To: Public Records Requestors

From: Kandi Manhart-Belding, Executive Officer

**Date:** March 20, 2023

Re:

Request for Proposals (RFP) Contractor to provide Mechanical Fuels

Treatment For 340 Acre Fuels Reduction Project, Office Issued

January 26, 2023 for Sacramento River Corridor Hazardous Fuels

Reduction Project

For full RFP and Project information visit Glenn County RCD website: https://www.glenncountyrcd.org/rfps-request-for-proposals

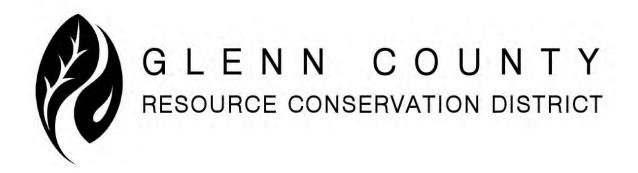
The Review Committee met February 27, 2023 as noted in RFP and conducted review of submitted proposers as described in the RFP.

The Glenn County Resource Conservation District Board of Directors met March 20, 2023 as noted in RFP Addendum #1 and considered approval of contract award and agreement with Diversified Resources. The agenda item was approved as presented.

Please contact me via email at kandi@glenncountyrcd.org if you have questions.

Kandi Manhart-Belding Executive Officer

Karki Markast Bolding



# REQUEST FOR PROPOSALS (RFP)

Contractor to provide

Mechanical Fuels Treatment For

340 Acre Fuels Reduction Project

Office Issued: January 26, 2023
Questions Due: February 10, 2023
Submission Deadline: February 22, 2023
at NOON (PST)

For an electronic version of this RFP, go to: <a href="https://www.glenncountyrcd.org/">https://www.glenncountyrcd.org/</a> (Click on "Projects > Fuels Reduction & Fire Prevention > RFPs")

All questions should be in writing and addressed to:
Glenn County Resource Conservation District
Attention: Kandi Manhart, Executive Officer

132 N. Enright Avenue, Suite C, Willows, CA 95988

Email: kandi@glenncountyrcd.org

#### **Table of Contents**

SECTION ONE: ACTIVITIES AND TIMELINE	3
SECTION TWO: GENERAL RFP SUMMARY	4
SECTION THREE: PROGRAM BACKGROUND AND OVERVIEW	5
SECTION FOUR: SCOPE OF SERVICES	6
A. SPECIFICATIONS	6
B. TREATMENT PRESCRIPTION	7
C. RESTRICTIONS	7
D. NATIONAL ENVIRONMENTAL POLICY ACT	7
SECTION FIVE: MINIMUM QUALIFICATIONS	
SECTION SIX: PROPOSAL PACKAGE REQUIREMENTS	10
A. PROPOSAL FORMAT	10
B. PROPOSAL ELEMENTS	10
SECTION SEVEN: RFP PROCESS	
A. SUBMITTAL OF PROPOSALS	
B. SUBMITTER'S QUESTIONS	
C. COSTS OF DEVELOPING THE PROPOSAL	
D. PROPOSAL TERMS AND CONDITIONS	
E. PERFORMANCE GUARANTEE	
F. SUCCESSFUL PROPOSAL AS PART OF CONTRACT SERVICES	
1. EVALUATION OF PROPOSALS	
2. SELECTION PROCESS	_
3. EVALUATION CRITERIA & SCORING	
4. AWARD	
G. OTHER REQUIREMENTS	_
H. NON-DISCRIMINATION	
I. PROTEST PROCESS	
J. PUBLIC RECORDS ACCESS	_
SECTION EIGHT: CONTRACT INFORMATION	
A. SAMPLE PROFESSIONAL SERVICES AGREEMENT	
SECTION NINE: FUNDING RECOGNITION	17
ATTACHMENTS.	

- A. PROJECT MAP (Shapefiles upon request)
  - 1. Site Maps
  - 2. Vicinity Map
- **B. SAMPLE PROFESSIONAL SERVICES AGREEMENT**
- C. PROPOSAL EVALUATION FORM

### **REQUEST FOR PROPOSALS (RFP)**

# Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

#### **SECTION ONE: ACTIVITIES AND TIMELINE**

\*Timeline subject to change, proper notifications will occur

- Release of office issued RFP January 26, 2023
- On-site visit February 6 & 7, 2023
  - Gives potential contractor opportunity to view project site; does not provide contractor opportunity to ask questions
- Deadline for receiving all questions in writing February 10, 2023
- RCD to post responses to all questions received on website February 15, 2023
- Submission deadline for RFP proposals to be received by RCD February 22, 2023, at NOON (PST)
- Review Committee evaluates and ranks proposals February 27, 2023
- Notice of contract award March 1, 2023
- Deadline for filing protests March 10, 2023
- RCD Board of Directors review protests at RCD Meeting March 20, 2023
- Contract Executed and Project Start Date (Tentative) April 1, 2023
- Project End Date / 100% Completion Date March 15, 2026

#### SECTION TWO: GENERAL RFP SUMMARY

The Glenn County Resource Conservation District is seeking proposals from qualified individuals to conduct work detailed in this Request for Proposals (RFP).

The Sacramento River Corridor Hazardous Fuels Reduction Project (Project) is located adjacent to the Sacramento River and is within the Sacramento River Refuge. The Sacramento River Refuge is part of the Sacramento National Wildlife Refuge Complex and is located in the Sacramento Valley of North-Central California. The refuge was established in 1989 and is currently composed of 26 units along a 77-mile stretch of the Sacramento River between the cities of Red Bluff and Princeton, 90 miles north of the metropolitan area of Sacramento. In addition, U.S. Fish and Wildlife Service (USFWS) has 1,281 acres of riparian habitats in conservation easement owned by Llano Seco Ranch. This Project, phase 1, is located specifically along the Sacramento River corridor in Glenn County and is within the Tehama-Glenn Unit (TGU).

The Project will be 100% on Federal Responsibility Area (FRA) lands, although it supports fire prevention in Local Responsibility Area (LRA) lands. As noted, this Project is phase 1 of a multi-phase project within the Sacramento National Wildlife Refuge Complex to reduce hazardous fuels as identified as a priority under the USFWS Comprehensive Conservation Plan (CCP), their Fire Management Plan and the 2011 Glenn County Community Wildfire Protection Plan (CWPP) including 2022 Glenn County CWPP Update. With NEPA being completed in 2005, phase 1 will begin implementing Alternative B found in the Environmental Assessment (EA) or Chapter 5 of the CCP.

Specific to this RFP, the Project will create 50-foot-wide fuel breaks on approximately 340 acres or a little over 56 miles in total by removing dense woody vegetation surrounding public access areas, structures and property boundaries using mastication vegetative treatment prescription.

#### SECTION THREE: PROGRAM BACKGROUND AND OVERVIEW

The Project site is located west of the Sacramento River and east of State Route 45 in unincorporated Glenn County. The site is located approximately 1.5 hours north of Sacramento, east of I-5, and sits on the western side of the Sacramento Valley. Portions of, USGS 7.5' Quadrangle Maps: Hamilton City, Llano Seco, Princeton and Butte City. (Shapefile Available by contacting Glenn County RCD).

The Project will create 50-foot-wide fuel breaks on approximately 340 acres or a little over 56 miles in total by removing dense woody vegetation surrounding public access areas, structures and property boundaries using mastication vegetative treatment prescription. This hazardous fuels reduction project will assist as suppression control features and improve access for suppression resources.

The Glenn County Resource Conservation District (RCD) and partner USFWS believe this "phase 1" hazardous fuels reduction project makes sense to focus on the FRA lands in Glenn County first as environmental review has been completed. This Project is important to reduce the threat of wildfire to people, structures, and nearby communities. In addition, this Project aims to reduce greenhouse gas emissions.

Ultimately, this hazardous fuels reduction project will aim to reduce the risk of wildland fires to habitable structures, communities, and public infrastructure, while maximizing carbon sequestration in healthy wildland habitat and minimizing the uncontrolled release of emissions emitted by wildfires.

Priority Landscapes (PL) include:

**Reducing Wildfire Risk:** The site is located within the Federal Responsibility Area, as the Project is not near State Responsibility Lands the site has not been designated a Fire Hazard Zone. However, the number of habitable structures in the rural area is approximately 1,375. Communities nearby the Project area are: Hamilton City, Ordbend, Glenn, Codora, Butte City and Princeton (Colusa County).

Reducing Wildfire Risk to Riparian Habitat & Ecological Sensitive Areas: The site is located adjacent to the Sacramento River, an area designated as "Biological Importance" in the Glenn County General Plan. The 340 Acre Fuels Reduction Project will help to mitigate future wildfire risk to the Project area and its vicinity.

#### SECTION FOUR: SCOPE OF SERVICES

The Glenn County RCD is implementing this Project under a California Climate Investment (CCI) Fire Prevention Program Grant pursuant to Grant Agreement #5GG21240 between the State of California Department of Forestry and Fire Protection (CAL FIRE) and Glenn County RCD, in collaboration with Sacramento National Wildlife Refuge Complex, U.S. Fish and Wildlife Service. It is the intent of these specifications, terms, and conditions to describe the services Glenn County RCD is seeking as the Glenn County RCD intends to award a contract(s) to the proposer(s) who best meet the Glenn County RCD requirements.

This RFP is solely for one component of the Sacramento River Corridor Hazardous Fuels Reduction Project which consists of a one time 340 acres mastication vegetative treatment prescription and, as noted previously, is located in the Sacramento National Wildlife Refuge Complex on FRA lands.

