



# GLENN COUNTY RESOURCE CONSERVATION DISTRICT

## BOARD OF DIRECTORS

## ASSOCIATE- DIRECTORS

Gilbert Goedhart, President + Brian Lohse, Vice President + Jocelyn Anderson, Treasurer  
Mike Landini + Jay Overholtzer + Bruce Roundy + John Whitney

Kathy Landini

## STAFF

Kandi Manhart-Belding, Executive Officer  
Ritta Martin, Finance Officer  
Kellie Wilson-Burt, Program Specialist  
Samantha Loprieto, Conservation Planner

Shane Rakestraw, Wildfire & Forestry Project Coordinator  
Greg Conant, Forest Health Program Specialist  
Sam Perkins, Northern Sac-Valley Coalition Coordinator

## MEETING NOTICE & AGENDA

**Date:** Monday, April 20, 2026  
**Time:** 1:00 PM to 3:00 PM  
**Location:** USDA Willows Service Center / Glenn County RCD  
132 N. Enright Avenue, Suite C  
Willows, CA 95988

|                |   |          |
|----------------|---|----------|
| 1:00           | <b>I. CALL TO ORDER</b>   | Goedhart |
| 1:00           | <b>II. PLEDGE OF ALLEGIANCE</b>   | Goedhart |
| 1:00           | <b>III. WELCOME, INTRODUCTIONS &amp; OFFICIAL ROLL CALL</b>   | Goedhart |
| 1:05           | <b>IV. PUBLIC COMMENT (limit 5 minutes):</b><br>Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment. | Goedhart |
| 1:10           | <b>V. CONSENT CALENDAR</b>  | Goedhart |
| <b>*ACTION</b> | A. *Approve RCD Meeting Minutes for March 16, 2026  |          |
| 1:15           | <b>VI. PARTNER REPORTS</b> ( <i>limit 5 minutes each, unless previously scheduled</i> )   | Goedhart |
| 1:30           | <b>VII. RCD REPORTS</b>   | Goedhart |
| <b>*ACTION</b> | A. Directors and Associate-Directors<br>1.*Appoint John Whitney to Glenn County Agriculture Standing Committee (Farmer/Rancher)   |          |

- B. Executive Officer
  - 1. 2026 CARCD Election Results Announced
  - 2. Sacramento Valley Region of RCDs Spring Meeting May 6/7

2:00

**VIII. FINANCIAL/BUDGET REPORT**

Anderson/  
Martin

- \*ACTION** A. \*Discussion and possible action to accept the following reports:
  - 1. Bank Statements and Reconciliations
  - 2. Balance Sheet
- \*ACTION** B. \*Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting)

2:15

**IX. RCD PROJECTS & PROGRAMS UPDATE**

Manhart-  
Belding/  
Staff

- \*ACTION** A. Conservation Planning
  - 1. \*Discussion and possible action to approve MOU Scope of Work 2026-001 with Colusa County RCD for Planning Services
- B. Groundwater Recharge Development Plan (and Pilot)
- C. CAFF - Groundwater Community Engagement
- D. Healthy Soils Program (HSP)
  - \*ACTION** 1. \*Discussion and possible action to accept recommendations from Glenn County Ag Committee for HSP Grant Awards / Recipients
- E. State Water Efficiency and Enhancement Program (SWEEP)
  - \*ACTION** 1. \*Discussion and possible action to accept recommendations from Glenn County Ag Committee for SWEEP Grant Awards / Recipients
- F. Fuels Reduction and Fire Prevention Program
  - \*ACTION** 1. \*Discussion and possible action to approve Updated Memorandum of Understanding between the Glenn County RCD and Glenn County Public Works Agency for Fire Hazard Reduction Coordination, originally effective October 13, 2025
  - \*ACTION** 2. \*Discussion and possible action to update agreement with Sierra Timber Services for Registered Professional Forester Services, Amendment 1 and Amendment 2
- G. Invasive Species Program: Upper Stony Creek Arundo Project
- H. Colusa Glenn Subwatershed Program – *Helping growers meet the Irrigated Lands Regulatory Program*
- I. Sacramento Valley Region of RCDs (Secretary/Treasurer)

**Future**

Discussion on potential projects and programs

3:00

**X. ADJOURNMENT**

Goedhart

Please note times are approximate.

**CORRESPONDENCE:** Mail is distributed for review.

**DATE OF NEXT MEETING:** **MONDAY, MAY 18, 2026**, at USDA Willows Service Center / Glenn County RCD, 132 N. Enright Avenue, Suite C, Willows, CA 95988.

**NOTIFICATION & AGENDA TOPIC REQUESTS:** If you would like to be notified of future meetings and events or request a specific agenda topic, please call Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5 or email [kandi@glenncountyrcd.org](mailto:kandi@glenncountyrcd.org).

Visit [www.glenncountyrcd.org](http://www.glenncountyrcd.org) for Agendas, approved Minutes, and Meeting Schedule.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats. (28 CFR 35.101-35.164 ADA Title II.)

**GLENN COUNTY RESOURCE CONSERVATION DISTRICT**

**TO:** Directors & Associate Directors

**Agenda Item #:** VIII--A.1.-2.

**FROM:** Kandi Manhart-Belding

**Meeting Date:** April 20, 2026

**DATE:** April 17, 2026

**Action Items**

**No Action Requested**

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**TITLE OF TOPIC**

**SUBJECT: FINANCIAL/BUDGET REPORT**

**\*ACTION** A. \*Discussion and possible action to accept the following reports:  
1. Bank Statements and Reconciliations  
2. Balance Sheet

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**BACKGROUND:**

The Glenn County RCD's Finance-Budget Committee, a standing committee, did not meet since last regular meeting.

Agendas and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

**DISCUSSION / PROPOSED ACTION:**

Discussion and possible action to accept agenda items A, #1, and #2.

**ATTACHMENTS:**

YES –

Bank Statements and Reconciliations for dates ending March 2026

Current Balance Sheet dated April 17, 2026

**NOTES:**

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Moved: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Abstention: \_\_\_\_\_ Objection: \_\_\_\_\_

Re-cused: \_\_\_\_\_ Approved:       YES       NO

Glenn County Resource Conservation District

Bank Reconciliation Summary - CHECKING ACCOUNT

3/31/2026

|          |   |           |              |
|----------|---|-----------|--------------|
| <b>A</b> | Beginning Balance                         | 2/28/2026 | \$404,388.64 |
| <b>B</b> | Ending / Cleared Balance (Bank Statement) | 3/31/2026 | \$461,816.77 |
| <b>C</b> | Register Balance (Balance Sheet)          | 3/31/2026 | \$385,842.20 |

Date reviewed:

\_\_\_\_\_

Reviewed by:

\_\_\_\_\_

Customer Service:  
 1-866-486-7782



GLENN COUNTY RESOURCE CONSERVA      UB  
 132 N ENRIGHT AVE SUITE C  
 WILLOWS CA 95988-2751

 Last statement: February 28, 2026  
 This statement: March 31, 2026

**PUBLIC FUNDS CHECKING**

|                 |              |                          |              |          |
|-----------------|--------------|--------------------------|--------------|----------|
| Account number  | ██████████   | Beginning balance        | \$404,388.64 | <i>A</i> |
| Low balance     | \$401,109.55 | Deposits/Additions       | \$399,829.44 |          |
| Average balance | \$506,729.57 | Withdrawals/Subtractions | \$342,401.31 |          |
| Interest earned | \$0.00       | Ending balance           | \$461,816.77 | <i>B</i> |

**Deposits/Additions**

| <u>Date</u>            | <u>Description</u> | <u>Additions</u>    |
|------------------------|--------------------|---------------------|
| 03-04                  | Deposit            | 56,871.99 ✓         |
| 03-04                  | Deposit            | 12,227.45 ✓         |
| 03-06                  | Deposit            | 104,992.40 ✓        |
| 03-16                  | Deposit            | 67,756.62 ✓         |
| 03-16                  | Deposit            | 7,326.44 ✓          |
| 03-24                  | Deposit            | 420.00 ✓            |
| <b>Total Additions</b> |                    | <b>\$249,594.90</b> |

**Other Deposits/ Additions**

| <u>Date</u>                            | <u>Description</u>                                     | <u>Additions</u>    |
|--|--|---------------------|
| 03-12                                  | Deposit Transfer <i>HSP Block transfer - batch #19</i> | 132,939.06          |
| <b>Total Other Deposits/ Additions</b> |  | <b>\$132,939.06</b> |

**ACH and Electronic Payments/Subtractions**

| <u>Date</u> | <u>Description</u>  | <u>Subtractions</u> |
|-------------|---|---------------------|
| 03-03       | ACH Debit Calpers 1900 5000000354 100000018225428         | 1,612.00 ✓          |
| 03-04       | ACH Debit Employment Devel Edd Eftpmt 1927650784 20260304 | 1,231.68 ✓          |
| 03-04       | ACH Debit IRS Usataxpymt 225646333589515 20260304         | 5,728.94 ✓          |
| 03-04       | ACH Debit Intuit Payroll S Quickbooks 680457187 20260304  | 16,827.79 ✓         |
| 03-06       | ACH Debit Calpers 1900 5000000354 100000018225403         | 3,485.14 ✓          |
| 03-18       | ACH Debit Employment Devel Edd Eftpmt 720895456 20260318  | 1,215.05 ✓          |
| 03-18       | ACH Debit IRS Usataxpymt 225647711912532 20260318         | 5,687.92 ✓          |
| 03-19       | ACH Debit Calpers 1900 5000000354 100000018243433         | 3,713.76 ✓          |

12:32 PM

04/12/26

**Glenn County Resource Conservation District**  
**Reconciliation Summary**  
**UMPQUA Checking, Period Ending 03/31/2026**

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|                                   | <u>Mar 31, 26</u> |   |
|-----------------------------------|-------------------|---|
| Beginning Balance                 | 404,388.64        | A |
| Cleared Transactions              |                   |   |
| Checks and Payments - 41 items    | -342,401.31       |   |
| Deposits and Credits - 24 items   | 399,829.44        |   |
| Total Cleared Transactions        | <u>57,428.13</u>  |   |
| Cleared Balance                   | <u>461,816.77</u> | B |
| Uncleared Transactions            |                   |   |
| Checks and Payments - 3 items     | -75,974.57        |   |
| Total Uncleared Transactions      | <u>-75,974.57</u> |   |
| Register Balance as of 03/31/2026 | <u>385,842.20</u> | C |
| New Transactions                  |                   |   |
| Checks and Payments - 13 items    | -338,497.67       |   |
| Deposits and Credits - 3 items    | 328,237.52        |   |
| Total New Transactions            | <u>-10,260.15</u> |   |
| Ending Balance                    | <u>375,582.05</u> |   |

**Glenn County Resource Conservation District**  
**Balance Sheet**  
 As of March 31, 2026

|  | Mar 31, 26          |
|--|---------------------|
| <b>ASSETS</b>                          |                     |
| <b>Current Assets</b>                  |                     |
| <b>Checking/Savings</b>                |                     |
| California CLASS Savings               | 495,128.30          |
| Petty Cash                             | 200.00              |
| Umpqua 0902 - HSP Advance              | 103,640.02          |
| Umpqua 1781 - SWEEP Advance            | 247,999.57          |
| UMPQUA Checking                        | 385,842.20          |
| UMPQUA Savings 1724 - RFFC Adva        | 200.45              |
| <b>Total Checking/Savings</b>          | 1,233,010.54        |
| <b>Accounts Receivable</b>             |                     |
| 11000 · Accounts Receivable            | 1,373,596.60        |
| <b>Total Accounts Receivable</b>       | 1,373,596.60        |
| <b>Total Current Assets</b>            | 2,606,607.14        |
| <b>TOTAL ASSETS</b>                    | <b>2,606,607.14</b> |
| <b>LIABILITIES &amp; EQUITY</b>        |                     |
| <b>Liabilities</b>                     |                     |
| <b>Current Liabilities</b>             |                     |
| <b>Accounts Payable</b>                |                     |
| 20000 · Accounts Payable               |                     |
| 20200 · Accounts Payable - SWEEP       | 208,139.86          |
| 20300 · Accounts Payable - HSP         | 160,752.04          |
| 20400 · Accounts Payable - RFFC        | 29,467.04           |
| 20000 · Accounts Payable - Other       | 590,599.85          |
| <b>Total 20000 · Accounts Payable</b>  | 988,958.79          |
| <b>Total Accounts Payable</b>          | 988,958.79          |
| <b>Credit Cards</b>                    |                     |
| UMPQUA Visa - GREG                     | 500.00              |
| UMPQUA Visa - KANDI                    | 2,525.44            |
| <b>Total Credit Cards</b>              | 3,025.44            |
| <b>Other Current Liabilities</b>       |                     |
| 24000 · Payroll Liabilities            | 0.01                |
| 25000 · Sick Leave Liability           | 13,081.06           |
| 25100 · Vacation Leave Liability       | 41,095.48           |
| 26000 · Unearned Advance               |                     |
| 26400 · Unearned Advance - SWEEP       | 246,993.16          |
| 26500 · Unearned Advance - HSP         | 103,633.83          |
| <b>Total 26000 · Unearned Advance</b>  | 350,626.99          |
| <b>Total Other Current Liabilities</b> | 404,803.54          |
| <b>Total Current Liabilities</b>       | 1,396,787.77        |
| <b>Total Liabilities</b>               | 1,396,787.77        |
| <b>Equity</b>                          |                     |
| 30100 · Sick Leave Accrual             | -13,081.06          |
| 30200 · Vacation Leave Accrual         | -41,095.48          |
| 32000 · Unrestricted Net Assets        | 873,074.31          |
| Net Income                             | 390,921.60          |
| <b>Total Equity</b>                    | 1,209,819.37        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>  | <b>2,606,607.14</b> |

Glenn County Resource Conservation District

Bank Reconciliation Summary - "California Class" SAVINGS ACCOUNT

3/31/2026

|          |   |           |              |
|----------|---|-----------|--------------|
| <b>A</b> | Beginning Balance                         | 2/28/2026 | \$493,579.26 |
| <b>B</b> | Ending / Cleared Balance (Bank Statement) | 3/31/2026 | \$495,128.30 |
| <b>C</b> | Register Balance (Balance Sheet)          | 3/31/2026 | \$495,128.30 |

Date reviewed: \_\_\_\_\_

Reviewed by: \_\_\_\_\_



# Summary Statement

March 31, 2026

Page 1 of 5

Investor ID: CA-01-0131

0000122-0000540 PDF 928179

Glenn County Resource Conservation District

132 N Enright Avenue, Suite C  
WILLOWS, CA 95988

## California CLASS

### California CLASS

Average Monthly Yield: 3.6955%

|                  | Beginning Balance | Contributions | Withdrawals | Income Earned   | Income Earned YTD | Average Daily Balance | Month End Balance |
|------------------|-------------------|---------------|-------------|-----------------|-------------------|-----------------------|-------------------|
| District Reserve | 464,976.63        | 0.00          | 0.00        | 1,459.27        | 4,068.35          | 465,023.70            | 466,435.90        |
| Farmers Market   | 2,223.26          | 0.00          | 0.00        | 6.96            | 20.44             | 2,223.49              | 2,230.24          |
| Vacation Leave   | 26,379.37         | 0.00          | 0.00        | 82.79           | 242.54            | 26,382.04             | 26,462.16         |
| <b>TOTAL</b>     | <b>493,579.26</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,549.04</b> | <b>4,331.33</b>   | <b>493,629.23</b>     | <b>495,128.30</b> |

BLC

A

Tel: (877) 930-5213

www.californiaclass.com

12:04 PM

04/12/26

**Glenn County Resource Conservation District**  
**Reconciliation Summary**  
**California CLASS Savings, Period Ending 03/31/2026**

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|                                   | <u>Mar 31, 26</u>        |     |
|-----------------------------------|--------------------------|-----|
| Beginning Balance                 | 493,579.26               | A   |
| Cleared Transactions              |                          |     |
| Deposits and Credits - 1 item     | <u>1,549.04</u>          |     |
| Total Cleared Transactions        | <u>1,549.04</u>          |     |
| Cleared Balance                   | <u><u>495,128.30</u></u> | B/C |
| Register Balance as of 03/31/2026 | 495,128.30               |     |
| Ending Balance                    | 495,128.30               |     |

## Glenn County Resource Conservation District

## Balance Sheet

04/17/26

As of March 31, 2026

Accrual Basis

Mar 31, 26

## ASSETS

## Current Assets

## Checking/Savings

|                                 |            |
|---------------------------------|------------|
| California CLASS Savings        | 495,128.30 |
| Petty Cash                      | 200.00     |
| Umpqua 0902 - HSP Advance       | 103,640.02 |
| Umpqua 1781 - SWEEP Advance     | 247,999.57 |
| UMPQUA Checking                 | 385,842.20 |
| UMPQUA Savings 1724 - RFFC Adva | 200.45     |

Blc

Total Checking/Savings 1,233,010.54

## Accounts Receivable

11000 · Accounts Receivable 1,373,596.60

Total Accounts Receivable 1,373,596.60

## Total Current Assets

2,606,607.14

## TOTAL ASSETS

2,606,607.14

## LIABILITIES &amp; EQUITY

## Liabilities

## Current Liabilities

## Accounts Payable

|                                  |            |
|----------------------------------|------------|
| 20000 · Accounts Payable         |            |
| 20200 · Accounts Payable - SWEEP | 208,139.86 |
| 20300 · Accounts Payable - HSP   | 160,752.04 |
| 20400 · Accounts Payable - RFFC  | 29,467.04  |
| 20000 · Accounts Payable - Other | 590,599.85 |

Total 20000 · Accounts Payable 988,958.79

Total Accounts Payable 988,958.79

## Credit Cards

|                     |          |
|---------------------|----------|
| UMPQUA Visa - GREG  | 500.00   |
| UMPQUA Visa - KANDI | 2,525.44 |

Total Credit Cards 3,025.44

## Other Current Liabilities

|                                  |            |
|----------------------------------|------------|
| 24000 · Payroll Liabilities      | 0.01       |
| 25000 · Sick Leave Liability     | 13,081.06  |
| 25100 · Vacation Leave Liability | 41,095.48  |
| 26000 · Unearned Advance         |            |
| 26400 · Unearned Advance - SWEEP | 246,993.16 |
| 26500 · Unearned Advance - HSP   | 103,633.83 |

Total 26000 · Unearned Advance 350,626.99

Total Other Current Liabilities 404,803.54

Total Current Liabilities 1,396,787.77

Total Liabilities 1,396,787.77

## Equity

|                                 |            |
|---------------------------------|------------|
| 30100 · Sick Leave Accrual      | -13,081.06 |
| 30200 · Vacation Leave Accrual  | -41,095.48 |
| 32000 · Unrestricted Net Assets | 873,074.31 |
| Net Income                      | 390,921.60 |

Total Equity 1,209,819.37

## TOTAL LIABILITIES &amp; EQUITY

2,606,607.14

Glenn County Resource Conservation District

Bank Reconciliation Summary - HSP ADVANCE 0902

3/31/2026

|          |   |            |              |
|----------|---|------------|--------------|
| <b>A</b> | Beginning Balance                         | 12/31/2025 | \$382,008.74 |
| <b>B</b> | Ending / Cleared Balance (Bank Statement) | 3/31/2026  | \$103,640.02 |
| <b>C</b> | Register Balance (Balance Sheet)          | 3/31/2026  | \$103,640.02 |

Date reviewed: \_\_\_\_\_

Reviewed by: \_\_\_\_\_



GLENN COUNTY RESOURCE CONSERVA      UB  
 132 N ENRIGHT AVE SUITE C  
 WILLOWS CA 95988-2751

Customer Service:  
 1-866-486-7782

Last statement: December 31, 2025  
 This statement: March 31, 2026

**PUBLIC FUNDS SAVINGS**

Account number  
 Beginning balance  
 Ending balance  
 Low balance  
 Average balance  
 Interest paid year to date  
 Interest earned

[REDACTED]  
 \$382,008.74  
 \$103,640.02  
 \$103,638.73  
 \$150,810.65  
 \$6.19  
 \$6.19

*HSP Advance*

*A  
BLC*

**Other Deposits/ Additions**

| <u>Date</u> | <u>Description</u> | <u>Additions</u> |
|-------------|--------------------|------------------|
| 01-31       | Interest Credit    | 3.00             |
| 02-28       | Interest Credit    | 1.90             |
| 03-31       | Interest Credit    | 1.29             |

**Total Other Deposits/ Additions** **\$6.19**

**Other Withdrawals/Subtractions**

| <u>Date</u> | <u>Description</u>  | <u>Subtractions</u> |
|-------------|---------------------|---------------------|
| 01-05       | OTC Withdrawal      | 33,982.48           |
| 02-04       | OTC Withdrawal      | 111,453.37          |
| 03-12       | Withdrawal Transfer | 132,939.06          |

**Total Other Withdrawals/Subtractions** **\$278,374.91**

**Daily Balances**

| <u>Date</u> | <u>Balance</u> | <u>Date</u> | <u>Balance</u> | <u>Date</u> | <u>Balance</u> |
|-------------|----------------|-------------|----------------|-------------|----------------|
| 12-31       | 382,008.74     | 02-04       | 236,575.89     | 03-12       | 103,638.73     |
| 01-05       | 348,026.26     | 02-28       | 236,577.79     | 03-31       | 103,640.02     |
| 01-31       | 348,029.26     |             |                |             |                |

