



G L E N N C O U N T Y

RESOURCE CONSERVATION DISTRICT

BOARD OF DIRECTORS

Gilbert Goedhart, President + Brian Lohse, Vice President + Jocelyn Anderson, Treasurer
Mike Landini + Jay Overholtzer + Bruce Roundy + John Whitney

ASSOCIATE- DIRECTORS

Kathy Landini

STAFF

Kandi Manhart-Belding, Executive Officer
Ritta Martin, Finance Officer
Kellie Wilson-Burt, Program Specialist
Samantha Loprieto, Conservation Planner

Shane Rakestraw, Wildfire & Forestry Project Coordinator
Greg Conant, Forest Health Program Specialist
Sam Perkins, Northern Sac-Valley Coalition Coordinator

MEETING NOTICE & AGENDA

Date: Monday, July 20, 2026
Time: 1:00 PM to 3:00 PM – **Local Working Group Meeting at 2:30 PM**
Location: USDA Willows Service Center / Glenn County RCD
132 N. Enright Avenue, Suite C
Willows, CA 95988

1:00	I. CALL TO ORDER	Goedhart
1:00	II. PLEDGE OF ALLEGIANCE	Goedhart
1:00	III. WELCOME, INTRODUCTIONS & OFFICIAL ROLL CALL	Goedhart
1:05	IV. PUBLIC COMMENT (limit 5 minutes): Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment.	Goedhart
1:10 *ACTION	V. DIRECTOR OFFICER ELECTIONS FOR FY 2026-2027 *Election of Officers – President, Vice President, Secretary, Treasurer	Goedhart
1:20 *ACTION	VI. CONSENT CALENDAR A. *Approve RCD Meeting Minutes for June 15, 2026	Goedhart
1:25	VII. PARTNER REPORTS <i>(limit 5 minutes each, unless previously scheduled)</i>	Goedhart

1:45	VIII. RCD REPORTS A. Directors and Associate-Directors B. Executive Officer 1. 2026-2027 Annual Plan – draft update	Goedhart
2:55	IX. FINANCIAL/BUDGET REPORT *ACTION A. *Discussion and possible action to accept the following reports: 1. Bank Statements and Reconciliations 2. Balance Sheet *ACTION B. *Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting) *ACTION C. *Discussion and possible action to adopt Budget for FY July 1, 2026 to June 30, 2027	Anderson/ Martin
2:05	X. RCD PROJECTS & PROGRAMS UPDATE A. Conservation Planning B. Groundwater Recharge Development Plan (and Pilot) C. CAFF - Groundwater Community Engagement D. Healthy Soils Program (HSP) E. State Water Efficiency and Enhancement Program (SWEEP) F. Fuels Reduction and Fire Prevention Program <i>Update only</i> – Request for Qualifications and Proposal, Seeking Consultant to provide Reforestation and Tree Planting Services, Office Issue: June 4, 2026 available on www.glenncountyrcd.org [Submission Deadline: NEW August 3, 2026 at NOON (PST)] *ACTION G. Invasive Species Program: Upper Stony Creek Arundo Project 1. *Discussion and possible action to approve Silhouette Farm and Forestry, LLC agreement for Professional Services needed to implement the Arundo donax Treatment & Herbicide Application [Funding source: CDFA, Ag Dept.] H. Colusa Glenn Subwatershed Program – <i>Helping growers meet the Irrigated Lands Regulatory Program</i> I. Sacramento Valley Region of RCDs (Secretary/Treasurer) Future Discussion on potential projects and programs	Manhart- Belding/ Staff
2:30	<u>ANNUAL LOCAL WORKING GROUP MEETING</u> By Kandi Manhart-Belding and Kristin Guy RCD & USDA-NRCS SEEKS PARTICIPATION • identify where the best investments can be made to address natural resource problems, • share the work that has already been done in the county, and • share your vision for what the county will look like when these natural resource concerns have been addressed.	Manhart- Belding/ NRCS Kristin Guy
3:00	XI. ADJOURNMENT	Goedhart

Please note times are approximate.

CORRESPONDENCE: Mail is distributed for review.

DATE OF NEXT MEETING: MONDAY, AUGUST 17, 2026, at USDA Willows Service Center / Glenn County RCD, 132 N. Enright Avenue, Suite C, Willows, CA 95988.

NOTIFICATION & AGENDA TOPIC REQUESTS: If you would like to be notified of future meetings and events or request a specific agenda topic, please call Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5 or email kandi@glenncountyrcd.org.

Visit www.glenncountyrcd.org for approved Minutes and Agendas.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats.
(28 CFR 35.101-35.164 ADA Title II.)

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: V.

FROM: Kandi Manhart-Belding

Meeting Date: July 20, 2026

DATE: July 16, 2026

☒ **Action Item**

☐ **No Action Requested**

TITLE OF TOPIC

SUBJECT: DIRECTOR OFFICER ELECTIONS FOR FY 2026-2027

***ACTION** *Election of Officers – *President, Vice President, Secretary, Treasurer*

BACKGROUND:

Pursuant to the Glenn County RCD, Resolution 98-1, the Board of Directors shall annually elect officers at the July meeting. Officers shall include the positions of President, Vice President, Secretary, and Treasurer.

DISCUSSION / PROPOSED ACTION:

Hold elections to determine officers for new fiscal year.

ATTACHMENTS:

NO

NOTES:

Moved: _____ **2nd:** _____

Abstention: _____ **Objection:** _____

Re-cused: _____ **Approved:** **O YES** **O NO**

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VI.--A.

FROM: Kandi Manhart-Belding

Meeting Date: July 20, 2026

DATE: July 16, 2026

☒ **Action Items**

☐ **No Action Requested**

TITLE OF TOPIC

SUBJECT: CONSENT CALENDAR

***ACTION** A. *Approve RCD Meeting Minutes for June 15, 2026

BACKGROUND:

If further discussion is requested, any action item may be removed off the Consent Calendar.

DISCUSSION / PROPOSED ACTION:

Approve / accept all Consent Calendar items.

ATTACHMENTS:

YES

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: O YES O NO



G L E N N C O U N T Y

R E S O U R C E C O N S E R V A T I O N D I S T R I C T

MEETING MINUTES

Date: Monday, June 15, 2026
Time: 1:00 PM to 3:00 PM
Location: USDA Willows Service Center / Glenn County RCD
132 N. Enright Avenue, Suite C
Willows, CA 95988

I. CALL TO ORDER

President Gilbert Goedhart called the meeting to order at 1:01 PM.

II. PLEDGE OF ALLEGIANCE

Ensued.

III. WELCOME, INTRODUCTIONS & OFFICIAL ROLL CALL

IV. PUBLIC COMMENT (limit 5 minutes):

Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment.

President Gilbert Goedhart invited commentary from the public, whereby no comments were presented or heard.

V. CONSENT CALENDAR

***ACTION**

A. *Approve RCD Meeting Minutes for April 20, 2026

President Gilbert Goedhart entertained a motion to approve Consent Calendar agenda items.

ACTION: Approve as presented.

MOTION: Roundy

SECOND: Overholtzer

AYES: Roundy, Overholtzer, Landini, Whitney, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Lohse

VI. PARTNER REPORTS (limit 5 minutes each, unless previously scheduled)

Tony Arendt, Board of Supervisor, County of Glenn

Curt Pierce, *UCCE-Glenn County*
Casey Collins, *USDA-Forest Service, Mendocino*
Kristin Guy, *USDA-Natural Resources Conservation Service*
All partners provided reports on various matters.

VII. RCD REPORTS

A. Directors and Associate-Directors

Ensued.

B. Executive Officer

1. Annual Plan FY 2025/2026 Update
2. Annual Plan FY 2026/2027 Update and Planning

Kandi Manhart-Belding provided report. Discussion ensued.
Consensus made to create an **Ad Hoc Committee for Annual Plan Update**; members to include Directors Jocelyn Anderson, Bruce Roundy, John Whitney and staff member Greg Conant.

VIII. FINANCIAL/BUDGET REPORT

***ACTION A. *Discussion and possible action to accept the following reports:**

1. Bank Statements and Reconciliations
2. Balance Sheet

Ritta Martin provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to accept named report.

ACTION: Accept as presented.

MOTION: Landini

SECOND: Whitney

AYES: Landini, Whitney, Roundy, Overholtzer, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Lohse

***ACTION B. *Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting)**

Ritta Martin provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named report.

ACTION: Approve as presented.

MOTION: Landini

SECOND: Overholtzer

AYES: Landini, Overholtzer, Whitney, Roundy, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Lohse

***ACTION**

C. *Discussion and possible action to accept FY July 1, 2025 to June 30, 2026 Revised Budget #2

Ritta Martin provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named report.

ACTION: Approve as presented.

MOTION: Landini

SECOND: Overholtzer

AYES: Landini, Overholtzer, Whitney, Roundy, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Lohse

***ACTION D. *Discussion and possible action to approve annual staff compensation adjustments to those qualified, effective July 1, 2026**

Kandi Manhart-Belding provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named report.

ACTION: Approve as presented.

MOTION: Roundy

SECOND: Overholtzer

AYES: Roundy, Overholtzer, Whitney, Landini, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Lohse

***ACTION E. *Discussion and possible action to update Policy Number: 3075 Credit Card Usage**

Kandi Manhart-Belding provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named report.

ACTION: Approve as presented (in clean copy).

MOTION: Landini

SECOND: Whitney

AYES: Landini, Whitney, Overholtzer, Roundy, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Lohse

IX. RCD PROJECTS & PROGRAMS UPDATE

A. Conservation Planning

B. Groundwater Recharge Development Plan (and Pilot)

C. CAFF - Groundwater Community Engagement

- D. Healthy Soils Program (HSP)
- E. State Water Efficiency and Enhancement Program (SWEEP)
- F. Fuels Reduction and Fire Prevention Program
Update only – Request for Qualifications and Proposal, Seeking Consultant to provide Reforestation and Tree Planting Services, Office Issue: June 4, 2026 available on www.glenncountyrcd.org

***ACTION**

- 1. *Discussion and possible action to update agreement with Dudek for Northern Sacramento Valley Coalition (NSVC) StoryMap/Experience, Amendment 1

Kandi Manhart-Belding provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion.

ACTION: Approve as presented.

MOTION: Roundy

SECOND: Overholtzer

AYES: Roundy, Overholtzer, Landini, Whitney, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Lohse

G. Invasive Species Program: Upper Stony Creek Arundo Project

H. Colusa Glenn Subwatershed Program – *Helping growers meet the Irrigated Lands Regulatory Program*

I. Sacramento Valley Region of RCDs (Secretary/Treasurer)

Kandi Manhart-Belding and staff provided update.

Future

Discussion on potential projects and programs

Kandi Manhart-Belding encouraged attendees to communicate potential projects.

X. ADJOURNMENT

President Gilbert Goedhart adjourned the meeting at 2:24 PM.

Approved on July 20, 2026 by the Glenn County Resource Conservation District Board.

Attested by,

Gilbert Goedhart, President

Kandi Manhart-Belding, Secretary

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: IX.A. 1 & 2

FROM: Kandi Manhart-Belding

Meeting Date: July 20, 2026

DATE: July 16, 2026

☒ **Action Items**

☐ **No Action Requested**

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** A. *Discussion and possible action to accept the following reports:
1. Bank Statements and Reconciliations
2. Balance Sheet

BACKGROUND:

The Glenn County RCD's Finance-Budget Committee, a standing committee, met July 9, 2026.

Agenda and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to accept agenda items A, #1, and #2.

ATTACHMENTS:

YES –

Bank Statements and Reconciliations

6/30/2026 Checking – Columbia Bank

6/30/2026 Savings – California Class

6/30/2026 Savings – RFFC Advance – Columbia Bank

6/30/2026 Savings – SWEEP Advance – Columbia Bank

6/30/2026 Savings – HSP Advance – Columbia Bank

7/17/2026 Balance Sheet

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: O YES O NO

Glenn County Resource Conservation District

Bank Reconciliation Summary - CHECKING ACCOUNT

6/30/2026

A	Beginning Balance	5/31/2026	\$1,214,698.12
B	Ending / Cleared Balance (Bank Statement)	6/30/2026	\$469,185.16
C	Register Balance (Balance Sheet)	6/30/2026	\$386,819.78

Date reviewed: _____

Reviewed by: _____



June 30, 2026

Page: 1 of 9

Customer Service:
1-866-486-7782GLENN COUNTY RESOURCE CONSERVA
132 N ENRIGHT AVE SUITE C
WILLOWS CA 95988-2751Last statement: May 31, 2026
This statement: June 30, 2026

PUBLIC FUNDS CHECKING

Account number		Beginning balance	\$1,214,698.12
Low balance	\$331,106.62	Deposits/Additions	\$335,448.87
Average balance	\$508,257.34	Withdrawals/Subtractions	\$1,080,961.83
Interest earned	\$0.00	Ending balance	\$469,185.16

Deposits/Additions

Date	Description	Additions
06-15	Deposit	3,443.51 ✓
06-17	Deposit	4,987.95 ✓
06-23	Deposit	84,508.93 ✓
06-23	Deposit	84,181.16 ✓
06-23	Deposit	74,898.84 ✓
Total Additions		\$252,020.39

Other Deposits/ Additions

Date	Description	Additions
06-08	Online Bnkg Trsfr Cr Transfer From Deposit Account XXXXXX0902 HSP Batch #22	23,374.59 ✓
06-30	Deposit Transfer Sweep Batch #31	36,959.26 ✓
06-30	Deposit Transfer HSP Batch #23	2,133.37 ✓
Total Other Deposits/ Additions		\$62,467.22

ACH and Electronic Payments/Subtractions

Date	Description	Subtractions
06-03	ACH Debit Employment Devel Edd Eftpmt 1370933216 20260603	1,173.60 ✓
06-03	ACH Debit IRS Usatxpymt 225655400210775 20260603	5,586.12 ✓
06-04	ACH Debit Intuit Payroll S Quickbooks 680457187 20260604	16,477.18 ✓
06-08	ACH Debit Calpers 1900 5000000354 100000018312927	3,647.12 ✓
06-12	ACH Debit California Class Lgip 20260612	125,000.00 ✓
06-18	ACH Debit Employment Devel Edd Eftpmt 545282016 20260618	1,389.01 ✓
06-18	ACH Debit IRS Usatxpymt 225656950193006 20260618	6,189.56 ✓

4:55 PM

07/02/26

Glenn County Resource Conservation District
Reconciliation Summary
Columbia 4525 - Checking, Period Ending 06/30/2026

	Jun 30, 26
Beginning Balance	1,214,698.12
Cleared Transactions	
Checks and Payments - 59 items	-1,080,961.83
Deposits and Credits - 25 items	335,448.87
Total Cleared Transactions	-745,512.96
Cleared Balance	469,185.16
Uncleared Transactions	
Checks and Payments - 13 items	-82,365.38
Total Uncleared Transactions	-82,365.38
Register Balance as of 06/30/2026	386,819.78
New Transactions	
Checks and Payments - 8 items	-107,734.89
Total New Transactions	-107,734.89
Ending Balance	279,084.89

Glenn County Resource Conservation District
Balance Sheet
As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	624,946.47
Columbia 0902 - HSP Advance	110,536.15
Columbia 1724 - Savings	200.45
Columbia 1781 - SWEEP Advance	92,990.56
Columbia 4525 - Checking	386,819.78
Petty Cash	200.00
Total Checking/Savings	1,215,693.41
Accounts Receivable	
11000 · Accounts Receivable	798,341.01
Total Accounts Receivable	798,341.01
Other Current Assets	
12000 · Undeposited Funds	500.00
Total Other Current Assets	500.00
Total Current Assets	2,014,534.42
TOTAL ASSETS	2,014,534.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	
20400 · Accounts Payable - RFFC	46,909.57
20000 · Accounts Payable - Other	569,294.72
Total 20000 · Accounts Payable	616,204.29
Total Accounts Payable	616,204.29
Credit Cards	
UMPQUA Visa - GREG	277.47
UMPQUA Visa - KANDI	275.14
Total Credit Cards	552.61
Other Current Liabilities	
24000 · Payroll Liabilities	0.01
25000 · Sick Leave Liability	13,081.06
25100 · Vacation Leave Liability	41,095.48
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	92,596.12
26500 · Unearned Advance - HSP	110,528.79
Total 26000 · Unearned Advance	203,124.91
Total Other Current Liabilities	257,301.46
Total Current Liabilities	874,058.36
Total Liabilities	874,058.36
Equity	
30100 · Sick Leave Accrual	-13,081.06
30200 · Vacation Leave Accrual	-41,095.48
32000 · Unrestricted Net Assets	873,075.46
Net Income	321,577.14
Total Equity	1,140,476.06
TOTAL LIABILITIES & EQUITY	2,014,534.42

Glenn County Resource Conservation District

Bank Reconciliation Summary - "California Class" SAVINGS ACCOUNT
6/30/2026

A	Beginning Balance	5/31/2026	\$498,190.41
B	Ending / Cleared Balance (Bank Statement)	6/30/2026	\$624,946.47
C	Register Balance (Balance Sheet)	6/30/2026	\$624,946.47

Date reviewed: _____

Reviewed by: _____



Summary Statement

June 30, 2026

Page 1 of 5

Investor I:

0000121-0000567 PDF 974947

Glenn County Resource Conservation District
132 N Enright Avenue, Suite C
WILLOWS, CA 95988

California CLASS

California CLASS

Average Monthly Yield: 3.6996%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
C/ District Reserve	469,320.55	125,000.00	0.00	1,668.29	8,621.29	552,709.49	595,988.84
C/ Farmers Market	2,244.04	0.00	0.00	6.82	41.06	2,244.27	2,250.86
C/ Vacation Leave	26,625.82	0.00	0.00	80.95	487.15	26,628.52	26,706.77
TOTAL	498,190.41	125,000.00	0.00	1,756.06	9,149.50	581,582.28	624,946.47

F

B/C

Tel: (877) 930-5213

www.californiaclass.com

3:42 PM

07/02/26

Glenn County Resource Conservation District
Reconciliation Summary
California CLASS Savings, Period Ending 06/30/2026

	Jun 30, 26
Beginning Balance	498,190.41
Cleared Transactions	
Deposits and Credits - 2 items	126,756.06
Total Cleared Transactions	126,756.06
Cleared Balance	624,946.47
Register Balance as of 06/30/2026	624,946.47
Ending Balance	624,946.47

A

B/C

Glenn County Resource Conservation District

Balance Sheet

As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	624,946.47
Columbia 0902 - HSP Advance	110,536.15
Columbia 1724 - Savings	200.45
Columbia 1781 - SWEEP Advance	92,990.56
Columbia 4525 - Checking	386,819.78
Petty Cash	200.00
Total Checking/Savings	1,215,693.41
Accounts Receivable	
11000 - Accounts Receivable	798,341.01
Total Accounts Receivable	798,341.01
Other Current Assets	
12000 - Undeposited Funds	500.00
Total Other Current Assets	500.00
Total Current Assets	2,014,534.42
TOTAL ASSETS	2,014,534.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	
20400 - Accounts Payable - RFFC	46,909.57
20000 - Accounts Payable - Other	569,294.72
Total 20000 - Accounts Payable	616,204.29
Total Accounts Payable	616,204.29
Credit Cards	
UMPQUA Visa - GREG	277.47
UMPQUA Visa - KANDI	275.14
Total Credit Cards	552.61
Other Current Liabilities	
24000 - Payroll Liabilities	0.01
25000 - Sick Leave Liability	13,081.06
25100 - Vacation Leave Liability	41,095.48
26000 - Unearned Advance	
26400 - Unearned Advance - SWEEP	92,596.12
26500 - Unearned Advance - HSP	110,528.79
Total 26000 - Unearned Advance	203,124.91
Total Other Current Liabilities	257,301.46
Total Current Liabilities	874,058.36
Total Liabilities	874,058.36
Equity	
30100 - Sick Leave Accrual	-13,081.06
30200 - Vacation Leave Accrual	-41,095.48
32000 - Unrestricted Net Assets	873,075.46
Net Income	321,577.14
Total Equity	1,140,476.06
TOTAL LIABILITIES & EQUITY	2,014,534.42