- Project Start Date (Tentative) April 1, 2023
- Project End Date / 100% Completion Date March 15, 2026

#### A. SPECIFICATIONS

#### Sacramento River Corridor Hazardous Fuels Reduction Project

Fuel Treatments for this Project

Treatment / Thinning	# Acres
Mastication Woody Vegetation Treatment	340
Total # Acres	340

This Project consists of the contractor(s) mechanically cutting, shredding and/or chipping vegetation, using a power cutting head, into residue pieces often less than six (6) inches (15.2 cm) in size, but commonly up to four (4) feet (1.2 m) in length. No piece size two (2) feet (.6 m) in length or longer shall have a diameter exceeding three (3) inches (7.6 cm) in thickness. No individual pieces of slash or vegetative debris shall be greater than six (6) feet (1.8m) in length. Masticated material is to be completely cut from the stem, with stubs not exceeding six (6) inches above ground level. All woody vegetation less than 8 inches dbh will be removed.

In addition, contractor(s) will masticate all brush, trees less than 10 inches dbh, snags less than 15 inches dbh, and down logs less than 15 inches in diameter and 10 feet in length.

Trees and brush shall be completely severed from the stump. Stump height shall not be over six (6) inches (7.6 cm) or three (3) inches (20.3 cm) above natural obstacles. All existing down slash shall be shredded.

Trees and brush less than one (1) foot height are not required to be shredded/masticated.

#### **B. TREATMENT PRESCRIPTION**

The objective is to create 50-foot-wide fuel breaks on approximately 340 acres or a little over 56 miles in total by removing dense woody vegetation surrounding public access areas, structures and property boundaries using mastication vegetative treatment prescription; all woody vegetation less than 8 inches dbh will be removed. The overall fuel break will be 50 feet in total width; 25 feet from the center on each side of the road or trail.

#### C. RESTRICTIONS

Should Project activities reveal cultural, tribal, or archaeological resources, work shall cease within 100 feet of the discovery and appropriate entities will be contacted.

No elderberry trees will be removed. All elderberry trees, regardless of diameter, will not be removed to protect the threatened Valley Longhorn Elderberry Beetle.

To mitigate potential effects on migratory birds and yellow-billed cuckoo, all implementation activities conducted between March 1 and July 31 must be coordinated and approved by Sacramento National Wildlife Refuge, USFWS and Glenn County RCD staff.

#### D. NATIONAL ENVIRONMENTAL POLICY ACT

The following text is from the Sacramento River National Wildlife Refuge's Comprehensive Conservation Plan; prepared in conjunction with the Sacramento River National Wildlife Refuge Environmental Assessment.

#### Chapter 5. Planned Refuge Management and Programs

#### **Objectives:**

Objective 4.2.7: Maintain existing access roads and parking areas by grading, mowing, and replacing culverts, as needed, for public vehicle access, law enforcement, and habitat management activities.

Objective 4.210: Maintain secondary roads and pathways for public pedestrian traffic by grading, mowing and replacing culverts, as needed.

Objective 4.2.11: Help protect refuge visitors, neighbors, and employees through fire prevention, hazard reduction, and trespass programs.

#### **GENERAL CONDITIONS**

- 1. The contractor(s) and their employees shall take reasonable action to prevent and suppress wildfire. Further, the contractor(s), in all phases of operations, shall protect insofar as practicable: all land survey corners, telephone lines, ditches, fences, and other improvements. If the contractor's operations damage such improvements under the contract, the contractor(s) shall restore these improvements immediately to the condition existing immediately prior to operations.
- The contractor(s) shall comply with the rules and regulations governing operation on premises that are occupied, and the contractor(s) shall perform the contract in a manner that will not interrupt or interfere with other operations, including residence and USFWS.
- 3. Contractor(s) and their employees shall take immediate and independent action to prevent and suppress wildfires in the Project Area. Contractor(s) shall follow all applicable state fire regulations. Listed below are specific fire precautionary measures which shall be applicable and are included or in addition to state fire regulations. Unless otherwise agreed in writing by the Glenn County RCD or designee, contractor(s) shall:
  - a) maintain effective muffler systems or approved spark arresters on exhausts of all internal combustion engines used in contractor's operations;
  - b) furnish and maintain in quantities and at locations to be determined by the Glenn County RCD or designee, tool boxes, fire extinguishers and fire tools to be used only for suppressing wildfires. Glenn County RCD or designee shall approve tools and fire extinguishers to be used;
  - c) on designated very high fire danger days, remain on the Project area for at least two (2) hours after cutting to be sure that a fire has not started.
- 4. Operations shall be limited to hours of 7:00 AM to 7:00 PM.
- 5. A historic records search will be sent Northeast Information Center; any known archeological resources shall be marked, and operations shall not occur within the vicinity as defined by Glenn County RCD.
- 6. Should Project activities reveal cultural, tribal, or archaeological resources, work shall cease within 100 feet of the discovery and appropriate entities will be contacted.
- 7. No elderberry trees will be removed. All elderberry trees, regardless of diameter, will not be removed to protect the threatened Valley Longhorn Elderberry Beetle. Glenn County RCD staff will work with U.S. Fish and Wildlife Service staff to mark known elderberry tries prior to implementation.

#### **Management Requirements:**

#### Control Areas

Unless otherwise agreed, no operations shall occur within areas flagged by Glenn County RCD or "Noxious Weeds" flagging.

#### **Noxious Weeds**

All equipment must be free of soil, mud (wet or dried), seeds, vegetative matter or other debris that could contain seeds in order to prevent new infestations of noxious weeds in the Project area. Dust or very light dirt which would not contain weed seed is not a concern.

Watershed Best Management Practices (BMPs)

#### Servicing, Refueling, and Cleaning Equipment and Parking/Staging Areas:

Allow temporary refueling and servicing only at approved sites designated by Glenn County RCD. Rehabilitate temporary staging, parking, and refueling/servicing areas immediately following use. Report spills and initiate appropriate clean-up action in accordance with applicable State and Federal laws, rules and regulations. Remove contaminated soil and other material from the Project site and dispose of this material in a manner according to controlling regulations.

#### **Equipment Specifications:**

Equipment shall be furnished on a fully operational basis, of modern design, and in good operating condition, with a competent, fully qualified operator.

a) All equipment must be in good running condition with no excessive fluid leaks or overheating. The contractor shall be responsible for all fuel, lubrication, repair, and replacement for equipment.

#### Road Use:

All roads leading into Project area are to be kept open and free of any debris that may occur as a result of the work. All roads shall be left as in original form.

#### SECTION FIVE: MINIMUM QUALIFICATIONS

Proposer, proposer's principal, and/or proposer's staff, including sub-contractor(s), shall have been regularly engaged in the Project task items contained in Section Four: Scope of Services within similar environments for a minimum of three (3) years.

Proposer shall possess all permits, licenses, and professional credentials necessary to perform services as specified under this RFP.

Proposer shall furnish all labor, equipment, supervision, transportation, supplies and incidentals to perform all work necessary.

#### SECTION SIX: PROPOSAL PACKAGE REQUIREMENTS

#### A. PROPOSAL FORMAT

Proposals are to be straightforward, clear, concise and responsive to the information requested. In order for proposals to be considered complete, proposers must provide all requested information including signed by the proposer and proposer's principle.

Each proposer must submit one (1) original proposal and three (3) copies, as well as an electronic copy (e.g. PDF file) via email, if possible.

#### **B. PROPOSAL ELEMENTS**

#### 1. Qualifications and Experience

Provide an overview of qualifications and experience with similar projects and comparable work on comparable sites. Be sure to describe items contained in Section Five: Minimum Qualifications. Describe ability to coordinate with both field personnel and project managers. Include items such as successfully completing projects, meeting project timelines, challenges faced and how you overcame them, etc.

Proposer shall provide all documentation of current permits, licenses, and professional credentials necessary to perform services as specified under this RFP.

#### 2. References

Include at least three (3) different, unique references who can speak to your proposer's performance and capability on these types of projects. Include the following information: Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project.

#### 3. Approach

Describe approach to providing services needed to accomplish Section Four: Scope of Services in a high quality, cost-effective, environmentally sound and timely manner. Demonstrate a thorough conceptual and technical understanding of the purpose and scope of the Project. If planning to sub-contract out for any services, identify which items and include previous working relationships on projects or demonstrate ability to educate and/or train the sub-contractor(s).

#### 4. Staff to be Assigned

Provide a staff organization chart and identify the roles and responsibilities to be fulfilled by each staff or sub-contractor(s).

#### 5. Cost

Provide a cost per acre for this Project as identified in this RFP. Contractor(s) shall furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully implement this Project in a cost per acre format.

Treatment / Thinning	# Acres
Mastication Woody Vegetation Treatment	340
Total # Acres	340

**SECTION SEVEN: RFP PROCESS** 

#### A. SUBMITTAL OF PROPOSALS

Sealed proposals must be received at the Glenn County RCD's Office, **NO LATER THAN** February 22, 2023 at NOON.

Each proposer must submit one (1) original proposal and three (3) copies, as well as an electronic copy (e.g. PDF file) via email, if possible.

#### Proposals are to be addressed as follows:

Glenn County Resource Conservation District RFP Sacramento River – PHASE 1 Project Attention: Kandi Manhart, Executive Officer 132 N. Enright Avenue, Suite C, Willows, CA 95988

Email: kandi@glenncountyrcd.org

#### Proposer's name and return address must also appear on the envelope.

Proposals will be received only at the address shown above, and must be received by the time indicated. It is the sole responsibility of the proposer to send or deliver its proposal so that it is received by the time and date required, <u>regardless of postmark</u>. Any proposal received after said time and/or date or at a place other than the stated address, cannot be considered and **will not be accepted.** No facsimile (fax) proposals will be considered. The

Glenn County RCD date and time stamp shall be considered the official timepiece for the purpose of establishing the actual receipt of proposals.

