



GLENN COUNTY

RESOURCE CONSERVATION DISTRICT

BOARD OF DIRECTORS

Gilbert Goedhart, President + Brian Lohse, Vice President + Jocelyn Anderson, Treasurer
 Mike Landini + Jay Overholtzer + Bruce Roundy + John Whitney

ASSOCIATE- DIRECTORS

Kathy Landini

STAFF

Kandi Manhart-Belding, Executive Officer
 Ritta Martin, Finance Officer
 Kellie Wilson-Burt, Program Specialist
 Samantha Loprieto, Conservation Planner

Shane Rakestraw, Wildfire & Forestry Project Coordinator
 Greg Conant, Forest Health Program Specialist
 Martin Spannaus, Fuels Reduction/Fire Prevention Coordinator
 Sam Perkins, Northern Sac-Valley Coalition Coordinator

MEETING NOTICE & AGENDA

Date: Monday, January 26, 2026
Time: 1:00 PM to 3:00 PM
Location: USDA Willows Service Center / Glenn County RCD
 132 N. Enright Avenue, Suite C
 Willows, CA 95988

1:00	I. CALL TO ORDER	Goedhart
1:00	II. PLEDGE OF ALLEGIANCE	Goedhart
1:00	III. WELCOME, INTRODUCTIONS & OFFICIAL ROLL CALL	Goedhart
1:05	IV. PUBLIC COMMENT (limit 5 minutes): Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment.	Goedhart
1:10	V. CONSENT CALENDAR	Goedhart
*ACTION	A. *Approve RCD Meeting Minutes for November 17, 2025	
1:15	VI. PARTNER REPORTS <i>(limit 5 minutes each, unless previously scheduled)</i>	Goedhart
1:30	VII. RCD REPORTS	Goedhart
*ACTION	A. Directors and Associate-Directors 1. *Discussion and possible action to determine its vote on ballot items in the California Association of RCDs election, including officers, resolutions, and proposed amendments to bylaws	

- B. Executive Officer
 - 1. Long Range Plan 2024 – 2028 Review
 - 2. Annual Plan 2025 – 2026 Review

2:00

VIII. FINANCIAL/BUDGET REPORT

Anderson/
Martin

***ACTION**

- A. *Discussion and possible action to accept the following reports:
 - 1. Bank Statements and Reconciliations
 - 2. Balance Sheet
- B. *Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting)
- C. *Discussion and possible action to accept Special Districts Financial Transactions Report for June 30, 2025 completed by Smith & Newell, CPA

2:15

IX. RCD PROJECTS & PROGRAMS UPDATE

Manhart-
Belding/
Staff

***ACTION**

- A. Conservation Planning
- B. Groundwater Recharge Development Plan (and Pilot)
- C. CAFF - Groundwater Community Engagement
- D. Healthy Soils Program (HSP)
- E. State Water Efficiency and Enhancement Program (SWEEP)
- F. Fuels Reduction and Fire Prevention Program
 - 1. *Discussion and possible action to approve agreement with CAL FIRE - #5GG25141 TGU Elk Creek Fuel Break Maintenance Project, including Resolution #2026-01
- G. Invasive Species Program: Upper Stony Creek Arundo Project
- H. Colusa Glenn Subwatershed Program – *Helping growers meet the Irrigated Lands Regulatory Program*
- I. Sacramento Valley Region of RCDs (Secretary/Treasurer)

Future

Discussion on potential projects and programs

3:00

X. ADJOURNMENT

Goedhart

Please note times are approximate.

CORRESPONDENCE: Mail is distributed for review.

DATE OF NEXT MEETING: **MONDAY, MARCH 16, 2026**, at USDA Willows Service Center / Glenn County RCD, 132 N. Enright Avenue, Suite C, Willows, CA 95988.

NOTIFICATION & AGENDA TOPIC REQUESTS: If you would like to be notified of future meetings and events or request a specific agenda topic, please call Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5 or email kandi@glenncountyrcd.org.

Visit www.glenncountyrcd.org for Agendas, approved Minutes, and Meeting Schedule.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats. (28 CFR 35.101-35.164 ADA Title II.)

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: V--A.

FROM: Kandi Manhart-Belding

Meeting Date: January 26, 2026

DATE: January 22, 2026

Action Items

No Action Requested

TITLE OF TOPIC

SUBJECT: CONSENT CALENDAR

**ACTION* A. *Approve RCD Meeting Minutes for November 17, 2025

BACKGROUND:

If further discussion is requested, any action item may be removed off the Consent Calendar.

DISCUSSION / PROPOSED ACTION:

Approve / accept all Consent Calendar items.

ATTACHMENTS:

YES

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO



GLENN COUNTY

RESOURCE CONSERVATION DISTRICT

DRAFT MEETING MINUTES DRAFT

Date: Monday, November 17, 2025
Time: 1:00 PM to 3:00 PM
Location: USDA Willows Service Center / Glenn County RCD
132 N. Enright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Gilbert Goedhart, *President*; Brian Lohse, *Vice President*; Bruce Roundy, John Whitney

DIRECTORS ABSENT: Jocelyn Anderson, *Treasurer*; Mike Landini, Jay Overholtzer

I. CALL TO ORDER

President Gilbert Goedhart called the meeting to order at 1:05 PM.

II. PLEDGE OF ALLEGIANCE

Ensued.

III. WELCOME, INTRODUCTIONS & OFFICIAL ROLL CALL

President Gilbert Goedhart provided welcome, and introductions ensued.

IV. PUBLIC COMMENT (limit 5 minutes):

Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment.

President Gilbert Goedhart invited commentary from the public, whereby no comments were presented or heard.

V. CONSENT CALENDAR

***ACTION**

A. *Approve RCD Meeting Minutes for October 20, 2025

President Gilbert Goedhart entertained a motion to approve Consent Calendar agenda items.

ACTION: Approve as presented.

MOTION: Roundy

SECOND: Whitney

AYES: Roundy, Whitney, Lohse, Goedhart

NOES: None

ABSTENSIONS: None
RE-CUSED: None
ABSENT: Anderson, Landini, Overholtzer

VI. PARTNER REPORTS *(limit 5 minutes each, unless previously scheduled)*

***ACTION**

Special Request *Discussion and possible action to accept Glenn County Transportation Commission letter of support for Caltrans FY 2026-2027 Sustainable Transportation Planning Grant

Kandi Manhart-Belding presented draft letter of support. Discussion ensued. President Gilbert Goedhart entertained a motion to approve agenda item.

ACTION: Approve as presented.
MOTION: Whitney
SECOND: Roundy
AYES: Whitney, Roundy, Lohse, Goedhart
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Anderson, Landini, Overholtzer

VII. RCD REPORTS

A. Directors and Associate-Directors

Ensued. Respects and condolences were made for one of RCD's Past Presidents, Mr. Donnan Arbuckle who passed away on October 26, 2025.

B. Executive Officer

1. Day in the District, November 12, 2025, Recap

Kandi Manhart-Belding provided report.

2. California Association of RCDs 80th Annual Conference, November 18-20, 2025 (director/staff attending-office closed)

Kandi Manhart-Belding provided report.

3. Annual Plan Quarterly Update

Kandi Manhart-Belding provided report.

4. *Discussion and possible action to accept 2026 Regular Meeting Schedule

***ACTION**

Kandi Manhart-Belding presented draft schedule. Discussion ensued. President Gilbert Goedhart entertained a motion to approve agenda item.

ACTION: Approve as presented.
MOTION: Roundy
SECOND: Lohse
AYES: Roundy, Lohse, Whitney, Goedhart
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Anderson, Landini, Overholtzer

5. *Discussion and possible action to update Standing

***ACTION**

**Committees, Ad Hoc Committees and Representatives /
Liaisons to Other Organizations**

Kandi Manhart-Belding presented agenda item. Discussion ensued.

Modifications include:

- Safety – remove Craig Knight, add Jay Overholtzer
- Rename Glenn County Climate Smart Ag Committee to: Glenn County Ag Committee, update member list as presented
- Financial/Budget – add President and identify Kathy Landini as Associate Director
- Policies – remove Craig Knight, add Bruce Roundy
- TGFSC – remove Martin Spannaus, add Shane Rakestraw
- Add Glenn Groundwater Authority Liaison – Bruce Roundy (no formal role on GGA)

President Gilbert Goedhart entertained a motion to approve agenda item.

ACTION: Approve as amended.

MOTION: Roundy

SECOND: Lohse

AYES: Roundy, Lohse, Whitney, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Landini, Overholtzer

VIII. FINANCIAL/BUDGET REPORT

***ACTION A. *Discussion and possible action to accept the following reports:**

- 1. Bank Statements and Reconciliations**
- 2. Balance Sheet**

Ritta Martin provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to accept named report.

ACTION: Accept as presented.

MOTION: Lohse

SECOND: Roundy

AYES: Lohse, Roundy, Whitney, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Landini, Overholtzer

***ACTION B. *Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting)**

Ritta Martin provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named report.

ACTION: Approve as presented.
MOTION: Roundy
SECOND: Whitney
AYES: Roundy, Whitney, Goedhart, Lohse
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Anderson, Landini, Overholtzer

***ACTION**

C. *Discussion and possible action to accept FY July 1, 2024 to June 30, 2025 Audit conducted by Smith & Newell, CPA

Ritta Martin provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to accept named report.

ACTION: Accept as presented.
MOTION: Roundy
SECOND: Whitney
AYES: Roundy, Whitney, Goedhart, Lohse
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Anderson, Landini, Overholtzer

IX. RCD PROJECTS & PROGRAMS UPDATE

- A. Conservation Planning**
- B. Groundwater Recharge Development Plan (and Pilot)**
- C. CAFF - Groundwater Community Engagement**
- D. Healthy Soils Program (HSP)**

***ACTION**

- 1. *Discussion and possible action to accept recommendation from the Glenn county Ag Committee for HSP Grant Awards / Recipients (one new award)**

Kandi Manhart-Belding and Ritta Martin provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve agenda item as recommended.

ACTION: Approve as presented.
MOTION: Roundy
SECOND: Lohse
AYES: Roundy, Lohse Whitney, Goedhart
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Anderson, Landini, Overholtzer

- E. State Water Efficiency and Enhancement Program (SWEEP)
 - F. Fuels Reduction and Fire Prevention Program
 - G. Invasive Species Program: Upper Stony Creek Arundo Project
1. *Discussion and possible action to approve Memorandum of Understanding between *Glenn County RCD and Glenn County Agriculture Department* for Stony Creek Arundo Project, upon County of Glenn Board of Supervisors approval

*ACTION

Kandi Manhart-Belding provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named Memorandum of Understanding.

ACTION: Approve as presented.

MOTION: Roundy

SECOND: Whitney

AYES: Roundy, Whitney, Goedhart, Lohse

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Landini, Overholtzer

H. Colusa Glenn Subwatershed Program – *Helping growers meet the Irrigated Lands Regulatory Program*

I. Sacramento Valley Region of RCDs (Secretary/Treasurer)

Future

Discussion on potential projects and programs

Staff encouraged attendees to communicate potential projects.

X. ADJOURNMENT

President Gilbert Goedhart adjourned the meeting at 2:07 PM.

Approved on January 26, 2026 by the Glenn County Resource Conservation District Board.

Attested by,

Gilbert Goedhart, President

Kandi Manhart-Belding, Secretary

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VII--A.1.

Meeting Date: January 26, 2026

FROM: Kandi Manhart-Belding

Action Items

DATE: January 22, 2026

No Action Requested

TITLE OF TOPIC

SUBJECT: RCD REPORTS

***ACTION** A. Directors and Associate-Directors

1. *Discussion and possible action to determine its vote on ballot items in the California Association of RCDs election, including officers, resolutions, and proposed amendments to bylaws

BACKGROUND:

California Association of Resource Conservation Districts (CARCD) sent this message to RCD District Managers/Executive Directors and RCD Directors.

“We did not have a quorum of delegates from member RCDs at our Annual Membership Meeting in November. As a result, no vote could take place for officers, bylaws, or resolutions. Therefore, we are conducting the vote by email.”

MAKE YOUR VOTE COUNT!

Whereas votes at the annual meeting would have been cast by delegates, decisions must now be made by a vote of the board of directors of member RCDs and submitted to CARCD as certified ballots using a Google form.”

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to determine its vote on ballot items in the California Association of RCDs election, including officers, resolutions, and proposed amendments to bylaws.

ATTACHMENTS:

YES

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

CARCD Communication: CARCD Ballot and Election Materials - Ballots Due March 2, 2026

From District Managers list <DISTRICT-MANAGERS@LISTSERV.CARCD.ORG>
on behalf of
elections@carcd.org <elections@CARCD.ORG>

Date Fri 12/12/2025 11:12 AM

To DISTRICT-MANAGERS@LISTSERV.CARCD.ORG <DISTRICT-MANAGERS@LISTSERV.CARCD.ORG>

This message is being sent to RCD District Managers/Executive Directors and RCD Directors.

We did not have a quorum of delegates from member RCDs at our Annual Membership Meeting in November. As a result, no vote could take place for officers, bylaws, or resolutions. Therefore, we are conducting the vote by email.

MAKE YOUR VOTE COUNT! Whereas votes at the annual meeting would have been cast by delegates, decisions must now be made by a **vote of the board of directors of member RCDs and submitted to CARCD as certified ballots** [using this Google form](#).

Please see important information about the process below:

Ballots are to be submitted via the [Google form](#) and are due by 5:00pm, March 2nd.

A PDF of the form is attached. Please review the form before your board meets to ensure that your district's vote will count.

RCD Members Eligible to Vote:

Only RCDs who are members in good standing are eligible to vote. Per the current bylaws, RCDs whose memberships lapse and subsequently pay dues owed are to be reinstated through an action of CARCD's board. The next board meeting is January 20th, and the agenda will include a vote to reinstate members who were dropped from the voting roles because their dues were not current.

To be reinstated on time to vote on the current ballot, RCDs must submit their overdue dues payments by **January 13th, 2026** (one week before the board meeting) so the pertinent information can be provided to the board prior to the meeting.

Officer Elections:

The slate of candidates is below. Candidates for President and Vice President were invited to submit candidate statements by December 8th. Statements are attached for all candidates who provided them.

President

Rick Gomez (Inland Empire RCD)

Molly Watkins (San Joaquin RCD)

Vice President

Peter Braudrick (Mendocino RCD)

John James (El Dorado RCD)

Secretary-Treasurer

Matthew Hurley (Sierra & Tranquility RCDs)

Bylaws:

Vote to approve or not approve the proposed amended bylaws.

Please note:

- Bylaws Committee members Laurie Tippin and Karen Sweet will hold **90-minute Office Hours on January 7 at 3:00pm and January 9 at 9:00 am via Zoom**. The Zoom link is <https://us02web.zoom.us/j/4086914636?omn=86131589159>
- Since there will be no opportunities at this time to further amend the recommended amended bylaws, the CARCD Bylaws Committee and Board of Directors recognize that this version may not be perfect but reminds members that future amendments may be made. Further, the Policy Committee is developing complementary Policies.

Resolutions:

Vote to approve or not approve each resolution. (Abstain option is also available.)

Inspectors of Elections (to be appointed by the board in the January board meeting) will count the votes, and the results will be announced as early in March as possible.

Attachments (Links for DM Listserv because of file size)

1) **Master PDF containing the following:**

- a. Printout of the Ballot form for review (Page 1)
- b. Candidate Statements for Presidential and Vice-Presidential candidates that were submitted (Page 8)
- c. Proposed Amended Bylaws (Page 10)
- d. Policy Committee's Summary Table of Resolutions and Committee Recommendations (Page 30)
- e. Resolutions as submitted by Antelope Valley (Now Canyons to Desert) RCD (Page 33)

2) **Separate PDF with cover letter and Resolutions from North Santa Clara et al RCDs** (File was protected and could not be combined with the Master PDF.)

We have allowed nearly 80 days from the time of this message to ensure that all eligible RCDs are able to agendize the vote in an upcoming board meeting and to take the action needed to execute and submit your vote.

Make your RCD's voice be heard and please vote!

CARCD Elections



To unsubscribe from the DISTRICT-MANAGERS list, click the following link:
<http://listserv.carcd.org/scripts/wa-CARCD.exe?SUBED1=DISTRICT-MANAGERS&A=1>

CARCD BALLOT

* Indicates required question

1. Email *

California Association of Resource Conservation Districts Ballot for the Election of Officers for the Board of Directors, for the Adoption of Resolutions, and for Approval of the Amended Bylaws

The election ends on March 2, 2026, at 5:00 p.m.

MAKE YOUR VOTE COUNT! Per the Bylaws, your District's Board of Directors MUST take official action to approve this ballot and your RCD's Secretary must certify that your responses Board Actions.

Voting District Information

2. Name of Voting District *

3. Name of District Secretary

*

(By entering their name below, the District Secretary certifies that the responses represent board-approved Actions.)

4. The responses were approved by the RCD Board of Directors on the following date. *

Example: January 7, 2019

Election of Officers for Board of Directors

5. President — Choose One *

Mark only one oval.

- Rick Gomez, Inland Empire RCD
 Molly Watkins, San Joaquin County RCD

6. Vice President — Choose One *

Mark only one oval.

- Peter Braudrick, Mendocino County RCD
 John James, El Dorado County RCD

7. Secretary–Treasurer — Choose One *

Mark only one oval.

- Matt Hurley, Sierra RCD and Tranquillity RCD

Approval of Proposed Amended Bylaws

8. Does your RCD approve adoption of the Proposed Amended Bylaws transmitted on October 28, 2025? *

Mark only one oval.

- Yes
 No

Approval of Resolutions

9. Resolution #1: *
 Moving Regions (Antelope Valley RCD Res. # 20250805)

Topic	Resolution #	Submitting RCD	Request	Rational	Policy Committee Recommendation
Moving Regions	20250805	Antelope Valley RCD	Request to move from SoCal Inland Region to the High Desert Region	"more common conservation issues with other RCDs in the High Desert Region, such as climate, plant materials, wildlife and soils." "over the last several years has worked with other RCDs in the High Desert Region on conservation projects"	APPROVE

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

10. Resolution #2: *
 Sustainable Funding for RCDs (Tehama County RCD + co-sponsors RCDTC #25-14)

Topic	Resolution #	Submitting RCD	Request	Rational	Policy Committee Recommendation
Sustainable Funding	RCDTC #25-14	Tehama County RCD Co-sponsored by: -San Mateo - Santa Cruz - Napa County - Gold Ridge -Trinity -Humboldt -Sonoma -Mendocino	Sustainable funding for RCDs	The CARCD should "prioritize, as a primary objective, advocating for sustainable funding, including full cost recovery from state and federal granting agencies that would permit RCDs to run smoothly, efficiently, and to the purposes for which RCDs"	APPROVE

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

Following resolutions submitted by the following RCDs: North Santa Clara RCD; Riverside-Corona RCD; San Jacinto Basin RCD; Loma Prieta RCD.

11. Resolution #3: *
 Reaffirm Duty to Comply with Bylaws (Res. # 2025-(1))

Resolution #	Request	Rational	Policy Committee Recommendation
2025-(1)	Direct the CARCD Board of Directors to Reaffirm Their Duty to Comply with the Duly Adopted and Effective Bylaws	"The CARCD Membership does hereby direct the CARCD Board of Directors to reaffirm their duty to comply with the duly adopted and effective bylaws at all times and immediately take action to do so."	DO NOT APPROVE AT THIS TIME; REFER TO POLICY COMMITTEE

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

12. Resolution #4: *
 Transparency and Minimum Standards for Conducting CARCD Business (Res. # 2025-(2))

Resolution #	Request	Rational	Policy Committee Recommendation
2025-(2)	Establish Minimum Standards for Conducting Association Business to Ensure Transparency and Accountability in Operation;	"any RCSD, regardless of membership, will be allowed to attend and provide comments at any meeting of the Association, including but not limited to meetings of the Board, Executive Committee, standing committees, special committees, and general membership."	DO NOT APPROVE AT THIS TIME; REFER TO POLICY COMMITTEE

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

13. Resolution #5: *
 Reconvene Policy Committee (Res. # 2025-(3))

Resolution #	Request	Rational	Policy Committee Recommendation
2025-(3)	Direct the CARCD Board of Directors to Reconvene the Policy Committee in Accordance with the Bylaws	"CARCD Membership does hereby direct the CARCD Board of Directors to adhere to the Adopted Bylaws with regards to appointing members to the Policy Committee"	DO NOT APPROVE (Policy Committee has been reconvened. There is no need for this resolution.)

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

14. Resolution #5: *
 Establish and Convene a Standing Finance Committee (Res. # 2025-(4))

Resolution #	Request	Rational	Policy Committee Recommendation
2025-(4)	Direct the CARCD Board of Directors to Establish and Convene a Standing Finance Committee	"Direct to CARCD Board of Directors to take the following actions: a. Direct the CARCD Policy Committee to determine whether a Standing Finance Committee currently exists; and, if so, to initiate the process for soliciting and appointing Resource Conservation District representatives from throughout the state to serve on the committee; and to develop policies and procedures governing all CARCD financial matters; or b. If no Standing Finance Committee exists, follow the procedures set forth in the Bylaws to establish such a committee and appoint member district representatives with demonstrated interest, knowledge, and expertise in nonprofit financial management."	DO NOT APPROVE (Finance Committee has been reconvened. There is no need for this resolution.)

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

15. Resolution #6: *
 Reconsider Board Action on Dues Structure for FY 25–26 (Res. # 2025-(5))

Resolution #	Request	Rational	Policy Committee Recommendation
2025-(5)	Direct the CARCD Board of Directors to Rescind and Reconsider Board Action to Change the Dues Structure for FY 25-26	"CARCD Membership does hereby direct to CARCD Board of Directors to take the following actions: a. Immediately refer the issue of membership dues and the dues process to the Policy Committee for review and recommendation; and b. Require the Policy Committee to solicit and consider feedback from all RCDs—regardless of membership status—on the dues structure and process"	DO NOT APPROVE (We recommend that all RCDs, including those proposing this resolution, make recommendations to the Finance Committee, and subsequently to the Board of Directors. The resolution seems premature.)

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

16. Resolution #7: *
 Establish New Election Procedures (Res.# 2025-(6))

Resolution #	Request	Rational	Policy Committee Recommendation
2025-(6)	Establish New Election Procedures	"CARCD Policy Committee is charged with developing draft election procedures and submitting them to member districts for review, followed by a final recommendation to the CARCD Board of Directors." See Submitted Resolution for further detail.	DO NOT APPROVE AT THIS TIME; REFER TO POLICY COMMITTEE (We recommend that this resolution be postponed until the membership votes on the new bylaws. At that time, if the districts submitting this resolution feel that further changes to election procedures are needed, their recommendation that the policy committee consider their proposals seems appropriate.)

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

17. Resolution #8: *
 Adopt IRS-Recommended Policies for Charitable Organizations 2025-(7))

Resolution #	Request	Rational	Policy Committee Recommendation
2025-(7)	Adopt Policies Recommended by the IRS for Charitable Organizations	"CARCD Board of Directors be directed to adopt a conflict of interest policy, a whistleblower policy, and a records retention policy, as recommended by the IRS, prior to filing the 2026 Form 990."	APPROVE

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

18. Resolution #9: *
 Ensure Diverse Representation on Committees (Res. #2025-(8))

Resolution #	Request	Rational	Policy Committee Recommendation
2025-(8)	Direct the CARCD Board of Directors to Ensure Diverse Representation on CARCD Committees	"CARCD Membership hereby directs the Board President and the Board of Directors to appoint no more than one voting representative from the same RCD to any committee, regardless of whether the committee is standing, ad hoc, special, or otherwise constituted."	DO NOT APPROVE (It is hard enough already to get people to serve on the various standing and special committees of CARCD. This would just make it harder.)

Mark only one oval.

- APPROVE
- DO NOT APPROVE
- ABSTAIN

This content is neither created nor endorsed by Google.

Google Forms

Rick Gomez
Candidate for President of California Association of Resource Conservations Districts
December 2025

It has been my honor to serve as President of CARCD's board of directors for the last two years. During this time, we initiated numerous efforts to modernize and improve CARCD for the benefit of all member RCDs and all Californians. I'm very proud of what CARCD has accomplished under my presidency as well as how we are navigating a period of rapid change and uncertainty. I hope to continue this momentum, complete the high priority work that is underway, and provide continuity in these unpredictable times. For these reasons I ask for your vote for a second term as President.

My career and educational background offer me a unique perspective and skill set to understand and support the community led conservation that RCDs provide as local government agencies: I have a master's degree in public administration, a second master's degree in regenerative studies with a focus on climate change, and over 30 years of experience with local government in city planning and management and community development with specific experience in governmental contracts, intergovernmental relations, urban development, and the federal/state legislative processes. My passion for community service includes volunteering as a docent at the Ontario Museum of History and Art, serving as the President of the Rancho Cucamonga Rotary Club, and a deep involvement with my local RCD, the California Association of RCDs, and the National Association of RCDs.

Inland Empire RCD

I have been a dedicated member of the IERCD Board since 2015 and serve as President. I improved our organizational health by setting a strong, ethical board/ staff culture-- ensuring that the board understands and fulfills their role, helping refine board-staff connections and clarifying roles, working with staff to complete a staffing and salary analysis and restructure, and strategic planning to make sure we remain operational and efficient as new funding and programs come online.

Under my leadership as President, we increased our collaboration and partnerships for regional conservation and wildfire resilience, established direct support to agricultural producers, improved IERCD's capacity and relevance, and substantially increased the benefits to those we serve. In addition to helping set this course with staff, I have worked to set direction with our Board, encouraging everyone to identify and advance meaningful actions to address climate change and conservation on a significant scale. This included prioritizing participation in regional working groups like the SoCal Soil and Water Hub as well as entering innovative collaborations with water districts, cities, counties, and colleges focused on watershed health as a driver of the work we are all doing

With my encouragement, IERCD took advantage of much larger grants than we had historically. We secured a series of regionally scaled grants benefitting stakeholders in

forest management and fire resilience and two rounds of grants to agricultural producers that provide direct payments to operations impacted by climate related weather events. These efforts have enabled our RCD to engage more meaningfully with agricultural producers, scale our efforts to more ambitious levels, and bring in greater funding that directly benefits individual producers to help keep our region farming. Furthermore, these grants have increased IERCD's capacity, helping build our District while increasing benefit to those we serve.

In addition to my role as President, I participate on multiple committees: Administrative and Personnel; Budget and Finance; Diversity, Equity, Inclusion; Lands and Mitigation; and Public Education and Outreach. Staff appreciates that I take my volunteer responsibilities seriously. I do not miss meetings or calls, I read all materials, and I am always prepared.

California Association of RCDs

I have served on the Board of CARCD since 2022, as President for the last two years. As Board President, I've been committed to ensuring our organization continues to honor its 80+ years of tradition while positioning us for the future. With my board colleagues and members of committees that I have established, we've worked to ensure compliance with existing bylaws while developing new bylaws that reflect current needs and opportunities and how member RCDs' vision for CARCD has evolved. I ensured that we retained legal counsel to ensure that compliance with the laws and our bylaws, revived standing committees that had not functioned for years, and created a Financial Oversight Committee to ensure that the board is well informed to make the best decisions. When federal funding was frozen in early 2025, I formed and took part in ad hoc committees of board members to leverage their skills and expertise to support the Executive Director in navigating the crisis.

As Board President I must ensure that CARCD represents the shared values of the RCD network. This means we work hard to give RCDs the tools they need to get conservation work done on the ground - supporting forest health and wildfire resilience, saving water, supporting soil health, restoring wildlife habitat, and doing this for the benefit of all Californians.

National Association of Conservation Districts

I serve as the California state representative to NACD and am the newly elected Chair of the Pacific Region of NACD, after serving as Vice-Chair. As Chair, I help retain NACD's focus on the needs of the districts in this region, chair the Pacific Region gathering, serve as the liaison between NACD and CARCD, make sure NACD funding and programs are known to California's RCDs, lead bimonthly meetings of the Pacific Region district board members and leadership staffers, play a leadership role in developing and implementing the Pacific Region strategic plan which focuses heavily on climate-related coastal erosion and saltwater intrusion, and serve on the Outreach Committee.

MOLLY WATKINS FOR CARCD PRESIDENT

It's time for new leadership.

Dear CARCD Members,

As we stand at a pivotal moment for our organization, the need for **new leadership** has never been more apparent. It is time to embrace a future marked by **transparency, fiscal responsibility**, and a strong foundation in **agriculture**.

Why Vote for Molly Watkins?

- **Proven Leadership:** With a lifetime of experience in the agricultural sector and 23 years as an RCD director, I understand the challenges and opportunities we face. My practical expertise equips me to lead CARCD towards innovative solutions that benefit all members and the people they serve.
- **Commitment to Transparency:** I advocate for open communication and decision-making. Under my leadership, all actions and finances will be clear, ensuring that every member feels informed and empowered.
- **Fiscal Responsibility:** I am dedicated to responsible budgeting and resource allocation. Together, we can ensure that our funds are used efficiently and effectively to enhance our programs and services.

My Vision

- **Engage Members:** Create opportunities for all voices to be heard through regular feedback sessions and community meetings.
- **Strengthen Relationships:** Foster partnerships with local agricultural organizations, universities, and government agencies to enhance our impact and resources.
- **Focus on Sustainability:** Promote sustainable practices and technologies ensuring the future of agriculture in our communities.
- **Protect Division 9:** Guard and uphold our Division 9 authorities for RCDs to fulfill our directive.

Join Me!

I invite you to join me on this journey towards a more transparent, responsible, and effective CARCD. Together, we can cultivate lasting change that reflects our commitment to the future of agriculture, soil and water conservation and the communities we serve across California.

Let's make our voices heard.

VOTE FOR MOLLY WATKINS AS YOUR NEXT CARCD PRESIDENT!

Peter Braudrick
Candidate for Vice President of CARCD
December 2025

I am running for the position of Vice President of the CARCD board because I have a lifelong passion for conservation and believe that RCDs are incredibly important to improving and restoring the wild and working landscapes of California. My management and conservation experiences are integral to my effectiveness.

I was fortunate to grow up on the beautiful Monterey Peninsula and majored in environmental planning at a public university in California. I enjoyed a 33-year career with California State Parks in a variety of different positions in **twelve different urban and rural counties across the state**. Those years gave me tremendous insight and knowledge regarding conservation and natural resource management, taught me to be a good manager and collaborator, and gave me a **broad perspective on the diversity of California's natural and working lands** that helps me serve all RCDs today.

In 2007 I was appointed by the Director of the California Department of Forestry to serve on the newly formed advisory committee for the Jackson State Demonstration Forest, the largest of CAL FIRE's fourteen demonstration forests. Over 48,000 acres in size, Jackson is a living laboratory to test and study forest management techniques. We had 13 members, ranging from environmentalists to loggers. Because of my **respectful, empathy-based, collaborative approach**, I was seen as the person who brought the group together resulting in a **consensus-based management plan** that marked a pivot to the current era of sustainable management of the forest that also met community economic needs. Today, Jackson continues to demonstrate practices that balance economical timber production with the protection of public trust resources, with more forest growth each year than is harvested.

Soon after, I saw an ad in the newspaper to join the board of the Mendocino RCD. I went to their public meeting and was enthralled. I could not believe such an amazing organization was such a well-kept secret. I wanted to be part of it, bringing my perspectives and management experience to help them be even more effective. I joined as an Associate Director and became a voting director in 2010. We rotate the Chairmanship annually.

During my tenure, Mendocino RCD grew from 5 to 16 staff, and the budget grew from about \$200,000 to \$6-7 million annually. During this time, the board oversaw staffing transitions and new systems to accompany our growth. I played a **key role in developing financial stability, including cash flow and reserves**, as the organization took on larger projects, grants, and staffing. I also helped facilitate our partnership with Caltrans to acquire a 2,200-acre mitigation property that our RCD will own, along with a \$19M endowment for ongoing management in perpetuity

Because of my enthusiasm, commitment, and collaborative nature, I was asked to serve as the RCD representative on the board of the North Coast Resource Conservation and Development Council (RC&D), which I have now served for 14 years. This RC&D is a 4-county non-profit serving 5 RCDs. In 2011, RC&Ds across the nation lost their federal funding, NRCS staffing, office space and

overhead. While **most RC&Ds folded, we came through with a firm financial footing** and now have 12 employees. Our success was largely due to the commitment and resourcefulness of the board, ultimately helping me support CARCD in weathering the uncertainties of today.

These experiences led me to join the CARCD Board, where I currently serve on the Executive Committee. I have worked with others to make headway into **modernizing CARCD's structures and systems to fit today's needs of RCDs**. This included updating our bylaws, bringing district managers onto the Board, and incorporating diversity and equity. I was one of two directors who, along with the Executive Director, met regularly with the Director of the Department of Conservation to educate them about RCDs and **better position RCDs statewide for strategic relationships** with this essential agency partner. In 2019 I was presented the President's Award, in which the President of CARCD recognized my contributions as a director.

I believe it is important that CARCD is a transparent organization that entertains the variety of ideas, opinions and viewpoints encompassed by 90 plus RCDs. To this end, I have been a leader in making difficult personnel decisions and have brought my **career-long collaborative and respectful approach to the management of our meetings**. Everyone needs to be heard, and my track record shows that I embody this value. My goal as a board member is to have an inclusive organization that abides by the bylaws to support RCDs in their essential role creating healthy communities across California.

I am also privileged to serve on the board of the Cancer Resource Centers of Mendocino County for ten years and have been the board chair for eight years of this highly successful organization that provides services through Lake and Mendocino Counties to cancer patients.

As proud as I am of our recent accomplishments to upgrade and update CARCD's systems and policies, we are only partway there. **We are on the cusp of so much more, and I have more to give**. I therefore humbly ask for your vote to serve you as Vice President.

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CALIFORNIA ASSOCIATION OF RESOURCE CONSERVATION DISTRICTS BYLAWS

ARTICLE I. GENERAL PROVISIONS

Section 1. Name – The name of this corporation is the California Association of Resource Conservation Districts (CARCD).

Section 2. Organization – The Association is organized under and complies with the Nonprofit Public Benefit Corporation Law of the State of California for charitable purposes.

Section 3. Purposes – Without limitation, the purposes of the Association are primarily to promote and support the work of Resource Conservation Districts in California. Additionally, the Association may engage in any activities that are reasonably related to or in furtherance of its charitable purposes or in any other charitable activities.

Section 4. Regions – For the purpose of electing members of the Board of Directors of the Association (other than the President, Vice President, Secretary-Treasurer) and for such other purposes as may properly be delegated by the Board of Directors, the Resource Conservation Districts (RCD) shall be divided into ten representative geographic Regions as listed below. The Board of Directors may move an RCD to a new Region on the request of the RCD and with the concurrence of both the losing and gaining Region.

- (a) Bay Delta Region.
- (b) Central Coast Region.
- (c) Central Sierra Region.
- (d) High Desert Region.
- (e) Modoc Plateau Region.
- (f) North Coast Region.
- (g) Sacramento Valley Region.
- (h) San Joaquin Valley Region.
- (i) SoCal Inland Region.
- (j) Southern California Region.

Section 5. Fiscal Year – The fiscal business year of the Association shall commence on the first day of July of each calendar year and shall terminate on the thirtieth day of June of the following calendar year.

Section 6. Construction of Bylaws – These Bylaws shall be construed and applied in accordance with applicable laws and regulations of the State of California, including the Nonprofit Public Benefit Corporation Law. In the event of any conflict between a provision of these Bylaws and State law, State law shall prevail.

Section 7. Amendment of Bylaws – These Bylaws may be amended through resolutions (Article VIII) by a majority (greater than 50%) vote of a quorum of Member Districts. Proposed amendments shall be submitted in accordance with policies existing at that time. Bylaws shall be reviewed periodically but no less than every five years.

ARTICLE II. DEFINITIONS

Section 1. As used in these Bylaws:

- (a) “Association” means the California Association of Resource Conservation Districts.
- (b) “Board of Directors” or “Board” means the Board of Directors of the Association.
- (c) “Delegate” means a District director selected by a Member District to represent the Member District at Association meetings.
- (d) “Director” means a member of the Board of Directors.
- (e) “District” means a Resource Conservation District of the State of California.
- (f) “District director” means a director of a Member District.
- (g) “Member District” means a District whose dues are paid to and are current with the Association.
- (h) “Region” means a geographic division specified in Article 1, Section 4 and also means the group of RCDs comprising that geographic Region.
- (i) “Regional Chair” means the Chair of a Region elected by the Member Districts of that Region.
- (j) “Regional Vice-Chair” means the Vice Chair of a Region elected by the Member Districts of that Region.
- (k) “Regional Delegate” means a District director or a district manager/executive director from a Member District selected by a Member District to represent the Member District at any Regional meeting of the Association.
- (l) “Regional Representative” means a District director from a Member District elected by Member Districts of that Region to represent the Region on the Association’s Board of Directors.

(m) "Resolution" means a document on Association policy or intent (1) proposed for adoption by the Member Districts of the Association, by one or more Member Districts, or by a governance or a standing committee of the Association or (2) adopted by the Member Districts of the Association or (3) adopted by the Board of Directors under their purposes and powers.

ARTICLE III. MEMBERSHIP/VOTING

Section 1. Eligibility for Membership – Every District shall be eligible for membership in the Association.

Section 2. Dues – A District shall become a Member District of the Association and shall renew its membership by payment of annual Association dues, which shall be established and assessed by the Board of Directors. The Board of Directors has the discretion to allow one or more Districts to be a Member District of the Association while paying less than the approved annual rate provided each District follows requirements established in policy to request such status.

Section 3. Selection of Delegates – Each Member District shall select a District director as its Delegate (and may select one or more District directors as alternate Delegates) to represent the District in any meeting of the Member Districts of the Association. Delegates and alternates shall be selected by vote of the District's directors and shall serve until removed by a vote of the District's directors taken at a public meeting.

Section 4. Voting – Eligible Member Districts, for purposes of establishment of quorum and a Delegate's right to vote, shall only be Member Districts in good standing at least seven (7) business days prior to the vote. Only Delegates (or alternate Delegates acting in the absence of a regular delegate) shall be entitled to vote at meetings of Member Districts..

Each Member District shall have one vote, which shall be exercised by a Delegate representing the District at any Association meeting. For the conduct of business at any meeting of the Member Districts, a majority (greater than 50%) of the Member Districts represented by at least one District director shall constitute a quorum, as determined by the President of the Association. Once a quorum is established, all actions of the Member Districts, including the election of Directors and officers, shall be taken upon a majority vote (greater than 50%) of the Delegates present and voting.

All votes shall be taken by a roll call of the Delegates. No voting by proxy or cumulative voting shall be permitted at meetings of the Member Districts or at Regional meetings.

Tie votes at any Association meeting shall be declared by the CARCD President, or Regional Chair in the case of a Regional vote, after confirming the accuracy of the votes by performing a recount to ensure a tie vote occurred. Breaking a confirmed tie vote shall occur by taking one more vote and, if the tie is not broken, then by a coin toss.

Section 5. Association Meetings –

(a) Regular Annual Meeting. A regular annual meeting of the Member Districts shall be held at the annual conference the exact date and location of which shall be determined by the

Board of Directors. If the Board determines that it is not practical or possible to have the annual meeting of the Member Districts at the conference, the President shall call a special meeting as described in this section.

Notice of the annual meeting shall be given pursuant to this section not less than 60 days prior to that meeting by electronic mail or, if no email address is available, by first class mail, Priority Mail, or other trackable mail service to each Member District at the last known address of each Member District. Notice of the annual meeting shall specify any action that the Board of Directors, at the time the notice is given, intends to present for action by the Member Districts, but any proper matter may be presented at the meeting for action of the Member Districts. The notice of the annual meeting of the Member Districts at which election of officers is contemplated shall include the Nominating Committee's list of nominees for the offices of President, Vice President, and Secretary/Treasurer of the Association.

- (b) **Special Meeting.** In accordance with Section 5510 of the Corporations Code of the State of California, special meetings of the Member Districts may be called by the Board of Directors, by the President, or upon petition of five percent or more of the Member Districts, supported by evidence of formal action of the petitioning Member Districts' individual boards of directors, timely submitted to the President. Such a petition shall specify the general nature of the business to be transacted at the special meeting. Upon receipt of such a petition, the President or the Board of Directors shall call a special meeting of the Member Districts for the transaction of that business not less than 35 days nor more than 90 days after receipt of the petition. The President or Board of Directors shall provide not less than 10 nor more than 90-days notice of the place, date, and time of each meeting of the Member Districts by electronic mail or, if no email address is available, by first class mail or Priority Mail or other trackable mail service, to each Member District at the last known address of each Member District. The notice shall state the general nature of the business to be transacted and include the petition.
- (c) The President of the Association, the Vice President in the absence of the President, or the Secretary-Treasurer in the absence of both the President and Vice-President shall preside at all meetings of the Member Districts.
- (d) Except as otherwise provided in these Bylaws or the Nonprofit Public Benefit Corporation Law of the State of California, the proceedings shall be conducted in accordance with applicable provisions of Robert's Rules of Order.

Section 6. Electronic/Mail Voting – Any action which may be taken by the Member Districts at any regular, special, or Regional meeting, including the election of Directors or officers, may also be taken without a meeting if the Association or Region, respectively, distributes a written ballot electronically or by first class mail to each Member District as described in Section 5. The ballot shall set forth the proposed action, provide a suitable means by which each Member District may indicate its vote through the Delegate, and provide a reasonable time for the consideration by Member districts and return of the ballot to the Association or Region, as the case may be.

The electronic or mail balloting shall be valid only if the number of votes cast meets the applicable quorum required to be present at a meeting. Mail balloting shall be conducted in all respects in accordance with Section 5513 of the Corporations Code.

Section 7. Powers and Duties – Member Districts acting at a meeting or by mail voting, in accordance with these Bylaws, shall have the following powers and duties:

- (a) The Member Districts shall elect a President, Vice President, and Secretary-Treasurer on odd numbered years or as required by a vacancy as described in Article VI Section 3.
- (b) The Member Districts may adopt resolutions within the scope of the purposes and powers of the Association for implementation by the Board of Directors.
- (c) The Member Districts may request reports from the Board of Directors.

ARTICLE IV. REGIONS

Section 1. Regional Chairs and Vice Chairs –

- (a) The Member Districts of each Region shall biennially, at the Region’s regular meeting, elect a Regional Chair and Regional Vice Chair, who shall take office immediately following their election and serve until the next biennial election. Any District director, district manager, or executive director of a Member District shall be eligible to serve as Regional Chair or Regional Vice Chair. Regional Chairs and Vice Chairs may be re-elected to succeed themselves.

The Bay Delta, North Coast, Sacramento Valley, SoCal Inland and Southern California Regions shall hold their elections during even years. The Central Coast, Central Sierra, High Desert, Modoc Plateau and San Joaquin Valley Regions shall hold their elections during odd numbered years.

