



# GLENN COUNTY RESOURCE CONSERVATION DISTRICT

**Glenn County RCD Finance-Budget Committee  
A Standing Committee of Glenn County RCD**

## **MEETING MINUTES**

**Thursday, April 3, 2025**

**1:00 p.m. – 2:30 p.m.**

**Glenn County Resource Conservation District  
USDA Willows Service Center  
132 N. Enright Avenue, Suite C  
Willows, CA 95988**

### **COMMITTEE MEMBERS PRESENT:**

Kathy Landini, Glenn County RCD Associate Director, Committee Chair  
Jocelyn Anderson, Glenn County RCD Treasurer, Committee Vice Chair  
Brian Lohse, Glenn County RCD Director, Committee Member

### **COMMITTEE MEMBERS ABSENT:**

Gilbert Goedhart, Glenn County RCD President, Committee Member

### **GCRCD STAFF PRESENT:**

Kandi Manhart-Belding, Executive Officer, Glenn County RCD  
Ritta Martin, Finance Officer, Glenn County RCD

#### **1. Call to Order**

Chair Kathy Landini called the meeting to order at 1:14 p.m.

#### **2. Welcome & Introductions**

Chair Kathy Landini welcomed attendees and introductions ensued.

#### **3. PUBLIC COMMENT (limit 5 minutes): *Any person wishing to address the committee on items not on the agenda may do so at this time. The committee will not make decisions or determinations on items brought up during Public Comment.***

None.

#### **4. ACTION \* Discussion and possible action to approve meeting minutes from February 20, 2025**

Agenda item presented.

*Motion by Jocelyn Anderson, second by Brian Lohse, to approve meeting minutes from February 20, 2025 as presented. Motion passed.*

5. **Draft Financial Reports – Presented by Ritta Martin**
  - **Umpqua Bank Statements & Reconciliations**
    - a. **March 2025**
  - **California CLASS Statements & Reconciliations**
    - a. **March 2025**
  - **Balance Sheet, Receivables, Payables**
  - **RCD Cash Disbursements Journal (3/18/2025 – 4/3/2025)**
  - **Discussion only – items to be presented at next RCD Meeting**

Ritta Martin presented reports. Discussion ensued.

*Consensus was made by Committee to recommend action / acceptance of items within agenda item #5 as presented at next Glenn County RCD Regular Meeting.*

6. **FY 2024/2025 Actual vs. Budget Update – Presented by Ritta Martin**

Ritta Martin provided update. Discussion ensued.

7. **Project Updates**

Kandi Manhart-Belding and Ritta Martin provided updates. Discussion ensued.

8. **ACTION \* Discussion and possible action to approve the opening of an Umpqua Savings account for the DOC/RFFC Advance**

Ritta Martin provided update. Discussion ensued.

*Motion by Jocelyn Anderson, second by Brian Lohse, to approve opening Checking Account at Tri-Counties Bank to ensure FDIC secured option. Motion passed.*

*\*This item will be ratified at next Glenn County RCD Meeting*

9. **Potential / Future Project Updates**

Kandi Manhart-Belding and Ritta Martin provided updates. Discussion ensued.

10. **Review, Next Steps, and Schedule Next Meeting**

Meeting will be scheduled as needed.

11. **Adjournment**

Chair Kathy Landini adjourned the meeting at 2:52 p.m.

Approved on June 10, 2025, by the Glenn County RCD Finance-Budget Committee.

Attested by,



Kathy Landini, Chair



Kandi Manhart-Belding, Executive Officer  
Glenn County Resource Conservation District

Items Attached: NONE