#### **B. SUBMITTER'S QUESTIONS**

Questions regarding the RFP must be submitted exclusively in writing to the Glenn County RCD by **February 10, 2023**. Except for questions that might render the award of this contract invalid, the Glenn County RCD will not respond to any questions submitted after this time. The Glenn County RCD will use an addendum to the RFP to post any questions received, along with written responses, on the Glenn County RCD website, www.glenncountyrcd.org, (Click on "Projects > Fuels Reduction & Fire Prevention > RFPs"). It is the responsibility of the proposers to check the Glenn County RCD website to review the questions and responses. Any oral responses to questions are not binding on the Glenn County RCD.

Questions should be addressed to:

Glenn County Resource Conservation District Attention: Kandi Manhart, Executive Officer 132 N. Enright Avenue, Suite C, Willows, CA 95988

-OR-

Email: kandi@glenncountyrcd.org

#### C. COSTS OF DEVELOPING THE PROPOSAL

All costs incurred in the preparation of a proposal are the responsibility of each proposer and will not be reimbursed by the Glenn County RCD.

#### D. PROPOSAL TERMS AND CONDITIONS

It is the responsibility of each proposer to be familiar with all of the specifications, terms and conditions of the RFP. By the signature and submission of a proposal, the proposer certifies that if awarded a contract, proposer will make no claim against the Glenn County RCD based upon ignorance of or misunderstanding of the specifications.

Each proposer shall submit its proposal with the understanding that the proposal will become a part of the official file on this matter and shall be subject to disclosure, if requested by a member of the public, following the completion of negotiations.

By submitting a proposal, each proposer certifies that all statements in this proposal are true. This constitutes a warranty, the falsity of which shall include the right, at the Glenn County

RCD option, of declaring any contract made, as a result thereof, null and void. Proposals shall be completed, executed, and submitted in accordance with the instructions of this RFP. If a proposal is not submitted in the format specified in this RFP, it may be rejected, unless the Glenn County RCD determines that the nonconformity is either a minor irregularity or that the defect or variation in the proposal is immaterial or inconsequential. The Glenn County RCD may give the proposer an opportunity to cure any deficiency resulting from a minor irregularity or an immaterial or inconsequential defect, or may waive such deficiency, whichever is most advantageous to the Glenn County RCD.

#### **E. PERFORMANCE GUARANTEE** (Performance and Payment Bonds):

- A. The successful bidder (Contractor(s)) agrees to furnish a performance bond for 100 percent of the Contract price. This bond is one that is executed in connection with a Contract to secure fulfillment of all the Contractor's obligations under such Contract.
- B. The Contractor(s) agrees to furnish a payment bond for 100 percent of the Contract price. This bond is one that is executed in connection with a Contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the Contract.

Contractor will provide signed copies of the following before commencement of the work:

- Payment Bond (Materials and Labor)
- Performance Bond

#### F. SUCCESSFUL PROPOSAL AS PART OF CONTRACT SERVICES

Proposals received in response to this RFP, at the Glenn County RCD discretion, may be incorporated into the awarded contract(s) and may serve as basic terms and conditions for the ultimate contract(s). Therefore, proposers are advised that, if successful, they will be held responsible for levels of services proposed at the funding levels quoted. The Glenn County RCD reserves the right to negotiate modifications or revisions to any awarded contract(s).

#### 1. EVALUATION OF PROPOSALS

The objective is to perform a thorough and fair evaluation of submitted proposals and facilitate the selection of a contractor(s) that best satisfies the Glenn County RCD requirements. The following describes the evaluation process and associated components. Also, see attached Proposal Evaluation Form.

#### 2. SELECTION PROCESS

a. The Glenn County RCD shall name, for the purpose of evaluating the proposals for

this RFP, a Review Committee composed of representatives from the Glenn County RCD Board, Staff and may also elect to include as part of the Review Committee qualified representatives from other agencies or entities.

b. Proposal documentation requirements set forth in this RFP are designed to provide guidance to proposers concerning the type of information that will be used by the Review Committee. Proposers shall be prepared to respond to requests by the Review Committee for additional items deemed necessary to assist in the evaluation process.

#### 3. EVALUATION CRITERIA & SCORING

The Review Committee shall be responsible for performing the evaluations of each proposal. Best approach and timelines determination shall be the evaluation method used when considering criteria other than cost. Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers. The proposals shall be evaluated on the following categories and the maximum weight possible for each category is listed below:

A. Completeness of Proposal	Pass/Fail
B. Qualifications and Experience	40%
C. Approach and Timeline	30%
D. Cost	30%

See attached Proposal Evaluation Form for specific categories and criteria to be evaluated by the Review Committee.

#### 4. AWARD

Award will be made to the qualified proposer whose proposal will be most advantageous to the Glenn County RCD, with price and all other factors considered. The Glenn County RCD will negotiate with the highest ranked proposer to develop the specific scope of work and contract(s) for mutual satisfaction.

If the Glenn County RCD cannot successfully negotiate a contract(s) with the highest ranked proposer, the Glenn County RCD will terminate negotiations and begin negotiations with the next highest ranked proposer.

Proposers will receive mailed Award/Non-Award notification(s), which will include the name of the proposer to be awarded this contract(s).

Proposers are advised Glenn County RCD reserves the right to the following:

- To reject any or all proposals
- To consider historic information and fact, whether gained from the proposer's proposal or any other source, in the evaluation process; and
- The proposer is cautioned that it is the proposer's sole responsibility to submit information related to the evaluation categories and criteria and the Glenn County RCD is under no obligation to solicit such information if it is not included with the proposal. Failure of the individual or firm to submit such information may cause an adverse impact on the evaluation of the proposal.

#### **G. OTHER REQUIREMENTS**

In order to contract with the Glenn County RCD, a proposer must meet the following requirements:

- Make available to the Glenn County RCD its Federal Tax Identification Number (TIN) or Social Security Number (SSN).
- Comply with all Federal, State and local rules, regulations and policies, including but not limited to: Standard contract language of the Glenn County RCD via the Professional Services Agreement.
- Meet the requirements for audit of its expenditures if required.
- Meet the Project written and calculated reporting requirements as deemed necessary by the Glenn County RCD's funding agreement.

#### H. NON-DISCRIMINATION

Non-Discrimination: The contractor(s) selected through this RFP shall provide services without discrimination based on race, creed, color, ethnic or linguistic identification, gender or sexual preference, disability or handicap or any other basis prohibited by law. This shall include opportunities of inclusion.

#### I. PROTEST PROCESS

Per Glenn County RCD, *Policy 2135.4.2.b Protest Procedure*, after the award of any bid, anyone who submitted a bid who wishes to challenge the bid procedure, the bids or the award of the bid shall file a written protest within ten (10) days of the award of the bid to the Secretary of the Board, stating the reasons for the challenge. The Board of Directors shall review the protest, as an agenized item, at a regularly scheduled Board Meeting, or by a special meeting of the Board pursuant to Government Code 54956, and provide the protestor with a written response to their issue(s).

- Written protest shall be submitted in writing to Glenn County Resource Conservation District, 132 N. Enright Avenue, Suite C, Willows, CA 95988, Attention: Kandi Manhart (Secretary of the Board) and, if available, emailed to kandi@glenncountyrcd.org.
- The protest must include the name, address, telephone number and e-mail address of the person representing the protesting party, as well as reasons for the challenge.

Proposer's failure to comply with these procedures shall constitute a waiver of any right to further pursue the protest, including filing a Government Code claim or legal proceedings.

#### J. PUBLIC RECORDS ACCESS

Proposers should be aware that submitted proposals are subject to the California Public Records Act and may be disclosed to members of the public upon request. It is the responsibility of the proposers to clearly identify information in their proposals that they consider to be confidential under the California Public Records Act. To the extent that the Glenn County RCD agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public.

All information regarding the proposals will be held as confidential until such time as the Review Committee has completed its evaluation and, or if, contract(s) negotiations are complete.

SECTION EIGHT: CONTRACT INFORMATION

#### A. SAMPLE PROFESSIONAL SERVICES AGREEMENT

See attached Sample Professional Services Agreement

#### SECTION NINE: FUNDING RECOGNITION





"Funding for this project provided by the California Department of Forestry and Fire Protection's Fire Prevention Program as part of the California Climate Investments Program."