**Glenn County Resource Conservation District**  
**Reconciliation Summary**  
**Umpqua 0902 - HSP Advance, Period Ending 03/31/2026**

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|                                   | <u>Mar 31, 26</u>    |     |
|-----------------------------------|----------------------|-----|
| Beginning Balance                 | 382,008.74           | A   |
| Cleared Transactions              |                      |     |
| Checks and Payments - 3 items     | -278,374.91          |     |
| Deposits and Credits - 1 item     | 6.19                 |     |
| Total Cleared Transactions        | <u>-278,368.72</u>   |     |
| Cleared Balance                   | <u>103,640.02</u>    | B/C |
| Register Balance as of 03/31/2026 | 103,640.02           |     |
| New Transactions                  |                      |     |
| Checks and Payments - 1 item      | -102,832.29          |     |
| Total New Transactions            | <u>-102,832.29</u>   |     |
| Ending Balance                    | <u><u>807.73</u></u> |     |

# Glenn County Resource Conservation District

## Balance Sheet

As of March 31, 2026

|  | Mar 31, 26          |
|--|---------------------|
| <b>ASSETS</b>                          |                     |
| <b>Current Assets</b>                  |                     |
| <b>Checking/Savings</b>                |                     |
| California CLASS Savings               | 495,128.30          |
| Petty Cash                             | 200.00              |
| Umpqua 0902 - HSP Advance              | 103,640.02          |
| Umpqua 1781 - SWEEP Advance            | 247,999.57          |
| UMPQUA Checking                        | 385,842.20          |
| UMPQUA Savings 1724 - RFFC Adva        | 200.45              |
| <b>Total Checking/Savings</b>          | 1,233,010.54        |
| <b>Accounts Receivable</b>             |                     |
| 11000 · Accounts Receivable            | 1,373,596.60        |
| <b>Total Accounts Receivable</b>       | 1,373,596.60        |
| <b>Total Current Assets</b>            | 2,606,607.14        |
| <b>TOTAL ASSETS</b>                    | <b>2,606,607.14</b> |
| <b>LIABILITIES &amp; EQUITY</b>        |                     |
| <b>Liabilities</b>                     |                     |
| <b>Current Liabilities</b>             |                     |
| <b>Accounts Payable</b>                |                     |
| 20000 · Accounts Payable               |                     |
| 20200 · Accounts Payable - SWEEP       | 208,139.86          |
| 20300 · Accounts Payable - HSP         | 160,752.04          |
| 20400 · Accounts Payable - RFFC        | 29,467.04           |
| 20000 · Accounts Payable - Other       | 590,599.85          |
| <b>Total 20000 · Accounts Payable</b>  | 988,958.79          |
| <b>Total Accounts Payable</b>          | 988,958.79          |
| <b>Credit Cards</b>                    |                     |
| UMPQUA Visa - GREG                     | 500.00              |
| UMPQUA Visa - KANDI                    | 2,525.44            |
| <b>Total Credit Cards</b>              | 3,025.44            |
| <b>Other Current Liabilities</b>       |                     |
| 24000 · Payroll Liabilities            | 0.01                |
| 25000 · Sick Leave Liability           | 13,081.06           |
| 25100 · Vacation Leave Liability       | 41,095.48           |
| 26000 · Unearned Advance               |                     |
| 26400 · Unearned Advance - SWEEP       | 246,993.16          |
| 26500 · Unearned Advance - HSP         | 103,633.83          |
| <b>Total 26000 · Unearned Advance</b>  | 350,626.99          |
| <b>Total Other Current Liabilities</b> | 404,803.54          |
| <b>Total Current Liabilities</b>       | 1,396,787.77        |
| <b>Total Liabilities</b>               | 1,396,787.77        |
| <b>Equity</b>                          |                     |
| 30100 · Sick Leave Accrual             | -13,081.06          |
| 30200 · Vacation Leave Accrual         | -41,095.48          |
| 32000 · Unrestricted Net Assets        | 873,074.31          |
| Net Income                             | 390,921.60          |
| <b>Total Equity</b>                    | 1,209,819.37        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>  | <b>2,606,607.14</b> |

BLC

Glenn County Resource Conservation District

Bank Reconciliation Summary - SAVINGS ACCOUNT -->> RFFC Advance

3/31/2026

|          |   |            |          |
|----------|---|------------|----------|
| <b>A</b> | Beginning Balance                         | 12/31/2025 | \$200.44 |
| <b>B</b> | Ending / Cleared Balance (Bank Statement) | 3/31/2026  | \$200.45 |
| <b>C</b> | Register Balance (Balance Sheet)          | 3/31/2026  | \$200.45 |

Date reviewed: \_\_\_\_\_

Reviewed by: \_\_\_\_\_



GLENN COUNTY RESOURCE CONSERVA      UB  
 132 N ENRIGHT AVE SUITE C  
 WILLOWS CA 95988-2751

Customer Service:  
 1-866-486-7782

Last statement: December 31, 2025  
 This statement: March 31, 2026

**PUBLIC FUNDS SAVINGS**

|                            |                       |
|----------------------------|-----------------------|
| Account number             | [REDACTED]            |
| Beginning balance          | \$200.44              |
| Ending balance             | \$200.45 <i>A B/C</i> |
| Low balance                | \$200.45              |
| Average balance            | \$200.45              |
| Interest paid year to date | \$0.01                |
| Interest earned            | \$0.01                |

**Other Deposits/ Additions**

| <u>Date</u>                            | <u>Description</u> | <u>Additions</u> |
|--|--------------------|------------------|
| 02-28                                  | Interest Credit    | .01              |
| <b>Total Other Deposits/ Additions</b> |                    | <b>\$0.01</b>    |

**Daily Balances**

| <u>Date</u> | <u>Balance</u> | <u>Date</u> | <u>Balance</u> | <u>Date</u> | <u>Balance</u> |
|-------------|----------------|-------------|----------------|-------------|----------------|
| 12-31       | 200.44         | 02-28       | 200.45         | 03-31       | 200.45         |

**Interest Information**

|                                |                |
|--------------------------------|----------------|
| Annual percentage yield earned | .02%           |
| Interest-bearing days          | 90             |
| Average balance for APY        | \$200.44       |
| Interest earned                | \$0.01         |
| Interest paid year to date     | \$0.01         |
| Statement period               | 01/01 to 03/31 |

12:16 PM

04/12/26

**Glenn County Resource Conservation District**  
**Reconciliation Summary**  
UMPQUA Savings 1724 - RFFC Adva, Period Ending 01/31/2026

---

|                                   | Jan 31, 26    |     |
|-----------------------------------|---------------|-----|
| Beginning Balance                 | 200.44        | A   |
| Cleared Transactions              |               |     |
| Deposits and Credits - 1 item     | 0.01          |     |
| Total Cleared Transactions        | 0.01          |     |
| Cleared Balance                   | <u>200.45</u> | B/C |
| Register Balance as of 01/31/2026 | 200.45        |     |
| Ending Balance                    | 200.45        |     |

Glenn County Resource Conservation District

Balance Sheet

As of March 31, 2026

04/17/26

Accrual Basis

|                                       | Mar 31, 26          |
|---------------------------------------|---------------------|
| <b>ASSETS</b>                         |                     |
| Current Assets                        |                     |
| Checking/Savings                      |                     |
| California CLASS Savings              | 495,128.30          |
| Petty Cash                            | 200.00              |
| Umpqua 0902 - HSP Advance             | 103,640.02          |
| Umpqua 1781 - SWEEP Advance           | 247,999.57          |
| UMPQUA Checking                       | 385,842.20          |
| UMPQUA Savings 1724 - RFFC Adva       | 200.45              |
| Total Checking/Savings                | 1,233,010.54        |
| Accounts Receivable                   |                     |
| 11000 · Accounts Receivable           | 1,373,596.60        |
| Total Accounts Receivable             | 1,373,596.60        |
| Total Current Assets                  | 2,606,607.14        |
| <b>TOTAL ASSETS</b>                   | <b>2,606,607.14</b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                     |
| Liabilities                           |                     |
| Current Liabilities                   |                     |
| Accounts Payable                      |                     |
| 20000 · Accounts Payable              |                     |
| 20200 · Accounts Payable - SWEEP      | 208,139.86          |
| 20300 · Accounts Payable - HSP        | 160,752.04          |
| 20400 · Accounts Payable - RFFC       | 29,467.04           |
| 20000 · Accounts Payable - Other      | 590,599.85          |
| Total 20000 · Accounts Payable        | 988,958.79          |
| Total Accounts Payable                | 988,958.79          |
| Credit Cards                          |                     |
| UMPQUA Visa - GREG                    | 500.00              |
| UMPQUA Visa - KANDI                   | 2,525.44            |
| Total Credit Cards                    | 3,025.44            |
| Other Current Liabilities             |                     |
| 24000 · Payroll Liabilities           | 0.01                |
| 25000 · Sick Leave Liability          | 13,081.06           |
| 25100 · Vacation Leave Liability      | 41,095.48           |
| 26000 · Unearned Advance              |                     |
| 26400 · Unearned Advance - SWEEP      | 246,993.16          |
| 26500 · Unearned Advance - HSP        | 103,633.83          |
| Total 26000 · Unearned Advance        | 350,626.99          |
| Total Other Current Liabilities       | 404,803.54          |
| Total Current Liabilities             | 1,396,787.77        |
| Total Liabilities                     | 1,396,787.77        |
| Equity                                |                     |
| 30100 · Sick Leave Accrual            | -13,081.06          |
| 30200 · Vacation Leave Accrual        | -41,095.48          |
| 32000 · Unrestricted Net Assets       | 873,074.31          |
| Net Income                            | 390,921.60          |
| Total Equity                          | 1,209,819.37        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>2,606,607.14</b> |

*B/C*

Glenn County Resource Conservation District

Bank Reconciliation Summary - SWEEP ADVANCE 1781

3/31/2026

|          |   |            |              |
|----------|---|------------|--------------|
| <b>A</b> | Beginning Balance                         | 12/31/2025 | \$313,852.41 |
| <b>B</b> | Ending / Cleared Balance (Bank Statement) | 3/31/2026  | \$247,999.57 |
| <b>C</b> | Register Balance (Balance Sheet)          | 3/31/2026  | \$247,999.57 |

Date reviewed: \_\_\_\_\_

Reviewed by: \_\_\_\_\_



GLENN COUNTY RESOURCE CONSERVA      UB  
 132 N ENRIGHT AVE SUITE C  
 WILLOWS CA 95988-2751

Customer Service:  
 1-866-486-7782

Last statement: December 31, 2025  
 This statement: March 31, 2026

**PUBLIC FUNDS SAVINGS**

|                            |                           |
|----------------------------|---------------------------|
| Account number             | [REDACTED]                |
| Beginning balance          | \$313,852.41              |
| Ending balance             | \$247,999.57 <i>A B/C</i> |
| Low balance                | \$247,997.46              |
| Average balance            | \$247,997.46              |
| Interest paid year to date | \$6.41                    |
| Interest earned            | \$6.41                    |

**Other Deposits/ Additions**

| <u>Date</u>                            | <u>Description</u> | <u>Additions</u> |
|--|--------------------|------------------|
| 01-31                                  | Interest Credit    | 2.38             |
| 02-28                                  | Interest Credit    | 1.92             |
| 03-31                                  | Interest Credit    | 2.11             |
| <b>Total Other Deposits/ Additions</b> |                    | <b>\$6.41</b>    |

**Other Withdrawals/Subtractions**

| <u>Date</u>                                 | <u>Description</u>   | <u>Subtractions</u> |
|---|--|---------------------|
| 01-05                                       | Online Bnkg Trsfr Db Transfer To Deposit Account Xxxxxxx4525 | 28,357.17 ✓         |
| 01-12                                       | Online Bnkg Trsfr Db Transfer To Deposit Account Xxxxxxx4525 | 14,200.00 ✓         |
| 02-04                                       | OTC Withdrawal   | 23,302.08 ✓         |
| <b>Total Other Withdrawals/Subtractions</b> |  | <b>\$65,859.25</b>  |

**Daily Balances**

| <u>Date</u> | <u>Balance</u> | <u>Date</u> | <u>Balance</u> | <u>Date</u> | <u>Balance</u> |
|-------------|----------------|-------------|----------------|-------------|----------------|
| 12-31       | 313,852.41     | 01-31       | 271,297.62     | 02-28       | 247,997.46     |
| 01-05       | 285,495.24     | 02-04       | 247,995.54     | 03-31       | 247,999.57     |
| 01-12       | 271,295.24     |             |                |             |                |

12:13 PM

04/12/26

**Glenn County Resource Conservation District**  
**Reconciliation Summary**  
**Umpqua 1781 - SWEEP Advance, Period Ending 03/31/2026**

---

|  | <u>Mar 31, 26</u>       |            |
|--|-------------------------|------------|
| <b>Beginning Balance</b>                 | 313,852.41              | <i>A</i>   |
| <b>Cleared Transactions</b>              |                         |            |
| Checks and Payments - 3 items            | -65,859.25              |            |
| Deposits and Credits - 1 item            | 6.41                    |            |
|  | <u>-65,852.84</u>       |            |
| <b>Total Cleared Transactions</b>        |                         |            |
|  | <u>-65,852.84</u>       |            |
| <b>Cleared Balance</b>                   | <u>247,999.57</u>       |            |
| <b>Register Balance as of 03/31/2026</b> | 247,999.57              | <i>B/C</i> |
| <b>New Transactions</b>                  |                         |            |
| Checks and Payments - 2 items            | -225,405.23             |            |
|  | <u>-225,405.23</u>      |            |
| <b>Total New Transactions</b>            |                         |            |
|  | <u>-225,405.23</u>      |            |
| <b>Ending Balance</b>                    | <u><u>22,594.34</u></u> |            |

Glenn County Resource Conservation District

Balance Sheet

As of March 31, 2026

|  | Mar 31, 26          |
|--|---------------------|
| <b>ASSETS</b>                          |                     |
| <b>Current Assets</b>                  |                     |
| Checking/Savings                       |                     |
| California CLASS Savings               | 495,128.30          |
| Petty Cash                             | 200.00              |
| Umpqua 0902 - HSP Advance              | 103,640.02          |
| Umpqua 1781 - SWEEP Advance            | 247,999.57          |
| UMPQUA Checking                        | 385,842.20          |
| UMPQUA Savings 1724 - RFFC Adva        | 200.45              |
| <b>Total Checking/Savings</b>          | <b>1,233,010.54</b> |
| Accounts Receivable                    |                     |
| 11000 · Accounts Receivable            | 1,373,596.60        |
| <b>Total Accounts Receivable</b>       | <b>1,373,596.60</b> |
| <b>Total Current Assets</b>            | <b>2,606,607.14</b> |
| <b>TOTAL ASSETS</b>                    | <b>2,606,607.14</b> |
| <b>LIABILITIES &amp; EQUITY</b>        |                     |
| <b>Liabilities</b>                     |                     |
| <b>Current Liabilities</b>             |                     |
| Accounts Payable                       |                     |
| 20000 · Accounts Payable               |                     |
| 20200 · Accounts Payable - SWEEP       | 208,139.86          |
| 20300 · Accounts Payable - HSP         | 160,752.04          |
| 20400 · Accounts Payable - RFFC        | 29,467.04           |
| 20000 · Accounts Payable - Other       | 590,599.85          |
| <b>Total 20000 · Accounts Payable</b>  | <b>988,958.79</b>   |
| <b>Total Accounts Payable</b>          | <b>988,958.79</b>   |
| Credit Cards                           |                     |
| UMPQUA Visa - GREG                     | 500.00              |
| UMPQUA Visa - KANDI                    | 2,525.44            |
| <b>Total Credit Cards</b>              | <b>3,025.44</b>     |
| Other Current Liabilities              |                     |
| 24000 · Payroll Liabilities            | 0.01                |
| 25000 · Sick Leave Liability           | 13,081.06           |
| 25100 · Vacation Leave Liability       | 41,095.48           |
| 26000 · Unearned Advance               |                     |
| 26400 · Unearned Advance - SWEEP       | 246,993.16          |
| 26500 · Unearned Advance - HSP         | 103,633.83          |
| <b>Total 26000 · Unearned Advance</b>  | <b>350,626.99</b>   |
| <b>Total Other Current Liabilities</b> | <b>404,803.54</b>   |
| <b>Total Current Liabilities</b>       | <b>1,396,787.77</b> |
| <b>Total Liabilities</b>               | <b>1,396,787.77</b> |
| Equity                                 |                     |
| 30100 · Sick Leave Accrual             | -13,081.06          |
| 30200 · Vacation Leave Accrual         | -41,095.48          |
| 32000 · Unrestricted Net Assets        | 873,074.31          |
| Net Income                             | 390,921.60          |
| <b>Total Equity</b>                    | <b>1,209,819.37</b> |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>  | <b>2,606,607.14</b> |

*blc*

Glenn County Resource Conservation District

Balance Sheet

As of April 17, 2026  
 Apr 17, 26

ASSETS

Current Assets

Checking/Savings

|                             |            |
|-----------------------------|------------|
| California CLASS Savings    | 495,128.30 |
| Petty Cash                  | 200.00     |
| Umpqua 0902 - HSP Advance   | 807.73     |
| Umpqua 1781 - SWEEP Advance | 22,594.34  |
| UMPQUA Checking             | 313,900.85 |
| UMPQUA Savings 1724         | 200.45     |

Total Checking/Savings 832,831.67

Accounts Receivable

|                             |            |
|-----------------------------|------------|
| 11000 · Accounts Receivable | 943,025.56 |
|-----------------------------|------------|

Total Accounts Receivable 943,025.56

Total Current Assets 1,775,857.23

TOTAL ASSETS 1,775,857.23

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

|                                  |            |
|----------------------------------|------------|
| 20000 · Accounts Payable         |            |
| 20300 · Accounts Payable - HSP   | 57,919.75  |
| 20400 · Accounts Payable - RFFC  | 29,467.04  |
| 20000 · Accounts Payable - Other | 530,980.34 |

Total 20000 · Accounts Payable 618,367.13

Total Accounts Payable 618,367.13

Credit Cards

|                     |          |
|---------------------|----------|
| UMPQUA Visa - KANDI | 1,058.26 |
|---------------------|----------|

Total Credit Cards 1,058.26

Other Current Liabilities

|                                   |            |
|-----------------------------------|------------|
| 2110 · Direct Deposit Liabilities | -17,855.91 |
| 24000 · Payroll Liabilities       | 4,194.31   |
| 25000 · Sick Leave Liability      | 13,081.06  |
| 25100 · Vacation Leave Liability  | 41,095.48  |
| 26000 · Unearned Advance          |            |
| 26400 · Unearned Advance - SWEEP  | 21,587.93  |
| 26500 · Unearned Advance - HSP    | 801.54     |

Total 26000 · Unearned Advance 22,389.47

Total Other Current Liabilities 62,904.41

Total Current Liabilities 682,329.80

Total Liabilities 682,329.80

Equity

|                            |            |
|----------------------------|------------|
| 30100 · Sick Leave Accrual | -13,081.06 |
|----------------------------|------------|

|                                |            |
|--------------------------------|------------|
| 30200 · Vacation Leave Accrual | -41,095.48 |
|--------------------------------|------------|

|                                 |            |
|---------------------------------|------------|
| 32000 · Unrestricted Net Assets | 873,074.31 |
|---------------------------------|------------|

|            |            |
|------------|------------|
| Net Income | 274,629.66 |
|------------|------------|

Total Equity 1,093,527.43

TOTAL LIABILITIES & EQUITY 1,775,857.23

**GLENN COUNTY RESOURCE CONSERVATION DISTRICT**

**TO:** Directors & Associate Directors

**Agenda Item #:** VIII--B.

**Meeting Date:** March 16, 2026

**FROM:** Kandi Manhart-Belding

**Action Items**

**DATE:** April 17 2026

**No Action Requested**

---

**TITLE OF TOPIC**

**SUBJECT: FINANCIAL/BUDGET REPORT**

**\*ACTION** B. \*Discussion and possible action to approve RCD Cash Disbursement Journal  
(Check Detail Register since previous RCD Meeting)

---

**BACKGROUND:**

The Glenn County RCD Financial/Budget Committee, a standing committee, did not meet since last regular meeting.

Agendas and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

**DISCUSSION / PROPOSED ACTION:**

Discussion and possible action to approve agenda item.