Glenn County Resource Conservation District

Bank Reconciliation Summary - SAVINGS ACCOUNT -->> RFFC Advance
6/30/2026

A	Beginning Balance	3/31/2026	\$200.45
B	Ending / Cleared Balance (Bank Statement)	6/30/2026	\$200.45
C	Register Balance (Balance Sheet)	6/30/2026	\$200.45

Date reviewed: _____

Reviewed by: _____



June 30, 2026

Page: 1 of 2

Customer Service:
1-866-486-7782

GLENN COUNTY RESOURCE CONSERVA
132 N ENRIGHT AVE SUITE C
WILLOWS CA 95988-2751

Last statement: March 31, 2026
This statement: June 30, 2026

PUBLIC FUNDS SAVINGS

Account number
Beginning balance
Ending balance
Low balance
Average balance
Interest paid year to date
Interest earned

\$200.45
\$200.45
\$200.45
\$200.45
\$0.01
\$0.00

A
BIC

Daily Balances

Date	Balance	Date	Balance
03-31	200.45	06-30	200.45

Interest Information

Annual percentage yield earned	.00%
Interest-bearing days	91
Average balance for APY	\$200.45
Interest earned	\$0.00
Interest paid year to date	\$0.01
Statement period	04/01 to 06/30

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

3:46 PM

07/02/26

Glenn County Resource Conservation District

Reconciliation Summary

Columbia 1724 - Savings, Period Ending 06/30/2026

	<u>Jun 30, 26</u>
Beginning Balance	200.45
Cleared Balance	200.45
Register Balance as of 06/30/2026	200.45
Ending Balance	200.45

A
B
C

5:01 PM

07/02/26

Accrual Basis

Glenn County Resource Conservation District

Balance Sheet

As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	624,946.47
Columbia 0902 - HSP Advance	110,536.15
Columbia 1724 - Savings	200.45
Columbia 1781 - SWEEP Advance	92,990.56
Columbia 4525 - Checking	386,819.78
Petty Cash	200.00
Total Checking/Savings	1,215,693.41
Accounts Receivable	
11000 - Accounts Receivable	798,341.01
Total Accounts Receivable	798,341.01
Other Current Assets	
12000 - Undeposited Funds	500.00
Total Other Current Assets	500.00
Total Current Assets	2,014,534.42
TOTAL ASSETS	2,014,534.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	
20400 - Accounts Payable - RFFC	46,909.57
20000 - Accounts Payable - Other	569,294.72
Total 20000 - Accounts Payable	616,204.29
Total Accounts Payable	616,204.29
Credit Cards	
UMPQUA Visa - GREG	277.47
UMPQUA Visa - KANDI	275.14
Total Credit Cards	552.61
Other Current Liabilities	
24000 - Payroll Liabilities	0.01
25000 - Sick Leave Liability	13,081.06
25100 - Vacation Leave Liability	41,095.48
26000 - Unearned Advance	
26400 - Unearned Advance - SWEEP	92,596.12
26500 - Unearned Advance - HSP	110,528.79
Total 26000 - Unearned Advance	203,124.91
Total Other Current Liabilities	257,301.46
Total Current Liabilities	874,058.36
Total Liabilities	874,058.36
Equity	
30100 - Sick Leave Accrual	-13,081.06
30200 - Vacation Leave Accrual	-41,095.48
32000 - Unrestricted Net Assets	873,075.46
Net Income	321,577.14
Total Equity	1,140,476.06
TOTAL LIABILITIES & EQUITY	2,014,534.42

Glenn County Resource Conservation District

Bank Reconciliation Summary - SWEEP ADVANCE 1781

6/30/2026

A	Beginning Balance	3/31/2026	\$247,999.57
B	Ending / Cleared Balance (Bank Statement)	6/30/2026	\$92,990.56
C	Register Balance (Balance Sheet)	6/30/2026	\$92,990.56

Date reviewed:

Reviewed by:



June 30, 2026

Page: 1 of 3

Customer Service:
1-866-486-7782

GLENN COUNTY RESOURCE CONSERVA
132 N ENRIGHT AVE SUITE C
WILLOWS CA 95988-2751

Last statement: March 31, 2026
This statement: June 30, 2026

Sweep advance

PUBLIC FUNDS SAVINGS

Account number	
Beginning balance	\$247,999.57
Ending balance	\$92,990.56
Low balance	\$393.49
Average balance	\$120,079.87
Interest paid year to date	\$7.56
Interest earned	\$1.15

A
B/c

Deposits/Additions

Date	Description	Additions
06-03	Deposit	129,555.38
Total Deposits/Additions		\$129,555.38

Other Deposits/ Additions

Date	Description	Additions
04-30	Interest Credit	.19
05-31	Interest Credit	.01
06-30	Interest Credit	.95
Total Other Deposits/ Additions		\$1.15

Other Withdrawals/Subtractions

Date	Description	Subtractions
04-01	Online Bnkg Trsfr Db Transfer To Deposit Account Xxxxxxx4525	208,139.86
04-08	Debit Memo	17,265.37
04-27	Withdrawal Transfer	22,201.05
06-30	Withdrawal Transfer	36,959.26
Total Other Withdrawals/Subtractions		\$284,565.54

5:09 PM

07/02/26

Glenn County Resource Conservation District
Reconciliation Summary
Columbia 1781 - SWEEP Advance, Period Ending 06/30/2026

	Jun 30, 26	
Beginning Balance	247,999.57	A
Cleared Transactions		
Checks and Payments - 4 items	-284,565.54	
Deposits and Credits - 2 items	129,556.53	
Total Cleared Transactions	-155,009.01	
Cleared Balance	92,990.56	B/C
Register Balance as of 06/30/2026	92,990.56	
Ending Balance	92,990.56	

5:01 PM

07/02/26

Accrual Basis

Glenn County Resource Conservation District

Balance Sheet

As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	624,946.47
Columbia 0902 - HSP Advance	110,536.15
Columbia 1724 - Savings	200.45
Columbia 1781 - SWEEP Advance	92,990.56
Columbia 4525 - Checking	386,819.78
Petty Cash	200.00
Total Checking/Savings	1,215,693.41
Accounts Receivable	
11000 - Accounts Receivable	798,341.01
Total Accounts Receivable	798,341.01
Other Current Assets	
12000 - Undeposited Funds	500.00
Total Other Current Assets	500.00
Total Current Assets	2,014,534.42
TOTAL ASSETS	2,014,534.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	
20400 - Accounts Payable - RFFC	46,909.57
20000 - Accounts Payable - Other	569,294.72
Total 20000 - Accounts Payable	616,204.29
Total Accounts Payable	616,204.29
Credit Cards	
UMPQUA Visa - GREG	277.47
UMPQUA Visa - KANDI	275.14
Total Credit Cards	552.61
Other Current Liabilities	
24000 - Payroll Liabilities	0.01
25000 - Sick Leave Liability	13,081.06
25100 - Vacation Leave Liability	41,095.48
26000 - Unearned Advance	
26400 - Unearned Advance - SWEEP	92,596.12
26500 - Unearned Advance - HSP	110,528.79
Total 26000 - Unearned Advance	203,124.91
Total Other Current Liabilities	257,301.46
Total Current Liabilities	874,058.36
Total Liabilities	874,058.36
Equity	
30100 - Sick Leave Accrual	-13,081.06
30200 - Vacation Leave Accrual	-41,095.48
32000 - Unrestricted Net Assets	873,075.46
Net Income	321,577.14
Total Equity	1,140,476.06
TOTAL LIABILITIES & EQUITY	2,014,534.42

BIC

Glenn County Resource Conservation District

Bank Reconciliation Summary - HSP ADVANCE 0902

6/30/2026

A	Beginning Balance	3/31/2026	\$103,640.02
B	Ending / Cleared Balance (Bank Statement)	6/30/2026	\$110,536.15
C	Register Balance (Balance Sheet)	6/30/2026	\$110,536.15

Date reviewed:

Reviewed by:



June 30, 2026

Page: 1 of 3

Customer Service:
1-866-486-7782

GLENN COUNTY RESOURCE CONSERVA
132 N ENRIGHT AVE SUITE C
WILLOWS CA 95988-2751

Last statement: March 31, 2026
This statement: June 30, 2026

HSP advance

PUBLIC FUNDS SAVINGS

Account number	
Beginning balance	\$103,640.02
Ending balance	\$110,536.15
Low balance	\$110,535.18
Average balance	\$118,051.51
Interest paid year to date	\$7.35
Interest earned	\$1.16

A
BLC

Deposits/Additions

Date	Description	Additions
05-26	Deposit	235,221.26
Total Deposits/Additions		\$235,221.26

Other Deposits/ Additions

Date	Description	Additions
05-31	Interest Credit	.19
06-30	Interest Credit	.97
Total Other Deposits/ Additions		\$1.16

Other Withdrawals/Subtractions

Date	Description	Subtractions
04-01	Online Bnkg Trsfr Db Transfer To Deposit Account XXXXXX4525	102,832.29
05-27	Online Bnkg Trsfr Db Transfer To Deposit Account XXXXXX4525	801.54
05-27	Online Bnkg Trsfr Db Transfer To Deposit Account XXXXXX4525	99,184.50
06-08	Online Bnkg Trsfr Db Transfer To Deposit Account XXXXXX4525	23,374.59
06-30	Withdrawal Transfer	2,133.37
Total Other Withdrawals/Subtractions		\$228,326.29

3:48 PM

07/02/26

Glenn County Resource Conservation District
Reconciliation Summary
Columbia 0902 - HSP Advance, Period Ending 06/30/2026

	Jun 30, 26	
Beginning Balance	103,640.02	
Cleared Transactions		
Checks and Payments - 5 items	-228,326.29	
Deposits and Credits - 2 items	235,222.42	
	6,896.13	
Total Cleared Transactions	6,896.13	
Cleared Balance	110,536.15	
Register Balance as of 06/30/2026	110,536.15	
Ending Balance	110,536.15	

✓

b/c

5:01 PM

Glenn County Resource Conservation District

Balance Sheet

As of June 30, 2026

07/02/26

Accrual Basis

Jun 30, 26

ASSETS

Current Assets

Checking/Savings

California CLASS Savings	624,946.47
Columbia 0902 - HSP Advance	110,536.15
Columbia 1724 - Savings	200.45
Columbia 1781 - SWEEP Advance	92,990.56
Columbia 4525 - Checking	386,819.78
Petty Cash	200.00

BLC

Total Checking/Savings 1,215,693.41

Accounts Receivable

11000 - Accounts Receivable 798,341.01

Total Accounts Receivable 798,341.01

Other Current Assets

12000 - Undeposited Funds 500.00

Total Other Current Assets 500.00

Total Current Assets 2,014,534.42

TOTAL ASSETS

2,014,534.42

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 - Accounts Payable	
20400 - Accounts Payable - RFFC	46,909.57
20000 - Accounts Payable - Other	569,294.72

Total 20000 - Accounts Payable 616,204.29

Total Accounts Payable 616,204.29

Credit Cards

UMPQUA Visa - GREG	277.47
UMPQUA Visa - KANDI	275.14

Total Credit Cards 552.61

Other Current Liabilities

24000 - Payroll Liabilities	0.01
25000 - Sick Leave Liability	13,081.06
25100 - Vacation Leave Liability	41,095.48
26000 - Unearned Advance	
26400 - Unearned Advance - SWEEP	92,596.12
26500 - Unearned Advance - HSP	110,528.79

Total 26000 - Unearned Advance 203,124.91

Total Other Current Liabilities 257,301.46

Total Current Liabilities 874,058.36

Total Liabilities 874,058.36

Equity

30100 - Sick Leave Accrual	-13,081.06
30200 - Vacation Leave Accrual	-41,095.48
32000 - Unrestricted Net Assets	873,075.46
Net Income	321,577.14

Total Equity 1,140,476.06

TOTAL LIABILITIES & EQUITY

2,014,534.42

Glenn County Resource Conservation District

Balance Sheet

As of July 17, 2026

Jul 17, 26

ASSETS

Current Assets

Checking/Savings

California CLASS Savings	624,946.47
Columbia 0902 - HSP Advance	95,517.09
Columbia 1724 - Savings	200.45
Columbia 1781 - SWEEP Advance	67,663.09
Columbia 4525 - Checking	347,011.79
Petty Cash	200.00

Total Checking/Savings 1,135,538.89

Accounts Receivable

11000 · Accounts Receivable 836,580.47

Total Accounts Receivable 836,580.47

Total Current Assets 1,972,119.36

TOTAL ASSETS 1,972,119.36

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable

20400 · Accounts Payable - RFFC 148,676.48

20000 · Accounts Payable - Other 438,721.14

Total 20000 · Accounts Payable 587,397.62

Total Accounts Payable 587,397.62

Credit Cards

UMPQUA Visa - KANDI 2,108.49

Total Credit Cards 2,108.49

Other Current Liabilities

2110 · Direct Deposit Liabilities -18,920.93

24000 · Payroll Liabilities -8,276.56

25000 · Sick Leave Liability 14,422.70

25100 · Vacation Leave Liability 49,395.89

26000 · Unearned Advance

26400 · Unearned Advance - SWEI 67,276.21

26500 · Unearned Advance - HSP 95,517.08

Total 26000 · Unearned Advance 162,793.29

Total Other Current Liabilities 199,414.39

Total Current Liabilities 788,920.50

Total Liabilities 788,920.50

Equity

30100 · Sick Leave Accrual -14,422.70

30200 · Vacation Leave Accrual -49,395.89

32000 · Unrestricted Net Assets 1,362,678.69

Net Income -115,661.24

Total Equity 1,183,198.86

TOTAL LIABILITIES & EQUITY 1,972,119.36

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: IX--B.

FROM: Kandi Manhart-Belding

Meeting Date: July 20, 2026

DATE: July 16, 2026

☒ **Action Item**

☐ **No Action Requested**

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** B. *Discussion and possible action to approve RCD Cash Disbursement Journal
(Check Detail Register since previous RCD Meeting)

BACKGROUND:

The Glenn County RCD's Finance-Budget Committee, a standing committee, met July 9, 2026.

Agenda and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to approve agenda item.

ATTACHMENTS:

YES – Check Detail Register (06/16/2026 to 07/20/2026)

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: O YES O NO

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

	Date	Num	Name	Memo	Account	Paid Amount
	06/16/2026	6040	Elan Financial Services	Acct: 4798 5100 4701 3293	Columbia 4525 - Checking	
TOTAL	06/15/2026		Administration - Glenn County RCD	Acct: 4798 5100 4701 3293	UMPQUA Visa - KANDI	-479.25
						-479.25
	06/16/2026	6041	Gandy Staley Oil Co.	May 2026 fuel purchases	Columbia 4525 - Checking	
TOTAL	05/31/2026	May 2026	Administration - Glenn County RCD	May 2026 fuel purchases	62851 - Fuel	-366.21
						-366.21
	06/16/2026	6042	Samantha Loprieato.	SVR of RCDs meeting - per diem 5/6-5/7/2026	Columbia 4525 - Checking	
TOTAL	05/31/2026	SVR per diem	Natural Resources Conservation Service:Rangeland Con Planner 23-24	SVR of RCDs meeting - per diem 5/6-5/7/2026	68340 - Meals / Per Diem	-102.00
						-102.00
	06/16/2026	6043	Stratti Inc.	June 2026 - IT services	Columbia 4525 - Checking	
TOTAL	06/01/2026	3049	Administration - Glenn County RCD	June 2026 - IT services	65004 - Technical/Computer Services	-1,687.49
						-1,687.49
	06/16/2026	6044	Elan Financial Services	4798 5102 8636 6550	Columbia 4525 - Checking	
TOTAL	06/15/2026		Administration - Glenn County RCD	4798 5102 8636 6550	UMPQUA Visa - GREG	-243.82
						-243.82
	06/16/2026	6045	North Wind Aerial	SWEEP case study videos	Columbia 4525 - Checking	
TOTAL	06/04/2026	100001	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	SWEEP case study videos	62156 - Film-maker	-3,160.00
						-3,160.00
	06/16/2026	E-pay	EDD	499-0760-3 QB Tracking # 661143118 QB Tracking # 661143118 QB Tracking # 661143118 QB Tracking #...	Columbia 4525 - Checking	
TOTAL				499-0760-3 QB Tracking # 661143118 QB Tracking # 661143118 QB Tracking # 661143118 QB Tracking #...	24000 - Payroll Liabilities	-1,061.14
				499-0760-3 QB Tracking # 661143118 QB Tracking # 661143118 QB Tracking #...	24000 - Payroll Liabilities	-327.87
						-1,389.01

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
06/16/2026	E-pay	United States Treasury	68-0457187 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking #...	Columbia 4525 - Checking	
			68-0457187 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking #...	24000 · Payroll Liabilities	-2,044.00
			68-0457187 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking #...	24000 · Payroll Liabilities	-1,679.90
			68-0457187 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking #...	24000 · Payroll Liabilities	-1,679.90
			68-0457187 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking #...	24000 · Payroll Liabilities	-392.88
			68-0457187 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking # 661244118 QB Tracking #...	24000 · Payroll Liabilities	-392.88
TOTAL					-6,189.56
06/18/2026		QuickBooks Payroll Service	Created by Payroll Service on 06/16/2026	Columbia 4525 - Checking	
		QuickBooks Payroll Service	Created by Payroll Service on 06/16/2026	2110 · Direct Deposit Liabilities	-17,802.33
TOTAL					-17,802.33
06/19/2026	DD1310	Kandi E. Manhart	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-5,014.54
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	643.74
			Direct Deposit	66900 · CalPERS Retirement Contribution	-429.16
			Direct Deposit	24000 · Payroll Liabilities	429.16
			Direct Deposit	24000 · Payroll Liabilities	665.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-357.66
			Direct Deposit	24000 · Payroll Liabilities	357.66
			Direct Deposit	24000 · Payroll Liabilities	357.66
			Direct Deposit	66500 · Payroll Taxes - Federal	-83.64
			Direct Deposit	24000 · Payroll Liabilities	83.64
			Direct Deposit	24000 · Payroll Liabilities	83.64
			Direct Deposit	24000 · Payroll Liabilities	285.82
			Direct Deposit	24000 · Payroll Liabilities	69.42
			Direct Deposit	2110 · Direct Deposit Liabilities	3,259.26
TOTAL					0.00