- (b) Any vacancy in the offices of Regional Chair or Regional Vice Chair, including removal from office as provided in the Nonprofit Public Benefit Corporation Law, shall be filled, for the remainder of the unexpired term, by a special election of the Member Districts of the Region.
- (c) Duties of Regional Chairs and Vice Chairs - Each Regional Chair will ensure the scheduling of all Regional meetings. Each Vice-Chair will exercise all the functions of the Regional Chair in absence or disabling of the Regional Chair.

Section 2. Regional Representative - The Member Districts of each Region shall biennially, at the Region’s regular meeting, and as set forth in Section 1 of this Article, elect a Regional Representative to serve on the Association’s Board of Directors and who shall take office immediately following their election. Only District directors of Member Districts shall be eligible to serve as Regional Representatives. The term is two years. Vacancies shall be filled for the remainder of the unexpired term by a special election of the Member Districts of the Region. Representatives may be re-elected to succeed themselves. The Regional Representative has responsibility for providing guidance and assistance to the Regional Chairs

in developing and effectuating plans and programs for improving the effectiveness of Member Districts within the Region.

Section 3. Selection of Regional Delegates – Each Member District shall select a District director or district manager/executive director as its Regional Delegate (and may select another District director or district manager/executive director as an alternate Regional Delegate) to represent the Member District in any Regional meeting of the Association. Regional Delegates and alternates shall be selected by a vote of the Member District and shall serve for a term of one year, unless removed sooner by a vote of the District’s directors taken at a public meeting. A Delegate’s right to vote shall only be a Member District in good standing at least seven (7) business days prior to the meeting or vote.

Section 4. Vacancies and Succession - Each person elected, including a person selected to fill a vacancy, shall hold office until the expiration of the term for which elected and/or until a successor has been elected and qualified.

Section 5. Meetings and Voting – Each Region shall annually have at least one regular meeting, which shall be presided over by the Regional Chair or, in the absence of the Regional Chair, the Regional Vice Chair. Regional meetings shall be called by the Regional Chair or by the Association’s Board of Directors, who shall provide not less than 30 calendar days’ notice of the place, date, and time of each Region meeting by electronic mail. In the event that email is not available for each Member District, first class mail, Priority Mail or other trackable mail service may be used.

A quorum for the transaction of business at a Regional meeting shall be a majority (greater than 50%) of the Member Districts, represented by a District director or district manager/executive director in that Region as determined by the Regional Chair. Once a quorum is established, all actions of the Member Districts shall be taken upon a majority vote of the Delegates present and voting. Except as otherwise provided in these Bylaws or the Nonprofit Public Benefit Corporation Law of the State of California, the proceedings shall be conducted in accordance with applicable provisions of Robert’s Rules of Order.

The following actions require the approval of a majority of all Regional Delegates: (1) election of Regional Chair and Vice Chair, and (2) election of Regional Representative.

Only Regional Delegates (or alternate Regional Delegates acting in the absence of a regular Regional Delegate) shall be entitled to vote at Regional meetings.

Section 6. Electronic/Mail Voting – Electronic or mail voting by Regions shall be permitted in accordance with Section 6 of Article III of these Bylaws.

ARTICLE V. BOARD OF DIRECTORS

Section 1. Membership – The Board shall consist of the Regional Representatives from each of the Regions, the President, the Vice President, the Secretary-Treasurer, Immediate Past President, and NACD Board member (if this position is not filled by a Board member representing another Board position), up to three members who are either district managers or executive directors of Member Districts, and may include up to three appointed members who are not affiliated with any RCD.

Only one individual from any Member District may be on the Board of Directors. However, Officers are not subject to this provision. A Regional Representative may not simultaneously serve as President, Vice President, Secretary-Treasurer or Immediate Past President. Upon election of the Regional Representative to such an office, the office of Regional Representative shall become vacant until such time as the Region elects a new Regional Representative.

The President or, in the President's absence, the Vice President or Secretary-Treasurer shall preside at meetings of the Board.

Section 2. NACD Board Member - The National Association of Conservation Districts (NACD) is the 501(c)(3) nonprofit national organization that supports and advances conservation led by local conservation districts. Each state RCD association has a seat on NACD's board of directors.

The Board President shall be the NACD Board member unless delegated otherwise. Nothing in these bylaws precludes an officer or another Board member from serving as the NACD Board member; however, if this individual is also the NACD Board member, this Board member shall have only one vote. The NACD Board member will report on the activities of the NACD to the Board and to Member Districts and will assure that the Association's policies and resource needs are reflected in the national agenda. The NACD Board member shall serve a two-year term and can serve no more than two consecutive full terms.

Section 3. District Manager or Executive Director Members - The three district managers or executive directors shall be nominated and elected by their peers representing Member Districts for a two year term at the annual meeting. The President shall recommend and the Board of Directors shall appoint a special committee (Article VII, Section 4) consisting of district managers/executive directors to conduct the election. The elected district managers/executive directors shall have, to the extent possible, one representative from the following three areas of the state (Northern, Central or Southern), as defined by the Board of Directors, though more than one candidate for a region may appear on the ballot.

Section 4. Appointed Members - Appointed members may be recommended by any member of the Board of Directors to provide expertise or a valuable network and shall be approved by the Board for two-year terms from the time of approval.

Section 5. Compensation – The Directors shall serve without compensation, but shall be entitled to reasonable reimbursement for travel and other expenses incurred in connection with their official duties. The Board shall establish procedures for authorization of these expenses. The Board may delegate this function to the President under procedures established by the Board.

Section 6. Powers and Duties – The Board of Directors shall have the following powers and duties:

- (a) The Board shall manage the affairs of the Association consistent with the powers and purposes of the Association, the provisions of these Bylaws, and policies established by resolution of the Member Districts.

- (b) The Board shall employ an Executive Director, who shall be the chief executive officer of the organization and an at-will employee of the Association.
- (c) The Board shall define and establish policies and procedures of the Association, which shall not be inconsistent with policies established by resolution of the Member Districts.
- (d) The Board may create and adopt resolutions as necessary.
- (e) The Board shall review and approve an annual budget for the Association, fix the rate of compensation of the Association executive director, authorize the payment of necessary expenses of the Association, arrange for an annual audit of the Association's financial affairs by a qualified accountant or accounting firm, enter into contracts on behalf of the Association, and provide each Member District with a copy of an annual financial report.
- (f) The Board shall appoint members to committees established pursuant to Article VII. and other provisions of these Bylaws, shall establish the purposes and approve the charter of each standing committee, and shall oversee the work of all committees.
- (g) The Board shall inform the Member Districts of the Association's affairs and activities. The meeting notices and agendas for the Board meetings shall be posted on the Association website in advance of meetings. Additionally, the minutes of all meetings of the Board shall be posted on the Association website.
- (h) The Board may fill any and all vacancies in the office of President, Vice President, or Secretary-Treasurer, as stated in Article VI. Section 2.
- (i) The Board may delegate the performance of functions and duties to the President or other appropriate officers or employees of the Association; provided that the activities of the Association shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. Nothing in this subsection authorizes the Board to delegate authority to enter into contracts on behalf of the Association unless the Board or the Executive Committee has previously approved the substance of the contract (including any financial obligations).

Section 7. Meetings – The Board shall meet during the annual conference and shall annually hold at least five additional regular meetings at such times and places as the Board shall determine. The President may call special meetings of the Board and shall call a special meeting if requested in writing by the Vice President, Secretary-Treasurer, or any two Directors. Additionally, the President shall call a special meeting pursuant to the provisions specified for the Board of Directors to review any action of the Executive Committee. Special meetings shall require at least two days notice by first class mail, Priority Mail, personal delivery, or electronic means to each Director.

(a) Quorum. A majority (greater than 50%) of the Board shall constitute a quorum at all meetings. A majority of the Directors present at a meeting at which there is a quorum shall be required for all actions of the Board, except that approval of a majority of all Directors of the Board shall be required for actions with respect to self-dealing transactions under Section 5233 of the Corporations Code and approval of contracts with corporations having mutual

directors under Section 5234 of the corporations Code. Approval of a majority vote of a quorum of Directors who are not parties to a proceeding for which a corporate agent seeks indemnification shall be required in order to authorize that indemnification pursuant to Section 5235 of the Corporations Code.

A meeting of the Board at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of Directors if any action taken is approved by at least a majority of the required quorum for that meeting, except where the approval of a greater number of Directors is required by these Bylaws.

- (b) Electronic meeting. Members of the Board may participate in a meeting through use of any electronic means, so long as all members can actively participate and vote in the meeting. Directors participating by any electronic means shall be deemed to be present at the meeting of the Board and to constitute a quorum.
- (c) Board Action Without a Meeting. Any action required or permitted to be taken by the Board of Directors may be taken by electronic means without a meeting if all members of the Board consent in writing to allow the vote on the action. The written consent or consents shall be filed in the book of minutes of the Board's proceedings.
- (d) Meeting Notices. All provisions of this section respecting notice, meetings, and actions of the Board shall apply to committees of the Association, including the Executive Committee. However, the committee chair shall be responsible for providing notice, and shall have the same authority and duties with respect to meetings of the committee as to those of the President with respect to meetings of the Board.
- (e) Member Districts shall be allowed to join Board meetings electronically, excluding closed sessions and except when electronic equipment is not available to the Board.
- (f) Except as otherwise provided in these Bylaws or the Nonprofit Public Benefit Corporation Law of the State of California, the proceedings shall be conducted in accordance with applicable provisions of Robert's Rules of Order.
- (g) The Association executive director or delegated staff person shall function as staff to the Board.

Section 8. Executive Committee – There shall be an Executive Committee of the Board consisting of the President, Vice President, Secretary-Treasurer, Immediate Past President, NACD Board Member, and two of the Regional Representatives elected by the Regional Representatives. The Association executive director shall function as staff to the Executive Committee. Except as herein provided, the Executive Committee shall act primarily as an advisory body to the Board of Directors and in providing direction to Association staff. The Executive Committee shall meet upon the call of the President, who shall serve as Chair of the Executive Committee. Notice of meetings of the Executive Committee shall be provided to members thereof in the same manner as specified in Section 7 of this Article for notice of special meetings of the Board. Meetings shall be open to Member Districts except when the President determines that a closed meeting is necessary and except when electronic equipment is not available.

Any four members of the Executive Committee shall constitute a quorum for the conduct of business. The minutes of all meetings of the Executive Committee shall be filed in the Board's Book of Minutes.

All actions of the Executive Committee shall be reported to the full Board within two business days. Any two members of the Board of Directors may, within two days of receiving the minutes of an Executive Committee meeting, call for a special meeting of the Board of Directors. The President shall call a special meeting of the Board of Directors to be held within two days of the request to consider disaffirming the action of the Executive Committee. The Board may disaffirm any prior action of the Executive Committee, except valid and binding contracts entered into by the Executive Committee (or the President acting at the direction of the Executive Committee) in accordance with the policies and procedures adopted by the Board.

Except as provided herein, the Executive Committee shall have the same authority as the Board to act when the Board of Directors is unable to meet and the President calls for an emergency special meeting of the Executive Committee.

The Board of Directors may alter the authority of the Executive Committee through action of the Board.

ARTICLE VI. OFFICERS

Section 1. Officers – The officers of the Association shall be President, Vice President, Secretary-Treasurer, and Immediate Past President. The officers, excepting the Immediate Past President, shall be elected by the Member Districts during an annual Member District meeting held at the odd numbered years at the Association's annual conference from among nominations submitted as provided in Section 2 of this Article.

Only District directors of Member Districts shall be eligible to serve as officers of the Association. The officers of the Association shall serve a term of two years and may succeed themselves. However, an individual can serve no more than two consecutive full terms in a single officer position.

Except as authorized by resolution of the Member Districts, officers shall serve without compensation, but shall be entitled to reimbursement for expenses as provided for members of the Board of Directors.

Section 2. Vacancies and Succession - Each officer elected, including a person selected to fill a vacancy, shall hold office until the expiration of the term for which elected and/or until a successor has been elected and qualified. The Board may fill any and all vacancies in the office of President, Vice President, or Secretary-Treasurer for the remainder of the unexpired term if such vacancy occurs after June 1 in the year in which elections for the office is to occur. The Member Districts may, by election, select a successor to fill such a vacancy that occurs prior to the time after which the Board of Directors has authority to fill the vacancy.

If a meeting of the Member Districts does not occur at the annual conference, the officers from the prior two years shall continue to serve until elections are held at a special meeting of the Member Districts or by written ballot through electronic or mail voting.

Section 3. Nominations – The Nominating Committee shall initiate and lead the nominating process for the election of Association officers. Further responsibilities of the Nominating Committee are described in Article VII. Section 2(e).

The Board shall schedule a meeting of the Member Districts on one of the first two days of the annual conference for the purpose of nominating officers. Both the Chair of the Nominating Committee and Delegates of Member Districts shall at that time place names into nomination. Immediately upon completion of nominations, each nominee shall be given an opportunity to address the Member Districts concerning the nominee’s qualifications and the reasons for the nominee’s candidacy. Nominations shall occur as specified in Section 4 of this Article when election of officers occurs without a meeting.

Elections for officers shall not be held on the same day as nominations during the annual conference. This provision shall not apply to election of officers at a special meeting of the Member Districts, whether held in person, by electronic means, or without a meeting.

Section 4. Elections at the Annual Meeting– Officers shall be elected by majority (greater than 50%) vote of the Member Districts present and voting at the annual meeting of the Member Districts or a special meeting of the Member Districts. If no candidate receives a majority vote, the two candidates with the highest number of votes shall participate in a runoff election.

The President shall determine what Member Districts are represented at the annual meeting or special meeting at which elections of officers are to occur and whether a quorum exists.

The Nominating Committee shall appoint a subcommittee to serve as an Elections Oversight Committee. The Elections Oversight Committee shall lead and oversee the election process for the election of Association officers and any voting by the Regions that occurs by written ballot. Further responsibilities of the Elections Oversight Committee are described in Article VII. Section 2(e).

Section 5. Elections Without an Annual Meeting - If the annual meeting of the Member Districts at which election of officers was scheduled does not occur for any reason, the President shall call a special meeting of the Member Districts to take place within 60 days of the scheduled annual meeting to both allow nominations and to vote on nominees. Such meeting may be held in person or by video or teleconference, as determined by the Board. If a quorum is not present at this special meeting, the President shall call for nominations and elections by written ballot through electronic or mail ballot as described in Article IV. Section 6.

Member Districts shall be given no less than 30 days notice that nominations are open for officers before the Nominating Committee reviews the nominations. A District director from a Member District may nominate themselves or be nominated for an officer position.

Member Districts shall be provided a written ballot and all related material for which to make their choice for officers. Member Districts shall be provided at least 30 days to return the ballot if no in-person or video/teleconference occurs.

The winners of the election shall be declared at the time voting is concluded and certified in writing by the Elections Oversight Subcommittee within 10 days of the election. Any Member District may request to see the individual ballots after certification.

Section 6. President – The President shall serve as Chair of the Board of Directors and of the Executive Committee and shall preside at the annual conference and other meetings of the Member Districts. Within the authority delegated by the Board, the President shall have general supervision of the business affairs of the Association. The President shall execute all contracts, deeds, bonds, and other instruments in writing as authorized by the Board unless the Board delegates some or all of the authority to the Association executive director.

Section 7. Vice President – The Vice President shall exercise all the functions of the President in absence or disability of the President. In the absence of the President, the Vice President may execute all contracts, deeds, bonds, and other instruments in writing as authorized by the Board. The Vice President shall temporarily assume the office of the President upon the vacancy of that office until the vacancy is filled as described in Section 2 of this Article.

Section 8. Secretary-Treasurer – The Secretary-Treasurer is the chief financial officer of the Association. The Secretary-Treasurer shall provide guidance to, and define procedures for, the staff to ensure the collection of dues and other funds payable or owed to the Association. The Secretary-Treasurer shall serve as Chair of the Finance Committee. In the event of a vacancy of this office, the Board shall temporarily fill the vacancy until the vacancy is filled as described in Section 2 of this Article.

The Secretary-Treasurer shall perform duties included in the office of the chief financial officer of a Nonprofit Public Benefit Corporation under the laws of the State of California if a chief financial officer has not been hired by the Board to perform such duties.

Section 7. Immediate Past President -- The Immediate Past President shall and shall serve on the Association Board to assist the elected officers.

Section 10. Bond – As directed by the Board, the President, Secretary-Treasurer, and the employees of the Association whose duties include the handling of Association funds shall be bonded.

ARTICLE VII. COMMITTEES

Section 1. General – All actions of any committee of the Association shall be governed by and taken in accordance with the provisions of these Bylaws. All committees shall serve at the pleasure of the Board and all members shall be appointed by the Board unless otherwise specified. The following types of committees may be established by the Board of Directors as provided in Article V, Section 6(f). Except for the Executive Committee, no committees may exercise the authority of the Board.

Meetings and Reports - All committees shall meet as necessary, but no less than annually, to fulfill their responsibilities. Refer to Article V, Section 7 for notice, meeting, and action requirements of committees. Minutes of each governance and standing committee meeting shall be kept and made available to Member Districts. All committees shall present a report to the Board, as requested, and shall report either verbally or in a written report to the Member Districts at the annual meeting.

Section 2. Governance Committees – As permanent committees of the Association, the governance committees serve as the main resource on governance of the Board and Association, support Board effectiveness, and assist the Board in executing their responsibilities. Directors of the Board shall serve their committee term regardless of their Board term ending. There shall be the following governance committees, which do not require a charter:

- (a) **Executive Committee** – whose authority, membership and duties are specified in Article V, Section 5.
- (b) **Legislative Committee** - which is responsible for prioritizing and managing all legislative issues that may affect RCDs and the Association. Members of the committee may include up to 15 members of which at least three (3) shall be District directors and the remaining members may be District directors or District staff. Members are not required to be from Member Districts. Members serve 3-year terms, with the initial members serving staggered terms as determined by the Board and may be reappointed for consecutive terms. The President shall appoint the committee chair and vice chair of which one of these positions shall be filled with a District director from a Member District. The Association’s legislative consultant should participate in committee meetings as a non-voting member.
- (c) **Policy Committee** - which is responsible for prioritizing and managing all Association internal operational policy issues that may affect RCDs and the Association, including but not limited to reviewing and making recommendations on proposed resolutions or protests at the annual meeting as authorized in Article VIII. Members of the committee may include up to one person from each standing committee, an Association Board member, an Executive Committee member, and five (5) at-large RCD members for a total of no more than 14 members. Members serve 3-year terms, with the initial members serving staggered terms as determined by the Board and may be reappointed for consecutive terms. The President shall appoint the committee chair and vice chair, of which one of these positions shall be filled with a District director from a Member District.
- (d) **Finance Committee** – whose duties are to oversee the fiscal affairs of the Association. The Secretary-Treasurer of the Board of Directors shall serve as committee chair. The committee shall consist of up to five (5) members, including the Secretary-Treasurer, a second Association Board member, and any other individual from a Member District. The Association executive director or their delegate shall serve as a non-voting member of the committee. Members serve 3-year terms, with the initial members serving staggered terms as determined by the Board and may be reappointed for consecutive terms. Members may be reappointed for consecutive terms.
- (e) **Nominating Committee/Elections Oversight Subcommittee** –

1. The Nominating Committee shall consist of the ten Regional Representatives serving on the Board of Directors. A quorum of the committee shall consist of five members or a majority (greater than 50%) of filled positions, whichever is less. Committee members' terms shall coincide with their term as Regional Representative. The Committee shall select its Chair and Vice Chair and shall appoint a subcommittee of no less than two members to serve as an Elections Oversight Subcommittee.

The Nominating Committee shall notify the Member Districts that it is seeking nominees for all officer positions and shall request a candidate statement for each potential nominee. The Nominating Committee may independently solicit nominees. The Nominating Committee shall review the potential nominees, including any incumbent officers who seek reelection, to determine which are eligible to be nominated. The Nominating Committee shall nominate one or more nominees for each officer position. The completed list of officer nominees shall be forwarded to the Elections Oversight Subcommittee.

2. The Elections Oversight Subcommittee shall prepare, distribute and receive all ballots, shall hear and determine all challenges and questions in any way arising in connection with the right to vote, count and tabulate all votes, and shall do such acts as may be proper to conduct the election with fairness to all Member Districts.

The winners of the election shall be declared and certified in writing by the Elections Oversight Subcommittee.

Members of the subcommittee shall not be candidates for officer positions, nor may they be from the Region when overseeing vote by written ballot elections for that Region.

Section 3. Standing Committees – Standing committees are long-term committees of the Association which may be established that specialize in the consideration of particular subject areas that are in alignment with Division 9 of the Public Resources Code of California and RCD core functions, and to make recommendations for consideration by the Board.

- (a) Addition or Removal of Standing Committees. As stated in Article V, Section 6(f), the Board has the authority to establish committees to assist in the conduct of the business of the Association. The Board may dissolve a standing committee that it created.

Member Districts may propose the establishment or dissolution of standing committees by submitting a written request to the Board. The Board shall consider the proposal and either create the standing committee or submit it as a resolution for consideration at the next duly called meeting of the Member Districts.

- (b) Membership and operation. Each standing committee shall be open to participation by all interested parties and Board participation is welcomed and encouraged. However, official committee members shall be appointed and, to the extent possible, be composed of a member from each Region, up to three RCD members-at-large, representatives with technical subject matter expertise and any workable number of government agency partners. RCD representatives from non-Member Districts may be appointed as committee

members to any standing committee. Directors of the Board shall serve their committee term regardless of their Board term ending.

- (c) The Board shall select a chair and vice chair from the committee members, of which one of these positions shall be filled from a Member District.
- (d) The standing committees' purpose and operation shall be documented in a committee charter, which shall be approved by the Board of Directors and, subsequently, reviewed annually by the Board.
- (e) All appointed committee members shall be eligible to serve as voting members of standing committees, unless restrictions placed on a member's participation prohibit their eligibility as voting members.
- (f) Standing committee members shall serve three-year terms, with the initial members serving staggered terms as determined by the Board and may be reappointed for consecutive terms.

Section 4. Special Committees – Special committees are established for up to a one-year period, and can be extended if approved by the Board, to perform a particular study, investigation, or task for the Board or President. Official committee members shall be appointed by the Board. The special committees shall serve at the discretion of the Board or the President and shall report their activities, from time to time to the Board. A charter is not required for the committee.

ARTICLE VIII. RESOLUTIONS

Section 1. Scope of Resolutions – Any Member District, Board of Directors, Region, or governance or standing committee may propose a resolution for adoption by the Member Districts at the annual meeting. Resolutions shall declare policies, and/or call for actions in connection with policies that are within the scope of the purposes, powers, and mission of the Association and Member Districts under Division 9 of the Public Resources Code of the State of California, the Nonprofit Public Benefit Corporation Law of the State of California, and the Articles of Incorporation and Bylaws of the Association.

Section 2. Regular Resolutions – Any Member District, Board of Directors, or Region proposing a regular resolution shall submit it to the Policy Committee in accordance with policies existing at that time. The Policy Committee shall assign the resolution and send copies thereof to the chair of the appropriate standing or governance committee, and to each Member District in accordance with policies existing at that time. The chair of the committee receiving a proposed resolution shall review the resolution as soon as possible after receipt and may discuss any suggestions for changes in the form or content of the resolution with the President of the Member District that submitted the resolution (or other contact person specified on the submitted resolution). Any changes in the submitted resolution, however, shall be made by amendments adopted at the annual meeting.

The Board may adopt procedures under which committees or their chairs will assist Member Districts, upon request, in drafting resolutions.

Any governance or standing committee may propose a resolution within the purview of its duties assigned by the Board by submitting it to the chair of the Policy Committee in accordance with policies existing at that time. The chair of the Policy Committee shall assign the resolution and send copies thereof to the chair and members of the appropriate committee and to each Member District in accordance with policies existing at that time.

Nothing in this section precludes the Policy Committee, in the chair's sound discretion, from referring a proposed resolution to more than one committee.

Section 3. Committee Review – A committee to which a proposed resolution has been assigned shall review the resolution and shall adopt a recommendation that the resolution be passed, that the resolution be passed with specific amendments approved by the committee, or that the resolution be defeated. The recommendations of a committee shall be presented to the Member Districts at the annual meeting by the committee chair. In the event a resolution is considered by more than one committee, the chair of each committee shall present their committee's recommendations to the Member Districts.

Section 4. Emergency Resolutions – A Member District, Board of Directors, Region, or governance or standing committee may present a resolution for adoption which is not submitted within the time prescribed by Section 2 of this Article of the Bylaws, if the Executive Committee determines that the resolution is of such urgent importance that the usual time for committee and District review should be waived. Waivers permitting consideration of emergency resolutions shall not be routinely granted, so as to preserve adequate time for consideration by Member Districts and committees.

Section 5. Protests – Any Member District that believes that a proposed resolution would, if adopted, exceed the scope of the Association's purposes, powers, or mission may protest by raising a point of order. A Member District must notify the President at least 10 days prior to the annual meeting that it intends to raise such a point of order on a proposed resolution that was submitted to the Association. The notification shall include the rationale for its position. The President shall refer the matter to the Policy Committee for an advisory opinion. After conferring with the Member Districts proposing and protesting the resolution, the chair of the Policy Committee shall notify the President and those Member Districts of the Committee's findings. The chair of the Policy Committee shall prepare a brief written memorandum summarizing the reasons for the committee's recommendation. The Policy Committee's recommendation shall not be binding on the President or Member Districts.

POLICY COMMITTEE SUMMARY TABLE OF RESOLUTIONS WITH RECOMMENDATIONS

The summary table below was transmitted by the Policy Committee on October 10, 2025. Please note that this table differs in two ways from the original:

- 1) The Resolution from Inland Empire RCD on Moving Regions that was originally included in the Summary Table has been removed from the ballot per the written request of the Inland Empire RCD.
- 2) The “TABLE” recommendations Resolutions 2025-(1) and 2025-(2) were added due to lack of quorum at the Annual Meeting. See explanations in the table on the following page.

Resolution # on Ballot Form	Topic	RCD Resolution #	Submitting RCD	Request	Rational
#1	Moving Regions	20250805	Antelope Valley RCD	Request to move from SoCal Inland Region to the High Desert Region	“more common conservation issues with other RCDs in the High Desert Region, such as climate, plant materials, wildlife and soils,” “over the last several years has worked with other RCDs in the High Desert Region on conservation projects”
#2	Sustainable Funding	RCDTC #25-14	Tehama County RCD Co-sponsored by: -San Mateo - Santa Cruz - Napa County - Gold Ridge -Trinity -Humboldt -Sonoma -Mendocino	Sustainable funding for RCDs	The CARCD should “prioritize, <i>as a primary objective</i> , advocating for sustainable funding, including full cost recovery from state and federal granting agencies that would permit RCDs to run smoothly, efficiently, and to the purposes for which RCDs”

Continues on next page

Following resolutions submitted by the following RCDs: North Santa Clara RCD; Riverside-Corona RCD; San Jacinto Basin RCD; Loma Prieta RCD.				
Note: the first five (5) resolutions were also presented at the 2024 Annual CARCD Membership meeting but were tabled and were resubmitted for consideration at the 2025 Annual CARCD Membership meeting.				
Resolution # on Ballot Form	RCD Resolution #	Request	Rational	Policy Committee Recommendation
#3	2025-(1)	<i>Direct the CARCD Board of Directors to Reaffirm Their Duty to Comply with the Duly Adopted and Effective Bylaws</i>	“the CARCD Membership does hereby direct the CARCD Board of Directors to reaffirm their duty to comply with the duly adopted and effective bylaws at all times and immediately take action to do so.”	DO NOT APPROVE AT THIS TIME; REFER TO POLICY COMMITTEE
#4	2025-(2)	<i>Establish Minimum Standards for Conducting Association Business to Ensure Transparency and Accountability in Operation;</i>	“any RCD, regardless of membership, will be allowed to attend and provide comments at any meeting of the Association, including but not limited to meetings of the Board, Executive Committee, standing committees, special committees, and general membership.”	DO NOT APPROVE AT THIS TIME; REFER TO POLICY COMMITTEE
#5	2025-(3)	<i>Direct the CARCD Board of Directors to Reconvene the Policy Committee in Accordance with the Bylaws</i>	“CARCD Membership does hereby direct the CARCD Board of Directors to adhere to the Adopted Bylaws with regards to appointing members to the Policy Committee”	DO NOT APPROVE (Policy Committee has been reconvened. There is no need for this resolution.)
#6	2025-(4)	<i>Direct the CARCD Board of Directors to Establish and Convene a Standing Finance Committee</i>	“direct to CARCD Board of Directors to take the following actions: a. Direct the CARCD Policy Committee to determine whether a Standing Finance Committee currently exists; and, if so, to initiate the process for soliciting and appointing Resource Conservation District representatives from throughout the state to serve on the committee and to develop policies and procedures governing all CARCD financial matters; or b. If no Standing Finance Committee exists, follow the procedures set forth in the Bylaws to establish such a committee and appoint member district representatives with demonstrated interest, knowledge, and expertise in nonprofit financial management.”	DO NOT APPROVE (Finance Committee has been reconvened. There is no need for this resolution.)

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	Resolution #	Request	Rational	Policy Committee Recommendation
#7	2025-(5)	<i>Direct the CARCD Board of Directors to Rescind and Reconsider Board Action to Change the Dues Structure for FY 25-26</i>	“CARCD Membership does hereby direct to CARCD Board of Directors to take the following actions: a. Immediately refer the issue of membership dues and the dues process to the Policy Committee for review and recommendation; and b. Require the Policy Committee to solicit and consider feedback from all RCDs—regardless of membership status—on the dues structure and process”	DO NOT APPROVE (We recommend that all RCDs, including those proposing this resolution, make recommendations to the Finance Committee, and subsequently to the Board of Directors. The resolution seems premature.)
#8	2025-(6)	<i>Establish New Election Procedures</i>	“CARCD Policy Committee is charged with developing draft election procedures and submitting them to member districts for review, followed by a final recommendation to the CARCD Board of Directors.” See Submitted Resolution for further detail.	DO NOT APPROVE AT THIS TIME; REFER TO POLICY COMMITTEE (We recommend that this resolution be postponed until the membership votes on the new bylaws. At that time, if the districts submitting this resolution feel that further changes to election procedures are needed, their recommendation that the policy committee consider their proposals seems appropriate.)
#9	2025-(7)	<i>Adopt Policies Recommended by the IRS for Charitable Organizations</i>	“CARCD Board of Directors be directed to adopt a conflict of interest policy, a whistleblower policy, and a records retention policy, as recommended by the IRS, prior to filing the 2026 Form 990.”	APPROVE
#10	2025-(8)	<i>Direct the CARCD Board of Directors to Ensure Diverse Representation on CARCD Committees</i>	“CARCD Membership hereby directs the Board President and the Board of Directors to appoint no more than one voting representative from the same RCD to any committee, regardless of whether the committee is standing, ad hoc, special, or otherwise constituted.”	DO NOT APPROVE (It is hard enough already to get people to serve on the various standing and special committees of CARCD. This would just make it harder.)



**Antelope Valley Resource
Conservation District**

**RESOURCE
CONSERVATION**

Neal Weisenberger, President
Dan Munz, Vice President
Jeffery Rankin, Treasure
Keith Deagon, Director
Vacant, Director
Executive Director, Kathleen Burr

To promote conservation and restoration of natural resources for our area by providing plant materials, educational programs, and expertise in conservation

**Board of Directors
Antelope Valley Resource Conservation District
State of California
Resolution #20250805**

Resolution Adopted August 5, 2025

A resolution requesting the California Association of Resource Conservation Districts (CARCD) bylaws be changed to move Antelope Valley Resource Conservation District from the SOCAL Inland Region to the High Desert Region of California Association of Resource Conservation Districts (CARCD).

WHEREAS, the Antelope Valley Resource Conservation District would like to become more involved with the California Association of Resource Conservation Districts (CARCD), and

WHEREAS, the Antelope Valley Resource Conservation District has more common conservation issues with other RCDs in the High Desert Region, such as climate, plant materials, wildlife and soils, and

WHEREAS, the Antelope Valley Resource Conservation District over the last several years has worked with other RCDs in the High Desert Region on conservation projects.

WHEREAS, the Antelope Valley Resource Conservation District has enjoyed being part of the SOCAL Inland Region, and other RCDs in this region have assisted the Antelope Valley Resource Conservation District in policy and procedural issues. The Antelope Valley Resource Conservation District is geographically better situated with other RCDs in the High Desert Region, making it easier to attend regional meetings and any other activities, and

NOW THEREFORE BE IT RESOLVED AND DECLARED by the Board of Directors of the Antelope Valley Resource Conservation District are requesting the California Association of Resource Conservation Districts (CARCD) bylaws be changed to move Antelope Valley Resource Conservation District from the SOCAL Inland Region to the High Desert Region of California Association of Resource Conservation Districts (CARCD).

MOTION TO ADOPT

YEAS: Deagon, Rankin, Murray, Weisenberger

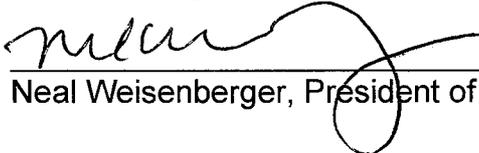
NAYS:

ABSTAINED:

ABSENT:

VACANT:

Adopted: August 5, 2025



Neal Weisenberger, President of AVRCD Board

Attest:



Kathleen Burr, Executive Director of AVRCD

**RESOLUTION OF THE
RESOURCE CONSERVATION DISTRICT OF TEHAMA COUNTY
ADVOCATING FOR SUSTAINABLE FUNDING AND FULL COST RECOVERY FOR CALIFORNIA RCDs**

RESOLUTION #25-14

WHEREAS, the California Association of Resource Conservation Districts (CARCD) is a nonprofit, member-driven organization dedicated to advancing the needs of Resource Conservation Districts (RCDs) in California;

WHEREAS, RCDs, as independent special districts organized under Division Nine of the Public Resources Code, receive no statewide appropriation or other general funding from the State of California;

WHEREAS, while some RCDs may receive limited funding from property tax revenues, tax-increment funds, or occasional base funding from their home counties, most RCDs in California receive no consistent form of funding and rely primarily on indirect rates provided by state or federal grants, or, occasionally, contracts with local/state agencies or private parties;

WHEREAS, RCDs often depend on sufficient indirect rates from government grants to provide the majority of their operational funding, and these rates should be applied equitably across all funding sources to minimize risk and allow RCDs to evaluate grant opportunities based on their merits;

WHEREAS, RCDs, as public agencies, must undertake legally required activities not applicable to nonprofits or private organizations, including compliance with laws governing ethics and transparency, maintaining accessible websites, using public accounting methodologies consistent with GAAP standards, operating public offices, maintaining elected or appointed boards of directors, conducting outreach to residents, purchasing insurance, consulting with financial and legal professionals, ensuring staff compliance with mandated training and HR requirements, and participating in regional and statewide forums;

WHEREAS, RCDs are uniquely positioned as government bodies to provide non-regulatory conservation leadership, guidance, and assistance to landowners and land stewards due to their accountability to the public, transparent financial operations, and long history of success in conservation of soil, agriculture, water resources, forestry, and land stewardship;

WHEREAS, RCDs are leaders in identifying needs and advancing solutions for improved government efficiency, such as reducing permitting costs and complexities (“cutting green tape”), and in advocating for streamlined administrative processes with state partners;

WHEREAS, RCDs often compete for funding not only with other government agencies, but also with nonprofits that are not subject to the same government overhead requirements (e.g., audits, Brown Act compliance, and other public accountability standards), thereby placing RCDs at a disadvantage when funding agencies prioritize organizations with lower indirect cost structures;

WHEREAS, traditional indirect rate calculations are inconsistent across funding agencies, often excluding essential functions that RCDs must perform, even though the California Department of General Services implements a cost allocation program for all state agencies to recover full costs;

WHEREAS, inconsistent indirect cost rates create inequities across grant programs, whereby grants that allow higher indirect rates (or follow federal guidelines) are disadvantaged relative to others, resulting in certain state funders effectively subsidizing other programs;

WHEREAS, without sufficient indirect funding, RCDs face significant risks to their ability to function, maintain essential services, and, in some cases, even exist, leaving many RCDs facing year-to-year uncertainty about survival;

WHEREAS, indirect rates are provided in a variety of ways across grants and agreements, and it is recognized that no single methodology fits the wide range of RCD sizes and circumstances;

NOW, THEREFORE, BE IT RESOLVED, that the California Association of Resource Conservation Districts (CARCD), as the membership organization formed to support RCDs statewide, should prioritize as a primary objective the advocacy for sustainable funding, including full cost recovery from state and federal granting agencies, in order to ensure that RCDs can operate smoothly, efficiently, and effectively in advancing the conservation of California's wild and working lands.

CERTIFICATION

I hereby certify that the above is a true and correct copy of Resolution #25-14, adopted on the motion of T. Kimler-Richards, seconded by V. Williams and duly passed at a regular public meeting held by the Board of Directors at 9:15 a.m. on September 2, 2025, at the Resource Conservation District of Tehama County Office, 206 Walnut Street, Red Bluff, California.

Roll Call was as follows:

AYES: T. Hamelberg, T. Kimler-Richards, L. Jennings, V. Williams

NOES: None

ABSTAIN: None

ABSENT: M. Vasey, T. Stroing

Submitted by,



Tricia Parker- Hamelberg

Board President

This Resolution was co-sponsored by the following RCDs:

- **San Mateo**
- **Santa Cruz**
- **Napa County**
- **Gold Ridge**
- **Trinity**
- **Humboldt**
- **Sonoma**
- **Mendocino**



Jerry Meral, CARCD Policy Committee Co-Chair
Colleen Hatfield, CARCD Policy Committee Co-Chair
1017 L St, #556
Sacramento, CA 95814

Delivered via email

August 28, 2025

Dear Co-Chairs Meral and Hatfield:

North Santa Clara Resource Conservation District (RCD), Riverside-Corona RCD, San Jacinto Basin RCD, and San Joaquin County RCD have each approved a resolution authorizing submission of the attached proposed resolutions to the California Association of Resource Conservation Districts (CARCD) Policy Committee for consideration at the 2025 Annual General Membership Meeting or as Emergency Resolutions.

On August 28, 2024, Riverside-Corona, San Jacinto Basin, San Joaquin County, and Loma Prieta RCDs submitted five (5) resolutions to Board President Rick Gomez for consideration by CARCD members at their 2024 annual general membership meeting. Because the CARCD Policy Committee was inactive at the time, the proposed resolutions were submitted directly to Board President Rick Gomez and Financial and Administrative Director Mary Scheid.

The resolutions were included on the agenda for the 2024 general membership meeting. However, during discussion of the first resolution, CARCD Board Member and Parliamentarian Nancy Sappington moved to table all five resolutions. The procedure used to table the resolutions did not comply with *Robert's Rules of Order*, as required by the Bylaws. As a result, we have no assurance that the resolutions will be taken from the table at the next annual business meeting, currently scheduled for November 2025.

We are therefore re-submitting our proposed resolutions, specifically, the original five (5) resolutions, updated to reflect developments over the past year plus three (3) new resolutions, as follows:

1. *A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to **Direct the CARCD Board of Directors to Reaffirm Their Duty to Comply with the Duly Adopted and Effective Bylaws**; and*
2. *A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to **Establish Minimum Standards for Conducting Association Business to Ensure Transparency and Accountability in Operation**; and*
3. *A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to **Direct the CARCD Board of Directors to Reconvene the Policy Committee in Accordance with the Bylaws**; and*
4. *A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to **Direct the CARCD Board of Directors to Establish and Convene a Standing Finance Committee**; and*
5. *A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to **Direct the CARCD Board of Directors to Rescind and Reconsider Board Action to Change***

- the Dues Structure for FY 25-26; and**
6. **A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Establish New Election Procedures; and**
 7. **A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Adopt Policies Recommended by the IRS for Charitable Organizations; and**
 8. **A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Direct the CARCD Board of Directors to Ensure Diverse Representation on CARCD Committees.**

We understand the CARCD Board is developing proposed amendments to the Bylaws adopted in 2018. We have only recently received the specific proposed Bylaws amendments and therefore have not yet had an opportunity to fully review them or assess the scope and specific language of the changes that may be presented for member consideration at the annual meeting. We further understand that additional information regarding the amendments may be provided after the deadline for submitting proposed resolutions but before the annual meeting. Given this timing, we request an opportunity to meet with you in the next month to discuss whether changes to the form or content of our resolutions may be appropriate based on the Bylaws amendments, as provided in Article X, Section 2 of the Bylaws.

We would appreciate confirmation of receipt of this submittal and look forward to discussing how any suggested changes, and/or adoption of these resolutions may coordinate with the parallel Bylaws amendment process. The respective Board Presidents of each submitting RCD will serve as the contacts for such discussions.

Respectfully,



Frank Maitski, President
North Santa Clara Resource Conservation District



Carl Pongs, President
Riverside-Corona Resource Conservation District



Michele Tracy, President
San Jacinto Basin Resource Conservation District



Richard Rodriguez, President
San Joaquin County Resource Conservation District

Resolution 2025- (1)

A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Direct the CARCD Board of Directors to Reaffirm Their Duty to Comply with the Duly Adopted and Effective Bylaws

WHEREAS, the California Association of Resource Conservation Districts (CARCD) is organized under the Nonprofit Public Benefit Corporation Law of the State of California, as set forth in the California Corporations Code; and

WHEREAS, the CARCD Board is required to manage the affairs of CARCD consistent with the powers and purposes of CARCD, the provisions of the Bylaws, and policies established by resolution of the general membership; and

WHEREAS, the CARCD Board is required to keep the Member Districts currently informed of CARCD's affairs and activities; and

WHEREAS, it has been determined that the CARCD Officers and Board of Directors have not been operating in compliance with the CARCD bylaws adopted by its Member Districts and currently effective for a period greater than one year.

NOW, THEREFORE, BE IT RESOLVED, that the CARCD Membership does hereby direct the CARCD Board of Directors to reaffirm their duty to comply with the duly adopted and effective bylaws at all times and immediately take action to do so.

Resolution 2025- (2)

A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Establish Minimum Standards for Conducting Association Business to Ensure Transparency and Accountability in Operations

WHEREAS, the California Association of Resource Conservation Districts (Association or CARCD) bylaws (Article I, Section 3, "Purposes") state that "the Association has the purposes for which it is authorized under Division 9 of the Public Resources Code of the State of California. The bylaws further state the CARCD is "an instrumentality of member districts in carrying out the natural resources and soil and water policies of the State of California, insofar as those functions have been delegated to the districts by statute; and

WHEREAS, the CARCD President has indicated that CARCD is not legally required to comply with the Brown Act's open meeting requirements because it is a statewide private corporation, not authorized by statute and not exercising delegated authority from its member districts;

WHEREAS, regardless of any legal mandate under the Brown Act, CARCD purports to represent all RCDs, which are local agencies subject to the Brown Act, and there is therefore an expectation that all RCDs should have opportunities to be informed of and provide feedback on issues affecting their districts and the constituencies they represent, including, but not limited to, legislation and funding opportunities, regardless of an RCD's membership in CARCD;

WHEREAS, CARCD's member districts expect to be informed of the CARCD's operations and initiatives so they can provide the essential feedback needed to guide the Association's actions and priorities consistent with the districts' powers and responsibilities;

NOW, THEREFORE, BE IT RESOLVED, that the CARCD Membership does hereby direct the CARCD Board of Directors to publish and notice all meetings, minutes, and records of the association.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that any RCD, regardless of membership, will be allowed to attend and provide comments at any meeting of the Association, including but not limited to meetings of the Board, Executive Committee, standing committees, special committees, and general membership.