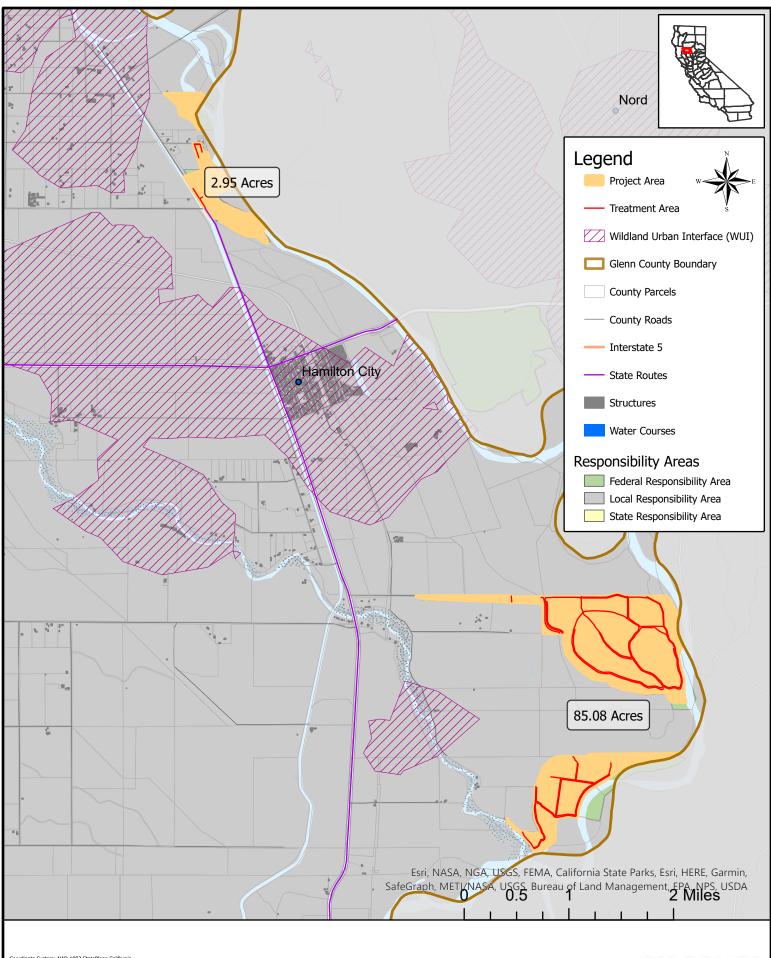
"Sacramento River Corridor Hazardous Fuels Reduction, is part of California Climate Investments, a statewide program that puts billions of Cap-and-Trade dollars to work reducing GHG emissions, strengthening the economy, and improving public health and the environment- particularly in disadvantaged communities. The Cap-and-Trade program also creates a financial incentive for industries to invest in clean technologies and develop innovative ways to reduce pollution. California Climate Investments projects include affordable housing, renewable energy, public transportation, zero-emission vehicles, environmental restoration, more sustainable agriculture, recycling, and much more. At least 35 percent of these investments are located within and benefiting residents of disadvantaged communities, low-income communities, and low-income households across California. For more information, visit the California Climate Investments website www.caclimateinvestments.ca.gov."

#### **ATTACHMENTS:**

- A. PROJECT MAP (Shapefiles upon request)
  - 1. Site Maps
  - 2. Vicinity Map
- **B. SAMPLE PROFESSIONAL SERVICES AGREEMENT**
- C. PROPOSAL EVALUATION FORM

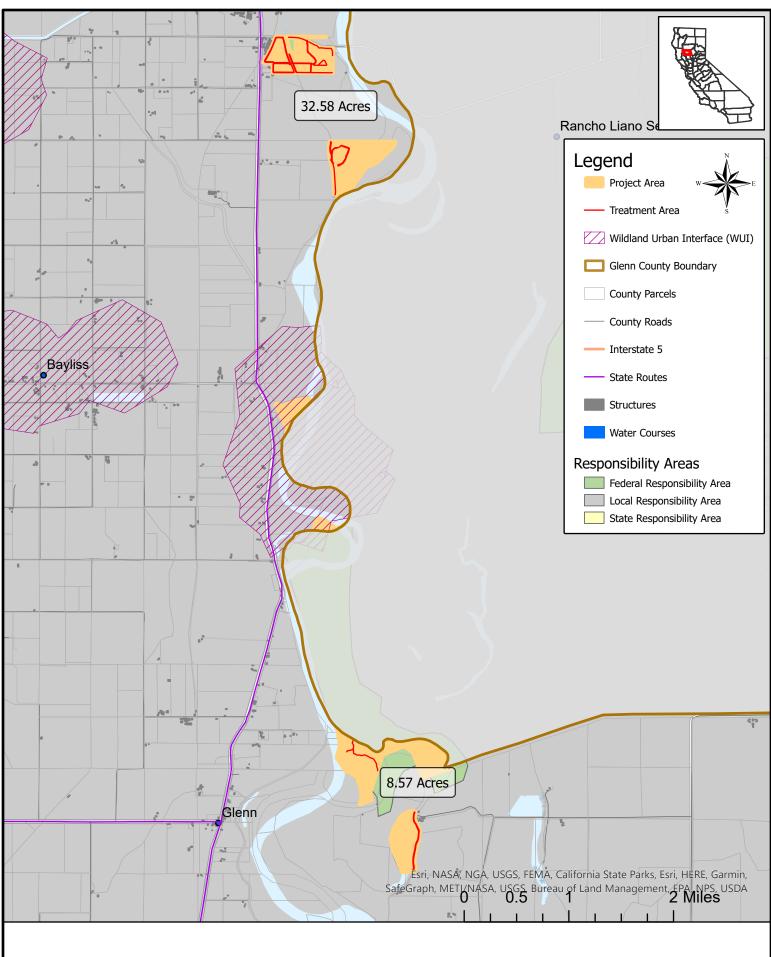
### A. PROJECT MAP (Shapefiles upon request)

- 1. Site Maps
- 2. Vicinity Map



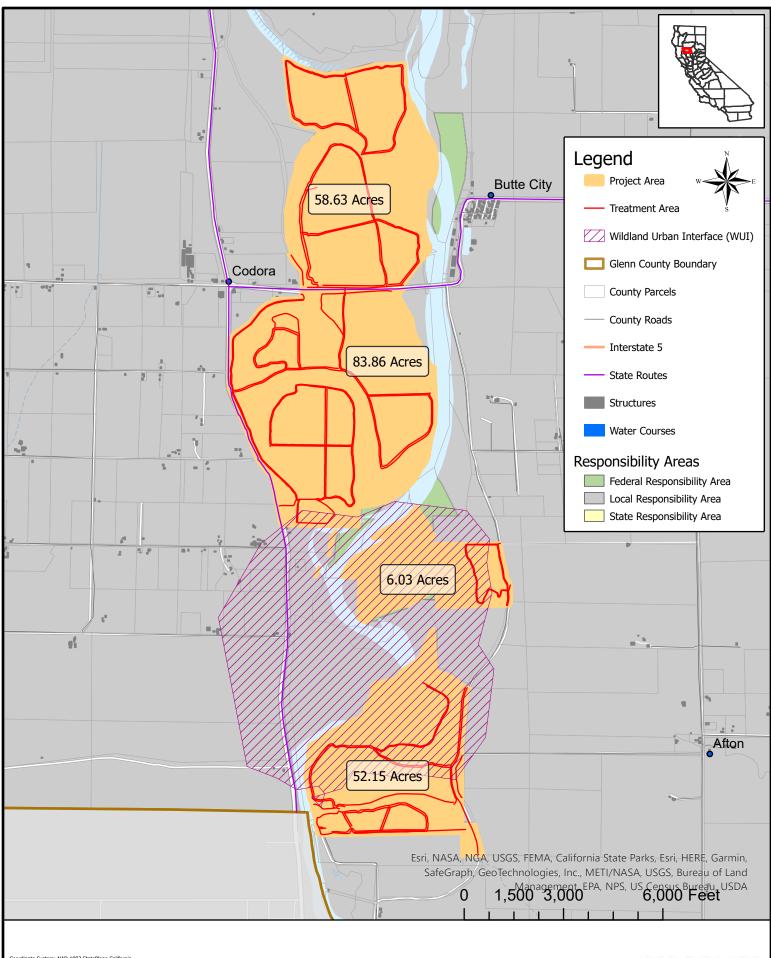




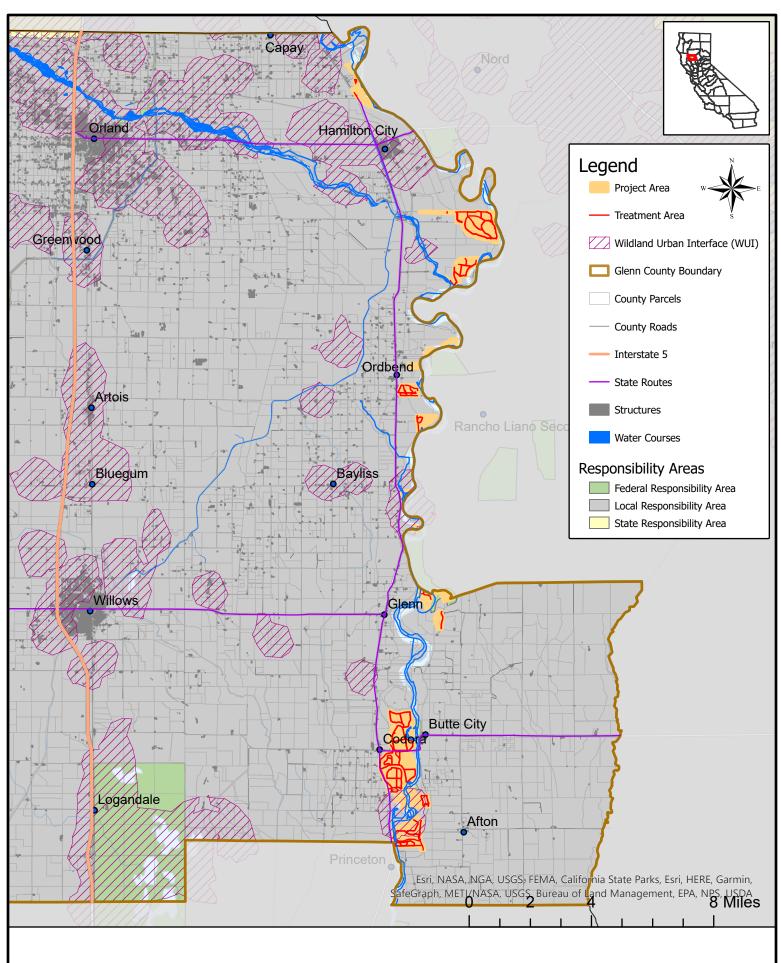












Diam Osmid	and the section of Free to	- Deduction Busines		Dadastian Busin		
amento River Corrido	or Hazardous Fuels	্য Reduction Projec	ct - RFP for Fuels	Reduction Projed	ct	
B. SAMPLE	PROFESSION	NAL SERVIC	ES AGREEN	<b>MENT</b>		

## SAMPLE PROFESSIONAL SERVICES AGREEMENT

#### 1. PARTIES AND DATE.

This Agreement is made and entered into this ## day of MONTH, YEAR, by and between the Glenn County Resource Conservation District ("District") and COMPANY NAME with its principal place of business at CITY, California ("Contractor"). District and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties".