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
06/19/2026	DD1309	Gregory S Conant	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-3,374.80
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	297.98
			Direct Deposit	66900 · CalPERS Retirement Contribution	-297.98
			Direct Deposit	24000 · Payroll Liabilities	297.98
			Direct Deposit	24000 · Payroll Liabilities	447.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-247.86
			Direct Deposit	24000 · Payroll Liabilities	247.86
			Direct Deposit	24000 · Payroll Liabilities	247.86
			Direct Deposit	66500 · Payroll Taxes - Federal	-57.97
			Direct Deposit	24000 · Payroll Liabilities	57.97
			Direct Deposit	24000 · Payroll Liabilities	57.97
			Direct Deposit	24000 · Payroll Liabilities	153.44
			Direct Deposit	24000 · Payroll Liabilities	48.10
			Direct Deposit	2110 · Direct Deposit Liabilities	2,472.45
TOTAL					0.00
06/19/2026	DD1311	Kellie D Burt	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-642.88
			Direct Deposit	66400 · Payroll	-1,511.63
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	87.18
			Direct Deposit	24000 · Payroll Liabilities	87.18
			Direct Deposit	66900 · CalPERS Retirement Contribution	-174.36
			Direct Deposit	24000 · Payroll Liabilities	174.36
			Direct Deposit	66500 · Payroll Taxes - Federal	-144.39
			Direct Deposit	24000 · Payroll Liabilities	144.39
			Direct Deposit	24000 · Payroll Liabilities	144.39
			Direct Deposit	66500 · Payroll Taxes - Federal	-33.77
			Direct Deposit	24000 · Payroll Liabilities	33.77
			Direct Deposit	24000 · Payroll Liabilities	33.77
			Direct Deposit	24000 · Payroll Liabilities	25.55
			Direct Deposit	24000 · Payroll Liabilities	28.00
			Direct Deposit	2110 · Direct Deposit Liabilities	1,773.44
TOTAL					0.00
06/19/2026	DD1312	Ritta M Martin	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-3,392.14
			Direct Deposit	66400 · Payroll	-610.35
			Direct Deposit	66400 · Payroll	-325.00

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	348.20
			Direct Deposit	66900 · CalPERS Retirement Contribution	-348.20
			Direct Deposit	24000 · Payroll Liabilities	348.20
			Direct Deposit	24000 · Payroll Liabilities	171.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-289.89
			Direct Deposit	24000 · Payroll Liabilities	289.89
			Direct Deposit	24000 · Payroll Liabilities	289.89
			Direct Deposit	66500 · Payroll Taxes - Federal	-67.80
			Direct Deposit	24000 · Payroll Liabilities	67.80
			Direct Deposit	24000 · Payroll Liabilities	67.80
			Direct Deposit	24000 · Payroll Liabilities	227.10
			Direct Deposit	24000 · Payroll Liabilities	56.26
			Direct Deposit	2110 · Direct Deposit Liabilities	3,192.24
TOTAL					0.00
06/19/2026	DD1313	Samantha Loprieato	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-2,316.00
			Direct Deposit	66400 · Payroll	-231.60
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	144.88
			Direct Deposit	66900 · CalPERS Retirement Contribution	-144.88
			Direct Deposit	24000 · Payroll Liabilities	144.88
			Direct Deposit	24000 · Payroll Liabilities	236.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-187.08
			Direct Deposit	24000 · Payroll Liabilities	187.08
			Direct Deposit	24000 · Payroll Liabilities	187.08
			Direct Deposit	66500 · Payroll Taxes - Federal	-43.75
			Direct Deposit	24000 · Payroll Liabilities	43.75
			Direct Deposit	24000 · Payroll Liabilities	43.75
			Direct Deposit	24000 · Payroll Liabilities	99.22
			Direct Deposit	24000 · Payroll Liabilities	37.34
			Direct Deposit	2110 · Direct Deposit Liabilities	2,149.33
TOTAL					0.00
06/19/2026	DD1314	Samuel G Perkins	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-3,080.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	272.40
			Direct Deposit	66900 · CalPERS Retirement Contribution	-272.40
			Direct Deposit	24000 · Payroll Liabilities	272.40
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	321.00

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	66500 · Payroll Taxes - Federal	-228.00
			Direct Deposit	24000 · Payroll Liabilities	228.00
			Direct Deposit	24000 · Payroll Liabilities	228.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-53.32
			Direct Deposit	24000 · Payroll Liabilities	53.32
			Direct Deposit	24000 · Payroll Liabilities	53.32
			Direct Deposit	24000 · Payroll Liabilities	127.84
			Direct Deposit	24000 · Payroll Liabilities	44.26
			Direct Deposit	2110 · Direct Deposit Liabilities	2,383.18
TOTAL					0.00
06/19/2026	DD1315	Shane Rakestraw	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-3,097.60
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	206.86
			Direct Deposit	66900 · CalPERS Retirement Contribution	-206.86
			Direct Deposit	24000 · Payroll Liabilities	206.86
			Direct Deposit	24000 · Payroll Liabilities	204.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-225.02
			Direct Deposit	24000 · Payroll Liabilities	225.02
			Direct Deposit	24000 · Payroll Liabilities	225.02
			Direct Deposit	66500 · Payroll Taxes - Federal	-52.63
			Direct Deposit	24000 · Payroll Liabilities	52.63
			Direct Deposit	24000 · Payroll Liabilities	52.63
			Direct Deposit	24000 · Payroll Liabilities	142.17
			Direct Deposit	24000 · Payroll Liabilities	44.49
			Direct Deposit	2110 · Direct Deposit Liabilities	2,572.43
TOTAL					0.00
06/22/2026		Cal PERS		Columbia 4525 - Checking	
				24000 · Payroll Liabilities	-1,653.04
				24000 · Payroll Liabilities	-1,873.84
				24000 · Payroll Liabilities	-435.38
TOTAL					-3,962.26
06/23/2026	6047	Cook Construction	#6368 - April SLFIP implementation	Columbia 4525 - Checking	
05/04/2026	#6368 - April SLFIP	CAL FIRE:8GA23986_Small Forest Landowners	Norma - 6.82 acres of tree removal @ \$2,500/acre	62168 · 8GA23986 CAL FIRE Block Contrac	-17,050.00
		CAL FIRE:8GA23986_Small Forest Landowners	Norma - 19 acres of mastication @ \$1,500/acre	62168 · 8GA23986 CAL FIRE Block Contrac	-28,500.00
		CAL FIRE:8GA23986_Small Forest Landowners	Mello - 6.97 acres of mastication @ \$1,500/acre	62168 · 8GA23986 CAL FIRE Block Contrac	-10,455.00

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL						-56,005.00
	06/23/2026	6048	Diversified Resources Inc.	Needham 2 mechanical (April 2026)	Columbia 4525 - Checking	
	05/04/2026	#547 Needham 2 - Apr	CAL FIRE:5TR23116_Needham Phase II	Needham 2 mechanical (April 2026) - 62.81 acres @ \$1057.74/acre)	62166 · Needham Contractor(s)	-66,436.65
TOTAL						-66,436.65
	06/23/2026	6049	RCD of Tehama County	RFFC Invoice #55 - April 2026	Columbia 4525 - Checking	
	04/30/2026	#55 - April 2026	RFFC Coalition - Glenn Co RCD	RFFC Invoice #55 - April 2026	67400 · RFFC - Pass-Thru Funding	-14,197.47
TOTAL						-14,197.47
	06/23/2026	6050	Shasta Valley RCD	RFFC Invoice #50 - April 2026	Columbia 4525 - Checking	
	04/30/2026	#50 - April 2026	RFFC Coalition - Glenn Co RCD	RFFC Invoice #50 - April 2026	67400 · RFFC - Pass-Thru Funding	-15,186.70
TOTAL						-15,186.70
	06/23/2026	6051	Western Shasta RCD	RFFC Invoice #55 - April 2026	Columbia 4525 - Checking	
	04/30/2026	#55 - April 2026	RFFC Coalition - Glenn Co RCD	RFFC Invoice #55 - April 2026	67400 · RFFC - Pass-Thru Funding	-21,620.95
TOTAL						-21,620.95
	06/23/2026	6052	Dudek	Invoice #202605649_April 25-May 22, 2026 RPP development	Columbia 4525 - Checking	
	06/15/2026	202605649	RFFC Coalition - Glenn Co RCD	Invoice #202605649_April 25-May 22, 2026 RPP development	62173 · RFFC - RPP Consultant	-1,051.25
TOTAL						-1,051.25
	06/23/2026		Comcast	PHONE + INTERNET July 2026	Columbia 4525 - Checking	
			Administration - Glenn County RCD	PHONE + INTERNET July 2026	65050 · Telephone, Telecommunications	-198.35
TOTAL						-198.35
	06/29/2026	6053	David Luke Petersen_SWEEP	23-0666-62354529	Columbia 4525 - Checking	
	06/26/2026	SWEEP Invoice 4	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-62354529 SWEEP Invoice 4_Final	67200 · SWEEP - Pass-Thru Funding	-10,191.38
TOTAL						-10,191.38
	06/29/2026	6054	Lely_SWEEP	23-0666-79176319 - SWEEP Invoice 3_FINAL	Columbia 4525 - Checking	
	06/26/2026	SWEEP Invoice 3	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-79176319 - SWEEP Invoice 3_FINAL	67200 · SWEEP - Pass-Thru Funding	-26,767.88

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL						-26,767.88
	06/29/2026	6055	Violich_HSP	23-0719-034	Columbia 4525 - Checking	
	06/29/2026	HSP Invoice 4	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-034 - Invoice 4 (windbreak)	67300 · HSP - Pass Thru Funding	-2,083.37
TOTAL						-2,083.37
	06/29/2026	6056	von Bargaen_HSP	23-0719-056	Columbia 4525 - Checking	
	06/05/2026	HSP Invoice 1	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-056 Invoice 1 - year 1 soil sample	67300 · HSP - Pass Thru Funding	-50.00
TOTAL						-50.00
	06/30/2026	6057	Greg Conant	June 2026 mileage	Columbia 4525 - Checking	
	06/30/2026	June 2026 mileage	RFFC Coalition - Glenn Co RCD	6/2/2026 NSVC In-person meeting (Red Bluff)	68350 · Mileage	-68.15
TOTAL						-68.15
	06/30/2026	6058	Kandi Manhart		Columbia 4525 - Checking	
	06/30/2026	June 2026 - CGSP	Colusa Glenn Subwatershed Program	6/8/2026 - SVWQC MAC Meeting (Yuba City)	68350 · Mileage	-81.20
	06/30/2026	June 2026 - RFFC	RFFC Coalition - Glenn Co RCD	6/2/2026 NSVC QTR In-Person Meeting (Red Bluff)	68350 · Mileage	-68.15
			RFFC Coalition - Glenn Co RCD	6/5/2026 Wildfire Task Force Meeting (Sacramento)	68350 · Mileage	-124.70
TOTAL						-274.05
	06/30/2026	6059	Kellie Burt	June 2026 mileage	Columbia 4525 - Checking	
	06/30/2026	June 2026 mileage	Community Alliance of Family Farms:SGMA Outreach	6/29/2026 - Luke Petersen site visit	68350 · Mileage	-29.00
TOTAL						-29.00
	06/30/2026	6060	Samuel Perkins	June 2026 mileage	Columbia 4525 - Checking	
	06/30/2026	June 2026 mileage	RFFC Coalition - Glenn Co RCD	6/2/2026 NSVC June Quarterly In-Person Meeting (Red Bluff)	68350 · Mileage	-68.15
			RFFC Coalition - Glenn Co RCD	6/17/2026 Shasta County-wide Fuels Mitigation Meeting (Redding)	68350 · Mileage	-115.28
TOTAL						-183.43
	06/30/2026	6061	Shane Rakestraw.	June 2026 mileage	Columbia 4525 - Checking	

Glenn County Resource Conservation District
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	Date	Num	Name	Memo	Account	Paid Amount
	06/30/2026	June 2026 mileage	CAL FIRE:5TR23116_Needham Phase II	6/2/2026 Project visit (Stony Gorge / Mast Ranch)	68350 · Mileage	-36.25
			RFFC Coalition - Glenn Co RCD	6/12/2026 Ice Cream Social (Elk Creek)	68350 · Mileage	-37.70
TOTAL						-73.95
	06/30/2026	6062	Resilience Permaculture Design, LLC	Invoice #18 - June 2026	Columbia 4525 - Checking	
	06/26/2026	#18 - June 2026	CSU Chico, CRARS:RCPP	Invoice #18 - June 2026	62169 · Conservation Planning Services	-10,100.00
TOTAL						-10,100.00
	07/01/2026	6063	California Special Districts Association		Columbia 4525 - Checking	
	07/01/2026	2026 membership	Administration - Glenn County RCD	CSDA membership - 2026	65008 · Membership Dues	-1,000.00
	07/01/2026	RM conference reg	RFFC Coalition - Glenn Co RCD	R. Martin CSDA 2026 conference registration	65170 · Staff Development	-890.00
	07/01/2026	KM conference reg	RFFC Coalition - Glenn Co RCD	K. Manhart CSDA 2026 conference registration	65170 · Staff Development	-890.00
TOTAL						-2,780.00
	07/01/2026	6064	CARCD Sacramento Valley Region of RCDs	2026/2027 SVR of RCDs dues	Columbia 4525 - Checking	
	07/01/2026	26/27 dues	Administration - Glenn County RCD	2026/2027 SVR of RCDs dues	65008 · Membership Dues	-250.00
TOTAL						-250.00
	07/01/2026	6065	GC Farm Bureau	GCFB - associate membership	Columbia 4525 - Checking	
	07/01/2026	Associate membership	Administration - Glenn County RCD	GCFB - associate membership	65008 · Membership Dues	-100.00
TOTAL						-100.00
	07/01/2026	6066	Golden State Risk Management Authority	VOID: 2026/2027 insurance	Columbia 4525 - Checking	
TOTAL						0.00
	07/01/2026	6067	Golden State Risk Management Authority	2026/2027 insurance	Columbia 4525 - Checking	
	07/01/2026	26/27 insurance	Golden State Risk Management Authority	2026/2027 insurance	20000 · Accounts Payable	1,936.45
			Administration - Glenn County RCD	2026/2027 insurance	66800 · Workers Compensation Insurance	-18,826.00
			Administration - Glenn County RCD	2026/2027 insurance	62855 · Insurance - Auto	-986.00
			Administration - Glenn County RCD	2026/2027 insurance	65120 · Insurance - Liability, D and O	-57,646.00
TOTAL						-75,521.55

Glenn County Resource Conservation District
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June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
07/02/2026		QuickBooks Payroll Service	Created by Payroll Service on 06/30/2026	Columbia 4525 - Checking	
		QuickBooks Payroll Service	Created by Payroll Service on 06/30/2026	2110 · Direct Deposit Liabilities	-17,673.27
TOTAL					-17,673.27
07/02/2026	E-pay	EDD	499-0760-3 QB Tracking # 1240654118 QB Tracking # 1240654118 QB Tracking # 1240654118 QB Trackin...	Columbia 4525 - Checking	
			499-0760-3 QB Tracking # 1240654118 QB Tracking # 1240654118 QB Trackin...	24000 · Payroll Liabilities	-1,036.92
			499-0760-3 QB Tracking # 1240654118 QB Tracking # 1240654118 QB Trackin...	24000 · Payroll Liabilities	-324.99
TOTAL					-1,361.91
07/02/2026		Cal PERS	CALPERS 6/16-6/30/2026	Columbia 4525 - Checking	
			CALPERS 6/16-6/30/2026	24000 · Payroll Liabilities	-1,654.43
			CALPERS 6/16-6/30/2026	24000 · Payroll Liabilities	-1,855.96
			CALPERS 6/16-6/30/2026	24000 · Payroll Liabilities	-416.11
TOTAL					-3,926.50
07/03/2026	DD1316	Gregory S Conant	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-3,221.40
			Direct Deposit	66400 · Payroll	-153.40
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	297.98
			Direct Deposit	66900 · CalPERS Retirement Contribution	-297.98
			Direct Deposit	24000 · Payroll Liabilities	297.98
			Direct Deposit	24000 · Payroll Liabilities	447.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-247.87
			Direct Deposit	24000 · Payroll Liabilities	247.87
			Direct Deposit	24000 · Payroll Liabilities	247.87
			Direct Deposit	66500 · Payroll Taxes - Federal	-57.96
			Direct Deposit	24000 · Payroll Liabilities	57.96
			Direct Deposit	24000 · Payroll Liabilities	57.96
			Direct Deposit	24000 · Payroll Liabilities	153.44
			Direct Deposit	24000 · Payroll Liabilities	48.10
			Direct Deposit	2110 · Direct Deposit Liabilities	2,472.45
TOTAL					0.00

Glenn County Resource Conservation District
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June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
07/03/2026	DD1317	Kandi E. Manhart	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-4,384.30
			Direct Deposit	66400 · Payroll	-630.24
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	643.74
			Direct Deposit	66900 · CalPERS Retirement Contribution	-429.16
			Direct Deposit	24000 · Payroll Liabilities	429.16
			Direct Deposit	24000 · Payroll Liabilities	665.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-357.66
			Direct Deposit	24000 · Payroll Liabilities	357.66
			Direct Deposit	24000 · Payroll Liabilities	357.66
			Direct Deposit	66500 · Payroll Taxes - Federal	-83.65
			Direct Deposit	24000 · Payroll Liabilities	83.65
			Direct Deposit	24000 · Payroll Liabilities	83.65
			Direct Deposit	24000 · Payroll Liabilities	285.82
			Direct Deposit	24000 · Payroll Liabilities	69.41
			Direct Deposit	2110 · Direct Deposit Liabilities	3,259.26
TOTAL					0.00
07/03/2026	DD1318	Kellie D Burt	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-1,355.25
			Direct Deposit	66400 · Payroll	-278.00
			Direct Deposit	66400 · Payroll	-556.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	88.57
			Direct Deposit	24000 · Payroll Liabilities	88.57
			Direct Deposit	66900 · CalPERS Retirement Contribution	-177.14
			Direct Deposit	24000 · Payroll Liabilities	177.14
			Direct Deposit	66500 · Payroll Taxes - Federal	-146.72
			Direct Deposit	24000 · Payroll Liabilities	146.72
			Direct Deposit	24000 · Payroll Liabilities	146.72
			Direct Deposit	66500 · Payroll Taxes - Federal	-34.31
			Direct Deposit	24000 · Payroll Liabilities	34.31
			Direct Deposit	24000 · Payroll Liabilities	34.31
			Direct Deposit	24000 · Payroll Liabilities	27.75
			Direct Deposit	24000 · Payroll Liabilities	28.46
			Direct Deposit	2110 · Direct Deposit Liabilities	1,799.87
TOTAL					0.00
07/03/2026	DD1319	Ritta M Martin	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-3,368.66
			Direct Deposit	66400 · Payroll	-375.60