RESOLUTION 2025- (3)

A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Direct the CARCD Board of Directors to Reconvene the Policy Committee in Accordance with the Bylaws

WHEREAS, the California Association of Resource Conservation Districts (CARCD) is organized under the Nonprofit Public Benefit Corporation Law of the State of California, as set forth in the California Corporations Code; and

WHEREAS, The CARCD Board is required to manage the affairs of the CARCD consistent with the powers and purposes of the CARCD, the provisions of the Bylaws, and policies established by resolution of the general membership; and

WHEREAS, The CARCD Board is required to keep the Member Districts currently informed of the CARCD's affairs and activities; and

WHEREAS, The Article VIII, Section I of the Bylaws (effective 2018) states, "[t]here shall also be a Policy Committee, which is responsible for prioritizing and managing all legislative and CARCD policy issues that may affect RCDs, including but not limited to reviewing and making recommendations on proposed resolutions or protests at the annual meeting"; and

WHEREAS, the Bylaws also prescribe the membership of that committee; and

WHEREAS, CARCD only recently convened the Policy Committee to perform the duties and responsibilities set forth in the Bylaws.

WHEREAS, the membership of the Policy Committee as currently convened is not in compliance with the Bylaws.

NOW, THEREFORE, BE IT RESOLVED, that the CARCD Membership does hereby direct the CARCD Board of Directors to adhere to the Adopted Bylaws with regards to appointing members to the Policy Committee.

Resolution 2024- (4)

A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Direct the CARCD Board of Directors to Establish and Convene a Standing Finance Committee

WHEREAS, The California Association of Resource Conservation Districts (CARCD) is organized under the Nonprofit Public Benefit Corporation Law of the State of California, as set forth in the California Corporations Code; and

WHEREAS, The CARCD Board is required to manage the affairs of the CARCD consistent with the powers and purposes of the CARCD, the provisions of the Bylaws, and policies established by resolution of the general membership; and

WHEREAS, The CARCD Board is required to keep the Member Districts currently informed of the CARCD's affairs and activities; and

WHEREAS, The Bylaws establish five (5) Standing Committees: Nominating, Policy, Forestry, Land and Soil, and Water; and

WHEREAS, Per the Bylaws the CARCD Board may establish other standing committees and define their functions; and

WHEREAS, there is a fiduciary duty and need for a Standing Finance Committee for the purposes of:

- Developing and Managing an Operating Budget;
 - Establishing Financial Goals and Objectives;
 - Presenting Financial Goals to Board of Directors;
 - Establishing and Managing Funding Strategies;
 - Complying with Federal, State, and Local Reporting Requirements

NOW, THEREFORE, BE IT RESOLVED, that the CARCD Membership does hereby direct to CARCD Board of Directors to take the following actions:

- a. Direct the CARCD Policy Committee to determine whether a Standing Finance Committee currently exists; and, if so, to initiate the process for soliciting and appointing Resource Conservation District representatives from throughout the state to serve on the committee and to develop policies and procedures governing all CARCD financial matters; or
- b. If no Standing Finance Committee exists, follow the procedures set forth in the Bylaws to establish such a committee and appoint member district representatives with demonstrated interest, knowledge, and expertise in nonprofit financial management.

Resolution 2025- (5)

A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Direct the CARCD Board of Directors to Rescind and Reconsider Board Action to Change the Dues Structure for FY 25-26

WHEREAS, The California Association of Resource Conservation Districts (CARCD) is organized under the Nonprofit Public Benefit Corporation Law of the State of California, as set forth in the California Corporations Code; and

WHEREAS, the CARCD Board is required to manage the affairs of the CARCD consistent with the powers and purposes of the CARCD, the provisions of the Bylaws, and policies established by resolution of the general membership; and

WHEREAS, the CARCD Board is required to keep the Member Districts currently informed of CARCD's affairs and activities; and

WHEREAS, on July 3, 2024, CARCD Accounting issued notice to the membership of changes to the dues structure and process for FY 25-26;

WHEREAS, said action was taken without appropriate notice to and opportunity for discussion by the RCD members; and

WHEREAS, the new dues structure may be a financial burden upon a number of existing RCD members.

NOW, THEREFORE, BE IT RESOLVED, that the CARCD Membership does hereby direct to CARCD Board of Directors to take the following actions:

- a. Immediately refer the issue of membership dues and the dues process to the Policy Committee for review and recommendation; and
- b. Require the Policy Committee to solicit and consider feedback from all RCDs—regardless of membership status—on the dues structure and process before submitting its recommendation to the CARCD Board of Directors for review and approval.

Resolution 2025- (6)

A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Establish New Election Procedures

WHEREAS, the California Association of Resource Conservation Districts (CARCD) is organized under the Nonprofit Public Benefit Corporation Law of the State of California, as set forth in the California Corporations Code; and

WHEREAS, The CARCD Board is required to manage the affairs of the CARCD consistent with the powers and purposes of the CARCD, the provisions of the Bylaws, and policies established by resolution of the general membership; and

WHEREAS, the President, Vice President, Secretary-Treasurer and RCD Director positions for the CARCD Board are filled by elections among member RCDs; and

WHEREAS, the District Manager/Executive Director (DM) positions for the CARCD Board are filled by elections among the DMs for the member RCDs in three (3) regions; and

WHEREAS, the ex-officio member positions for the CARCD Board are filled by appointment by the CARCD Board of Directors; and

WHEREAS, the Chair, Vice Chair, Secretary, and/or Treasurer positions for the CARCD Regions are filled by elections among member RCDs of those regions; and

WHEREAS, the CARCD Bylaws have inconsistent, incomplete, and/or missing elections procedures for these positions.

WHEREAS, the CARCD Bylaws call for elections for Board Officers to be conducted in person at the annual business meeting.

THEREFORE, BE IT RESOLVED, that the CARCD Membership does hereby direct the CARCD Board of Directors to

- 1) Establish comprehensive election procedures for electing and/or appointing Board officers, Directors, District Managers, and ex officio members, including procedures for resolving tied elections;
- 2) Establish regional election procedures, as outlined in Attachment A, for electing officers of CARCD's regions, including procedures for resolving tied elections;
- 3) Provide a transparent and inclusive notice and nomination process for all elected and appointed positions on the Board, regional bodies, and committees;
- 4) Provide a method for candidates to submit written statements in support of their candidacy for all elections;
- 5) Allow for the online submittal of ballots using a secure online voting tool, such as "Simply Voting" used by the California Special Districts Association.

BE IT FURTHER RESOLVED, that the CARCD Policy Committee is charged with developing draft election procedures and submitting them to member districts for review, followed by a final recommendation to the CARCD Board of Directors.

BE IT FURTHER RESOLVED, that the final election procedures shall be submitted to the membership for approval no later than June 30, 2026.

ATTACHMENT A
Proposed Regional Election Procedures

Unless otherwise noted, these procedures could be implemented now because they are interpreting discretion left under the Bylaws and do not directly conflict with express requirements of the Bylaws.

1. The election for Regional Chair and Vice Chair will be held during even numbered years, regardless of whether incumbent Regional Chair or Vice Chair have served a full two (2)- year term.
2. The election will not be administered by any person who is a candidate in the election or who is a director or employee of the same member-RCD as a candidate.
3. The region will select a member-RCD delegate from a different region to administer the election procedures.
 - a. At least [*twenty (20) days*] prior to the day of election, the Regional Chair will issue a ten (10)- day notice for a special meeting of the region. The purpose of the special meeting will be to select the election administrator and an alternate. [*Selection could be from pool previously established by the Board or from specific recommendations by SoCal member-RCDs*]. Once the selection is made, the Regional Chair will provide the election administrator and alternate with at least seven (7)-days' notice that they have been selected to serve. The alternate will serve if the primary election administrator is unable or unavailable to serve.
4. Once the governing board of a member-RCD has designated its delegate and alternate pursuant to Bylaws Article IV, Section 4, that delegate and alternate shall serve in *all* CARCD membership and regional votes, including elections, for a given year, unless sooner removed by the governing board of the member-RCD they represent.
5. Only duly appointed delegates from member-RCDs will be entitled to vote in an election.
6. In the event of a tie vote for any elected office, the meeting will be continued for a period not to exceed seven (7) days and then reconvened to resume voting for the tied position(s). If no candidate receives a majority vote in that reconvened meeting, then the meeting will be continued for a second period not to exceed seven (7) days. This cycle will be repeated until one of the candidates receives a majority of votes.
 - a. [*Subject to amendment of the Bylaws*] If the tie is not resolved following [XX] rounds of voting, then the election administrator (or the alternate in event the election administrator is not available) shall cast the tiebreaking vote before the meeting is adjourned.
7. If requested by a given region, the Board will appoint election inspector(s) to oversee that region's elections in the same manner described for CARCD officer elections under Bylaws Art. VII, Section 3, except that the election inspectors will not be an officer of the Board or a director or employee of a member-RCD within the region holding the election.

Resolution 2025- (7)

A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Adopt Policies Recommended by the IRS for Charitable Organizations

WHEREAS, The California Association of Resource Conservation Districts (CARCD) is organized under the Nonprofit Public Benefit Corporation Law of the State of California, as set forth in the California Corporations Code; and

WHEREAS, the CARCD Board is required to manage the affairs of the corporation in accordance with the California Corporations Code and the United States Internal Revenue Code, and in a manner consistent with its powers and purposes, the provisions of the Bylaws, and policies established by resolution of the general membership; and

WHEREAS, the Internal Revenue Service (IRS) recommends that charitable organizations adopt a conflict of interest policy, a whistleblower policy, and a records retention policy; and

WHEREAS, CARCD has consistently indicated on its annually required Form 990s that it has not adopted these policies.

THEREFORE BE IT RESOLVED, that the CARCD Board of Directors be directed to adopt a conflict of interest policy, a whistleblower policy, and a records retention policy, as recommended by the IRS, prior to filing the 2026 Form 990.

RESOLUTION 2025- (8)

A Resolution for the Members of the California Association of Resource Conservation Districts (CARCD) to Direct the CARCD Board of Directors to Ensure Diverse Representation on CARCD Committees

WHEREAS, the California Association of Resource Conservation Districts (CARCD) is organized under the Nonprofit Public Benefit Corporation Law of the State of California, as set forth in the California Corporations Code; and

WHEREAS, the CARCD Board of Directors, Executive Committee and various committees have multiple officers and/or representatives elected or appointed from the same RCDs; and

WHEREAS, to encourage diversity in representation of ALL RCDs, it would be beneficial to require the Board President and Board of Directors to consider greater representation in appointments of voting members.

NOW, THEREFORE, BE IT RESOLVED, that the CARCD Membership hereby directs the Board President and the Board of Directors to appoint no more than one voting representative from the same RCD to any committee, regardless of whether the committee is standing, ad hoc, special, or otherwise constituted.

BE IT FURTHER Resolved, that the CARCD Membership does hereby directs the Board President and the Board of Directors to develop a process allowing RCD voting members to designate one or more alternates to act in their absence, except for RCD voting members serving on the Executive and Policy Committees.

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VII--B.1.and2.

Meeting Date: January 26, 2026

FROM: Kandi Manhart-Belding

Action Items

DATE: January 23, 2026

No Action Requested

TITLE OF TOPIC

SUBJECT: RCD REPORTS

***ACTION** B. Executive Officer

1. Long Range Plan 2024 – 2026 Review
2. Annual Plan 2025 – 2026 Review

BACKGROUND:

Let's kick the new 2026 year off with a review of each our Long Range and Annual Plans

Quarterly reviews of the Annual Plan are scheduled for September, December, March and June. *No meeting in December

[CLICK HERE](#) for Long Range Plan 2024 – 2026

[CLICK HERE](#) for Annual Plan 2025 – 2026

DISCUSSION / PROPOSED ACTION:

Discussion only

ATTACHMENTS:

NO – See web links above or visit <https://www.glenncountyrcd.org/our-mission>

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VIII--A.1.-2.

Meeting Date: January 26, 2026

FROM: Kandi Manhart-Belding

Action Items

DATE: January 22, 2026

No Action Requested

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** A. *Discussion and possible action to accept the following reports:
1. Bank Statements and Reconciliations
2. Balance Sheet

BACKGROUND:

The Glenn County RCD's Finance-Budget Committee, a standing committee, has not meet since the last regular meeting.

Agendas and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to accept agenda items A, #1, and #2.

ATTACHMENTS:

YES –

Bank Statements and Reconciliations for dates ending November 2025, December 2025
Current Balance Sheet dated January 26, 2026

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

Glenn County Resource Conservation District

Bank Reconciliation Summary - CHECKING ACCOUNT

11/30/2025

A	Beginning Balance	10/31/2025	\$388,689.08
B	Ending / Cleared Balance (Bank Statement)	11/30/2025	\$494,811.84
C	Register Balance (Balance Sheet)	11/30/2025	\$294,080.17

Date reviewed:

Reviewed by:



GLENN COUNTY RESOURCE CONSERVA UB
 132 N ENRIGHT AVE SUITE C
 WILLOWS CA 95988-2751

 Customer Service:
 1-866-486-7782

 Last statement: October 31, 2025
 This statement: November 30, 2025

PUBLIC FUNDS CHECKING

Account number		Beginning balance	A \$388,689.08 ✓
Low balance	\$276,645.41	Deposits/Additions	\$603,048.42
Average balance	\$429,608.01	Withdrawals/Subtractions	\$496,925.56
Interest earned	\$0.00	Ending balance	B \$494,811.94 ✓

Deposits/Additions

Date	Description	Additions
11-07	Deposit Batch #23 Sweep - transfer	129,459.03 ✓
11-13	Deposit	72.80 ✓
11-17	Deposit	114,911.97 ✓
11-17	Deposit	19,061.81 ✓
11-17	Deposit	1,203.17 ✓
11-17	Deposit	146.00 ✓
11-17	Deposit	20.00 ✓
11-21	Deposit HSP Batch #147 transfer	298,265.30 ✓
11-21	Deposit	8,820.90 ✓
11-21	Deposit	7,350.86 ✓
11-21	Deposit	7,090.04 ✓
11-21	Deposit	4,445.29 ✓
Total Additions		\$590,847.17

ACH and Electronic Payments/Subtractions

Date	Description	Subtractions
11-04	ACH Debit Intuit Payroll S Quickbooks 680457187 20251104	19,061.85 ✓
11-05	ACH Debit Employment Devel Edd Eftpmt 244392416 20251105	1,608.80 ✓
11-05	ACH Debit IRS Usataxpymt 225570930515752 20251105	6,816.70 ✓
11-06	ACH Debit Calpers 1900 5000000354 100000018107368	3,393.53 ✓
11-19	ACH Debit Calpers 1900 5000000354 100000018125142	3,065.47 ✓
11-19	ACH Debit Intuit Payroll S Quickbooks 680457187 20251119	17,238.19 ✓
11-20	ACH Debit Employment Devel Edd Eftpmt 1796116960 20251120	1,310.96 ✓
11-20	ACH Debit IRS Usataxpymt 225572455598265 20251120	5,941.08 ✓
11-24	ACH Debit Comcast-xfinity Cable Svcs 20251124	197.96 ✓

1:47 PM

12/10/25

Glenn County Resource Conservation District
Reconciliation Summary
UMPQUA Checking, Period Ending 11/30/2025

	<u>Nov 30, 25</u>
Beginning Balance	388,689.08
Cleared Transactions	
Checks and Payments - 37 items	-496,925.56
Deposits and Credits - 34 items	603,048.42
Total Cleared Transactions	<u>106,122.86</u>
Cleared Balance	<u><u>494,811.94</u></u>
Uncleared Transactions	
Checks and Payments - 6 items	-200,731.77
Total Uncleared Transactions	<u>-200,731.77</u>
Register Balance as of 11/30/2025	<u><u>294,080.17</u></u>
New Transactions	
Checks and Payments - 17 items	-232,216.89
Deposits and Credits - 4 items	201,783.02
Total New Transactions	<u>-30,433.87</u>
Ending Balance	<u><u>263,646.30</u></u>

Glenn County Resource Conservation District
Reconciliation Detail

UMPQUA Checking, Period Ending 11/30/2025

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						388,669.06
Cleared Transactions						
Checks and Payments - 37 items						
Bill Pmt -Check	10/06/2025	5741	Adrian Leal_SWEEP	X	-50,791.23	-50,791.23
Bill Pmt -Check	10/06/2025	5747	Greg Conant	X	-44.00	-50,835.23
Bill Pmt -Check	10/17/2025	5756	Western Shasta RCD	X	-30,371.56	-81,206.79
Bill Pmt -Check	10/17/2025	5756	RCD of Tehama County	X	-19,434.52	-100,641.31
Liability Check	11/04/2025		QuickBooks Payroll Ser...	X	-19,061.85	-119,723.16
Liability Check	11/05/2025	E-pay	United States Treasury	X	-6,614.70	-126,337.86
Liability Check	11/05/2025	E-pay	EDD	X	-1,808.80	-128,146.66
Liability Check	11/05/2025		Cal PERS	X	-3,393.53	-131,542.19
Bill Pmt -Check	11/07/2025	5790	Juan Briones_SWEEP	X	-92,671.76	-224,213.95
Bill Pmt -Check	11/07/2025	5791	Lohse Ranch_SWEEP	X	-36,787.27	-261,001.22
Bill Pmt -Check	11/07/2025	5786	Sierra Timber Services	X	-8,561.25	-269,562.47
Bill Pmt -Check	11/07/2025	5790	Corning Ford Inc	X	-7,860.00	-277,422.47
Bill Pmt -Check	11/07/2025	5779	Colusa County RCD	X	-255.54	-277,708.01
Bill Pmt -Check	11/07/2025	5787	Corning Ford Inc	X	-248.24	-277,956.25
Bill Pmt -Check	11/07/2025	5789	U S Bank Equipment Fi...	X	-204.48	-278,160.71
Bill Pmt -Check	11/07/2025	5783	Sac Valley CPA	X	-188.75	-278,349.46
Bill Pmt -Check	11/07/2025	5784	Samantha Lopriato	X	-165.20	-278,514.66
Bill Pmt -Check	11/07/2025	5785	Shane Rakestraw	X	-140.00	-278,654.66
Bill Pmt -Check	11/07/2025	5788	Kandi Manhart	X	-130.20	-278,784.86
Bill Pmt -Check	11/07/2025	5782	Reese Martin	X	-125.00	-278,909.86
Bill Pmt -Check	11/07/2025	5781	Kandi Manhart	X	-94.52	-279,004.38
Bill Pmt -Check	11/10/2025	5795	Best Best & Krieger LLP	X	-1,440.14	-280,444.52
Bill Pmt -Check	11/10/2025	5792	Samuel Perkins	X	-512.40	-280,956.92
Bill Pmt -Check	11/10/2025	5796	Gandy Staley Oil Co.	X	-300.88	-281,257.80
Bill Pmt -Check	11/10/2025	5797	Greg Conant	X	-96.00	-281,353.80
Bill Pmt -Check	11/18/2025	5797	Cook Construction	X	-87,120.00	-368,473.80
Bill Pmt -Check	11/18/2025	5798	Etan Financial Services	X	-1,830.17	-370,283.97
Bill Pmt -Check	11/18/2025	5799	Etan Financial Services	X	-1,178.28	-371,462.25
Liability Check	11/19/2025		QuickBooks Payroll Ser...	X	-17,238.19	-388,700.44
Liability Check	11/19/2025	5032	Cal PERS	X	-3,055.47	-391,755.91
Liability Check	11/20/2025	E-pay	United States Treasury	X	-5,941.08	-397,706.99
Liability Check	11/20/2025	E-pay	EDD	X	-1,310.96	-399,017.95
Bill Pmt -Check	11/21/2025	5804	MF Farms_HSP	X	-35,623.27	-434,641.22
Bill Pmt -Check	11/21/2025	5803	Marlitz Bros_HSP	X	-34,244.43	-468,885.65
Bill Pmt -Check	11/21/2025	5807	Sanchez Farms_HSP	X	-27,781.86	-496,667.51
Bill Pmt -Check	11/21/2025	5806	Navarra_HSP	X	-50.00	-496,727.51
Check	11/24/2025		Comcast	X	-197.96	-496,925.56
Total Checks and Payments					-496,925.56	-496,925.56
Deposits and Credits - 34 items						
Paycheck	11/05/2025	DD1195	Gregory S Conant	X	0.00	0.00
Paycheck	11/05/2025	DD1196	Kandi E. Manhart	X	0.00	0.00
Paycheck	11/05/2025	DD1197	Kellie D Burt	X	0.00	0.00
Paycheck	11/05/2025	DD1198	Ritta M Marlin	X	0.00	0.00
Paycheck	11/05/2025	DD1199	Samantha Lopriato	X	0.00	0.00
Paycheck	11/05/2025	DD1200	Samuel G Perkins	X	0.00	0.00
Paycheck	11/05/2025	DD1201	Shane Rakestraw	X	0.00	0.00
Deposit	11/07/2025			X	72.80	72.80
Transfer	11/07/2025			X	129,459.03	129,531.83
Deposit	11/13/2025			X	12,201.25	141,733.08
Deposit	11/17/2025			X	20.00	141,753.08
Deposit	11/17/2025			X	146.00	141,899.08
Deposit	11/17/2025			X	1,203.17	143,102.25
Deposit	11/17/2025			X	19,061.81	162,164.06
Deposit	11/17/2025			X	114,911.97	277,076.03
Paycheck	11/20/2025	DD1203	Kandi E. Manhart	X	0.00	277,076.03
Paycheck	11/20/2025	DD1204	Kellie D Burt	X	0.00	277,076.03
Paycheck	11/20/2025	DD1202	Gregory S Conant	X	0.00	277,076.03
Paycheck	11/20/2025	DD1208	Shane Rakestraw	X	0.00	277,076.03
Paycheck	11/20/2025	DD1207	Samuel G Perkins	X	0.00	277,076.03
Paycheck	11/20/2025	DD1206	Samantha Lopriato	X	0.00	277,076.03
Paycheck	11/20/2025	DD1205	Ritta M Marlin	X	0.00	277,076.03
Deposit	11/21/2025			X	4,445.29	281,521.32
Deposit	11/21/2025			X	7,090.04	288,611.36
Deposit	11/21/2025			X	7,350.86	295,962.22
Deposit	11/21/2025			X	8,620.90	304,783.12
Transfer	11/21/2025			X	298,265.30	603,048.42
Paycheck	12/05/2025	DD1215	Shane Rakestraw	X	0.00	603,048.42
Paycheck	12/05/2025	DD1214	Samuel G Perkins	X	0.00	603,048.42
Paycheck	12/05/2025	DD1210	Kandi E. Manhart	X	0.00	603,048.42
Paycheck	12/05/2025	DD1212	Ritta M Marlin	X	0.00	603,048.42
Paycheck	12/05/2025	DD1211	Kellie D Burt	X	0.00	603,048.42
Paycheck	12/05/2025	DD1209	Gregory S Conant	X	0.00	603,048.42
Paycheck	12/05/2025	DD1213	Samantha Lopriato	X	0.00	603,048.42
Total Deposits and Credits					603,048.42	603,048.42
Total Cleared Transactions					106,122.86	106,122.86
Cleared Balance					106,122.86	494,811.94
Uncleared Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	11/10/2025	5794	Stratli Inc	X	-1,669.52	-1,669.52
Bill Pmt -Check	11/21/2025	5805	MV Nuts_HSP	X	-53,278.23	-54,947.75
Bill Pmt -Check	11/21/2025	5801	Diego Fernandez_HSP	X	-45,178.19	-100,125.94
Bill Pmt -Check	11/21/2025	5808	Velazquez Bros LLC_H...	X	-41,725.93	-141,849.87
Bill Pmt -Check	11/21/2025	5800	Conte Farms_HSP	X	-41,279.73	-183,129.60
Bill Pmt -Check	11/21/2025	5802	J&L Farms_HSP	X	-17,602.17	-200,731.77
Total Checks and Payments					-200,731.77	-200,731.77
Total Uncleared Transactions					-200,731.77	-200,731.77
Register Balance as of 11/30/2025					-94,808.91	294,080.17
New Transactions						
Checks and Payments - 17 items						
Bill Pmt -Check	12/01/2025	5815	Smith & Newell CPAs	X	-5,670.00	-5,670.00
Bill Pmt -Check	12/01/2025	5816	Stratli Inc	X	-360.00	-6,030.00
Bill Pmt -Check	12/01/2025	5811	Golden State Risk Mana...	X	-300.00	-6,330.00
Bill Pmt -Check	12/01/2025	5817	U S Bank Equipment Fi...	X	-296.27	-6,626.27
Bill Pmt -Check	12/01/2025	5809	CARCD Sacramento Va...	X	-225.00	-6,851.27
Bill Pmt -Check	12/01/2025	5814	Shasta Valley RCD	X	-161.20	-7,012.47
Bill Pmt -Check	12/01/2025	5812	Office Depot	X	-135.62	-7,148.09
Bill Pmt -Check	12/01/2025	5813	Shane Rakestraw	X	-106.40	-7,274.49
Bill Pmt -Check	12/01/2025	5810	GC Farm Bureau	X	-50.00	-7,324.49
Bill Pmt -Check	12/03/2025	5820	Lely_SWEEP	X	-106,457.98	-113,782.47
Bill Pmt -Check	12/03/2025	5821	Story Orchards_HSP	X	-53,516.00	-167,298.47
Bill Pmt -Check	12/03/2025	5819	Capay Farms_SWEEP	X	-21,545.25	-188,843.72
Bill Pmt -Check	12/03/2025	5818	Anthony Navarra_SWEEP	X	-19,004.90	-207,848.62
Liability Check	12/04/2025		QuickBooks Payroll Ser...	X	-17,113.74	-224,962.36
Liability Check	12/05/2025	E-pay	United States Treasury	X	-5,914.12	-230,876.48
Liability Check	12/05/2025	E-pay	EDD	X	-1,298.64	-232,175.12
Check	12/05/2025		Kandi Manhart - PETTY...	X	-41.77	-232,216.89
Total Checks and Payments					-232,216.89	-232,216.89
Deposits and Credits - 4 items						
Deposit	12/01/2025			X	1,243.89	1,243.89
Transfer	12/03/2025			X	53,516.00	54,759.89
Transfer	12/03/2025			X	147,008.13	201,768.02
Deposit	12/05/2025			X	15.00	201,783.02
Total Deposits and Credits					201,783.02	201,783.02
Total New Transactions					-30,433.87	-30,433.87
Ending Balance					-126,042.78	263,646.30

Glenn County Resource Conservation District

Balance Sheet

As of November 30, 2025

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	409,448.80
Petty Cash	158.23
Umpqua 0902 - HSP Advance	928,794.18
Umpqua 1781 - SWEEP Advance	585,341.19
UMPQUA Checking	294,080.17
UMPQUA Savings 1724 - RFFC Adva	200.44
Total Checking/Savings	2,218,023.01
Accounts Receivable	
11000 · Accounts Receivable	838,873.62
Total Accounts Receivable	838,873.62
Total Current Assets	3,056,896.63
TOTAL ASSETS	3,056,896.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	
20200 · Accounts Payable - SWEEP	106,457.98
20400 · Accounts Payable - RFFC	69,403.71
20000 · Accounts Payable - Other	367,730.16
Total 20000 · Accounts Payable	543,591.85
Total Accounts Payable	543,591.85
Credit Cards	
UMPQUA Visa - GREG	724.94
UMPQUA Visa - KANDI	2,236.66
Total Credit Cards	2,961.60
Other Current Liabilities	
24000 · Payroll Liabilities	0.01
25000 · Sick Leave Liability	14,348.38
25100 · Vacation Leave Liability	45,008.24
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	584,324.21
26500 · Unearned Advance - HSP	928,782.87
Total 26000 · Unearned Advance	1,513,107.08
Total Other Current Liabilities	1,572,463.71
Total Current Liabilities	2,119,017.16
Total Liabilities	2,119,017.16
Equity	
30100 · Sick Leave Accrual	-14,348.38
30200 · Vacation Leave Accrual	-45,008.24
32000 · Unrestricted Net Assets	873,067.90
Net Income	124,168.19
Total Equity	937,879.47
TOTAL LIABILITIES & EQUITY	3,056,896.63

Glenn County Resource Conservation District

Bank Reconciliation Summary - "California Class" SAVINGS ACCOUNT

11/30/2025

A	Beginning Balance	10/31/2025	\$408,094.32
B	Ending / Cleared Balance (Bank Statement)	11/30/2025	\$409,448.80
C	Register Balance (Balance Sheet)	11/30/2025	\$409,448.80

Date reviewed: _____

Reviewed by: _____



Summary Statement

November 30, 2025
Page 1 of 5

Investor ID: CA-01-0131

0000121-0000520 PDF 863253

**Glenn County Resource Conservation Distr
ict
132 N Enright Avenue, Suite C
WILLOWS, CA 95988**

California CLASS

California CLASS

Average Monthly Yield: 4.0391%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0131-0001 District Reserve	379,851.94	0.00	0.00	1,260.74	12,743.88	379,978.01	381,112.68
CA-01-0131-0002 Farmers Market	2,195.26	0.00	0.00	7.29	85.17	2,195.99	2,202.55
CA-01-0131-0003 Vacation Leave	26,047.12	0.00	0.00	86.45	687.33	26,055.77	26,133.57
TOTAL	408,094.32	0.00	0.00	1,354.48	13,516.38	408,229.77	409,448.80

A

B/C

1:50 PM
12/10/25

Glenn County Resource Conservation District
Reconciliation Summary
California CLASS Savings, Period Ending 11/30/2025

	<u>Nov 30, 25</u>	
Beginning Balance	408,094.32	A
Cleared Transactions		
Deposits and Credits - 1 item	1,354.48	
Total Cleared Transactions	<u>1,354.48</u>	
Cleared Balance	<u><u>409,448.80</u></u>	B/C
Register Balance as of 11/30/2025	409,448.80	
Ending Balance	409,448.80	

1:50 PM
12/10/25

Glenn County Resource Conservation District
Reconciliation Detail
California CLASS Savings, Period Ending 11/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						408,094.32
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/30/2025			X	1,354.48	1,354.48
Total Deposits and Credits					1,354.48	1,354.48
Total Cleared Transactions					1,354.48	1,354.48
Cleared Balance					1,354.48	409,448.80
Register Balance as of 11/30/2025					1,354.48	409,448.80
Ending Balance					1,354.48	409,448.80

A

B/C

Glenn County Resource Conservation District

Balance Sheet

01/22/26

As of November 30, 2025

Accrual Basis

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	409,448.80
Petty Cash	158.23
Umpqua 0902 - HSP Advance	928,794.18
Umpqua 1781 - SWEEP Advance	585,341.19
UMPQUA Checking	294,080.17
UMPQUA Savings 1724 - RFFC Adva	200.44
Total Checking/Savings	2,218,023.01
Accounts Receivable	
11000 · Accounts Receivable	838,873.62
Total Accounts Receivable	838,873.62
Total Current Assets	3,056,896.63
TOTAL ASSETS	3,056,896.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	
20200 · Accounts Payable - SWEEP	106,457.98
20400 · Accounts Payable - RFFC	69,403.71
20000 · Accounts Payable - Other	367,730.16
Total 20000 · Accounts Payable	543,591.85
Total Accounts Payable	543,591.85
Credit Cards	
UMPQUA Visa - GREG	724.94
UMPQUA Visa - KANDI	2,236.66
Total Credit Cards	2,961.60
Other Current Liabilities	
24000 · Payroll Liabilities	0.01
25000 · Sick Leave Liability	14,348.38
25100 · Vacation Leave Liability	45,008.24
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	584,324.21
26500 · Unearned Advance - HSP	928,782.87
Total 26000 · Unearned Advance	1,513,107.08
Total Other Current Liabilities	1,572,463.71
Total Current Liabilities	2,119,017.16
Total Liabilities	2,119,017.16
Equity	
30100 · Sick Leave Accrual	-14,348.38
30200 · Vacation Leave Accrual	-45,008.24
32000 · Unrestricted Net Assets	873,067.90
Net Income	124,168.19
Total Equity	937,879.47
TOTAL LIABILITIES & EQUITY	3,056,896.63

B/C

Glenn County Resource Conservation District

Bank Reconciliation Summary - CHECKING ACCOUNT

12/31/2025

A	Beginning Balance	11/30/2025	\$494,811.84
B	Ending / Cleared Balance (Bank Statement)	12/31/2025	\$545,870.37
C	Register Balance (Balance Sheet)	12/31/2025	\$289,606.13

Date reviewed:

Reviewed by:

Customer Service:
1-866-486-7782

GLENN COUNTY RESOURCE CONSERVA
132 N ENRIGHT AVE SUITE C
WILLOWS CA 95988-2751

Last statement: November 30, 2025
This statement: December 31, 2025

PUBLIC FUNDS CHECKING

Account number		Beginning balance	\$494,811.94 A
Low balance	\$378,329.72	Deposits/Additions	\$1,255,342.85
Average balance	\$545,752.47	Withdrawals/Subtractions	\$1,204,284.42
Interest earned	\$0.00	Ending balance	\$545,870.37 B

Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
12-01	Deposit	1,243.89 ✓
12-03	Deposit transfer from HSP advance ↗	147,008.13 ✓
12-03	Deposit transfer from sweep ↗	53,516.00 ✓
12-05	Deposit	15.00 ✓
12-09	Deposit	145,209.37 ✓
12-15	Deposit	7,280.89 ✓
12-15	Deposit	3,635.85 ✓
12-15	Deposit	2,247.50 ✓
12-15	Deposit	183.75 ✓
12-18	Deposit	277,252.38 ✓
12-29	Deposit	65,104.00 ✓
Total Additions		\$702,696.76

Other Deposits/ Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
12-15	Online Bnkg Trsfr Cr Transfer From Deposit Account Xxxxxxx0902	180,465.35 ✓
12-15	Online Bnkg Trsfr Cr Transfer From Deposit Account Xxxxxxx1781	59,376.65 ✓
12-29	Online Bnkg Trsfr Cr Transfer From Deposit Account Xxxxxxx0902	312,804.09 ✓
Total Other Deposits/ Additions		\$552,646.09

Glenn County Resource Conservation District
Reconciliation Summary
UMPQUA Checking, Period Ending 12/31/2025

	<u>Dec 31, 25</u>	
Beginning Balance	494,811.94	A
Cleared Transactions		
Checks and Payments - 55 items	-1,204,284.42	
Deposits and Credits - 29 items	1,255,342.85	
Total Cleared Transactions	<u>51,058.43</u>	
Cleared Balance	<u><u>545,870.37</u></u>	B
Uncleared Transactions		
Checks and Payments - 15 items	-256,264.24	
Total Uncleared Transactions	<u>-256,264.24</u>	
Register Balance as of 12/31/2025	<u><u>289,606.13</u></u>	C
New Transactions		
Checks and Payments - 4 items	-27,689.63	
Deposits and Credits - 2 items	62,339.65	
Total New Transactions	<u>34,650.02</u>	
Ending Balance	<u><u>324,256.15</u></u>	

Glenn County Resource Conservation District

Reconciliation Detail

UMPQUA Checking, Period Ending 12/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						494,811.94
Cleared Transactions						
Checks and Payments - 55 items						
Bill Pmt -Check	11/10/2025	5794	Stratti Inc.	X	-1,669.52	-1,669.52
Bill Pmt -Check	11/21/2025	5805	MV Nuts_HSP	X	-53,278.23	-54,947.75
Bill Pmt -Check	11/21/2025	5801	Diego Fernandez_H...	X	-45,176.19	-100,123.94
Bill Pmt -Check	11/21/2025	5808	Velazquez Bros LLC...	X	-41,725.93	-141,849.87
Bill Pmt -Check	11/21/2025	5800	Conte Farms_HSP	X	-41,279.73	-183,129.60
Bill Pmt -Check	11/21/2025	5802	J&L Farms_HSP	X	-17,602.17	-200,731.77
Bill Pmt -Check	12/01/2025	5815	Smith & Newell CPAs	X	-5,670.00	-206,401.77
Bill Pmt -Check	12/01/2025	5816	Stratti Inc.	X	-380.00	-206,781.77
Bill Pmt -Check	12/01/2025	5811	Golden State Risk M...	X	-300.00	-207,081.77
Bill Pmt -Check	12/01/2025	5817	U.S. Bank Equipme...	X	-296.27	-207,378.04
Bill Pmt -Check	12/01/2025	5809	CARCD Sacramento...	X	-225.00	-207,603.04
Bill Pmt -Check	12/01/2025	5814	Shasta Valley RCD	X	-161.20	-207,764.24
Bill Pmt -Check	12/01/2025	5812	Office Depot	X	-135.62	-207,899.86
Bill Pmt -Check	12/01/2025	5813	Shane Rakestraw.	X	-106.40	-208,006.26
Bill Pmt -Check	12/01/2025	5810	GC Farm Bureau	X	-50.00	-208,056.26
Bill Pmt -Check	12/03/2025	5820	Lely_SWEEP	X	-106,457.98	-314,514.24
Bill Pmt -Check	12/03/2025	5821	Story Orchards_HSP	X	-53,516.00	-368,030.24
Bill Pmt -Check	12/03/2025	5819	Capay Farms_SWE...	X	-21,545.25	-389,575.49
Bill Pmt -Check	12/03/2025	5818	Anthony Navarra_S...	X	-19,004.90	-408,580.39
Liability Check	12/04/2025		QuickBooks Payroll ...	X	-17,113.74	-425,694.13
Liability Check	12/05/2025	E-pay	United States Treas...	X	-5,914.12	-431,608.25
Liability Check	12/05/2025	E-pay	EDD	X	-1,298.64	-432,906.89
Liability Check	12/08/2025		Cal PERS	X	-3,039.32	-435,946.21
Bill Pmt -Check	12/15/2025	5833	Diversified Resource...	X	-124,864.32	-560,810.53
Bill Pmt -Check	12/15/2025	5823	Seegert_SWEEP	X	-46,500.00	-607,310.53
Bill Pmt -Check	12/15/2025	5831	Todd Testerman_HSP	X	-35,989.81	-643,300.34
Bill Pmt -Check	12/15/2025	5830	Stony Creek Farms_...	X	-23,976.57	-667,276.91
Bill Pmt -Check	12/15/2025	5824	Donnelley Orchards...	X	-23,120.68	-690,397.59
Bill Pmt -Check	12/15/2025	5827	Loren Koehn_HSP	X	-19,866.20	-710,263.79
Bill Pmt -Check	12/15/2025	5828	Nikki Alexander_HSP	X	-18,410.83	-728,674.62
Bill Pmt -Check	12/15/2025	5822	PEKAP_SWEEP	X	-12,876.65	-741,551.27
Bill Pmt -Check	12/15/2025	5839	Resilience Permacul...	X	-8,500.00	-750,051.27
Bill Pmt -Check	12/15/2025	5825	Gursewak Singh_HSP	X	-6,137.24	-756,188.51
Bill Pmt -Check	12/15/2025	5838	Land IQ, LLC	X	-5,717.50	-761,906.01
Bill Pmt -Check	12/15/2025	5844	Elan Financial Servi...	X	-2,236.66	-764,142.67
Bill Pmt -Check	12/15/2025	5842	Sierra Timber Servic...	X	-997.50	-765,140.17
Bill Pmt -Check	12/15/2025	5843	Best Best & Krieger ...	X	-905.80	-766,045.97
Bill Pmt -Check	12/15/2025	5834	Elan Financial Servi...	X	-724.94	-766,770.91
Bill Pmt -Check	12/15/2025	5836	Kandi Manhart	X	-233.20	-767,004.11
Bill Pmt -Check	12/15/2025	5845	Gandy Staley Oil Co.	X	-218.65	-767,222.76
Bill Pmt -Check	12/15/2025	5841	Samuel Perkins	X	-165.20	-767,387.96
Bill Pmt -Check	12/15/2025	5835	Greg Conant	X	-140.60	-767,528.56
Bill Pmt -Check	12/15/2025	5837	Kellie Burt	X	-117.60	-767,646.16
Bill Pmt -Check	12/16/2025	5846	Stratti Inc.	X	-1,871.22	-769,517.38
Bill Pmt -Check	12/18/2025	5847	Cook Construction	X	-228,342.50	-997,859.88
Liability Check	12/18/2025		QuickBooks Payroll ...	X	-17,969.07	-1,015,828.95
Liability Check	12/19/2025	E-pay	United States Treas...	X	-6,337.68	-1,022,166.63
Liability Check	12/19/2025	E-pay	EDD	X	-1,429.43	-1,023,596.06
Liability Check	12/22/2025		Cal PERS	X	-3,507.32	-1,027,103.38
Check	12/24/2025		Comcast	X	-197.96	-1,027,301.34
Bill Pmt -Check	12/29/2025	5853	Knight Bros_HSP	X	-66,167.32	-1,093,468.66
Bill Pmt -Check	12/29/2025	5854	Knight Farms_HSP	X	-62,605.40	-1,156,074.06
Bill Pmt -Check	12/29/2025	5852	Glenn Dale Farms_...	X	-38,120.36	-1,194,194.42
Bill Pmt -Check	12/29/2025	5848	Amandeep Sandhu_...	X	-10,020.00	-1,204,214.42
Bill Pmt -Check	12/29/2025	5861	Samantha Loprieto.	X	-70.00	-1,204,284.42
Total Checks and Payments					-1,204,284.42	-1,204,284.42
Deposits and Credits - 29 items						
Deposit	12/01/2025			X	1,243.89	1,243.89
Transfer	12/03/2025			X	53,516.00	54,759.89
Transfer	12/03/2025			X	147,008.13	201,768.02
Deposit	12/05/2025			X	15.00	201,783.02
Deposit	12/09/2025			X	145,209.37	346,992.39
Deposit	12/15/2025			X	183.75	347,176.14

2:31 PM

01/06/26

Glenn County Resource Conservation District
Reconciliation Detail
UMPQUA Checking, Period Ending 12/31/2025

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Ending Balance					<u>-170,555.79</u>	<u>324,256.15</u>