**ATTACHMENTS:**

YES –  
Check Detail Register

**NOTES:**

---

Moved: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Abstention: \_\_\_\_\_ Objection: \_\_\_\_\_

Re-cused: \_\_\_\_\_ Approved:       YES       NO

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
March 17 through April 20, 2026

| <u>Date</u> | <u>Num</u>   | <u>Name</u>                       | <u>Memo</u>   | <u>Account</u>                    | <u>Paid Amount</u> |
|-------------|--------------|-----------------------------------|---|-----------------------------------|--------------------|
| 03/17/2026  | 5945         | Activate Human Capital Group      | Invoice #123428 - prep & facilitation Perkin's 6-month review | UMPQUA Checking                   |                    |
| 03/16/2026  | 123428       | RFFC Coalition - Glenn Co RCD     | Invoice #123428 - prep & facilitation Perkin's 6-month review | 62157 · Admin / Other             | -1,500.00          |
| TOTAL       |              |                                   |   |                                   | -1,500.00          |
| 03/17/2026  | 5946         | Dudek                             | RPP Consultant 202602288 (1/24/2026 - 2/20/2026)              | UMPQUA Checking                   |                    |
| 03/12/2026  | 202602288    | RFFC Coalition - Glenn Co RCD     | RPP Consultant 202602288 (1/24/2026 - 2/20/2026)              | 62173 · RFFC - RPP Consultant     | -2,002.50          |
| TOTAL       |              |                                   |   |                                   | -2,002.50          |
| 03/17/2026  | 5947         | Elan Financial Services           |   | UMPQUA Checking                   |                    |
| 03/16/2026  |              | Administration - Glenn County RCD |   | UMPQUA Visa - KANDI               | -1,304.08          |
| TOTAL       |              |                                   |   |                                   | -1,304.08          |
| 03/17/2026  | 5948         | ODP Business Solutions, LLC       |   | UMPQUA Checking                   |                    |
| 03/04/2026  | 461019901001 | Administration - Glenn County RCD | office supplies - folders                                     | 65040 · Supplies                  | -48.40             |
| 03/05/2026  | 461019420001 | Administration - Glenn County RCD | office supplies - paper                                       | 65040 · Supplies                  | -66.96             |
| TOTAL       |              |                                   |   |                                   | -115.36            |
| 03/17/2026  | 5949         | Elan Financial Services           | 4798 5102 8636 6550   | UMPQUA Checking                   |                    |
| 03/16/2026  |              | Administration - Glenn County RCD | 4798 5102 8636 6550   | UMPQUA Visa - GREG                | -1,771.00          |
| TOTAL       |              |                                   |   |                                   | -1,771.00          |
| 03/19/2026  |              | QuickBooks Payroll Service        | Created by Payroll Service on 03/16/2026                      | UMPQUA Checking                   |                    |
|             |              | QuickBooks Payroll Service        | Created by Payroll Service on 03/16/2026                      | 2110 · Direct Deposit Liabilities | -16,751.50         |
| TOTAL       |              |                                   |   |                                   | -16,751.50         |

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
March 17 through April 20, 2026

| <u>Date</u> | <u>Num</u> | <u>Name</u>      | <u>Memo</u>           | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------|------------|------------------|-----------------------|---|--------------------|
| 03/19/2026  |            | Cal PERS         |                       | <b>UMPQUA Checking</b>                  |                    |
|             |            |                  |                       | 24000 · Payroll Liabilities             | -1,577.62          |
|             |            |                  |                       | 24000 · Payroll Liabilities             | -1,749.59          |
|             |            |                  |                       | 24000 · Payroll Liabilities             | -386.55            |
| TOTAL       |            |                  |                       |   | <u>-3,713.76</u>   |
| 03/20/2026  | DD1267     | Kandi E. Manhart | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|             |            |                  | Direct Deposit        | 66400 · Payroll                         | -5,014.54          |
|             |            |                  | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|             |            |                  | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 643.74             |
|             |            |                  | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -429.16            |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 429.16             |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 665.00             |
|             |            |                  | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -357.66            |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 357.66             |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 357.66             |
|             |            |                  | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -83.65             |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 83.65              |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 83.65              |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 285.82             |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 69.41              |
|             |            |                  | Direct Deposit        | 2110 · Direct Deposit Liabilities       | <u>3,259.26</u>    |
| TOTAL       |            |                  |                       |   | 0.00               |
| 03/20/2026  | DD1266     | Gregory S Conant | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|             |            |                  | Direct Deposit        | 66400 · Payroll                         | -3,068.00          |
|             |            |                  | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|             |            |                  | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|             |            |                  | Direct Deposit        | 24000 · Payroll Liabilities             | 273.44             |

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
March 17 through April 20, 2026

| <u>Date</u>       | <u>Num</u>    | <u>Name</u>           | <u>Memo</u>           | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|-----------------------|-----------------------|---|--------------------|
|                   |               |                       | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -273.44            |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 273.44             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 413.00             |
|                   |               |                       | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -227.32            |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 227.32             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 227.32             |
|                   |               |                       | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -53.17             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 53.17              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 53.17              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 126.69             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 44.11              |
|                   |               |                       | Direct Deposit        | 2110 · Direct Deposit Liabilities       | <u>2,280.27</u>    |
| TOTAL             |               |                       |                       |   | 0.00               |
| <b>03/20/2026</b> | <b>DD1268</b> | <b>Kellie D Burt</b>  | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                       | Direct Deposit        | 66400 · Payroll                         | -2,154.50          |
|                   |               |                       | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 87.18              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 87.18              |
|                   |               |                       | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -174.36            |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 174.36             |
|                   |               |                       | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -144.39            |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 144.39             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 144.39             |
|                   |               |                       | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -33.76             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 33.76              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 33.76              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 25.55              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 28.00              |
|                   |               |                       | Direct Deposit        | 2110 · Direct Deposit Liabilities       | <u>1,773.44</u>    |
| TOTAL             |               |                       |                       |   | 0.00               |
| <b>03/20/2026</b> | <b>DD1269</b> | <b>Ritta M Martin</b> | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
March 17 through April 20, 2026

| <u>Date</u>       | <u>Num</u>    | <u>Name</u>              | <u>Memo</u>           | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|--------------------------|-----------------------|---|--------------------|
|                   |               |                          | Direct Deposit        | 66400 · Payroll                         | -2,640.94          |
|                   |               |                          | Direct Deposit        | 66400 · Payroll                         | -187.80            |
|                   |               |                          | Direct Deposit        | 66400 · Payroll                         | -563.40            |
|                   |               |                          | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                          | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 299.37             |
|                   |               |                          | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -299.37            |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 299.37             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 98.00              |
|                   |               |                          | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -249.03            |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 249.03             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 249.03             |
|                   |               |                          | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -58.24             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 58.24              |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 58.24              |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 164.66             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 48.32              |
|                   |               |                          | Direct Deposit        | 2110 · Direct Deposit Liabilities       | <u>2,824.52</u>    |
| TOTAL             |               |                          |                       |   | 0.00               |
| <b>03/20/2026</b> | <b>DD1270</b> | <b>Samantha Loprieto</b> | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                          | Direct Deposit        | 66400 · Payroll                         | -2,316.00          |
|                   |               |                          | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                          | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 133.30             |
|                   |               |                          | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -133.30            |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 133.30             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 210.00             |
|                   |               |                          | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -172.01            |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 172.01             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities             | 172.01             |
|                   |               |                          | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -40.23             |

**Glenn County Resource Conservation District**  
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| <u>Date</u>       | <u>Num</u>    | <u>Name</u>             | <u>Memo</u>           | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|-------------------------|-----------------------|---|--------------------|
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 40.23              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 40.23              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 82.67              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 34.33              |
|                   |               |                         | Direct Deposit        | 2110 · Direct Deposit Liabilities       | 1,993.46           |
| TOTAL             |               |                         |                       |   | 0.00               |
| <b>03/20/2026</b> | <b>DD1271</b> | <b>Samuel G Perkins</b> | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -2,800.00          |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 250.00             |
|                   |               |                         | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -250.00            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 250.00             |
|                   |               |                         | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 265.00             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -209.25            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 209.25             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 209.25             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -48.93             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 48.93              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 48.93              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 105.17             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 40.62              |
|                   |               |                         | Direct Deposit        | 2110 · Direct Deposit Liabilities       | 2,231.03           |
| TOTAL             |               |                         |                       |   | 0.00               |
| <b>03/20/2026</b> | <b>DD1272</b> | <b>Shane Rakestraw</b>  | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -2,816.00          |
|                   |               |                         | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 189.96             |
|                   |               |                         | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -189.96            |

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
March 17 through April 20, 2026

| <u>Date</u>       | <u>Num</u>   | <u>Name</u>                       | <u>Memo</u>                                 | <u>Account</u>                        | <u>Paid Amount</u> |
|-------------------|--------------|-----------------------------------|---|---------------------------------------|--------------------|
|                   |              |                                   | Direct Deposit                              | 24000 · Payroll Liabilities           | 189.96             |
|                   |              |                                   | Direct Deposit                              | 24000 · Payroll Liabilities           | 172.00             |
|                   |              |                                   | Direct Deposit                              | 66500 · Payroll Taxes - Federal       | -206.52            |
|                   |              |                                   | Direct Deposit                              | 24000 · Payroll Liabilities           | 206.52             |
|                   |              |                                   | Direct Deposit                              | 24000 · Payroll Liabilities           | 206.52             |
|                   |              |                                   | Direct Deposit                              | 66500 · Payroll Taxes - Federal       | -48.30             |
|                   |              |                                   | Direct Deposit                              | 24000 · Payroll Liabilities           | 48.30              |
|                   |              |                                   | Direct Deposit                              | 24000 · Payroll Liabilities           | 48.30              |
|                   |              |                                   | Direct Deposit                              | 24000 · Payroll Liabilities           | 118.87             |
|                   |              |                                   | Direct Deposit                              | 24000 · Payroll Liabilities           | 40.83              |
|                   |              |                                   | Direct Deposit                              | 2110 · Direct Deposit Liabilities     | 2,389.52           |
| TOTAL             |              |                                   |   |                                       | 0.00               |
| <b>03/20/2026</b> | <b>E-pay</b> | <b>EDD</b>                        | <b>499-0760-3 QB Tracking # -1578941554</b> | <b>UMPQUA Checking</b>                |                    |
|                   |              |                                   | 499-0760-3 QB Tracking # -1578941554        | 24000 · Payroll Liabilities           | -909.43            |
|                   |              |                                   | 499-0760-3 QB Tracking # -1578941554        | 24000 · Payroll Liabilities           | -305.62            |
| TOTAL             |              |                                   |   |                                       | -1,215.05          |
| <b>03/20/2026</b> | <b>E-pay</b> | <b>United States Treasury</b>     | <b>68-0457187 QB Tracking # -1578897554</b> | <b>UMPQUA Checking</b>                |                    |
|                   |              |                                   | 68-0457187 QB Tracking # -1578897554        | 24000 · Payroll Liabilities           | -1,823.00          |
|                   |              |                                   | 68-0457187 QB Tracking # -1578897554        | 24000 · Payroll Liabilities           | -1,566.18          |
|                   |              |                                   | 68-0457187 QB Tracking # -1578897554        | 24000 · Payroll Liabilities           | -1,566.18          |
|                   |              |                                   | 68-0457187 QB Tracking # -1578897554        | 24000 · Payroll Liabilities           | -366.28            |
|                   |              |                                   | 68-0457187 QB Tracking # -1578897554        | 24000 · Payroll Liabilities           | -366.28            |
| TOTAL             |              |                                   |   |                                       | -5,687.92          |
| <b>03/23/2026</b> |              | <b>Comcast</b>                    | <b>PHONE + INTERNET April 2026</b>          | <b>UMPQUA Checking</b>                |                    |
|                   |              | Administration - Glenn County RCD | PHONE + INTERNET April 2026                 | 65050 · Telephone, Telecommunications | -198.16            |
| TOTAL             |              |                                   |   |                                       | -198.16            |
| <b>04/01/2026</b> | <b>5950</b>  | <b>Adrian Leal_SWEEP</b>          | <b>23-0666-62438818</b>                     | <b>UMPQUA Checking</b>                |                    |

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
March 17 through April 20, 2026

| <u>Date</u>       | <u>Num</u>      | <u>Name</u>  | <u>Memo</u>                                   | <u>Account</u>                    | <u>Paid Amount</u> |
|-------------------|-----------------|--|---|-----------------------------------|--------------------|
| 03/31/2026        | SWEEP Invoice 2 | California Dept of Food & Agriculture:SWEEP<br>BLOCK Grant 23-26 | 23-0666-62438818_SWEEP Invoice 2_Final        | 67200 · SWEEP - Pass-Thru Funding | <u>-66,449.72</u>  |
| TOTAL             |                 |  |   |                                   | -66,449.72         |
| <b>04/01/2026</b> | <b>5951</b>     | <b>CGD Farms_SWEEP</b>   | <b>23-0666-62437904</b>                       | <b>UMPQUA Checking</b>            |                    |
| 03/31/2026        | SWEEP Invoice 3 | California Dept of Food & Agriculture:SWEEP<br>BLOCK Grant 23-26 | 23-0666-62437904_SWEEP Invoice 3_Final        | 67200 · SWEEP - Pass-Thru Funding | <u>-74,916.00</u>  |
| TOTAL             |                 |  |   |                                   | -74,916.00         |
| <b>04/01/2026</b> | <b>5952</b>     | <b>Lely_SWEEP</b>  | <b>23-0666-79176319 SWEEP Invoice 2_Final</b> | <b>UMPQUA Checking</b>            |                    |
| 03/16/2026        | SWEEP Invoice 2 | California Dept of Food & Agriculture:SWEEP<br>BLOCK Grant 23-26 | 23-0666-79176319 SWEEP Invoice 2_Final        | 67200 · SWEEP - Pass-Thru Funding | <u>-66,774.14</u>  |
| TOTAL             |                 |  |   |                                   | -66,774.14         |
| <b>04/01/2026</b> | <b>5953</b>     | <b>Anderson Family Orchards_HSP</b>                              | <b>23-0719-046</b>                            | <b>UMPQUA Checking</b>            |                    |
| 03/30/2026        | HSP Invoice 2   | California Dept of Food & Agriculture:HSP<br>BLOCK Grant 23-27   | 23-0719-046 HSP Invoice 2 (year 2 CC + SS)    | 67300 · HSP - Pass Thru Funding   | <u>-31,178.58</u>  |
| TOTAL             |                 |  |   |                                   | -31,178.58         |
| <b>04/01/2026</b> | <b>5954</b>     | <b>Carriere_HSP</b>  | <b>23-0719-019</b>                            | <b>UMPQUA Checking</b>            |                    |
| 03/24/2026        | HSP Invoice 3   | California Dept of Food & Agriculture:HSP<br>BLOCK Grant 23-27   | 23-0719-019 HSP Invoice 3 (year 2 CC + SS)    | 67300 · HSP - Pass Thru Funding   | <u>-7,195.33</u>   |
| TOTAL             |                 |  |   |                                   | -7,195.33          |
| <b>04/01/2026</b> | <b>5955</b>     | <b>Chris Taylor_HSP</b>  | <b>23-0719-009</b>                            | <b>UMPQUA Checking</b>            |                    |
| 03/31/2026        | HSP Invoice 3   | California Dept of Food & Agriculture:HSP<br>BLOCK Grant 23-27   | 23-0719-009_HSP Invoice 3 (yr 2 cover crop)   | 67300 · HSP - Pass Thru Funding   | <u>-3,109.64</u>   |
| TOTAL             |                 |  |   |                                   | -3,109.64          |
| <b>04/01/2026</b> | <b>5956</b>     | <b>Kilmer Brothers Inc_HSP</b>                                   | <b>23-0719-045</b>                            | <b>UMPQUA Checking</b>            |                    |

**Glenn County Resource Conservation District**  
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March 17 through April 20, 2026

| <u>Date</u>       | <u>Num</u>    | <u>Name</u>  | <u>Memo</u>  | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|--|--|---|--------------------|
| 03/30/2026        | HSP Invoice 2 | California Dept of Food & Agriculture:HSP<br>BLOCK Grant 23-27 | 23-0719-045_HSP Invoice 2 (year 2 compost +<br>SS) | 67300 · HSP - Pass Thru Funding         | <u>-20,000.00</u>  |
| TOTAL             |               |  |  |   | -20,000.00         |
| <b>04/01/2026</b> | <b>5957</b>   | <b>Meredyk_HSP</b>   | <b>23-0719-053</b>                                 | <b>UMPQUA Checking</b>                  |                    |
| 03/30/2026        | HSP Invoice 1 | California Dept of Food & Agriculture:HSP<br>BLOCK Grant 23-27 | 23-0719-053_HSP Invoice 1 (WOR + yr 1 SS)          | 67300 · HSP - Pass Thru Funding         | <u>-39,353.15</u>  |
| TOTAL             |               |  |  |   | -39,353.15         |
| <b>04/01/2026</b> | <b>5958</b>   | <b>Susan Grivey_HSP</b>  | <b>23-0719-032</b>                                 | <b>UMPQUA Checking</b>                  |                    |
| 03/25/2026        | HSP Invoice 2 | California Dept of Food & Agriculture:HSP<br>BLOCK Grant 23-27 | 23-0719-032 HSP Invoice 2_year 2 compost +<br>SS   | 67300 · HSP - Pass Thru Funding         | <u>-1,995.59</u>   |
| TOTAL             |               |  |  |   | -1,995.59          |
| <b>04/02/2026</b> |               | <b>QuickBooks Payroll Service</b>                              | <b>Created by Payroll Service on 03/31/2026</b>    | <b>UMPQUA Checking</b>                  |                    |
|                   |               | QuickBooks Payroll Service                                     | Created by Payroll Service on 03/31/2026           | 2110 · Direct Deposit Liabilities       | <u>-19,251.01</u>  |
| TOTAL             |               |  |  |   | -19,251.01         |
| <b>04/03/2026</b> | <b>DD1273</b> | <b>Gregory S Conant</b>  | <b>Direct Deposit</b>                              | <b>UMPQUA Checking</b>                  |                    |
|                   |               |  | Direct Deposit                                     | 66400 · Payroll                         | -3,681.60          |
|                   |               |  | Direct Deposit                                     | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |  | Direct Deposit                                     | 66400 · Payroll                         | -325.00            |
|                   |               |  | Direct Deposit                                     | 24000 · Payroll Liabilities             | 322.53             |
|                   |               |  | Direct Deposit                                     | 66900 · CalPERS Retirement Contribution | -322.53            |
|                   |               |  | Direct Deposit                                     | 24000 · Payroll Liabilities             | 322.53             |
|                   |               |  | Direct Deposit                                     | 24000 · Payroll Liabilities             | 480.00             |
|                   |               |  | Direct Deposit                                     | 66500 · Payroll Taxes - Federal         | -268.40            |
|                   |               |  | Direct Deposit                                     | 24000 · Payroll Liabilities             | 268.40             |
|                   |               |  | Direct Deposit                                     | 24000 · Payroll Liabilities             | 268.40             |
|                   |               |  | Direct Deposit                                     | 66500 · Payroll Taxes - Federal         | -62.77             |

**Glenn County Resource Conservation District**  
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| <u>Date</u>       | <u>Num</u>    | <u>Name</u>             | <u>Memo</u>           | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|-------------------------|-----------------------|---|--------------------|
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 62.77              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 62.77              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 182.32             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 52.08              |
|                   |               |                         | Direct Deposit        | 2110 · Direct Deposit Liabilities       | 2,663.50           |
| TOTAL             |               |                         |                       |   | 0.00               |
| <b>04/03/2026</b> | <b>DD1274</b> | <b>Kandi E. Manhart</b> | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -5,014.54          |
|                   |               |                         | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 643.74             |
|                   |               |                         | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -429.16            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 429.16             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 665.00             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -357.66            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 357.66             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 357.66             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -83.64             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 83.64              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 83.64              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 285.82             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 69.42              |
|                   |               |                         | Direct Deposit        | 2110 · Direct Deposit Liabilities       | 3,259.26           |
| TOTAL             |               |                         |                       |   | 0.00               |
| <b>04/03/2026</b> | <b>DD1275</b> | <b>Kellie D Burt</b>    | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -2,614.94          |
|                   |               |                         | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 105.60             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 105.60             |
|                   |               |                         | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -211.20            |

**Glenn County Resource Conservation District**  
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| <u>Date</u>       | <u>Num</u>    | <u>Name</u>              | <u>Memo</u>           | <u>Account</u>                    | <u>Paid Amount</u> |
|-------------------|---------------|--------------------------|-----------------------|-----------------------------------|--------------------|
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 211.20             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 15.00              |
|                   |               |                          | Direct Deposit        | 66500 · Payroll Taxes - Federal   | -175.22            |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 175.22             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 175.22             |
|                   |               |                          | Direct Deposit        | 66500 · Payroll Taxes - Federal   | -40.98             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 40.98              |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 40.98              |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 54.72              |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 34.00              |
|                   |               |                          | Direct Deposit        | 2110 · Direct Deposit Liabilities | 2,108.82           |
| TOTAL             |               |                          |                       |                                   | 0.00               |
| <b>04/03/2026</b> | <b>DD1276</b> | <b>Martin R Spannaus</b> | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>            |                    |
|                   |               |                          | Direct Deposit        | 66400 · Payroll                   | -473.39            |
|                   |               |                          | Direct Deposit        | 66600 · Payroll Taxes - State     | -0.47              |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 0.47               |
|                   |               |                          | Direct Deposit        | 66500 · Payroll Taxes - Federal   | -29.35             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 29.35              |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 29.35              |
|                   |               |                          | Direct Deposit        | 66500 · Payroll Taxes - Federal   | -6.86              |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 6.86               |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 6.86               |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 6.15               |
|                   |               |                          | Direct Deposit        | 66600 · Payroll Taxes - State     | -11.36             |
|                   |               |                          | Direct Deposit        | 24000 · Payroll Liabilities       | 11.36              |
|                   |               |                          | Direct Deposit        | 2110 · Direct Deposit Liabilities | 431.03             |
| TOTAL             |               |                          |                       |                                   | 0.00               |
| <b>04/03/2026</b> | <b>DD1277</b> | <b>Ritta M Martin</b>    | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>            |                    |
|                   |               |                          | Direct Deposit        | 66400 · Payroll                   | -3,110.44          |
|                   |               |                          | Direct Deposit        | 66400 · Payroll                   | -939.00            |