Glenn County Resource Conservation District
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Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	327.54
			Direct Deposit	66900 · CalPERS Retirement Contribution	-327.54
			Direct Deposit	24000 · Payroll Liabilities	327.54
			Direct Deposit	24000 · Payroll Liabilities	140.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-272.60
			Direct Deposit	24000 · Payroll Liabilities	272.60
			Direct Deposit	24000 · Payroll Liabilities	272.60
			Direct Deposit	66500 · Payroll Taxes - Federal	-63.75
			Direct Deposit	24000 · Payroll Liabilities	63.75
			Direct Deposit	24000 · Payroll Liabilities	63.75
			Direct Deposit	24000 · Payroll Liabilities	200.68
			Direct Deposit	24000 · Payroll Liabilities	52.90
			Direct Deposit	2110 · Direct Deposit Liabilities	3,036.79
TOTAL					0.00
07/03/2026	DD1320	Samantha Loprieato	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-2,084.40
			Direct Deposit	66400 · Payroll	-463.20
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	144.88
			Direct Deposit	66900 · CalPERS Retirement Contribution	-144.88
			Direct Deposit	24000 · Payroll Liabilities	144.88
			Direct Deposit	24000 · Payroll Liabilities	236.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-187.08
			Direct Deposit	24000 · Payroll Liabilities	187.08
			Direct Deposit	24000 · Payroll Liabilities	187.08
			Direct Deposit	66500 · Payroll Taxes - Federal	-43.75
			Direct Deposit	24000 · Payroll Liabilities	43.75
			Direct Deposit	24000 · Payroll Liabilities	43.75
			Direct Deposit	24000 · Payroll Liabilities	99.22
			Direct Deposit	24000 · Payroll Liabilities	37.35
			Direct Deposit	2110 · Direct Deposit Liabilities	2,149.32
TOTAL					0.00
07/03/2026	DD1321	Samuel G Perkins	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-3,080.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	272.40
			Direct Deposit	66900 · CalPERS Retirement Contribution	-272.40
			Direct Deposit	24000 · Payroll Liabilities	272.40
			Direct Deposit	66430 · Cell Phone Stipend	-25.00

Glenn County Resource Conservation District
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June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	24000 · Payroll Liabilities	321.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-228.00
			Direct Deposit	24000 · Payroll Liabilities	228.00
			Direct Deposit	24000 · Payroll Liabilities	228.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-53.32
			Direct Deposit	24000 · Payroll Liabilities	53.32
			Direct Deposit	24000 · Payroll Liabilities	53.32
			Direct Deposit	24000 · Payroll Liabilities	127.84
			Direct Deposit	24000 · Payroll Liabilities	44.27
			Direct Deposit	2110 · Direct Deposit Liabilities	2,383.17
TOTAL					0.00
07/03/2026	DD1322	Shane Rakestraw	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-3,062.40
			Direct Deposit	66400 · Payroll	-35.20
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	206.86
			Direct Deposit	66900 · CalPERS Retirement Contribution	-206.86
			Direct Deposit	24000 · Payroll Liabilities	206.86
			Direct Deposit	24000 · Payroll Liabilities	204.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-225.03
			Direct Deposit	24000 · Payroll Liabilities	225.03
			Direct Deposit	24000 · Payroll Liabilities	225.03
			Direct Deposit	66500 · Payroll Taxes - Federal	-52.63
			Direct Deposit	24000 · Payroll Liabilities	52.63
			Direct Deposit	24000 · Payroll Liabilities	52.63
			Direct Deposit	24000 · Payroll Liabilities	142.17
			Direct Deposit	24000 · Payroll Liabilities	44.50
			Direct Deposit	2110 · Direct Deposit Liabilities	2,572.41
TOTAL					0.00
			68-0457187 QB Tracking # 1240706118 QB Tracking # 1240706118 QB Tracking # 1240706118	Columbia 4525 - Checking	
07/03/2026	E-pay	United States Treasury	68-0457187 QB Tracking # 1240706118 QB Tracking # 1240706118 QB Tracking # 1240706118	24000 · Payroll Liabilities	-2,013.00
			68-0457187 QB Tracking # 1240706118 QB Tracking # 1240706118 QB Tracking # 1240706118	24000 · Payroll Liabilities	-1,664.96
			68-0457187 QB Tracking # 1240706118 QB Tracking # 1240706118 QB Tracking # 1240706118	24000 · Payroll Liabilities	-1,664.96

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June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
			68-0457187 QB Tracking # 1240706118 QB Tracking # 1240706118 QB Tracking # 1240706118	24000 · Payroll Liabilities	-389.37
			68-0457187 QB Tracking # 1240706118 QB Tracking # 1240706118 QB Tracking # 1240706118	24000 · Payroll Liabilities	-389.37
TOTAL					-6,121.66
07/13/2026	6068	Best Best & Krieger LLP	1066187 - legal services through 6/30/2026	Columbia 4525 - Checking	
06/30/2026	1066187	CAL FIRE:8GA23986_Small Forest Landowners	1066187 - legal services through 6/30/2026	65140 · Legal Counsel	-401.80
		Administration - Glenn County RCD Glenn County Department of Agriculture:Upper Stony Creek Arundo	1066187 - legal services through 6/30/2026 1066187 - legal services through 6/30/2026	65140 · Legal Counsel 65140 · Legal Counsel	-395.80 -415.20
TOTAL					-1,212.80
07/13/2026	6069	CARCD - California Association of RCDs	2026/2027 CARCD Dues - Full Membership	Columbia 4525 - Checking	
07/01/2026	2026/2027 dues	Administration - Glenn County RCD	2026/2027 CARCD Dues - Full Membership	65008 · Membership Dues	-3,875.33
TOTAL					-3,875.33
07/13/2026	6070	CDFA - Misc Revenue	23-0719-000-SO - interest on an advance payment - "PC 6590000L08"	Columbia 4525 - Checking	
06/30/2026	23-0719 interest	California Dept of Food & Agriculture:HSP BLOCK Grant 23-27	23-0719-000-SO - interest on an advance payment - "PC 6590000L08"	45030 · Interest-Savings, Short-term CD	-7.35
TOTAL					-7.35
07/13/2026	6071	Corning Ford Inc	#262410 - F250 20k service	Columbia 4525 - Checking	
07/07/2026	#262410	Administration - Glenn County RCD	#262410 - F250 20k service	62852 · Repairs & Maintenance	-219.94
TOTAL					-219.94
07/13/2026	6072	Diversified Resources Inc.	Invoice #554 - 29.17 acres of spraying	Columbia 4525 - Checking	
06/02/2026	554 - May 2026 spray	CAL FIRE:5GA22216_Needham HFR	Invoice #554 - 29.17 acres of spraying	62166 · Needham Contractor(s)	-9,844.88
TOTAL					-9,844.88
07/13/2026	6073	Dudek	RPP Consultant services 5/23/2026 - 6/26/2026	Columbia 4525 - Checking	

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	Date	Num	Name	Memo	Account	Paid Amount
TOTAL	06/30/2026	202606412	RFFC Coalition - Glenn Co RCD	RPP Consultant services 5/23/2026 - 6/26/2026	62173 · RFFC - RPP Consultant	-15,721.25
						-15,721.25
	07/13/2026	6074	ESRI	ESRI ArcGIS subscription	Columbia 4525 - Checking	
	06/25/2026	900281121	CAL FIRE:5GA22216_Needham HFR	Office supplies - 1/4 of ESRI ArcGIS subscription - project mapping	65007 · Computer Supplies	-50.00
			CAL FIRE:5TR23116_Needham Phase II	Office supplies - 1/4 of ESRI ArcGIS subscription - project mapping	65007 · Computer Supplies	-50.00
			CAL FIRE:8GA23986_Small Forest Landowners	Office supplies - 1/4 of ESRI ArcGIS subscription - project mapping	65007 · Computer Supplies	-50.00
			CAL FIRE:5GG25141_EC FB Maint.	Office supplies - 1/4 of ESRI ArcGIS subscription - project mapping	65007 · Computer Supplies	-50.00
TOTAL						-200.00
	07/13/2026	6075	Gandy Staley Oil Co.	June 2026 - cardlock fuel #37280	Columbia 4525 - Checking	
TOTAL	06/30/2026	June 2026 fuel	Administration - Glenn County RCD	June 2026 - cardlock fuel #37280	62851 · Fuel	-353.73
						-353.73
	07/13/2026	6076	Land IQ, LLC	#7993 - June 2026 GW Recharge Tool	Columbia 4525 - Checking	
TOTAL	06/30/2026	#7993 - June 2026	Natural Resources Conservation Service:GW Recharge Pilot Program	#7993 - June 2026 GW Recharge Tool	62171 · NRCS GW Recharge - Land IQ	-965.00
						-965.00
	07/13/2026	6077	Sacramento Valley Mirror	Arundo RFQ newspaper legal posting	Columbia 4525 - Checking	
TOTAL	07/01/2026	Arundo legal posting	Glenn County Department of Agriculture:Upper Stony Creek Arundo	Arundo RFQ newspaper legal posting	60500 · Certificates/Permits	-31.20
						-31.20
	07/13/2026	6078	Sierra Timber Services	2026-413 - June flagging 8GA29386	Columbia 4525 - Checking	
TOTAL	06/30/2026	2026-413 - June	CAL FIRE:8GA23986_Small Forest Landowners	2026-413 - June flagging 8GA29386	62170 · Registered Prof. Forester	-5,715.00
						-5,715.00
	07/13/2026	6079	U.S. Bank Equipment Finance	585224926	Columbia 4525 - Checking	
TOTAL	06/26/2026	585224926	Administration - Glenn County RCD	copier rental 6/20-7/20/2026	65030 · Color Copier - Contract	-128.10
			Administration - Glenn County RCD	B/W copies 5/20-6/20/2026	65031 · B/W Copies	-10.99
			Administration - Glenn County RCD	CLR copies 5/20-6/20/2026	65032 · CLR Copies	-101.79
						-240.88

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	Date	Num	Name	Memo	Account	Paid Amount
	07/13/2026	6080	CDFA - Misc Revenue	23-0666-000-SO - interest on an advance payment - "PC 6590000L08"	Columbia 4525 - Checking	
	06/30/2026	23-0666 interest Q2	California Dept of Food & Agriculture:SWEET BLOCK Grant 23-26	23-0666-000-SO - interest on an advance payment - "PC 6590000L08"	45030 · Interest-Savings, Short-term CD	-7.56
TOTAL						-7.56
	07/13/2026	6081	Diversified Resources Inc.	#555 - May Needham 2	Columbia 4525 - Checking	
	06/02/2026	#555 - May Needh 2	CAL FIRE:5TR23116_Needham Phase II	#555 - May Needham 2 (232.11 acres @ \$1057.74/acre)	62166 · Needham Contractor(s)	-245,512.03
			CAL FIRE:5TR23116_Needham Phase II	#555 - May Needham 2 (124.79 acres @ \$1705.24/acre)	62166 · Needham Contractor(s)	-212,796.90
TOTAL						-458,308.93
	07/13/2026	6082	Stratti Inc.	Invoice #3165 - July 2026 IT services	Columbia 4525 - Checking	
	07/01/2026	3165 - July 2026	Administration - Glenn County RCD	Invoice #3165 - July 2026 IT services	65004 · Technical/Computer Services	-1,691.39
TOTAL						-1,691.39
	07/15/2026	E-pay	EDD	499-0760-3 QB Tracking # 84229822 QB Tracking # 84229822	Columbia 4525 - Checking	
				499-0760-3 QB Tracking # 84229822 QB Tracking # 84229822	24000 · Payroll Liabilities	-1,214.93
				499-0760-3 QB Tracking # 84229822 QB Tracking # 84229822	24000 · Payroll Liabilities	-351.52
TOTAL						-1,566.45
	07/15/2026	E-pay	United States Treasury	68-0457187 QB Tracking # 84246822	Columbia 4525 - Checking	
				68-0457187 QB Tracking # 84246822	24000 · Payroll Liabilities	-2,265.00
				68-0457187 QB Tracking # 84246822	24000 · Payroll Liabilities	-1,801.28
				68-0457187 QB Tracking # 84246822	24000 · Payroll Liabilities	-1,801.28
				68-0457187 QB Tracking # 84246822	24000 · Payroll Liabilities	-421.28
				68-0457187 QB Tracking # 84246822	24000 · Payroll Liabilities	-421.28
TOTAL						-6,710.12
	07/17/2026		QuickBooks Payroll Service	Created by Payroll Service on 07/15/2026	Columbia 4525 - Checking	
			QuickBooks Payroll Service	Created by Payroll Service on 07/15/2026	2110 · Direct Deposit Liabilities	-18,920.93
TOTAL						-18,920.93
	07/20/2026	DD1323	Gregory S Conant	Direct Deposit	Columbia 4525 - Checking	

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	66400 · Payroll	-322.72
			Direct Deposit	66400 · Payroll	-2,904.48
			Direct Deposit	66400 · Payroll	-322.72
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	311.99
			Direct Deposit	66900 · CalPERS Retirement Contribution	-311.99
			Direct Deposit	24000 · Payroll Liabilities	311.99
			Direct Deposit	24000 · Payroll Liabilities	466.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-259.58
			Direct Deposit	24000 · Payroll Liabilities	259.58
			Direct Deposit	24000 · Payroll Liabilities	259.58
			Direct Deposit	66500 · Payroll Taxes - Federal	-60.71
			Direct Deposit	24000 · Payroll Liabilities	60.71
			Direct Deposit	24000 · Payroll Liabilities	60.71
			Direct Deposit	24000 · Payroll Liabilities	169.92
			Direct Deposit	24000 · Payroll Liabilities	50.37
			Direct Deposit	2110 · Direct Deposit Liabilities	2,581.35
TOTAL					0.00
07/20/2026	DD1324	Kandi E. Manhart	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-4,381.80
			Direct Deposit	66400 · Payroll	-486.87
			Direct Deposit	66400 · Payroll	-486.87
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	684.66
			Direct Deposit	66900 · CalPERS Retirement Contribution	-456.44
			Direct Deposit	24000 · Payroll Liabilities	456.44
			Direct Deposit	24000 · Payroll Liabilities	731.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-380.49
			Direct Deposit	24000 · Payroll Liabilities	380.49
			Direct Deposit	24000 · Payroll Liabilities	380.49
			Direct Deposit	66500 · Payroll Taxes - Federal	-88.99
			Direct Deposit	24000 · Payroll Liabilities	88.99
			Direct Deposit	24000 · Payroll Liabilities	88.99
			Direct Deposit	24000 · Payroll Liabilities	316.52
			Direct Deposit	24000 · Payroll Liabilities	73.85
			Direct Deposit	2110 · Direct Deposit Liabilities	3,430.03
TOTAL					0.00
07/20/2026	DD1325	Kellie D Burt	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-2,412.96
			Direct Deposit	66400 · Payroll	-241.30

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	107.17
			Direct Deposit	24000 · Payroll Liabilities	107.17
			Direct Deposit	66900 · CalPERS Retirement Contribution	-214.34
			Direct Deposit	24000 · Payroll Liabilities	214.34
			Direct Deposit	24000 · Payroll Liabilities	20.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-177.85
			Direct Deposit	24000 · Payroll Liabilities	177.85
			Direct Deposit	24000 · Payroll Liabilities	177.85
			Direct Deposit	66500 · Payroll Taxes - Federal	-41.60
			Direct Deposit	24000 · Payroll Liabilities	41.60
			Direct Deposit	24000 · Payroll Liabilities	41.60
			Direct Deposit	24000 · Payroll Liabilities	57.22
			Direct Deposit	24000 · Payroll Liabilities	34.51
			Direct Deposit	2110 · Direct Deposit Liabilities	2,133.74
TOTAL					0.00
07/20/2026	DD1326	Ritta M Martin	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-397.76
			Direct Deposit	66400 · Payroll	-3,182.08
			Direct Deposit	66400 · Payroll	-795.52
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	378.03
			Direct Deposit	66900 · CalPERS Retirement Contribution	-378.03
			Direct Deposit	24000 · Payroll Liabilities	378.03
			Direct Deposit	24000 · Payroll Liabilities	216.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-314.86
			Direct Deposit	24000 · Payroll Liabilities	314.86
			Direct Deposit	24000 · Payroll Liabilities	314.86
			Direct Deposit	66500 · Payroll Taxes - Federal	-73.64
			Direct Deposit	24000 · Payroll Liabilities	73.64
			Direct Deposit	24000 · Payroll Liabilities	73.64
			Direct Deposit	24000 · Payroll Liabilities	265.25
			Direct Deposit	24000 · Payroll Liabilities	61.10
			Direct Deposit	2110 · Direct Deposit Liabilities	3,416.48
TOTAL					0.00
07/20/2026	DD1327	Samantha Loprieato	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-243.20
			Direct Deposit	66400 · Payroll	-2,188.80
			Direct Deposit	66400 · Payroll	-243.20
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	24000 · Payroll Liabilities	151.26
			Direct Deposit	66900 · CalPERS Retirement Contribution	-151.26
			Direct Deposit	24000 · Payroll Liabilities	151.26
			Direct Deposit	24000 · Payroll Liabilities	259.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-195.40
			Direct Deposit	24000 · Payroll Liabilities	195.40
			Direct Deposit	24000 · Payroll Liabilities	195.40
			Direct Deposit	66500 · Payroll Taxes - Federal	-45.70
			Direct Deposit	24000 · Payroll Liabilities	45.70
			Direct Deposit	24000 · Payroll Liabilities	45.70
			Direct Deposit	24000 · Payroll Liabilities	109.89
			Direct Deposit	24000 · Payroll Liabilities	39.00
			Direct Deposit	2110 · Direct Deposit Liabilities	2,224.95
TOTAL					0.00
07/20/2026	DD1328	Samuel G Perkins	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-293.44
			Direct Deposit	66400 · Payroll	-2,640.96
			Direct Deposit	66400 · Payroll	-293.44
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	284.23
			Direct Deposit	66900 · CalPERS Retirement Contribution	-284.23
			Direct Deposit	24000 · Payroll Liabilities	284.23
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	351.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-237.90
			Direct Deposit	24000 · Payroll Liabilities	237.90
			Direct Deposit	24000 · Payroll Liabilities	237.90
			Direct Deposit	66500 · Payroll Taxes - Federal	-55.64
			Direct Deposit	24000 · Payroll Liabilities	55.64
			Direct Deposit	24000 · Payroll Liabilities	55.64
			Direct Deposit	24000 · Payroll Liabilities	139.82
			Direct Deposit	24000 · Payroll Liabilities	46.18
			Direct Deposit	2110 · Direct Deposit Liabilities	2,463.07
TOTAL					0.00
07/20/2026	DD1329	Shane Rakestraw	Direct Deposit	Columbia 4525 - Checking	
			Direct Deposit	66400 · Payroll	-295.68
			Direct Deposit	66400 · Payroll	-2,735.04
			Direct Deposit	66400 · Payroll	-221.76
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	216.15
			Direct Deposit	66900 · CalPERS Retirement Contribution	-216.15

Glenn County Resource Conservation District
Check Detail_Memo added
June 16 through July 20, 2026

Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	24000 · Payroll Liabilities	216.15
			Direct Deposit	24000 · Payroll Liabilities	222.00
			Direct Deposit	66500 · Payroll Taxes - Federal	-235.20
			Direct Deposit	24000 · Payroll Liabilities	235.20
			Direct Deposit	24000 · Payroll Liabilities	235.20
			Direct Deposit	66500 · Payroll Taxes - Federal	-55.00
			Direct Deposit	24000 · Payroll Liabilities	55.00
			Direct Deposit	24000 · Payroll Liabilities	55.00
			Direct Deposit	24000 · Payroll Liabilities	156.31
			Direct Deposit	24000 · Payroll Liabilities	46.51
			Direct Deposit	2110 · Direct Deposit Liabilities	2,671.31
TOTAL					0.00

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: IX--C.

FROM: Kandi Manhart-Belding

Meeting Date: July 20, 2025

DATE: July 16, 2026

☒ **Action Item**

☐ **No Action Requested**

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** C. *Discussion and possible action to adopt Budget for FY July 1, 2026 to June 30, 2027

BACKGROUND:

The Glenn County RCD's Finance-Budget Committee, a standing committee, met on July 9, 2026.

Agendas and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to approve agenda item.