Glenn County Resource Conservation District Balance Sheet

01/22/26

As of December 31, 2025

Accrual Basis

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	410,796.97
Petty Cash	200.00
Umpqua 0902 - HSP Advance	382,008.74
Umpqua 1781 - SWEEP Advance	313,852.41
UMPQUA Checking	289,606.13
UMPQUA Savings 1724 - RFFC Adva	200.44
Total Checking/Savings	1,396,664.69
Accounts Receivable	
11000 · Accounts Receivable	864,135.11
Total Accounts Receivable	864,135.11
Total Current Assets	2,260,799.80
TOTAL ASSETS	2,260,799.80
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	
20400 · Accounts Payable - RFFC	69,403.71
20000 · Accounts Payable - Other	481,777.62
Total 20000 · Accounts Payable	551,181.33
Total Accounts Payable	551,181.33
Credit Cards	
UMPQUA Visa - GREG	300.00
UMPQUA Visa - KANDI	500.34
Total Credit Cards	800.34
Other Current Liabilities	
24000 · Payroll Liabilities	272.41
25000 · Sick Leave Liability	13,081.06
25100 · Vacation Leave Liability	41,095.48
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	312,835.43
26500 · Unearned Advance - HSP	348,026.26
Total 26000 · Unearned Advance	660,861.69
Total Other Current Liabilities	715,310.64
Total Current Liabilities	1,267,292.31
Total Liabilities	1,267,292.31
Equity	
30100 · Sick Leave Accrual	-13,081.06
30200 · Vacation Leave Accrual	-41,095.48
32000 · Unrestricted Net Assets	873,067.90
Net Income	174,616.13
Total Equity	993,507.49
TOTAL LIABILITIES & EQUITY	2,260,799.80

Glenn County Resource Conservation District

Bank Reconciliation Summary - "California Class" SAVINGS ACCOUNT
12/31/2025

A	Beginning Balance	11/30/2025	\$409,448.80
B	Ending / Cleared Balance (Bank Statement)	12/31/2025	\$410,796.97
C	Register Balance (Balance Sheet)	12/31/2025	\$410,796.97

Date reviewed: _____

Reviewed by: _____



Summary Statement

December 31, 2025

Page 1 of 5

Investor ID: CA-01-0131

0000121-0000526 PDF 878745

Glenn County Resource Conservation Distr

ict

132 N Enright Avenue, Suite C
WILLOWS, CA 95988

California CLASS

California CLASS

Average Monthly Yield: 3.8767%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0131-0001 District Reserve	381,112.68	0.00	0.00	1,254.87	13,998.75	381,153.16	382,367.55
CA-01-0131-0002 Farmers Market	2,202.55	0.00	0.00	7.25	92.42	2,202.78	2,209.80
CA-01-0131-0003 Vacation Leave	26,133.57	0.00	0.00	86.05	773.38	26,136.35	26,219.62
TOTAL	409,448.80	0.00	0.00	1,348.17	14,864.55	409,492.29	410,796.97

A

B/C

Tel: (877) 930-5213

www.californiaclass.com

11:07 AM

01/06/26

Glenn County Resource Conservation District
Reconciliation Summary
California CLASS Savings, Period Ending 12/31/2025

	<u>Dec 31, 25</u>	
Beginning Balance	409,448.80	A
Cleared Transactions		
Deposits and Credits - 1 item	<u>1,348.17</u>	
Total Cleared Transactions	<u>1,348.17</u>	
Cleared Balance	<u>410,796.97</u>	B/C
Register Balance as of 12/31/2025	410,796.97	
Ending Balance	410,796.97	

Glenn County Resource Conservation District

Reconciliation Detail

California CLASS Savings, Period Ending 12/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						409,448.80
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	12/31/2025			X	1,348.17	1,348.17
Total Deposits and Credits					1,348.17	1,348.17
Total Cleared Transactions					1,348.17	1,348.17
Cleared Balance					1,348.17	410,796.97
Register Balance as of 12/31/2025					1,348.17	410,796.97
Ending Balance					1,348.17	410,796.97

A

BLC

Glenn County Resource Conservation District Balance Sheet

01/22/26

Accrual Basis

As of December 31, 2025

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	410,796.97 <i>B/C</i>
Petty Cash	200.00
Umpqua 0902 - HSP Advance	382,008.74
Umpqua 1781 - SWEEP Advance	313,852.41
UMPQUA Checking	289,606.13
UMPQUA Savings 1724 - RFFC Adva	200.44
Total Checking/Savings	1,396,664.69
Accounts Receivable	
11000 · Accounts Receivable	864,135.11
Total Accounts Receivable	864,135.11
Total Current Assets	2,260,799.80
TOTAL ASSETS	2,260,799.80
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	
20400 · Accounts Payable - RFFC	69,403.71
20000 · Accounts Payable - Other	481,777.62
Total 20000 · Accounts Payable	551,181.33
Total Accounts Payable	551,181.33
Credit Cards	
UMPQUA Visa - GREG	300.00
UMPQUA Visa - KANDI	500.34
Total Credit Cards	800.34
Other Current Liabilities	
24000 · Payroll Liabilities	272.41
25000 · Sick Leave Liability	13,081.06
25100 · Vacation Leave Liability	41,095.48
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	312,835.43
26500 · Unearned Advance - HSP	348,026.26
Total 26000 · Unearned Advance	660,861.69
Total Other Current Liabilities	715,310.64
Total Current Liabilities	1,267,292.31
Total Liabilities	1,267,292.31
Equity	
30100 · Sick Leave Accrual	-13,081.06
30200 · Vacation Leave Accrual	-41,095.48
32000 · Unrestricted Net Assets	873,067.90
Net Income	174,616.13
Total Equity	993,507.49
TOTAL LIABILITIES & EQUITY	2,260,799.80

Glenn County Resource Conservation District

Bank Reconciliation Summary - HSP ADVANCE 0902

12/31/2025

A	Beginning Balance	9/30/2025	\$39,264.92
B	Ending / Cleared Balance (Bank Statement)	12/31/2025	\$382,008.74
C	Register Balance (Balance Sheet)	12/31/2025	\$382,008.74

Date reviewed:

Reviewed by:

Customer Service:
1-866-486-7782

GLENN COUNTY RESOURCE CONSERVA
132 N ENRIGHT AVE SUITE C
WILLOWS CA 95988-2751

Last statement: September 30, 2025
This statement: December 31, 2025

HSP Advance

PUBLIC FUNDS SAVINGS

Account number	
Beginning balance	\$39,264.92
Ending balance	\$382,008.74
Low balance	\$382,002.38
Average balance	\$749,488.23
Interest paid year to date	\$21.62
Interest earned	\$10.24

Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
10-02	Deposit	37,770.45
11-17	Deposit	1,225,554.77
Total Deposits/Additions		\$1,263,325.22

Other Deposits/ Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
10-31	Interest Credit	.32
11-30	Interest Credit	3.56
12-31	Interest Credit	6.36
Total Other Deposits/ Additions		\$10.24

Other Withdrawals/Subtractions

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
10-16	Debit Memo	37,770.45
10-16	Debit Memo	37,770.45
11-21	OTC Withdrawal	298,265.30
12-03	OTC Withdrawal	53,516.00
12-15	Online Bnkg Trsfr Db Transfer To Deposit Account Xxxxxxx4525	180,465.35
12-29	Online Bnkg Trsfr Db Transfer To Deposit Account Xxxxxxx4525	312,804.09
Total Other Withdrawals/Subtractions		\$920,591.64

Glenn County Resource Conservation District Reconciliation Detail

Umpqua 0902 - HSP Advance, Period Ending ~~10/31/2025~~

12/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						39,264.92
Cleared Transactions						
Checks and Payments - 5 items						
Transfer	10/02/2025			X	-37,770.45	-37,770.45
Transfer	11/21/2025			X	-298,265.30	-336,035.75
Transfer	12/03/2025			X	-53,516.00	-389,551.75
Transfer	12/15/2025			X	-180,465.35	-570,017.10
Transfer	12/29/2025			X	-312,804.09	-882,821.19
Total Checks and Payments					-882,821.19	-882,821.19
Deposits and Credits - 2 items						
Deposit	08/31/2025			X	10.24	10.24
Deposit	11/17/2025			X	1,225,554.77	1,225,565.01
Total Deposits and Credits					1,225,565.01	1,225,565.01
Total Cleared Transactions					342,743.82	342,743.82
Cleared Balance					342,743.82	382,008.74
Register Balance as of 10/31/2025					342,743.82	382,008.74
New Transactions						
Checks and Payments - 1 item						
Transfer	01/05/2026				-33,982.48	-33,982.48
Total Checks and Payments					-33,982.48	-33,982.48
Total New Transactions					-33,982.48	-33,982.48
Ending Balance					308,761.34	348,026.26

A

B/C

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01/05/26

Glenn County Resource Conservation District Reconciliation Summary

Umpqua 0902 - HSP Advance, Period Ending ~~10/31/2025~~

12/31/2025

	<u>Oct 31, 25</u>
Beginning Balance	39,264.92
Cleared Transactions	
Checks and Payments - 5 ite...	-882,821.19
Deposits and Credits - 2 items	1,225,565.01
Total Cleared Transactions	<u>342,743.82</u>
Cleared Balance	<u>382,008.74</u>
Register Balance as of 10/31/2025	382,008.74
New Transactions	
Checks and Payments - 1 item	-33,982.48
Total New Transactions	<u>-33,982.48</u>
Ending Balance	<u><u>348,026.26</u></u>

Glenn County Resource Conservation District

Balance Sheet

As of December 31, 2025

01/22/26

Accrual Basis

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	410,796.97
Petty Cash	200.00
Umpqua 0902 - HSP Advance	382,008.74
Umpqua 1781 - SWEEP Advance	313,852.41
UMPQUA Checking	289,606.13
UMPQUA Savings 1724 - RFFC Adva	200.44
Total Checking/Savings	1,396,664.69
Accounts Receivable	
11000 · Accounts Receivable	864,135.11
Total Accounts Receivable	864,135.11
Total Current Assets	2,260,799.80
TOTAL ASSETS	2,260,799.80
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	
20400 · Accounts Payable - RFFC	69,403.71
20000 · Accounts Payable - Other	481,777.62
Total 20000 · Accounts Payable	551,181.33
Total Accounts Payable	551,181.33
Credit Cards	
UMPQUA Visa - GREG	300.00
UMPQUA Visa - KANDI	500.34
Total Credit Cards	800.34
Other Current Liabilities	
24000 · Payroll Liabilities	272.41
25000 · Sick Leave Liability	13,081.06
25100 · Vacation Leave Liability	41,095.48
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	312,835.43
26500 · Unearned Advance - HSP	348,026.26
Total 26000 · Unearned Advance	660,861.69
Total Other Current Liabilities	715,310.64
Total Current Liabilities	1,267,292.31
Total Liabilities	1,267,292.31
Equity	
30100 · Sick Leave Accrual	-13,081.06
30200 · Vacation Leave Accrual	-41,095.48
32000 · Unrestricted Net Assets	873,067.90
Net Income	174,616.13
Total Equity	993,507.49
TOTAL LIABILITIES & EQUITY	2,260,799.80

Glenn County Resource Conservation District

Bank Reconciliation Summary - SAVINGS ACCOUNT -->> RFFC Advance
12/31/2025

A	Beginning Balance	9/30/2025	\$99,282.52
B	Ending / Cleared Balance (Bank Statement)	12/31/2025	\$200.44
C	Register Balance (Balance Sheet)	12/31/2025	\$200.44

Date reviewed: _____

Reviewed by: _____

Customer Service:
1-866-486-7782

GLENN COUNTY RESOURCE CONSERVA
132 N ENRIGHT AVE SUITE C
WILLOWS CA 95988-2751

Savings

Last statement: September 30, 2025
This statement: December 31, 2025

PUBLIC FUNDS SAVINGS

Account number	
Beginning balance	\$99,282.52
Ending balance	\$200.44
Low balance	\$200.44
Average balance	\$200.44
Interest paid year to date	\$20.74
Interest earned	\$0.44

Other Deposits/ Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
10-31	Interest Credit	.44
Total Other Deposits/ Additions		\$0.44

Other Withdrawals/Subtractions

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
10-17	OTC Withdrawal	99,082.52
Total Other Withdrawals/Subtractions		\$99,082.52

Daily Balances

<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>
09-30	99,282.52	10-17	200.00	10-31	200.44
				12-31	200.44

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01/04/26

Glenn County Resource Conservation District
Reconciliation Summary
UMPQUA Savings 1724 - RFFC Adva, Period Ending 12/31/2025

	<u>Dec 31, 25</u>	
Beginning Balance	99,282.52	<i>A</i>
Cleared Transactions		
Checks and Payments - 1 item	-99,082.52	
Deposits and Credits - 1 item	0.44	
	<u>-99,082.08</u>	
Total Cleared Transactions		
Cleared Balance	<u>200.44</u>	<i>B/C</i>
Register Balance as of 12/31/2025	200.44	
Ending Balance	200.44	

Glenn County Resource Conservation District
Reconciliation Detail
UMPQUA Savings 1724 - RFFC Adva, Period Ending 12/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						99,282.52
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	10/17/2025			X	-99,082.52	-99,082.52
Total Checks and Payments					-99,082.52	-99,082.52
Deposits and Credits - 1 item						
Deposit	08/31/2025			X	0.44	0.44
Total Deposits and Credits					0.44	0.44
Total Cleared Transactions					-99,082.08	-99,082.08
Cleared Balance					-99,082.08	200.44
Register Balance as of 12/31/2025					-99,082.08	200.44
Ending Balance					-99,082.08	200.44

Glenn County Resource Conservation District Balance Sheet As of December 31, 2025

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	410,796.97
Petty Cash	200.00
Umpqua 0902 - HSP Advance	382,008.74
Umpqua 1781 - SWEEP Advance	313,852.41
UMPQUA Checking	289,606.13
UMPQUA Savings 1724 - RFFC Adva	200.44 B/c
Total Checking/Savings	1,396,664.69
Accounts Receivable	
11000 · Accounts Receivable	864,135.11
Total Accounts Receivable	864,135.11
Total Current Assets	2,260,799.80
TOTAL ASSETS	2,260,799.80
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	
20400 · Accounts Payable - RFFC	69,403.71
20000 · Accounts Payable - Other	481,777.62
Total 20000 · Accounts Payable	551,181.33
Total Accounts Payable	551,181.33
Credit Cards	
UMPQUA Visa - GREG	300.00
UMPQUA Visa - KANDI	500.34
Total Credit Cards	800.34
Other Current Liabilities	
24000 · Payroll Liabilities	272.41
25000 · Sick Leave Liability	13,081.06
25100 · Vacation Leave Liability	41,095.48
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	312,835.43
26500 · Unearned Advance - HSP	348,026.26
Total 26000 · Unearned Advance	660,861.69
Total Other Current Liabilities	715,310.64
Total Current Liabilities	1,267,292.31
Total Liabilities	1,267,292.31
Equity	
30100 · Sick Leave Accrual	-13,081.06
30200 · Vacation Leave Accrual	-41,095.48
32000 · Unrestricted Net Assets	873,067.90
Net Income	174,616.13
Total Equity	993,507.49
TOTAL LIABILITIES & EQUITY	2,260,799.80

Glenn County Resource Conservation District

Bank Reconciliation Summary - SWEEP ADVANCE 1781

12/31/2025

A	Beginning Balance	9/30/2025	\$745,321.95
B	Ending / Cleared Balance (Bank Statement)	12/31/2025	\$313,852.41
C	Register Balance (Balance Sheet)	12/31/2025	\$313,852.41

Date reviewed: _____

Reviewed by: _____

Customer Service:
 1-866-486-7782

 GLENN COUNTY RESOURCE CONSERVA
 132 N ENRIGHT AVE SUITE C
 WILLOWS CA 95988-2751

Sweep Advance

 Last statement: September 30, 2025
 This statement: December 31, 2025

PUBLIC FUNDS SAVINGS

 Account number
 Beginning balance
 Ending balance
 Low balance
 Average balance
 Interest paid year to date
 Interest earned

A	\$745,321.95 ✓
B	\$313,852.41 ✓
	\$313,848.94
	\$408,952.21
	\$43.04
	\$14.61

Other Deposits/ Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
10-31	Interest Credit	6.12
11-30	Interest Credit	5.02
12-31	Interest Credit	3.47
Total Other Deposits/ Additions		\$14.61 ✓

Other Withdrawals/Subtractions

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
10-06	OTC Withdrawal	30,536.34
11-07	OTC Withdrawal	129,459.03
12-03	OTC Withdrawal	147,008.13
12-15	Online Bnkg Trsfr Db Transfer To Deposit Account Xxxxxxx4525	59,376.65
12-29	OTC Withdrawal	65,104.00
Total Other Withdrawals/Subtractions		\$431,484.15

Daily Balances

<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>
09-30	745,321.95	11-07	585,332.70	12-15	378,952.94
10-06	714,785.61	11-30	585,337.72	12-29	313,848.94
10-31	714,791.73	12-03	438,329.59	12-31	313,852.41

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01/04/26

Glenn County Resource Conservation District
Reconciliation Summary
Umpqua 1781 - SWEEP Advance, Period Ending 12/31/2025

	<u>Dec 31, 25</u>	
Beginning Balance	745,321.95	A
Cleared Transactions		
Checks and Payments - 5 items	-431,484.15	
Deposits and Credits - 1 item	14.61	
Total Cleared Transactions	<u>-431,469.54</u>	
Cleared Balance	<u>313,852.41</u>	B/c
Register Balance as of 12/31/2025	313,852.41	
Ending Balance	313,852.41	

Glenn County Resource Conservation District
Reconciliation Detail
Umpqua 1781 - SWEEP Advance, Period Ending 12/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						745,321.95
Cleared Transactions						
Checks and Payments - 5 items						
Transfer	10/06/2025			X	-30,536.34	-30,536.34
Transfer	11/07/2025			X	-129,459.03	-159,995.37
Transfer	12/03/2025			X	-147,008.13	-307,003.50
Transfer	12/15/2025			X	-59,376.65	-366,380.15
Transfer	12/29/2025			X	-65,104.00	-431,484.15
Total Checks and Payments					-431,484.15	-431,484.15
Deposits and Credits - 1 item						
Deposit	04/30/2025			X	14.61	14.61
Total Deposits and Credits					14.61	14.61
Total Cleared Transactions					-431,469.54	-431,469.54
Cleared Balance					-431,469.54	313,852.41
Register Balance as of 12/31/2025					-431,469.54	313,852.41
Ending Balance					-431,469.54	313,852.41

Glenn County Resource Conservation District

Balance Sheet

As of December 31, 2025

01/22/26

Accrual Basis

	<u>Dec 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	410,796.97
Petty Cash	200.00
Umpqua 0902 - HSP Advance	382,008.74
Umpqua 1781 - SWEEP Advance	313,852.41
UMPQUA Checking	289,606.13
UMPQUA Savings 1724 - RFFC Adva	200.44
Total Checking/Savings	<u>1,396,664.69</u>
Accounts Receivable	
11000 · Accounts Receivable	864,135.11
Total Accounts Receivable	<u>864,135.11</u>
Total Current Assets	<u>2,260,799.80</u>
TOTAL ASSETS	<u><u>2,260,799.80</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	
20400 · Accounts Payable - RFFC	69,403.71
20000 · Accounts Payable - Other	481,777.62
Total 20000 · Accounts Payable	<u>551,181.33</u>
Total Accounts Payable	551,181.33
Credit Cards	
UMPQUA Visa - GREG	300.00
UMPQUA Visa - KANDI	500.34
Total Credit Cards	<u>800.34</u>
Other Current Liabilities	
24000 · Payroll Liabilities	272.41
25000 · Sick Leave Liability	13,081.06
25100 · Vacation Leave Liability	41,095.48
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	312,835.43
26500 · Unearned Advance - HSP	348,026.26
Total 26000 · Unearned Advance	<u>660,861.69</u>
Total Other Current Liabilities	<u>715,310.64</u>
Total Current Liabilities	<u>1,267,292.31</u>
Total Liabilities	1,267,292.31
Equity	
30100 · Sick Leave Accrual	-13,081.06
30200 · Vacation Leave Accrual	-41,095.48
32000 · Unrestricted Net Assets	873,067.90
Net Income	174,616.13
Total Equity	<u>993,507.49</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,260,799.80</u></u>

B/c

Glenn County Resource Conservation District

Balance Sheet

As of January 26, 2026

Jan 26, 26

ASSETS

Current Assets

Checking/Savings

California CLASS Savings	490,796.97
Petty Cash	200.00
Umpqua 0902 - HSP Advance	348,026.26
Umpqua 1781 - SWEEP Advance	285,495.24
UMPQUA Checking	295,798.62
UMPQUA Savings 1724 - RFFC Adva	200.44

Total Checking/Savings 1,420,517.53

Accounts Receivable

11000 · Accounts Receivable	352,628.34
-----------------------------	------------

Total Accounts Receivable 352,628.34

Total Current Assets

1,773,145.87

TOTAL ASSETS

1,773,145.87

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable	170,267.19
--------------------------	------------

Total Accounts Payable 170,267.19

Credit Cards

UMPQUA Visa - KANDI	190.35
---------------------	--------

Total Credit Cards 190.35

Other Current Liabilities

24000 · Payroll Liabilities	8,039.64
-----------------------------	----------

25000 · Sick Leave Liability	13,081.06
------------------------------	-----------

25100 · Vacation Leave Liability	41,095.48
----------------------------------	-----------

26000 · Unearned Advance	
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26400 · Unearned Advance - SWEEP	284,495.24
----------------------------------	------------

26500 · Unearned Advance - HSP	348,026.26
--------------------------------	------------

Total 26000 · Unearned Advance 632,521.50

Total Other Current Liabilities 694,737.68

Total Current Liabilities 865,195.22

Total Liabilities

865,195.22

Equity

30100 · Sick Leave Accrual	-13,081.06
----------------------------	------------

30200 · Vacation Leave Accrual	-41,095.48
--------------------------------	------------

32000 · Unrestricted Net Assets	873,067.90
---------------------------------	------------

Net Income	89,059.29
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Total Equity 907,950.65

TOTAL LIABILITIES & EQUITY

1,773,145.87

**Glenn County Resource Conservation District
A/R Aging Summary**

	As of January 26, 2026					
	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
CAL FIRE						
5GA22216_Needham HFR	144,910.10	0.00	0.00	0.00	0.00	144,910.10
5GG21240_Sac River HFR	5,902.76	0.00	0.00	0.00	0.00	5,902.76
5TR23116_Needham Phase II	9,576.96	0.00	0.00	0.00	0.00	9,576.96
8GA23986_Small Forest Landowners	64,126.80	0.00	0.00	0.00	0.00	64,126.80
Total CAL FIRE	<u>224,516.62</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>224,516.62</u>
California Dept of Food & Agriculture						
SWEEP BLOCK Grant 23-26	28,340.19	-28,340.19	0.00	0.00	0.00	0.00
Total California Dept of Food & Agriculture	<u>28,340.19</u>	<u>-28,340.19</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Community Alliance of Family Farms						
SGMA Outreach	0.00	11,343.37	0.00	0.00	0.00	11,343.37
Total Community Alliance of Family Farms	<u>0.00</u>	<u>11,343.37</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,343.37</u>
CSU Chico, CRARS						
RCPP	17,507.64	0.00	0.00	0.00	0.00	17,507.64
Total CSU Chico, CRARS	<u>17,507.64</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17,507.64</u>
Fire Safe Council						
CWPP 2019-2020	0.00	0.00	0.00	0.00	0.00	0.00
Total Fire Safe Council	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
GSRMA	545.00	0.00	0.00	0.00	0.00	545.00
Natural Resources Conservation Service						
GW Recharge Pilot Program	8,403.88	0.00	0.00	57,582.25	0.00	65,986.13
Rangeland Con Planner 23-24	10,198.73	0.00	0.00	0.00	0.00	10,198.73
Total Natural Resources Conservation Service	<u>18,602.61</u>	<u>0.00</u>	<u>0.00</u>	<u>57,582.25</u>	<u>0.00</u>	<u>76,184.86</u>
RFFC Coalition - Glenn Co RCD	0.00	22,530.85	0.00	0.00	0.00	22,530.85
TOTAL	<u><u>289,512.06</u></u>	<u><u>5,534.03</u></u>	<u><u>0.00</u></u>	<u><u>57,582.25</u></u>	<u><u>0.00</u></u>	<u><u>352,628.34</u></u>

Glenn County Resource Conservation District
A/P Aging Summary

	As of January 26, 2026					
	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Cook Construction	52,725.00	0.00	0.00	0.00	0.00	52,725.00
Diversified Resources Inc.	0.00	117,542.19	0.00	0.00	0.00	117,542.19
TOTAL	<u><u>52,725.00</u></u>	<u><u>117,542.19</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>170,267.19</u></u>

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VIII--B.

FROM: Kandi Manhart-Belding

Meeting Date: January 26, 2026

DATE: January 23, 2026

Action Items

No Action Requested

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** B. *Discussion and possible action to approve RCD Cash Disbursement Journal
(Check Detail Register since previous RCD Meeting)

BACKGROUND:

The Glenn County RCD Financial/Budget Committee, a standing committee, did not meet since the last regular meeting.

Agendas and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to approve agenda item.

ATTACHMENTS:

YES –

Check Detail Register

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

Glenn County Resource Conservation District

Check Detail_Memo added

November 18, 2025 through January 26, 2026

Date	Num	Name	Memo	Account	Paid Amount
11/18/2025	5797	Cook Construction	Sept 2025 8GA23986 implementation	UMPQUA Checking	
09/30/2025	Sept 2025	CAL FIRE:8GA23986_Small Forest Landowners	27 acres mastication @ \$1800/acre (Thomas)	62168 · 8GA23986 CAL FIRE Block Contrac	-48,600.00
		CAL FIRE:8GA23986_Small Forest Landowners	21.4 acres mastication @ \$1800/acre (Overholzter)	62168 · 8GA23986 CAL FIRE Block Contrac	-38,520.00
TOTAL					-87,120.00
11/18/2025	5798	Elan Financial Services	4798 5102 8636 6550	UMPQUA Checking	
11/17/2025		Administration - Glenn County RCD	4798 5102 8636 6550	UMPQUA Visa - GREG	-1,830.17
TOTAL					-1,830.17
11/18/2025	5799	Elan Financial Services	Acct: 4798 5100 4701 3293	UMPQUA Checking	
11/17/2025		Administration - Glenn County RCD	Acct: 4798 5100 4701 3293	UMPQUA Visa - KANDI	-1,176.28
TOTAL					-1,176.28
11/19/2025		QuickBooks Payroll Service	Created by Payroll Service on 11/14/2025	UMPQUA Checking	
		QuickBooks Payroll Service	Created by Payroll Service on 11/14/2025	2110 · Direct Deposit Liabilities	-17,238.19
TOTAL					-17,238.19
11/19/2025		Cal PERS	CAL PERS 11/1/2025 - 11/15/2025	UMPQUA Checking	
			CAL PERS 11/1/2025 - 11/15/2025	24000 · Payroll Liabilities	-1,115.06
			CAL PERS 11/1/2025 - 11/15/2025	24000 · Payroll Liabilities	-1,532.73
			CAL PERS 11/1/2025 - 11/15/2025	24000 · Payroll Liabilities	-417.68
TOTAL					-3,065.47
11/20/2025	DD1202	Gregory S Conant	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-2,761.20
			Direct Deposit	66400 · Payroll	-306.80
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	273.44
				66900 · CalPERS Retirement Contribution	-273.44
			Direct Deposit	24000 · Payroll Liabilities	273.44
			Direct Deposit	24000 · Payroll Liabilities	424.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-227.32
			Direct Deposit	24000 · Payroll Liabilities	227.32
			Direct Deposit	24000 · Payroll Liabilities	227.32
			Direct Deposit	66500 · Payroll Taxes - Federal	-53.16
			Direct Deposit	24000 · Payroll Liabilities	53.16
			Direct Deposit	24000 · Payroll Liabilities	53.16
			Direct Deposit	24000 · Payroll Liabilities	130.97
			Direct Deposit	24000 · Payroll Liabilities	40.72
			Direct Deposit	2110 · Direct Deposit Liabilities	2,268.39

Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL		-87,120.00
TOTAL		0.00

11/20/2025	DD1203	Kandi E. Manhart	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-4,545.34
			Direct Deposit	66400 · Payroll	-469.20
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	429.16
				66900 · CalPERS Retirement Contribution	-429.16
			Direct Deposit	24000 · Payroll Liabilities	429.16
			Direct Deposit	24000 · Payroll Liabilities	731.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-357.66
			Direct Deposit	24000 · Payroll Liabilities	357.66
			Direct Deposit	24000 · Payroll Liabilities	357.66
			Direct Deposit	66500 · Payroll Taxes - Federal	-83.65
			Direct Deposit	24000 · Payroll Liabilities	83.65
			Direct Deposit	24000 · Payroll Liabilities	83.65
			Direct Deposit	24000 · Payroll Liabilities	313.41
			Direct Deposit	24000 · Payroll Liabilities	64.07
			Direct Deposit	2110 · Direct Deposit Liabilities	<u>3,385.59</u>
TOTAL					0.00

11/20/2025	DD1204	Kellie D Burt	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-1,859.13
			Direct Deposit	66400 · Payroll	-206.76
			Direct Deposit	66400 · Payroll	-139.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	89.20
			Direct Deposit	24000 · Payroll Liabilities	89.20
				66900 · CalPERS Retirement Contribution	-178.39
			Direct Deposit	24000 · Payroll Liabilities	178.39
			Direct Deposit	66500 · Payroll Taxes - Federal	-147.76
			Direct Deposit	24000 · Payroll Liabilities	147.76
			Direct Deposit	24000 · Payroll Liabilities	147.76
			Direct Deposit	66500 · Payroll Taxes - Federal	-34.55
			Direct Deposit	24000 · Payroll Liabilities	34.55
			Direct Deposit	24000 · Payroll Liabilities	34.55
			Direct Deposit	24000 · Payroll Liabilities	31.89
			Direct Deposit	24000 · Payroll Liabilities	26.46
			Direct Deposit	2110 · Direct Deposit Liabilities	<u>1,810.83</u>
TOTAL					0.00

11/20/2025	DD1205	Ritta M Martin	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-2,910.90
			Direct Deposit	66400 · Payroll	-375.60
			Direct Deposit	66400 · Payroll	-469.50
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	328.48

Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL					-87,120.00
			66900 · CalPERS Retirement		
		Direct Deposit	Contribution		-328.48
		Direct Deposit	24000 · Payroll Liabilities		328.48
		Direct Deposit	24000 · Payroll Liabilities		153.00
		Direct Deposit	66500 · Payroll Taxes - Federal		-273.39
		Direct Deposit	24000 · Payroll Liabilities		273.39
		Direct Deposit	24000 · Payroll Liabilities		273.39
		Direct Deposit	66500 · Payroll Taxes - Federal		-63.94
		Direct Deposit	24000 · Payroll Liabilities		63.94
		Direct Deposit	24000 · Payroll Liabilities		63.94
		Direct Deposit	24000 · Payroll Liabilities		208.08
		Direct Deposit	24000 · Payroll Liabilities		48.97
		Direct Deposit	2110 · Direct Deposit Liabilities		<u>3,030.14</u>
TOTAL					0.00

11/20/2025 DD1206 Samantha Loprieato

Direct Deposit

UMPQUA Checking

Direct Deposit	66400 · Payroll	-1,852.80
Direct Deposit	66400 · Payroll	-231.60
Direct Deposit	66400 · Payroll	-231.60
Direct Deposit	66400 · Payroll	-325.00
Direct Deposit	66430 · Cell Phone Stipend	-25.00
Direct Deposit	24000 · Payroll Liabilities	133.30
	66900 · CalPERS Retirement	
Direct Deposit	Contribution	-133.30
Direct Deposit	24000 · Payroll Liabilities	133.30
Direct Deposit	24000 · Payroll Liabilities	216.00
Direct Deposit	66500 · Payroll Taxes - Federal	-172.00
Direct Deposit	24000 · Payroll Liabilities	172.00
Direct Deposit	24000 · Payroll Liabilities	172.00
Direct Deposit	66500 · Payroll Taxes - Federal	-40.23
Direct Deposit	24000 · Payroll Liabilities	40.23
Direct Deposit	24000 · Payroll Liabilities	40.23
Direct Deposit	24000 · Payroll Liabilities	85.08
Direct Deposit	24000 · Payroll Liabilities	31.70
Direct Deposit	2110 · Direct Deposit Liabilities	<u>1,987.69</u>

TOTAL 0.00

11/20/2025 DD1207 Samuel G Perkins

Direct Deposit

UMPQUA Checking

Direct Deposit	66400 · Payroll	-2,520.00
Direct Deposit	66400 · Payroll	-280.00
Direct Deposit	66400 · Payroll	-325.00
Direct Deposit	24000 · Payroll Liabilities	338.00
Direct Deposit	66500 · Payroll Taxes - Federal	-193.75
Direct Deposit	24000 · Payroll Liabilities	193.75
Direct Deposit	24000 · Payroll Liabilities	193.75
Direct Deposit	66500 · Payroll Taxes - Federal	-45.31
Direct Deposit	24000 · Payroll Liabilities	45.31
Direct Deposit	24000 · Payroll Liabilities	45.31
Direct Deposit	24000 · Payroll Liabilities	131.45
Direct Deposit	24000 · Payroll Liabilities	37.50
Direct Deposit	2110 · Direct Deposit Liabilities	<u>2,378.99</u>

TOTAL 0.00

Glenn County Resource Conservation District
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TOTAL -87,120.00

11/20/2025	DD1208	Shane Rakestraw	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-2,305.60
			Direct Deposit	66400 · Payroll	-281.60
			Direct Deposit	66400 · Payroll	-228.80
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	189.96
			Direct Deposit	66900 · CalPERS Retirement Contribution	-189.96
			Direct Deposit	24000 · Payroll Liabilities	189.96
			Direct Deposit	24000 · Payroll Liabilities	184.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-206.52
			Direct Deposit	24000 · Payroll Liabilities	206.52
			Direct Deposit	24000 · Payroll Liabilities	206.52
			Direct Deposit	66500 · Payroll Taxes - Federal	-48.30
			Direct Deposit	24000 · Payroll Liabilities	48.30
			Direct Deposit	24000 · Payroll Liabilities	48.30
			Direct Deposit	24000 · Payroll Liabilities	122.97
			Direct Deposit	24000 · Payroll Liabilities	37.69
			Direct Deposit	2110 · Direct Deposit Liabilities	<u>2,376.56</u>
TOTAL					0.00

11/20/2025	E-pay	EDD	499-0760-3 QB Tracking # - 2017690962	UMPQUA Checking	
			499-0760-3 QB Tracking # - 2017690962	24000 · Payroll Liabilities	-1,023.85
			499-0760-3 QB Tracking # - 2017690962	24000 · Payroll Liabilities	<u>-287.11</u>
TOTAL					-1,310.96

11/20/2025	E-pay	United States Treasury	68-0457187 QB Tracking # - 2017686962	UMPQUA Checking	
			68-0457187 QB Tracking # - 2017686962	24000 · Payroll Liabilities	-2,046.00
			68-0457187 QB Tracking # - 2017686962	24000 · Payroll Liabilities	-1,578.40
			68-0457187 QB Tracking # - 2017686962	24000 · Payroll Liabilities	-1,578.40
			68-0457187 QB Tracking # - 2017686962	24000 · Payroll Liabilities	-369.14
			68-0457187 QB Tracking # - 2017686962	24000 · Payroll Liabilities	<u>-369.14</u>
TOTAL					-5,941.08

11/21/2025	5800	Conte Farms_HSP	23-0719-030	UMPQUA Checking	
11/11/2025	HSP Invoice 2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-030_HSP Invoice 2	67300 · HSP - Pass Thru Funding	<u>-41,279.73</u>
TOTAL					-41,279.73

Glenn County Resource Conservation District
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TOTAL	11/21/2025	5801	Diego Fernandez_HSP	23-0719-052	UMPQUA Checking	-87,120.00
	11/13/2025	HSP Invoice 2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-052_HSP Invoice 2	67300 · HSP - Pass Thru Funding	<u>-45,176.19</u>
TOTAL						-45,176.19
	11/21/2025	5802	J&L Farms_HSP	23-0719-035	UMPQUA Checking	
	11/04/2025	HSP Invoice 2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-035_HSP Invoice 2	67300 · HSP - Pass Thru Funding	<u>-17,602.17</u>
TOTAL						-17,602.17
	11/21/2025	5803	Martinez Bros_HSP	23-0719-016	UMPQUA Checking	
	10/31/2025	HSP Invoice 2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-016_HSP Invoice 2	67300 · HSP - Pass Thru Funding	-17,253.89
	11/21/2025	HSP Invoice 3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-016_HSP Invoice 3	67300 · HSP - Pass Thru Funding	<u>-16,990.54</u>
TOTAL						-34,244.43
	11/21/2025	5804	MF Farms_HSP	23-0719-042	UMPQUA Checking	
	11/04/2025	HSP Invoice 2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-042_HSP Invoice 2	67300 · HSP - Pass Thru Funding	<u>-35,623.27</u>
TOTAL						-35,623.27
	11/21/2025	5805	MV Nuts_HSP	23-0719-038	UMPQUA Checking	
	11/16/2025	HSP Invoice 3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-038_HSP Invoice 3	67300 · HSP - Pass Thru Funding	<u>-53,278.23</u>
TOTAL						-53,278.23
	11/21/2025	5806	Navarra_HSP	23-0719-008	UMPQUA Checking	
	10/08/2025	HSP Invoice 2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-008_HSP Invoice 2	67300 · HSP - Pass Thru Funding	<u>-50.00</u>
TOTAL						-50.00
	11/21/2025	5807	Sanchez Farms_HSP	23-0719-039	UMPQUA Checking	
	11/12/2025	HSP Invoice 3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-039_HSP Invoice 3	67300 · HSP - Pass Thru Funding	<u>-27,791.95</u>
TOTAL						-27,791.95
	11/21/2025	5808	Velazquez Bros LLC_HSP	23-0719-012	UMPQUA Checking	
	11/16/2025	Yr 2 compost	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-012_HSP Invoice 2	67300 · HSP - Pass Thru Funding	<u>-41,725.93</u>
TOTAL						-41,725.93
	11/24/2025		Comcast	PHONE + INTERNET December 2025	UMPQUA Checking	

Glenn County Resource Conservation District
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TOTAL				PHONE + INTERNET December 2025	65050 · Telephone, Telecommunications	-87,120.00
		Administration - Glenn County RCD				<u>-197.96</u>
TOTAL						-197.96
	12/01/2025	5809	CARCD Sacramento Valley Region of RCDs	Fall 2025 SVR of RCDs meeting x9 registrations	UMPQUA Checking	
	11/21/2025	Fall meeting	Administration - Glenn County RCD	J Anderson	65105 · Director Development	-25.00
			Administration - Glenn County RCD	R Martin - HS speaker	60140 · RCD Connects with Kids	-25.00
			California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	Martin, Burt, Loprieato	65170 · Staff Development	-37.50
			California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	Martin, Burt, Loprieato	65170 · Staff Development	-37.50
			CAL FIRE:5GG21240_Sac River HFR	Rakestraw	65170 · Staff Development	-25.00
			RFFC Coalition - Glenn Co RCD	Perkins	65170 · Staff Development	-25.00
			RFFC Coalition - Glenn Co RCD	Manhart, Conant	65170 · Staff Development	<u>-50.00</u>
TOTAL						-225.00
	12/01/2025	5810	GC Farm Bureau	Manhart - annual meeting registration	UMPQUA Checking	
	11/18/2025	#184	RFFC Coalition - Glenn Co RCD	Manhart - annual meeting registration	65170 · Staff Development	<u>-50.00</u>
TOTAL						-50.00
	12/01/2025	5811	Golden State Risk Management Authority	6x CPR training registration	UMPQUA Checking	
	11/14/2025	INV-004641	RFFC Coalition - Glenn Co RCD	Rakestraw & Manhart	65170 · Staff Development	-100.00
			RFFC Coalition - Glenn Co RCD	Perkins	65170 · Staff Development	-50.00
			Administration - Glenn County RCD	Maritn, Burt, Loprieato	65170 · Staff Development	<u>-150.00</u>
TOTAL						-300.00
	12/01/2025	5812	Office Depot	446078178001 - office supplies	UMPQUA Checking	
	11/17/2025	446078178001	Administration - Glenn County RCD	446078178001 - office supplies	65040 · Supplies	<u>-135.62</u>
TOTAL						-135.62
	12/01/2025	5813	Shane Rakestraw.	November 2025 mileage	UMPQUA Checking	
	11/13/2025	Nov mileage	Administration - Glenn County RCD	11/7/2025 - Ford Explorer service	68350 · Mileage	-42.00
			CAL FIRE:8GA23986_Small Forest Landowners	11/12/2025 - Day in the District tour	68350 · Mileage	-59.50
			CAL FIRE:5GG21240_Sac River HFR	11/12/2025 - GC Fire Chiefs meeting	68350 · Mileage	<u>-4.90</u>
TOTAL						-106.40
	12/01/2025	5814	Shasta Valley RCD	RFFC in-person meals invoice - Sept 2025	UMPQUA Checking	
	11/20/2025	2025-17	Administration - Glenn County RCD	RFFC in-person meals invoice - Sept 2025	68340 · Meals / Per Diem	<u>-161.20</u>
TOTAL						-161.20

Glenn County Resource Conservation District
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TOTAL					-87,120.00
	12/01/2025	5815	Smith & Newell CPAs	FYE 6.30.2025 audit	UMPQUA Checking
	11/19/2025	FYE 6.30.2025 audit	Administration - Glenn County RCD	FYE 6.30.2025 audit	62105 · Audit Fees
TOTAL					<u>-5,670.00</u> -5,670.00
	12/01/2025	5816	Stratti Inc.	Invoice #1179 - PRA request	UMPQUA Checking
	11/21/2025	1179 - PRA request	Administration - Glenn County RCD	Invoice #1179 - PRA request	65004 · Technical/Computer Services
TOTAL					<u>-380.00</u> -380.00
	12/01/2025	5817	U.S. Bank Equipment Finance	569688534	UMPQUA Checking
	11/26/2025	569688534	Administration - Glenn County RCD	569688534- 11/20-12/20 copier rental	65030 · Color Copier - Contract
			Administration - Glenn County RCD	569688534- 10/20-11/20 B/W copies	65031 · B/W Copies
			Administration - Glenn County RCD	569688534- 10/20-11/20 CLR copies	65032 · CLR Copies
TOTAL					<u>-139.38</u> <u>-40.28</u> <u>-116.61</u> -296.27
	12/03/2025	5818	Anthony Navarra_SWEEP	23-0666-61550949	UMPQUA Checking
	12/03/2025	SWEEP Invoice #6	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-61550949 SWEEP Invoice #6_FINAL	67200 · SWEEP - Pass-Thru Funding
TOTAL					<u>-19,004.90</u> -19,004.90
	12/03/2025	5819	Capay Farms_SWEEP	23-0666-61456212	UMPQUA Checking
	12/01/2025	SWEEP Invoice #3	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-61456212 SWEEP Invoice #3	67200 · SWEEP - Pass-Thru Funding
TOTAL					<u>-21,545.25</u> -21,545.25
	12/03/2025	5820	Lely_SWEEP	23-0666-79176319 Invoice 1	UMPQUA Checking
	11/21/2025	SWEEP Inv 1	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-79176319 Invoice 1	67200 · SWEEP - Pass-Thru Funding
TOTAL					<u>-106,457.98</u> -106,457.98
	12/03/2025	5821	Story Orchards_HSP	23-0719-017	UMPQUA Checking
	12/01/2025	HSP Invoice #3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-017 HSP Invoice #3	67300 · HSP - Pass Thru Funding
TOTAL					<u>-53,516.00</u> -53,516.00
	12/04/2025		QuickBooks Payroll Service	Created by Payroll Service on 12/03/2025	UMPQUA Checking

