woodshop	payment for 2018 owl box orders	UMPQUA Checking		-560.00
16X o...	11/21/2018	Nest Box Habitat Project	Owl Nesting Box	12100 · Inventory A...	-560.00	560.00
TOTAL					-560.00	560.00
4331	11/26/2018	Esplanade Office	Invoice 1043-1	UMPQUA Checking		-1,239.72
1043-1	11/21/2018	Administration - Glenn County RCD	adjustable height table and new coun...	65040 · Supplies	-1,239.72	1,239.72
TOTAL					-1,239.72	1,239.72
4332	11/26/2018	Bruce T. Roundy	CARCD Conference Travel - B Rou...	UMPQUA Checking		-137.42
CAR...	11/21/2018	Administration - Glenn County RCD	Mileage to and from Sacramento airp...	68350 · Mileage	-83.93	83.93
		Administration - Glenn County RCD	parking at Sac Int'l Airport (3 days x ...	68320 · Travel	-30.00	30.00
		Administration - Glenn County RCD	11/15/18 - Uber from SAN airport to ...	68320 · Travel	-14.15	14.15
		Administration - Glenn County RCD	11/17/18 - Uber from hotel to SAN ai...	68320 · Travel	-9.34	9.34
TOTAL					-137.42	137.42
4335	11/30/2018	Stratti Inc.		UMPQUA Checking		-1,197.90
31770	10/01/2018	Administration - Glenn County RCD	October monthly billing	65004 · Technical/C...	-602.70	602.70
32073	11/14/2018	Administration - Glenn County RCD	monthly billing for November	65004 · Technical/C...	-595.20	595.20
TOTAL					-1,197.90	1,197.90
4336	12/12/2018	Anna Canon	CARCD Speak-Off travel (in exces...	UMPQUA Checking		-12.15
2018 ...	12/12/2018	RCD Connects w/ Kids	CARCD Speak-Off travel (in excess ...	60150 · Speak-Off ...	-12.15	12.15
TOTAL					-12.15	12.15
4337	12/12/2018	Comcast	8155 60 029 0209801	UMPQUA Checking		-180.64
Dece...	11/26/2018	Administration - Glenn County RCD	Internet and Phone/Voice - 12/1/18 - ...	65050 · Telephone, ...	-180.64	180.64
TOTAL					-180.64	180.64
4338	12/12/2018	Express Services, Inc.		UMPQUA Checking		-1,201.12

Glenn County Resource Conservation District Check Detail_Memo added October 30, 2018 through January 28, 2019

Num	Date	Name	Memo	Account	Paid Amount	Original Amount
2156...	11/28/2018	Administration - Glenn County RCD	Yesenia (7.75 hours); Kayla (14 hour...	62150 · Outside Co...	-426.52	426.52
2157...	12/05/2018	Administration - Glenn County RCD	Kayla 39.5 hours @ \$19.61/hour	62150 · Outside Co...	-774.60	774.60
TOTAL					-1,201.12	1,201.12
4339	12/12/2018	Kampschmidt Payroll & Acct Services	invoice # 2018-642	UMPQUA Checking		-63.00
2018-...	11/30/2018	Administration - Glenn County RCD	November 2018 apychecks x 4	62110 · Accounting ...	-28.00	28.00
TOTAL					-35.00	35.00
4340	12/12/2018	Kandi Manhart	1/28 - 12/10/18 CGSP mileage	UMPQUA Checking		-173.31
11/28...	12/12/2018	Colusa Glenn Subwatershed Program	11/28/18 - CGSP - Meeting @ Colus...	68350 · Mileage	-37.06	37.06
		Colusa Glenn Subwatershed Program	12/3/18 - CGSP - SVWQC MAC Mee...	68350 · Mileage	-71.91	71.91
		Colusa Glenn Subwatershed Program	12/6/18 - CGSP - Grower Meeting @ ...	68350 · Mileage	-34.88	34.88
		Colusa Glenn Subwatershed Program	12/10/18 - CGSP - NMP CEU + Mem...	68350 · Mileage	-29.46	29.46
TOTAL					-173.31	173.31
4341	12/12/2018	Postmaster	bulk rate permit #132	UMPQUA Checking		-250.00
bulk p...	12/12/2018	California Dept of Food & Agriculture:CD...	bulk rate permit #132	65020 · Postage, M...	-250.00	250.00
TOTAL					-250.00	250.00
4342	12/12/2018	Roy R Seiler, CPA	Invoice # 28946	UMPQUA Checking		-3,700.00
2018 ...	11/30/2018	Administration - Glenn County RCD	2018 audit	62105 · Audit Fees	-3,700.00	3,700.00
TOTAL					-3,700.00	3,700.00
4343	12/12/2018	Stratti Inc.		UMPQUA Checking		-1,044.70
32235	12/01/2018	Administration - Glenn County RCD	monthly IT services billing - Decemb...	65004 · Technical/C...	-593.70	593.70
32335	12/12/2018	Administration - Glenn County RCD	Sophos Firewall Service/Support - 3 ...	65007 · Computer ...	-451.00	451.00
TOTAL					-1,044.70	1,044.70
4344	12/20/2018	Kandi Manhart - PETTY CASH	Reimbursement to Petty Cash - 12/...	UMPQUA Checking		-76.14
TOTAL					-76.14	76.14
4345	12/20/2018	Cardmember Service	Acct: 4798 5100 4701 3293	UMPQUA Checking		-2,219.83
					-76.14	76.14

Glenn County Resource Conservation District
Check Detail_Memo added
October 30, 2018 through January 28, 2019