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| <u>Date</u>       | <u>Num</u>    | <u>Name</u>               | <u>Memo</u>           | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|---------------------------|-----------------------|---|--------------------|
|                   |               |                           | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                           | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 351.96             |
|                   |               |                           | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -351.96            |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 351.96             |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 177.00             |
|                   |               |                           | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -293.03            |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 293.03             |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 293.03             |
|                   |               |                           | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -68.53             |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 68.53              |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 68.53              |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 231.90             |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 56.87              |
|                   |               |                           | Direct Deposit        | 2110 · Direct Deposit Liabilities       | <u>3,220.15</u>    |
| TOTAL             |               |                           |                       |   | 0.00               |
| <b>04/03/2026</b> | <b>DD1278</b> | <b>Samantha Loprieato</b> | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                           | Direct Deposit        | 66400 · Payroll                         | -2,084.40          |
|                   |               |                           | Direct Deposit        | 66400 · Payroll                         | -694.80            |
|                   |               |                           | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                           | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 156.46             |
|                   |               |                           | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -156.46            |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 156.46             |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 281.00             |
|                   |               |                           | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -202.16            |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 202.16             |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 202.16             |
|                   |               |                           | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -47.28             |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 47.28              |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 47.28              |
|                   |               |                           | Direct Deposit        | 24000 · Payroll Liabilities             | 118.58             |

**Glenn County Resource Conservation District**  
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| <u>Date</u>       | <u>Num</u>    | <u>Name</u>             | <u>Memo</u>           | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|-------------------------|-----------------------|---|--------------------|
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 40.36              |
|                   |               |                         | Direct Deposit        | 2110 · Direct Deposit Liabilities       | 2,283.36           |
| TOTAL             |               |                         |                       |   | <u>0.00</u>        |
| <b>04/03/2026</b> | <b>DD1279</b> | <b>Samuel G Perkins</b> | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -3,360.00          |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 294.80             |
|                   |               |                         | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -294.80            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 294.80             |
|                   |               |                         | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 378.00             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -246.74            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 246.74             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 246.74             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -57.71             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 57.71              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 57.71              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 152.25             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 47.91              |
|                   |               |                         | Direct Deposit        | 2110 · Direct Deposit Liabilities       | 2,532.59           |
| TOTAL             |               |                         |                       |   | <u>0.00</u>        |
| <b>04/03/2026</b> | <b>DD1280</b> | <b>Shane Rakestraw</b>  | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -3,379.20          |
|                   |               |                         | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 223.75             |
|                   |               |                         | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -223.75            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 223.75             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 236.00             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -243.54            |

**Glenn County Resource Conservation District**  
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March 17 through April 20, 2026

| <u>Date</u>       | <u>Num</u>   | <u>Name</u>                   | <u>Memo</u>   | <u>Account</u>                    | <u>Paid Amount</u> |
|-------------------|--------------|-------------------------------|---|-----------------------------------|--------------------|
|                   |              |                               | Direct Deposit  | 24000 · Payroll Liabilities       | 243.54             |
|                   |              |                               | Direct Deposit  | 24000 · Payroll Liabilities       | 243.54             |
|                   |              |                               | Direct Deposit  | 66500 · Payroll Taxes - Federal   | -56.95             |
|                   |              |                               | Direct Deposit  | 24000 · Payroll Liabilities       | 56.95              |
|                   |              |                               | Direct Deposit  | 24000 · Payroll Liabilities       | 56.95              |
|                   |              |                               | Direct Deposit  | 24000 · Payroll Liabilities       | 168.50             |
|                   |              |                               | Direct Deposit  | 24000 · Payroll Liabilities       | 48.16              |
|                   |              |                               | Direct Deposit  | 2110 · Direct Deposit Liabilities | 2,752.30           |
| TOTAL             |              |                               |   |                                   | 0.00               |
| <b>04/03/2026</b> | <b>E-pay</b> | <b>EDD</b>                    | <b>499-0760-3 QB Tracking # -1320489554</b>           | <b>UMPQUA Checking</b>            |                    |
|                   |              |                               | 499-0760-3 QB Tracking # -1320489554                  | 24000 · Payroll Liabilities       | -1,194.09          |
|                   |              |                               | 499-0760-3 QB Tracking # -1320489554                  | 24000 · Payroll Liabilities       | -354.95            |
| TOTAL             |              |                               |   |                                   | -1,549.04          |
| <b>04/03/2026</b> | <b>E-pay</b> | <b>United States Treasury</b> | <b>68-0457187 QB Tracking # -1320409554</b>           | <b>UMPQUA Checking</b>            |                    |
|                   |              |                               | 68-0457187 QB Tracking # -1320409554                  | 24000 · Payroll Liabilities       | -2,232.00          |
|                   |              |                               | 68-0457187 QB Tracking # -1320409554                  | 24000 · Payroll Liabilities       | -1,816.10          |
|                   |              |                               | 68-0457187 QB Tracking # -1320409554                  | 24000 · Payroll Liabilities       | -1,816.10          |
|                   |              |                               | 68-0457187 QB Tracking # -1320409554                  | 24000 · Payroll Liabilities       | -424.72            |
|                   |              |                               | 68-0457187 QB Tracking # -1320409554                  | 24000 · Payroll Liabilities       | -424.72            |
| TOTAL             |              |                               |   |                                   | -6,713.64          |
| <b>04/03/2026</b> | <b>E-pay</b> | <b>EDD</b>                    | <b>499-0760-3 QB Tracking # -1320383554</b>           | <b>UMPQUA Checking</b>            |                    |
|                   |              |                               | 499-0760-3 QB Tracking # -1320383554                  | 24000 · Payroll Liabilities       | -11.36             |
|                   |              |                               | 499-0760-3 QB Tracking # -1320383554                  | 24000 · Payroll Liabilities       | -0.47              |
| TOTAL             |              |                               |   |                                   | -11.83             |
| <b>04/13/2026</b> | <b>5959</b>  | <b>Colusa County RCD</b>      | <b>CGSP ILRP Support Invoice #11 - 2/16-3/15/2026</b> | <b>UMPQUA Checking</b>            |                    |

**Glenn County Resource Conservation District**  
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March 17 through April 20, 2026

| <u>Date</u>       | <u>Num</u>         | <u>Name</u>                       | <u>Memo</u>   | <u>Account</u>                | <u>Paid Amount</u> |
|-------------------|--------------------|-----------------------------------|---|-------------------------------|--------------------|
| 04/02/2026        | #11 2/16-3/15/2026 | Colusa Glenn Subwatershed Program | CGSP ILRP Support Invoice #11 - 2/16-3/15/2026        | 62154 · Colusa Co RCD - CGSP  | <u>-1,912.52</u>   |
| TOTAL             |                    |                                   |   |                               | -1,912.52          |
| <b>04/13/2026</b> | <b>5960</b>        | <b>Diversified Resources Inc.</b> | <b>#534 - February 2026 - 52.83 acres mastication</b> | <b>UMPQUA Checking</b>        |                    |
| 02/28/2026        | 534 - Feb 2026     | CAL FIRE:5GA22216_Needham HFR     | #534 - February 2026 - 52.83 acres mastication        | 62166 · Needham Contractor(s) | <u>-90,087.83</u>  |
| TOTAL             |                    |                                   |   |                               | -90,087.83         |
| <b>04/13/2026</b> | <b>5961</b>        | <b>Dudek</b>                      | <b>Invoice #202603316 (2/21/226 - 3/27/2026)</b>      | <b>UMPQUA Checking</b>        |                    |
| 04/11/2026        | 202303316          | RFFC Coalition - Glenn Co RCD     | Invoice #202603316 (2/21/226 - 3/27/2026)             | 62173 · RFFC - RPP Consultant | <u>-14,556.25</u>  |
| TOTAL             |                    |                                   |   |                               | -14,556.25         |
| <b>04/13/2026</b> | <b>5962</b>        | <b>Gandy Staley Oil Co.</b>       | <b>#37280 - March 2026</b>                            | <b>UMPQUA Checking</b>        |                    |
| 03/31/2026        |                    | Administration - Glenn County RCD | #37280 - March 2026                                   | 62851 · Fuel                  | <u>-382.99</u>     |
| TOTAL             |                    |                                   |   |                               | -382.99            |
| <b>04/13/2026</b> | <b>5963</b>        | <b>Greg Conant</b>                | <b>Mileage: NSVC in-person day 1 (3/10/2026)</b>      | <b>UMPQUA Checking</b>        |                    |
| 04/02/2026        | March 2026 mileage | RFFC Coalition - Glenn Co RCD     | Mileage: NSVC in-person day 1 (3/10/2026)             | 68350 · Mileage               | <u>-114.55</u>     |
| TOTAL             |                    |                                   |   |                               | -114.55            |
| <b>04/13/2026</b> | <b>5964</b>        | <b>Kandi Manhart</b>              | <b>March 2026 travel</b>                              | <b>UMPQUA Checking</b>        |                    |
| 03/27/2026        | March 2026 travel  | RFFC Coalition - Glenn Co RCD     | 3/10/2026 - NSVC Quarterly Meeting mileage            | 68350 · Mileage               | -169.09            |
|                   |                    | RFFC Coalition - Glenn Co RCD     | 3/10 & 3/11/2026 - NSVC Quarterly meeting per diem    | 68340 · Meals / Per Diem      | <u>-102.00</u>     |
| TOTAL             |                    |                                   |   |                               | -271.09            |

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| <u>Date</u>       | <u>Num</u>          | <u>Name</u>  | <u>Memo</u>  | <u>Account</u>                     | <u>Paid Amount</u> |
|-------------------|---------------------|--|--|------------------------------------|--------------------|
| <b>04/13/2026</b> | <b>5965</b>         | <b>Kellie Burt</b>   | <b>March 2026 mileage</b>                                | <b>UMPQUA Checking</b>             |                    |
| 03/31/2026        | March 2026 mileage  | Community Alliance of Family Farms:SGMA Outreach                 | CAFF mileage - March 2026                                | 68350 · Mileage                    | -156.60            |
|                   |                     | California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26    | SWEEP Project verification - 3/31/2026                   | 68350 · Mileage                    | <u>-30.45</u>      |
| TOTAL             |                     |  |  |                                    | -187.05            |
| <b>04/13/2026</b> | <b>5966</b>         | <b>Land IQ, LLC</b>  |  | <b>UMPQUA Checking</b>             |                    |
| 02/28/2026        | #7627 - GW Recharge | Natural Resources Conservation Service:GW Recharge Pilot Program | #7627 - GW Recharge - February 2026                      | 62171 · NRCS GW Recharge - Land IQ | -3,085.00          |
| 03/31/2026        | 7728                | Natural Resources Conservation Service:GW Recharge Pilot Program | 7728 - GW Recharge March 2026                            | 62171 · NRCS GW Recharge - Land IQ | <u>-8,540.20</u>   |
| TOTAL             |                     |  |  |                                    | -11,625.20         |
| <b>04/13/2026</b> | <b>5967</b>         | <b>Ritta Martin</b>  | <b>March 2026 mileage</b>                                | <b>UMPQUA Checking</b>             |                    |
| 03/31/2026        | March 2026 mileage  | RFFC Coalition - Glenn Co RCD                                    | 3/31/2026 - Excel training class - Chico                 | 68350 · Mileage                    | <u>-49.30</u>      |
| TOTAL             |                     |  |  |                                    | -49.30             |
| <b>04/13/2026</b> | <b>5968</b>         | <b>Samuel Perkins</b>  | <b>March 2026 travel</b>                                 | <b>UMPQUA Checking</b>             |                    |
| 03/27/2026        | March 2026 travel   | RFFC Coalition - Glenn Co RCD                                    | March 2026 mileage - NSVC Coordinator                    | 68350 · Mileage                    | -624.24            |
|                   |                     | RFFC Coalition - Glenn Co RCD                                    | 3/10-3/11/2026 - NSVC Quarterly meeting per diem         | 68340 · Meals / Per Diem           | -102.00            |
|                   |                     | RFFC Coalition - Glenn Co RCD                                    | 3/19-3/20/2026 - CA Wildfire Task Force meeting per diem | 68340 · Meals / Per Diem           | <u>-102.00</u>     |
| TOTAL             |                     |  |  |                                    | -828.24            |
| <b>04/13/2026</b> | <b>5969</b>         | <b>Shane Rakestraw.</b>  | <b>March 2026 mileage</b>                                | <b>UMPQUA Checking</b>             |                    |
| 03/27/2026        | March 2026 mileage  | CAL FIRE:5GA22216_Needham HFR                                    | 3/9/2026 - Project visit with FireStore re: Pile Burning | 68350 · Mileage                    | -53.65             |
|                   |                     | RFFC Coalition - Glenn Co RCD                                    | 3/11/2026 - GC Chiefs Meeting                            | 68350 · Mileage                    | <u>-27.55</u>      |
| TOTAL             |                     |  |  |                                    | -81.20             |

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| <u>Date</u> | <u>Num</u>       | <u>Name</u>                                      | <u>Memo</u>                                   | <u>Account</u>                         | <u>Paid Amount</u> |
|-------------|------------------|--|---|--|--------------------|
| 04/13/2026  | 5970             | U.S. Bank Equipment Finance                      | 578577710                                     | UMPQUA Checking                        |                    |
| 03/27/2026  | 578577712        | Administration - Glenn County RCD                | copier contract - 3/20-4/20/2026              | 65030 · Color Copier - Contract        | -128.10            |
|             |                  | Administration - Glenn County RCD                | B/W copies 2/20-3/20/2026                     | 65031 · B/W Copies                     | -23.60             |
|             |                  | Administration - Glenn County RCD                | CLR copies 2/20-3/20/2026                     | 65032 · CLR Copies                     | -173.66            |
| TOTAL       |                  |  |   |  | -325.36            |
| 04/13/2026  | 5971             | GC Farm Bureau                                   | CAFF SGMA 101 meeting - room rental           | UMPQUA Checking                        |                    |
| 03/25/2026  |                  | Community Alliance of Family Farms:SGMA Outreach | CAFF SGMA 101 meeting - room rental           | 68310 · RCD-Hosted Workshops / Tours   | -300.00            |
| TOTAL       |                  |  |   |  | -300.00            |
| 04/13/2026  | 5972             | Resilience Permaculture Design, LLC              | RCPP Invoice #14 (March 2026)                 | UMPQUA Checking                        |                    |
| 04/01/2026  | RCPP Invoice #14 | CSU Chico, CRARS:RCPP                            | RCPP Invoice #14 (March 2026)                 | 62169 · Conservation Planning Services | -14,040.00         |
| TOTAL       |                  |  |   |  | -14,040.00         |
| 04/13/2026  | 5973             | Madi Lefor                                       | 2026 STEM Fair - RCD Winner!                  | UMPQUA Checking                        |                    |
| 03/23/2026  | 2026 STEM Fair   | RCD Connects w/ Kids                             | 2026 STEM Fair - RCD Winner!                  | 60320 · Cash Awards                    | -50.00             |
| TOTAL       |                  |  |   |  | -50.00             |
| 04/13/2026  | 5974             | Activate Human Capital Group                     | #123439 - accountability chart + role reviews | UMPQUA Checking                        |                    |
| 03/18/2026  | 123439           | RFFC Coalition - Glenn Co RCD                    | #123439 - accountability chart + role reviews | 62157 · Admin / Other                  | -4,850.00          |
| TOTAL       |                  |  |   |  | -4,850.00          |
| 04/13/2026  | 5975             | Stratti Inc.                                     | April 2026 - Stratti IT contract              | UMPQUA Checking                        |                    |
| 04/01/2026  | 1798             | Administration - Glenn County RCD                | April 2026 - Stratti IT contract              | 65004 · Technical/Computer Services    | -1,682.39          |
| TOTAL       |                  |  |   |  | -1,682.39          |

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| <u>Date</u> | <u>Num</u>         | <u>Name</u>                       | <u>Memo</u>                                | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------|--------------------|-----------------------------------|--|---|--------------------|
| 04/13/2026  | 5976               | Elan Financial Services           | Acct: 4798 5100 4701 3293                  | UMPQUA Checking                         |                    |
| 04/13/2026  |                    | Administration - Glenn County RCD | Acct: 4798 5100 4701 3293                  | UMPQUA Visa - KANDI                     | -3,964.84          |
| TOTAL       |                    |                                   |  |   | <u>-3,964.84</u>   |
| 04/13/2026  | 5977               | Glenn County Fair                 | 2026-15 inside fair booth                  | UMPQUA Checking                         |                    |
| 03/25/2026  | 2026-15 fair booth | RFFC Coalition - Glenn Co RCD     | 2026-15 inside fair booth rental 10' x 10' | 62830 · Building Rental                 | -350.00            |
| TOTAL       |                    |                                   |  |   | <u>-350.00</u>     |
| 04/13/2026  | 5978               | Elan Financial Services           | 4798 5102 8636 6550                        | UMPQUA Checking                         |                    |
| 04/13/2026  |                    | Administration - Glenn County RCD | 4798 5102 8636 6550                        | UMPQUA Visa - GREG                      | -500.00            |
| TOTAL       |                    |                                   |  |   | <u>-500.00</u>     |
| 04/17/2026  |                    | QuickBooks Payroll Service        | Created by Payroll Service on 04/16/2026   | UMPQUA Checking                         |                    |
|             |                    | QuickBooks Payroll Service        | Created by Payroll Service on 04/16/2026   | 2110 · Direct Deposit Liabilities       | -17,855.91         |
| TOTAL       |                    |                                   |  |   | <u>-17,855.91</u>  |
| 04/20/2026  | DD1281             | Gregory S Conant                  | Direct Deposit                             | UMPQUA Checking                         |                    |
|             |                    |                                   | Direct Deposit                             | 66400 · Payroll                         | -3,068.00          |
|             |                    |                                   | Direct Deposit                             | 66400 · Payroll                         | -306.80            |
|             |                    |                                   | Direct Deposit                             | 66430 · Cell Phone Stipend              | -25.00             |
|             |                    |                                   | Direct Deposit                             | 66400 · Payroll                         | -325.00            |
|             |                    |                                   | Direct Deposit                             | 24000 · Payroll Liabilities             | 297.98             |
|             |                    |                                   | Direct Deposit                             | 66900 · CalPERS Retirement Contribution | -297.98            |
|             |                    |                                   | Direct Deposit                             | 24000 · Payroll Liabilities             | 297.98             |
|             |                    |                                   | Direct Deposit                             | 24000 · Payroll Liabilities             | 447.00             |
|             |                    |                                   | Direct Deposit                             | 66500 · Payroll Taxes - Federal         | -247.87            |
|             |                    |                                   | Direct Deposit                             | 24000 · Payroll Liabilities             | 247.87             |

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| <u>Date</u>       | <u>Num</u>    | <u>Name</u>             | <u>Memo</u>           | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|-------------------------|-----------------------|---|--------------------|
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 247.87             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -57.97             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 57.97              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 57.97              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 153.44             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 48.10              |
|                   |               |                         | Direct Deposit        | 2110 · Direct Deposit Liabilities       | <u>2,472.44</u>    |
| TOTAL             |               |                         |                       |   | 0.00               |
| <b>04/20/2026</b> | <b>DD1282</b> | <b>Kandi E. Manhart</b> | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -4,539.79          |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -474.75            |
|                   |               |                         | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 643.74             |
|                   |               |                         | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -429.16            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 429.16             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 665.00             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -357.66            |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 357.66             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 357.66             |
|                   |               |                         | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -83.65             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 83.65              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 83.65              |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 285.82             |
|                   |               |                         | Direct Deposit        | 24000 · Payroll Liabilities             | 69.41              |
|                   |               |                         | Direct Deposit        | 2110 · Direct Deposit Liabilities       | <u>3,259.26</u>    |
| TOTAL             |               |                         |                       |   | 0.00               |
| <b>04/20/2026</b> | <b>DD1283</b> | <b>Kellie D Burt</b>    | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                         | Direct Deposit        | 66400 · Payroll                         | -2,206.63          |
|                   |               |                         | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
March 17 through April 20, 2026

| <u>Date</u>       | <u>Num</u>    | <u>Name</u>           | <u>Memo</u>           | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|-----------------------|-----------------------|---|--------------------|
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 89.27              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 89.27              |
|                   |               |                       | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -178.53            |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 178.53             |
|                   |               |                       | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -147.88            |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 147.88             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 147.88             |
|                   |               |                       | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -34.59             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 34.59              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 34.59              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 28.85              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 28.68              |
|                   |               |                       | Direct Deposit        | 2110 · Direct Deposit Liabilities       | 1,813.09           |
| TOTAL             |               |                       |                       |   | 0.00               |
| <b>04/20/2026</b> | <b>DD1284</b> | <b>Ritta M Martin</b> | <b>Direct Deposit</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                       | Direct Deposit        | 66400 · Payroll                         | -4,025.96          |
|                   |               |                       | Direct Deposit        | 66400 · Payroll                         | -325.00            |
|                   |               |                       | Direct Deposit        | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 350.08             |
|                   |               |                       | Direct Deposit        | 66900 · CalPERS Retirement Contribution | -350.08            |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 350.08             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 174.00             |
|                   |               |                       | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -291.47            |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 291.47             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 291.47             |
|                   |               |                       | Direct Deposit        | 66500 · Payroll Taxes - Federal         | -68.17             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 68.17              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 68.17              |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 229.50             |
|                   |               |                       | Direct Deposit        | 24000 · Payroll Liabilities             | 56.56              |
|                   |               |                       | Direct Deposit        | 2110 · Direct Deposit Liabilities       | 3,206.18           |
| TOTAL             |               |                       |                       |   | 0.00               |