#### 2. RECITALS.

#### 2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain professional Contractor services required by District on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing **SHRED/MASTICATE MECHANICAL** services to public clients, is licensed in the State of California, and is familiar with the plans of District.

#### 2.2 Project.

District desires to engage Contractor to render such services for the State of California Department of Forestry and Fire Protection (CAL FIRE) and Glenn County Resource Conservation District Grant Agreement #5GG21240, SACRAMENTO RIVER CORRIDOR HAZARDOUS FUELS REDUCTION PROJECT ("Project") as set forth in this Agreement.

#### 3. TERMS.

- 3.1 Scope of Services and Term.
- 3.1.1 <u>General Scope of Services</u>. Contractor promises and agrees to furnish to District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional Contractor services and advice on various issues affecting the decisions of District regarding the Project and on other programs and matters affecting District ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.
- 3.1.2 <u>Term</u>. The term of this Agreement shall be from the date first specified above to <u>March 15, 2026</u>, unless earlier terminated as provided herein. Contractor shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.
  - 3.2 Responsibilities of Contractor.
- 3.2.1 <u>Control and Payment of Subordinates; Independent Contractor</u>. The Services shall be performed by Contractor or under its supervision. Contractor will determine

the means, methods and details of performing the Services subject to the requirements of this Agreement. District retains Contractor on an independent contractor basis and not as an employee of District. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of District and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

- 3.2.2 <u>Schedule of Services</u>. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, District shall respond to Contractor's submittals in a timely manner. Upon request of District, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.
- 3.2.3 <u>Conformance to Applicable Requirements</u>. All work prepared by Contractor shall be subject to the approval of District.
- 3.2.4 <u>Substitution of Key Personnel</u>. Contractor has represented to District that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence and experience upon written approval of District. In the event that District and Contractor cannot agree as to the substitution of key personnel, District shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to District, or who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by Contractor at the request of District.

The key personnel for performance of this Agreement are as follows:

- NAME, TITLE
- NAME, TITLE
- NAME, TITLE
- 3.2.5 <u>District's Representative</u>. District hereby designates <u>Kandi Manhart</u>, <u>Executive Officer</u>, or his or her designee, to act as its representative for the performance of this Agreement ("District's Representative"). District's Representative shall have the power to act on behalf of District for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than District's Representative or his or her designee.
- 3.2.6 <u>Contractor's Representative</u>. Contractor hereby designates <u>Name, Title</u>, or his or her designee, to act as its representative for the performance of this Agreement

("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of Contractor for all purposes under this Agreement. Contractor's Representative shall supervise and direct the Services, using his or her best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

- 3.2.7 <u>Coordination of Services</u>. Contractor agrees to work closely with District staff in the performance of Services and shall be available to District's staff, Contractors and other staff at all reasonable times.
- 3.2.8 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and sub-Contractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and sub-Contractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a business license, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from District, any services necessary to correct errors or omissions which are caused by Contractor's failure to comply with the standard of care provided for herein, and shall be fully responsible to District for all damages and other liabilities provided for in the indemnification provisions of this Agreement arising from the Contractor's errors and omissions. Any employee of Contractor or its sub-Contractors who is determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by Contractor and shall not be re-employed to perform any of the Services or to work on the Proiect.
- 3.2.9 <u>Laws and Regulations</u>. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to District, Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold District, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

#### 3.2.10 Insurance.

(a) <u>Time for Compliance</u>. Contractor shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Contractor, its agents, representatives, employees or subcontractors. Contractor shall not commence work under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this section. In addition,

Contractor shall not allow any sub-Contractor to commence work on any subcontract until it has provided evidence satisfactory to District that the sub-Contractor has secured all insurance required under this section.

- (b) <u>Types of Required Coverages</u>. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, Contractor in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance.
- (i) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as the latest version of the Insurance Services Office "occurrence" form CG 0001, with minimum limits of at least \$2,000,000 per occurrence. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions limiting coverage for (1) products and completed operations; (2) contractual liability; (3) third party action over claims; or (4) cross liability exclusion for claims or suits by one insured against another.
- (ii) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as the latest version of Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) with minimum limits of \$1,000,000 each accident.
- (iii) **Workers' Compensation and Employer's Liability:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.
- (iv) **Performance Guarantee (Performance and Payment Bonds):** A performance bond for 100 percent of the Contract price. This bond is one that is executed in connection with a Contract to secure fulfillment of all the Contractor's obligations under such Contract.

A payment bond for 100 percent of the Contract price. This bond is one that is executed in connection with a Contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the Contract.

Contractor will provide signed copies of the following before commencement of the work:

- Payment Bond (Materials and Labor)
- Performance Bond

If the contractor maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.

Umbrella or Excess Policies

The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and

Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to,primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.

#### (c) Endorsements.

- (i) The policy or policies of insurance required by Section 3.2.10(b) (i) Commercial General Liability and (ii) Automobile Liability Insurance shall be endorsed to provide the following:
  - (1) Additional Insured: District, its officials, officers, employees and agents shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Endorsements shall be issued on a combination of ISO CG 20 10 and CG 20 37 or exact equivalents. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Contractor; or (4) contain any other exclusions contrary to the Agreement.
  - Primary Insurance and Non-Contributing Insurance: This insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the District, its officials, officers, employees and agents shall not contribute with this primary insurance.
  - (3) Severability: In the event of one insured, whether named or additional, incurs liability to any other of the insureds, whether named or additional, the policy shall cover the insured against whom claim is or may be made in the same manner as if separate policies had been issued to each insured, except that the limits of insurance shall not be increased thereby.
  - (4) Cancellation: The policy shall not be canceled or the coverage suspended, voided, reduced or allowed to expire until a thirty (30) day prior written notice of cancellation has been served upon District except ten (10) days prior written notice shall be allowed for non-payment of premium.
  - (5) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the District, its officials, officers, employees and agents.
  - (6) Duties: Any failure by the named insured to comply with reporting provisions of the policy or breaches or violations of warranties

- shall not affect coverage provided to the District, its officials, officers, employees and agents.
- (7) Applicability: That the coverage provided therein shall apply to the obligations assumed by Contractor under the indemnity provisions of the Agreement, unless the policy or policies contain a blanket form of contractual liability coverage.
- (ii) The policy or policies of insurance required by Section 3.2.10(b) (iii) Workers' Compensation shall be endorsed, as follows:
  - (1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the District, its officials, officers, employees and agents.
  - (2) Cancellation: The policy shall not be canceled or the coverage suspended, voided, reduced or allowed to expire until a thirty (30) day prior written notice of cancellation has been served upon District except ten (10) days prior written notice shall be allowed for non-payment of premium.
- (d) <u>Deductible</u>. Any deductible or self-insured retention must be approved in writing by District and shall protect the District, its officials, officers, employees and agents in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.
- (e) Evidence of Insurance. Contractor, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with District. If such coverage is cancelled or reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with District evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.
- (f) <u>Failure to Maintain Coverage</u>. Contractor agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to District. District shall have the right to withhold any payment due Contractor until Contractor has fully complied with the insurance provisions of this Agreement.

In the event that Contractor's operations are suspended for failure to maintain required insurance coverage, Contractor shall not be entitled to an extension of time for completion of the work because of production lost during suspension.

(g) <u>Acceptability of Insurers</u>. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to

do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

- (h) <u>Insurance for Sub-Contractors</u>. Contractor shall be responsible for causing sub-Contractors to purchase the appropriate insurance in compliance with the terms of this Agreement, including adding District as an Additional Insured to the sub-Contractor's policies.
- 3.2.11 <u>Safety</u>. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and sub-Contractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

#### 3.3 Fees and Payments.

- 3.3.1 <u>Compensation</u>. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed <u>DOLLAR AMOUNT TEST</u> dollars (\$#) without written approval of District's Executive Officer, Kandi Manhart. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.
- 3.3.2 <u>Payment of Compensation</u>. Contractor shall submit to District a monthly itemized statement which indicates work completed and Services rendered by Contractor. The statement shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. District shall, within 45 days of receiving such statement <u>and</u> any applicable federal or state grant funds (if Project is funded wholly or partially through grant or similar funds), review the statement and pay all approved charges thereon.
- 3.3.3 <u>Reimbursement for Expenses</u>. Contractor shall not be reimbursed for any expenses unless authorized in writing by District.
- 3.3.4 Extra Work. At any time during the term of this Agreement, District may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by District to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from District's Representative, Kandi Manhart, Executive Officer.