Glenn County Resource Conservation District
Check Detail_Memo added
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TOTAL						-87,120.00
		QuickBooks Payroll Service	Created by Payroll Service on 12/03/2025		2110 · Direct Deposit Liabilities	<u>-17,113.74</u>
TOTAL						-17,113.74

	12/05/2025	DD1209	Gregory S Conant	Direct Deposit	UMPQUA Checking	
				Direct Deposit	66400 · Payroll	-1,840.80
				Direct Deposit	66400 · Payroll	-613.60
				Direct Deposit	66400 · Payroll	-613.60
				Direct Deposit	66430 · Cell Phone Stipend	-25.00
				Direct Deposit	66400 · Payroll	-325.00
				Direct Deposit	24000 · Payroll Liabilities	273.44
					66900 · CalPERS Retirement	
				Direct Deposit	Contribution	-273.44
				Direct Deposit	24000 · Payroll Liabilities	273.44
				Direct Deposit	24000 · Payroll Liabilities	424.00
				Direct Deposit	66500 · Payroll Taxes - Federal	-227.32
				Direct Deposit	24000 · Payroll Liabilities	227.32
				Direct Deposit	24000 · Payroll Liabilities	227.32
				Direct Deposit	66500 · Payroll Taxes - Federal	-53.17
				Direct Deposit	24000 · Payroll Liabilities	53.17
				Direct Deposit	24000 · Payroll Liabilities	53.17
				Direct Deposit	24000 · Payroll Liabilities	130.97
				Direct Deposit	24000 · Payroll Liabilities	40.71
				Direct Deposit	2110 · Direct Deposit Liabilities	<u>2,268.39</u>
TOTAL						0.00

	12/05/2025	DD1210	Kandi E. Manhart	Direct Deposit	UMPQUA Checking	
				Direct Deposit	66400 · Payroll	-3,275.12
				Direct Deposit	66400 · Payroll	-1,002.91
				Direct Deposit	66400 · Payroll	-736.51
				Direct Deposit	66430 · Cell Phone Stipend	-25.00
				Direct Deposit	66400 · Payroll	-325.00
				Direct Deposit	24000 · Payroll Liabilities	429.16
					66900 · CalPERS Retirement	
				Direct Deposit	Contribution	-429.16
				Direct Deposit	24000 · Payroll Liabilities	429.16
				Direct Deposit	24000 · Payroll Liabilities	731.00
				Direct Deposit	66500 · Payroll Taxes - Federal	-357.66
				Direct Deposit	24000 · Payroll Liabilities	357.66
				Direct Deposit	24000 · Payroll Liabilities	357.66
				Direct Deposit	66500 · Payroll Taxes - Federal	-83.64
				Direct Deposit	24000 · Payroll Liabilities	83.64
				Direct Deposit	24000 · Payroll Liabilities	83.64
				Direct Deposit	24000 · Payroll Liabilities	313.41
				Direct Deposit	24000 · Payroll Liabilities	64.08
				Direct Deposit	2110 · Direct Deposit Liabilities	<u>3,385.59</u>
TOTAL						0.00

	12/05/2025	DD1211	Kellie D Burt	Direct Deposit	UMPQUA Checking	
				Direct Deposit	66400 · Payroll	-1,216.25
				Direct Deposit	66400 · Payroll	-304.06

Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL					-87,120.00
		Direct Deposit	66400 · Payroll		-278.00
		Direct Deposit	66400 · Payroll		-243.25
		Direct Deposit	66430 · Cell Phone Stipend		-25.00
		Direct Deposit	24000 · Payroll Liabilities		82.66
		Direct Deposit	24000 · Payroll Liabilities		82.66
			66900 · CalPERS Retirement		
		Direct Deposit	Contribution		-165.32
		Direct Deposit	24000 · Payroll Liabilities		165.32
		Direct Deposit	66500 · Payroll Taxes - Federal		-136.83
		Direct Deposit	24000 · Payroll Liabilities		136.83
		Direct Deposit	24000 · Payroll Liabilities		136.83
		Direct Deposit	66500 · Payroll Taxes - Federal		-32.00
		Direct Deposit	24000 · Payroll Liabilities		32.00
		Direct Deposit	24000 · Payroll Liabilities		32.00
		Direct Deposit	24000 · Payroll Liabilities		21.54
		Direct Deposit	24000 · Payroll Liabilities		24.50
		Direct Deposit	2110 · Direct Deposit Liabilities		<u>1,686.37</u>
TOTAL					0.00

12/05/2025 DD1212 Ritta M Martin

Direct Deposit	UMPQUA Checking	
Direct Deposit	66400 · Payroll	-2,711.36
Direct Deposit	66400 · Payroll	-751.20
Direct Deposit	66400 · Payroll	-293.44
Direct Deposit	66400 · Payroll	-325.00
Direct Deposit	66430 · Cell Phone Stipend	-25.00
Direct Deposit	24000 · Payroll Liabilities	328.48
	66900 · CalPERS Retirement	
Direct Deposit	Contribution	-328.48
Direct Deposit	24000 · Payroll Liabilities	328.48
Direct Deposit	24000 · Payroll Liabilities	153.00
Direct Deposit	66500 · Payroll Taxes - Federal	-273.39
Direct Deposit	24000 · Payroll Liabilities	273.39
Direct Deposit	24000 · Payroll Liabilities	273.39
Direct Deposit	66500 · Payroll Taxes - Federal	-63.94
Direct Deposit	24000 · Payroll Liabilities	63.94
Direct Deposit	24000 · Payroll Liabilities	63.94
Direct Deposit	24000 · Payroll Liabilities	208.08
Direct Deposit	24000 · Payroll Liabilities	48.97
Direct Deposit	2110 · Direct Deposit Liabilities	<u>3,030.14</u>
TOTAL		0.00

12/05/2025 DD1213 Samantha Loprieato

Direct Deposit	UMPQUA Checking	
Direct Deposit	66400 · Payroll	-1,852.80
Direct Deposit	66400 · Payroll	-463.20
Direct Deposit	66400 · Payroll	-325.00
Direct Deposit	66430 · Cell Phone Stipend	-25.00
Direct Deposit	24000 · Payroll Liabilities	133.30
	66900 · CalPERS Retirement	
Direct Deposit	Contribution	-133.30
Direct Deposit	24000 · Payroll Liabilities	133.30
Direct Deposit	24000 · Payroll Liabilities	216.00
Direct Deposit	66500 · Payroll Taxes - Federal	-172.01

Glenn County Resource Conservation District

Check Detail_Memo added

November 18, 2025 through January 26, 2026

TOTAL -87,120.00

			499-0760-3 QB Tracking # - 1203133962	24000 · Payroll Liabilities	-285.14
TOTAL					<u>-1,298.64</u>

	12/05/2025	E-pay	United States Treasury	68-0457187 QB Tracking # - 1203051962	UMPQUA Checking	
				68-0457187 QB Tracking # - 1203051962	24000 · Payroll Liabilities	-2,046.00
				68-0457187 QB Tracking # - 1203051962	24000 · Payroll Liabilities	-1,567.48
				68-0457187 QB Tracking # - 1203051962	24000 · Payroll Liabilities	-1,567.48
				68-0457187 QB Tracking # - 1203051962	24000 · Payroll Liabilities	-366.58
				68-0457187 QB Tracking # - 1203051962	24000 · Payroll Liabilities	-366.58
TOTAL						<u>-5,914.12</u>

	12/05/2025	5832	Kandi Manhart - PETTY CASH	12/5/2025 petty cash reconciliation	UMPQUA Checking	
			Administration - Glenn County RCD	12/5/2025 petty cash reconciliation	Petty Cash	-41.77
TOTAL						<u>-41.77</u>

	12/08/2025		Cal PERS	CAL PERS	UMPQUA Checking	
				CAL PERS	24000 · Payroll Liabilities	-1,108.52
				CAL PERS	24000 · Payroll Liabilities	-1,519.66
				CAL PERS	24000 · Payroll Liabilities	-411.14
TOTAL						<u>-3,039.32</u>

	12/15/2025	5822	PEKAP_SWEEP	23-0666-61740907	UMPQUA Checking	
	12/13/2025	SWEEP Invoice #6	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-61740907 SWEEP Invoice #6 *FINAL*	67200 · SWEEP - Pass-Thru Funding	-12,876.65
TOTAL						<u>-12,876.65</u>

	12/15/2025	5823	Seegert_SWEEP	23-0666-62266624	UMPQUA Checking	
	12/13/2025	SWEEP Invoice #3	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-62266624 SWEEP Invoice #3	67200 · SWEEP - Pass-Thru Funding	-46,500.00
TOTAL						<u>-46,500.00</u>

	12/15/2025	5824	Donnelley Orchards_HSP	23-0719-029	UMPQUA Checking	
	12/09/2025	HSP Invoice #2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-029 HSP invoice #2	67300 · HSP - Pass Thru Funding	-23,120.68
TOTAL						<u>-23,120.68</u>

	12/15/2025	5825	Gursewak Singh_HSP	23-0719-050	UMPQUA Checking	
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Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL						-87,120.00
	12/13/2025	HSP Invoice #3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-050 HSP Invoice #3	67300 · HSP - Pass Thru Funding	<u>-6,137.24</u>
TOTAL						-6,137.24
	12/15/2025	5826	J Giesbrecht_HSP	23-0719-024	UMPQUA Checking	
	12/13/2025	HSP Invoice #2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-024 HSP Invoice #2	67300 · HSP - Pass Thru Funding	<u>-5,312.54</u>
TOTAL						-5,312.54
	12/15/2025	5827	Loren Koehn_HSP	23-0719-020	UMPQUA Checking	
	12/13/2025	HSP Invoice #2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-020 HSP Invoice #2	67000 · Block Grant - Pass Thru Funding	<u>-19,866.20</u>
TOTAL						-19,866.20
	12/15/2025	5828	Nikki Alexander_HSP	23-0719-007	UMPQUA Checking	
	12/13/2025	HSP Invoice #3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-007 HSP Invoice #3	67300 · HSP - Pass Thru Funding	<u>-18,410.83</u>
TOTAL						-18,410.83
	12/15/2025	5829	Steven Giesbrecht_HSP	23-0719-003	UMPQUA Checking	
	12/13/2025	HSP Invoice #2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-003 HSP Invoice #2	67300 · HSP - Pass Thru Funding	<u>-47,651.48</u>
TOTAL						-47,651.48
	12/15/2025	5830	Stony Creek Farms_HSP	23-0719-025	UMPQUA Checking	
	12/09/2025	HSP invoice #2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-025 HSP invoice #2	67300 · HSP - Pass Thru Funding	<u>-23,976.57</u>
TOTAL						-23,976.57
	12/15/2025	5831	Todd Testerman_HSP	23-0719-021	UMPQUA Checking	
	12/13/2025	HSP Invoice #3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-021 HSP Invoice #3	67300 · HSP - Pass Thru Funding	<u>-35,989.81</u>
TOTAL						-35,989.81
	12/15/2025	5833	Diversified Resources Inc.	#509 Sac River Herbicide October 2025	UMPQUA Checking	
	10/31/2025	509 - Sac River herb	CAL FIRE:5GG21240_Sac River HFR	#509 Sac River Herbicide October 2025	62164 · Sac River HFR Contractor	<u>-124,864.32</u>
TOTAL						-124,864.32
	12/15/2025	5834	Elan Financial Services	4798 5102 8636 6550	UMPQUA Checking	
	12/15/2025		Administration - Glenn County RCD	4798 5102 8636 6550	UMPQUA Visa - GREG	<u>-724.94</u>
TOTAL						-724.94
	12/15/2025	5835	Greg Conant		UMPQUA Checking	

Glenn County Resource Conservation District
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TOTAL						-87,120.00
	11/12/2025	CPR training	RFFC Coalition - Glenn Co RCD	CPR training	65170 · Staff Development	-100.00
	12/02/2025	November mileage	Administration - Glenn County RCD	11/6/2025 - Explorer service - Corning Ford	68350 · Mileage	<u>-40.60</u>
TOTAL						-140.60
	12/15/2025	5836	Kandi Manhart	CARCD conference mileage & per diem	UMPQUA Checking	
	12/05/2025	November 2025 travel	RFFC Coalition - Glenn Co RCD	CARCD conference mileage & per diem	68350 · Mileage	-123.20
			Administration - Glenn County RCD	CARCD conference mileage & per diem	68340 · Meals / Per Diem	<u>-110.00</u>
TOTAL						-233.20
	12/15/2025	5837	Kellie Burt	November mileage	UMPQUA Checking	
	12/03/2025	November mileage	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	HSP TA mileage - November 2025	68350 · Mileage	-72.80
			California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	SWEEP TA mileage - November 2025	68350 · Mileage	<u>-44.80</u>
TOTAL						-117.60
	12/15/2025	5838	Land IQ, LLC	#7201 - November 2025	UMPQUA Checking	
	11/30/2025	#7201 - November '25	Natural Resources Conservation Service:GW Recharge Pilot Program	#7201 - November 2025	62171 · NRCS GW Recharge - Land IQ	<u>-5,717.50</u>
TOTAL						-5,717.50
	12/15/2025	5839	Resilience Permaculture Design, LLC	RCPP Invoice #10 - November 2025	UMPQUA Checking	
	12/01/2025	RCPP #10 - November	CSU Chico, CRARS:RCPP	RCPP Invoice #10 - November 2025	62169 · Conservation Planning Services	<u>-8,500.00</u>
TOTAL						-8,500.00
	12/15/2025	5840	Ritta Martin	CARCD conference mileage & per diem	UMPQUA Checking	
	11/30/2025	Nov mileage & travel	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	CARCD conference mileage & per diem	68350 · Mileage	-61.60
			California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	CARCD conference mileage & per diem	68350 · Mileage	-61.60
			Administration - Glenn County RCD	CARCD conference mileage & per diem	68340 · Meals / Per Diem	<u>-42.00</u>
TOTAL						-165.20
	12/15/2025	5841	Samuel Perkins	CARCD conference mileage & per diem	UMPQUA Checking	
	12/05/2025	Nov mileage & travel	RFFC Coalition - Glenn Co RCD	CARCD conference mileage & per diem	68350 · Mileage	-123.20

Glenn County Resource Conservation District
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November 18, 2025 through January 26, 2026

TOTAL				CARCD conference mileage & per diem		-87,120.00
		Administration - Glenn County RCD			68340 · Meals / Per Diem	-42.00
TOTAL						<u>-165.20</u>
	12/15/2025	5842	Sierra Timber Services	2025-359 November 2025	UMPQUA Checking	
	11/30/2025	2025-359	CAL FIRE:8GA23986_Small Forest Landowners	2025-359 November 2025	62170 · Registered Prof. Forester	-997.50
TOTAL						<u>-997.50</u>
	12/15/2025	5843	Best Best & Krieger LLP		UMPQUA Checking	
	12/05/2025	1048547	CAL FIRE:5GA22216_Needham HFR	1048547 - November 2025 PRA legal	65140 · Legal Counsel	-23.20
			CAL FIRE:5TR23116_Needham Phase II	1048547 - November 2025 PRA legal	65140 · Legal Counsel	-23.20
	12/05/2025	1048546	Administration - Glenn County RCD	1048547 - November 2025 - audit letter	65140 · Legal Counsel	-70.50
			CAL FIRE:5GA22216_Needham HFR	1048547 - November 2025 PRA legal	65140 · Legal Counsel	-262.96
			CAL FIRE:5TR23116_Needham Phase II	1048547 - November 2025 PRA legal	65140 · Legal Counsel	-262.97
			CAL FIRE:8GA23986_Small Forest Landowners	1048547 - November 2025 PRA legal	65140 · Legal Counsel	-262.97
TOTAL						<u>-905.80</u>
	12/15/2025	5844	Elan Financial Services	Acct: 4798 5100 4701 3293	UMPQUA Checking	
	12/15/2025		Administration - Glenn County RCD	Acct: 4798 5100 4701 3293	UMPQUA Visa - KANDI	-2,236.66
TOTAL						<u>-2,236.66</u>
	12/15/2025	5845	Gandy Staley Oil Co.	37280 - Nov 2025 cardlock fuel	UMPQUA Checking	
	11/30/2025	37280 - Nov 2025	Administration - Glenn County RCD	37280 - Nov 2025 cardlock fuel	62851 · Fuel	-218.65
TOTAL						<u>-218.65</u>
	12/16/2025	5846	Stratti Inc.	December 2025 IT services	UMPQUA Checking	
	12/01/2025	1300	Administration - Glenn County RCD	December 2025 IT services	65004 · Technical/Computer Services	-1,871.22
TOTAL						<u>-1,871.22</u>
	12/18/2025		QuickBooks Payroll Service	Adjusted for voided paycheck(s)	UMPQUA Checking	
			QuickBooks Payroll Service	Adjusted for voided paycheck(s)	2110 · Direct Deposit Liabilities	-17,969.07
TOTAL						<u>-17,969.07</u>
	12/18/2025	5847	Cook Construction	October 2025 - SLFIP implementation_V2	UMPQUA Checking	
	10/31/2025	6346 - SLFIP Oct_V2	CAL FIRE:8GA23986_Small Forest Landowners	35.35 acres mastication - Spooner property SLFIP-25-16	62168 · 8GA23986 CAL FIRE Block Contrac	-59,462.50

Glenn County Resource Conservation District
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November 18, 2025 through January 26, 2026

TOTAL					-87,120.00
	CAL FIRE:8GA23986_Small Forest Landowners	22 acres tree removal - Spooner property SLFIP-25-15	62168 · 8GA23986 CAL FIRE Block Contrac		-55,000.00
	CAL FIRE:8GA23986_Small Forest Landowners	46.6 acres mastication - Overholtzer SLFIP-25-10	62168 · 8GA23986 CAL FIRE Block Contrac		-83,880.00
	CAL FIRE:8GA23986_Small Forest Landowners	20 acres tree removal - Overholtzer property SLFIP-25-10	62150 · Outside Contract Services		<u>-30,000.00</u>
TOTAL					<u>-228,342.50</u>

12/19/2025 DD1216

Gregory S Conant

Direct Deposit

UMPQUA Checking

Direct Deposit	66400 · Payroll	-3,374.80
Direct Deposit	66430 · Cell Phone Stipend	-25.00
Direct Deposit	66400 · Payroll	-325.00
Direct Deposit	24000 · Payroll Liabilities	297.98
	66900 · CalPERS Retirement Contribution	-297.98
Direct Deposit	24000 · Payroll Liabilities	297.98
Direct Deposit	24000 · Payroll Liabilities	458.00
Direct Deposit	66500 · Payroll Taxes - Federal	-247.86
Direct Deposit	24000 · Payroll Liabilities	247.86
Direct Deposit	24000 · Payroll Liabilities	247.86
Direct Deposit	66500 · Payroll Taxes - Federal	-57.97
Direct Deposit	24000 · Payroll Liabilities	57.97
Direct Deposit	24000 · Payroll Liabilities	57.97
Direct Deposit	24000 · Payroll Liabilities	159.09
Direct Deposit	24000 · Payroll Liabilities	44.40
Direct Deposit	2110 · Direct Deposit Liabilities	<u>2,459.50</u>
		0.00

TOTAL 0.00

12/19/2025 DD1217

Kandi E. Manhart

Direct Deposit

UMPQUA Checking

Direct Deposit	66400 · Payroll	-3,159.45
Direct Deposit	66400 · Payroll	-1,855.09
Direct Deposit	66430 · Cell Phone Stipend	-25.00
Direct Deposit	66400 · Payroll	-325.00
Direct Deposit	24000 · Payroll Liabilities	429.16
	66900 · CalPERS Retirement Contribution	-429.16
Direct Deposit	24000 · Payroll Liabilities	429.16
Direct Deposit	24000 · Payroll Liabilities	731.00
Direct Deposit	66500 · Payroll Taxes - Federal	-357.66
Direct Deposit	24000 · Payroll Liabilities	357.66
Direct Deposit	24000 · Payroll Liabilities	357.66
Direct Deposit	66500 · Payroll Taxes - Federal	-83.65
Direct Deposit	24000 · Payroll Liabilities	83.65
Direct Deposit	24000 · Payroll Liabilities	83.65
Direct Deposit	24000 · Payroll Liabilities	313.41
Direct Deposit	24000 · Payroll Liabilities	64.07
Direct Deposit	2110 · Direct Deposit Liabilities	<u>3,385.59</u>
		0.00

TOTAL 0.00

12/19/2025 DD1218

Kellie D Burt

Direct Deposit

UMPQUA Checking

Direct Deposit	66400 · Payroll	-2,224.00
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Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL					-87,120.00
	Direct Deposit	66400	Payroll		-208.50
	Direct Deposit	66430	Cell Phone Stipend		-25.00
	Direct Deposit	24000	Payroll Liabilities		98.30
	Direct Deposit	24000	Payroll Liabilities		98.30
	Direct Deposit	66900	CalPERS Retirement Contribution		-196.60
	Direct Deposit	24000	Payroll Liabilities		196.60
	Direct Deposit	24000	Payroll Liabilities		6.00
	Direct Deposit	66500	Payroll Taxes - Federal		-163.00
	Direct Deposit	24000	Payroll Liabilities		163.00
	Direct Deposit	24000	Payroll Liabilities		163.00
	Direct Deposit	66500	Payroll Taxes - Federal		-38.12
	Direct Deposit	24000	Payroll Liabilities		38.12
	Direct Deposit	24000	Payroll Liabilities		38.12
	Direct Deposit	24000	Payroll Liabilities		46.31
	Direct Deposit	24000	Payroll Liabilities		29.19
	Direct Deposit	2110	Direct Deposit Liabilities		<u>1,978.28</u>
TOTAL					0.00

12/19/2025 DD1220 Ritta M Martin

Direct Deposit	UMPQUA Checking		
Direct Deposit	66400	Payroll	-3,227.81
Direct Deposit	66400	Payroll	-187.80
Direct Deposit	66400	Payroll	-563.40
Direct Deposit	66400	Payroll	-325.00
Direct Deposit	66430	Cell Phone Stipend	-25.00
Direct Deposit	24000	Payroll Liabilities	346.32
Direct Deposit	66900	CalPERS Retirement Contribution	-346.32
Direct Deposit	24000	Payroll Liabilities	346.32
Direct Deposit	24000	Payroll Liabilities	180.00
Direct Deposit	66500	Payroll Taxes - Federal	-288.32
Direct Deposit	24000	Payroll Liabilities	288.32
Direct Deposit	24000	Payroll Liabilities	288.32
Direct Deposit	66500	Payroll Taxes - Federal	-67.43
Direct Deposit	24000	Payroll Liabilities	67.43
Direct Deposit	24000	Payroll Liabilities	67.43
Direct Deposit	24000	Payroll Liabilities	230.89
Direct Deposit	24000	Payroll Liabilities	51.65
Direct Deposit	2110	Direct Deposit Liabilities	<u>3,164.40</u>
TOTAL			0.00

12/19/2025 DD1221 Samantha Loprieato

Direct Deposit	UMPQUA Checking		
Direct Deposit	66400	Payroll	-2,460.75
Direct Deposit	66400	Payroll	-325.00
Direct Deposit	66430	Cell Phone Stipend	-25.00
Direct Deposit	24000	Payroll Liabilities	140.54
Direct Deposit	66900	CalPERS Retirement Contribution	-140.54
Direct Deposit	24000	Payroll Liabilities	140.54
Direct Deposit	24000	Payroll Liabilities	233.00
Direct Deposit	66500	Payroll Taxes - Federal	-181.43
Direct Deposit	24000	Payroll Liabilities	181.43

Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL						-87,120.00
TOTAL						0.00

	12/19/2025	E-pay	EDD	499-0760-3 QB Tracking # 417226234	UMPQUA Checking	
				499-0760-3 QB Tracking # 417226234	24000 · Payroll Liabilities	-1,124.76
				499-0760-3 QB Tracking # 417226234	24000 · Payroll Liabilities	-304.67
TOTAL						<u>-1,429.43</u>

	12/19/2025	E-pay	United States Treasury	68-0457187 QB Tracking # 417272234	UMPQUA Checking	
				68-0457187 QB Tracking # 417272234	24000 · Payroll Liabilities	-2,164.00
				68-0457187 QB Tracking # 417272234	24000 · Payroll Liabilities	-1,691.29
				68-0457187 QB Tracking # 417272234	24000 · Payroll Liabilities	-1,691.29
				68-0457187 QB Tracking # 417272234	24000 · Payroll Liabilities	-395.55
				68-0457187 QB Tracking # 417272234	24000 · Payroll Liabilities	-395.55
TOTAL						<u>-6,337.68</u>

	12/22/2025		Cal PERS	CAL PERS	UMPQUA Checking	
				CAL PERS	24000 · Payroll Liabilities	-1,445.24
				CAL PERS	24000 · Payroll Liabilities	-1,617.46
				CAL PERS	24000 · Payroll Liabilities	-444.62
TOTAL						<u>-3,507.32</u>

	12/24/2025		Comcast	PHONE + INTERNET January 2025	UMPQUA Checking	
			Administration - Glenn County RCD	PHONE + INTERNET January 2025	65050 · Telephone, Telecommunications	-197.96
TOTAL						<u>-197.96</u>

	12/29/2025	5848	Amandeep Sandhu_SWEEP	23-0666-61354378	UMPQUA Checking	
	12/29/2025	SWEEP Invoice #5	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-61354378_SWEEP Invoice #5_FINAL	67200 · SWEEP - Pass-Thru Funding	-10,020.00
TOTAL						<u>-10,020.00</u>

	12/29/2025	5849	CGD Farms_SWEEP	23-0666-62437904	UMPQUA Checking	
	12/29/2025	SWEEP invoice #2	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-62437904_SWEEP Invoice #2	67200 · SWEEP - Pass-Thru Funding	-55,084.00
TOTAL						<u>-55,084.00</u>

Glenn County Resource Conservation District
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November 18, 2025 through January 26, 2026

TOTAL	12/29/2025	5850	Booth Farms_HSP	23-0719-014	UMPQUA Checking	-87,120.00
	12/29/2025	HSP Invoice #3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-014 HSP Invoice #3	67300 · HSP - Pass Thru Funding	<u>-37,365.42</u>
TOTAL						-37,365.42
	12/29/2025	5851	Family Roots_HSP	23-0719-049	UMPQUA Checking	
	12/27/2025	HSP Invoice #2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-049 HSP Invoice #2	67300 · HSP - Pass Thru Funding	<u>-6,805.81</u>
TOTAL						-6,805.81
	12/29/2025	5852	Glenn Dale Farms_HSP	23-0719-037	UMPQUA Checking	
	12/27/2025	HSP Invoice #2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-037 HSP Invoice #2	67300 · HSP - Pass Thru Funding	<u>-38,120.36</u>
TOTAL						-38,120.36
	12/29/2025	5853	Knight Bros_HSP	23-0719-006	UMPQUA Checking	
	12/27/2025	HSP Invoice #3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-006 HSP Invoice #3	67300 · HSP - Pass Thru Funding	<u>-66,167.32</u>
TOTAL						-66,167.32
	12/29/2025	5854	Knight Farms_HSP	23-0719-031	UMPQUA Checking	
	12/29/2025	HSP Invoice #3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-031 HSP Invoice #3	67300 · HSP - Pass Thru Funding	<u>-62,605.40</u>
TOTAL						-62,605.40
	12/29/2025	5855	Lohse Ranch_HSP	23-0719-041	UMPQUA Checking	
	12/29/2025	HSP Invoice #2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-041 HSP Invoice #2	67300 · HSP - Pass Thru Funding	<u>-51,959.35</u>
TOTAL						-51,959.35
	12/29/2025	5856	Steven Giesbrecht_HSP	23-0719-003	UMPQUA Checking	
	12/29/2025	HSP Invoice #3	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-003 HSP Invoice #3	67300 · HSP - Pass Thru Funding	<u>-9,824.23</u>
TOTAL						-9,824.23
	12/29/2025	5857	Violich_HSP	23-0719-034	UMPQUA Checking	
	12/29/2025	HSP Invoice #2	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-034 HSP Invoice #2	67300 · HSP - Pass Thru Funding	<u>-39,956.20</u>
TOTAL						-39,956.20
	12/29/2025	5858	Greg Conant		UMPQUA Checking	
	12/19/2025		CAL FIRE:5GG21239_162/306 Maintenance	12/12/2025 GC Rangeland Assoc mileage (Elk Creek)	68350 · Mileage	-30.80
	12/19/2025	RFFC travel - Dec 25	RFFC Coalition - Glenn Co RCD	12/11/2025 NSVC Quarterly Meeting (Sacramento)	68350 · Mileage	-121.80

Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL					-87,120.00
		RFFC Coalition - Glenn Co RCD	12/11/2025 NSVC Quarterly Meeting (Sacramento)	68355 · Parking / Other Transportation	-16.34
		Administration - Glenn County RCD	12/11/2025 NSVC Quarterly Meeting (Sacramento)	68340 · Meals / Per Diem	<u>-25.35</u>
TOTAL					<u>-194.29</u>

12/29/2025	5859	Kellie Burt	CAFF mileage - December 2025	UMPQUA Checking	
12/15/2025	CAFF mileage - 12/25	Community Alliance of Family Farms:SGMA Outreach	12/9/2025 - CAFF Retreat - Almond Conference (Sacramento)	68350 · Mileage	-130.97
		Community Alliance of Family Farms:SGMA Outreach	12/10/2025 - Almond Conference (Sacramento)	68350 · Mileage	-120.40
		Community Alliance of Family Farms:SGMA Outreach	12/11/2025 - Almond Conference (Sacramento)	68350 · Mileage	-120.40
		Community Alliance of Family Farms:SGMA Outreach	12/12/2025 - Almond Conference (Sacramento)	68350 · Mileage	<u>-120.40</u>
TOTAL					<u>-492.17</u>

12/29/2025	5860	Office of the Glenn County Counsel	GCRCD9 - Sept 2025	UMPQUA Checking	
12/22/2025	GCRCD9	Administration - Glenn County RCD	GCRCD9 - Sept 2025	65140 · Legal Counsel	<u>-72.31</u>
TOTAL					<u>-72.31</u>

12/29/2025	5861	Samantha Loprieato.	Almond Conference - parking	UMPQUA Checking	
12/29/2025	December parking	Community Alliance of Family Farms:SGMA Outreach	parking at Almond Conference (12/10, 12/11, 12/12/2025)	68355 · Parking / Other Transportation	<u>-70.00</u>
TOTAL					<u>-70.00</u>

12/29/2025	5862	Samuel Perkins		UMPQUA Checking	
12/19/2025	RFFC NSVC travel	RFFC Coalition - Glenn Co RCD	12/10 & 12/12/2025 RFFC NSVC in-person + CA Wildfire Taskforce (Sacramento)	68350 · Mileage	-120.40
		RFFC Coalition - Glenn Co RCD	12/10 & 12/12/2025 RFFC NSVC in-person + CA Wildfire Taskforce (Sacramento)	68355 · Parking / Other Transportation	-52.00
		Administration - Glenn County RCD	12/10 & 12/12/2025 RFFC NSVC in-person + CA Wildfire Taskforce (Sacramento)	68340 · Meals / Per Diem	-170.00
12/19/2025	RPP Conference travel	RFFC Coalition - Glenn Co RCD	RPP Conference travel (12/3-12/4/2025) - Roseville	68350 · Mileage	-137.20
		RFFC Coalition - Glenn Co RCD	RPP Conference travel (12/3-12/4/2025) - Roseville	68330 · Lodging	-148.64
		Administration - Glenn County RCD	RPP Conference travel (12/3-12/4/2025) - Roseville	68340 · Meals / Per Diem	-102.00
12/29/2025	RFFC in-person sup	RFFC Coalition - Glenn Co RCD	12/11/2025 RFFC NSVC in-person meeting supplies (Starbucks + Raleys)	65040 · Supplies	<u>-47.75</u>
TOTAL					<u>-777.99</u>

12/29/2025	5863	U.S. Bank Equipment Finance	571926880	UMPQUA Checking	
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Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL -87,120.00

12/27/2025	571926880	Administration - Glenn County RCD	copier rental 12/20-1/20/2026	65030 · Color Copier - Contract	-128.10
		Administration - Glenn County RCD	B/W copies 11/20-12/20/2025	65031 · B/W Copies	-26.44
		Administration - Glenn County RCD	CLR copies 11/20-12/20/2025	65032 · CLR Copies	-406.94

TOTAL -561.48

01/02/2026		QuickBooks Payroll Service	Created by Payroll Service on 12/30/2025	UMPQUA Checking	
		QuickBooks Payroll Service	Created by Payroll Service on 12/30/2025	2110 · Direct Deposit Liabilities	-18,849.75

TOTAL -18,849.75

01/05/2026	DD1224	Gregory S Conant	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-1,534.00
			Direct Deposit	66400 · Payroll	-1,840.80
			Direct Deposit	66400 · Payroll	-306.80
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	322.53
				66900 · CalPERS Retirement	
			Direct Deposit	Contribution	-322.53
			Direct Deposit	24000 · Payroll Liabilities	322.53
			Direct Deposit	24000 · Payroll Liabilities	492.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-268.41
			Direct Deposit	24000 · Payroll Liabilities	268.41
			Direct Deposit	24000 · Payroll Liabilities	268.41
			Direct Deposit	66500 · Payroll Taxes - Federal	-62.77
			Direct Deposit	24000 · Payroll Liabilities	62.77
			Direct Deposit	24000 · Payroll Liabilities	62.77
			Direct Deposit	24000 · Payroll Liabilities	187.96
			Direct Deposit	24000 · Payroll Liabilities	48.08
			Direct Deposit	66600 · Payroll Taxes - State	-64.11
			Direct Deposit	24000 · Payroll Liabilities	64.11
			Direct Deposit	2110 · Direct Deposit Liabilities	2,649.85

TOTAL 0.00

01/05/2026	DD1225	Kandi E. Manhart	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-1,556.23
			Direct Deposit	66400 · Payroll	-461.11
			Direct Deposit	66400 · Payroll	-2,536.09
			Direct Deposit	66400 · Payroll	-461.11
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	429.16
				66900 · CalPERS Retirement	
			Direct Deposit	Contribution	-429.16
			Direct Deposit	24000 · Payroll Liabilities	429.16
			Direct Deposit	24000 · Payroll Liabilities	731.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-357.66
			Direct Deposit	24000 · Payroll Liabilities	357.66
			Direct Deposit	24000 · Payroll Liabilities	357.66

Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL -87,120.00

01/05/2026	DD1230	Shane Rakestraw	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-1,548.80
			Direct Deposit	66400 · Payroll	-1,126.40
			Direct Deposit	66400 · Payroll	-140.80
			Direct Deposit	66400 · Payroll	-281.60
			Direct Deposit	66400 · Payroll	-281.60
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	223.75
				66900 · CalPERS Retirement Contribution	-223.75
			Direct Deposit	24000 · Payroll Liabilities	223.75
			Direct Deposit	24000 · Payroll Liabilities	248.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-243.53
			Direct Deposit	24000 · Payroll Liabilities	243.53
			Direct Deposit	24000 · Payroll Liabilities	243.53
			Direct Deposit	66500 · Payroll Taxes - Federal	-56.96
			Direct Deposit	24000 · Payroll Liabilities	56.96
			Direct Deposit	24000 · Payroll Liabilities	56.96
			Direct Deposit	24000 · Payroll Liabilities	173.96
			Direct Deposit	24000 · Payroll Liabilities	44.45
			Direct Deposit	66600 · Payroll Taxes - State	-59.27
			Direct Deposit	24000 · Payroll Liabilities	59.27
			Direct Deposit	2110 · Direct Deposit Liabilities	<u>2,738.55</u>
TOTAL					0.00

01/05/2026	E-pay	EDD	499-0760-3 QB Tracking # - 521179962	UMPQUA Checking	
			499-0760-3 QB Tracking # - 521179962	24000 · Payroll Liabilities	-1,269.74
			499-0760-3 QB Tracking # - 521179962	24000 · Payroll Liabilities	<u>-322.73</u>
TOTAL					-1,592.47

01/05/2026	E-pay	United States Treasury	68-0457187 QB Tracking # - 521008962	UMPQUA Checking	
			68-0457187 QB Tracking # - 521008962	24000 · Payroll Liabilities	-2,397.00
			68-0457187 QB Tracking # - 521008962	24000 · Payroll Liabilities	-1,791.14
			68-0457187 QB Tracking # - 521008962	24000 · Payroll Liabilities	-1,791.14
			68-0457187 QB Tracking # - 521008962	24000 · Payroll Liabilities	-418.91
			68-0457187 QB Tracking # - 521008962	24000 · Payroll Liabilities	<u>-418.91</u>
TOTAL					-6,817.10

01/05/2026	E-pay	EDD	499-0760-3 QB Tracking # - 520887962	UMPQUA Checking	

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TOTAL -87,120.00

			499-0760-3 QB Tracking # - 520887962	24000 · Payroll Liabilities	<u>-430.31</u>
TOTAL					-430.31

01/09/2026	5864	Seegert_SWEEP	23-0666-62266624	UMPQUA Checking	
01/09/2026	SWEEP #4 - FINAL	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-62266624_SWEEP Invoice #4 - FINAL	67200 · SWEEP - Pass-Thru Funding	<u>-14,200.00</u>
TOTAL					-14,200.00

01/09/2026	5865	Best Best & Krieger LLP		UMPQUA Checking	
01/06/2026	1049741	CAL FIRE:5GA22216_Needham HFR	#1049741 - Dec 2025 - legal counsel	65140 · Legal Counsel	-1,650.61
		CAL FIRE:5TR23116_Needham Phase II	#1049741 - Dec 2025 - legal counsel	65140 · Legal Counsel	-1,650.62
		CAL FIRE:8GA23986_Small Forest Landowners	#1049741 - Dec 2025 - legal counsel	65140 · Legal Counsel	-1,650.59
01/06/2026	1049740 - Dec 2025	CAL FIRE:5GA22216_Needham HFR	#1049740 - Dec 2025 - legal counsel	65140 · Legal Counsel	-31.99
		CAL FIRE:5TR23116_Needham Phase II	#1049740 - Dec 2025 - legal counsel	65140 · Legal Counsel	-31.98
		CAL FIRE:8GA23986_Small Forest Landowners	#1049740 - Dec 2025 - legal counsel	65140 · Legal Counsel	<u>-31.98</u>
TOTAL					-5,047.77

01/09/2026	5866	CDFA - Misc Revenue	23-0666-000-SO - interest on an advance payment - "PC 6590000L08"	UMPQUA Checking	
12/31/2025	23-0666 interest	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-000-SO - interest on an advance payment - "PC 6590000L08"	45030 · Interest-Savings, Short-term CD	<u>-16.98</u>
TOTAL					-16.98

01/09/2026	5867	Colusa County RCD	CGSP ILRP Invoice #9	UMPQUA Checking	
01/06/2026	CGSP ILRP Invoice #9	Colusa Co. RCD	CGSP ILRP Invoice #9	62154 · Colusa Co RCD - CGSP	<u>-1,116.36</u>
TOTAL					-1,116.36

01/09/2026	5868	Dudek	RFFC Prof Services - 10/25- 11/21/2025	UMPQUA Checking	
12/31/2025	19047	RFFC Coalition - Glenn Co RCD	RFFC Prof Services - 10/25- 11/21/2025	62173 · RFFC - RPP Consultant	<u>-5,128.75</u>
TOTAL					-5,128.75

01/09/2026	5869	Gandy Staley Oil Co.	#37280 - December 2025 fuel	UMPQUA Checking	
12/31/2025	Dec 2025	Administration - Glenn County RCD	#37280 - December 2025 fuel	62851 · Fuel	<u>-185.69</u>
TOTAL					-185.69

Glenn County Resource Conservation District
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November 18, 2025 through January 26, 2026

TOTAL -87,120.00

5870	Land IQ, LLC	GW Recharge Pilot Program - #7397 - December 2025	UMPQUA Checking	
7397	Natural Resources Conservation Service:GW Recharge Pilot Program	GW Recharge Pilot Program - #7397 - December 2025	62171 · NRCS GW Recharge - Land IQ	
5871	Resilience Permaculture Design, LLC	RCPP Invoice #11 - December 2025	UMPQUA Checking	
RCPP #11 - December	CSU Chico, CRARS:RCPP	RCPP Invoice #11 - December 2025	62169 · Conservation Planning Services	
5872	Stratti Inc.		UMPQUA Checking	
1330 - 2 laptops 1433 - Jan IT servic	Administration - Glenn County RCD	#1330 - 2x laptops for Manhart & Martin	65007 · Computer Supplies	
	Administration - Glenn County RCD	#1433 - January 2026 IT services	65004 · Technical/Computer Services	
5873	Streamline	1/1/2026-1/1/2027 website	UMPQUA Checking	
D5267F5E-0007	Administration - Glenn County RCD	1/1/2026-1/1/2027 website	65110 · Advertising, Outreach, & Promo	

TOTAL 0.00

01/09/2026 5874 CDFA - Misc Revenue UMPQUA Checking
23-0719-000-SO - interest on an advance payment - "PC 6590000L08"

12/31/2025	23-0719 interest	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-000-SO - interest on an advance payment - "PC 6590000L08"	45030 · Interest-Savings, Short-term CD	-11.31
TOTAL					<u>-11.31</u>

01/09/2026 5875 RCD of Tehama County UMPQUA Checking

11/10/2025	Invoice 49_Oct 2025	RFFC Coalition - Glenn Co RCD	Invoice 49_Oct 2025	67400 · RFFC - Pass-Thru Funding	-19,412.41
11/30/2025	Invoice #50 - Nov	RFFC Coalition - Glenn Co RCD	RFFC Invoice #50 - November 2025	67400 · RFFC - Pass-Thru Funding	-12,769.85
TOTAL					<u>-32,182.26</u>

01/09/2026 5876 Western Shasta RCD UMPQUA Checking

11/10/2025	Invoice 49_Oct 2025	RFFC Coalition - Glenn Co RCD	Invoice 49_Oct 2025	67400 · RFFC - Pass-Thru Funding	-20,544.18
11/30/2025	Invoice #50 - Nov	RFFC Coalition - Glenn Co RCD	RFFC Invoice #50 - November 2025	67400 · RFFC - Pass-Thru Funding	-16,677.27
TOTAL					<u>-37,221.45</u>