ATTACHMENTS:

YES – Budget

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: O YES O NO

**Glenn County Resource Conservation District
2026/2027 Budget**

Draft #2 - Approved by F/B Committee 7/9/2026
Presented to GCRCD Full Board 7/20/2026

Ordinary Income/Expense

Income

44100 · Fee for Service

44110 · Colusa Glenn Subwatershed Progr

44140 · Computer Space-Rent

44110 · Colusa Glenn Subwatershed Progr - Other

Total 44110 · Colusa Glenn Subwatershed Progr

44120 · Sac Valley Region of RCDs

Total 44100 · Fee for Service

44400 · Government Contracts

44430 · Local Government Contracts

44431 · Stony Creek Arundo Project

Total 44430 · Local Government Contracts

Total 44400 · Government Contracts

44500 · Government Grants

44520 · Federal Grants

44531 · Chico State - RCPP - NRCS

44532 · NRCS Range Con

44533 · NRCS Groundwater Recharge

Total 44520 · Federal Grants

44540 · State Grants

44566 · DOC - RFFC Block Grant

44570 · CALFIRE - 5GA22216 NEEDHAM

44571 · CDFA SWEEP Block Grant

44572 · CDFA HSP Block Grant

44573 · 8GA23986 - CALFIRE Block

44574 · Needham HFR Phase II

44575 · DOC-RFFC Block Grantee

44576 · CDFA Weed Mgmt Area

44577 · CALFIRE 5GG25141 EC FB Maint.

Total 44540 · State Grants

Total 44500 · Government Grants

44600 · Other Grants / Contracts

44634 · SWRFBC Outreach

44636 · CAFF - SGMA Outreach

Total 44600 · Other Grants / Contracts

45000 · Investments

45010 · Interest - CA Class

45030 · Interest-Savings, Short-term CD

Total 45000 · Investments

46400 · Other Types of Income

46405 · Other Reimbursed Expenses

46430 · Color Copier/Printer

46440 · GSRMA

46460 · Mileage

46461 · Mileage - RCD Truck

46462 · Vehicle Rental - RCD Truck

46463 · Mileage - RCD Explorer

46464 · Vehicle Rental - RCD Explorer

46400 · Other Types of Income - Other

Total 46400 · Other Types of Income

47200 · Program Income

47240 · Program Service Fees

Total 47200 · Program Income

49000 · Misc. Special Projects Income

Total Income

Gross Profit

Expense

60100 · Education & Outreach

60140 · RCD Connects with Kids

60320 · Cash Awards

Total 60100 · Education & Outreach

62100 · Contract Services

62105 · Audit Fees

62110 · Accounting Fees

62150 · Outside Contract Services

62154 · Colusa Co RCD - CGSP

62156 · Film-maker

2026/2027 Full Year Budget Version #2		
Project-Specific	Admin/Unrestricted	TOTAL
9,676.00	0.00	9,676.00
81,948.93	0.00	81,948.93
91,624.93	0.00	91,624.93
1,000.00	0.00	1,000.00
92,624.93	0.00	92,624.93
30,000.00	0.00	30,000.00
30,000.00	0.00	30,000.00
30,000.00	0.00	30,000.00
110,059.00	0.00	110,059.00
36,200.98	0.00	36,200.98
62,564.53	0.00	62,564.53
208,824.51	0.00	208,824.51
476,540.26	0.00	476,540.26
314,607.54	0.00	314,607.54
66,201.13	0.00	66,201.13
1,627,829.00	0.00	1,627,829.00
1,161,382.46	0.00	1,161,382.46
557,450.00	0.00	557,450.00
1,080,000.00	0.00	1,080,000.00
60,000.00	0.00	60,000.00
516,208.00	0.00	516,208.00
5,860,218.39	0.00	5,860,218.39
6,069,042.90	0.00	6,069,042.90
		0.00
40,095.00		40,095.00
40,095.00	0.00	40,095.00
	20,000.00	20,000.00
	100.00	100.00
0.00	20,100.00	20,100.00
0.00		0.00
0.00		0.00
0.00		0.00
0.00		0.00
0.00		0.00
0.00		0.00
0.00		0.00
0.00		0.00
0.00		0.00
0.00		0.00
0.00	0.00	0.00
479,665.13	0.00	479,665.13
479,665.13	0.00	479,665.13
		0.00
6,711,427.96	20,100.00	6,731,527.96
6,711,427.96	20,100.00	6,731,527.96
	50.00	50.00
	200.00	200.00
0.00	250.00	250.00
	6,500.00	6,500.00
	500.00	500.00
		0.00
11,203.50	0.00	11,203.50
10,000.00	0.00	10,000.00

Glenn County Resource Conservation District

2026/2027 Budget

Draft #2 - Approved by F/B Committee 7/9/2026

Presented to GCRCD Full Board 7/20/2026

2026/2027 Full Year Budget Version #2		
Project-Specific	Admin/Unrestricted	TOTAL
62157 · Admin / Other	0.00	0.00
62163 · Arundo Contractor	78,019.50	78,019.50
62166 · Needham Contractor(s)	714,149.87	714,149.87
62168 · 8GA23986 CAL FIRE Block Contrac	1,098,888.21	1,098,888.21
62169 · Conservation Planning Services	98,680.00	98,680.00
62170 · Registered Prof. Forester	30,000.00	30,000.00
62171 · NRCS GW Recharge - Land IQ	56,698.00	56,698.00
62172 · EC FB Maintenance Contractor(s)	386,900.00	386,900.00
62173 · RFFC - RPP Consultant	41,423.00	41,423.00
Total 62150 · Outside Contract Services	2,525,962.08	2,525,962.08
Total 62100 · Contract Services	2,525,962.08	2,532,962.08
62800 · Facilities and Equipment		
62830 · Building Rental	500.00	500.00
62850 · Vehicle Expenses		
62851 · Fuel	5,000.00	5,000.00
62852 · Repairs & Maintenance	15,000.00	15,000.00
62853 · Tires	2,000.00	2,000.00
62855 · Insurance - Auto	986.00	986.00
62856 · Vehicle Supplies	1,000.00	1,000.00
62850 · Vehicle Expenses - Other	1,000.00	1,000.00
Total 62850 · Vehicle Expenses	0.00	24,986.00
62800 · Facilities and Equipment - Other		1,000.00
Total 62800 · Facilities and Equipment	500.00	25,986.00
65000 · Operations		
60500 · Certificates/Permits	1,000.00	1,000.00
65004 · Technical/Computer Services	25,000.00	50,000.00
65006 · Bank Fees	0.00	0.00
65007 · Computer Supplies		10,000.00
65008 · Membership Dues		8,250.00
65009 · Raffle Items		1,750.00
65010 · Books, Subscriptions, Reference		150.00
65020 · Postage, Mailing Service	3,500.00	4,000.00
65030 · Color Copier - Contract		
65031 · B/W Copies		460.00
65032 · CLR Copies		2,530.00
65030 · Color Copier - Contract - Other		1,840.00
Total 65030 · Color Copier - Contract	0.00	4,830.00
65040 · Supplies	80,000.00	100,000.00
65050 · Telephone, Telecommunications		4,420.00
Total 65000 · Operations	109,500.00	184,400.00
65100 · Other Types of Expenses		
65105 · Director Development	0.00	1,000.00
65110 · Advertising, Outreach, & Promo	0.00	3,000.00
65120 · Insurance - Liability, D and O	0.00	62,690.22
65140 · Legal Counsel	20,000.00	25,000.00
65160 · Other Costs	0.00	500.00
65170 · Staff Development	15,000.00	20,000.00
Total 65100 · Other Types of Expenses	35,000.00	77,190.22
66000 · Payroll Expenses		
66400 · Payroll		
66430 · Cell Phone Stipend	3,782.50	667.50
66400 · Payroll - Other	591,261.19	104,340.21
Total 66400 · Payroll	595,043.69	105,007.71
66500 · Payroll Taxes - Federal	48,349.81	8,532.32
66600 · Payroll Taxes - State	2,399.04	423.36
66700 · QB Payroll Service Fee	1,799.28	317.52
66800 · Workers Compensation Insurance	17,415.33	3,073.29
66900 · CalPERS Retirement Contribution	40,762.63	7,193.41
Total 66000 · Payroll Expenses	705,769.78	124,547.61
67000 · Block Grant - Pass Thru Funding		
67200 · SWEEP - Pass-Thru Funding	0.00	0.00
67300 · HSP - Pass Thru Funding	1,500,000.00	0.00
67400 · RFFC - Pass-Thru Funding	1,080,000.00	0.00
Total 67000 · Block Grant - Pass Thru Funding	2,580,000.00	0.00
68300 · Travel and Meetings		
68310 · RCD-Hosted Workshops / Tours	5,000.00	10,000.00
68330 · Lodging	15,000.00	20,000.00
68340 · Meals / Per Diem	7,500.00	9,500.00

Glenn County Resource Conservation District

2026/2027 Budget

Draft #2 - Approved by F/B Committee 7/8/2026

Presented to GCRCD Full Board 7/20/2026

68350 · Mileage
 68355 · Parking / Other Transportation
 68360 · Airfare
 Total 68300 · Travel and Meetings
 68400 · Bank Service Charges
 69000 · Capital Outlay
 Total Expense
 Net Ordinary Income
 Other Income/Expense
 Other Expense
 80000 · Ask My Accountant
 Total Other Expense
 Net Other Income
 Net Income

2026/2027 Full Year Budget Version #2		
Project-Specific	Admin/Unrestricted	TOTAL
12,000.00	5,000.00	17,000.00
1,000.00	1,000.00	2,000.00
1,000.00	1,000.00	2,000.00
41,500.00	19,000.00	60,500.00
46,606.00		0.00
6,044,837.86	328,873.83	6,373,711.69
666,590.10	-308,773.83	357,816.27
		0.00
0.00	0.00	0.00
0.00	0.00	0.00
666,590.10	-308,773.83	357,816.27

11

12

Notes:

- 1 Grant expires 12/31/2026
- 2 Grant expires 3/31/2027
- 3 "Pass-thru" payments to WSRCD / RCDTC / SVRCD for RFFC work
- 4 New fuels reduction project (term = 2/24/2026 - 2/15/2029)
- 5 Grant expires 9/15/2026
- 6 All miscellaneous and reimbursement income included within each Project income account
- 7 SWEEP & HSP case study videos
- 8 SVR of RCDs, CSDA, CARCD dues
- 9 CSDA conference, staff trainings & development opportunities
- 10 85% project-specific; 15% admin / general fund
- 11 ArcGIS conference (San Diego); CSDA conference (Palm Springs)
- 12 \$6,606 RFFC conference room upgrades; \$40k additional RCD vehicle

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: X.--G.1.

FROM: Kandi Manhart-Belding

Meeting Date: July 20, 2026

DATE: July 17, 2026

☒ **Action Items**

☐ **No Action Requested**

TITLE OF TOPIC

SUBJECT: RCD PROJECTS & PROGRAMS UPDATE

***ACTION** G.1. *Discussion and possible action to approve Silhouette Farm and Forestry, LLC agreement for Professional Services needed to implement the Arundo donax Treatment & Herbicide Application

BACKGROUND:

For more detailed information, see Glenn County RCD website:

<https://www.glenncountyrcd.org/rfps-rfqs-request-for-proposals-qualifications>

Contractor to provide Arundo donax Treatment & Herbicide Application

Office Issued: June 18, 2026

Mandatory On-site Visit: July 1, 2026

Submission Deadline: July 10, 2026 at NOON (PST)

[Click here](#) for full RFP! (PDF)

[Click here](#) for Notice of Intent to Award (PDF) - **PENDING July 15/16, 2026**

To ensure successful project execution for the State of California Department of Food and Agriculture (CDFA) Noxious Weed Grant Program and Memorandum of Understanding between the Glenn County Department of Agriculture and RCD, the RCD released a Request for Qualifications and Proposal (RFQ) to hire a Contractor(s) for Arundo donax Treatment & Herbicide Application.

The **First-Level Review (Screening)** occurred and 1 of 3 proposals passed Completeness. A **Review Committee**, made up of Kandi Manhart-Belding (RCD Executive Officer) and two members from the Glenn County Department of Agriculture met July 15, 2026; after reviewing the qualified proposal it was recommended the award be made to the most qualified proposer to meet the needs of the project/RCD. A **Notice of Intent to Award** was posted and emailed to proposers on July 16, 2026, after legal review of process. Contract negotiations-in progress.

This agreement with Silhouette Farm and Forestry, LLC will help ensure goals and objectives are completed per policies and procedures. RFQ and Agreement template was reviewed by legal counsel and by insurance provider.

Moved: _____ **2nd:** _____

Abstention: _____ **Objection:** _____

Re-cused: _____ **Approved:** **O YES** **O NO**

GLENN COUNTY RESOURCE CONSERVATION DISTRICT
--

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to approve Silhouette Farm and Forestry, LLC agreement for Professional Services needed to implement the Arundo donax Treatment & Herbicide Application.

ATTACHMENTS:

YES – Draft Agreement

NOTES:

Moved: _____	2 nd : _____
Abstention: _____	Objection: _____
Re-cused: _____	Approved: ☐ YES ☐ NO

PROFESSIONAL SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into this 20th day of July, 2026, by and between the Glenn County Resource Conservation District ("District") and Silhouette Farm & Forestry, LLC with its principal place of business at Medford, OR ("Contractor"). District and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties".

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain professional Contractor services required by District on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing **ARUNDO DONAX TREATMENT AND HERBICIDE APPLICATION SERVICES** to public clients, is licensed in the State of California, and is familiar with the plans of District.

2.2 Project.

District desires to engage Contractor to render such services for the **State of California Department of Food and Agriculture (CDFA) Noxious Weed Grant Program and Memorandum of Understanding between the Glenn County Department of Agriculture** ("Project") as set forth in this Agreement, subject to any additional requirements, obligations, and timelines imposed by applicable grantor regulations and the Grant Agreement. Per Request for Qualifications and Proposal (RFQ/P) Section Three, Page 5, Glenn County RCD may assign Contractor similar projects, or future project implementation.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional Contractor services and advice on various issues affecting the decisions of District regarding the Project and on other programs and matters affecting District ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from the date first specified above to June 15, 2028, unless earlier terminated as provided herein. Contractor shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines unless renewal is approved with written authorization from the District's Representative, Kandi Manhart, Executive Officer.

3.2 Responsibilities of Contractor.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. District retains Contractor on an independent contractor basis and not as an employee of District. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of District and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, District shall respond to Contractor's submittals in a timely manner. Upon request of District, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of District.

3.2.4 Substitution of Key Personnel. Contractor has represented to District that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence and experience upon written approval of District. In the event that District and Contractor cannot agree as to the substitution of key personnel, District shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to District, or who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by Contractor at the request of District.

The key personnel for performance of this Agreement are as follows:

- A. **Dinah Walker, Member, Operations Manager, Foreman/Mixing/Loading, Silhouette Farm & Forestry, LLC**
- B. **Enrique Padilla, Contract Manager/Licensed Applicator, Foreman, Mixing and Loading, Silhouette Farm & Forestry, LLC**
- C. **Raul Macias, Foreman/Mixing/Loading, Silhouette Farm & Forestry, LLC**
- D. **Jose Angel Diaz, Foreman/Mixing/Loading, Silhouette Farm & Forestry, LLC**

3.2.5 District's Representative. District hereby designates **Kandi Manhart-Belding, Executive Officer**, or his or her designee, to act as its representative for the performance of this Agreement ("District's Representative"). District's Representative shall have

the power to act on behalf of District for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than District's Representative or his or her designee.

3.2.6 Contractor's Representative. Contractor hereby designates **Enrique Padilla, Contract Manager/Licensed Applicator, Foreman, Mixing and Loading**, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of Contractor for all purposes under this Agreement. Contractor's Representative shall supervise and direct the Services, using his or her best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Contractor agrees to work closely with District staff in the performance of Services and shall be available to District's staff, Contractors and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and sub-Contractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and sub-Contractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a business license, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from District, any services necessary to correct errors or omissions which are caused by Contractor's failure to comply with the standard of care provided for herein, and shall be fully responsible to District for all damages and other liabilities provided for in the indemnification provisions of this Agreement arising from the Contractor's errors and omissions. Any employee of Contractor or its sub-Contractors who is determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to District, Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold District, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

(a) Time for Compliance. Contractor shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Contractor, its agents, representatives, employees or subcontractors. Contractor shall not commence work under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this section. In addition, Contractor shall not allow any sub-Contractor to commence work on any subcontract until it has provided evidence satisfactory to District that the sub-Contractor has secured all insurance required under this section.

(b) Types of Required Coverages. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, Contractor in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance.

(i) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as the latest version of the Insurance Services Office "occurrence" form CG 0001, including products and completed operations, property damage, bodily injury and personal and advertising injury **with minimum limits of at least \$2,000,000 per occurrence.** Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions limiting coverage for (1) products and completed operations; (2) contractual liability; (3) third party action over claims; or (4) cross liability exclusion for claims or suits by one insured against another. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

(ii) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as the latest version of Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) **with minimum limits of \$1,000,000 per accident for bodily injury and property damage.**

(iii) **Contractors Pollution Liability and Professional Liability (Errors & Omissions):** Applicable to the work being performed, **with a limit no less than \$2,000,000 per claim or occurrence and \$2,000,000 aggregate per policy period of one year.**

(iv) **Workers' Compensation and Employer's Liability:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance **with a limit of not less than \$1,000,000 per accident for bodily injury and disease.**

(v) **Performance Guarantee (Performance and Payment Bonds):** A performance bond for 100 percent of each Phase / Task Order. This bond is one that is executed in connection with a Contract to secure fulfillment of all the Contractor's obligations under such Contract.

A payment bond for 100 percent of each Phase / Task Order. This bond is one that is executed in connection with a Contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the Contract.

Contractor will provide signed copies of the following before commencement of the work:

- Payment Bond (Materials and Labor) for each Phase / Task Order
- Performance Bond for each Phase/ Task Order

If the contractor maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.

Umbrella or Excess Policies

The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.

(c) Endorsements.

3.2.10(b) (i) Commercial General Liability and (ii) Automobile Liability Insurance shall be endorsed to provide the following:

- (1) Additional Insured: District, its officials, officers, employees and agents shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Endorsements shall be issued on a combination of ISO CG 20 10 and CG 20 37 or exact equivalents. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Contractor; or (4) contain any other exclusions contrary to the Agreement.
- (2) Primary Insurance and Non-Contributing Insurance: Contractor's insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the District, its officials, officers, employees, volunteers and agents shall not contribute with this primary insurance.
- (3) Umbrella or Excess Policy: The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at

least as broad as provided on the underlying Commercial General Liability insurance

- (4) Severability: In the event of one insured, whether named or additional, incurs liability to any other of the insureds, whether named or additional, the policy shall cover the insured against whom claim is or may be made in the same manner as if separate policies had been issued to each insured, except that the limits of insurance shall not be increased thereby.
- (5) Cancellation: The policy shall not be canceled or the coverage suspended, voided, reduced or allowed to expire until a thirty (30) day prior written notice of cancellation has been served upon District except ten (10) days prior written notice shall be allowed for non-payment of premium.
- (6) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the District, its officials, officers, employees and agents. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation and provide a copy to the District, but this provision applies regardless of whether or not an endorsement has been issued.
- (7) Duties: Any failure by the named insured to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the District, its officials, officers, employees and agents.
- (8) Claims Made Policies: If any of the required policies provide claims-made coverage: 1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. 2. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. 3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extend
- (9) Applicability: That the coverage provided therein shall apply to the obligations assumed by Contractor under the indemnity provisions of the Agreement, unless the policy or policies contain a blanket form of contractual liability coverage.