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
March 17 through April 20, 2026

| <u>Date</u> | <u>Num</u> | <u>Name</u>        | <u>Memo</u>    | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------|------------|--------------------|----------------|---|--------------------|
| 04/20/2026  | DD1285     | Samantha Loprieato | Direct Deposit | UMPQUA Checking                         |                    |
|             |            |                    | Direct Deposit | 66400 · Payroll                         | -2,316.00          |
|             |            |                    | Direct Deposit | 66400 · Payroll                         | -231.60            |
|             |            |                    | Direct Deposit | 66400 · Payroll                         | -325.00            |
|             |            |                    | Direct Deposit | 66430 · Cell Phone Stipend              | -25.00             |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 144.88             |
|             |            |                    | Direct Deposit | 66900 · CalPERS Retirement Contribution | -144.88            |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 144.88             |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 236.00             |
|             |            |                    | Direct Deposit | 66500 · Payroll Taxes - Federal         | -187.08            |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 187.08             |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 187.08             |
|             |            |                    | Direct Deposit | 66500 · Payroll Taxes - Federal         | -43.75             |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 43.75              |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 43.75              |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 99.22              |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 37.34              |
|             |            |                    | Direct Deposit | 2110 · Direct Deposit Liabilities       | <u>2,149.33</u>    |
| TOTAL       |            |                    |                |   | 0.00               |
| 04/20/2026  | DD1286     | Samuel G Perkins   | Direct Deposit | UMPQUA Checking                         |                    |
|             |            |                    | Direct Deposit | 66400 · Payroll                         | -2,240.00          |
|             |            |                    | Direct Deposit | 66400 · Payroll                         | -280.00            |
|             |            |                    | Direct Deposit | 66400 · Payroll                         | -560.00            |
|             |            |                    | Direct Deposit | 66400 · Payroll                         | -325.00            |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 272.40             |
|             |            |                    | Direct Deposit | 66900 · CalPERS Retirement Contribution | -272.40            |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 272.40             |
|             |            |                    | Direct Deposit | 66430 · Cell Phone Stipend              | -25.00             |
|             |            |                    | Direct Deposit | 24000 · Payroll Liabilities             | 321.00             |
|             |            |                    | Direct Deposit | 66500 · Payroll Taxes - Federal         | -228.00            |

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
March 17 through April 20, 2026

| <u>Date</u>       | <u>Num</u>    | <u>Name</u>            | <u>Memo</u>                               | <u>Account</u>                          | <u>Paid Amount</u> |
|-------------------|---------------|------------------------|---|---|--------------------|
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 228.00             |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 228.00             |
|                   |               |                        | Direct Deposit                            | 66500 · Payroll Taxes - Federal         | -53.32             |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 53.32              |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 53.32              |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 127.84             |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 44.26              |
|                   |               |                        | Direct Deposit                            | 2110 · Direct Deposit Liabilities       | <u>2,383.18</u>    |
| TOTAL             |               |                        |   |   | 0.00               |
| <b>04/20/2026</b> | <b>DD1287</b> | <b>Shane Rakestraw</b> | <b>Direct Deposit</b>                     | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                        | Direct Deposit                            | 66400 · Payroll                         | -2,851.20          |
|                   |               |                        | Direct Deposit                            | 66400 · Payroll                         | -246.40            |
|                   |               |                        | Direct Deposit                            | 66430 · Cell Phone Stipend              | -25.00             |
|                   |               |                        | Direct Deposit                            | 66400 · Payroll                         | -325.00            |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 206.86             |
|                   |               |                        | Direct Deposit                            | 66900 · CalPERS Retirement Contribution | -206.86            |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 206.86             |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 204.00             |
|                   |               |                        | Direct Deposit                            | 66500 · Payroll Taxes - Federal         | -225.02            |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 225.02             |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 225.02             |
|                   |               |                        | Direct Deposit                            | 66500 · Payroll Taxes - Federal         | -52.63             |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 52.63              |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 52.63              |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 142.17             |
|                   |               |                        | Direct Deposit                            | 24000 · Payroll Liabilities             | 44.49              |
|                   |               |                        | Direct Deposit                            | 2110 · Direct Deposit Liabilities       | <u>2,572.43</u>    |
| TOTAL             |               |                        |   |   | 0.00               |
| <b>04/20/2026</b> | <b>E-pay</b>  | <b>EDD</b>             | <b>499-0760-3 QB Tracking # 520963446</b> | <b>UMPQUA Checking</b>                  |                    |
|                   |               |                        | 499-0760-3 QB Tracking # 520963446        | 24000 · Payroll Liabilities             | -1,066.84          |

**Glenn County Resource Conservation District**  
**Check Detail\_Memo added**  
 March 17 through April 20, 2026

| <u>Date</u> | <u>Num</u> | <u>Name</u>            | <u>Memo</u>                        | <u>Account</u>              | <u>Paid Amount</u> |
|-------------|------------|------------------------|------------------------------------|-----------------------------|--------------------|
|             |            |                        | 499-0760-3 QB Tracking # 520963446 | 24000 · Payroll Liabilities | -328.84            |
| TOTAL       |            |                        |                                    |                             | <u>-1,395.68</u>   |
| 04/20/2026  | E-pay      | United States Treasury | 68-0457187 QB Tracking # 521240446 | UMPQUA Checking             |                    |
|             |            |                        | 68-0457187 QB Tracking # 521240446 | 24000 · Payroll Liabilities | -2,047.00          |
|             |            |                        | 68-0457187 QB Tracking # 521240446 | 24000 · Payroll Liabilities | -1,684.98          |
|             |            |                        | 68-0457187 QB Tracking # 521240446 | 24000 · Payroll Liabilities | -1,684.98          |
|             |            |                        | 68-0457187 QB Tracking # 521240446 | 24000 · Payroll Liabilities | -394.08            |
|             |            |                        | 68-0457187 QB Tracking # 521240446 | 24000 · Payroll Liabilities | -394.08            |
| TOTAL       |            |                        |                                    |                             | <u>-6,205.12</u>   |

**GLENN COUNTY RESOURCE CONSERVATION DISTRICT**

**TO:** Directors & Associate Directors

**Agenda Item #:** VIII--F.1.

**FROM:** Kandi Manhart-Belding

**Meeting Date:** April 20, 2026

**DATE:** April 17, 2026

**Action Items**

**No Action Requested**

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**TITLE OF TOPIC**

**SUBJECT: RCD PROJECTS & PROGRAMS UPDATE**

**\*ACTION** F. Fuels Reduction and Fire Prevention Program

1. \*Discussion and possible action to approve Updated Memorandum of Understanding between the Glenn County RCD and Glenn County Public Works Agency for Fire Hazard Reduction Coordination, originally effective October 13, 2025

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**BACKGROUND:**

Original Memorandum of Understanding between the Glenn County RCD and Glenn County Public Works Agency for Fire Hazard Reduction Coordination, was effective October 13, 2025, for the CAL FIRE Highway 162 and County Road 306 Fuel Break Maintenance Grant; RCD board ratified MOU at its regular meeting on October 17, 2025.

Due to cost efficiencies, Glenn County RCD provided an additional \$40,000, in grant funding, to Glenn County Public Works Agency for implementation.

County of Glenn Board of Supervisors approved Amendment 1/Updated to MOU on April 14, 2026.

**DISCUSSION / PROPOSED ACTION:**

Discussion and possible action to approve Updated Memorandum of Understanding between the Glenn County RCD and Glenn County Public Works Agency for Fire Hazard Reduction Coordination, originally effective October 13, 2025.

**ATTACHMENTS:**

YES

**NOTES:**

Moved: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Abstention: \_\_\_\_\_ Objection: \_\_\_\_\_

Re-cused: \_\_\_\_\_ Approved:       YES       NO

**GLENN COUNTY RESOURCE CONSERVATION DISTRICT**

**TO:** Directors & Associate Directors

**Agenda Item #:** IX--F.2.

**Meeting Date:** April 20, 2026

**FROM:** Kandi Manhart-Belding

**Action Items**

**DATE:** April 15, 2026

**No Action Requested**

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**TITLE OF TOPIC**

**SUBJECT: RCD PROJECTS & PROGRAMS UPDATE**

**\*ACTION** F.2. \*Discussion and possible action to update agreement with Sierra Timber Services for Registered Professional Forester Services, Amendment 1 and Amendment 2

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**BACKGROUND:**

After a Requests for Qualifications (RFQ) "Seeking Consultant to provide Professional Forestry Services, Office Issued: August 6, 2024" process [<https://www.glenncountyrcd.org/rfps-rfqs-request-for-proposals-qualifications>],

Glenn County RCD entered into its Professional Services Agreement with Sierra Timber Services for Registered Professional Forester (RPF) / Professional Forestry services on October 10, 2024; RCD board ratified agreement at its regular meeting on October 21, 2024.

Related to the CAL FIRE Grants: Glenn County Small Landowner Forest Improvement Program and Needham Hazardous Fuels Reduction Phase II, this item would approve Amendment 1 and Amendment 2 and is the most efficient and cost effective for the projects. By awarding these amendments, the Board would be finding that a further competitive selection process would be contrary to the public interest as conferring no advantage upon the RCD because the consultant's existing familiarity with the work will allow it to provide a superior level of service at lower cost than any other potential firm, and therefore the amendments are exempt from further competition pursuant to *Graydon v. Pasadena Redevelopment Agency* (1980) 104 CA 3d 631.

Amendment 1 increase RPF service number hours for a maximum increase total of \$30,000 (within grant budget); there is more work than originally anticipated on Glenn County Small Landowner Forest Improvement Program to ensure environmental processes are achieved.

Amendment 2 expands scope under Future Project Designs for a maximum total of \$20,000 (within grant budget) for RFP services in relation to the Needham Hazardous Fuels Reduction Phase II wildfire prevention project.

**DISCUSSION / PROPOSED ACTION:**

Discussion and possible action to update agreement with Sierra Timber Services for Registered Professional Forester Services, Amendment 1 and Amendment 2.

Moved: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Abstention: \_\_\_\_\_ Objection: \_\_\_\_\_

Re-cused: \_\_\_\_\_ Approved:       YES       NO

**GLENN COUNTY RESOURCE CONSERVATION DISTRICT**

**ATTACHMENTS:**

YES

**NOTES:**

Moved: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_  
Abstention: \_\_\_\_\_ Objection: \_\_\_\_\_  
Re-cused: \_\_\_\_\_ Approved:     YES     NO

## PROFESSIONAL SERVICES AGREEMENT – AMENDMENT NO. 1

THIS PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 1 ("Amendment") is dated \_\_\_\_\_ ("Effective Date"), and is an Amendment to Professional Services Agreement dated October 10, 2024, by and between the **Glenn County Resource Conservation District** ("District") and **Sierra Timber Services** ("Contractor") to render such services for the **State of California Department of Forestry and Fire Protection (CAL FIRE) and Glenn County Resource Conservation District Grant Agreement #8GA23986, GLENN COUNTY SMALL LANDOWNER FOREST IMPROVEMENT PROGRAM** ("Project") for District.

### 1. Purpose

Pursuant to original Agreement Section "3.3.4 Extra Work". At any time during the term of this Agreement, District may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by District to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from District's Representative, Kandi Manhart, Executive Officer."

The District has determined that additional services are necessary for the proper completion of the Project.

This Amendment authorizes additional compensation to continue and expand scope of services already contemplated under the Agreement and Exhibit "A".

### 2. Scope of Services

The Contractor shall continue to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately provide professional forestry services, including but not limited to:

- Continued development and completion of forest management plans
- Landowner coordination and site visits
- Permitting, planning, and implementation support
- Technical assistance and oversight consistent with the Project

All services performed under this Amendment No. 1 shall be considered part of the "Services" as defined in Section "3.1.1 General Scope of Services". Contractor promises and agrees to furnish to District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional Contractor services and advice on various issues affecting the decisions of District regarding the Project and on other programs and matters affecting District

("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations" and shall be performed in accordance with the Agreement, including all applicable laws, regulations, and standards of care.

### **3. Compensation**

In accordance with Section 3.3.1 and 3.3.4 of the Agreement:

- The total compensation under the Agreement is hereby increased by **thirty-thousand and no cents dollars (\$30,000.00)**
- Compensation for this additional work shall be at the rates set forth in Exhibit "C"
- All work shall be invoiced and paid in accordance with Section 3.3.2

### **4. Not-to-Exceed Amount**

The total not-to-exceed compensation under the Agreement, as amended, is increased accordingly and shall reflect this additional authorization.

### **5. All Other Terms**

All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

**SIGNATURE PAGE TO THE PROFESSIONAL SERVICES AGREEMENT  
AMENDMENT NO. 1  
BETWEEN  
GLENN COUNTY RESOURCE CONSERVATION DISTRICT  
AND  
SIERRA TIMBER SERVICES**

**IN WITNESS WHEREOF**, this Agreement Amendment No. 1 was executed on the date first written above.

**GLENN COUNTY  
RESOURCE CONSERVATION DISTRICT**

**SIERRA TIMBER SERVICES**

Print Name: **Kandi Manhart**

Print Name: **Pete Sundahl**

Title: **Executive Officer**

Title: **Owner**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## PROFESSIONAL SERVICES AGREEMENT – AMENDMENT NO. 2

THIS PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 2 ("Amendment") is dated \_\_\_\_\_ ("Effective Date"), and is an Amendment to Professional Services Agreement dated October 10, 2024, by and between the **Glenn County Resource Conservation District** ("District") and **Sierra Timber Services** ("Contractor") to render such services for the **State of California Department of Forestry and Fire Protection (CAL FIRE) and Glenn County Resource Conservation District Grant Agreement #5TR23116, NEEDHAM HAZARDOUS FUELS REDUCTION-PHASE 11** ("Project") for District.

### 1. Purpose

Pursuant to Section 3.1.1 ("Scope of Services") and Section 3.3.4 ("Extra Work") of the Agreement, and consistent with the authority granted under the Request for Qualifications ("RFQ") for Registered Professional Forester Services (referenced in the Agreement), the District authorizes additional services for a separate project known as the **Needham Phase 2 Project**.

The District has determined that these additional services are critical for the proper completion of the Project and for the protection of the public health and safety as dry weather conditions are approaching soon than anticipated.

The RFQ (page 4) contemplates that the District may assign additional work for "future project designs." The services authorized under this Amendment No. 2 fall within that category and are of the same nature and character as the services originally solicited and awarded under the RFQ and incorporated into this Agreement.

### 2. Scope of Services

The Contractor shall furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to perform professional forestry services for the Needham Phase 2 Project, including but not limited to:

- Field flagging of treatment units, boundaries, and operational areas
- Layout and marking necessary to support implementation of forestry treatments
- Coordination with District staff, contractors, and project stakeholders
- Any additional tasks that are incidental and necessary to complete the above services

These services are consistent with and included within the definition of "Services" under Section 3.1.1 of the Agreement and represent work of a similar scope, complexity, and professional nature as originally contemplated.

### 3. Relationship to Existing Agreement

The parties acknowledge that:

- The original Agreement references work associated with Project #8GA23986 (Section 2.2); however,
- The Agreement is based on the RFQ for Registered Professional Forester services, which expressly allows for assignment of additional work for future projects; and
- The Needham Phase 2 Project constitutes such a future project and is therefore properly authorized under the Agreement.

This Amendment does not create a new agreement but rather assigns additional work under the existing contractual framework.

#### **4. Compensation**

In accordance with Sections 3.3.1 and 3.3.4 of the Agreement:

- The District authorizes additional compensation not to exceed **twenty-thousand and no cents dollars (\$20,000.00)**
- Compensation for this extra work shall be at the rates set forth in Exhibit “C”
- All work shall be invoiced and paid in accordance with Section 3.3.2

#### **5. Authorization of Extra Work**

This Amendment constitutes written authorization by the District’s Representative for Contractor to perform the above-described Extra Work in accordance with Section 3.3.4 of the Agreement.

#### **6. All Other Terms**

All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

**SIGNATURE PAGE TO THE PROFESSIONAL SERVICES AGREEMENT  
AMENDMENT 2  
BETWEEN  
THE GLENN COUNTY RESOURCE CONSERVATION DISTRICT  
AND  
SIERRA TIMBER SERVICES**

**IN WITNESS WHEREOF**, this Agreement Amendment No. 2 was executed on the date first written above.

**GLENN COUNTY  
RESOURCE CONSERVATION DISTRICT**

**COMPANY NAME**

Print Name: **Kandi Manhart**

Print Name: **Pete Sundahl**

Title: **Executive Officer**

Title: **Owner**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## PROFESSIONAL SERVICES AGREEMENT

### 1. PARTIES AND DATE.

This Agreement is made and entered into this 10 day of **October, 2024**, by and between the **Glenn County Resource Conservation District** ("District") and **Sierra Timber Services** with its principal place of business at **Oroville, California** ("Contractor"). District and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties".

### 2. RECITALS.

#### 2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain professional Contractor services required by District on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing **REGISTERED PROFESSIONAL FORESTER (RPF) / PROFESSIONAL FORESTRY** services to public clients, is licensed in the State of California, and is familiar with the plans of District.

#### 2.2 Project.

District desires to engage Contractor to render such services for the **State of California Department of Forestry and Fire Protection (CAL FIRE) and Glenn County Resource Conservation District Grant Agreement #8GA23986, GLENN COUNTY SMALL LANDOWNER FOREST IMPROVEMENT PROGRAM** ("Project") as set forth in this Agreement. Per Request for Qualifications (RFQ) Page 4, Glenn County RCD may assign Contractor Corbin Creek Watershed Restoration – August Complex, or future project designs.

### 3. TERMS.

#### 3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional Contractor services and advice on various issues affecting the decisions of District regarding the Project and on other programs and matters affecting District ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from the date first specified above to **December 31, 2027**, unless earlier terminated as provided herein. Contractor shall complete the Services within the term of this Agreement and shall meet any other established schedules and deadlines unless renewal is approved with written authorization from the District's Representative, Kandi Manhart, Executive Officer.

#### 3.2 Responsibilities of Contractor.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. District retains Contractor on an independent contractor basis and not as an employee of District. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of District and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, District shall respond to Contractor's submittals in a timely manner. Upon request of District, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of District.

3.2.4 Substitution of Key Personnel. Contractor has represented to District that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence and experience upon written approval of District. In the event that District and Contractor cannot agree as to the substitution of key personnel, District shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to District, or who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by Contractor at the request of District.

The key personnel for performance of this Agreement are as follows:

**SIERRA TIMBER SERVICES**  
**1600 Feather River Blvd, Suite B**  
**Oroville, CA. 95965-4684**  
**(530) 534-5229**  
**pete@sierratimberservices.com**  
**www.sierratimberservices.com**

- A. PETE SUNDAHL, Owner, Registered Professional Forester (#2861)**
- B. CALEB SUNDAHL, Registered Professional Forester (#3205)**
- C. CHERYL BALLENTYNE, Botanist, GIS Analyst**
- D. ANTHONY LEPORI, Foreman**

- E. FELIPE ARBALLO, Forest Technician**
- F. JUAN SORIA, Forest Technician**
- G. CALEB ROTT, Forest Technician**

3.2.5 District's Representative. District hereby designates **Kandi Manhart, Executive Officer**, or his or her designee, to act as its representative for the performance of this Agreement ("District's Representative"). District's Representative shall have the power to act on behalf of District for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than District's Representative or his or her designee.

3.2.6 Contractor's Representative. Contractor hereby designates **Pete Sundahl (Owner, RPF)** or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of Contractor for all purposes under this Agreement. Contractor's Representative shall supervise and direct the Services, using his or her best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Contractor agrees to work closely with District staff in the performance of Services and shall be available to District's staff, Contractors and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and sub-Contractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and sub-Contractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a business license, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from District, any services necessary to correct errors or omissions which are caused by Contractor's failure to comply with the standard of care provided for herein, and shall be fully responsible to District for all damages and other liabilities provided for in the indemnification provisions of this Agreement arising from the Contractor's errors and omissions. Any employee of Contractor or its sub-Contractors who is determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to District,

Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold District, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

### 3.2.10 Insurance.

(a) Time for Compliance. Contractor shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Contractor, its agents, representatives, employees or subcontractors. Contractor shall not commence work under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this section. In addition, Contractor shall not allow any sub-Contractor to commence work on any subcontract until it has provided evidence satisfactory to District that the sub-Contractor has secured all insurance required under this section.