Glenn County Resource Conservation District

Check Detail_Memo added

November 18, 2025 through January 26, 2026

TOTAL					-87,120.00
	01/15/2026	E-pay	United States Treasury	VOID: 68-0457187 QB Tracking # - 619333062	UMPQUA Checking
TOTAL					0.00
	01/15/2026	E-pay	EDD	VOID: 499-0760-3 QB Tracking # - 618951062	UMPQUA Checking
TOTAL					0.00
	01/15/2026	E-pay	United States Treasury	68-0457187 QB Tracking # - 605286062	UMPQUA Checking
				68-0457187 QB Tracking # - 605286062	24000 · Payroll Liabilities -2,098.00
				68-0457187 QB Tracking # - 605286062	24000 · Payroll Liabilities -1,692.23
				68-0457187 QB Tracking # - 605286062	24000 · Payroll Liabilities -1,692.23
				68-0457187 QB Tracking # - 605286062	24000 · Payroll Liabilities -395.74
				68-0457187 QB Tracking # - 605286062	24000 · Payroll Liabilities -395.74
TOTAL					<u>-6,273.94</u>
	01/15/2026	5877	Center for Economic Development	Economic Forecast Conference registration - Perkins	UMPQUA Checking
			RFFC Coalition - Glenn Co RCD	Economic Forecast Conference registration - Perkins	65170 · Staff Development
TOTAL					<u>-175.00</u> -175.00
	01/16/2026		QuickBooks Payroll Service	Created by Payroll Service on 01/15/2026	UMPQUA Checking
			QuickBooks Payroll Service	Created by Payroll Service on 01/15/2026	2110 · Direct Deposit Liabilities
TOTAL					<u>-18,051.62</u> -18,051.62
	01/19/2026	E-pay	EDD	VOID: 499-0760-3 QB Tracking # - 619815062	UMPQUA Checking
TOTAL					0.00
	01/20/2026	DD1232	Kandi E. Manhart	Direct Deposit	UMPQUA Checking
				Direct Deposit	66400 · Payroll -4,059.38
				Direct Deposit	66400 · Payroll -477.58
				Direct Deposit	66400 · Payroll -477.58
				Direct Deposit	66430 · Cell Phone Stipend -25.00
				Direct Deposit	66400 · Payroll -325.00
				Direct Deposit	24000 · Payroll Liabilities 429.16
				Direct Deposit	66900 · CalPERS Retirement Contribution -429.16

Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL				-87,120.00
	Direct Deposit	66600	Payroll Taxes - State	-4.61
	Direct Deposit	24000	Payroll Liabilities	4.61
	Direct Deposit	66500	Payroll Taxes - Federal	-152.77
	Direct Deposit	24000	Payroll Liabilities	152.77
	Direct Deposit	24000	Payroll Liabilities	152.77
	Direct Deposit	66500	Payroll Taxes - Federal	-35.73
	Direct Deposit	24000	Payroll Liabilities	35.73
	Direct Deposit	24000	Payroll Liabilities	35.73
	Direct Deposit	24000	Payroll Liabilities	33.48
	Direct Deposit	24000	Payroll Liabilities	31.96
	Direct Deposit	66600	Payroll Taxes - State	-73.34
	Direct Deposit	24000	Payroll Liabilities	73.34
	Direct Deposit	2110	Direct Deposit Liabilities	<u>1,866.30</u>
TOTAL				0.00

01/20/2026 DD1234 Ritta M Martin

Direct Deposit	UMPQUA Checking		
Direct Deposit	66400	Payroll	-375.60
Direct Deposit	66400	Payroll	-2,875.69
Direct Deposit	66400	Payroll	-809.89
Direct Deposit	66400	Payroll	-325.00
Direct Deposit	66430	Cell Phone Stipend	-25.00
Direct Deposit	24000	Payroll Liabilities	352.89
	66900	CalPERS Retirement Contribution	-352.89
Direct Deposit	24000	Payroll Liabilities	352.89
Direct Deposit	66600	Payroll Taxes - State	-7.00
Direct Deposit	24000	Payroll Liabilities	7.00
Direct Deposit	24000	Payroll Liabilities	178.00
Direct Deposit	66500	Payroll Taxes - Federal	-293.83
Direct Deposit	24000	Payroll Liabilities	293.83
Direct Deposit	24000	Payroll Liabilities	293.83
Direct Deposit	66500	Payroll Taxes - Federal	-68.71
Direct Deposit	24000	Payroll Liabilities	68.71
Direct Deposit	24000	Payroll Liabilities	68.71
Direct Deposit	24000	Payroll Liabilities	233.11
Direct Deposit	24000	Payroll Liabilities	61.75
Direct Deposit	66600	Payroll Taxes - State	-92.38
Direct Deposit	24000	Payroll Liabilities	92.38
Direct Deposit	2110	Direct Deposit Liabilities	<u>3,222.89</u>
TOTAL			0.00

01/20/2026 DD1235 Samantha Loprieato

Direct Deposit	UMPQUA Checking		
Direct Deposit	66400	Payroll	-231.60
Direct Deposit	66400	Payroll	-2,316.00
Direct Deposit	66400	Payroll	-325.00
Direct Deposit	66430	Cell Phone Stipend	-25.00
Direct Deposit	24000	Payroll Liabilities	144.88
	66900	CalPERS Retirement Contribution	-144.88
Direct Deposit	24000	Payroll Liabilities	144.88
Direct Deposit	66600	Payroll Taxes - State	-5.98
Direct Deposit	24000	Payroll Liabilities	5.98

Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL					-87,120.00
	Direct Deposit	24000	Payroll Liabilities		236.00
	Direct Deposit	66500	Payroll Taxes - Federal		-187.08
	Direct Deposit	24000	Payroll Liabilities		187.08
	Direct Deposit	24000	Payroll Liabilities		187.08
	Direct Deposit	66500	Payroll Taxes - Federal		-43.75
	Direct Deposit	24000	Payroll Liabilities		43.75
	Direct Deposit	24000	Payroll Liabilities		43.75
	Direct Deposit	24000	Payroll Liabilities		99.22
	Direct Deposit	24000	Payroll Liabilities		40.45
	Direct Deposit	66600	Payroll Taxes - State		-93.77
	Direct Deposit	24000	Payroll Liabilities		93.77
	Direct Deposit	2110	Direct Deposit Liabilities		<u>2,146.22</u>
TOTAL					0.00

01/20/2026 DD1236 Samuel G Perkins

Direct Deposit	UMPQUA Checking		
Direct Deposit	66400	Payroll	-280.00
Direct Deposit	66400	Payroll	-2,240.00
Direct Deposit	66400	Payroll	-560.00
Direct Deposit	66400	Payroll	-325.00
Direct Deposit	24000	Payroll Liabilities	272.40
	66900	CalPERS Retirement Contribution	-272.40
Direct Deposit	24000	Payroll Liabilities	272.40
Direct Deposit	66430	Cell Phone Stipend	-25.00
Direct Deposit	66600	Payroll Taxes - State	-7.00
Direct Deposit	24000	Payroll Liabilities	7.00
Direct Deposit	24000	Payroll Liabilities	321.00
Direct Deposit	66500	Payroll Taxes - Federal	-228.00
Direct Deposit	24000	Payroll Liabilities	228.00
Direct Deposit	24000	Payroll Liabilities	228.00
Direct Deposit	66500	Payroll Taxes - Federal	-53.32
Direct Deposit	24000	Payroll Liabilities	53.32
Direct Deposit	24000	Payroll Liabilities	53.32
Direct Deposit	24000	Payroll Liabilities	127.84
Direct Deposit	24000	Payroll Liabilities	47.95
Direct Deposit	66600	Payroll Taxes - State	-109.04
Direct Deposit	24000	Payroll Liabilities	109.04
Direct Deposit	2110	Direct Deposit Liabilities	<u>2,379.49</u>
TOTAL			0.00

01/20/2026 DD1237 Shane Rakestraw

Direct Deposit	UMPQUA Checking		
Direct Deposit	66400	Payroll	-281.60
Direct Deposit	66400	Payroll	-2,428.80
Direct Deposit	66400	Payroll	-387.20
Direct Deposit	66430	Cell Phone Stipend	-25.00
Direct Deposit	66400	Payroll	-325.00
Direct Deposit	24000	Payroll Liabilities	206.86
	66900	CalPERS Retirement Contribution	-206.86
Direct Deposit	24000	Payroll Liabilities	206.86
Direct Deposit	66600	Payroll Taxes - State	-7.00
Direct Deposit	24000	Payroll Liabilities	7.00

Glenn County Resource Conservation District
Check Detail_Memo added
November 18, 2025 through January 26, 2026

TOTAL	-87,120.00
TOTAL	-300.00

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VIII.C.

FROM: Kandi Manhart-Belding

Meeting Date: January 26, 2026

DATE: January 23, 2026

Action Items

No Action Requested

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** D. *Discussion and possible action to accept Special Districts Financial Transactions Report for June 30, 2025 completed by Smith & Newell, CPA

BACKGROUND:

It is a requirement of the RCD to submit a Special District's Financial Transaction Report to the State Controller's Office each year. This is usually conducted and submitted by the auditor.

DISCUSSION / PROPOSED ACTION:

Accept Special Districts Financial Transactions Report for June 30, 2025.

ATTACHMENTS:

YES – Special District's Financial Report

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

January 15, 2026

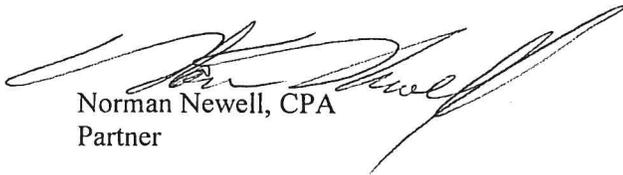
Glenn County Resource Conservation District
132 North Enright Avenue, Suite C
Willows, CA 95988

Enclosed you will find the Special Districts Financial Transactions Report for June 30, 2025 to be submitted to the State Controller.

To complete the filing of the State Controller's Report, please sign and email or fax us the authorization so we can transmit the report electronically to the State Controller's Office by February 2, 2026. Once the report has been transmitted a cover page will be printed and will be sent to you.

Be sure to also go online and complete the compensation report.

If you have any questions please feel free to contact me.



Norman Newell, CPA
Partner

Glenn County Resource Conservation District
ID Number 12361101600

We authorize Smith & Newell, CPAs, to transmit the Glenn County Resource Conservation District's State Controller Report for the year ended June 30, 2025.



Signature

Title

Date

**Please fax this form to Smith & Newell, CPA's, (530) 673-1305 or email to
accounting@smithandnewell.com**

Special District Name: Glenn County Resource Conservation District
Special Districts' Financial Transactions Report
General Information

Fiscal Year: 2025

Important Message: Electronic signature signee's information should match exactly as typed in the District Fiscal Officers

District Mailing Address

Street 1 132 North Enright Avenue, Suite C Has Address Changed?

Street 2

City Willows State CA Zip 95988

Email accounting@smithandnewell.com

Members of the Governing Body

	First Name	M. I.	Last Name	Title	Email
Member 1	Gilbert		Goedhart	President	
Member 2	Brian		Lohse	Vice President	
Member 3	Jocelyn		Anderson	Treasurer	
Member 4	John		Whitney	Director	
Member 5	Craig		Knight	Director	
Member 6	Mike		Landini	Director	
Member 7	Bruce		Roundy	Director	
Member					

District Fiscal Officers

	First Name	M. I.	Last Name	Title	Email
Official 1	Kandi		Manhart	Executive Director	kandi@glenncountyrccd.org
Officials					

Report Prepared By

First Name Norman M. I. Last Name Newell, CPA

Telephone (530) 673-9790 Email accounting@smithandnewell.com

Independent Auditor

Firm Name Smith and Newell CPAs

First Name Norman M. I. Last Name Newell, CPA

Telephone (530) 673-9790

1. Is this district a component unit of a City, County, or Special District (Choose one)? If "Yes", answer question 2. Yes No

2. Is this district a blended component unit (BCU) or a discretely presented component unit (DPCU) of a City, County, or Special District (Choose one)? Refer to the Financial Transactions Report (FTR) instructions for definitions of these terms. If the district is a BCU, answer questions 3 - 5.
 BCU DPCU

3. Is financial data of this BCU included in the financial statements or Annual Comprehensive Financial Report (ACFR) of a City, County, or Special District (Choose one)?
 City County Special District

4. In which City, County, or Special District financial statements or ACFR is the financial data of this BCU included?
City name:
County name:
Special District name:

5. Is financial data of this BCU included in the City, County, or Special District FTR (Choose one)? Yes No

6. In preparing the District's financial transactions reports for governmental fund type accounts, which basis of accounting was used? (Choose one):
 Cash basis Modified cash basis Modified accrual basis Full accrual basis N/A

7. In preparing the District's financial transactions reports for proprietary fund type accounts (Internal Service Funds and Enterprise Funds), which basis of accounting was used? (Choose one):
 Cash basis Modified cash basis Modified accrual basis Full accrual basis N/A

8. In preparing the District's financial transactions reports for fiduciary fund type accounts, which basis of accounting was used? (Choose one):
 Cash basis Modified cash basis Modified accrual basis Full accrual basis N/A

Special District Name: Glenn County Resource Conservation District
 Special Districts' Financial Transactions Report - Governmental Funds
 Statement of Revenues, Expenditures, and Changes in Fund Balances

Fiscal Year: 2025

Activity: (1 of 1) (Record Completed)

Resource Conservation

	General	Special Revenue	Debt Service	Capital Projects	Permanent	Total Governmental Funds
Revenues						
Taxes and Assessments						
R01. Current Secured and Unsecured (1%)						
R02. Voter-Approved Taxes						
R03. Pass-through and Residual Property Taxes (ABX1 26)						
R05. Tax Increment						
R06. Parcel Tax						
R07. Property Assessments						
R09. Prior-Year Taxes and Assessments						
R10. Penalties and Costs of Delinquent Taxes and Assessments						
R11. Other Taxes and Assessments						
R12. Total Taxes and Assessments	0	0	0	0	0	0
R13. Licenses, Permits, and Franchises						
R14. Fines, Forfeitures, and Penalties						
Revenue from Use of Money and Property						
R15. Investment Income	14,099					14,099
R16. Rents, Leases, Concessions, and Royalties						
R17. Other Revenue from Use of Money and Property						
R18. Total Revenue from Use of Money and Property	14,099	0	0	0	0	14,099
Intergovernmental – Federal						
R19. Aid for Construction						
R20. Other Intergovernmental – Federal	219,649					219,649
R21. Total Intergovernmental – Federal	219,649	0	0	0	0	219,649
Intergovernmental – State						
R22. Aid for Construction						
R23. State Water Project						
R24. Homeowners Property Tax Relief						
R25. Timber Yield						
R26. Other Intergovernmental – State	6,869,505					6,869,505
R27. Total Intergovernmental – State	6,869,505	0	0	0	0	6,869,505
R28. Intergovernmental – Other						
R29. Charges for Current Services	269,429					269,429
R30. Contributions from Property Owners						
Self-Insurance Only						
R31. Member Contributions						
R32. Claim Adjustments						
R33. Total Self-Insurance Only	0	0	0	0	0	0
R34. Other Revenues	55,068					55,068
R35. Total Revenues	\$7,427,750	\$0	\$0	\$0	\$0	\$7,427,750
Expenditures						
R36. Salaries and Wages	557,531					557,531
R37. Employee Benefits	72,724					72,724

R38. Services and Supplies	6,535,215					6,535,215
R39. Self-Insurance Only – Claims Paid						
R40. Contributions to Outside Agencies						
Debt Service						
R40.5 Lease Financing, Principal and Interest Payments						
R41. Principal Payments on Long-Term Debt						
R42. Interest Payments on Long-Term Debt						
R43. Principal and Interest on Short-Term Notes and Warrants						
R44. Other Debt Service						
R45. Total Debt Service	0	0	0	0	0	0
R46. Capital Outlay						
R47. Other Expenditures						
R48. Total Expenditures	\$7,165,470	\$0	\$0	\$0	\$0	\$7,165,470
R49. Excess (Deficiency) of Revenues Over (Under) Expenditures	\$262,280	\$0	\$0	\$0	\$0	\$262,280
Other Financing Sources (Uses)						
R49.5 Lease Financing						
R50. Long-Term Debt (Bonds, COPs, and Other Agency Debt)						
R51. Construction Financing and Other Long-Term Debt						
R51.6 Proceeds from Refinancing on Loans, Notes, and Other						
R51.7 Payments to Refinanced Loans, Notes, and Other						
R52. Refunding Bonds Proceeds						
R53. Premium on Bonds Issued						
R54. Discount on Bonds Issued						
R55. Payments to Refunded Bond Escrow Agent						
R56. Demand Bonds						
R57. Proceeds from Sale of Capital Assets						
R59. Insurance Recoveries						
R60. Transfers In						
R61. Transfers Out						
R61.5 Other Financing Sources (Uses) – Other						
R62. Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$0
Special and Extraordinary Items						
R63. Special Item						
R64. Extraordinary Item						
R65. Total Special and Extraordinary Items	0	0	0	0	0	0
R66. Net Change in Fund Balances	\$262,280	\$0	\$0	\$0	\$0	\$262,280
R67. Fund Balances (Deficits), Beginning of Fiscal Year	\$610,771	\$0	\$0	\$0	\$0	\$610,771
R68. Adjustment						
R69. Reason for Adjustment						
R70. Fund Balances (Deficits), End of Fiscal Year	\$873,051	\$0	\$0	\$0	\$0	\$873,051

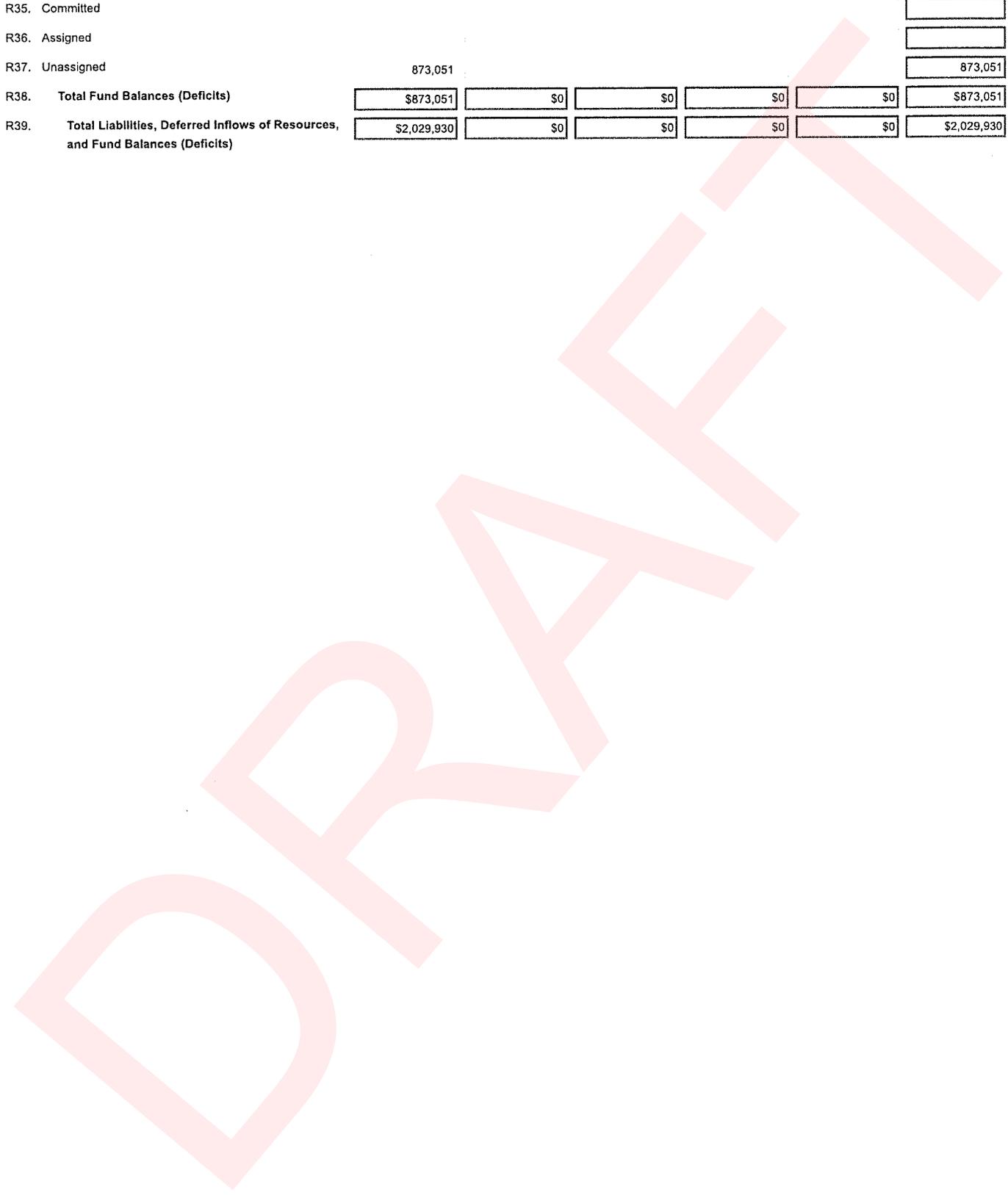
Special District Name: Glenn County Resource Conservation District
 Special Districts' Financial Transactions Report
 Balance Sheet
 Governmental Funds

Fiscal Year: 2025

	General	Special Revenue	Debt Service	Capital Projects	Permanent	Total Governmental Funds
Assets						
R01. Cash and Investments	1,289,574					1,289,574
R02. Investments						
R03. Accounts Receivable (net)						
R04. Taxes Receivable						
R05. Interest Receivable (net)						
R05.5 Leases Receivable						
R07. Due from Other Funds						
R08. Due from Other Governments	740,356					740,356
R09. Advances to Other Funds						
R10. Inventories						
R11. Prepaid Items						
R12. Loans, Notes, and Contracts Receivable						
R13. Other Assets 1						
R14. Other Assets 2						
R15. Other Assets 3						
R16. Total Assets	\$2,029,930	\$0	\$0	\$0	\$0	\$2,029,930
R17. Deferred Outflows of Resources						
R18. Total Assets and Deferred Outflows of Resources	\$2,029,930	\$0	\$0	\$0	\$0	\$2,029,930
Liabilities						
R19. Accounts Payable	590,636					590,636
R20. Contracts and Retainage Payable						
R21. Interest Payable						
R22. Due to Other Funds						
R23. Due to Other Governments						
R24. Advances from Other Funds						
R25. Deposits and Advances						
R26. Loans and Notes Payable						
R27. Other Liabilities 1	527,862					527,862
R28. Other Liabilities 2						
R29. Other Liabilities 3						
R30. Total Liabilities	\$1,118,498	\$0	\$0	\$0	\$0	\$1,118,498
R31. Deferred Inflows of Resources	38,381					38,381
R32. Total Liabilities and Deferred Inflows of Resources	\$1,156,879	\$0	\$0	\$0	\$0	\$1,156,879

Fund Balances (Deficits)

R33. Nonspendable						
R34. Restricted						
R35. Committed						
R36. Assigned						
R37. Unassigned	873,051					873,051
R38. Total Fund Balances (Deficits)	\$873,051	\$0	\$0	\$0	\$0	\$873,051
R39. Total Liabilities, Deferred Inflows of Resources, and Fund Balances (Deficits)	\$2,029,930	\$0	\$0	\$0	\$0	\$2,029,930



Special District Name: Glenn County Resource Conservation District
 Special Districts' Financial Transactions Report
 Noncurrent Assets, Deferred Outflows of Resources,
 Noncurrent Liabilities, and Deferred Inflows of Resources
 Governmental Funds

Fiscal Year: 2025

	Noncurrent Assets/Deferred Outflows of Resources	Noncurrent Liabilities/Deferred Inflows of Resources
Noncurrent Assets		
R00.5 Lease Receivable		
Capital Assets		
R01. Land		
R02. Buildings and Improvements		
R03. Equipment	189,171	
R04. Infrastructure		
R05. Intangible Assets – Amortizable		
R05.5 Lease Assets (Lessee)		
R05.6 SBITA Assets (Subscriber)		
R06. Construction in Progress		
R07. Intangible Assets – Nonamortizable		
R08. Other Capital Assets		
R09. Less: Accumulated Depreciation/Amortization	-53,113	
R10 Net Pension Asset		
R11 Net OPEB Asset		
R12 Other Noncurrent Assets 1		
R13 Other Noncurrent Assets 2		
R14 Other Noncurrent Assets 3		
R15. Total Noncurrent Assets	\$136,058	
Deferred Outflows of Resources		
R16 Related to Pensions		
R17 Related to OPEB		
R18 Related to Debt Refunding		
R19 Other Deferred Outflows of Resources		
R20. Total Deferred Outflows of Resources	\$0	
R21. Total Noncurrent Assets and Deferred Outflows of Resources	\$136,058	

Noncurrent Liabilities		
R22.	Deposits and Advances	
R23.	Compensated Absences	69,432
R24.	General Obligation Bonds	
R25.	Revenue Bonds	
R26.	Certificates of Participation	
R27.	Other Bonds	
R28.	Loans (Other Long-Term Debt)	
R29.	Notes (Other Long-Term Debt)	
R30.	Other (Other Long-Term Debt)	
R31.	Construction Financing – Federal	
R32.	Construction Financing – State	
R32.5	Lease Liability	
R32.6.	SBITA Liability	
R33.	Lease Obligations (Purchase Agreements)	
R34.	Net Pension Liability	0
R35.	Net OPEB Liability	
R36.	Other Noncurrent Liabilities 1	
R37.	Other Noncurrent Liabilities 2	
R38.	Other Noncurrent Liabilities 3	
R39.	Total Noncurrent Liabilities	\$69,432
Deferred Inflows of Resources		
R40	Related to Pensions	
R41	Related to OPEB	
R42	Related to Debt Refunding	
R42.5	Related to Leases	
R43	Other Deferred Inflows of Resources	
R44.	Total Deferred Inflows of Resources	\$0
R45.	Total Noncurrent Liabilities and Deferred Inflows of Resources	\$69,432

Special District Name: Glenn County Resource Conservation District
 Special Districts' Financial Transactions Report
 Summary

Fiscal Year: 2025

	Governmental Funds	Internal Service Fund	Enterprise Fund	Total
Governmental Revenues				
R01. General	7,427,750			
R02. Special Revenue				
R03. Debt Service				
R04. Capital Projects				
R05. Permanent				
R06. Transportation				
R07. Total Governmental Revenues	7,427,750			
Internal Service Revenues				
R08. Total Operating Revenues		\$0		
R09. Total Non-Operating Revenues		\$0		
R10. Total Internal Service Revenues		\$0		
Enterprise Revenues				
Operating Revenues				
R11. Airport				
R12. Electric				
R13. Gas				
R14. Harbor and Port				
R15. Hospital				
R16. Sewer				
R17. Solid Waste				
R18. Transit				
R19. Water				
R20. Other Enterprise				
R21. Conduit				
R22. Transportation				
R23. Total Operating Revenues			\$0	
Non-Operating Revenues				
R24. Airport				
R25. Electric				
R26. Gas				
R27. Harbor and Port				
R28. Hospital				
R29. Sewer				
R30. Solid Waste				
R31. Transit				
R32. Water				
R33. Other Enterprise				
R34. Conduit				
R35. Transportation				
R36. Total Non-Operating Revenues			\$0	
R36.5 Total Revenues	7,427,750	\$0	\$0	7,427,750

Governmental Expenditures

R37. General	7,165,470			
R38. Special Revenue				
R39. Debt Service				
R40. Capital Projects				
R41. Permanent				
R42. Transportation				
R43. Total Governmental Expenditures	7,165,470			
Internal Service Expenses				
R44. Total Operating Expenses		\$0		
R45. Total Non-Operating Expenses		\$0		
R46. Total Internal Service Expenses		\$0		
Enterprise Expenses				
Operating Expenses				
R47. Airport				
R48. Electric				
R49. Gas				
R50. Harbor and Port				
R51. Hospital				
R52. Sewer				
R53. Solid Waste				
R54. Transit				
R55. Water				
R56. Other Enterprise				
R57. Conduit				
R58. Transportation				
R59. Total Operating Expenses			\$0	
Non-Operating Expenses				
R60. Airport				
R61. Electric				
R62. Gas				
R63. Harbor and Port				
R64. Hospital				
R65. Sewer				
R66. Solid Waste				
R67. Transit				
R68. Water				
R69. Other Enterprise				
R70. Conduit				
R71. Transportation				
R72. Total Non-Operating Expenses			\$0	
R72.5 Total Expenditures/Expenses	7,165,470	\$0	\$0	7,165,470
R73. Transfer In				
R74. Transfer Out				
R75. Change in Fund Balance/Net Position	262,280	\$0	\$0	262,280
R76. Fund Balance/Net Position (Deficit), Beginning of Fiscal Year	610,771	\$0	\$0	610,771
R77. Adjustments				
R78. Fund Balance/Net Position (Deficit), End of Fiscal Year	873,051	\$0	\$0	873,051

Assets			
R79. Total Current Assets	2,029,930		2,029,930
R80. Total Noncurrent Assets			
R81. Total Assets	\$2,029,930	\$0	\$2,029,930
Liabilities			
R82. Total Current Liabilities	1,118,498		1,118,498
R83. Total Noncurrent Liabilities			
R84. Total Liabilities	\$1,118,498	\$0	\$1,118,498
R85. Total Fund Balance/Net Position (Deficit)	\$873,051	\$0	\$873,051

DRAFT

Special District of Glenn County Resource Conservation District
 Special District Financial Transactions Report
 Footnotes

Fiscal Year: 2025		
FORM DESC	FIELD NAME	FOOTNOTES
RevenuesExpendituresChangesFundBalances	(R20)Gen-OtherIntergovernmentalFederal	(Resource Conservation) Federal Grants for Chico State RCPP-NRCS, Range Con and Groundwater Recharge
RevenuesExpendituresChangesFundBalances	(R26)Gen-OtherIntergovernmentalState	(Resource Conservation) Multiple State Grants with larger ones for CalFire, CFDA Sweep Block, CFDA HSP
RevenuesExpendituresChangesFundBalances	(R29)Gen-ChargesforCurrentServices	(Resource Conservation) CalFire and USDA were slower in paying the District the reimbursement fees for handling grants
RevenuesExpendituresChangesFundBalances	(R34)Gen-OtherRevenues	(Resource Conservation) Includes various District vehicle expenditures, other reimbursements
RevenuesExpendituresChangesFundBalances	(R35)Gen-TotalRevenues	(Resource Conservation) More grant revenues received in the current year, mainly for the CDFA Sweep Block Grant and CFDA HSP Grants
RevenuesExpendituresChangesFundBalances	(R36)Gen-SalariesandWages	(Resource Conservation) District hired 3 more employees in the current year
RevenuesExpendituresChangesFundBalances	(R37)Gen-EmployeeBenefits	(Resource Conservation) District hired 3 more employees in the current year
RevenuesExpendituresChangesFundBalances	(R38)Gen-ServicesandSupplies	(Resource Conservation) District had multiple grant-related expenditures in the current year
RevenuesExpendituresChangesFundBalances	(R46)Gen-CapitalOutlay	(Resource Conservation) Large office remodel in the prior year
BalanceSheetGovernmentalFunds	(R01)Gen-CashInvestments	District received more funding for grants in the current year
BalanceSheetGovernmentalFunds	(R16)Gen-TotalAssets	District received more funding for grants in the current year
BalanceSheetGovernmentalFunds	(R27)Gen-OtherLiabilities1	Unearned revenue recorded for CFDA Sweep Grant, CFDA HSP Grant, and RFFC Coalition
BalanceSheetGovernmentalFunds	(R30)Gen-TotalLiabilities	District had large invoice for CalFire project and unearned revenues of more than \$500,000 in the current year
NoncurrentAssetsLiabilities	(R23)Liab-CompensatedAbsences	GASB 101 implemented in the current year
NoncurrentAssetsLiabilities	(R34)Liab-NetPensionLiability	The District does not provided pension benefits.

Total Footnote: 15

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: IX.F.1.

FROM: Kandi Manhart-Belding

Meeting Date: January 26, 2026

DATE: January 22, 2026

Action Items

No Action Requested

TITLE OF TOPIC

SUBJECT: RCD PROJECTS & PROGRAMS UPDATE

***ACTION** F. Fuels Reduction and Fire Prevention Program

1. *Discussion and possible action to approve agreement with CAL FIRE- #5GG25141 TGU Elk Creek Fuel Break Maintenance Project, including Resolution #2026-01

BACKGROUND:

Glenn County RCD applied for the TGU Elk Creek Fuel Break Maintenance Project through the 2025 CAL FIRE Wildfire Prevention Grants Program. On December 12, 2025, Glenn County RCD was awarded the TGU Elk Creek Fuel Break Maintenance Project.

Project Summary

TGU Elk Creek Fuel Break Maintenance Project will maintain one of 35 high-priority projects under Governor Newsom’s Executive Order N-05-19. Designed to protect vulnerable communities like Elk Creek, it proved vital during the 2020 August Complex-providing firefighters with a suppression anchor and slowing fire spread toward Elk Creek, Fruto, and Stonyford. The fuel break, spanning 953 ac in western Glenn County, needs 578 ac maintained. It will protect 559 habitable structures, by using mechanical thinning, targeted herbicide application, and access improvements to reduce wildfire intensity, improve firefighter safety, and protect critical community assets.

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to approve agreement with CAL FIRE- #5GG25141 TGU Elk Creek Fuel Break Maintenance Project, including Resolution #2026-01.

ATTACHMENTS:

YES

Resolution 2026-01

Agreement

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

**BEFORE THE BOARD OF DIRECTORS OF THE
GLENN COUNTY RESOURCE CONSERVATION DISTRICT
GLENN COUNTY, CALIFORNIA
RESOLUTION NO. #2026-01**

* * * *

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted State of California Climate Investment, which provides funds to the State of California and its political subdivisions for **fire prevention programs**; and

WHEREAS, the State Department of Forestry and Fire Protection (CAL FIRE) has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, non-profit organizations, and others under the program, and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out **TGU Elk Creek Fuel Break Maintenance Project [5GG25141]**;

NOW, THEREFORE, IT BE RESOLVED that the Glenn County Resource Conservation District:

1. Approved the filing of an application for “California Climate Investments Wildfire Prevention Grants Program”; and
2. Certifies that said applicant has or will have sufficient funds to implement the project; and,
3. Certifies that funds under the jurisdiction of Glenn County Resource Conservation District are available to begin the project.
4. Certifies that said applicant will expend grant funds prior to February 15, 2029.
5. Appoints President, or Executive Officer, or Finance Officer, to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project.

The foregoing resolution was approved and adopted the 26th day of January, 2026 by the following vote:

**AYES:
NOES:
ABSENTS:
VACANCY:**

**Vice President/Director, Brian Lohse
GLENN COUNTY RESOURCE
CONSERVATION DISTRICT**

CERTIFICATION OF RESOLUTION

ATTEST:

I, Jocelyn Anderson, Treasurer of the Glenn County Resource Conservation District, witness my hand or the seal of the Glenn County Resource Conservation District on the 26th day of January, 2026.

**Treasurer/Director, Jocelyn Anderson
GLENN COUNTY RESOURCE
CONSERVATION DISTRICT**



DEPARTMENT OF FORESTRY AND FIRE PROTECTION

P.O. Box 944246
 SACRAMENTO, CA 94244-2460
 (916) 653-7772
 Website: www.fire.ca.gov



January 16, 2026

Kandi Manhart-Belding
 Glenn County Resource Conservation District
 132 North Enright Avenue Suite C
 Willows, CA 95988

5GG25141; Glenn County Resource Conservation District, “Tgu Elk Creek Fuel Break Maintenance Project”

This Agreement cannot be considered binding on either party until approved by appropriate authorized CAL FIRE designee. No services should be provided prior to approval, as the State is not obligated to make any payments on any Agreement prior to final approval. FAILURE TO RETURN ALL DOCUMENTS BY DATE BELOW MAY RESULT IN LOSS OF FUNDING.

Please contact Geronimo Zuniga at (530) 528-5199 if you have questions concerning services to be performed.

- Full grant agreement including terms and conditions, project grant application form, scope of work, budget, map, and other exhibits enclosed. Please sign, scan, and return the agreement to Bobby Nguyen at Bobby.Nguyen@fire.ca.gov no later than **January 30, 2026**.

Alternatively, you may opt to print (single sided), sign in blue ink, and return the agreement with original signature to:
 CAL FIRE

Attn: Grants Management Unit/CCI –Forest Health
 P.O. Box 944246
 Sacramento, CA 94244-2460

In order to expedite your agreement, a scanned/electronic copy of the agreement is preferred.

- Enclosed for your record is one fully executed copy of the agreement referenced above. When billing for services performed under this agreement, your invoices must reference the agreement number above and be submitted to the contract manager.

Thank you,

Bobby Nguyen
 Grants Analyst
 Grants Management Unit

CC: Geronimo Zuniga
 CNR Grants
 Nadine Scarbrough

Enclosures

**State of California
Department of Forestry and Fire Protection (CAL FIRE)
Office of the State Fire Marshal
GRANT AGREEMENT**

APPLICANT: Glenn County Resource Conservation District
PROJECT TITLE: Tgu Elk Creek Fuel Break Maintenance Project
GRANT AGREEMENT: 5GG25141

PROJECT PERFORMANCE PERIOD is from date of latter signature by CAL FIRE Deputy Director or Grantee through February 15, 2029.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up the total state grant amount indicated.

PROJECT DESCRIPTION: The TGU Elk Creek Fuel Break Maintenance Project will restore 578 acres of a strategically critical fuel break located in western Glenn County, California. This project area lies within the State Responsibility Area (SRA) and serves as a transition zone adjacent to Federal Responsibility Area (FRA) lands, connecting private lands to nearby national forest areas.

Total State Grant not to exceed \$ 936,965.12 (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

Glenn County Resource Conservation District

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

Applicant

By _____

Signature of Authorized Representative

Print Name/

Title: _____

By _____

Title: **Frank Bigelow, Deputy Director**

Date _____

Date _____

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER 5GG25141	PO ID	SUPPLIER ID
FUND 3228	FUND NAME Greenhouse Gas Reduction Fund	
PROJECT ID N/A	ACTIVITY ID N/A	AMOUNT OF ESTIMATE FUNDING \$ 936,965.12
GL UNIT 3540	BUD REF 601	ADJ. INCREASING ENCUMBRANCE \$ 0.00
PROGRAM NUMBER 2470010	ENY 2021	ADJ. DECREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 534058000	UNENCUMBERED BALANCE \$ 936,965.12
REPORTING STRUCTURE 35405909	SERVICE LOCATION 96217	

Acknowledged - I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Certification of CAL FIRE Accounting Officer

Date

TERMS AND CONDITIONS OF GRANT AGREEMENT

1. This Agreement is entered into between the State of California, by and through the California Department of Forestry and Fire Protection (“CAL FIRE” or “the State”) and Glenn County Resource Conservation District (“Grantee”), collectively referred to as “Parties”, pursuant to California Public Resources Code section §4799.05.
2. **Grant Funds.** Subject to the availability of grant monies, the State hereby grants to Grantee a sum not to exceed **\$936,965.12**. Grantee shall assume any obligation to furnish any additional funds that may be necessary to complete the Project.
3. **Project.** The State is entering into this agreement, and the Grant Funds shall be used, only for the purpose of Grantee’s performance of the Project generally described on the cover page to this Agreement and as more fully described in the Project Scope of Work. Any amendment to the Project Scope of Work must be approved by the State in writing in accordance with Section 29.
4. **Agreement and Exhibits.** The Parties accept and agree to the terms and conditions of this Agreement, the Exhibits set forth below, the Grant Guidelines, Grantee’s application for Grant Funds, and all other documents which may later be approved in writing by both Parties relating to this Agreement, all of which are hereby incorporated by reference and made part of this agreement as though set forth in full herein. The marked Exhibits are attached to this Agreement:
 - Exhibit A: Project Scope of Work
 - Exhibit B: Project Timeline
 - Exhibit C: Project Budget Detail
 - Exhibit D: Project Map
 - Exhibit E: Equipment Depreciation Schedule
 - Exhibit F: California Climate Investments Addendum
 - Exhibit G: GHG Emissions Workbook
 - Exhibit H: Limited Waiver of Sovereign Immunity

In the event of conflicting terms among the documents forming this Agreement, the order of control is first this Agreement, then the Exhibits, then the Grant Guidelines, and then the Application.

5. **Term of Agreement.** The term of this Agreement shall be the Project Performance Period.
6. **Authority to Sign.** Each party to this Agreement represents and warrants that the execution, delivery, and performance of this Agreement have been duly authorized by all necessary action of the entity they represent, and that the person executing this Agreement on its behalf has the full capacity to bind that entity. At CAL FIRE’s request, Grantee must provide CAL FIRE with evidence satisfying CAL FIRE that

the execution, delivery, and performance of this Agreement have been authorized by all necessary organizational action by Grantee.

7. Definitions

- a. "Advance Payments" means Grant Funds provided to Grantee before the associated work has been performed.
- b. "Agreement" means this grant agreement number 5GG25141, including each of the documents described and incorporated by reference into this Agreement in Section 4.
- c. "Effective Date" means the later of the date the Agreement is executed by the State or Grantee.
- d. "Equipment" means personal property Grantee needs to perform the Project that has (1) a \$5,000 or more per unit cost, and (2) a tangible useful life of more than one year.
- e. "Grant Funds" means the money described in Section 2 that is provided by the State to the Grantee pursuant to this Agreement and includes any interest paid to Grantee from the deposit of any Advance Payments awarded to Grantee.
- f. "Grant Guidelines" are the California Department of Forestry and Fire Protection Wildfire Prevention Program Grant Guidelines 2025-2026, which are available on the CAL FIRE website.
- g. "Other Sources of Funds" means all matching fund sources, excluding Program Income, that are required or used to complete the Project beyond the Grant Funds provided by this Agreement.
- h. "Project" means the work described in the Project Scope of Work and this Agreement.
- i. "Project Budget Detail" means the approved budget plan.
- j. "Project Completion Date" means the date specified on the cover page to this agreement.
- k. "Program Income" means income that is generated directly by Grantee's performance of the Project, including any interest earned on Advance Payments.

- l. "Project Performance Period" means the Effective Date through the earlier of the Project Completion Date or the date this Agreement is terminated pursuant to Section 20 below.
- m. The term "Project Scope of Work" as used herein means the individual scope of work describing in detail the approved tasks, which is attached hereto as Exhibit B.
- n. "Subrecipient" means an entity that either receives Grant Funds from Grantee as part of a block grant or a subcontractor who is paid by a Grantee with Grant Funds.

8. Project Representatives

The project representatives during the term of the Agreement will be:

The State: CAL FIRE	Grantee: Glenn County Resource Conservation District
Section/Unit: TGU	Section/Unit: N/A
Attention: Geronimo Zuniga	Attention: Kandi Manhart-Belding
Mailing Address: 604 Antelope Blvd., Red Bluff, CA 96080	Mailing Address: 132 North Enright Avenue Suite C, Willows, CA 95988
Phone Number: (530) 528-5199	Phone Number: 530-934-4601 x5
Email Address: Geronimo.Zuniga@fire.ca.gov	Email Address: kandi@glenncountyr cd.org

Individuals authorized to sign agreements, amendments and submit invoices on behalf of Grantee are:

1. NAME, TITLE: _____

2. NAME, TITLE: _____

Changes to the project representatives during the term of the Agreement shall be made in writing, and no amendment to this Agreement shall be necessary. Notice shall be sent to the designated representative for all notice provisions of this Agreement.