Num	Date	Name	Memo	Account	Paid Amount	Original Amount
TOTAL	12/20/2018	Administration - Glenn County RCD	Acct: 4798 5100 4701 3293	UMPQUA Visa	-2,219.83	2,219.83
4346	12/20/2018	U.S. Bank Equipment Finance	Invoice #373097294	UMPQUA Checking	-455.06	-455.06
3730...	12/11/2018	Administration - Glenn County RCD	Color Copier Contract Agreement	65030 · Color Copie...	-233.68	233.68
		Administration - Glenn County RCD	BW Copies	65031 · B/W Copies	-79.87	79.87
		Administration - Glenn County RCD	CLR Copies	65032 · CLR Copies	-141.51	141.51
TOTAL					-455.06	455.06
4347	12/20/2018	Craig Edwards	nest box habitat overpayment	UMPQUA Checking	-13.84	-13.84
TOTAL		RCD Connects w/ Kids	nest box habitat overpayment	40400 · Owl House	-13.84	13.84
4348	12/20/2018	Willows FFA - Woodshop	2x owl boxes	UMPQUA Checking	-70.00	-70.00
2x ow...	12/20/2018	Nest Box Habitat Project	Owl Nesting Box	12100 · Inventory A...	-70.00	70.00
TOTAL					-70.00	70.00
4349	01/14/2019	Comcast	8155 60 029 0209801	UMPQUA Checking	-190.63	-190.63
1/1/1...	12/26/2018	Administration - Glenn County RCD	Internet and Phone/Voice - 1/1/19 - 1...	65050 · Telephone, ...	-190.63	190.63
TOTAL					-190.63	190.63
4350	01/14/2019	Express Services, Inc.	Invoice #21654495	UMPQUA Checking	-318.66	-318.66
2165...	12/19/2018	Administration - Glenn County RCD	12/16/2018 Regular Time 16.25 hrs ...	62150 · Outside Co...	-318.66	318.66
TOTAL					-318.66	318.66
4351	01/14/2019	Farrell Design Group	Domain renewal and website upda...	UMPQUA Checking	-118.77	-118.77
2054	01/07/2019	Administration - Glenn County RCD	Domain renewal and website updating	65110 · Advertising ...	-118.77	118.77
TOTAL					-118.77	118.77
4352	01/14/2019	Kampschmidt Payroll & Acct Services	2018-679 - December 2018 payroll ...	UMPQUA Checking	-145.50	-145.50
2018-...	01/01/2019	Administration - Glenn County RCD	letter to IRS re: semi-monthly payme...	62110 · Accounting ...	-22.50	22.50
		Administration - Glenn County RCD	December paychecks	62110 · Accounting ...	-28.00	28.00
		Administration - Glenn County RCD	Payroll taxes for December 2018	62110 · Accounting ...	-35.00	35.00
		Administration - Glenn County RCD	4th QTR 2018 Form 941, DE9, DE9C	62110 · Accounting ...	-60.00	60.00

**Glenn County Resource Conservation District
Check Detail_Memo added
October 30, 2018 through January 28, 2019**

Num	Date	Name	Memo	Account	Paid Amount	Original Amount
TOTAL					-145.50	145.50
4353	01/14/2019	Stratti Inc.	monthly IT billing for January 2019	UMPQUA Checking		-599.40
32500	01/01/2019	Administration - Glenn County RCD	monthly IT billing for January 2019	65004 · Technical/C...	-599.40	599.40
TOTAL					-599.40	599.40
4354	01/15/2019	Kandi Manhart	stamps and supplies for CDFA 1/1...	UMPQUA Checking		-151.56
stam...	01/15/2019	Administration - Glenn County RCD	stamps	65020 · Postage, M...	-49.75	49.75
		California Dept of Food & Agriculture:CD...	supplies / food for CDFA Farmers 10...	65040 · Supplies	-101.81	101.81
TOTAL					-151.56	151.56
4355	01/24/2019	Cardmember Service	Acct: 4798 5100 4701 3293	UMPQUA Checking		-85.00
Dece...	01/23/2019	Administration - Glenn County RCD	December 2018 Visa	UMPQUA Visa	-85.00	85.00
TOTAL					-85.00	85.00
4356	01/24/2019	Colusa County RCD	GC2018-001 services for CGSP	UMPQUA Checking		-998.98
GC20...	01/23/2019	Colusa Glenn Subwatershed Program	Nov 16, 2018 - Jan 15, 2019 - 25 ho...	62150 · Outside Co...	-975.00	975.00
		Colusa Glenn Subwatershed Program	Nov 16, 2018 - Jan 15, 2019 - 44 mil...	62150 · Outside Co...	-23.98	23.98
TOTAL					-998.98	998.98
4357	01/24/2019	Kandi Manhart		UMPQUA Checking		-321.32
Jan 1...	01/23/2019	Colusa Glenn Subwatershed Program	1/9/2019 - IRLP Stakeholder Meeting...	68350 · Mileage	-232.00	232.00
Jan '1...	01/23/2019	Colusa Glenn Subwatershed Program	1/9-1/10/19 Economic Forecasting C...	68350 · Mileage	-89.32	89.32
TOTAL					-321.32	321.32
4358	01/24/2019	Ritta Martin	January 2019 CGSP mileage	UMPQUA Checking		-106.26
Jan '1...	01/23/2019	Colusa Glenn Subwatershed Program	January 2019 CGSP mileage	68350 · Mileage	-106.26	106.26
TOTAL					-106.26	106.26
4359	01/24/2019	Sinead Santich	DWR/SWEEP videos, payment 1 of 2	UMPQUA Checking		-1,200.00
DWR/...	01/23/2019	CARCD:CARCD-SWEEP	DWR/SWEEP videos, payment 1 of 2	62150 · Outside Co...	-1,200.00	1,200.00
TOTAL					-1,200.00	1,200.00