(ii) The policy or policies of insurance required by Section 3.2.10(b) (iii) Workers' Compensation shall be endorsed, as follows:

- (1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the District, its officials, officers, employees and agents.

- (2) **Cancellation:** The policy shall not be canceled or the coverage suspended, voided, reduced or allowed to expire until a thirty (30) day prior written notice of cancellation has been served upon District except ten (10) days prior written notice shall be allowed for non-payment of premium.

(d) **Deductible.** Any deductible or self-insured retention must be approved in writing by District and shall protect the District, its officials, officers, employees and agents in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

(e) **Evidence of Insurance.** Contractor, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with District. If such coverage is cancelled or reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with District evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

(f) **Failure to Maintain Coverage.** Contractor agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to District. District shall have the right to withhold any payment due Contractor until Contractor has fully complied with the insurance provisions of this Agreement.

In the event that Contractor's operations are suspended for failure to maintain required insurance coverage, Contractor shall not be entitled to an extension of time for completion of the work because of production lost during suspension.

(g) **Acceptability of Insurers.** Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

(h) **Insurance for Sub-Contractors.** Contractor shall be responsible for causing sub-Contractors to purchase the appropriate insurance in compliance with the terms of this Agreement, including adding District as an Additional Insured to the sub-Contractor's policies.

SPECIAL RISKS OR CIRCUMSTANCES DISTRICT RESERVES THE RIGHT TO MODIFY THESE REQUIREMENTS, INCLUDING LIMITS, BASED ON THE NATURE OF THE RISK, PRIOR EXPERIENCE, INSURER, COVERAGE, OR OTHER SPECIAL CIRCUMSTANCES.

3.2.11 **Safety.** Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, Contractor shall at all

times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and sub-Contractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **One hundred six thousand four hundred thirty-nine dollars and zero cents dollars (\$106,439.00)** without written approval of District's Executive Officer, Kandi Manhart. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to District a monthly itemized statement which indicates work completed and Services rendered by Contractor. The statement shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. District shall, within 45 days of receiving such statement and any applicable federal or state grant funds (if Project is funded wholly or partially through grant or similar funds), review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by District.

3.3.4 Extra Work. At any time during the term of this Agreement, District may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by District to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from District's Representative, Kandi Manhart, Executive Officer.

3.3.5 Rate Increases. In the event that the rates set forth in Exhibit "C" may be adjusted no rates shall be adjusted without written authorization from the District's Representative, Kandi Manhart, Executive Officer.

3.3.6 Funding Requirements. It is mutually understood between the parties hereto that this Agreement may have been entered into prior to the appropriation of funds in order to avoid delays. This Agreement is valid and enforceable only if sufficient funds are made available to the District and may be terminated in the sole discretion of the District in the event funding is unavailable or reduced. This Agreement is subject to any additional restrictions, limitations, conditions or statutes enacted by the Federal government, the State or any public agency with jurisdiction that may affect the provisions, terms or funding of this Agreement in any

manner. It is mutually agreed that if sufficient funds are not appropriated, this Agreement may be amended to reflect any reduction in funds or terminated at the District's discretion.

3.3.7 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720 et seq., and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. Since the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. District shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Contract upon request. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. Contractor and any subcontractor shall forfeit a penalty of up to \$200 per calendar day or portion thereof for each worker paid less than the prevailing wage rates.

3.3.8 Apprenticeable Crafts. When Contractor employs workmen in an apprenticeable craft or trade, Contractor shall comply with the provisions of Section 1777.5 of the California Labor Code with respect to the employment of properly registered apprentices upon public works. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor. The Contractor or any subcontractor that is determined by the Labor Commissioner to have knowingly violated Section 1777.5 shall forfeit as a civil penalty an amount not exceeding \$100 for each full calendar day of noncompliance, or such greater amount as provided by law.

3.3.9 Hours of Work. Contractor is advised that eight (8) hours labor constitutes a legal day's work. Pursuant to Section 1813 of the California Labor Code, Contractor shall forfeit a penalty of \$25.00 per worker for each day that each worker is permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the basic rate for that worker.

3.3.10 Payroll Records. Contractor and each subcontractor shall keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with the public work. The payroll records shall be certified and shall be available for inspection at all reasonable hours at the principal office of Contractor in the manner provided in Labor Code section 1776. In the event of noncompliance with the requirements of this section, Contractor shall have 10 days in which to comply subsequent to receipt of written notice specifying in what respects such Contractor must comply with this section. Should noncompliance still be evident after such 10-day period, Contractor shall, as a penalty to District, forfeit not more than \$100.00 for each calendar day or portion thereof, for each worker, until strict compliance is effectuated. The amount of the forfeiture is to be determined by the Labor Commissioner. A contractor who is found to have violated the provisions of law regarding wages on Public Works with the intent to defraud shall be ineligible to bid on Public Works

contracts for a period of one to three years as determined by the Labor Commissioner. Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, such penalties shall be withheld from progress payments then due. The responsibility for compliance with this section is on Contractor. The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

3.3.11 Contractor and Subcontractor Registration. Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work. Contractor is directed to review, fill out and execute the Public Works Contractor Registration Certification attached hereto as Exhibit "E" prior to contract execution. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

3.3.12 Labor Compliance; Stop Orders. This Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be the Contractor's sole responsibility to evaluate and pay the cost of complying with all labor compliance requirements under this Contract and applicable law. Any stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor that affect Contractor's performance of Work, including any delay, shall be Contractor's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Contractor caused delay subject to any applicable liquidated damages and shall not be compensable by the District. Contractor shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred and fees charged under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

(a) Grounds for Termination. District may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof,

at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been fully and adequately rendered to District through the effective date of the termination, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

(b) Effect of Termination. If this Agreement is terminated as provided herein, District may require Contractor to provide all finished or unfinished Documents and Data, as defined below, and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

(c) Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor: **SILHOUETTE FARM & FORESTRY, LLC
ATTN: DINAH WALKER, MEMBER, OPERATIONS MANAGER
P.O. BOX 4058, MEDFORD, OR 97501
(541) 535-2626 P
SILHOUETTEFF@GMAIL.COM**

District: **GLENN COUNTY RESOURCE CONSERVATION DISTRICT
132 N ENRIGHT AVENUE, SUITE C
WILLOWS, CA 95988
ATTN: KANDI MANHART, EXECUTIVE OFFICER
530-934-4601 x5
KANDI@GLENNCOUNTYRCD.ORG**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

(a) Documents & Data; Licensing of Intellectual Property. This Agreement creates an exclusive and perpetual license for District to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, materials, data and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Contractor under this Agreement ("Documents & Data"). Contractor shall require all sub-Contractors to agree in writing that District is granted an exclusive and perpetual license for any Documents & Data the sub-Contractor prepares under this Agreement. Contractor represents and warrants that Contractor has the legal right to grant

the exclusive and perpetual license for all such Documents & Data. Contractor makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Contractor or provided to Contractor by District. District shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk.

(b) Intellectual Property. In addition, District shall have and retain all right, title and interest (including copyright, patent, trade secret and other proprietary rights) in all plans, specifications, studies, drawings, estimates, materials, data, computer programs or software and source code, enhancements, documents, and any and all works of authorship fixed in any tangible medium or expression, including but not limited to, physical drawings or other data magnetically or otherwise recorded on computer media ("Intellectual Property") prepared or developed by or on behalf of Contractor under this Agreement as well as any other such Intellectual Property prepared or developed by or on behalf of Contractor under this Agreement. District shall have and retain all right, title and interest in Intellectual Property developed or modified under this Agreement whether or not paid for wholly or in part by District, whether or not developed in conjunction with Contractor, and whether or not developed by Contractor. Contractor will execute separate written assignments of any and all rights to the above referenced Intellectual Property upon request of District. Contractor shall also be responsible to obtain in writing separate written assignments from any subcontractors or agents of Contractor of any and all right to the above referenced Intellectual Property. Should Contractor, either during or following termination of this Agreement, desire to use any of the above-referenced Intellectual Property, it shall first obtain the written approval of District. All materials and documents which were developed or prepared by the Contractor for general use prior to the execution of this Agreement and which are not the copyright of any other party or publicly available and any other computer applications, shall continue to be the property of the Contractor. However, unless otherwise identified and stated prior to execution of this Agreement, Contractor represents and warrants that it has the right to grant the exclusive and perpetual license for all such Intellectual Property as provided herein. District further is granted by Contractor a non-exclusive and perpetual license to copy, use, modify or sub-license any and all Intellectual Property otherwise owned by Contractor which is the basis or foundation for any derivative, collective, insurrectional, or supplemental work created under this Agreement.

(c) Confidentiality. Except as otherwise required by law all ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Contractor in connection with the performance of this Agreement shall be held confidential by Contractor. Such materials shall not, without the prior written consent of District, be used by Contractor for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Contractor which is otherwise known to Contractor or is generally known, or has become known, to the related industry shall be deemed confidential. Contractor shall not use District's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of District. Should Contractor receive a subpoena or court order related to this Agreement, the Services or the Project, Contractor shall immediately provide written notice of the subpoena or court order to District in order to allow District to pursue legal remedies designed to limit any confidential information required to be disclosed or to assure the confidential treatment of the information following disclosure. Contractor shall not respond to any such subpoena or court

order until notice to the District is provided as required herein, and shall cooperate with the District in responding to the subpoena or court order.

(d) Infringement Indemnification. Contractor shall defend, indemnify and hold District, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in consequence of the use on the Project by District of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorneys' Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all costs of such action.

3.5.6 Indemnification. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged negligent acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, subcontractors and sub-Contractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages, attorneys' fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse District and its directors, officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs, including reasonable attorneys' fees, incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by District or its directors, officials, officers, employees, agents or volunteers. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor. This Section 3.5.6 shall survive any expiration or termination of this Agreement.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be supplemented, amended or modified by a writing signed by both Parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Glenn County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement. Contractor will not be responsible for damages or be in default by reason of delays caused by factors beyond Contractor's reasonable control."

3.5.10 District's Right to Employ Other Contractors. District reserves the right to employ other Contractors in connection with this Project.

3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.12 Assignment or Transfer. Contractor shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of District. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and sub-Contractors of Contractor, except as otherwise specified in this Agreement. All references to District include its officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.5.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.16 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.18 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other

consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.19 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any sub-Contractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of any minority business enterprise program, affirmative action plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.23 Employment Adverse to District. Contractor shall notify District, and shall obtain District's written consent, prior to accepting work to assist with or participate in a third-party lawsuit or other legal or administrative proceeding against District during the term of this Agreement.

3.5.24 Conflict of Employment. Employment by Contractor of personnel currently on the payroll of District shall not be permitted in the performance of this Agreement, even though such employment may occur outside of the employee's regular working hours or on weekends, holidays or vacation time. Further, the employment by Contractor of personnel who have been on District's payroll within one year prior to the date of execution of this Agreement, where this employment is caused by and or dependent upon Contractor securing this or related Agreements with District, is prohibited.

3.5.25 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification and confidentiality obligations, and the obligations related to receipt of subpoenas or court orders, shall survive any such expiration or termination.

3.5.26 Subcontracting. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of

District. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

SIGNATURES ON FOLLOWING PAGE

DRAFT

**SIGNATURE PAGE TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN
GLENN COUNTY RESOURCE CONSERVATION DISTRICT
AND
SILHOUETTE FARM & FORESTRY, LLC**

IN WITNESS WHEREOF, this Agreement was executed on the date first written above.

**GLENN COUNTY RESOURCE CONSERVATION
DISTRICT**

Print Name: Kandi Manhart

Title: Executive Officer

Signature: _____

Date: _____

SILHOUETTE FARM & FORESTRY, LLC

Print Name: _____

Title: _____

Signature: _____

Date: _____

DRAFT

EXHIBIT "A"
SCOPE OF SERVICES

REQUEST FOR QUALIFICATIONS AND PROPOSAL

See Contractor to provide Arundo donax Treatment & Herbicide Application, **Dated June 18, 2026.**

**SEE PROPOSAL SUBMITTED BY SILHOUETTE FARM & FORESTRY, LLC
DATED JULY 10, 2026.**



P.O. Box 4058, Medford, OR 97501
(541)535-2626 (p) • (541)535-2333 (f)
silhouetteff@gmail.com

EIN: 46-5668723, DUNS: 117414710, CAGE: 8PYZ6
UEI: YVLNQANHPLG3, DINAH WALKER, AUTHORIZED REPRESENTATIVE

TECHNICAL PROPOSAL SUBMITTED TO:

JULY 10, 2026

**GLENN COUNTY RCD
ARUNDO DONAX TREATMENT & HERBICIDE APPLICATION**

Glenn County RCD
132 N. Enright Ave., Ste. C
Willows, CA 95988

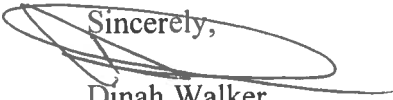
Dear Ms. Manhart-Belding,

Silhouette Farm & Forestry, LLC. is pleased to submit this proposal in response to your Request for Qualifications for invasive weed management services, specifically the control and long-term suppression of *Arundo donax* (giant reed) along Stony Creek and associated waterways in Glenn, Colusa, and Tehama Counties. As a locally rooted, California-licensed firm specializing in sustainable forestry, riparian restoration, and integrated invasive species management, we bring extensive hands-on experience implementing environmentally sound treatments in sensitive aquatic and riparian corridors.

Our integrated approach combines precise pre-treatment mapping, careful manual and mechanical biomass reduction, compliant biomass disposal, targeted aquatic-approved herbicide applications, and multi-season follow-up monitoring to achieve effective, long-term control while protecting water quality, native vegetation, and wildlife. We are fully committed to coordinating closely with project managers, landowners, and regulatory agencies to deliver high-quality results on time and within budget.

Silhouette Farm & Forestry, LLC. maintains all necessary licenses, permits, and insurance, including a Qualified Applicator License (QAL) for aquatic herbicide use, and we are prepared to provide full documentation. We look forward to the opportunity to partner with you on this important restoration project.

Sincerely,



Dinah Walker
Member
Silhouette Farm & Forestry, LLC.

Qualifications & Experience

Silhouette Farm & Forestry has had a successful fifth year venture into forestry. Our past with agriculture work prepared our business, and our work force strategies on navigating the government programs for foreign workers and our ability to complete contracts. We have utilized the H2B process and completed over 150 Government and private land owner projects. Most of the work has included herbicide applications and tree planting. Silhouette has increased its capacity to complete other types of work such as hand cutting, chipping, and cutting with piling in forest or rangeland settings. Our very experienced group of employees and managers have been working for years in the forestry industry before coming to Silhouette. We believe we can provide crews to aid in completing projects that are desired, do so in a professional manner with high quality work, and at competitive prices. Silhouette can supply up to 6 crews of 4 to 20 people each with professional foremen, licensed applicators, and managers to complete our contract work. Our workforce will normally be available from March through November of each year.

We have no doubt that we can successfully complete any project in a timely manner with a high regard to quality if given the chance to perform.

Silhouette Farm & Forestry, LLC. is a California-based limited liability company with over 5 years of specialized experience in riparian habitat restoration, invasive plant management, and sustainable land stewardship throughout Northern California. Our core team has successfully completed numerous projects involving the control of priority riparian noxious weeds, including *Arundo donax* and *Tamarix* spp., on comparable sites along creeks, rivers, and seasonal waterways in the Sacramento Valley and surrounding foothills. These projects have ranged from small-scale landowner partnerships to multi-mile reach treatments funded by state and federal grants.

We fully meet or exceed the Minimum Qualifications outlined in Section Five. Our firm holds a current California Qualified Applicator License (QAL) for aquatic and terrestrial herbicide applications, appropriate business licenses, and liability insurance with environmental coverage. All field crews include certified herbicide applicators and workers trained in riparian best management practices (BMPs). We maintain compliance documentation and routinely coordinate with County Agricultural representatives.

Our team excels at coordinating between field personnel and project managers through weekly progress updates, real-time GIS data sharing, and on-site walkthroughs. We emphasize worker safety with daily tailgate meetings, heat illness prevention, and equipment decontamination protocols to prevent invasive spread. All personnel are trained in cultural resource awareness and endangered species protections relevant to the project area. Copies of our current QAL, business license, liability insurance certificate, and relevant certifications are included as attachments to this proposal.

Key Personnel and Organization

Person	Position	Years of Experience
Dinah Walker	Member, Operations Manager	20+
Laura McNeal	Office Manager	10+
Enrique Padilla	Field Manager/Foreman/Applicator	25+
Fabian Cortes	Field Manager/Foreman/Inspector	10+
Luis Cortes	Foreman/Inspector	10+
Jose Blanco	Foreman/Inspector	10+
Eliazar Zamorez	Foreman/Inspector	6+
Jose Armando	Foreman/Inspector	6+
Raul Macias	Foreman	10+
Jose Angel Diaz	Foreman	8+
Hugo Aburto	Foreman	3
Heriberto Rangel	Foreman	3
Jose Manual Cortes	Foreman	3
Marcos Alonso	Foreman	3
Eleazar Rubio	Foreman	2
Juan Macias	Foreman	2
Jose Luis Villa	Foreman	2
Eleazar Rubio	Foreman	2

Additionally, Silhouette has an office staff of 5 and 1 mechanic. Crew personnel generally consist of local forestry workers to Oregon, Northern California, or the area of the contract, and our H2B workers who normally arrive in March, April, and October of each year.