9. Project Execution

- a. **Project Commencement.** Grantee shall not begin work on the Project prior to the Effective Date. Any work started prior to the Effective Date will not be eligible for funding under the terms of this Agreement.
- b. **Project Completion.** Grantee shall complete the Project before the Project Completion Date, unless an amendment has been approved in writing by the State as provided in Section 29. Requests for an extension of the Project Completion Date as well as any other formal amendment requests must be made no less than 60 days before the then-effective Project Completion Date, unless this requirement is waived in writing by the State. Work completed after the Project Completion Date is not eligible for funding under the terms of this Agreement.
- c. **The State's Right of Access.** Grantee shall permit periodic site visits by representative(s) of the State to ensure program compliance, and that work is in accordance with this Agreement, including a final inspection upon Project completion.
- d. **Independent Capacity of Grantee.** Grantee, and the agents and employees of Grantee, in the performance of this Agreement shall act in an independent capacity and not as officers, employees, or agents, of the State.
- e. **Subrecipients.** If Grantee desires to accomplish any part of the Project through the use of subrecipients, the following conditions must be met: (1) Grantee shall require, and is solely responsible for ensuring, that all subrecipients comply with all applicable terms of this Agreement; and (2) agreements between the Grantee and a subrecipient must be in writing. Nothing contained in this Agreement, or otherwise, shall create any contractual relationship between the State and any of Grantee's subrecipients and no contract or subcontract shall relieve Grantee of its responsibilities and obligations under this Agreement. Grantee agrees to be as fully responsible to the State for the acts and omissions of its subrecipients and of persons directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Grantee. Grantee's obligation to pay its subrecipients is an independent obligation from the State's obligation to make payments to Grantee. As a result, the State shall have no obligation to pay or to enforce the payment of any monies to any of Grantee's subrecipients. If a subrecipient is entitled by law to record a lien against any property or improvements funded by this Agreement, the State may require Grantee to obtain a waiver and release of such lien or take other appropriate action to ensure the lien is released, prior to the Project Completion Date or the date this Agreement is terminated pursuant to Section 20 below, whichever is earlier.

10. Grantee Responsibilities

- a. **Grantee Skill and Care.** In performing work under this Agreement, Grantee shall exercise the degree of skill and care required by customarily accepted professional practices and procedures for the type of work performed.
- b. **Grantee Responsible for Project.** The Project is the sole responsibility of Grantee. The State undertakes no responsibilities to Grantee, or any third party, other than as expressly set out in this Agreement. The responsibility for implementing the Project is solely that of Grantee, as is the responsibility for any claim or suit of any nature by any third party related in any way to the Project. Review or approval by the State of any Project plans, specifications, or other documents is solely for the purpose of proper administration of Grant Funds by the State and shall not relieve Grantee of the obligation to carry out any requirements of this Agreement, in accordance with applicable law or any other standards ordinarily applied to such work or activity.
- c. **Permits and Compliance with Laws.** Grantee shall comply fully, and require any of its agents, employees, or subrecipients to comply fully, with all applicable federal, State, and local laws, ordinances, regulations, and permits. Grantee shall provide evidence, upon request, that all necessary local, State, or federal permits, licenses, registrations, and approvals have been secured for the Project. Grantee shall maintain compliance with such requirements throughout the Project Performance Period. The costs associated with legal compliance may be reimbursed under this Agreement only to the extent authorized by the Project Budget Detail.
- d. **Misuse of Public Funds Prohibited.** Grantee or anyone acting on behalf of Grantee shall not engage in fraud, waste, or the abuse of Grant Funds in violation of California Penal Code section 424 *et seq.* Grantee shall cooperate in any investigation of such activities that are suspected in connection with this Agreement.
- e. **Private Benefit Prohibited.** Recipients of Grant Funds shall receive no more than the fair market value of an arm's length transaction for any goods or services provided under this Agreement. Grantee shall provide evidence to the State upon request of compliance with this Section 11.e. Violation of this Section 11.e. will result in a violation of California Penal Code section 424, subd. a.
- f. **Conflicts of Interest Prohibited.** Grantee shall comply with the requirements of Government Code sections 1090 and 87100 and Public Contracts Code sections 10410 and 10411. Grantee represents that no person who, as an officer, employee, or agent of the State participated in the preparation or creation of, or determination to award, this Agreement shall for compensation or personal benefit serve as an agent or employee of Grantee in the performance of this Agreement. Grantee and the State hereby acknowledge

that:

- i. **Current State Officers or Employees:** No State officer or employee shall engage in any employment, activity, or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any State agency, unless the employment, activity, or enterprise is required as a condition of regular State employment. No State officer or employee shall contract on his or her own behalf as an independent contractor with any State agency to provide goods or services.
- ii. **Former State Officers or Employees:** For the two-year period from the date he or she left State employment, no former State officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to the contract while employed in any capacity by any State agency. For the twelve-month period from the date he or she left State employment, no former State officer or employee may enter into a contract with any State agency if he or she was employed by that State agency in a policy-making position in the same general subject area as the proposed contract within the twelve-month period prior to his or her leaving State service.

A violation of any provision of this Section 10.f. shall render this Agreement void and may result in Grantee being required to disgorge any payments made prior to discovery of the violation under Government Code section 1092 and Public Contracts Code section 10420. If Grantee has any questions about compliance with conflicts of interest laws, Grantee should consult the California Fair Political Practices Commission or a qualified attorney.

- g. **California Environmental Quality Act.** Activities funded by this Agreement must comply with the California Environmental Quality Act (CEQA) (California Public Resources Code section 21000, et. seq. Title 14, California Code of Regulations, section 15000 et. seq.). Sufficient evidence of CEQA compliance must be provided by Grantee and approved by the State before any work that could impact the environment (e.g. cutting, piling or burning bush, masticating, dozer work, etc.) may proceed, and no later than one year following the Effective Date unless a longer time is approved in writing by CAL FIRE. The State may make Grant Funds available in advance of CEQA compliance for Project activities that do not have the potential to cause an environmental impact (e.g. project planning, locating, and marking property or project boundaries, engaging with landowners, etc.).

If CEQA compliance is not complete by the Effective Date, once the State has considered the environmental documents, it may decide to require changes, alterations, or other mitigation to the Project, or not to fund the Project. Should the State decide not to fund the Project, this Agreement shall be terminated in accordance with Section 20 below.

- h. **Nondiscrimination.** The State of California prohibits discrimination in all its programs and activities on the basis of race, color, national origin, ancestry, age (over 40), physical or mental disability (including HIV and AIDS), medical condition (including cancer), reproductive health decision- making, sex, gender, gender identity, gender expression, marital status, sexual orientation, genetic information, religion, political beliefs, reprisal, use of family-care leave, medical-care leave or pregnancy-disability leave, military or veteran status, or because all or part of an individual's income is derived from any public assistance program. Grantee shall not discriminate, harass, or allow harassment against any person on any of these bases, and shall ensure that the evaluation and treatment of its employees and applicants for employment are free of such discrimination. Grantee hereby certifies, unless specifically exempted, compliance with Government Code 12990(a-f) and California Code of Regulations, Title 2, Division 4, Chapter 5 in matters relating to reporting requirements and the development, implementation and maintenance of a Nondiscrimination Program. Grantee shall include the nondiscrimination and compliance provisions of this Agreement in all contracts and subcontracts related to the Project.
- i. **Union Organizing.** In accordance with California Government Code sections 16645-16649, by signing this Agreement Grantee certifies that:

 - i. No State funds disbursed by this grant will be used to assist, promote, or deter union organizing.
 - ii. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee will maintain records sufficient to show that no State funds were used for those expenditures, and shall provide those records to the Attorney General upon request.
- j. **Drug-Free Workplace Certification.** In accordance with the Drug-Free Workplace Act of 1990 (California Government Code section 8350 *et seq.*), by signing this Agreement Grantee hereby certifies that Grantee, and each of its Subrecipients, will provide a drug-free workplace by taking the following actions:

 - i. Publish a Statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace and specifying actions to be taken against employees for violations of this prohibition.

- ii. Establish a drug-free awareness program to inform employees about all of the following:
 1. The dangers of drug abuse in the workplace;
 2. The person's or organization's policy of maintaining a drug-free workplace;
 3. Any available counseling, rehabilitation, and employee assistance programs; and,
 4. Penalties that may be imposed upon employees for drug abuse violations.

- iii. Provide that every employee who works on the Project:
 1. Will receive a copy of the company's drug-free policy the Statement; and
 2. Will agree to abide by the terms of the company's the Statement as a condition of employment on the Project.

- iv. In addition to other remedies available at law or in equity, or in this Agreement, Grantee may be ineligible for award of any future State contracts if the State determines that any of the following has occurred: (1) Grantee has made false certification or (2) Grantee violates the certification by failing to carry out the requirements as noted above.

13. **Project Costs and Payment Documentation**

- a. **Funding Disbursements.** State's obligation to disburse Grant Funds under this Agreement is conditioned upon and subject to satisfactory compliance with and completion of all of the conditions contained in this Agreement. Payment by the State shall be made in arrears, except for any Advance Payments authorized pursuant to Section 13.f below which are not made in arrears, after receipt of an acceptable invoice and approval by a duly authorized representative of the State. For services satisfactorily rendered, and upon receipt and approval of invoices for payment, the State agrees to compensate Grantee for actual expenditures incurred in accordance with the rates and activities specified in the Final Project Budget Detail, Application, Scope of Work and Exhibits made a part of this Agreement.

- b. **Disbursement Requests.** Grantee shall submit, in arrears, not more frequently than once a month and at least quarterly an invoice to the State for costs paid by Grantee pursuant to this Agreement. In the event no expenses are incurred, Grantee shall identify that no costs have been incurred within the respective quarterly progress report in lieu of submitting a zero-balance invoice. A final invoice shall be submitted no later than 30 days after the Project Completion Date or termination of this Agreement, whichever occurs earlier. Each invoice shall contain the following information: the Agreement

- number, the dates or time period during which the invoiced costs were incurred, signature of an authorized representative of Grantee, expenditures for the current invoice and cumulative expenditures to date by major budget category (e.g., salaries, benefits, supplies, etc.), Program Income, match funds when applicable, and appropriate supporting documentation consistent with the Eligible Costs section of the Grant Guidelines. Grantee shall submit each invoice for payment electronically using the grants management system identified by CAL FIRE. Hard copy submissions will not be accepted.
- c. **Final Payment.** Final payment to Grantee may not be made until the STATE determines the Project conforms substantially to this Agreement.
 - d. **Expiration of Grant Funds.** Grant Funds in this Agreement have a limited period in which they must be expended. All Grantee expenditures must occur prior to the Project Completion Date.
 - e. **Grantee Expenditures.** Except as otherwise provided herein, Grantee shall expend Grant Funds in the manner described in the Budget approved by the State. The dollar amount of an item in a budget category may be increased or decreased through reallocation of funds from other budget categories with approval by the State; this request may be processed via the Grants Software. Any increase or decrease of more than ten percent (10%) of the total Grant Funds of a budget category must be accomplished through an amendment to this Agreement in accordance with paragraph 29 of this Agreement before any such increase or decrease is made.
 - f. **Advance Payments.** Notwithstanding any of the provisions stated within this Agreement, the State may at its discretion, and subject to statutory requirements, make Advance Payments from the Grant Funds to the Grantee (if eligible). Advance payment made by the State shall be subject to the following provisions:
 - i. Grantee shall submit a written request identifying how Advance Payments will be used over a six-month period. The written request must be accompanied by an invoice that contains the same level of detail as a regular invoice.
 - ii. Grantee shall file an accountability report with State four months from the date of receiving the funds and every four months thereafter.
 - iii. Multiple advance payments may be made to a Grantee over the life of a project.
 - iv. No single advance payment shall exceed 25% of the Grant Funds. For grants funding equipment, where program allows, the maximum advance request may be increased up to 50% of the Grant Funds or cost of equipment purchase, whichever is less.
 - v. Advance Payments must be spent on eligible costs within six months of receipt.

- vi. Grantee may request additional time to spend Advance Payments but such request must be approved in writing by the State.
 - vii. All work under an Advance Payment must be fully liquidated via an invoice and supporting documentation and completed to the State's satisfaction before another Advance Payment will be made.
 - viii. Any Advance Payment received by a Grantee and not used for project eligible costs within six months or another time period approved by State shall be returned to the State. The amount will be returned to the grant balance.
 - ix. Advance Payments must be deposited into an interest-bearing account that is insured by the Federal Deposit Insurance Corporation. Any interest earned on Advance Payments must be accounted for and used to offset the costs of the Project or returned to the State.
- g. **Disbursements made in error.** The Grantee shall immediately reimburse or credit the State at State's discretion for any overpayment of an invoice or other erroneous disbursement when either party determines an overpayment or erroneous disbursement was made.
- h. **Project Income.** Grantee shall report to the State any Project Income earned during the Project Performance Period. Project Income shall be used to offset the costs of the Project, returned to the State, or, if approved in writing by the State, used for other purposes that benefit the public.
14. **Equipment.** Only Equipment that is identified in the Budget approved by the State may be purchased using grant funds. If Grantee determines that additional Equipment is necessary to complete the Project, Grantee must obtain prior written approval by the State to purchase such equipment, and such approval may be provided at the State's sole discretion. Equipment purchased using Grant Funds, wholly or in part, must be used by the Grantee for the Project for which it was acquired. State retains a vested interest in the equipment for the useful life of the equipment, even after completion of the Project. Upon the Project Completion Date or termination of this Agreement, whichever occurs earlier, Grantee shall provide to State a written disposition plan of the Equipment detailing how the equipment will be used to further the Project purposes or to the public's benefit. Such disposition must be approved in advance by State. Equipment purchased using Grant Funds cannot be used as collateral, financed, or sold without prior written approval from the State.
15. **Budget Contingency Clause.** State shall not be obligated to disburse any unpaid portion of the Grant Funds unless and until sufficient funds are appropriated for the fiscal years covered by this Agreement through the State budget process for the purpose of this Agreement. State shall notify Grantee in writing if it is unable to disburse funds for these reasons. No invoice submitted prior to the appropriation or release of such funds to State shall be effective. If funding for this Agreement is reduced or deleted by the Budget Act, by Executive Order, or by order of the

Department of Finance or State Treasurer's Office, State at its sole discretion may suspend or terminate the Agreement pursuant to Section 21 or amend the Agreement to reflect any reduction of funds. State will not be liable for any costs or damages incurred by Grantee based on the circumstances described in this section.

16. Project Administration

- a. Grantee shall use any generally accepted accounting system.
- b. Grantee must report to the State all Other Sources of Funds, including Program Income. If this provision is deemed to be violated, the State will request an audit of Grantee and can delay the disbursement of funds until the matter is resolved.
- c. Grantee shall promptly submit written progress reports, and any and all records, as the State may request throughout the term of this Agreement.
- d. Grantee shall submit a final project report, final invoice with associated supporting documentation, and copies of materials developed using Grant Funds, including but not limited to plans, educational materials, etc. within 30 days of the Project Completion Date.

17. Project Records

- a. Grantee shall retain all records described in Section 17(c) below for three (3) years after final payment by the State. In the case an audit occurs, all such records shall be retained for one (1) year from the date the audit is completed or three (3) years after final payment by the State, whichever date is later.
- b. Grantee shall maintain satisfactory financial accounts, documents, and records for the Project and make them available to the State for review during reasonable times. This includes the right to inspect and make copies of any books, records, or reports of Grantee pertaining to this Agreement or matters related thereto.
- c. Grantee shall keep such records as the State shall prescribe, including, but not limited to, records which fully disclose (a) the disposition of the Grant Funds, (b) the total cost of the Project, (c) the amount and nature of that portion of the Project cost supplied by other sources, and (d) any other such records as will facilitate an effective audit. All records shall be made available to CAL FIRE, other State of California agency, or other entity as determined by the State of California for auditing purposes at reasonable times.

18. **Audits.** During the three-year period after final disbursement, unless a longer retention period has been specified by the State, Grantee shall make, or cause to be made, records relating to this Agreement available to State or other duly authorized representatives of the State of California for inspection, copying, and

audit purposes during normal business hours. Records may be required to be disclosed electronically if so requested by State or its representative. The audit shall be confined to those matters connected with this Agreement. Grantee and its Subrecipients shall cooperate fully with the audit including, but not limited to, providing access to its staff, books, records, accounts, or other materials as requested.

In the event of a negative audit finding, including expenditures not properly documented or not allowed, Grantee may be required to take action specified in or consistent with the audit finding, including repayment of Grant Funds.

19. **Public Records and Confidentiality.** The Parties acknowledge that, except with respect to records that are exempt from disclosure by an express provision of law, the State must disclose public records upon request pursuant to the California Public Records Act, Government Code section 7920.000 *et seq.* During performance of this Agreement each party may come into possession of information or data that may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act. State agrees not to disclose such information or data furnished by Grantee and to maintain such information or data as confidential when such information or data has been designated confidential by Grantee in writing at the time it is furnished to State, but only to the extent that such information or data is exempt from disclosure under the California Public Records Act.
20. **Rights in Intellectual Property.** Grantee retains title to all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, other written or graphic work, or patentable ideas (collectively, "Intellectual Property") produced in the performance of this Agreement, except that State shall have the right to reproduce, publish, and use all such work, or any part thereof, in any manner and for any non-profit, noncommercial purposes and to authorize others to do so. If any Intellectual Property is copyrightable, Grantee may copyright the same, except that State reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, and use such work, or any part thereof, and to authorize others to do so.
21. **Project Termination or Suspension**
 - a. **Termination before Project Commencement.** Before any work funded by this Agreement begins, this Agreement may be terminated by the State or Grantee upon 30-days written notice to the other party.
 - b. **Termination by Mutual Consent.** During the Project Performance Period and the Long-term Management Period, this Agreement can be terminated at any time by mutual written consent of both Parties. Upon mutual termination, both Parties will work cooperatively to identify the date of termination, which shall not be less than 30-days after either Party gives notice to the other of its

desire to terminate the agreement, resolve any outstanding financial obligations, and bring the work specified in this Agreement to closure.

- c. **Termination for Cause.** During the Project Performance Period, if State determines Grantee has made a material misrepresentation, violated this Agreement, failed to fulfill its obligations under this Agreement, or otherwise determines there is cause to do so, including State's determination that funds are unavailable as described in Section 15, State can terminate this Agreement by providing Grantee with a written notice of termination (Notice of Termination) specifying the date of termination.
- d. **Grantee's duties upon Termination.** In the event of termination, on the date mutually agreed upon or on the date specified in the Notice of Termination, Grantee shall stop work under this Agreement and take all reasonable measures to prevent further costs under this Agreement. Grantee shall immediately provide State with an accounting of all funds received under this Agreement and return any Grant Funds, including but not limited to Advance Payments, received under this Agreement that have not been previously expended to provide the services outlined within this Agreement. At its discretion, State may reimburse to Grantee any eligible, reasonable, and non-terminable obligations and costs incurred by Grantee in the performance of this Agreement prior to termination, but only up to the undisbursed balance of funding authorized in this Agreement. In the event of a Notice of Termination, Grantee shall be liable for prompt repayment of all amounts disbursed under this Agreement, including Advance Payments plus accrued interest, and any further costs related to the Project. State may, at its sole discretion, consider extenuating circumstances, including whether Grantee's failure to fulfill its obligations was due to no fault of Grantee, and may waive Grantee's obligation to repay, in whole or in part. This paragraph shall not be deemed to limit any other remedies State may have for Grantee's failure to complete the Project in accordance with the terms of this Agreement.
- e. **Suspension and Stop Work Orders.** State may suspend this Agreement at any time upon reasonable written notice to Grantee. Any notice suspending work under this Agreement shall remain in effect until State authorizes work to resume by giving further written notice to Grantee. In the event of a suspension, Grantee shall immediately stop work under this Agreement and take all reasonable measures to prevent further costs under this Agreement. At its discretion, State may reimburse to Grantee any eligible, reasonable, and non-cancelable obligations and costs incurred by Grantee in the performance of this Agreement prior to suspension, but only up to the undisbursed balance of funding authorized in this Agreement.
- f. **Notice to Subrecipient of Termination and Suspension.** Grantee shall include in any written agreement with any Subrecipient retained for work under this Agreement a provision that entitles Grantee to suspend or

terminate the agreement with the Subrecipient with written notice and on terms and conditions that are consistent with this Section 21.

22. Hold Harmless

- a. To the fullest extent permitted by law, Grantee shall defend, indemnify, and hold harmless the State, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of or incident to the Project and the performance of this Agreement. This obligation shall run in perpetuity.
- b. Grantee waives any and all rights to any type of express or implied indemnity or right of contribution from the State, its officers, agents, or employees for any liability resulting from, growing out of, or in any way connected with or incident to this Agreement, except claims arising from the gross negligence of State, its officers, agents, or employees. If Grantee is a public entity, Grantee waives any right to indemnity (see Government Code Section 895.2) and contribution (see Government Code Section 895.6) from the State as set forth in Government Code Section 895.4.

23. **Remedies for Grantee's Breach of Agreement.** In the event of a breach by Grantee, in addition to any and all other remedies available at law or in equity, State may withhold Grant Funds from Grantee or may require reimbursement of Grant Funds, including Advance Payments, that were disbursed.
24. **Cost Recovery.** Any costs incurred by State in enforcing the terms of this Agreement where State is the prevailing party, including but not limited to costs of suit, attorneys' and experts' fees, at trial and on appeal, and costs of enforcing any judgment, shall be borne by Grantee.
25. **Severability.** If any provision of this Agreement is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.
26. **Waiver of Agreement Terms.** No term or provision of this Agreement will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied, will constitute consent to, waiver of, or excuse of any other, different, or subsequent breach by either party.
27. **Assignment.** No assignment or transfer of this Agreement or any part thereof, rights hereunder, or interest herein by the Grantee shall be valid unless and until it is approved by State in writing and made subject to such reasonable terms and conditions as State may impose.

28. **Successors and Assigns.** This Agreement and all of its provisions shall apply to and bind any successors or assigns of the Parties.
29. **Amendment.** This Agreement may be amended at any time by mutual agreement of the Parties. Requests for amendments must be in writing stating the amendment request and the reason for the request.
30. **Further Acts by Legislature or Governor.** This Agreement is subject to any additional statutes, restrictions, limitations or conditions enacted by the Legislature or Executive Order that may affect the provisions, terms, or funding for this Agreement in any manner and State has the right to amend this Agreement to reflect any such further acts. State will not be liable for any costs or damages incurred by Grantee based on the circumstances described in this section.
31. **Entire Agreement.** This Agreement supersedes all prior agreements, oral or written, made with respect to the Project and, together with all attached Exhibits and documents incorporated by reference, constitutes the entire Agreement between the Parties relating to the Project.
32. **Survival.** The obligations of the Parties under the following sections of this Agreement shall survive the termination or expiration of the Agreement: (1) Section 14, Equipment; (2) Section 17, Project Records; (3) Section 18, Audit; (4) Section 20, Rights in Intellectual Property; (5) Section 22, Hold Harmless; and (6) Section 24, Cost Recovery.
33. **Controlling Law.** This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
34. **No Third-Party Rights.** Nothing in this Agreement is intended to create in the public or in any member of it rights as a third-party beneficiary under this Agreement, and no one other than the Parties themselves may enforce any of the rights or obligations created by this Agreement.
35. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.
36. **Electronic Signatures.** The Parties agree to accept electronic signatures (as defined in Section 1633.2 of the California Civil Code), faxed versions of an original signature, or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.
37. **Headings.** Headings within this Agreement are for convenient reference only and have no effect in limiting or extending the language of the provisions to which they refer.

Exhibit E: Equipment Depreciation Schedule

Not applicable.

Exhibit G: GHG Emissions Workbook

Not applicable.

Exhibit F: California Climate Investments Addendum

I. SPECIAL PROVISIONS

1. Grant funds shall be used on projects with the primary goal of reducing greenhouse gases (GHGs) and furthering the purposes of California's Global Warming Solutions Act of 2006, Division 25.5 (commencing with Section 38500) of the Health and Safety Code, and related statutes.
2. Grant funds shall be used on projects limited to specific activities as described in CCI Grants Procedural Guides.
3. Grantee shall report project and benefits information when requested by the State. This may include, but is not limited to, funding expended, acres treated, GHG emissions, trees planted, disadvantaged community benefits, energy/water savings, job creation, and other co-benefits.
4. Grantee shall maintain accurate and detailed records documenting project description, project location, and schedule, CCI dollars allocated, and leveraged funds throughout the duration of the project.
5. Failure of Grantee to meet the agreed upon terms of achieving required GHG reduction may result in project termination and recovery of funds.

II. MONITORING AND REPORTING REQUIREMENTS

All funds expended through CCI are subject to emissions reporting and requirements. Grantee is expected to provide the appropriate materials for completing program quantification methodology. Grantee shall use the current reporting template provided by the STATE. The reporting shall be submitted to the STATE no less frequently than quarterly. In addition, STATE may request additional information in order to meet current CARB reporting requirements. The requirements are available on the CARB CCI Quantification, Benefits and Reporting Materials webpage:
<https://ww2.arb.ca.gov/resources/documents/cci-quantification-benefits-and-reporting-materials>.

III. PROGRAM ACKNOWLEDGEMENT/RECOGNITION

1. All projects funded both fully and partially by the GGRF must clearly display, identify and label themselves as being part of the “California Climate Investments” program. The acknowledgement must contain the California Climate Investments and CAL FIRE logos as well as the following statement:

“Funding for this project provided by the California Department of Forestry and Fire Protection’s (CAL FIRE) Wildfire Prevention Grants Program as part of the California Climate Investments Program.”

A draft of the acknowledgement must be approved by the STATE prior to publication. For stationary projects, acknowledgement may include, but is not limited to, a sign on the project site. For other project types, such as vehicles, equipment, and consumer-based incentives, acknowledgement is encouraged by using a decal, sticker or other signage.

Guidance on California Climate Investments logo usage, signage guidelines, and high-resolution files are contained in a style guide available at:
www.caclimateinvestments.ca.gov/logo-graphics-request.

2. In addition, all projects funded both fully and partially by GGRF must contain the following statement in public announcements or press releases on said projects:

“Tgu Elk Creek Fuel Break Maintenance Project, is part of California Climate Investments, a statewide program that puts billions of Cap-and-Invest dollars to work reducing GHG emissions, strengthening the economy, and improving public health and the environment– particularly in disadvantaged communities. The Cap-and-Invest program also creates a financial incentive for industries to invest in clean technologies and develop innovative ways to reduce pollution. California Climate Investments projects include affordable housing, renewable energy, public transportation, zero-emission vehicles, environmental restoration, more sustainable agriculture, recycling, and much more. At least 35 percent of these investments are located within and benefiting residents of disadvantaged communities, low-income communities, and low-income households across California. For more information, visit the California Climate Investments website at: www.caclimateinvestments.ca.gov.”

Exhibit H: Limited Waiver of Sovereign Immunity

Not applicable.

Application Form

Profile

greg@glenncountyrpd.org

Project Information

Project Name/Title

TGU Elk Creek Fuel Break Maintenance Project

In which county is the majority of your project located?

Glenn County = TGU

The full Project Tracking Number will be auto-generated within Grants Portal. Please use the format 25-WP-UUU and replace your 3-character unit identifier from your selected county above.

25-WP-TGU

Are there additional counties?

No

In which California State Assembly district(s) is your project located?

3rd - Butte, Glenn, Placer, Sutter, Tehama, Yuba

In which California State Senate district(s) is your project located?

1st - Butte, Colusa, Glenn, Lassen, Modoc, Nevada, Placer, Plumas, Shasta, Sierra, Siskiyou, Sutter, Tehama, Yuba

Project End Date

02/15/2029

Project Description Summary

Please provide a paragraph summarizing proposed project including the location, habitable structures, acres treated, etc.

TGU Elk Creek Fuel Break Maintenance Project will maintain one of 35 high-priority projects under Governor Newsom's Executive Order N-05-19. Designed to protect vulnerable communities like Elk Creek, it proved vital during the 2020 August Complex-providing firefighters with a suppression anchor and slowing fire spread toward Elk Creek, Fruto, and Stonyford. The fuel break, spanning 953 ac in western Glenn County, needs 578 ac maintained. It will protect 559 habitable structures, by using mechanical thinning, targeted herbicide application, and access improvements to reduce wildfire intensity,

Award Request Amount

What Funding source is your project applying for?

Both

Total Amount of Award Request

\$936,965.12

Indirect Cost Rate

For all Proposition 4 projects please choose one of the following Indirect Cost Rates:

Indirect Cost Rate of 12%-20%

If using an Indirect Cost Rate of 12%-20%, please provide the rate.

12% indirect cost, negotiated rate

If using an Indirect Cost Rate above 12%-20%, please provide the supporting documentation

Organization Information

Organization Type-Prop 4 Funding

Resource Conservation Districts

Sponsoring Organization

Glenn County Resource Conservation District

Project Manager Name

Kandi Manhart-Belding

Project Manager Mailing Address

132 North Enright Avenue

Project Manager Mailing Address Line 2

Suite C

City

Willows

State

California

Zip Code

95988

Project Manager Phone Number

530-934-4601 x5

Project Manager Email

kandi@glenncountyrcd.org

Project Activities

For which primary activity is funding being requested? (Prop 4)

Hazardous Fuels Reduction

Primary Vegetation Treatment Type

Non-shaded fuelbreak

Does the project include Grazing as a component of the hazardous fuels reduction project?

No

Does the project include maintenance as a component of the hazardous fuels reduction project?

Yes

Does the project include transportation and/or disposal of woody biomass

No

Project Treatment Area

Primary Land Cover Type

Shrubland

Primary Land Ownership Class

Private

Does your project include work on Tribal Lands?

No

Limiting Factors: Check the box if there are any existing forest or land management plans; Conservation Easements; Covenant, Conditions & Restrictions (CC&R's); matters related to zoning; use restrictions, or other factors that can or will limit the fire prevention proposed activity?

Timber Harvest Plans (THP): For Hazardous Fuels Reduction projects, If there is a timber harvesting document on any portion of the proposed project area for which a "Notice of Completion" has not been filed with CAL FIRE check the box.

California Environmental Quality Act (CEQA) Compliance: Describe how compliance with CEQA will be achieved in the Scope of Work. Is there an existing CEQA document that addresses this project or can be used to meet CEQA requirements?

Will your project utilize the Governor Newsom's Executive Order N-25-25 to streamline the Statewide Fuels Reduction Environmental Protection Plan (EPP)

Yes, but I have not applied

Please indicate the CEQA document type (For planning, education and other projects that are exempt from CEQA, select "Not Applicable")

Will File

Existing Document Identification Number

N/A

Federal Responsibility Area: Does your project include work on Federal Lands that might require a National Environmental Policy Act (NEPA) document, or use a framework similar to Good Neighbor Authority?

No

Community Metrics

Is your project including the use of services from the California Conservation Corps or certified community conservation corps?

Does your project leverage private, federal, and local funding or produce the greatest public benefit.

Will your produce the greatest public benefit

Is your organization an eligible local governmental entity qualified to perform defensible space assessments pursuant to Section 4291.5 in very high and high fire hazard severity zones, as identified by the State Fire Marshal pursuant to Section 51178 of the Government Code or Article 9 (commencing with Section 4201) of this chapter or by a local agency pursuant to Section 51179 of the Government Code?

No

Fire Risk Reduction Community List (FRRCL)

Is the Sponsoring Organization a local agency? (city, county, or other publicly funded entity serving a city and/or county)

No

Community at Risk: Is the project associated with a community that is listed as a Community at Risk?

No

For the Map of the Communities at Risk, please copy and Paste into a new tab: <https://34c031f8-c9fd-4018-8c5a-4159cdf6b0d-cdn-endpoint.azureedge.net/-/media/calfire-website/what-we-do/fire-resource-assessment-program---frap/pdf-maps/communities-at-risk-wildfire-2015.pdf?rev=d7d7e04f0a614ccc8fcb6d0d13155cf&hash=1C1247791C7C22C80FBA6F6156F69175> or this link to the webpage: <https://osfm.fire.ca.gov/what-we-do/community-wildfire-preparedness-and-mitigation/pre-fire-planning>

Disadvantaged/Low Income Community: Is the project associated with a disadvantaged/low-income community?

Yes

If Yes, select all that applies:

Low Income

Severely Disadvantaged/Low Income Community: Is the project associated with a disadvantaged/low-income community? (Prop 4)

Yes

If Yes, select all that applies:

Low Income

Please copy and paste the link to the Disadvantaged Communities Mapping tool into a separate tab. <https://gis.water.ca.gov/app/dacs/>

Project Area Statistics: For all Hazardous Fuels Reduction projects, provide an estimate of the Treatment Influence Zone (TIZ) acres. Include Local Responsibility Area (LRA), Federal Responsibility Area (FRA) and State Responsibility Area (SRA) as applicable for TIZ.

The Treatment Influence Zones (TIZ) are the treatment areas within a project, where on-the-ground activities are accomplished. There can be multiple treatment areas associated with a project. Wildfire Prevention Planning and Wildfire Prevention Public Education projects will NOT have treatment areas.

Local Responsibility Area (LRA) TIZ acres

0.00

Federal Responsibility Area (FRA) TIZ acres

0.00

State Responsibility Area (SRA) TIZ acres

578.00

Total TIZ Acres

578.00

Fire Hazard Severity Zones (FHSZ)

What Fire Hazard Severity Zones (FHSZ) are in the project area? Fire Hazard Severity Zone ratings are available at:

<https://osfm.fire.ca.gov/divisions/community-wildfire-preparedness-and-mitigation/wildfire-preparedness/fire-hazard-severity-zones/>. Copy and paste the link or right-click to open in a new tab. Please provide an approximate number of acres or percentage of the project area in each zone.

Number of Acres in the Very High SRA FHSZ

435.00

Number of Acres in the Very High LRA FHSZ

0.00

Number of Acres in the High SRA FHSZ

143.00

Number of Acres in the High LRA FHSZ

0.00

Number of Acres in the Moderate SRA FHSZ

0.00

FHSZ Total Acres

578.00

Document Uploads

Letters of Support

25-WP-TGU-79379817-Letters of Support.pdf

Letters of Commitment

In addition to the online project mapping program treatment Geopoint and polygons, include a pdf map(s) of the project with the project application. The maps shall meet the requirements of Appendix G in the Procedural Guide.

PDF Project Map

25-WP-TGU-79379817-Map.pdf

The below required standard forms can be found in the forms section of the solicitation. To get to the Solicitation Link click back to the solicitation, then click on the three lines next to the application and click the solicitation link.

STD 204 Payee Data Record form

25-WP-TGU-79379817-STD 204.pdf

Miscellaneous Form Upload Field #1

25-WP-TGU-79379817-STD 204-Resolution-DRAFT.pdf

Miscellaneous Form Upload Field #2

Miscellaneous Form Upload Field #3

Miscellaneous Form Upload Field #4

Miscellaneous Form Upload Field #5

Project Mapping Program

Project Mapping Program: Create a Geopoint and Polygon(s) via the weblink. copy and paste the link or right-click to open in a new tab: <https://grant-access-calfire-forestry.hub.arcgis.com> The Online Project Mapping Component is a requirement for a complete application submission.

View Budget Worksheet

<https://portal.ecivis.com/peerBudget/06F25C86-EF86-484D-B819-57D9F7BFB363>

Average Score

0.00

Application Goals

View Application Goals

<https://portal.ecivis.com/peerGoals/ADB39124-D58E-4E79-B2A8-0F34DBC7856C>

of Reviews

1

of Denials

0

Scope of Work: TGU Elk Creek Fuel Break Maintenance Project

Linked Form Profile

Linked Form Submissions

25-WP-TGU 79379817

Scope of Work

Project Name

TGU Elk Creek Fuel Break Maintenance Project

Project Tracking Number

25-WP-TGU-79379817

Please use the Tracking Number that was automatically assigned by Grants Portal. The format will be 25-WP-UUU-XXXXXXXX

Project Description

Please provide a comprehensive project description including the location, habitable structures, acres treated, etc. (please note there are no space limitations)

The TGU Elk Creek Fuel Break Maintenance Project will restore 578 acres of a strategically critical fuel break located in western Glenn County, California. This project area lies within the State Responsibility Area (SRA) and serves as a transition zone adjacent to Federal Responsibility Area (FRA) lands, connecting private lands to nearby national forest areas. It is positioned near the wildland-urban interface (WUI) communities of Elk Creek, Fruto, and Stonyford (Colusa County), which are identified as low-income under the California Air Resources Board's Community Investments census tract.

Originally constructed as one of 35 priority projects under Governor Newsom's Executive Order N-05-19, the ~953-acre TGU Elk Creek Fuel Break Project was designed to protect these vulnerable communities. Its strategic importance was proven during the 2020 August Complex Fire, when it served as a suppression anchor point and helped slow fire spread toward Elk Creek and surrounding areas.

The Glenn County Resource Conservation District managed vegetation along the fuel break under a vegetation management agreement through 2023, but that funding has since expired. Portions of the fuel break remain in effective condition due to active grazing and will not require maintenance at this time. However, the remaining 578 acres have seen regrowth of brush and invasive vegetation, threatening the integrity and function of the fuel break.

This project will reestablish the effectiveness of the Elk Creek Fuel Break using:

- Mechanical treatments across 88 acres; to remove ladder fuels and woody debris
- Targeted herbicide applications across 578 acres, including 490 acres of initial treatment in 2026 and follow up treatment of all 578 acres in 2028 – To control regrowth and suppress invasive vegetation.
- Access corridor improvement to enhance firefighter mobility and tactical defensibility

The project directly supports key local and state wildfire planning frameworks, including the Glenn County Community Wildfire Protection Plan (CWPP), the Tehama-Glenn Unit Strategic Fire Plan, and California's Wildfire and Forest Resilience Action Plan.

By maintaining this essential piece of wildfire prevention infrastructure, the project will:

- Improve firefighter safety and operational access
- Reduce fire intensity and rate of spread along a known fire pathway
- Protect approximately 559 nearby habitable structures
- Help reduce long-term greenhouse gas emissions by enabling proactive fire prevention rather than reactive suppression

This project builds on past investments and is essential to preserving community protection, firefighter safety, and ecosystem resilience in western Glenn County.

Section I

Primary Activity Type

Hazardous Fuels Reduction

Hazardous Fuels Reduction

1. Describe the geographic scope of the project, including an estimate of the number of habitable structures and the names of the general communities that will benefit.

The TGU Elk Creek Fuel Break Maintenance Project covers 578 acres of strategically important wildfire prevention infrastructure in western Glenn County, California. The project area lies entirely within the State Responsibility Area (SRA) and serves as a transition zone adjacent to Federal Responsibility Area (FRA) lands, connecting state-managed and private lands to nearby national forest areas.

Of the total project area, approximately 435 acres are located within the Very High Fire Hazard Severity Zone (FHSZ) and 143 acres are located within the High Fire Hazard Severity Zone (FHSZ), underscoring the urgent need for treatment.

The project directly benefits the wildland-urban interface (WUI) communities of Elk Creek, Fruto, and Stonyford (Colusa County), which are identified as low-income communities by the California Air Resources Board's Community Investments census tract. Within the project vicinity, there are an estimated 559 habitable structures that will benefit from the increased protection and reduced wildfire risk provided by this fuel break maintenance.

By maintaining this corridor, the project strengthens the first line of defense for these vulnerable communities, improving firefighter access and providing a critical anchor point for suppression operations during future wildfire events.

2. Describe the goals, objectives, and expected outcomes of the project.

Goals:

The TGU Elk Creek Fuel Break Maintenance Project aims to restore and maintain 578 acres of hazardous fuels reduction infrastructure to protect the wildland urban interface (WUI) communities of Elk Creek, Fruto, and Stonyford (Colusa County). This project will increase the protection of people, structures, and communities while emphasizing public health, firefighter safety, and long term greenhouse gas reduction through proactive wildfire prevention. It also serves as a critical link between adjacent fuel treatment projects, reinforcing a continuous network of defensible space across western Glenn County.

Objectives:

- Reduce hazardous fuels across 578 acres using mechanical thinning/mastication and targeted herbicide application to control regrowth of invasive and flammable vegetation.
- Enhance access corridors and defensibility, improving firefighter ingress/egress and tactical suppression opportunities.
- Preserve continuity of the TGU Elk Creek Fuel Break, maintaining its function as a transition zone between private/state lands and adjacent national forest areas.
- Support wildfire planning efforts by aligning with the Glenn County CWPP, the Tehama Glenn Unit Strategic Fire Plan, and California's Wildfire and Forest Resilience Action Plan.

Expected Outcomes:

- Restoration of 578 acres of the TGU Elk Creek Fuel Break, including 435 acres in Very High and 143 acres in High Fire Hazard Severity Zones.
- Reduced wildfire intensity and rate of spread along a critical fire pathway, strengthening community and firefighter safety.
- Protection for approximately 559 nearby habitable structures in low income WUI communities.
- Long term resilience and climate benefits, including reduced greenhouse gas emissions by preventing high severity wildfire and maintaining defensible space for future management.

Treatment	Acres	Start Date	End Date
Mechanical Thinning / Mastication	88	Spring 2026	Winter 2026
Herbicide Application #1	490	Spring 2026	Summer 2026
Herbicide Application #2	578	Spring 2028	Summer 2028

3. Provide a clear rationale for how the proposed project will reduce the risks associated with wildfire to habitable structures.

The TGU Elk Creek Fuel Break Maintenance Project directly reduces wildfire risk to approximately 559 habitable structures located within and around the communities of Elk Creek, Fruto, and Stonyford (Colusa County). These are low income wildland urban interface (WUI) communities identified as highly vulnerable to catastrophic wildfire.

This project will restore 578 acres of a strategically placed fuel break, of which 435 acres lie within Very High and 143 acres within High State Responsibility Area (SRA) Fire Hazard Severity Zones. By removing accumulated brush, ladder fuels, and invasive vegetation through mechanical thinning, mastication, and targeted herbicide application, the project will:

- Lower flame lengths and fire intensity, reducing the likelihood of crown fire behavior near homes and infrastructure.
- Slow the rate of fire spread, giving firefighters additional time to protect structures and safely implement suppression tactics.
- Provide a defensible operations zone, improving firefighter ingress, egress, and tactical flexibility during wildfire events.
- Create a buffer between wildlands and homes, decreasing direct exposure of structures to wildfire.

This fuel break has already proven its effectiveness: during the 2020 August Complex Fire, it served as a suppression anchor point, slowing fire progression toward Elk Creek. Without maintenance, regrowth of flammable vegetation threatens to negate these benefits. Restoring and maintaining this fuel break ensures continued community protection, reduced structural loss potential, and improved firefighter safety during future wildfire events.

4. Identify any additional assets at risk from wildfire that will benefit from the proposed project. These may include, but are not limited to, domestic and municipal water supplies, power lines, communication facilities and community centers.