(b) Types of Required Coverages. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, Contractor in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance.

(i) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as the latest version of the Insurance Services Office "occurrence" form CG 0001, **with minimum limits of at least \$1,000,000 per occurrence.** Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions limiting coverage for (1) products and completed operations; (2) contractual liability; (3) third party action over claims; or (4) cross liability exclusion for claims or suits by one insured against another.

(ii) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as the latest version of Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) **with minimum limits of \$1,000,000 each accident.**

(iii) **Workers' Compensation and Employer's Liability:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance **with a limit of not less than \$1,000,000 per accident for bodily injury and disease.**

*If the contractor maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.*

#### *Umbrella or Excess Policies*

*The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required,*

*including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.*

(c) Endorsements.

(i) The policy or policies of insurance required by Section 3.2.10(b) (i) Commercial General Liability and (ii) Automobile Liability Insurance shall be endorsed to provide the following:

- (1) Additional Insured: District, its officials, officers, employees and agents shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Endorsements shall be issued on a combination of ISO CG 20 10 and CG 20 37 or exact equivalents. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Contractor; or (4) contain any other exclusions contrary to the Agreement.
- (2) Primary Insurance and Non-Contributing Insurance: This insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the District, its officials, officers, employees and agents shall not contribute with this primary insurance.
- (3) Severability: In the event of one insured, whether named or additional, incurs liability to any other of the insureds, whether named or additional, the policy shall cover the insured against whom claim is or may be made in the same manner as if separate policies had been issued to each insured, except that the limits of insurance shall not be increased thereby.
- (4) Cancellation: The policy shall not be canceled or the coverage suspended, voided, reduced or allowed to expire until a thirty (30) day prior written notice of cancellation has been served upon District except ten (10) days prior written notice shall be allowed for non-payment of premium.
- (5) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the District, its officials, officers, employees and agents.
- (6) Duties: Any failure by the named insured to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the District, its officials, officers, employees and agents.

(7) Applicability: That the coverage provided therein shall apply to the obligations assumed by Contractor under the indemnity provisions of the Agreement, unless the policy or policies contain a blanket form of contractual liability coverage.

(ii) The policy or policies of insurance required by Section 3.2.10(b) (iii) Workers' Compensation shall be endorsed, as follows:

(1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the District, its officials, officers, employees and agents.

(2) Cancellation: The policy shall not be canceled or the coverage suspended, voided, reduced or allowed to expire until a thirty (30) day prior written notice of cancellation has been served upon District except ten (10) days prior written notice shall be allowed for non-payment of premium.

(d) Deductible. Any deductible or self-insured retention must be approved in writing by District and shall protect the District, its officials, officers, employees and agents in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

(e) Evidence of Insurance. Contractor, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with District. If such coverage is cancelled or reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with District evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

(f) Failure to Maintain Coverage. Contractor agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to District. District shall have the right to withhold any payment due Contractor until Contractor has fully complied with the insurance provisions of this Agreement.

In the event that Contractor's operations are suspended for failure to maintain required insurance coverage, Contractor shall not be entitled to an extension of time for completion of the work because of production lost during suspension.

(g) Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

(h) Insurance for Sub-Contractors. Contractor shall be responsible for causing sub-Contractors to purchase the appropriate insurance in compliance with the terms of this Agreement, including adding District as an Additional Insured to the sub-Contractor's policies.

3.2.11 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and sub-Contractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

### 3.3 Fees and Payments.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **fifty thousand and no cents** dollars (**\$50,000.00**) without written approval of District's Executive Officer, Kandi Manhart. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to District a monthly itemized statement which indicates work completed and Services rendered by Contractor. The statement shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. District shall, within 45 days of receiving such statement and any applicable federal or state grant funds (if Project is funded wholly or partially through grant or similar funds), review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by District.

3.3.4 Extra Work. At any time during the term of this Agreement, District may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by District to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from District's Representative, Kandi Manhart, Executive Officer.

3.3.5 Rate Increases. In the event that the rates set forth in Exhibit "C" may be adjusted no rates shall be adjusted without written authorization from the District's Representative, Kandi Manhart, Executive Officer.

3.3.6 Funding Requirements. It is mutually understood between the parties hereto that this Agreement may have been entered into prior to the appropriation of funds in

order to avoid delays. This Agreement is valid and enforceable only if sufficient funds are made available to the District and may be terminated in the sole discretion of the District in the event funding is unavailable or reduced. This Agreement is subject to any additional restrictions, limitations, conditions or statutes enacted by the Federal government, the State or any public agency with jurisdiction that may affect the provisions, terms or funding of this Agreement in any manner. It is mutually agreed that if sufficient funds are not appropriated, this Agreement may be amended to reflect any reduction in funds or terminated at the District's discretion.

3.3.7 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. District shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

Effective March 1, 2015, if the Services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Contractor and all subContractors performing such Services must be registered with the Department of Industrial Relations. Contractor shall maintain registration for the duration of the Project and require the same of any subContractors, as applicable. This Project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements.

### 3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred and fees charged under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

### 3.5 General Provisions.

#### 3.5.1 Termination of Agreement.

(a) Grounds for Termination. District may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination,

Contractor shall be compensated only for those services which have been fully and adequately rendered to District through the effective date of the termination, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

(b) Effect of Termination. If this Agreement is terminated as provided herein, District may require Contractor to provide all finished or unfinished Documents and Data, as defined below, and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

(c) Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor: **SIERRA TIMBER SERVICE  
1600 FEATHER RIVER BLVD, SUITE B  
OROVILLE, CA 95965-4685  
ATTN: PETE SUNDAHL, RPF  
(530) 534-5229  
PETE@SIERRATIMBERSERVICES.COM**

District: **GLENN COUNTY RESOURCE CONSERVATION DISTRICT  
132 N ENRIGHT AVENUE, SUITE C  
WILLOWS, CA 95988  
ATTN: KANDI MANHART, EXECUTIVE OFFICER  
530-934-4601 x5  
KANDI@GLENNCOUNTYRCD.ORG**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

(a) Documents & Data; Licensing of Intellectual Property. This Agreement creates an exclusive and perpetual license for District to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, materials, data and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Contractor under this Agreement ("Documents & Data"). Contractor shall require all sub-Contractors to agree in writing that District is granted an exclusive and perpetual license for any Documents & Data the sub-Contractor prepares under this Agreement. Contractor represents and warrants that Contractor has the legal right to grant the exclusive and perpetual license for all such Documents & Data. Contractor makes no such representation and warranty in regard to Documents & Data which were prepared by design

professionals other than Contractor or provided to Contractor by District. District shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk.

(b) Intellectual Property. In addition, District shall have and retain all right, title and interest (including copyright, patent, trade secret and other proprietary rights) in all plans, specifications, studies, drawings, estimates, materials, data, computer programs or software and source code, enhancements, documents, and any and all works of authorship fixed in any tangible medium or expression, including but not limited to, physical drawings or other data magnetically or otherwise recorded on computer media ("Intellectual Property") prepared or developed by or on behalf of Contractor under this Agreement as well as any other such Intellectual Property prepared or developed by or on behalf of Contractor under this Agreement. District shall have and retain all right, title and interest in Intellectual Property developed or modified under this Agreement whether or not paid for wholly or in part by District, whether or not developed in conjunction with Contractor, and whether or not developed by Contractor. Contractor will execute separate written assignments of any and all rights to the above referenced Intellectual Property upon request of District. Contractor shall also be responsible to obtain in writing separate written assignments from any subcontractors or agents of Contractor of any and all right to the above referenced Intellectual Property. Should Contractor, either during or following termination of this Agreement, desire to use any of the above-referenced Intellectual Property, it shall first obtain the written approval of District. All materials and documents which were developed or prepared by the Contractor for general use prior to the execution of this Agreement and which are not the copyright of any other party or publicly available and any other computer applications, shall continue to be the property of the Contractor. However, unless otherwise identified and stated prior to execution of this Agreement, Contractor represents and warrants that it has the right to grant the exclusive and perpetual license for all such Intellectual Property as provided herein. District further is granted by Contractor a non-exclusive and perpetual license to copy, use, modify or sub-license any and all Intellectual Property otherwise owned by Contractor which is the basis or foundation for any derivative, collective, insurrectional, or supplemental work created under this Agreement.

(c) Confidentiality. Except as otherwise required by law all ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Contractor in connection with the performance of this Agreement shall be held confidential by Contractor. Such materials shall not, without the prior written consent of District, be used by Contractor for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Contractor which is otherwise known to Contractor or is generally known, or has become known, to the related industry shall be deemed confidential. Contractor shall not use District's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of District. Should Contractor receive a subpoena or court order related to this Agreement, the Services or the Project, Contractor shall immediately provide written notice of the subpoena or court order to District in order to allow District to pursue legal remedies designed to limit any confidential information required to be disclosed or to assure the confidential treatment of the information following disclosure. Contractor shall not respond to any such subpoena or court order until notice to the District is provided as required herein, and shall cooperate with the District in responding to the subpoena or court order.

(d) Infringement Indemnification. Contractor shall defend, indemnify and hold District, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in consequence of the use on the Project by District of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorneys' Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all costs of such action.

3.5.6 Indemnification. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged negligent acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, subcontractors and sub-Contractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages, attorneys' fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse District and its directors, officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs, including reasonable attorneys' fees, incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by District or its directors, officials, officers, employees, agents or volunteers. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor. This Section 3.5.6 shall survive any expiration or termination of this Agreement.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be supplemented, amended or modified by a writing signed by both Parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Glenn County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.10 District's Right to Employ Other Contractors. District reserves the right to employ other Contractors in connection with this Project.

3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.12 Assignment or Transfer. Contractor shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of District. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and sub-Contractors of Contractor, except as otherwise specified in this Agreement. All references to District include its officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.5.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.16 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.18 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.19 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any sub-Contractor, employee or

applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of any minority business enterprise program, affirmative action plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.23 Employment Adverse to District. Contractor shall notify District, and shall obtain District's written consent, prior to accepting work to assist with or participate in a third-party lawsuit or other legal or administrative proceeding against District during the term of this Agreement.

3.5.24 Conflict of Employment. Employment by Contractor of personnel currently on the payroll of District shall not be permitted in the performance of this Agreement, even though such employment may occur outside of the employee's regular working hours or on weekends, holidays or vacation time. Further, the employment by Contractor of personnel who have been on District's payroll within one year prior to the date of execution of this Agreement, where this employment is caused by and or dependent upon Contractor securing this or related Agreements with District, is prohibited.

3.5.25 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification and confidentiality obligations, and the obligations related to receipt of subpoenas or court orders, shall survive any such expiration or termination.

3.5.26 Subcontracting. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of District. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

**SIGNATURES ON FOLLOWING PAGE**

**SIGNATURE PAGE TO THE PROFESSIONAL SERVICES AGREEMENT  
BETWEEN  
THE GLENN COUNTY RESOURCE CONSERVATION DISTRICT  
AND  
SIERRA TIMBER SERVICES**

IN WITNESS WHEREOF, this Agreement was executed on the date first written above.

**GLENN RESOURCE CONSERVATION DISTRICT**


**COMPANY NAME**

Print Name: Kandi Manhart

Print Name: Pete Sundahl

Title: Executive Officer

Title: Owner

Signature: 

Signature: 

Date: 10-16-2024

Date: 10-16-2024

EXHIBIT "A"  
SCOPE OF SERVICES



Sierra Timber Services

1600 Feather River Blvd Suite B. Oroville, CA 95965-4685  
pete@sierratimberservices.com

(530) 534-5229

Glenn County RCD  
Professional Forestry Services

**To:** Kandi Manhart-Belding, Executive Officer

Thank you for the opportunity to submit a proposal for the Glenn County RCD. We look forward to the opportunity to build a relationship with the Glenn County RCD and appreciate your time reviewing our proposal.

Pete Sundahl

Owner

Sierra Timber Services

Registered Professional Forester # 2861

*Original*

**RECEIVED**

**AUG 30 2024**

## Glenn County Resource Conservation District, RFQ for: Professional Forestry Services

### Qualifications and Experience:

Sierra Timber Services is a forestry consulting firm in Oroville, CA that was founded by Pete Sundahl in 2015. The Sundahl family has been a part of the timber industry in California since 1905 and still works with some of the same timberland companies to this day. Pete began his forestry career in 1998 when he was hired by Randolph Vasquez Forest Management, earning his forestry degree and Professional Foresters License along the way. When Randy retired in 2014, Pete purchased the company and continues to serve a wide variety of clients, from large timber companies, to small private landowners across Northern California. As time progressed, Pete's firm has grown in personnel and projects.

Sierra Timber has been involved in the cleanup of over 10 different fires providing, permitting, layout, and supervision. We have written Forest Management Plans for local Fire Safe Councils, NRCS Equip Program, and Cal-fire's CFIP program. As a consulting Forestry company, we are very familiar with the Forest Practice Rules have written numerous Cal Fire Exemptions, Emergencies and THP's. To date we have written 7 County NOEs and MND's, and are in progress on another NOE. We will work in inclement weather as long as the roads will hold up if needed. The coldest we have worked was 0 degrees in Colorado last year and have worked in snow as deep as 2 feet but are most efficient in clear weather. Last summer we finished a 2000 acre job in 2 months and significantly under budget. Every member of our team has a valid CA driver's license. We have 2 RPFs on staff Pete Sundahl the owner of Sierra Timber and his brother Caleb Sundahl. We are generally familiar with the terrain and timber types in the Mendocino National Forests having helped small landowners clean up after the Mendocino Complex fire near Bartlet Springs and Lake Pillsbury and on Multiple THP's for Crane Mills.

2018 was a pivotal year in Sierra Timber Services approach to projects like the Glenn County RCD's Small Landowner Forest Improvement Program. That fall found us engaged in typical fire salvage projects for two logging contractors on scattered private parcels in the Mendocino National forest near Lake Pillsbury when the Camp Fire happened. We had finished a forest management plan for over 1000 acres of houses, HOA green belts and Irrigation district lands around Magalia Reservoir for the Butte County Fire Safe Council in Partnership with the Paradise Pines Homeowners Association, Paradise Irrigation District and the Paradise Unified School District when the fire burned over half of the houses and greenbelts. In the months that followed it became increasingly clear that the FEMA project which followed would take time to get up and running, Time some landowners didn't have. One site visit we met with a single mom with two disabled sons who had approved building plans and insurance money to rebuild but the county wouldn't issue a building permit till the dead trees on her property were

removed. Working with the Fire Safe Council we put together a program that removed the dead trees from the green belts, replanted them and then used the proceeds to remove hazard trees from lots where homeowners were ready to rebuild at no cost to them. This included meeting with the board of Supervisors to get a temporary zoning change to build a chipping yard nearby. When the My Sierra Woods program came out, we again partnered with the Fire safe Council to do thinning on small and medium landowners in the unburned urban forest in Magalia just above the Camp Fire. Working with a local contractor in the Indian Valley we then put together a My Sierra Woods project in the Taylorsville and Greenville Area. Under this program we were able to treat a variety of sizes of landowners from small lots to local ranches. Every house that we treated survived the ensuing Dixie Fire but unfortunately about 1/3 of the parcels we permitted were not harvested due to a drop in the biomass market and some of those houses burned.

In 2019 we designed, flagged and permitted miles of road side fuel breaks for the Butte County Fire Safe Council in Forest Ranch, Magalia, Berry Creek and Clipper Mills. Our duties included everything from reaching out to landowners and scheduling times to meet, to unit layout, to reviewing contractor bids and making recommendations to the council. In 2020 wildfire outpaced us again and the North Complex fire burned the Berry Creeks roadside fuel break project before it was implemented. Our big take away was that we had to find innovative ways to speed up the permit process while protecting natural resources. At this time, we met Beth Bagwell who owns Pinon Heritage Solutions and began talking with her about a Phased CEQA approach. Many small landowners are cautious about signing up for a program without seeing examples of the contractors' work, traditionally this means that they miss out on being part of the project because by the time their property gets through CEQA, the contractor has long since finished and is moved on to other areas. With this in mind Butte County, Pinon Heritage Solutions, the Fire Safe Council, and Sierra Timber Services developed County Notice of Exemptions for six large CWPP planning areas around mountain communities in Butte County. This has dramatically shortened the timelines and allowed us to add landowners as the projects are in process while still ensuring that each property has archaeological, biological and rare plant surveys conducted on it before operations. Throughout 2021 we were involved in the North Branch Fire Clean Up as the RPF liaison for the tree removal contractor, and worked extensively with Water Quality, Cal-Fire, and Cal Recycle. In 2022 we began working with the National Forest Foundation with fuels reduction Projects on the Tahoe National Forest and with Lassen Fire Safe Council on Projects in the Plumas National Forest while continuing to provide forestry services to Butte County Fire Safe Council.

## References:

| <b>Butte County Fire Safe Council</b> |                               |       |   |
|---------------------------------------|-------------------------------|-------|---|
| Year                                  | Name                          | Acres | Description   |
| Present                               | Park Fire Clean up            | 80*   | Emergency Timber harvest exemption layout, flagging sensitive areas, Archaeological and botanical surveys, preparing maps and Cal-Fire Permitting.<br>80 acres in progress with up to 500 proposed.                               |
| Present                               | Cohasset Loop Fuels Reduction | 160   | Fuels Reduction (mastication) around the Town of Cohasset. Unit layout, flagging sensitive areas, botanical surveys, preparing maps for contractor bid.   |
| 2023-Present                          | Clipper Mills Protect         | 200   | Fuels reduction (mastication) around the Town of Clipper Mills. Unit layout, flagging sensitive areas, Archaeological and botanical surveys, preparing maps for contractor bid.   |
| 2023-2024                             | 35/45                         | 84    | Follow up treatment for a Cal-Fire fuel break (mastication and Hand cut and chip). Unit layout, flagging sensitive areas, preparing maps for contractor bid.  |
| 2022-Present                          | Bald Madrone                  | 300   | Fuels reduction and post fire clean up around the community of lake Madrone (mastication, and hand cut and chip). Unit layout, flagging sensitive areas, Archaeological and botanical surveys, preparing maps for contractor bid. |

Taylor Nilsson  
 Executive Director  
 Butte County Fire Safe Council  
 5619 Black Olive Dr.  
 Paradise, Ca 95969  
 530-966-1620  
 Taylorn@buttefiresafe.net

| <b>My Sierra Woods</b> |                                      |       |  |
|------------------------|--------------------------------------|-------|--|
| Year                   | Name                                 | Acres | Description  |
| 2020                   | My Sierra Woods Genesee Valley       | 306   | Unit layout, flagging watercourses, archaeological sensitive areas, and botanical special status areas for Forest Fire Prevention Exemptions in the Genesee Valley   |
| 2020                   | My Sierra Woods Greenville           | 1295  | Fuels reduction (mechanical thinning) around the town of Greenville, Taylorsville and other homes in the Indian valley. Unit layout, flagging watercourses, archaeological sensitive areas, botanical special status areas, new road layout. |
| 2020                   | My Sierra Woods Paradise/<br>Magalia | 1482  | Unit layout, flagging watercourses, archaeological sensitive sites. Oversight of implementation contract in the Paradise Magalia area.   |

Chantz Joyce, California  
 My Sierra Woods Manager  
 American Forests Foundation  
 PO Box 17  
 Niwot, Co 80544

Chantz Joyce is no longer the My Sierra Woods Manager and has moved on to different opportunities but this is his current contact info  
**530-524-9563**

[chantz.j@mastreforest.com](mailto:chantz.j@mastreforest.com)

| <b>National Forest Foundation Projects</b> |                 |       |   |
|--|-----------------|-------|---|
| Year                                       | Name            | Acres | Description   |
| 2023                                       | NFF-Tamarack    | 2291  | Identify unit boundaries, treatment types and operational constraints to create logical operational units, classification and flagging of sensitive areas and watercourses (including virtual boundaries), Determine Road use and landing availability. Interpret environmental assessment and specialist guidance to develop a final operations map for the fuels contractor with LOP schedules. Developed pre-work handouts presented at pre-work meeting regularly monitored contractor performance. Coordinated with USFS and NFF to address and correct contractor performance issues. |
| 2022-2023                                  | NFF-Trapper     | 1616  |   |
| 2023                                       | NFF-Trapper PAC | 908   |   |

Carson Clark  
 Contact for Trapper  
 National Forest Foundation  
 530-247-5632  
 cclark@nationalforests.org

Katyln Lonergan  
 Contact for Tamarack  
 National Forest Foundation  
 530-786-4138  
 klonergan@nationalforests.org

## Technical Approach:

### Project Understanding:

This RFQ is looking for a Registered Professional Forester or Forestry Firm to represent the Glenn County RCD for their Glenn County Small Landowner Forest Improvement Program. This Program seeks to implement 600 acres of Site Preparation and replanting and 250 acres of thinning on 84 properties. Because of their small size and remoteness as well as the declining log market these landowners were not able to harvest their fire killed timber and replant with the proceeds as has traditionally been the case. These properties are important for a variety of reasons, often they located on permanent water sources or around small meadows which have large ecological influence on the surrounding area, many of them have been in their owner's families for generations and have family and local cultural significance, additionally these properties draw people through local communities like Elk Creek and Willows contributing to the local economy. Restoration activities on these properties would primarily take two forms Site Preparation and Replanting and Thinning.