- 3.3.5 <u>Rate Increases</u>. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rates set forth in Exhibit "C" may be adjusted at the time of renewal and with approval by District.
- 3.3.6 <u>Funding Requirements.</u> It is mutually understood between the parties hereto that this Agreement may have been entered into prior to the appropriation of funds in order to avoid delays. This Agreement is valid and enforceable only if sufficient funds are made available to the District and may be terminated in the sole discretion of the District in the event funding is unavailable or reduced. This Agreement is subject to any additional restrictions, limitations, conditions or statutes enacted by the Federal government, the State or any public agency with jurisdiction that may affect the provisions, terms or funding of this Agreement in any manner. It is mutually agreed that if sufficient funds are not appropriated, this Agreement may be amended to reflect any reduction in funds or terminated at the District's discretion.
- 3.3.7 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. District shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

Effective March 1, 2015, if the Services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Contractor and all subContractors performing such Services must be registered with the Department of Industrial Relations. Contractor shall maintain registration for the duration of the Project and require the same of any subContractors, as applicable. This Project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements.

#### 3.4 Accounting Records.

3.4.1 <u>Maintenance and Inspection</u>. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred and fees charged under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

#### 3.5 General Provisions.

#### 3.5.1 Termination of Agreement.

- (a) <u>Grounds for Termination</u>. District may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been fully and adequately rendered to District through the effective date of the termination, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.
- (b) <u>Effect of Termination</u>. If this Agreement is terminated as provided herein, District may require Contractor to provide all finished or unfinished Documents and Data, as defined below, and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.
- (c) <u>Additional Services</u>. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.
- 3.5.2 <u>Delivery of Notices</u>. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor: COMPANY

MAILING ADDRESS ATTN: NAME, TITLE

PHONE EMAIL

District: GLENN COUNTY RESOURCE CONSERVATION DISTRICT

132 N ENRIGHT AVENUE, SUITE C

**WILLOWS, CA 95988** 

ATTN: KANDI MANHART, EXECUTIVE OFFICER

530-934-4601 x5

KANDI@GLENNCOUNTYRCD.ORG

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

(a) <u>Documents & Data; Licensing of Intellectual Property</u>. This Agreement creates an exclusive and perpetual license for District to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, materials, data and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared

or caused to be prepared by Contractor under this Agreement ("Documents & Data"). Contractor shall require all sub-Contractors to agree in writing that District is granted an exclusive and perpetual license for any Documents & Data the sub-Contractor prepares under this Agreement. Contractor represents and warrants that Contractor has the legal right to grant the exclusive and perpetual license for all such Documents & Data. Contractor makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Contractor or provided to Contractor by District. District shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk.

Intellectual Property. In addition, District shall have and retain all (b) right, title and interest (including copyright, patent, trade secret and other proprietary rights) in all plans, specifications, studies, drawings, estimates, materials, data, computer programs or software and source code, enhancements, documents, and any and all works of authorship fixed in any tangible medium or expression, including but not limited to, physical drawings or other data magnetically or otherwise recorded on computer media ("Intellectual Property") prepared or developed by or on behalf of Contractor under this Agreement as well as any other such Intellectual Property prepared or developed by or on behalf of Contractor under this Agreement. District shall have and retain all right, title and interest in Intellectual Property developed or modified under this Agreement whether or not paid for wholly or in part by District, whether or not developed in conjunction with Contractor, and whether or not developed by Contractor. Contractor will execute separate written assignments of any and all rights to the above referenced Intellectual Property upon request of District. Contractor shall also be responsible to obtain in writing separate written assignments from any subcontractors or agents of Contractor of any and all right to the above referenced Intellectual Property. Contractor, either during or following termination of this Agreement, desire to use any of the above-referenced Intellectual Property, it shall first obtain the written approval of District. All materials and documents which were developed or prepared by the Contractor for general use prior to the execution of this Agreement and which are not the copyright of any other party or publicly available and any other computer applications, shall continue to be the property of the Contractor. However, unless otherwise identified and stated prior to execution of this Agreement, Contractor represents and warrants that it has the right to grant the exclusive and perpetual license for all such Intellectual Property as provided herein. District further is granted by Contractor a non-exclusive and perpetual license to copy, use, modify or sub-license any and all Intellectual Property otherwise owned by Contractor which is the basis or foundation for any derivative, collective, insurrectional, or supplemental work created under this Agreement.

(c) <u>Confidentiality</u>. Except as otherwise required by law all ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Contractor in connection with the performance of this Agreement shall be held confidential by Contractor. Such materials shall not, without the prior written consent of District, be used by Contractor for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Contractor which is otherwise known to Contractor or is generally known, or has become known, to the related industry shall be deemed confidential. Contractor shall not use District's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of District. Should Contractor receive a subpoena or court order related to this Agreement, the

Services or the Project, Contractor shall immediately provide written notice of the subpoena or court order to District in order to allow District to pursue legal remedies designed to limit any confidential information required to be disclosed or to assure the confidential treatment of the information following disclosure. Contractor shall not respond to any such subpoena or court order until notice to the Commission is provided as required herein, and shall cooperate with the Commission in responding to the subpoena or court order.

- (d) <u>Infringement Indemnification</u>. Contractor shall defend, indemnify and hold District, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in consequence of the use on the Project by District of the Documents & Data, including any method, process, product, or concept specified or depicted.
- 3.5.4 <u>Cooperation; Further Acts</u>. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.
- 3.5.5 <u>Attorneys' Fees.</u> If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all costs of such action.
- 3.5.6 Indemnification. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged negligent acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, subcontractors and sub-Contractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages, attorneys' fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse District and its directors, officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs, including reasonable attorneys' fees, incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by District or its directors, officials, officers, employees, agents or volunteers. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor. This Section 3.5.6 shall survive any expiration or termination of this Agreement.
- 3.5.7 <u>Entire Agreement</u>. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations,

understandings or agreements. This Agreement may only be supplemented, amended or modified by a writing signed by both Parties.

- 3.5.8 <u>Governing Law</u>. This Agreement shall be governed by the laws of the State of California. Venue shall be in Glenn County.
- 3.5.9 <u>Time of Essence</u>. Time is of the essence for each and every provision of this Agreement.
- 3.5.10 <u>District's Right to Employ Other Contractors</u>. District reserves the right to employ other Contractors in connection with this Project.
- 3.5.11 <u>Successors and Assigns</u>. This Agreement shall be binding on the successors and assigns of the parties.
- 3.5.12 <u>Assignment or Transfer</u>. Contractor shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of District. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.
- 3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and sub-Contractors of Contractor, except as otherwise specified in this Agreement. All references to District include its officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.
- 3.5.14 <u>Amendment; Modification</u>. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.
- 3.5.15 <u>Waiver</u>. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 3.5.16 <u>No Third Party Beneficiaries</u>. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.
- 3.5.17 <u>Invalidity; Severability</u>. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 3.5.18 <u>Prohibited Interests</u>. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not

paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

- 3.5.19 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any sub-Contractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of any minority business enterprise program, affirmative action plan or other related programs or guidelines currently in effect or hereinafter enacted.
- 3.5.20 <u>Labor Certification</u>. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.
- 3.5.21 <u>Authority to Enter Agreement.</u> Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.
- 3.5.22 <u>Counterparts</u>. This Agreement may be signed in counterparts, each of which shall constitute an original.
- 3.5.23 <u>Employment Adverse to District</u>. Contractor shall notify District, and shall obtain District's written consent, prior to accepting work to assist with or participate in a third-party lawsuit or other legal or administrative proceeding against District during the term of this Agreement.
- 3.5.24 Conflict of Employment. Employment by Contractor of personnel currently on the payroll of District shall not be permitted in the performance of this Agreement, even though such employment may occur outside of the employee's regular working hours or on weekends, holidays or vacation time. Further, the employment by Contractor of personnel who have been on District's payroll within one year prior to the date of execution of this Agreement, where this employment is caused by and or dependent upon Contractor securing this or related Agreements with District, is prohibited.
- 3.5.25 <u>Survival</u>. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification and confidentiality obligations, and the obligations related to receipt of subpoenas or court orders, shall survive any such expiration or termination.

3.5.26 <u>Subcontracting</u>. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of District. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

# SIGNATURES ON FOLLOWING PAGE

# SIGNATURE PAGE TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE GLENN COUNTY RESOURCE CONSERVATION DISTRICT AND COMPANY NAME

**IN WITNESS WHEREOF**, this Agreement was executed on the date first written above.

GLENN RESOURCE CONSERVATION DISTRICT	COMPANY NAME
Print Name:	Print Name:
Title:	Title:
Signature:	Signature:
Date:	Date:
$C \Lambda \Lambda \Lambda$	

EXHIBIT "A"
SCOPE OF SERVICES

EXHIBIT "B"
SCHEDULE OF SERVICES

# **SCHEDULE OF SERVICES**

The term of this Agreement shall be from the date first specified above to <u>March 15, 2026</u>, unless earlier terminated as provided herein.

EXHIBIT "C"
COMPENSATION

C. PROPOSAL EVALU	ATION FORM		

# **Glenn County RCD's**

# **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

# PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

Date Reviewed:					
Evaluator Name, Title, Organization:					
Proposer Name, Title, Company:					
Categories and Criteria to be Evaluated: Check / Circle / Rank / Notes:					
A. Completeness of Proposal	Check One: PASS FAIL *Must have ALL YES to PASS				
Glenn County RCD received by submission deadline date and time	YES NO				
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible, electronic copy (e.g., PDF file) via email	YES NO				
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	YES NO				
Three (3) different, unique references including: Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	YES NO				
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES NO				
Signed by the submitting Proposer and Proposer's Principle	YES NO				

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	
Ability to coordinate with field personnel and project managers?	
Ability to successfully complete projects?	
Ability to meet planned timelines for projects?	
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified Rank 1, least qualified
Approach to meet Project needs?	
High quality?	
Cost effective?	
Competitive?	
Environmentally sound?	
Timeline meets Project needs?	
Demonstrated understanding of Project Scope?	
Demonstrated understanding of Project Scope: technically sound?	
Sub-contractor(s) included?	YES
	NO
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	
Staff Organization	
Chart included?	YES
	NO

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	
Non-discrimination is acknowledged.	
Staff experience to meet Glenn County RCD written and calculated project reports?	
D. Cost (30% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Cost per acre is identified?	
Overall cost is within Glenn County RCD budget?	
Overall cost is within Glenn County RCD budget?  Demonstrated cash flow availability?	