Equipment

25 Chevy or GMC, MSPA registered, Vans and Pickup Trucks
300 Stihl model no. 461 and 261 chainsaws
4 Rhino Yamaha ATVs
1 Bandit 14-inch capable chipper
200 Planting bags, hoes, and shovels
350 Firefighting hand tools, shovels, hazel hoes, pulaskis, mcleods
100 Backpack sprayers
50 Pruning saws
15 Utility trailers
3 Dodge 2021 Ram 4500's 4x4 Batch Trucks with 500-gallon tanks
1 Dodge 2021 Ram 3500 4x4 Batch Truck with 500-gallon tank
2 Dodge 2021 Ram 4500's 4x4 Water Tenders with 1,000-gallon tanks
Batch trucks have tanks with agitation pump, automatic hose reel,
1500 feet of 800psi ¾ inch spray hose, and D50 Hydro Pump
4 Water Trailers, 1,000 gallon, 2 Water Trailers, 500 gallons
2018 Yanmar Tracked Dump C50R – 300 Gallon Batch Tank

References

North Zone Spray – 127EAS25F0005 – 6/10/25-7/20/2025 - Release/Site Prep Spray

Silhouette provided multiple crews and applicators to complete 738 acres of release spray and 258 acres of site prep spray for the USDA FS – El Dorado NF, Georgetown & Pacific RD's, in California. Foliar applications from backpack sprayers for vegetation control treatment in and around young conifer regeneration stands. Application standards, tree protection, use reports, and GPS data were supplied. Full payment of \$349,956.00 was received. Jim Brown was COR and may be reached at 530-647-5451, james.l.brown@usda.gov

King Fire Spray – 127EAS24C0017 – 5/22/2024-6/18/2024

SIL just recently completed the spraying brush for release and site preparation of 1,118 acres for the Eldorado NF in California. Multiple licensed applicators were on site for the duration of the project. All Pesticide Use Reports will be turned in. All chemical formulations were followed. Safety and wildlife regulations were followed. All work was completed within the desired period of performance. Full payment is expected to be received for a total of \$401,362. Jim Brown was the lead representative on the project, 530-647-5451, james.l.brown@usda.gov, or the CO, Robert Briney, robert.briney@usda.gov

HUD Release Spray – 127EAS24C0016 – 4/1/2024-5/2/2024

SIL completed the spraying of noxious weeds/release spray of over 2,049 acres for the Stanislaus NF in California. Multiple licensed applicators were on site for the duration of the project. All Pesticide Use Reports were turned in. All chemical formulations were followed. Safety and wildlife regulations were followed. All work was completed within the desired period of performance. Full payment was received for a total of \$624,207. Christina Wilkinson was the lead representative on the project and can be reached at 209-841-8866, christina.wilkinson@usda.gov

Moonlight – 2CA05922 - 7/7/25-7/10/25 - 6/24/24-6/26/24 - 5/5/23-6/24/23 – Release Spray

Silhouette released 814 acres in 2025, and 489 acres in 2024, planted 693 acres and sprayed 1,596 acres in 2023 for the Feather River Resource CD in Plumas County, California. Work occurred within burned areas targeting the release of surviving trees. Seven-foot radial foliar herbicide application. Licensed applicators were present for the duration of work. All PUR's, county permits, PPE, and safety measures were prioritized. All work was successfully complete within the POP for a total of \$173,333 in 2025, \$104,633 in 2024, and \$464,352.00 in 2023. Brad Underwood was the on-site project coordinator and can be reached at 530-927-5299 ext. 102, bunderwood@frrcd.org

CDFW Spray - 127EAS22Q0013 4/25/22-5/4/22

Silhouette successfully completed the spraying of 32,600 gallons on this release project for the Stanislaus NF, Groveland RD, in California. The project was started on 4/25/22 and was completed on 5/4/22, with a crew of 28 workers, a non-working foreman, and two licensed pesticide applicators, and a GPS person. All work was completed successfully for a total of \$224,288. Sarah Hill was the Contracting Officer and can be reached at 530-478-6101, sarah.hill@usda.gov, and Kathi Stillwell was the on-site Government representative and can be reached at 209-432-3146, kathi.stillwell@usda.gov

Approach

Silhouette had a representative visit all the unit locations and attend the mandatory site visit on 7/1. We are very confident in our ability to complete this project as described herein. Silhouette Farm & Forests (SIL) will supply one to two crews of 2 to 4 people each to complete the various types of noxious weed applications under this contract. Delivery methods will be made by hand with backpacks, hand guns, spray bottles, and from trucks, as necessary. The crew(s) will have a foreman/licensed applicator on site when chemicals are being used. Each member of the crew will have had the proper training and will be briefed on what the specifications are. The crew(s) will have backpack sprayers, shields, batch trucks with pumps, 1,500 feet of hose, reel, 500-gallon water trailers, herbicide concentrate, dye or other needed chemicals, GPS units, PPE, communication devices, and the safety and fire equipment needed to complete the contract.

Our approach to the Stony Creek Arundo donax control project is grounded in an integrated pest management (IPM) framework that prioritizes environmental protection, regulatory compliance, and long-term efficacy. We will execute the scope of services through a phased, adaptive process beginning with thorough pre-treatment mapping and site verification. Field crews will conduct ground-truthing surveys using handheld GPS units and tablets to delineate all target weed stands, access routes, sensitive resources (including waterbodies and native riparian vegetation), and treatment constraints. This data will be compiled into geo-referenced shapefiles for planning, landowner notifications, and regulatory submittals.

Biomass reduction will utilize non-mechanical methods as specified, including hand-cutting, crushing, and cut-and-pile or cut-and-scatter techniques tailored to site conditions. Crews will work from downstream to upstream where possible to minimize fragment transport, employing tarps and containment barriers to capture debris. Cut material will be piled on-site for subsequent burning where air quality and fire authority permits allow, or removed to an approved disposal site. All burning will follow local Air District, CAL FIRE, and county regulations under secured burn permits, with weather monitoring and fire safety personnel on-site.

Herbicide application will follow immediately after cutting on resprouting stumps or as foliar treatments on remaining foliage, using only EPA- and state-approved aquatic formulations applied by licensed personnel in accordance with UC IPM guidelines, product labels, and NPDES requirements. We will employ low-drift equipment such as backpack sprayers with calibrated nozzles and basal bark treatments where appropriate to minimize off-target impacts. All applications will occur during optimal seasonal windows to maximize efficacy while avoiding high-flow periods or sensitive wildlife breeding seasons.

Follow-up monitoring and maintenance treatments will occur over at least two subsequent seasons, with systematic re-surveys of treated areas to identify and retreat any resprouts or new seedlings using adaptive methods informed by site response data. Environmental protection measures will be paramount: equipment will be thoroughly cleaned and inspected prior to mobilization to prevent propagule spread; BMPs such as erosion control, buffer zones around water, and wildlife exclusion will be implemented; and daily logs will document compliance with water quality, cultural resource, and safety protocols.

No major subcontracting is anticipated for core services; however, if additional specialized GIS support or burn permit coordination is required, we will utilize trusted local partners with whom we have successfully collaborated on prior riparian projects. All subcontractors will receive project-specific training and operate under our direct oversight to maintain quality and consistency. This comprehensive, environmentally sound approach ensures cost-effective, high-quality delivery while supporting the restoration of native riparian functions along Stony Creek.

Schedule

Silhouette will contact the county representative after award to determine a mutually agreeable starting date for a pre-work meeting this summer or fall, depending on the weather and plant phenology, or as agreed. The crew will cover the desired areas/units in a manner to maintain a schedule which will allow for completion, depending on the variable site conditions. We anticipate the crew will complete between 8 and 10 acres per day, thus, all applications, two times per year, will be completed within the desired time frames, as weather allows. All work will be completed as desired and future applications will be scheduled accordingly. Additional crews will be mobilized as needed to assist in completion. All work will be completed by 6/15/2028. A more detailed plan and schedule will be supplied upon award.

Maintenance Procedures

Licensed applicators and foremen are trained in the general maintenance of the back pack sprayers, tips, pumps, reels, and other equipment used on the project. They will do daily maintenance and will have spare parts for their equipment. All equipment will have been inspected and tested by our mechanic prior to dispatch to this project, and should be in full working order. Each day they are in use, the hoses, connections, pumps, fittings, reels, and motors will be inspected by the licensed applicator to ensure proper function. Sprayers and nozzles, shields, and safety equipment will be inspected and cleaned each day by the Foreman to ensure proper function. He will replace tips or seals when necessary, during the work, or the applicator will exchange the sprayer for a functional one until the problem can be fixed.

Handling and Safety

SIL supplies all the safety equipment to our employees, except boots. The equipment includes; safety glasses, hard hats, long sleeve overalls, and chemical resistant gloves. We require the use of high leather boots worn with socks. When gloves are torn, or glasses become foggy we will supply new ones, overalls are laundered after each use, severely torn or damaged overalls will be repaired or replaced. We normally supply extras if some are in need of repair. Applicators are instructed to shower each day and to have clean clothing under their overalls each day. Batch personnel are given the same supplies, with the addition of a neoprene or rubber apron to be worn during mixing. All personnel will be trained in the safety procedures for the chemicals they will be applying, each person is trained by a licensed applicator. The training consists of the proper techniques for the safe application of the products being applied, and those that have previously been applied on the site. The label of the product is covered by the trainer, paying close attention to the physical hazards, toxicity and PPE required. Crew members are also instructed on proper techniques for carrying the backpack on uneven terrain, procedures to avoid over spray onto other workers, procedures for washing after application, spill prevention, and spill cleanup. A full copy of our company Safety Plan is available upon request.

Spill Plan for Herbicides

Silhouette Farm and Forests is committed to safe and secure application of herbicides in all locations of work. Spill kits containing; 25 pounds of litter, two 30-gallon garbage bags with ties, broom, dust pan, square shovel, and round shovel will be present at each batch tank and storage area. Action will be taken to safely contain the spill and prevent it from flowing into streams, lakes or other wet areas. We will keep the contamination to a minimum and will remove all contaminated dirt or other items to be disposed of properly.

Transportation

Herbicide concentrate will be stored in a locked storage box and will be transported in locked boxes on the batch trucks, trailers or in the canopy of a separate vehicle. Backpack spray equipment will be transported in the back of pickup trucks, exterior racks on vans, or in enclosed trailers. A spill kit containing 25 pounds of litter, two 30-gallon garbage bags with ties, broom, dust pan, square shovel, and round shovel will be present at each batch tank and storage area.

Quality Control

Silhouette will have a crew Foreman, licensed applicator, and separate inspector on site, they will be in constant contact with the Government representatives to assure the objectives are being met. They will take random inspections through the area to determine the effectiveness of the crew's work. Non target species will be inspected to make sure they have not been sprayed. Backpacks or spray bottles will be supplied to immediately rinse any non-target species. Target material will be inspected to ensure proper application is being made (e.g. quantity of chemical applied, runoff, proper application technique, etc.) The main purpose of the inspections is to aid the Foreman in directing the crew and their work, therefore they will be informal. Inspection results can be documented and supplied if required using supplied inspection sheets. Application rates will be monitored by the applicator by keeping track of the gallons used within the treatment areas. This will be communicated to the Foreman so he may recalibrate sprayers, alter the working speed, or change the spray rate of crew members. Communication between the Foreman, Applicator and Government representatives is the best method for the crew to produce results that are mutually beneficial to both Silhouette and the Government. It will be our goal to produce a quality job that will meet Government objectives, which in turn would earn 100% payment.

GPS Collection/Use Reporting

The licensed applicator or foreman will keep daily-logs that will include weather conditions, locations, species treated, products applied and quantities. Final reports will be supplied. GPS tracklogs will be compiled where necessary. GPS devices will meet accuracy minimums. All use reports will be completed daily, and will be available upon request. All spraying will be tracked and available in GIS format.

Staff to be Assigned

Enrique Padilla is familiar with the varying and demanding terrain of the western United States. He has been involved with hundreds of projects throughout his tenure as a manager, forestry crew member/technician/herbicide applicator and is comfortable within the various types of climates and geographic locations throughout the USA. His ability to pass exams, follow label recommendations, understand plant phenology, and apply the requirements of contract specifications, make him accurate and a safe applicator. Quality control and project/crew oversight is an integral part in how our applicators have stayed licensed and continue to apply chemicals in this type of setting. Safety is always our number one priority. Each employee understands the dangers of chemical exposure and the importance of training, using the correct PPE, and proper application techniques. The crew members are familiar with the batch truck setups and utilize the efficiency of well calibrated and maintained equipment to complete any task under this contract. Most chemicals on the list included are used regularly within contracts our applicators have completed in the past and each will be applied as the label/contract requires. Pesticide use/application reports will be completed daily to track the amount of chemical sprayed in which locations. Enrique has met all state, county, and Department of Agriculture requirements in the past regarding record keeping. All previous clients require the PUR/PAR's be completed accurately daily. Enrique has the expertise and knowledge to keep the proper records. All records will be supplied as needed.

Mixing/Loading Staff

Raul Macias and Jose Angel Diaz have over 16 years combined experience working under the direct supervision of Enrique Padilla. They have spent most of their time working with Enrique. Although neither of them has their QAL's, at this time, they have proven to take direction well and are very experienced in working chemical application contracts. Mixing and loading the batch tanks, while applying herbicides as crew members have given the ability to work under many different circumstances by understanding the specific procedures needed. They each understand the importance of safety by minimizing the possible dangers of human exposure and wildlife harm. When they are not working with Enrique, they are both foremen who run crews of 12-15 people each (Planting, Piling, etc.) and meet the demands/responsibilities required.

Staff Management Plan

Silhouette has a basic organizational structure which allows for 24/7 communication between office staff, managers, and crew foremen. Responsibilities are divided accordingly from bidding, pricing, contract inception, contract planning, and execution. Dinah Walker, sole member of Silhouette, is the main point of contact between government/project personnel, office staff, and field operations. Any communication is then allocated to the appropriate employee depending on the exact nature of the situation. Office phones are transferred at the end of the day to personal cell phones for safety, and to ensure no delays occur in communication.

As soon as a contract is awarded, a thorough understanding of insurance requirements, project bonds, licensing, permits, and supplies (e.g. chemicals, GPS requirements, hotel accommodations, etc.) are ordered and prepared at our shop location, and dispatched. Pre-works, or other necessary meetings are scheduled accordingly, and the period of performance is taken into consideration before proposals are sent. Timing of contracts are understood and priority is made depending on the schedule of the client, weather, and fire conditions. Crews are supplied with the appropriate tools/equipment, and supplies for project commencement. The first day on site, communication is the most important in understanding the specifications, and ensuring everyone is "on the same page." A tailgate safety meeting, calibration of equipment, and strategy is discussed daily or when the crew begins a new unit.

Name: Enrique Padilla

Position: Contract Manager/Licensed Applicator, Foreman, Mixing and Loading

of Yrs. in Experience: 25+

of Yrs. w/ Firm: 5

Current Licenses

CA Pest Lic. #104091 Exp. 12/31/26

OR Pest Lic. #AG-L1080743CPA – Exp. 12/31/26

NM Pest Lic. #68667 Exp. 12/31/26

UT Pest Lic. #4001-27436 Exp. 12/31/26

Experience Summary: Enrique has been a forestry worker for over 25 years and has been a licensed pesticide applicator (in multiple states and categories) and foreman for over 15 years. He began working in the forestry industry in 1998. He has worked for multiple companies at different capacities and is now one of Silhouette's most experienced employees. His experience includes; All types of chemical application, Tree planting, Tubing, Thinning, Slash Piling, Gopher Control, Burning, Inspections and other forestry related work. He is fluent in the spoken and written English Language. Enrique can successfully handle multiple crews of 15 to 25 people. Enrique has worked throughout the USA and has the experience of the demanding terrain, target weed identification, and weather patterns. His ongoing education and licensing requirements give him the ability to apply herbicides by the label, accurately and evenly. The contract specifications, label requirements, and plant phenology are all factored in to ensure proper application is executed. Over the years, Enrique has assisted us in getting our batch trucks designed for efficiency and safety. He is knowledgeable in small motors and can work with any of our equipment setups for any time of chemical application.

Safety is the most important part of successfully applying chemicals. He teaches and requires his crew to utilize all the required PPE all of the time. He has never encountered a spill and keeps his operations safe limiting damage to the land and wildlife.

Moonlight Spray – Feather River RCD, CA – 814 ac. release spray – 7/7/25-7/10/25
BKRD Spray – USDA FS – Plumas NF, CA – 56 ac. herbicide release – 6/23/25-6/25/25
North Zone Spray – USDA FS – El Dorado NF, CA – 783 ac. release spray – 6/10/25-7/14/25
Morgan Hill Spray – USDA FS – Cleveland NF, CA – 111 acre release – 6/16/25-6/22/25
Wildlife Refuge Spray – US FWS – CA – 673 ac. noxious weed spray – 10/4/24-5/9/25
West TN Habitat – FWS, TN – 1,480 ac. Hack & Squirt – 11/6/24-3/1/25
Invasive Plant Mgmt – TX – NPS – Spray, Cut Stump, Chip, Noxious Weed – 8/11/25-8/21/25
Gertrude Run – Monongahela NF, USDA – WV – 76 ac. foliar spray – 7/22/25-7/22/25
HUD Release Spray – Stanislaus NF, CA – 2,049 acres release spray – 4/1/24-5/2/24
Moonlight Spray – Feather River RCD, CA – 489 ac. release – 6/24/24-6/26/24
King Fire Spray – Eldorado NF, CA – 1,118 ac. spray – 5/22/24-6/18/24
Dog Valley – Humboldt Toiyabe, NF – CA – 330 acre spray – 7/24/24-8/5/24
Morgan Hill – Cleveland NF, CA – 112 ac. spray – 6/5/23-6/7/23
Siller Spray – Siller Bros. Inc. – 1,454 ac. spray – 7/12/23-7/24/23
ODNRA Dunes – Siuslaw NF, OR – 189 ac. spot spray – 8/8/23-8/17/23
Pauma Spray – Pauma Band of Indians – 150 acres spray – 6/8/23-6/9/23
HUD Herb. Spray – Stanislaus NF, CA – 554 ac. (25,000 gals) – 4/13/23-5/26/23
Moonlight Spray – Feather River RCD – 1,596 ac. spray – 6/13/23-6/24/23

Name: Raul Macias

Position: Foreman/Mixing/Loading # of Yrs. Of Experience: 8+

of Yrs. w/ Firm: 4

Experience Summary

Raul Macias has been a forestry worker for over 8 years and has been a foreman for 2 years. He has been involved in Herbicide Applications, Tree planting, Tubing, Thinning, Slash Piling, Fuels Reduction, Inspections, and other forestry related work. He is improving, but communicative, in his written and spoken English skills. Raul has demonstrated the ability to handle multiple crews of 8 to 15 people. Raul has been a foreman and has acquired the skills under the supervision of Enrique Padilla. Raul has run planting crews as a foreman and has kept all the proper records. He does not have any licenses currently, but has been working with Enrique Padilla for over 12 years. He is an important asset to any herbicide application contract. He has been directly supervised by Enrique Padilla on many projects and follows direction well.

Moonlight Spray – Feather River RCD, CA – 814 ac. release spray – 7/7/25-7/10/25
BKR D Spray – USDA FS – Plumas NF, CA – 56 ac. herbicide release – 6/23/25-6/25/25
North Zone Spray – USDA FS – El Dorado NF, CA – 783 ac. release spray – 6/10/25-7/14/25
Morgan Hill Spray – USDA FS – Cleveland NF, CA – 111 acre release – 6/16/25-6/22/25
Wildlife Refuge Spray – US FWS – CA – 673 ac. noxious weed spray – 10/4/24-5/9/25
West TN Habitat – FWS, TN – 1,480 ac. Hack & Squirt – 11/6/24-3/1/25
Invasive Plant Mgmt – TX – NPS – Spray, Cut Stump, Chip, Noxious Weed – 8/11/25-8/21/25
Gertrude Run – Monongahela NF, USDA – WV – 76 ac. foliar spray – 7/22/25-7/22/25
HUD Release Spray – Stanislaus NF, CA – 2,049 acres release spray – 4/1/24-5/2/24
Moonlight Spray – Feather River RCD, CA – 489 ac. release – 6/24/24-6/26/24
King Fire Spray – Eldorado NF, CA – 1,118 ac. spray – 5/22/24-6/18/24
Dog Valley – Humboldt Toiyabe, NF – CA – 330 acre spray – 7/24/24-8/5/24
Morgan Hill – Cleveland NF, CA – 112 ac. spray – 6/5/23-6/7/23
Siller Spray – Siller Bros. Inc. – 1,454 ac. spray – 7/12/23-7/24/23
ODNRA Dunes – Siuslaw NF, OR – 189 ac. spot spray – 8/8/23-8/17/23
Pauma Spray – Pauma Band of Indians – 150 acres spray – 6/8/23-6/9/23
HUD Herb. Spray – Stanislaus NF, CA – 554 ac. (25,000 gals) – 4/13/23-5/26/23
Moonlight Spray – Feather River RCD – 1,596 ac. spray – 6/13/23-6/24/23

Name: Jose Angel Diaz

**Position: Foreman/Mixing/Loading # of Yrs. Of Experience: 8+
of Yrs. w/ Firm: 4**

Experience Summary

Jose has been a forestry worker for over 8 years and has been a foreman for 2 years. He has been involved in Herbicide Application, Tree planting, Tubing, Thinning, Slash Piling, Fuels Reduction, Inspections, and other forestry related work. He is improving, but communicative, in his written and spoken English skills. Jose has demonstrated the ability to handle multiple crews of 8 to 15 people. Jose has been a foreman and has acquired the skills under the supervision of Enrique Padilla. Jose has run planting crews as a foreman and has kept all the proper records. He does not have any licenses currently, but has been working with Enrique Padilla for over 10 years. He is an important asset to any herbicide application contract.