The Site Preparation would take place on properties where high intensity fire caused 100% mortality. These areas typically regenerate in brush and without any natural seed trees nearby it may be centuries before conifers return to these sites. Establishing Islands of conifers in these areas is vital to recovering wildlife especially to migrating birds that use coniferous forests.

The thinning would take place either on stands that sustained mixed severity fire and have a mosaic of live and dead trees or overstocked stands that escaped the fire. The goal of this thinning would be to protect the remaining green trees from high severity fire, treat dead trees to slow bark beetle outbreaks and provide defensible space for landowners rebuilding after the fire.

If the winning contractor is able to establish a great relationship with the RCD and the local landowners and is cost effective and efficient the RCD may elect to expand the scope of the contract to include additional fuels reduction and forestry projects they are working on such as the Corbin Creek Watershed Restoration Project.

### Approach:

Upon being selected the first step is a coordination meeting with the Glenn County RCD staff.

The goals of this meeting are to; ascertain the status of landowner contacts and sign ups, clarify the roles RCD staff expect Sierra Timber Services to play in landowner outreach and find out the status of any conifer seedlings the RCD has growing under contract for this project as this will drive the timelines to a large extent. We would like to set up a schedule for any update maps or presentations we will be requested to make to the staff or the Board. Additionally, we would like to review the RCD's preferred timing

for check-ins and communication methods to ensure we are establishing a good communication rhythm.

The second step is to initiate landowner contacts and mapping. During this phase we will be scheduling site visits and preparing draft maps of those properties. Our GIS team will do a LIDAR slope analysis on these properties and the RPF's will review the most recent Aerial photos of the property. This will give us an idea of what treatment may be needed and helps to show what areas can be mechanical treatment and what areas are too steep and will require hand treatment if any.

The third and most important step is meeting with the landowner on site at their property. This is central to the RCDs mission to educate land owners, land managers, and the public about conservation practices, and to support and promote voluntary conservation efforts in their local communities. We have provided technical assistance on NRCS and CFIP projects, and consulted for the MY Sierra Woods Program. Often times the maps we share with small landowners is the first map they have for the property and are almost always the first georeferenced one. The site visit also provides us the opportunity to find out about any past projects on the property, and any known CEQA concerns, such as Archeological sites or endangered species. If necessary, a cruise will be conducted to determine stand composition and size class distribution on properties with green timber.

To effectively conduct a landowner visit we need to:

- Listen to understand what their goals are for the recovery of their property.
- Clearly inform them of what the Glenn County Small Landowner Forest Improvement Program could do for them.
- Be upfront about
  - o Timelines.
  - o Potential impacts to their roads by heavy equipment,
  - o The level of slash clean up that will take place,
- Where appropriate give them professional forestry guidance about what they can do to restore their property.

The results of this conversation, including maps and possibly photos will form the nucleus of the forest management plan. The forest management plan is a written document outlining the landowner's goals for the property and the steps to get there. By using the standard NRCS and CFIP management outline the forester and the landowner are guided through all the areas that need consideration when making management decisions for a small forested property.

If based on the landowner visit and the forest management plan the Landowner and the RPF and RCD are in agreement that participation in site preparation and replanting or forest thinning program is the best path forward for their property then we can determine the CALFIRE permit/CEQA document needed for the project. We have a number of

choices available to us, CEQA Notice of Exemption, Emergency Timber Harvest exemption, and Non-Merchantable Sawlog exemption are all permits we have used in the past for similar projects. CALFIRE Permits have a faster timeline but must be part of commercial timber operations.

Taking all the available data we will form an action plan, obtain the landowners approval and schedule rare plant and biological surveys, begin laying out the treatment areas and collecting GPS data to build the maps required for permitting.

When the required data has been collected and the maps made, CALFIRE permitting requires a licensed Timber Operator (LTO) to be listed on the permit. If is the permit requires an LTO, a request for proposals for LTO's can be advertised and once the contractor has been selected the permit can be submitted to Cal-Fire. Once the Site Preparation contractor or contractors has been selected we will want to ensure that tree seedlings and planting crews are reserved as they are in high demand due to the recent fires.

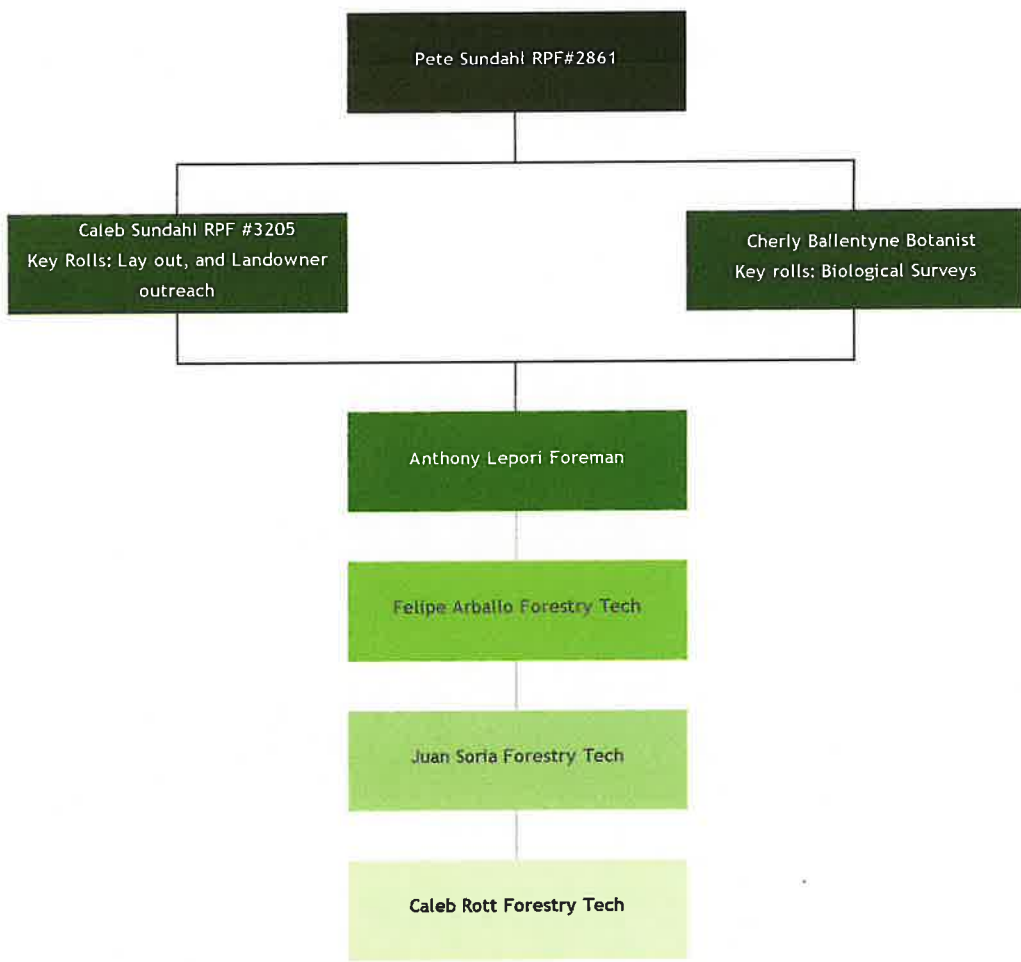
We will meet the contractors on site to walk through the project prior to them starting operations. The contractor will be provided with a georeferenced project operations map. These maps will identify avoidance areas and help to remind contractors to be looking for flagging for avoidance areas, property lines and unit boundaries. When needed we can translate fire plans and contract specifications into Spanish and have a staff member fluent in Spanish that can meet with crews in the field to make sure they understand the tasks. Periodically throughout operations we will check on the contractors and will be available to respond to any questions they may have come up during the project. Once a unit is completed, we will review it in the field and notify the RCD and the contractor that it is completed and may be invoiced for. If the unit is not completed to contract specs, we will notify the contractor of the deficiencies and re-inspect when the contractor has reworked the unit.

#### Timeline:

If the Glenn County RCD has already contacted landowners and confirmed which ones would like to be involved in the project. from the tentative start date on October 7<sup>th</sup> 2024, all the permitting required for the site prep and thinning will be completed by December 15<sup>th</sup> 2024. With an expectation of operations starting in spring of 2025, and planting occurring in either fall of 2025 or spring of 2026.

## Sierra Timber Services Team

# Sierra Timber Services



### Pete Sundahl- Registered Professional Forester License # 2861

Pete will be the Project Manager and will serve as a point of contact for the Glenn County RCD. Pete, collaborating with Caleb will develop future projects that will regenerate the forest while protecting resources with strategic fuel reduction projects.

Pete graduated from Humboldt State with a degree in Forestry. Pete is a Registered Professional Forester, CALFIRE certified archaeologist surveyor and owner of Sierra Timber Services. Pete has extensive experience in the forestry industry throughout Northern California and has assisted private, industrial, and agency landowners with meeting their forest

management objectives. Pete has assisted in the development and implementation of the Timber and Biomass Program (Post Camp Fire) for the Butte County Fire Safe Council, which assisted small and large landowners with the removal of dead and dying trees from their property. Pete prepares Timber Harvesting Plans, Emergencies and Exemptions for several thousand acres of land for various landowners annually and has a working relationship with various landowners and industrial clients, such as Crane Mills, Siller Brothers, Butte County Fire Safe Council and the National Forests Foundation.

Pete was the supervising forester for P31/Sukut (logging contractor) for the FEMA North Branch clean-up of the North Complex fire, acting as liaison between the logging contractor, CALFIRE, Water Quality and CALOES to assure forest practice rules and best management practices are followed during the clean-up operation. Pete has experience with CFIP forest management plans and was project manager for the Magalia Forest Health Plan, Paradise Management Plan, and Cohasset Forest Management Plan.

### Caleb Sundahl- Registered Professional Forester License #3205

Caleb will be responsible for determining appropriate treatment methods on a project basis that will help landowners recover from fire and regenerate a resilient forest and present this management plan to the landowner. Caleb is experienced determining treatment prescriptions, layout of units, identifying special treatment areas and in conjunction with Pete, will develop forest management plans to create fire resilient, well managed properties for individual landowners.

Caleb graduated from Chico State with a degree in Ag Business. After spending 3 years building his experience in Agronomy in Oregon, Caleb moved back to California to join his brother in the operations of Sierra Timber Services. He is a CALFIRE certified archaeologist surveyor and has had five years of experience overseeing field operations for Timber Harvest permits, Emergency logging permits, Notice of exemption, Fuels reduction exemptions and Fuels reduction projects. Caleb has prepared Confidential Archaeological Letters, Site records, Site protection measures and Archaeological survey reports for industrial clients, small and large landowners seeking timber harvesting plans, emergencies or exemptions. Caleb has experience laying out Timber Harvest units, Fuels Reduction projects and Habitat Retention Areas and has provided oversight for the FEMA North Branch clean-up in both Butte County and Shasta County. Caleb currently works with the Butte County Fire Safe council, developing forest management projects, fuels reduction projects and emergency fire recovery projects.

### Cheryl Ballantyne- Botanist, GIS

Cheryl is responsible for GIS project maps and geospatial analysis, botanical surveys, and CEQA document development.

Cheryl graduated from UC Davis with a degree in Plant Science. Cheryl has been in charge of botanical surveys for Sierra Timber Services for eight years, with experience in Plumas, Butte, Shasta and Tehama counties. She conducts botanical surveys and focused surveys for endangered species and nesting birds for timber harvest plans, Notice of Exemptions and botanical surveys and Impact Assessments for Environment Impact reports and Mitigated Negative Declarations along with CFIP Forest management plans. Cheryl has nine years of experience developing maps for CALFIRE permits for Timber harvest plans, Emergencies, and Exemptions. She has experience using both ARCGIS 10.8 and ARCGIS Pro utilizing workflow,

spatial analysis, creating georeferenced maps and working collaboratively with colleagues in the field using AVENSA and FIELD maps.

### Anthony Lepori-Foreman

Anthony will be leading the technician crew establishing unit boundaries, flagging stream zones, surveying watercourses to determine appropriate activity buffers, marking trees for timber sale and implementing cruise plans. Anthony will also be conducting any contract oversight, and working on the GIS team to produce quality maps for Forest management plans, or fuels reduction projects.

Anthony has a BA in geography with an emphasis in Environmental geography with a minor in Environmental Studies and certificates in Land use and Environmental planning and Geospatial Technologies from CSUC. Anthony has three and a half years of mapping experience in the Esri platform, ranging from data management, office analysis and ground truthing. Anthony has two and a half years' experience as a forest technician whose duties include unit layout, marking trees for harvest, special status plant species surveys, timber cruising to USFS standards, hydrology surveys and establishment of appropriate buffer zones in both fuels reduction projects and timber sales projects. Anthony has been foreman of contract oversight for the Trapper PAC and Trapper SFEP projects in Yuba County, interfacing with contractor teams to ensure that contract specifications are being adhered to.

### Felipe Arballo-Forest Technician

Felipe has a BS in Plant and Soil Science with an option in land and soil resource management from CSUC. He worked two seasons as a utility forester assessing hazard trees and vegetation. And one season completing forest health stand exams by USFS protocol. Since joining Sierra Timber Services, Felipe has worked two years as a forest technician whose duties include unit layout, marking for timber sales, special status plant species survey, yellow-legged frog habitat assessments, timber cruising to USFS standards, hydrology surveys and establishment of appropriate buffer zones in both fuels reduction projects and timber harvest projects in the Tahoe, Plumas and Humboldt Toyabie National Forests. Felipe has been involved in contract administration for Trapper Pac and Trapper SFEP fuels reduction in Yuba County.

### Juan Soria- Forest Technician

Juan is currently studying Forestry at Cal Poly Humboldt. Juan has 8 years of experience in the field, doing layout for timber harvest sales, marking cultural protection buffers, project area boundaries and special status plant buffers. Juan has assisted in field surveys for special status plants for 3 years, and focused surveys for special status species. Juan has experience laying out Timber Harvest units, Fuels Reduction projects, Habitat Retention Areas and hydrology surveying to determine appropriate buffer zones for watercourses. Juan is experienced in timber cruising to USFS standards and is experienced in layout for fuels reduction projects and emergency fire restoration projects.

### Caleb Rott-Forest Technician

Caleb is currently studying Forestry at Cal Poly Humboldt. Caleb has three years of experience in the field, marking stream zones protection buffers, cultural protection buffers, and

project area boundaries. Caleb has experience laying out Timber Harvest units, Fuels Reduction projects and Habitat Retention Areas. Caleb is experienced in timber cruising to USFS standards and is experienced in layout for fuels reduction projects and emergency fire restoration projects.

## Pricing Schedule

| Glenn County Resource Conservation District- Forestry Services |      |           |
|--|------|-----------|
| Description  | Unit | Unit Cost |
| Registered Professional Forester                               | Hour | \$105     |
| Botanist   | Hour | \$80      |
| Forestry Technician  | Hour | \$75      |

\*Hourly Rates are fully loaded and include mileage, etc...

\*\*We understand the that this project is subject to the availability of grant funding. And could be canceled if grant funds become unavailable.

We understand that Grants sometimes take up to 90 days or longer to pay, and our rates are priced accordingly. Because of this we are offering a 5% discount on invoices paid within 45 days.

We estimate it will require an average of 50 hours per forest Management plan.



Pete Sundahl  
 Owner  
 Sierra Timber Services  
 Registered Professional Forester # 2861

STATE OF CALIFORNIA  
**Board of Forestry  
and Fire Protection**



It is hereby certified that

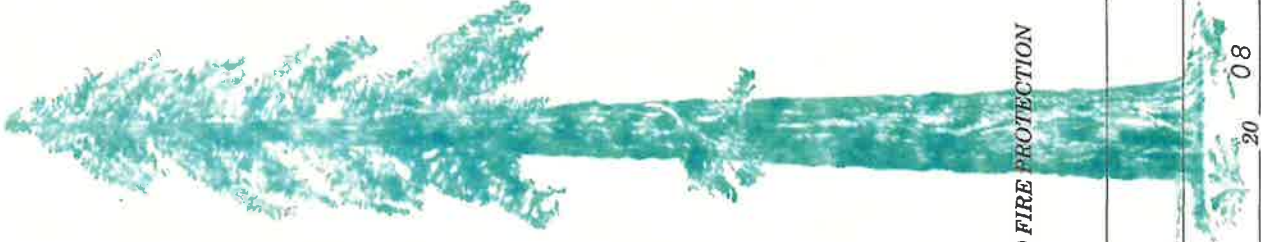
**Peter K. Sundahl**

is a duly registered

**PROFESSIONAL FORESTER**

License No.

**2861**



CALIFORNIA STATE BOARD OF FORESTRY AND FIRE PROTECTION  
By *Stan Dyer* Chairman  
*Frank [unclear]* Executive Officer  
This 09<sup>th</sup> day of January 20 08

STATE OF CALIFORNIA  
Board of Forestry  
and Fire Protection



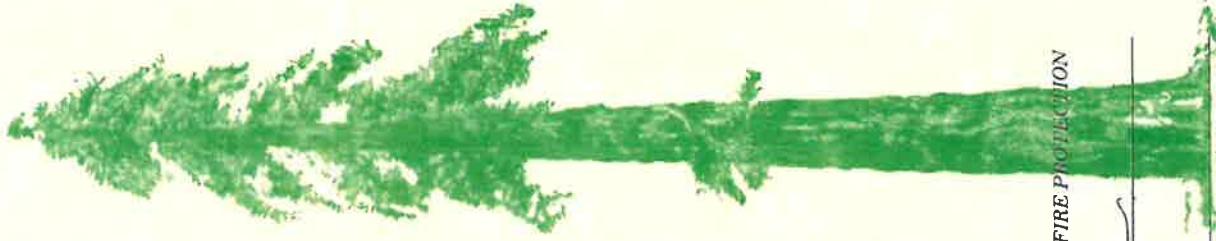
It is hereby certified that

*Caleb Sundahl*

is a duly registered

**PROFESSIONAL FORESTER**

License No. 3205



CALIFORNIA STATE BOARD OF FORESTRY AND FIRE PROTECTION

By

*[Signature]*  
Chairman

*[Signature]*  
Executive Officer

This 26<sup>th</sup> day of July 23 20

STATE OF CALIFORNIA – THE RESOURCES AGENCY  
THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
and  
THE CALIFORNIA STATE BOARD OF FORESTRY AND FIRE PROTECTION

# Archaeological Training Certificate



*This is to Certify*  
**Peter Sundahl**  
*has satisfactorily completed*

## ***Certified Archaeological Surveyor Refresher Training***

*A one-day course of instruction on identification and management of archaeological resources pursuant to California's Forest Practice Rules (14 CCR Sections 929.4, 949.4 and 969.4). This Certificate provides authority for conducting limited archaeological records check, survey and site protection work supporting CAL FIRE Projects provided such work is overseen, reviewed and approved by a professional archaeologist on staff or under contract to CAL FIRE. This Certificate is valid for five years.*

**Training Course # 176R Completion Date: November 11, 2020 Certificate Expiration Date: December 31, 2025**

  
\_\_\_\_\_

**State Archaeologist**

STATE OF CALIFORNIA – THE RESOURCES AGENCY  
THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
and  
THE CALIFORNIA STATE BOARD OF FORESTRY AND FIRE PROTECTION

# Archaeological Training Certificate



*This is to Certify*  
**Caleb Sundahl**  
*has satisfactorily completed*

## *Certified Archaeological Surveyor Refresher Training*

*A one-day course of instruction on identification and management of archaeological resources pursuant to California's Forest Practice Rules (14 CCR Sections 929.4, 949.4 and 969.4). This Certificate provides authority for conducting limited archaeological records check, survey and site protection work supporting CAL FIRE Projects provided such work is overseen, reviewed and approved by a professional archaeologist on staff or under contract to CAL FIRE. This Certificate is valid for five years.*

**Training Course # 196R Completion Date: November 9, 2023 Certificate Expiration Date: December 31, 2028**

A handwritten signature in black ink, appearing to read "L. M. H.", written over a horizontal line.

