
REQUEST FOR PROPOSALS

The Glenn County Resource Conservation District requests proposals from qualified auditors to conduct annual auditing services for the Special District. The audits will be for a period of one year beginning with fiscal year July 1 through June 30, 2021.

Type of Audits

The audits shall encompass the basic financial statements, required supplementary information and compliance reports. The audits will cover local, state and federal funding sources in accordance with generally accepted auditing standards; *Government Auditing Standards*; the Single Audit Act of 1984; the State Controller's Minimum Audit Requirements for California Special Districts, and all other applicable laws and regulations.

Period

The Special District intends to contract with the auditor until June 30, 2023, with the option to contract for the following two fiscal years for a total of up to three consecutive years. Contracts may be renewed with confirmation by each party.

The auditor should prepare proposals for the following audit years:

July 1, 2020 to June 30, 2021

July 1, 2021 to June 30, 2022

July 1, 2022 to June 30, 2023

Prior Audits

Prior audits were performed and are available upon request.

Approximate number of checks each year: 200

Approximate number of funding accounts: 10

Number of employees: 3-4

(Note: payroll is not performed internally)

The Special District relies solely on local, state and federal grants or agreements for program and staff funding. Funding varies from year to year.

The deadline for proposals is August 30, 2021

Please submit proposals to:
Kandi Manhart, Executive Officer
Glenn County Resource Conservation District
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Willows, California 95988

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