Moonlight Spray – Feather River RCD, CA – 814 ac. release spray – 7/7/25-7/10/25
BKRD Spray – USDA FS – Plumas NF, CA – 56 ac. herbicide release – 6/23/25-6/25/25
North Zone Spray – USDA FS – El Dorado NF, CA – 783 ac. release spray – 6/10/25-7/14/25
Morgan Hill Spray – USDA FS – Cleveland NF, CA – 111 acre release – 6/16/25-6/22/25
Wildlife Refuge Spray – US FWS – CA – 673 ac. noxious weed spray – 10/4/24-5/9/25
West TN Habitat – FWS, TN – 1,480 ac. Hack & Squirt – 11/6/24-3/1/25
Invasive Plant Mgmt – TX – NPS – Spray, Cut Stump, Chip, Noxious Weed – 8/11/25-8/21/25
Gertrude Run – Monongahela NF, USDA – WV – 76 ac. foliar spray – 7/22/25-7/22/25
HUD Release Spray – Stanislaus NF, CA – 2,049 acres release spray – 4/1/24-5/2/24
Moonlight Spray – Feather River RCD, CA – 489 ac. release – 6/24/24-6/26/24
King Fire Spray – Eldorado NF, CA – 1,118 ac. spray – 5/22/24-6/18/24
Dog Valley – Humboldt Toiyabe, NF – CA – 330 acre spray – 7/24/24-8/5/24
Morgan Hill – Cleveland NF, CA – 112 ac. spray – 6/5/23-6/7/23
Siller Spray – Siller Bros. Inc. – 1,454 ac. spray – 7/12/23-7/24/23
ODNRA Dunes – Siuslaw NF, OR – 189 ac. spot spray – 8/8/23-8/17/23
Pauma Spray – Pauma Band of Indians – 150 acres spray – 6/8/23-6/9/23
HUD Herb. Spray – Stanislaus NF, CA – 554 ac. (25,000 gals) – 4/13/23-5/26/23
Moonlight Spray – Feather River RCD – 1,596 ac. spray – 6/13/23-6/24/23

Communications

We at Silhouette pride ourselves in our daily objective to “over communicate.” From the initial task order receipt to getting the specifications and maps to our estimators, proposal writing and post award logistics our in-office team to our foremen and crews are available to ensure the job gets done by any means necessary. Our in-office staff will make sure all necessary documents have been received by the client when a project starts. Times and meeting places will be confirmed for the project to start as smooth as possible. Our managers and supervisors will be on site as long as necessary to make sure everything is being interpreted as specified within the order. Daily communication with project supervisors will happen as crews begin to progress through the work units so any changes can be made immediately. As the crew obtains a strong understanding of how the land owner supervisor/inspector sees the specifications, work should be running smoothly. In the case communication is not happening or a strong miscommunication is occurring managers and supervisors will be notified and return to the project, or Dinah will be involved in correcting any issues. Silhouette has multiple styles of radios which are installed in each crew van, truck, and batch truck. Hand held radios are supplied to the crew foremen and lead applicators in order to keep in communication throughout each work day. We will utilize radios such as the Kenwood NX-5200, or similar, that are P-25 compliant VHF-FM narrowband systems, as required. Other options of hand-held radios and 2-way communication devices are available. Each foreman and applicator will also have access to Garmin InReach devices and Inmarsat satellite phones.

Record Keeping

PAR's will be documented and available daily. All information including but not limited to, location, crew size, hours worked, weather, amount of chemical applied, and prescription percentages will be documented. All the foremen and applicators who are actively working on any project will ensure proper record keeping of use reports and time sheets. All records will be available upon request. A third party may be utilized to gather GPS information so the crew can focus on the objective at hand.

Current Long-Term Projects

Silhouette is involved with a number of IDIQ task order type of contracts in which we are bidding and completing task orders. In addition, we have a variety of general contracts which have varying time frames. Due to our ability to operate several crews at a time, we do not believe that any of the work that we currently have on hand will in any way affect our ability to complete this project in a timely manner with a professional experienced crew.

Cost

See Attached Pricing Sheets

EXHIBIT "B"
SCHEDULE OF SERVICES

SCHEDULE OF SERVICES

The term of this Agreement shall be from the date first specified above to **June 15, 2028**, unless earlier terminated as provided herein.

Fall 2026 – Glenn County, Colusa County

Fall 2027 – Colusa County (Re-Spray)

EXHIBIT "C"
COMPENSATION

COMPENSATION

The total compensation shall not exceed **One hundred six thousand four hundred thirty-nine dollars and zero cents dollars (\$106,439.00)** without written approval of District's Executive Officer, Kandi Manhart-Belding.

Payment of Compensation. Contractor shall submit to District a monthly itemized statement.

Statement to include the following, or attached Progress Report if easier to describe Project achievements.

- ✓ Contractor Contact Information
- ✓ Invoice Number
- ✓ Billing Period (E.g. July 1 – 30)
- ✓ List Days Worked During Billing Period (E.g. Worked Performed July 20, 21, 22, 23)
- ✓ Project Name and Number
- ✓ Describe progress made toward achieving the Project's Scope of Work and any other significant accomplishments (quantify the progress where possible).
- ✓ Describe any setbacks or challenges to the progress of the Project's Scope of Work.
- ✓ Describe plans and/or goals for the upcoming billing / progress reporting period.
- ✓ Include photographs, etc. when possible to document Project's successes.

EXHIBIT "D"
PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Contractor hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.¹

Name of Contractor: _____

DIR Registration Number: _____

DIR Registration Expiration: _____

Small Project Exemption: _____ Yes or _____ No

Unless Contractor is exempt pursuant to the small project exemption, Contractor further acknowledges:

- Contractor shall maintain a current DIR registration for the duration of the project.
- Contractor shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors are registered at the time of bid opening and maintain registration status for the duration of the project.
- Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

Signature _____

Name _____

Signature _____

Date: _____

¹ If the Project is exempt from the contractor registration requirements pursuant to the small project exemption under Labor Code Sections 1725.5 and 1771.1, please mark "Yes" in response to "Small Project Exemption."

EXHIBIT "E"
FLEET COMPLIANCE CERTIFICATION

Contractor hereby acknowledges that they have reviewed the California Air Resources Board's policies, rules and regulations and are familiar with the requirements of Title 13, California Code of Regulations, Division 3, Chapter 9, effective on January 1, 2024 (the "Regulation"). Contractor hereby certifies, subject to penalty for perjury, that the option checked below relating to the Contractor's fleet, and/or that of their subcontractor(s) ("Fleet") is true and correct:

- ☐ The Fleet is subject to the requirements of the Regulation, and the appropriate Certificate(s) of Reported Compliance have been attached hereto.
- ☐ The Fleet is exempt from the Regulation under section 2449.1(f)(2), and a signed description of the subject vehicles, and reasoning for exemption has been attached hereto.
- ☐ Contractor and/or their subcontractor is unable to procure R99 or R100 renewable diesel fuel as defined in the Regulation pursuant to section 2449.1(f)(3). Contractor shall keep detailed records describing the normal refueling methods, their attempts to procure renewable diesel fuel and proof that shows they were not able to procure renewable diesel (i.e. third party correspondence or vendor bids).
- ☐ The Fleet is exempt from the requirements of the Regulation pursuant to section 2449(i)(4) because this Project has been deemed an Emergency, as defined under section 2449(c)(18). Contractor shall only operate the exempted vehicles in the emergency situation and records of the exempted vehicles must be maintained, pursuant to section 2449(i)(4).
- ☐ The Fleet does not fall under the Regulation or are otherwise exempted and a detailed reasoning is attached hereto.

Name of Contractor:

Signature:

Name:

Title:

Date:

SECTION FOUR: SCOPE OF SERVICES

The Glenn County RCD is implementing this Project under a Memorandum of Understanding between the Glenn County Department of Agriculture and Glenn County RCD. It is the intent of these specifications, terms, and conditions to describe the services Glenn County RCD is seeking as the Glenn County RCD intends to hire a qualified contractor(s) who best meet the Glenn County RCD requirements. Familiarity with this Project and Project Area is preferred.

PROJECT TIMELINE

- **Project Start Date (Tentative) – August 10, 2026**
- **Project End Date / 100% Completion Date – June 15, 2028**

A. SPECIFICATIONS

Upper Stony Creek Arundo Project and Colusa, Glenn & Tehama Counties – Weed Management Area Arundo Project

Treatments for this Project

Treatment Type	Cost Per Stand	# Stands
Arundo donax Treatment: (Hand Cut and Pile, or similar treatment)	\$2452/AC-	Unknown
Arundo donax Treatment: (Herbicide Application)	\$2840/AC ^{ac}	Unknown

B. TREATMENTS PRESCRIPTION

The primary treatment objective is the effective control and long-term suppression of Arundo donax and, as funding and priorities allow, Tamarisk/saltcedar (*Tamarix* spp.) and other priority riparian noxious weeds within Stony Creek and other selected waterways in Glenn, Colusa, and Tehama Counties.

Treatments will consist of an integrated approach that may include:

1. Pre-Treatment Mapping and Site Verification

- Field verification and GPS/GIS mapping of all Arundo and other target weed stands prior to treatment.
- Delineation of stand boundaries, access routes, sensitive resources, and treatment constraints.

4. Staff to be Assigned

Provide a staff organization chart and identify the roles and responsibilities to be fulfilled by each staff or sub-contractor(s).

5. Cost

Provide a cost per stand for this Project as identified in this RFQ. Contractor(s) shall furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully implement this Project in a cost per mile or per acre format.

Treatment Type	Cost Per Stand	# Stands
Arundo donax Treatment: (Example Hand Cut and Pile, or similar treatment)	\$ 2452/acre	Unknown
Arundo donax Treatment: (Herbicide Application)	\$ 2840/acre ^{DN}	Unknown

SECTION SEVEN: RFQ PROCESS

A. SUBMITTAL OF PROPOSALS

Sealed proposals must be received at the Glenn County RCD's Office, **NO LATER THAN JULY 10, 2026 at NOON (PST)**.

Each proposer must submit one (1) original proposal and three (3) copies, as well as an electronic copy (e.g. PDF file) via email, if possible.

Proposals are to be addressed as follows:

**Glenn County Resource Conservation District
RFQ – Upper Stony Creek Arundo Project
Attention: Kandi Manhart, Executive Officer
132 N. Enright Avenue, Suite C, Willows, CA 95988
Email: kandi@glenncountyrcd.org**

Proposer's name and return address must also appear on the envelope.

Proposals will be received only at the address shown above, and must be received by the

SIGNATURE PAGE TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

AND
Silhouette Farms Forestry, LLC

IN WITNESS WHEREOF, this Agreement was executed on the date first written above.

GLENN COUNTY RESOURCE CONSERVATION
DISTRICT

Print Name: Kandi Manhart

Title: Executive Officer

Signature: _____

Date: _____

Silhouette Farms Forestry, LLC

Print Name: Dinah Walker

Title: Member

Signature: _____

Date: 7/10/26

EXHIBIT "C"
COMPENSATION

COMPENSATION

The total compensation shall not exceed UNKNOWN **Dollars (\$ _____)**
without written approval of District's Executive Officer, Kandi Manhart.

Payment of Compensation. Contractor shall submit to District a monthly itemized statement.

Statement to include the following, or attached Progress Report if easier to describe Project achievements.

- ✓ Contractor Contact Information
- ✓ Invoice Number
- ✓ Billing Period (E.g. July 1 – 30)
- ✓ Project Name and Number
- ✓ Describe progress made toward achieving the Project's Scope of Work and any other significant accomplishments (quantify the progress where possible).
- ✓ Describe any setbacks or challenges to the progress of the Project's Scope of Work.
- ✓ Describe plans and/or goals for the upcoming billing / progress reporting period.
- ✓ Include photographs, etc. when possible to document Project's successes.

EXHIBIT "D"
PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Contractor hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.¹

Name of Contractor: SILHOUETTE FARM & FORESTRY, LLC.

DIR Registration Number: PWCR #2000027754

DIR Registration Expiration: 6/30/2027

Small Project Exemption: _____ Yes or X No

Unless Contractor is exempt pursuant to the small project exemption, Contractor further acknowledges:

- Contractor shall maintain a current DIR registration for the duration of the project.
- Contractor shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors are registered at the time of bid opening and maintain registration status for the duration of the project.
- Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

Signature  _____

Name SILHOUETTE FARM & FORESTRY, LLC. (DINAH WALKER, MEMBER)

Signature _____

Date: 7/10/2026

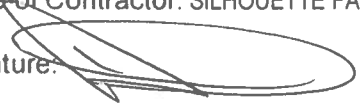
¹ If the Project is exempt from the contractor registration requirements pursuant to the small project exemption under Labor Code Sections 1725.5 and 1771.1, please mark "Yes" in response to "Small Project Exemption."

EXHIBIT "E"
FLEET COMPLIANCE CERTIFICATION

Contractor hereby acknowledges that they have reviewed the California Air Resources Board's policies, rules and regulations and are familiar with the requirements of Title 13, California Code of Regulations, Division 3, Chapter 9, effective on January 1, 2024 (the "Regulation"). Contractor hereby certifies, subject to penalty for perjury, that the option checked below relating to the Contractor's fleet, and/or that of their subcontractor(s) ("Fleet") is true and correct:

- ☐ The Fleet is subject to the requirements of the Regulation, and the appropriate Certificate(s) of Reported Compliance have been attached hereto.
- ☐ The Fleet is exempt from the Regulation under section 2449.1(f)(2), and a signed description of the subject vehicles, and reasoning for exemption has been attached hereto.
- ☐ Contractor and/or their subcontractor is unable to procure R99 or R100 renewable diesel fuel as defined in the Regulation pursuant to section 2449.1(f)(3). Contractor shall keep detailed records describing the normal refueling methods, their attempts to procure renewable diesel fuel and proof that shows they were not able to procure renewable diesel (i.e. third party correspondence or vendor bids).
- ☐ The Fleet is exempt from the requirements of the Regulation pursuant to section 2449(i)(4) because this Project has been deemed an Emergency, as defined under section 2449(c)(18). Contractor shall only operate the exempted vehicles in the emergency situation and records of the exempted vehicles must be maintained, pursuant to section 2449(i)(4).
- ☒ The Fleet does not fall under the Regulation or are otherwise exempted and a detailed reasoning is attached hereto.

Name of Contractor: SILHOUETTE FARM & FORESTRY, LLC.

Signature: 

Name: DINAH WALKER

Title: MEMBER

Date: 7/10/2026



CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION

1001 I STREET

SACRAMENTO, CALIFORNIA 95814

ISSUED: January 01, 2026
EXPIRES: December 31, 2027

Pest Control Business - Main

LICENSE

LICENSE NO. 45671

Invalid if insurance and/or qualified person(s) lapse before expiration date.

Mailing Address:

SILHOUETTE FARM & FORESTRY, LLC
PO BOX 4058
MEDFORD, OR 97501

Business Location

SILHOUETTE FARM & FORESTRY, LLC
471 BEAR CREEK DR
PHOENIX, OR 97535

POST THIS LICENSE PROMINENTLY IN PUBLIC VIEW

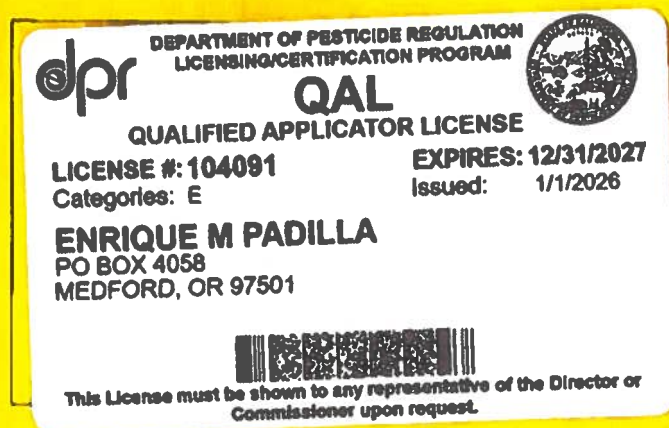
THIS LICENSE IS NOT TRANSFERABLE - ANY CHANGE IN OWNERSHIP REQUIRES A NEW LICENSE

1. Please make sure the information on your license is correct.
2. Notify us immediately of any changes to your business (e.g., name, address, insurance carrier or qualified person).
3. If you lose your license, then you may request a new one for a \$20 fee.
4. Please refer to the license number located in the middle of the page when contacting us.
5. For more information, please contact us at (916) 445-4038 or at <licenseemail@cdpr.ca.gov>. Or you may write to

**Department of Pesticide Regulation
Licensing and Certification Program
P.O. Box 4015
Sacramento, California 95812-4015**

STATE OF CALIFORNIA
AGRICULTURAL PEST CONTROL ADVISER LICENSE
QUALIFIED APPLICATOR LICENSE/CERTIFICATE
APPRENTICE/JOURNEYMAN PILOT
(REV. 04/23)

DEPARTMENT OF PESTICIDE REGULATION
LICENSING AND CERTIFICATION PROGRAM
1001 I STREET
SACRAMENTO, CALIFORNIA 95814-2828
Website: www.cdpr.ca.gov
Email: LicenseMail@cdpr.ca.gov



GENERAL INFORMATION GUIDE:

Please see "General Information" for all license and certificate holders: http://www.cdpr.ca.gov/docs/license/gen_info.pdf.

VALID PERIOD: Valid period refers to the "ISSUED" and "EXPIRES" dates on your card. You must obtain the required CE hours during the valid period of your license/certificate.

Please make sure the information on your card is correct. If you find any errors, notify us immediately by emailing us at LicenseMail@cdpr.ca.gov.

PLEASE SEE REVERSE SIDE FOR ADDITIONAL INFORMATION.

STATE OF CALIFORNIA
AGRICULTURAL PEST CONTROL ADVISER LICENSE
QUALIFIED APPLICATOR LICENSE CERTIFICATE
APPRENTICE
(REV. 04/23)

DEPARTMENT OF PESTICIDE REGULATION
LICENSING AND CERTIFICATION PROGRAM
1001 CENTER
SACRAMENTO, CALIFORNIA 95814-2828
Website: www.cdpr.ca.gov
Email: LicenseMail@cdpr.ca.gov



GENERAL INFORMATION GUIDE:

See "General Information" for all license and certificate
info: http://www.cdpr.ca.gov/docs/license/gen_info.pdf

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credits during the valid period of your license certificate.

You must make sure the information on your card is correct. If
you find any errors, notify us immediately by emailing us at
LicenseMail@cdpr.ca.gov.

**PLEASE SEE REVERSE SIDE FOR ADDITIONAL
INFORMATION.**