A. Completeness of Proposal
B. Qualifications and Experience
C. Approach and Timeline
D. Cost
Pass/Fail
40%
30%
30%

For example, scoring will be calculated as follows:

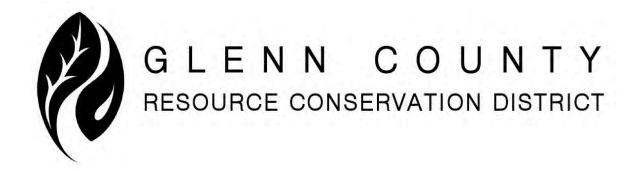
# >> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	х	20	Equals	8.00
Approach and Timeline	30%	х	60	Equals	18.00
Cost	30%	х	20	Equals	6.00
			100		32.00

# >> Minimum Points Available (Rank 1, least qualified)

	-,	,			
Completeness of Proposal	PASS				
Qualifications and Experience	40%	х	4	Equals	1.60
Approach and Timeline	30%	х	12	Equals	3.60
Cost	30%	х	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			



# ADDENDUM #1 TO REQUEST FOR PROPOSALS (RFP)

Contractor to provide

Mechanical Fuels Treatment For
340 Acre Fuels Reduction Project

Sacramento River Corridor Hazardous Fuels Reduction Project (Project)

Office Issued: January 26, 2023; Addendum Date: March 8, 2023

A. This Addendum shall be considered part of the RFP documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Addendum #1 shall govern and take precedence.

## Item #1 - Revised

# **SECTION ONE: ACTIVITIES AND TIMELINE**

- Release of office issued RFP January 26, 2023
- On-site visit February 6 & 7, 2023
  - Gives potential contractor opportunity to view project site; does not provide contractor opportunity to ask questions
- Deadline for receiving all questions in writing February 10, 2023
- RCD to post responses to all questions received on website February 15, 2023
- Submission deadline for RFP proposals to be received by RCD February 22, 2023, at NOON (PST)
- Review Committee evaluates and ranks proposals February 27, 2023
- Notice of contract award March 1, 2023
- Deadline for filing protests March 10, 2023
- RCD Board of Directors consider approval of protests contract award and agreement at RCD Meeting – March 20, 2023
- Deadline for filing protests March 30, 2023
- RCD Board of Directors review protests at special RCD Meeting March 31, 2023
- Contract Executed and Project Start Date (Tentative) April 1, 2023
- Project End Date / 100% Completion Date March 15, 2026

For an electronic version of this RFP and Addendum #1, go to: <a href="https://www.glenncountyrcd.org/">https://www.glenncountyrcd.org/</a> (Click on "Projects > Fuels Reduction & Fire Prevention > RFPs")

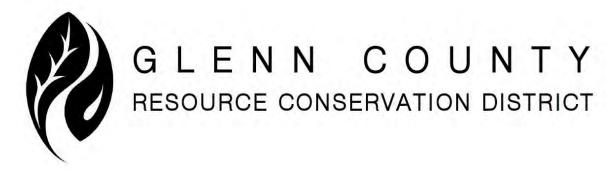
All questions should be in writing and addressed to:
Glenn County Resource Conservation District
Attention: Kandi Manhart, Executive Officer
132 N. Enright Avenue, Suite C, Willows, CA 95988
Email: kandi@glenncountyrcd.org





"Funding for this project provided by the California Department of Forestry and Fire Protection's Fire Prevention Program as part of the California Climate Investments Program."

"Sacramento River Corridor Hazardous Fuels Reduction, is part of California Climate Investments, a statewide program that puts billions of Cap-and-Trade dollars to work reducing GHG emissions, strengthening the economy, and improving public health and the environment- particularly in disadvantaged communities. The Cap-and-Trade program also creates a financial incentive for industries to invest in clean technologies and develop innovative ways to reduce pollution. California Climate Investments projects include affordable housing, renewable energy, public transportation, zero-emission vehicles, environmental restoration, more sustainable agriculture, recycling, and much more. At least 35 percent of these investments are located within and benefiting residents of disadvantaged communities, low-income communities, and low-income households across more information, visit the California Climate Investments California. For website www.caclimateinvestments.ca.gov."



# **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide

Mechanical Fuels Treatment For
340 Acre Fuels Reduction Project

Questions Due: February 10, 2023
Responses Posted on Website: February 15, 2023

For an electronic version.

go to: <a href="https://www.glenncountyrcd.org/">https://www.glenncountyrcd.org/</a>

(Click on "Projects > Fuels Reduction & Fire Prevention > RFPs")

## KEY:

# **Question ##** (received from public, reference ##)

Response (provided by Glenn County RCD)

# Question 1

# How much funding is available for this project?

 Glenn County RCD is implementing this project under a California Climate Investment (CCI) Fire Prevention Program Grant pursuant to Grant Agreement #5GG21240 between the State of California Department of Forestry and Fire Protection (CAL FIRE) and Glenn County RCD, in collaboration with Sacramento National Wildlife Refuge Complex, U.S. Fish and Wildlife Service (USFWS). Interested parties may find the Total Grant Agreement Budget amount for Project 21-FP-TGU-0281 in the CAL FIRE General Fund (GF) - FY 2021-22 Wildfire Prevention Grant Awards Report.

# **Question 2**

In the RFP, Page 6, SECTION FOUR: SCOPE OF SERVICES A. SPECIFICATIONS

Sacramento River Corridor Hazardous Fuels Reduction Project

...Masticated material is to be completely cut from the stem, with stubs not exceeding six (6) inches above ground level. All woody vegetation less than 8 inches dbh will be removed.

### and

### **B. TREATMENT PRESCRIPTION**

The objective is to create 50-foot-wide fuel breaks on approximately 340 acres or a little over 56 miles in total by removing dense woody vegetation surrounding public access areas, structures and property boundaries using mastication vegetative treatment prescription; all woody vegetation less than 8 inches dbh will be removed. The overall fuel break will be 50 feet in total width; 25 feet from the center on each side of the road or trail.

Please explain your requirement for the word "removed" or does this mean treated, such as mulched?

• This project is for <u>treatment only</u>. Treatment is mastication woody vegetation. There are no requirements for removal of masticated material.

# **Question 3**

Are we working within the statement in the RFP which indicates clearance 25 ft each side off the center road or trail OR has this changed in the scope of work as well?

- Edge of road / Side of road.
- Due to a modification of the project area, the correct statement should be <u>35 feet on each</u> edge of road, trail or boundary.
- The acreage in this project is 340 acres mastication woody vegetation treatment; contractor is expected to treat 340 acres.
- Disregard the statement in RFP, Page 7, B. Treatment Prescription ... The overall fuel break will be 50 ft in total width; 25 feet from the center on each side of the road or trail.

# **Question 4**

Does the 25 ft pertain to the center of the road or the side of the road?

- Edge of road / Side of road.
- Due to a modification of the project area, the correct statement should be <u>35 feet on each edge of road, trail or boundary</u>.
- The acreage in this project is 340 acres mastication woody vegetation treatment; contractor is expected to treat 340 acres.
- Disregard the statement in RFP, Page 7, B. Treatment Prescription ... The overall fuel break will be 50 ft in total width; 25 feet from the center on each side of the road or trail.

# **Question 5**

What is the acreage of this project? Paper work states 340. Maps state 329.85, all your requiring is 25 ft from the center of each side. The whole 340 acres maybe, 50 ft of road will not measure out to 340 acres so what is the acreage of this project? I viewed the project on the 6th, I either drove or walked the units where gates limited access.

- The acreage in this project is 340 acres mastication woody vegetation treatment; contractor is expected to treat 340 acres.
- Due to a modification of the project area, the correct statement should be <u>35 feet on each</u> edge of road, trail or boundary.
- Disregard the statement in RFP, Page 7, B. Treatment Prescription ... The overall fuel break will be 50 ft in total width; 25 feet from the center on each side of the road or trail.

# Question 6

Is the 340 acres to be treated over the life of the contract? Or per year?

• The acreage in this project is 340 acres mastication woody vegetation treatment; contractor is expected to treat 340 acres over the life of the contract agreement.

# How are acres being measured?

 The acreage in this project is 340 acres mastication woody vegetation treatment; contractor is expected to treat 340 acres. Measurements will be submitted by contractor to Glenn County RCD; Glenn County RCD will verify acres treated.

# **Question 8**

# Will both contractor and Glenn County RCD have the right to measure acres treated for payment?

• Contractor will submit acres treated to Glenn County RCD. Glenn County RCD will verify acres treated prior to payment.

# **Question 9**

# Is the acreage in the solicitation guaranteed?

- The acreage in this project is 340 acres mastication woody vegetation treatment; contractor is expected to treat 340 acres.
- Glenn County RCD is implementing this project under a California Climate Investment (CCI) Fire Prevention Program Grant pursuant to Grant Agreement #5GG21240 between the State of California Department of Forestry and Fire Protection (CAL FIRE) and Glenn County RCD, in collaboration with Sacramento National Wildlife Refuge Complex, U.S. Fish and Wildlife Service (USFWS). Project is subject to Glenn County RCD and CAL FIRE Agreement terms, as well as the Glenn County RCD and contractor Professional Services Agreement terms.
- Glenn County RCD cannot provide any guarantees.