In addition to the 559 habitable structures identified in the communities of Fruto, Elk Creek, Stonyford, Grindstone Rancheria, and scattered rural homes and ranches in western Glenn County, there are numerous critical assets that will benefit from this project:

• Elk Creek Community Assets:

Elk Creek is a compact unincorporated community with a church, post office, community hall, K 12 school campus, volunteer fire department, U.S. Forest Service station, and several commercial businesses. Electrical and water utility infrastructure are also located in the urban core. These are essential facilities that provide vital services to residents and are at high risk of interruption or destruction from wildfire.

• Emergency Services & Communications:

The project area is served by a seasonal CAL FIRE station, a U.S. Forest Service facility, and the Elk Creek Volunteer Fire Department (ECVFD). The project also contributes to the protection of the Needham Grade Repeater, a critical public safety radio communications site supporting the Glenn County Sheriff's Office and other emergency response entities.

• Grindstone Rancheria:

Located approximately 6 miles north of Elk Creek along County Road 305, Grindstone Rancheria is a federal reservation of the Nomlaki and Wintun Indians with a population of 98 and tribal enrollment of roughly 162. The 120 acre property contains residences, oak woodlands, grasslands, and significant cultural resources, including the oldest Round House in California. The Rancheria has no dedicated structural or wildland fire suppression resources, making the project vital for its protection.

• Stonyford (Colusa County):

Comparable to Elk Creek, Stonyford is a small compact community with two churches, a post office, community hall, middle school, library, volunteer fire department, U.S. Forest Service station, commercial businesses, and multiple recreation areas, including the Stonyford Rodeo Grounds and East Park Reservoir recreation facilities.

• Water and Power Infrastructure:

The project vicinity includes two reservoirs:

- o Stony Gorge Reservoir and Dam (northwest of the project), which provide irrigation storage, flood control, and hydroelectric power.
- o East Park Reservoir and Dam, which primarily provides irrigation storage.

Protection of these facilities is critical for regional water supply and agricultural operations.

By maintaining the TGU Elk Creek Fuel Break, this project protects a broad network of life safety, cultural, and economic assets critical to the resilience and recovery of western Glenn County and surrounding communities.

5. How will the project/activity utilize the left over woody biomass? Will the project/activity use a biomass facility to reduce greater greenhouse gas emissions?

The TGU Elk Creek Fuel Break Maintenance Project will generate woody biomass primarily from mechanical thinning and mastication treatments on approximately 88 acres of the project area.

• On site processing and retention:

Most of the woody biomass will be masticated in place and left on site, where it will naturally decompose, providing soil stabilization, moisture retention, and erosion control benefits. This practice reduces the need for pile burning, thereby minimizing greenhouse gas emissions.

• No biomass facility use:

Due to the project's remote location, limited volume of merchantable material, and the lack of feasible transport to a biomass facility, no biomass power generation facilities will be utilized. Transporting low value material over long distances would result in a net increase in greenhouse gas emissions compared to on site treatment.

By mastication and natural decomposition of the material, the project will achieve a lower emissions footprint than open burning or long distance transport, contributing to the greenhouse gas reduction goals of California's Wildfire and Forest Resilience Action Plan.

6. Does the project include grazing as a component of the hazardous fuels reduction project?

No

9. Does the project include maintenance as a component of the hazardous fuel's reduction project?

Yes

If yes, please describe how the project will include maintenance as a component of the hazardous fuels reduction project. What current or past project is this maintaining? Who was it funded by?

Yes. The TGU Elk Creek Fuel Break Maintenance Project is itself a maintenance project designed to restore the functionality of the original ~953 acre TGU Elk Creek Fuel Break constructed under Governor Newsom's Executive Order N 05 19.

This project specifically targets 578 acres of the fuel break that have experienced regrowth of brush and invasive vegetation, threatening its effectiveness. Portions of the original fuel break remain in effective condition due to active grazing and do not currently require treatment.

By performing mechanical thinning/mastication, targeted herbicide application, and access corridor improvements, this project will re establish defensible space conditions and ensure the fuel break continues to function as intended.

10. If applying for Prop 4 funding, is your project leverage private, federal, and local funding or produce the greatest public benefit?

Yes

If yes, please describe how the project leverages private, federal, and local funding or produces the greatest public benefit.

The TGU Elk Creek Fuel Break Maintenance Project produces a significant public benefit by restoring 578 acres of a strategically placed fuel break protecting approximately 559 habitable structures in the low-income WUI communities of Elk Creek, Fruto, Stonyford, and Grindstone Rancheria.

While this project does not directly leverage private, federal, or local funding, it maximizes past state investments by maintaining the 953-acre Elk Creek Fuel Break originally constructed under Governor Newsom's Executive Order N-05-19. It also complements ongoing regional wildfire prevention efforts led by CAL FIRE, the U.S. Forest Service, and local fire districts, thereby expanding the impact of those investments.

By reducing wildfire intensity and improving firefighter safety, this project delivers long-lasting public safety, climate, and economic benefits to a fire-prone rural region with limited resources.

Section II

Degree of Risk

1. Discuss the location of the project in relation to areas of moderate, high, or very high fire hazard severity zone as identified by the latest Fire and Resource Assessment Program maps.

The TGU Elk Creek Fuel Break Maintenance Project is located in western Glenn County within the State Responsibility Area (SRA) and lies adjacent to Federal Responsibility Area (FRA) lands, serving as a transition zone between state managed/private lands and nearby national forest areas.

According to the latest CAL FIRE Fire and Resource Assessment Program (FRAP) maps, the project encompasses:

- 435 acres within the Very High Fire Hazard Severity Zone (FHSZ)
- 143 acres within the High Fire Hazard Severity Zone (FHSZ)

This placement underscores the critical need for treatment. The project area borders low income wildland urban interface (WUI) communities including Elk Creek, Fruto, Stonyford, and Grindstone Rancheria, and contains approximately 559 habitable structures within its immediate influence.

The combination of very high wildfire hazard ratings, dense fuel regrowth, and proximity to vulnerable communities makes this fuel break a priority for maintenance to reduce the risk of catastrophic wildfire and protect life, property, and critical infrastructure.

2. Describe the geographic proximity of the project to structures at risk to damage from wildfire in the WUI.

The TGU Elk Creek Fuel Break Maintenance Project is located in western Glenn County within the State Responsibility Area (SRA) and lies directly adjacent to low income wildland urban interface (WUI) communities, including Elk Creek, Fruto, Stonyford (Colusa County), and Grindstone Rancheria.

Within the project's influence zone, there are approximately 559 habitable structures at risk of wildfire damage. These include residences, schools, community facilities, and critical infrastructure in Elk Creek and Grindstone Rancheria, as well as scattered rural homes and ranches between Willows and Elk Creek and along County Roads 305 and 306.

The fuel break directly borders and buffers these communities, providing a strategically placed line of defense that can slow or redirect fire spread, create safer evacuation corridors, and offer defensible space for suppression operations. Its proven importance was demonstrated during the 2020 August Complex Fire, when it served as a suppression anchor point and slowed fire progression toward Elk Creek.

By maintaining this 578 acre segment, the project reinforces a protective barrier between high risk wildlands and vulnerable structures, substantially reducing the likelihood of structure loss in future wildfire events.

Section III

Community Support

1. Does the project include any matching funds from other funding sources or any in-kind contributions that are expected to extend the impact of the proposed project?

The TGU Elk Creek Fuel Break Maintenance Project does not include matching funds or in kind contributions.

This project relies entirely on FY 2025–2026 CAL FIRE Wildfire Prevention Grant funding to complete the proposed work. The Glenn County Resource Conservation District designed the project to be cost effective by focusing only on the 578 acres of the fuel break requiring immediate maintenance while excluding segments already maintained through active grazing, thereby maximizing the impact of CAL FIRE's investment.

While no match is provided, the project protects and extends the lifespan of prior state investments made under Governor Newsom's Executive Order N 05 19, which funded the original construction of the ~953 acre TGU Elk Creek Fuel Break.

2. Describe plans for external communications during the life of the project to keep the effected community informed about the goals, objectives and progress of the project. Activities such as planned press releases, project signage, community meetings, and field tours are encouraged.

The Glenn County Resource Conservation District (RCD) will provide ongoing external communications throughout the life of the TGU Elk Creek Fuel Break Maintenance Project to keep affected communities informed of its goals, objectives, and progress.

Planned outreach activities include:

- Press Releases & Media Outreach: Issuing press releases to share project milestones through the Glenn County RCD website, local newspapers, and community newsletters (e.g., The Elk Creek Bugler, which reaches 150+ households).
- Community Engagement: Hosting community meetings and offering field tours to allow residents, partners, and stakeholders to see project work firsthand and understand its benefits.
- Signage: Posting project and partnership signage along County Road 303 at visible locations within the treatment area, acknowledging CAL FIRE and California Climate Investments as funding sources. These signs will also serve as a public reminder of the ongoing wildfire prevention work.
- Organizational Networks: Sharing project updates with local associations, including the Glenn County Rangeland Association (80+ members) and the Glenn County Farm Bureau (780+ members), to increase awareness among landowners and agricultural stakeholders.
- Digital Storytelling: Developing an interactive Story Map to provide the public with visual and narrative updates on the project's scope, progress, and regional benefits.

This comprehensive communications strategy will ensure that residents, landowners, partner agencies, and stakeholders remain informed and engaged throughout the project's implementation.

3. Describe any plans to maintain the project after the grant period has ended.

Planned post grant maintenance strategies include:

- Targeted Grazing: Continuing livestock grazing on portions of the fuel break, which has effectively maintained low fuel loads and reduced the need for repeated mechanical treatments.
- Prescribed Burning: The Glenn County RCD is exploring options with local landowners to establish a Prescribed Burn Association and utilize a Vegetation Management Plan to conduct controlled burns within and adjacent to the project area. These burns will complement mechanical and herbicide treatments, providing a cost effective way to maintain reduced fuel loads.
- Follow Up Herbicide Treatments: Implementing follow up herbicide applications (every 2–5 years) to control regrowth of invasive vegetation, with the RCD actively seeking alternate funding sources to support these retreatments.
- Monitoring & Re Entry Planning: Maintaining a monitoring program to assess vegetation regrowth and fuel conditions, with re entry treatments scheduled on a 3–5 year cycle as needed.
- Partnership Engagement: Continuing collaboration with CAL FIRE Tehama Glenn Unit, the Elk Creek Volunteer Fire Department, and other stakeholders to secure future funding and cooperative agreements for ongoing maintenance.

By combining grazing, prescribed burning, targeted herbicide treatments, and collaborative planning, the Glenn County RCD will ensure this fuel break remains a reliable wildfire defense feature protecting the communities of Elk Creek, Fruto, Stonyford, Grindstone Rancheria, and surrounding rural properties well beyond the life of this grant.

4. Does the proposed project work with other organizations or agencies to address fire hazard reduction at the landscape level?

Yes. The Glenn County Resource Conservation District (RCD) routinely collaborates with a wide range of stakeholders to address wildfire prevention and hazardous fuels reduction at the landscape level.

For this project, the RCD works closely with:

- Local entities: City and county departments, including Glenn County Air Pollution Control District, local fire districts, and community groups such as the Glenn County Rangeland Association and Glenn County Farm Bureau, which help engage landowners in wildfire prevention activities.
- State and federal partners: CAL FIRE Tehama Glenn Unit, the U.S. Forest Service, and other state/federal agencies to ensure project coordination and alignment with broader wildfire prevention efforts.
- Regional collaboration: Through the Regional Forest and Fire Capacity (RFFC) Program, the Glenn County RCD participates in the Northern Sacramento Valley Coalition (NSVC), a partnership of four RCDs coordinating cross county wildfire resilience planning. This project is directly supported by the RFFC effort, ensuring that treatments complement other regional hazardous fuels reduction projects.

This multi agency collaboration allows the project to integrate local, regional, and statewide strategies, addressing wildfire risk at the landscape scale and enhancing the protection of surrounding communities and critical infrastructure.

Section IV

Project Implementation

1. Discuss the anticipated timeline for the project. Make sure to take seasonal restrictions into account.

Project work will begin upon execution of the grant agreement, with completion no later than February 15, 2029.

- Within 6 months: Glenn County RCD staff will work with landowners and execute agreements.
- Within 12 months: Glenn County RCD staff will finalize all environmental compliance, including CEQA documentation (Notice to be recorded at the Glenn County Recorder's Office). Any additional environmental clearances, as deemed necessary, will also be secured.
- Within 2 months of compliance: Glenn County RCD will prepare and legally review a bid package for hiring contractors to perform the mechanical and herbicide treatments.
- Spring–Winter 2026: Begin mechanical thinning and mastication on approximately 88 acres, timed to ensure safe equipment access and minimize environmental impacts.
- Spring–Summer 2026: Conduct initial herbicide treatments on approximately 490 acres, targeting regrowth and invasive species during peak susceptibility periods.
- Spring–Summer 2028: Conduct follow up herbicide treatments across 578 acres to ensure long term effectiveness of the fuel break.
- Ongoing (2026–2028): Perform pre and post treatment site assessments, including GIS data collection and photo monitoring, and submit all required progress reports to CAL FIRE.

2. Verify the expected timeframes to complete the project will fall under the required completion dates depending on the source of the funds awarded.

The TGU Elk Creek Fuel Break Maintenance Project is designed to be fully implemented within the timeframes required by the CAL FIRE Wildfire Prevention Grants Program.

- Project initiation will begin immediately upon execution of the grant agreement.
- Landowner Agreements will be drafted and executed within 6 months
- All environmental compliance (e.g., CEQA documentation and related clearances) will be finalized within 12 months of award.
- Contractor procurement and mobilization will occur within 2 months of compliance completion.
- Project implementation (mechanical thinning, mastication, and herbicide treatments) will occur in phased work windows between Spring 2026 and Summer 2028, taking into account environmental and seasonal restrictions.
- Project close out (monitoring, final reporting, and all deliverables) will be completed no later than February 15, 2029, ensuring compliance with all CAL FIRE grant timelines.

This schedule meets the required completion dates for the funding source and provides a clear buffer for any unexpected delays.

3. Using bullets, list the milestones that will be used to measure the progress of the project.

- Initial community outreach announcing project
- Landowner Agreements
- CEQA Finalized
- Bid-package (RFP) for hiring contractor(s)
- Contractor(s) chosen
- Project planning
- Pre-Treatment site descriptions, GIS data and photo monitoring
- Implementation tracking (# of acres treated; location of implementation (GPS coordinates, mile markers, GIS mapping)
- Post-Treatment site descriptions, GIS data and photo monitoring
- Maintenance options planning
- CAL FIRE Reporting / Invoicing
- California Climate Investments (CCI) Reporting
- CAL FIRE Final Report / Final Invoice

4. Using bullets, list the measurable outcomes (i.e. project deliverables) that will be used to measure the project's success.

- Initial community outreach announcing project - One Press Release
- Landowner Agreements - ~20 Agreements
- CEQA Finalized - one ERRF & one Notice of Exemption
- Bid-package (RFP) for hiring contractor(s) - One Bid-package
- Contractor(s) secured - One Contractor(s) Agreement
- Project planning - One plan / notes
- Pre-Treatment site descriptions, GIS data and photo monitoring - One for each start year, Three total
- Mastication – 88 acres
- Herbicide Spraying – 490 acres
- Implementation tracking - # of acres treated; including location of implementation (GPS coordinates, mile markers, GIS mapping)
- Post-Treatment site descriptions, GIS data and photo monitoring - One for each end year, Three total
- Maintenance options planning - One plan / notes
- CAL FIRE Reporting / Invoicing - Monthly or quarterly within 30 days submitted, as required
- California Climate Investments (CCI) Reporting – Semi-annual basis in June (for period December 1 May 31) and December (for period June 1 – November 30), as required
- CAL FIRE Final Report / Final Invoice - One Final Report / One Final Invoice within 30 days submitted, as required

5. If applicable, how will the requirements of the California Environmental Quality Act (CEQA) be met?

At the execution of the grant agreement Glenn County RCD, will conduct a CEQA review. Several surveys and assessments will be conducted including an Archaeological Survey and California Natural Diversity Database (CNDDB) assessment. Provided no significant impacts are identified, Glenn County RCD will utilize Environmental Review Report for an Exempt Project and Record a Notice of Exemption at the Glenn County Recorder's Office. Glenn County RCD staff has conducted a preliminary review of the Project site; as of this time there are no significant impacts.

6. List any existing forest or land management plans; Conservation Easements; Covenant, Conditions & Restrictions (CC&R's); matters related to zoning; use restrictions, or other factors that can or will limit the wildfire prevention proposed activity?

None

Section V

Administration

1. Describe any previous experience the project proponent has with similar projects. Include a list of recent past projects the proponent has successfully completed if applicable. Project applicant or manager having no previous experience with similar projects should discuss any past experiences that may help show a capacity to successfully complete the project being proposed. This may include partnering with a more experienced organization that can provide project support.

Glenn County RCD has a proven track record of successfully managing and completing more than \$20 million in grants and contracts over the past 18 years. Recent relevant projects are listed below. Ritta Martin, Glenn County RCD staff of nine years, will be tracking Project expenses and maintaining Project records in a manner that allows for a full audit trail of awarded grants; she has assisted Kandi Manhart-Belding, Executive Officer, each year with preparing for the local RCD agency's annual audits and has met or exceeded all financial preparation tasks to fully pass an audit. In addition, the Glenn County RCD has an active Financial / Budget Committee that meets to discuss financial records and maintains a transparent approach suitable for public records requests.

CAL FIRE Forest Health and Fire Prevention Grants:

- Highway 162 Fuel Break (since 2015) to install 11 miles of highway on both sides (on going).
- County Road 306 Fuel Break (since 2016) to install 32 miles of roadway on both sides (on going).
- Mendocino National Forest Fuels Reduction Partnership: Smokey Project (2019-2023) a 636-acre forest health hazardous fuels reduction project. (COMPLETED)
- Stony Gorge Hazardous Fuels Reduction Project (2020-2025) a 121-acre fire prevention hazardous fuels reduction project. (COMPLETED)
- Sacramento River Corridor Hazardous Fuels Reduction Project (since 2022) a 340-acre hazardous fuels reduction project (to be completed by March 2026)
- Needham Hazardous Fuels Reduction Project – Phase I (CALFIRE 5GA22216) a 696-acre hazardous fuels reduction project; 509.17 acres complete as of July 2025
- Needham Hazardous Fuels Reduction Project – Phase II (CALFIRE 5TR23116) a 1,022-acre hazardous fuels reduction project; implementation to

begin Spring 2026.

Federal Grants:

- NRCS Cooperative Agreement (2023-2026) Support Willows NRCS Field Office to re-build capacity through a Rangeland Conservation Planner position.
- NRCS Regional Conservation Partnership Program (2023-2027) Technical service to support producers in applying for NRCS funding opportunities.
- CFSC Community Wildfire Protection Plan Update (2022) and Fire Prevention Education Program.
- NRCS Cooperative Agreements (Agreements in each year for 2017-2019, 2016-2018, 2015, 2014, 2013, 2011 and 2010) Delivery of Farm Bill Programs to increase participation by private landowners.
- WCRME Financial Planning (2012) Held 6 workshops to provide beginning farmers/ranchers assistance in creating a business plan, strategic plan and financial plan, while projecting return on investment.
- CARCD-Xerces Society (2011) This was a Nationally known research project to promote increased pollinator populations on working landscapes, in particular rangelands.
- CFSC Community Wildfire Protection Plan (2011) Developed Glenn County CWPP with community and partner agencies.
- AMS Farmers Market Promotion Program (2011) Developed first Certified Farmers' Market in Glenn County, in both Orland and Willows communities.
- USFWS Partners for Fish & Wildlife Program for Stony Creek Riparian Restoration Project (2007) Eradicated Arundo and restored native riparian vegetation on a 1,000 m reach.

State Grants:

- CDFA Healthy Soils Project Block Grant (2023-2027) \$4MM direct to producer funding for health soils practice implementation, plus grant / sub-awardee management & technical assistance.
- CDFA SWEEP Project Block Grant (2023-2026) \$4MM direct to producer for water efficiency and energy savings projects, plus grant / sub-awardee management & technical assistance.
- DOC Regional Forest & Fire Capacity Program (2021-2027) Individual and regional capacity building support to develop, prioritize and implement preparedness projects.
- CalRecycle Farm and Ranch Cleanup (2021).
- CDFA Healthy Soils and SWEEP Program (2018).
- DOC Financial Assistance Program (Agreement in 2017-2019) Capacity building for RCDs.
- CDFA Healthy Soils Technical Assistance Outreach & Education (Agreements in 2018 and 2017).
- DOC Watershed Coordinator Program (Agreements in each year for 2007 and 2012) Coordinated projects and outreach/education to landowners/partners in Stony Creek Watershed which addressed issues of non-native vegetation (Arundo and Tamarisk) and bed and bank erosion.
- Weed Management Area Arundo Removal Project on Lower Stony Creek (2007) 15 acres of Arundo removed, including the "Mother" Arundo just below Black Butte Lake Dam.
- SWRCB Stony Creek Capacity Building (2007) Staff managed development of Watershed Assessment, Demonstration Site, Mapping Project, and Monitoring Program; facilitated landowner and technical advisory meetings to address issues of non-native vegetation (Arundo and Tamarisk) and bed and bank erosion.
- SWRCB Watershed Assessment/Monitoring Program (2007) Funded above documents and implementation projects, GCRCD staff managed through Stony Creek Capacity Building (2007), in addition a Stony Creek Mitigated Negative Declaration was recorded on October 5, 2006.
- DWR Stony Creek Watershed Restoration Plan (2010) Developed plan to use as guidance in addressing issues of non-native vegetation (Arundo and Tamarisk) and bed and bank erosion along Lower Stony Creek.

Private Sector Grants & Contracts:

- Colusa Glenn Subwatershed Program (2007-present) Conduct outreach and education to 1,750 + Colusa County and Glenn County members who must comply with the Irrigated Lands Regulatory Program; all commercial Agriculture landowners / operators are subject to the irrigation and storm water quality program. Nationally recognized "Walker Creek Success Story" for reducing amount of Chlorpyrifos in the creek through partnering with landowners and performing outreach/education. Featured in American Farmland Trust and World Resources Institute, "Water Quality Targeting Success Stories: How to achieve measurably cleaner water through U.S. farm conservation watershed projects" by Michelle Perez, PhD.
- Patagonia / CCI (2021) to develop Carbon Farm Plan.
- Baldwin Mitigation (2007) Arundo removal project in Lower Stony Creek.

2. Identify who will be responsible for tracking project expenses and maintaining project records in a manner that allows for a full audit trail of any awarded grant funds.

Project fiscal management will be overseen by Ritta Martin, Glenn County RCD staff member with over ten years of experience in grant administration and financial oversight. Ritta is responsible for tracking all project-related expenditures and maintaining records that ensure full auditability and compliance with federal, state, and local funding requirements. She has supported the Executive Officer, Kandi Manhart-Belding, in preparing for the District's annual audits, consistently completing all financial documentation to the satisfaction of external auditors. Additionally, Glenn County RCD has a dedicated Financial and Budget Standing Committee, which meets regularly to review financial reports, provide internal oversight, and ensure transparency in alignment with public agency standards. This committee structure reinforces fiscal accountability and allows the District to maintain a clear and responsive approach to both internal and external financial inquiries, including public records requests.

Section VI

Budget

A detailed project budget should be provided in the online budget included in this solicitation. The space provided here is to allow for a narrative description to further explain the proposed budget.

1. Explain how the grant funds, if awarded, will be spent to support the goals and objectives of the project. If equipment grant funds are requested, explain how the equipment will be utilized and maintained beyond the life of the grant.

Grant funds will be utilized to implement the TGU Elk Creek Fuel Break Maintenance Project, consistent with the goals and objectives of the CAL FIRE Wildfire Prevention Grants Program.

Funds will support:

- Contracted services for mechanical thinning and mastication on approximately 88 acres to remove ladder fuels, brush, and dead woody debris.
- Targeted herbicide applications on 578 acres (initial and follow up treatments) to suppress invasive and flammable vegetation and ensure long term fuel break effectiveness.
- Project management and administration, including grant compliance, monitoring, reporting, and community engagement activities led by the Glenn County Resource Conservation District.
- Outreach and communications, including project signage, press releases, and public engagement efforts to keep the affected communities informed.

No equipment purchases are planned under this project. All work will be performed by contracted operators or partners with their own equipment, eliminating the need for long term equipment maintenance or storage beyond the life of the grant.

This funding will directly restore 578 acres of hazardous fuel reduction infrastructure, improving wildfire resilience for nearby communities while ensuring cost effective use of state funds.

2. Are the costs for each proposed activity reasonable for the geographic area where they are to be performed? Identify any costs that are higher than usual and explain any special circumstances within the project that makes these increased costs necessary to achieve the goals and objectives of the project.

Yes, the total Project costs are reasonable for the geographic area. They are based on experience implementing similar projects over the past three years. In particular, the implementation costs closely mirror the work currently being undertaken on the Needham Phase I project.

3. Is the total project cost appropriate for the size, scope, and anticipated benefit of the project?

Yes, the total Project costs are appropriate for the size, scope, and anticipated benefit of the Project.

4. Using bullets please list each object category amount that you are requesting and the detail of how that would support meeting the grant objectives.

GCRCD EMPLOYEE SALARIES & WAGES - \$115,672.00

- o Includes direct staff time spent on all Project goals and objectives, including but not limited to: Project site visits, communications / meetings with landowners and partners, contracting, project treatment monitoring / reporting, financial management, invoicing, and completion of grant reports to ensure a successful hazardous fuels reduction project.

- o The Executive Officer will focus on public outreach, Bid-package (RFP) creation, solicit legal review and manage the contracting process; this position will oversee all Project planning and implementation. Glenn County RCD staff estimate this position will work approximately 8 hours per month on this Project, on average.

- o The Program Coordinator(s) will focus on "in-the-field" Project oversight, landowner(s), partner and contractor communication, as well as conduct several site visits. Glenn County RCD staff estimate this position will work approximately 20 hours per month on this Project, on average.

- o The Program Specialist will manage the Project CEQA completion and reporting, all other environmental compliance, GIS mapping, photo-monitoring, drone footage of the Project as well as conduct several site visits. In addition, this position will draft grant reporting for finalization by the

Executive Officer. Glenn County RCD staff estimate this position will work approximately 8 hours per month on this Project, on average.

o The Finance Officer will manage all aspects of Project expenses, payables, contractor(s) agreements and budgets, and invoicing. Glenn County RCD staff estimate this position will work approximately 8 hours per month on this project, on average.

GCRCD EMPLOYEE BENEFITS - \$52,744.00

CONTRACTUAL - \$645,130.00

- Private Contractor(s) will provide hazardous fuels reduction implementation on 578 total acres at an estimated cost of:
 - Mechanical thinning / Mastication - 88 acres @ \$2,000/acre
 - Herbicide Application (in 2026) - 490 acres @ \$410/acre
 - Herbicide Application (in 2028) – 578 acres @ \$410/acre
- Environmental Compliance Consultant: to satisfy the needs of the CEQA environmental compliance process. May include use of a qualified Registered Professional Forester or Archaeologist, as necessary.
- Legal Services Consultant: to provide legal review of procurement documents, including Requests for Proposals (RFPs), contractor agreements, and related contracting materials.
- Prevailing Wage Consultant: will assist the RCD and all subcontractors in adhering to California prevailing wage requirements, including certified payroll reporting and documentation review.
- Information Technology (IT) Support Services: contract with Stratti to provide computer backup and security support; also includes Google Workspace monthly subscription to support cloud-based file storage, email and collaboration tools. Cost will be allocated per invoicing period, based on each staff's % of time spent directly working on this project.
- Aerial photography - This budget includes costs for aerial photography services and associated helicopter usage to document and monitor fuels reduction activities across the large project area. Aerial imagery will be used for pre- and post-treatment documentation particularly in remote or rugged terrain where ground access is limited or inefficient. Helicopter-based photography provides a high-resolution, landscape-scale perspective that supports accurate mapping and assessment of treatment effectiveness. These services are essential to ensure thorough monitoring and transparency over the course of the project.

TRAVEL - \$4,520

- Mileage: Most project travel will be conducted using RCD-owned vehicles and is budgeted under "Other." Mileage reimbursement is included for occasions when staff must use personal vehicles due to RCD vehicle unavailability. Travel includes site visits, meetings with landowners, contractors, and partners, as well as pre- and post-treatment photo and drone monitoring. Reimbursement will follow the current IRS mileage rate.
- Lodging & Per Diem, in accordance with GSA rates, is budgeted to support staff participation in out-of-town trainings / meetings / conferences.

SUPPLIES - \$10,500

- GCRCD Office Supplies – intended to cover all essential office supplies and materials directly tied to project implementation and coordination. This may include GPS and mapping software for project management and monitoring; materials for presentations, brainstorming sessions, and tours; general office supplies directly related to the project (such as binders, clipboards, file folders) used for organizing project materials; postage for mailing project notices and information to the community, and printing/copies costs.
- Handheld GPS unit – for mapping treatment boundaries, access routes, and monitoring plots.
- Two-way radio - for reliable on-site communication between crew members during field operations, especially in areas without cell coverage.
- GCRCD Field Supplies – to support safe & effective on-the-ground implementation and monitoring. May include site flagging/marketing materials, measuring tapes or wheels, communication equipment; first-aid kits for RCD vehicles in the field; batteries or chargers for field electronics (e.g. GPS units, radios, photo-monitoring equipment); and personal protective equipment for RCD staff.

OTHER COSTS - \$8,010

- County of Glenn – Historic Records Search
- County of Glenn – Notice of Exemption posting
- GCRCD-owned vehicle usage, billed at CAL TRANS hourly rates, per RCD policy. These vehicles may include, but are not limited to, RCD Ford 4x4 truck, Honda SxS with enclosed trailer for hauling, and Ford Explorer.
- Staff Training / Meeting / Conference Registration – registration fees associated with project staff attending relevant trainings, workshops, and professional conferences that directly enhance their capacity to implement the project. These opportunities may include technical trainings, grant administration workshops, and industry conferences that provide up-to-date information on best practices, regulatory requirements, and emerging technologies.
- Project staff may participate in the following trainings and professional development opportunities to support effective implementation, compliance, and reporting under the CAL FIRE Hazardous Fuels Reduction Program:
 - o CARCD Annual Conference – statewide training for RCD staff on conservation programs, project management, and coordination with state and

federal partners.

- o Sacramento Valley Region RCD Meetings – regional coordination, peer learning, and project updates relevant to fuels reduction and watershed management.
- o Glenn County Farm Bureau Annual Meeting – outreach and collaboration opportunities with local landowners and agricultural partners.
- o ARC GIS Training – mapping, spatial analysis, and data management for project boundaries, monitoring, and reporting.
- o Drone (UAS) Training – aerial monitoring for vegetation assessment, project documentation, and progress verification.
- o First Aid / CPR and Field Safety Training – ensuring staff readiness and compliance with field safety requirements.
- o Environmental Compliance and Permitting Workshops – training on biological, cultural, and archaeological resource protection measures.
- o CEQA and Environmental Review Training – understanding the California Environmental Quality Act, categorical exemptions, mitigation requirements, and documentation standards for fuels reduction projects.
- o In addition to these opportunities, staff continually seek out new and relevant trainings that strengthen their technical skills, ensure regulatory compliance, and enhance overall project management capacity.

INDIRECT: 12% = Total \$100,389.12

Total Direct Costs:	\$836,576.00
Indirect Costs (12%):	\$100,389.12
TOTAL GRANT PROJECT COSTS:	\$936,965.12

Matching Funds: N/A

TOTAL GRANT PROJECT COSTS: \$936,965.12

5. Does your project include the purchase of capital equipment (more than \$5,000 per item)?

No

Section VII

California Climate Investments

The space provided here is to allow for a narrative description to further explain how the project/activity will reduce Greenhouse Gas emissions.

1. How will the project/activity reduce Greenhouse Gas emissions?

The TGU Elk Creek Fuel Break Maintenance Project will reduce greenhouse gas (GHG) emissions by significantly lowering the probability of catastrophic wildfire in western Glenn County. By restoring 578 acres of hazardous fuels reduction infrastructure, this project provides proactive wildfire prevention that is far less carbon-intensive than large-scale wildfire suppression and post-fire recovery efforts.

Glenn County's history of destructive wildfires—including the Spanish Fire (1978), Trough Fire (2001), Squaw Ridge Fire (1979), Whiskey Fire (2008), and the August Complex Fire (2020)—demonstrates the region's vulnerability to high-intensity burns. Quantifying GHG emissions from these events underscores the importance of preventive fuel management to avoid similar large-scale carbon releases in the future.

In addition to reducing wildfire-generated emissions, this project protects and sustains oak woodland ecosystems that provide substantial long-term carbon sequestration benefits. According to U.S. Forest Service data analyzed by the California Oak Foundation (2008), Glenn County's oak woodlands store approximately 428,661 metric tons of carbon, with blue oak stands (present within the project area) holding more than half of this total. Understory shrubs in these oak woodlands sequester 11–21 metric tons of carbon per hectare, while coarse woody debris, duff, litter, and soil organic matter contribute additional consistent carbon storage across age classes.

By preventing catastrophic loss of these carbon-dense ecosystems, the project ensures that carbon remains sequestered in vegetation and soils, supporting California's climate goals while reducing the long-term greenhouse gas footprint associated with wildfire suppression and post-fire emissions.

Budget Report

Passthrough Agency: California Department of Forestry and Fire Protection (CAL FIRE)
Program: FY 2025-2026 Wildfire Prevention Grants
Project Name/Title: TGU Elk Creek Fuel Break Maintenance Project
Org Name: Glenn County Resource Conservation District
Stage: Pre-Award

Report Date: 01/05/2026
Requested By: Greg Conant
greg@glenncountyrccd.org

Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share
Salaries & Wages									
	Executive Officer	Hours	304	\$84.00	\$25,536.00	\$25,536.00	\$0.00		\$0.00
	Program Coordinator	Hours	760	\$67.00	\$50,920.00	\$50,920.00	\$0.00		\$0.00
	Program Specialist	Hours	304	\$59.00	\$17,936.00	\$17,936.00	\$0.00		\$0.00
	Finance Officer	Hours	304	\$70.00	\$21,280.00	\$21,280.00	\$0.00		\$0.00
Salaries & Wages Total			1672	\$280.00	\$115,672.00	\$115,672.00	\$0.00		\$0.00

Employee Benefits									
	Executive Officer	Hours	304	\$41.00	\$12,464.00	\$12,464.00	\$0.00		\$0.00
	Program Coordinator	Hours	760	\$27.00	\$20,520.00	\$20,520.00	\$0.00		\$0.00
	Program Specialist	Hours	304	\$31.00	\$9,424.00	\$9,424.00	\$0.00		\$0.00
	Finance Officer	Hours	304	\$34.00	\$10,336.00	\$10,336.00	\$0.00		\$0.00
Employee Benefits Total			1672	\$133.00	\$52,744.00	\$52,744.00	\$0.00		\$0.00

Contractual									
	Environmental Compliance	Contract	1	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00		\$0.00
	Legal Services	Contract	1	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00		\$0.00
	IT Contract	Contract	1	\$4,750.00	\$4,750.00	\$4,750.00	\$0.00		\$0.00
	Prevailing Wage Compliance	Contract	1	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00		\$0.00
	Mechanical	Contract	1	\$176,000.00	\$176,000.00	\$176,000.00	\$0.00		\$0.00
	Herbicide (supplies + application) - 2026	Contract	1	\$20,900.00	\$20,900.00	\$20,900.00	\$0.00		\$0.00
	Herbicide (supplies + application) - 2028	Contract	1	\$236,980.00	\$236,980.00	\$236,980.00	\$0.00		\$0.00
	Aerial Photography / Project Monitoring	Each	3	\$500.00	\$1,500.00	\$1,500.00	\$0.00		\$0.00
Contractual Total			10	\$464,130.00	\$645,130.00	\$645,130.00	\$0.00		\$0.00

Travel & Per Diem									
	Mileage	Miles	3000	\$0.70	\$2,100.00	\$2,100.00	\$0.00		\$0.00
	Lodging / Per Diem @ GSA Rates	Each	10	\$242.00	\$2,420.00	\$2,420.00	\$0.00		\$0.00
Travel & Per Diem Total			3010	\$242.70	\$4,520.00	\$4,520.00	\$0.00		\$0.00

Supplies									
	Field / Safety Supplies	Each	3	\$1,472.00	\$4,416.01	\$4,416.01	\$0.00		\$0.00
	Office Supplies	Each	3	\$1,500.00	\$4,500.00	\$4,500.00	\$0.00		\$0.00
	Handheld GPS Unit - Garmin GPSMAP H11 plus	Each	1	\$1,099.99	\$1,099.99	\$1,099.99	\$0.00		\$0.00
	Two-way radios (handheld VHF/UHF)	Each	1	\$484.00	\$484.00	\$484.00	\$0.00		\$0.00
Supplies Total			8	\$4,555.99	\$10,500.00	\$10,500.00	\$0.00		\$0.00

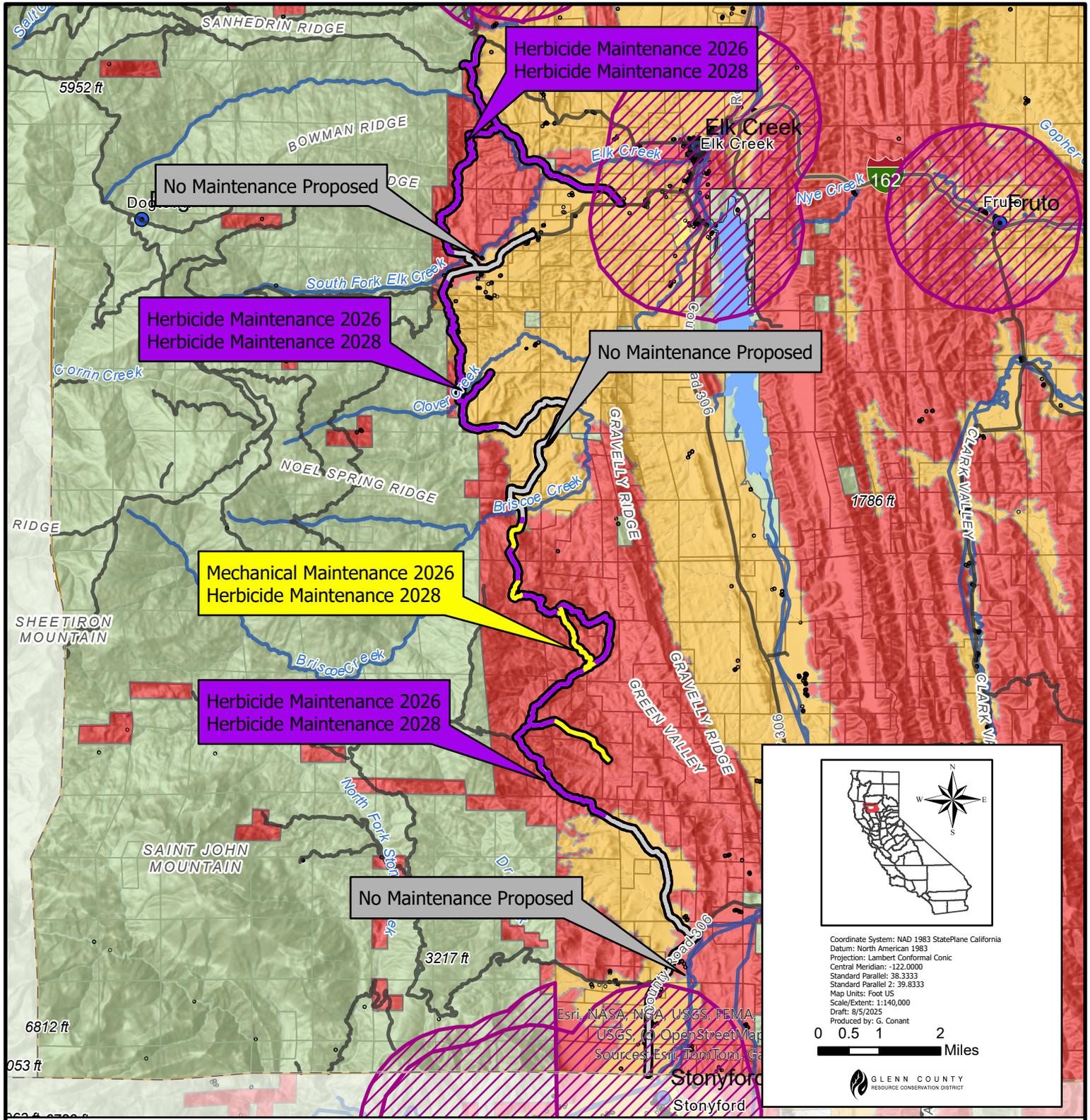
Equipment									
	NOTE: Indirect cost rates do not apply to Equipment. Use Titles to briefly describe each item. Cost Share from the grantee and from a partner can be tracked on separate lines.	In each rows Description, enter the unit of measurement and choose from only the following labels: Hours, Days, Each, Report, Contract, Miles, Daily, Acres	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Equipment Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Other Costs									
	County of Glenn - Historic Records Request	Each	1	\$155.00	\$155.00	\$155.00	\$0.00		\$0.00
	County of Glenn - Notice of Exemption	Each	1	\$55.00	\$55.00	\$55.00	\$0.00		\$0.00
	RCD Vehicle	Hours	100	\$45.00	\$4,500.00	\$4,500.00	\$0.00		\$0.00
	RCD SxS	Hours	40	\$40.00	\$1,600.00	\$1,600.00	\$0.00		\$0.00
	RCD Trailer	Hours	40	\$5.00	\$200.00	\$200.00	\$0.00		\$0.00
	Staff Training / Meeting / Conference Registration	Each	10	\$150.00	\$1,500.00	\$1,500.00	\$0.00		\$0.00
Other Costs Total			192	\$450.00	\$8,010.00	\$8,010.00	\$0.00		\$0.00

Indirect Cost									
	To be used by CAL FIRE staff only	To be used by CAL FIRE staff only	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Indirect Cost Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Other									
Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share
Other									
Other Total			1	\$100,389.12	\$100,389.12	\$100,389.12	\$100,389.12		\$0.00

Grant Total	6564	\$469,791.69	\$836,576.00	\$836,576.00	\$100,389.12	\$0.00
					Total with IDC	\$936,965.12



25-WP-TGU-79379817 - Glenn County Resource Conservation District TGU Elk Creek Fuel Break Maintenance Project

Reference Layers

- Communities
- Structures
- County Parcels
- Water Course
- Roads

Fire Hazard Severity

- Moderate
- High
- Very High
- Wildland Urban Interface (WUI)
- Federal Responsibility Area

Proposed Project:

- #### 25-WP-TGU-79379817
- Project Area
 - Herbicide 2026 & 2028 - 490 Acres
 - Mechanical with 2028 Herbicide - 88 Acres
 - No Maintenance Proposed