State Archaeologist

# DegreeVerify Certificate

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**Transaction ID#:** 260421575 **Date Requested:** 02/08/2022 12:16 EST  
**Requested By:** CHERYL BALLANTYNE **Date Notified:** 02/08/2022 12:18 EST  
**Status:** Confirmed  
**Fee:** \$12.50

---

## INFORMATION YOU PROVIDED

**Subject Name:** CHERYL LYNN BALLANTYNE  
First Name Middle Name LastName

**Date of Birth:** 01/17/1963  
mm/dd/yyyy

**School Name:** UNIVERSITY OF CALIFORNIA - DAVIS

**Degree Award Year:** 1989

**Attempt To:** Verify a degree

---

## INFORMATION VERIFIED

**Name On School's Records:** CHERYL LYNN BALLANTYNE  
**Date Awarded:** 03/24/1988  
**Degree Title:** BACHELOR OF SCIENCE  
**Official Name of School:** UNIVERSITY OF CALIFORNIA - DAVIS  
**Major Course(s) of Study:** PLANT SCIENCE  
**Dates of Attendance:** 01/01/1985 to 03/01/1988



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |   |                                      |
|---|---|--------------------------------------|
| <b>PRODUCER</b><br>Heritage Insurance Agency, Inc.<br>290 Airpark Boulevard<br><br>Chico CA 95973   | <b>CONTACT NAME:</b> Madison Luntney<br><b>PHONE (A/C, No, Ext):</b> (530) 894-3276<br><b>E-MAIL ADDRESS:</b> madison@heritage-agency.com | <b>FAX (A/C, No):</b> (530) 894-0140 |
|   | <b>INSURER(S) AFFORDING COVERAGE</b>  |                                      |
| <b>INSURED</b><br>Peter Sundahl dba. Sierra Timber Services<br><br>1600 Feather River Blvd STE B<br><br>Oroville CA 95965<br>(530) 534-5229 | <b>INSURER A:</b> State Compensation Insurance Fun 35076  |                                      |
|   | <b>INSURER B:</b> Continental Casualty Company 20443  |                                      |
|   | <b>INSURER C:</b> Ohio Security Insurance Company 24082   |                                      |
|   | <b>INSURER D:</b> Kinsale Insurance Company 38920   |                                      |
|   | <b>INSURER E:</b><br><b>INSURER F:</b>  |                                      |


**COVERAGES** MS **CERTIFICATE NUMBER:** Cert ID 11563 (25) **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|
| B        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y         |          | B7013670246   | 01/01/2024              | 01/01/2025              | EACH OCCURRENCE \$ 2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 2,000,000<br>GENERAL AGGREGATE \$ 4,000,000<br>PRODUCTS - COMP/OP AGG \$ 4,000,000<br>Empl Benefits Liab \$ 10,000 |
| C        | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY   |           |          | BAS57724139   | 03/10/2024              | 03/10/2025              | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$   |
|          | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$  |           |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$  |
| A        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   | Y/N       | N/A      | 9121646-2024  | 01/01/2024              | 01/01/2025              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000   |
| D        | Errors and Omissions  |           |          | 0100219059-1  | 12/13/2023              | 12/13/2024              | Per Occurrence Limit \$ 1,000,000   |
| D        | Errors and Omissions  |           |          | 0100219059-1  | 12/13/2023              | 12/13/2024              | Aggregate Limit \$ 2,000,000  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

|   |  |
|---|--|
| [Empty space for Certificate Holder Name] | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|   | AUTHORIZED REPRESENTATIVE<br>  |

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# BLANKET ADDITIONAL INSURED AND LIABILITY EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS LIABILITY COVERAGE FORM  
BUSINESSOWNERS COMMON POLICY CONDITIONS

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## I. BLANKET ADDITIONAL INSURED PROVISIONS

### A. ADDITIONAL INSURED – BLANKET VENDORS

**Who Is An Insured** is amended to include as an additional insured any person or organization (referred to below as vendor) with whom you agreed under a **"written contract"** to provide insurance, but only with respect to **"bodily injury"** or **"property damage"** arising out of **"your products"** which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

1. The insurance afforded the vendor does not apply to:
  - a. **"Bodily injury"** or **"property damage"** for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
  - b. Any express warranty unauthorized by you;
  - c. Any physical or chemical change in the product made intentionally by the vendor;
  - d. Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
  - e. Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
  - f. Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
  - g. Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

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h. **"Bodily injury" or "property damage"** arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

- (1) The exceptions contained in Subparagraphs d. or f.; or
- (2) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

2. This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.
3. This provision 2. does not apply to any vendor included as an insured by an endorsement issued by us and made a part of this Policy.
4. This provision 2. does not apply if **"bodily injury" or "property damage"** included within the **"products-completed operations hazard"** is excluded either by the provisions of the Policy or by endorsement.

**B. MISCELLANEOUS ADDITIONAL INSUREDS**

1. **Who Is An Insured** is amended to include as an insured any person or organization (called additional insured) described in paragraphs 3.a. through 3.j. below whom you are required to add as an additional insured on this policy under a **"written contract."**
2. However, subject always to the terms and conditions of this policy, including the limits of insurance, we will not provide the additional insured with:
  - a. A higher limit of insurance than required by such **"written contract;"**
  - b. Coverage broader than required by such **"written contract"** and in no event greater than that described by the applicable paragraph a. through k. below; or
  - c. Coverage for **"bodily injury" or "property damage"** included within the **"products-completed operations hazard."** But this paragraph c. does not apply to the extent coverage for such liability is provided by paragraph 3.j. below.

Any coverage granted by this endorsement shall apply only to the extent permitted by law.

3. Only the following persons or organizations can qualify as additional insureds under this endorsement:

**a. Controlling Interest**

Any persons or organizations with a controlling interest in you but only with respect to their liability arising out of:

- (1) such person or organization's financial control of you; or
- (2) Premises such person or organization owns, maintains or controls while you lease or occupy these premises;

provided that the coverage granted to such additional insureds does not apply to structural alterations, new construction or demolition operations performed by or for such additional insured.

**b. Co-owner of Insured Premises**

A co-owner of a premises co-owned by you and covered under this insurance but only with respect to the co-owners liability for **"bodily injury," "property damage" or "personal and advertising injury"** as co-owner of such premises.

**c. Grantor of Franchise**

Any person or organization that has granted a franchise to you, but only with respect to such person or organization's liability for **"bodily injury," "property damage," or "personal and advertising injury"** as grantor of a franchise to you.

**d. Lessor of Equipment**

Any person or organization from whom you lease equipment, but only with respect to liability for **"bodily injury," "property damage" or "personal and advertising injury"** caused in whole or in part by your maintenance, operation or use of such equipment, provided that the **"occurrence"** giving rise to such **"bodily injury" or "property damage"** or the offense giving rise to such **"personal and advertising injury"** takes place prior to the termination of such lease.

**e. Lessor of Land**

Any person or organization from whom you lease land, but only with respect to liability for **"bodily injury," "property damage" or "personal and advertising injury"** arising out of the ownership, maintenance or use of that specific part of the land leased to you, provided that the **"occurrence"** giving rise to such **"bodily injury" or "property damage"** or the offense giving rise to such **"personal and advertising injury,"** takes place prior to the termination of such lease. The insurance hereby afforded to the additional insured does not apply to structural alterations, new construction or demolition operations performed by, on behalf of or for such additional insured.

**f. Lessor of Premises**

An owner or lessor of premises leased to you, or such owner or lessor's real estate manager, but only with respect to liability for **"bodily injury," "property damage" or "personal and advertising injury"** arising out of the ownership, maintenance or use of such part of the premises leased to you, and provided that the **"occurrence"** giving rise to such **"bodily injury" or "property damage"** or the offense giving rise to such **"personal and advertising injury,"** takes place prior to the termination of such lease. The insurance hereby afforded to the additional insured does not apply to structural alterations, new construction or demolition operations performed by, on behalf of or for such additional insured.

**g. Mortgagee, Assignee or Receiver**

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee, or receiver's liability for **"bodily injury," "property damage" or "personal and advertising injury"** arising out of the ownership, maintenance, or use of a premises by you. This insurance does not apply to structural alterations, new construction or demolition operations performed by, on behalf of or for such additional insured.

**h. State or Political Subdivisions**

A state or government agency or subdivision or political subdivision that has issued a permit or authorization, but only with respect to such government agency or subdivision or political subdivision's liability for **"bodily injury," "property damage" or "personal and advertising injury"** arising out of:

- (1) The following hazards in connection with premises you own, rent, or control and to which this insurance applies:
  - (a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or
  - (b) The construction, erection, or removal of elevators; or
  - (c) The ownership, maintenance or use of any elevators covered by this insurance; or
- (2) The permitted or authorized operations performed by you or on your behalf. But the coverage granted by this paragraph does not apply to:
  - (a) **"Bodily injury," "property damage" or "personal and advertising injury"** arising out of operations performed for the state or government agency or subdivision or political subdivision; or
  - (b) **"Bodily injury" or "property damage"** included within the **"products-completed operations hazard."**

With respect to this provision's requirement that additional insured status must be requested under a **"written contract,"** we will treat as a **"written contract"** any governmental permit that requires you to add the governmental entity as an additional insured.

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**i. Trade Show Event Lessor**

With respect to your participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom you are required to include as an additional insured, but only with respect to such person or organization's liability for "**bodily injury**," "**property damage**," or "**personal and advertising injury**" caused by:

- a. Your acts or omissions; or
- b. Acts or omissions of those acting on your behalf;

in the performance of your ongoing operations at the trade show premises during the trade show event.

**j. Other Person or Organization**

Any person or organization who is not an additional insured under paragraphs a. through i. above. Such additional insured is an insured solely for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" for which such additional insured is liable because of your acts or omissions.

The coverage granted by this paragraph does not apply to any person or organization:

- (1) For "**bodily injury**," "**property damage**," or "**personal and advertising injury**" arising out of the rendering or failure to render any professional services;
- (2) For "**bodily injury**" or "**property damage**" included in the "**products-completed operations hazard**." But this provision (2) does not apply to such "**bodily injury**" or "**property damage**" if:
  - (a) It is entirely due to your negligence and specifically results from your work for the additional insured which is the subject to the "**written contract**"; and
  - (b) The "**written contract**" requires you to make the person or organization an additional insured for such "**bodily injury**" or "**property damage**"; or
- (3) Who is afforded additional insured coverage under another endorsement attached to this policy.

**C. ADDITIONAL PROVISIONS PERTINENT TO ADDITIONAL INSURED COVERAGE**

- 1. With respect only to additional insured coverage provided under paragraphs **A.** and **B.** above:
  - a. The **BUSINESSOWNERS COMMON POLICY CONDITIONS** are amended to add the following to the Condition entitled **Other Insurance**:

This insurance is excess of all other insurance available to an additional insured whether primary, excess, contingent or on any other basis. However, if a "**written contract**" requires that this insurance be either primary or primary and noncontributing, then this insurance will be primary and non-contributory relative solely to insurance on which the additional insured is a named insured.
  - b. Under **Liability and Medical Expense Definitions**, the following definition is added:

"**Written contract**" means a written contract or agreement that requires you to make a person or organization an additional insured on this policy, provided the contract or agreement:

    - (1) Is currently in effect or becomes effective during the term of this policy; and
    - (2) Was executed prior to:
      - (a) The "**bodily injury**" or "**property damage**;" or
      - (b) The offense that caused the "**personal and advertising injury**";for which the additional insured seeks coverage.
- 2. With respect to any additional insured added by this endorsement or by any other endorsement attached to this Coverage Part, the section entitled **Who Is An Insured** is amended to make the following natural persons insureds.

If the additional insured is:

  - a. An individual, then his or her spouse is an insured;

- b. A partnership or joint venture, then its partners, members and their spouses are insureds;
- c. A limited liability company, then its members and managers are insureds;
- d. An organization other than a partnership, joint venture or limited liability company, then its executive officers, directors and shareholders are insureds; or
- e. Any type of entity, then its employees are insureds;

but only with respect to locations and operations covered by the additional insured endorsement's provisions, and only with respect to their respective roles within their organizations. Furthermore, employees of additional insureds are not insureds with respect to liability arising out of:

- (1) "**Bodily injury**" or "**personal and advertising injury**" to any fellow employee or to any natural person listed in paragraphs a. through d. above;
- (2) "**Property damage**" to property owned, occupied or used by their employer or by any fellow employee; or
- (3) Providing or failing to provide professional health care services.

## II. LIABILITY EXTENSION COVERAGES

It is understood and agreed that this endorsement amends the **Businessowners Liability Coverage Form**. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement to such provision do not apply.

### A. Bodily injury – Expanded Definition

Under **Liability and Medical Expenses Definitions**, the definition of "**Bodily injury**" is deleted and replaced by the following:

"**Bodily injury**" means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury by that person at any time which results as a consequence of the physical injury, sickness or disease.

### B. Broad Knowledge of Occurrence

Under **Businessowners Liability Conditions**, the Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended to add the following:

Paragraphs a. and b. above apply to you or to any additional insured only when such "**occurrence**," offense, claim or "**suit**" is known to:

- (1) You or any additional insured that is an individual;
- (2) Any partner, if you or an additional insured is a partnership;
- (3) Any manager, if you or an additional insured is a limited liability company;
- (4) Any "**executive officer**" or insurance manager, if you or an additional insured is a corporation;
- (5) Any trustee, if you or an additional insured is a trust; or
- (6) Any elected or appointed official, if you or an additional insured is a political subdivision or public entity.

This paragraph applies separately to you and any additional insured.

### C. Estates, Legal Representatives and Spouses

The estates, heirs, legal representatives and spouses of any natural person insured shall also be insured under this policy; provided, however, coverage is afforded to such estates, heirs, legal representatives and spouses only for claims arising solely out of their capacity as such and, in the case of a spouse, where such claim seeks damages from marital common property, jointly held property, or property transferred from such natural person insured to such spouse. No coverage is provided for any act, error or omission of an estate, heir, legal representative or spouse outside the scope of such person's capacity as such, provided however that the spouse of a natural person Named Insured and the spouses of members or partners of joint venture or partnership Named Insureds are insureds with respect to such spouses' acts, errors or omissions in the conduct of the Named Insured's business.



#### D. Fellow Employee First Aid Coverage

In the section entitled **Who Is An Insured**, paragraph **2.a.1.** is amended to add the following:

The limitations described in subparagraphs **2.a.1.(a)**, **(b)** and **(c)** do not apply to your "employees" for "bodily injury" that results from providing cardiopulmonary resuscitation or other first aid services to a co-"employee" or "volunteer worker" that becomes necessary while your "employee" is performing duties in the conduct of your business. Your "employees" are hereby insureds for such services. But the insured status conferred by this provision does not apply to "employees" whose duties in your business are to provide professional health care services or health examinations.

#### E. Legal Liability – Damage To Premises

1. Under **B. Exclusions, 1. Applicable to Business Liability Coverage**, Exclusion **k. Damage To Property**, is replaced by the following:

##### k. Damage To Property

"Property damage" to:

1. Property you own, rent or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;
2. Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises;
3. Property loaned to you;
4. Personal property in the care, custody or control of the insured;
5. That particular part of any real property on which you or any contractors or subcontractors working directly or indirectly in your behalf are performing operations, if the "property damage" arises out of those operations; or
6. That particular part of any property that must be restored, repaired or replaced because "your work" was incorrectly performed on it.

Paragraph **2** of this exclusion does not apply if the premises are "your work" and were never occupied, rented or held for rental by you.

Paragraphs **1**, **3**, and **4**, of this exclusion do not apply to "property damage" (other than damage by fire or explosion) to premises:

- (1) rented to you;
- (2) temporarily occupied by you with the permission of the owner, or
- (3) to the contents of premises rented to you for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to Damage To Premises Rented To You as described in Section D – Liability and Medical Expenses Limits of Insurance.

Paragraphs **3**, **4**, **5**, and **6** of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraph **6** of this exclusion does not apply to "property damage" included in the "products-completed operations hazard."

2. Under **B. Exclusions, 1. Applicable to Business Liability Coverage**, the following paragraph is added, and replaces the similar paragraph, if any, beneath paragraph (14) of the exclusion entitled **Personal and Advertising Injury**:

Exclusions **c**, **d**, **e**, **f**, **g**, **h**, **i**, **k**, **l**, **m**, **n**, and **o**, do not apply to damage by fire to premises while rented to you or temporarily occupied by you with permission of the owner or to the contents of premises rented to you for a period of 7 or fewer consecutive days. A separate limit of insurance applies to this coverage as described in Section D. Liability And Medical Expenses Limits Of Insurance.

3. The first Paragraph under item 5. **Damage To Premises Rented To You Limit** of the section entitled **Liability And Medical Expenses Limits Of Insurance** is replaced by the following:

The most we will pay under Business Liability for damages because of "property damage" to any one premises, while rented to you or temporarily occupied by you with the permission of the owner, including contents of such premises rented to you for a period of 7 or fewer consecutive days, is the Damage to Premises Rented to You Limit. The Damage to Premises Rented to You Limit is the greater of:

- a. \$1,000,000; or
- b. The Damage to Premises Rented to You Limit shown in the Declarations.

**F. Personal and Advertising Injury – Discrimination or Humiliation**

1. Under **Liability and Medical Expenses Definitions**, the definition of "personal and advertising injury" is amended to add the following:

h. Discrimination or humiliation that results in injury to the feelings or reputation of a natural person, but only if such discrimination or humiliation is:

(1) Not done intentionally by or at the direction of:

- (a) The insured; or
- (b) Any "executive officer," director, stockholder, partner, member or manager (if you are a limited liability company) of the insured; and

(2) Not directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person or person by any insured.

2. Under **B. Exclusions, 1. Applicable to Business Liability Coverage**, the exclusion entitled **Personal and Advertising Injury** is amended to add the following additional exclusions:

**(15) Discrimination Relating to Room, Dwelling or Premises**

Caused by discrimination directly or indirectly related to the sale, rental, lease or sub-lease or prospective sale, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any insured.

**(16) Employment Related Discrimination**

Discrimination or humiliation directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person by any insured.

**(17) Fines or Penalties**

Fines or penalties levied or imposed by a governmental entity because of discrimination.

3. This provision (**Personal and Advertising Injury – Discrimination or Humiliation**) does not apply if **Personal and Advertising Injury Liability** is excluded either by the provisions of the Policy or by endorsement.

**G. Personal and Advertising Injury - Broadened Eviction**

Under **Liability and Medical Expenses Definitions**, the definition of "Personal and advertising injury" is amended to delete Paragraph c. and replace it with the following:

- c. The wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of a room dwelling or premises that a person or organization occupies committed by or on behalf of its owner, landlord or lessor.

**H. Waiver of Subrogation – Blanket**

We waive any right of recovery we may have against:

- a. Any person or organization with whom you have a written contract that requires such a waiver.

All other terms and conditions of the Policy remain unchanged.



EXHIBIT "B"  
SCHEDULE OF SERVICES

**SCHEDULE OF SERVICES**

The term of this Agreement shall be from the date first specified above to **December 31, 2027** unless earlier terminated as provided herein.

Contractor's Proposal Timeline:

***“If the Glenn County RCD has already contacted landowners and confirmed which ones would like to be involved in the project, from the tentative start date of October 7, 2024, all the permitting required for the site prep and thinning will be completed by December 15, 2024. With an expectation of operations starting in the spring of 2025, and planting occurring in either fall of 2025 or spring of 2026”***

*Per Request for Qualifications (RFQ) bid submission dated 08/30/2024.*

EXHIBIT "C"  
COMPENSATION

The total compensation shall not exceed **fifty thousand and no cents** dollars (**\$50,000.00**) without written approval of District's Executive Officer, Kandi Manhart.

**\*\* # Forest Management Plans may be modified depending on available grant funding. Must have written approval of District's Executive Officer, Kandi Manhart.**

\*\* Per Request for Qualifications (RFQ) Page 4, Glenn County RCD may assign Contractor Corbin Creek Watershed Restoration – August Complex, or future project designs. This Extra Work may be authorized, and if authorized, will be compensated at the rates and manner set forth in this Agreement. Must have written approval of District's Executive Officer, Kandi Manhart.

## Pricing Schedule

| Glenn County Resource Conservation District- Forestry Services |      |           |
|--|------|-----------|
| Description  | Unit | Unit Cost |
| Registered Professional Forester                               | Hour | \$105     |
| Botanist   | Hour | \$80      |
| Forestry Technician  | Hour | \$75      |

\*Hourly Rates are fully loaded and include mileage, etc...

\*\*We understand that this project is subject to the availability of grant funding. And could be canceled if grant funds become unavailable.

We understand that Grants sometimes take up to 90 days or longer to pay, and our rates are priced accordingly. Because of this we are offering a 5% discount on invoices paid within 45 days.

We estimate it will require an average of 50 hours per forest Management plan.



Pete Sundahl

Owner

Sierra Timber Services

Registered Professional Forester # 2861

Payment of Compensation. Contractor shall submit to District a monthly itemized statement.

Statement to include the following, or attached Progress Report if easier to describe Project achievements.

- ✓ Contractor Contact Information
- ✓ Invoice Number
- ✓ Billing Period (E.g. July 1 – 30)
- ✓ Project Name
- ✓ # Acres Complete / # Landowners Worked With
- ✓ RPF Services, hours
- ✓ Archeological Services, hours
- ✓ Treatment Type (if applicable)
- ✓ Treatment Locations (if applicable)
- ✓ Describe progress made toward achieving the Project's Scope of Work and any other significant accomplishments (quantify the progress where possible).
- ✓ Describe any setbacks or challenges to the progress of the Project's Scope of Work.
- ✓ Describe plans and/or goals for the upcoming billing / progress reporting period.
- ✓ Include maps, photographs, etc. when possible to document Project's successes.

\*\* Report template will be provided to Contractor.