# **Question 10**

# Is there a window of activity as to when the work will need to be completed?

 RFP, Page 3 states "Project End Date / 100% Completion Date - March 15, 2026". Glenn County RCD will use the RFP Proposal Evaluation Form Section C. Approach and Timeline to evaluate proposal.

# **Question 11**

# Are there going to be any restrictions on starting and stopping the mastication during the years of this contract?

 RFP, Page 3 states "Project End Date / 100% Completion Date - March 15, 2026". Glenn County RCD will use the RFP Proposal Evaluation Form Section C. Approach and Timeline to evaluate proposal.

# **Question 12**

# Can we do more than one site at a time?

• Glenn County RCD will use the RFP Proposal Evaluation Form, Section C. Approach and Timeline, to evaluate proposal. Yes, contractors may work in more than one site at a time. However, USFWS requests potential effects on migratory birds and yellow-billed cuckoos is mitigated between March 1-July 31. Heavy equipment may be used in moderation during this time; per USFWS, there should be a maximum of two pieces of equipment working at once, within each individual unit. For example, two pieces of equipment could work in unit 1, two pieces of equipment in unit 2, etc. Glenn County RCD will ensure coordination of activities.

# **Question 13**

# Will the boundaries be flagged?

No.

Will the 50 ft width be flagged or marked?

No.

# **Question 15**

Improvement within project area – Will they be identifying and flagging prior to working? Are they mapped?

• No. Glenn County RCD will provide map of project area.

# **Question 16**

Is there a buffer around waterways? Will we be required to reach down and masticate below the High Water Mark.

 No, there are no buffers around waterways. This project in located in the Sacramento River corridor on USFWS land.

# **Question 17**

Page 7 of the RFP Section C – Restrictions: States that activities will have to be coordinated with USFWS to work March 1-July 31. Do you know what the likelihood of operations being ceased based on history and what the USFWS has observed during this time. If this limited operating period is in effect, it could change the time which a contractor could complete the project. For purposes of our timeline, should we include March 1-July 31 as a non-work period?

Currently, there is no official Limited Operating Period (LOP). USFWS requests this to
mitigate potential effects on migratory birds and yellow-billed cuckoos. Heavy equipment
may be used in moderation during this time; per USFWS, there should be a maximum of
two pieces of equipment working at once, within each individual unit. For example, two
pieces of equipment could work in unit 1, two pieces of equipment in unit 2, etc. Glenn
County RCD will ensure coordination of activities.

# **Question 18**

Migratory Birds – Will operations be allowed during March 1-July 31? What type of avoidance measures will there be on nesting birds?

Currently, there is no official Limited Operating Period (LOP). USFWS requests this to
mitigate potential effects on migratory birds and yellow-billed cuckoos. Heavy equipment
may be used in moderation during this time; per USFWS, there should be a maximum of
two pieces of equipment working at once, within each individual unit. For example, two
pieces of equipment could work in unit 1, two pieces of equipment in unit 2, etc. Glenn
County RCD will ensure coordination of activities.

## Question 19

Is there a nesting birds' season?

Currently, there is no official Limited Operating Period (LOP). USFWS requests
coordination between March 1-July 31 to mitigate potential effects on migratory birds and
yellow-billed cuckoos. Heavy equipment may be used in moderation during this time; per
USFWS, there should be a maximum of two pieces of equipment working at once, within
each individual unit. For example, two pieces of equipment could work in unit 1, two pieces
of equipment in unit 2, etc. Glenn County RCD will ensure coordination of activities.

## Question 20

Whose responsibility, for safety, will it be for monitors? i.e., Bird and archeology monitors.

No monitors will be installed.

If we encounter an endangered species such as Elderberry, will we need to relocate, or fence off a protective barrier?

- All elderberry trees shall be avoided and not removed, regardless of diameter.
- Contractor will not be required to relocate or fence off the elderberry trees.
- Glenn County RCD and USFWS will ensure contractor can identify an elderberry tree and understands what the acceptable methods to work around the elderberry tree include.
- Elderberry trees will not be marked / flagged.

# **Question 22**

# What are the avoidance measure for Elderberries?

- All elderberry trees shall be avoided and not removed, regardless of diameter.
- Contractor will not be required to relocate or fence off the elderberry trees.
- Glenn County RCD and USFWS will ensure contractor can identify an elderberry tree and understands what the acceptable methods to work around the elderberry tree include.
- Elderberry trees will not be marked / flagged.

# **Question 23**

# Will the elderberry trees be flagged?

No. Elderberry trees will not be marked / flagged.

# **Question 24**

The site visit only visited the easier areas of this project, the northern units of this project were considerable different. I.E. Elderberry, what I noticed is it's going to be very difficult to avoid damaging elderberry in these locations when everything is green. Is there going to be leniency towards breaking of elderberry? And if there is no leniency, will you be flagging elderberry?

- All elderberry trees shall be avoided and not removed, regardless of diameter.
- Glenn County RCD and USFWS will ensure contractor understands what an elderberry tree looks like and what the acceptable methods to work around the elderberry tree include.
- Elderberry trees will not be marked / flagged.

## **Question 25**

There was no clear indication of tree height clearance over the 50 ft width clearance in the RPF, will there be a clear indication or addendum to the proposal on tree height clearance over roads and trails?

- There are no specific tree pruning requirements. See RFP, Page 6, A. Specifications for more information. This Project consists of the contractor(s) mechanically cutting, shredding and/or chipping vegetation, using a power cutting head, into residue pieces often less than six (6) inches (15.2 cm) in size, but commonly up to four (4) feet (1.2 m) in length. No piece size two (2) feet (.6 m) in length or longer shall have a diameter exceeding three (3) inches (7.6 cm) in thickness. No individual pieces of slash or vegetative debris shall be greater than six (6) feet (1.8m) in length. Masticated material is to be completely cut from the stem, with stubs not exceeding six (6) inches above ground level. All woody vegetation less than 8 inches dbh will be removed. In addition, contractor(s) will masticate all brush, trees less than 10 inches dbh, snags less than 15 inches dbh, and down logs less than 15 inches in diameter and 10 feet in length. Trees and brush shall be completely severed from the stump. Stump height shall not be over six (6) inches (7.6 cm) or three (3) inches (20.3 cm) above natural obstacles. All existing down slash shall be shredded. Trees and brush less than one (1) foot height are not required to be shredded/masticated.
- As applicable, see RFP, Page 7 D. National Environmental Policy Act, Chapter 5. Planned Refuge Management and Programs 'Objectives'. It is Glenn County RCD's goal to work

with contractor to ensure a successful project for USFWS. Glenn County RCD would like to ensure this project 'Maintains existing access roads for public vehicle access, law enforcement, and habitat management activities' through mastication vegetative treatment. For example, tree height should allow enough clearance for vehicle, fire protection equipment and contractor equipment access, while meeting project specifications on roads. Regarding trails, tree height should allow enough clearance for the protection of public pedestrian traffic.

# **Question 26**

# Is there a tree pruning requirement and what is the expectation for trees that are overarching the fuel break area?

- There are no specific tree pruning requirements. See RFP, Page 6, A. Specifications for more information. This Project consists of the contractor(s) mechanically cutting, shredding and/or chipping vegetation, using a power cutting head, into residue pieces often less than six (6) inches (15.2 cm) in size, but commonly up to four (4) feet (1.2 m) in length. No piece size two (2) feet (.6 m) in length or longer shall have a diameter exceeding three (3) inches (7.6 cm) in thickness. No individual pieces of slash or vegetative debris shall be greater than six (6) feet (1.8m) in length. Masticated material is to be completely cut from the stem, with stubs not exceeding six (6) inches above ground level. All woody vegetation less than 8 inches dbh will be removed. In addition, contractor(s) will masticate all brush, trees less than 10 inches dbh, snags less than 15 inches dbh, and down logs less than 15 inches in diameter and 10 feet in length. Trees and brush shall be completely severed from the stump. Stump height shall not be over six (6) inches (7.6 cm) or three (3) inches (20.3 cm) above natural obstacles. All existing down slash shall be shredded. Trees and brush less than one (1) foot height are not required to be shredded/masticated.
- As applicable, see RFP, Page 7 D. National Environmental Policy Act, Chapter 5. Planned Refuge Management and Programs 'Objectives'. It is Glenn County RCD's goal to work with contractor to ensure a successful project for USFWS. Glenn County RCD would like to ensure this project 'Maintains existing access roads for public vehicle access, law enforcement, and habitat management activities' through mastication vegetative treatment. For example, tree height should allow enough clearance for vehicle, fire protection equipment and contractor equipment access, while meeting project specifications on roads. Regarding trails, tree height should allow enough clearance for the protection of public pedestrian traffic.

# **Question 27**

# Will there be any limbing requirements on any and all leave trees?

- There are no specific tree pruning requirements. See RFP, Page 6, A. Specifications for more information. This Project consists of the contractor(s) mechanically cutting, shredding and/or chipping vegetation, using a power cutting head, into residue pieces often less than six (6) inches (15.2 cm) in size, but commonly up to four (4) feet (1.2 m) in length. No piece size two (2) feet (.6 m) in length or longer shall have a diameter exceeding three (3) inches (7.6 cm) in thickness. No individual pieces of slash or vegetative debris shall be greater than six (6) feet (1.8m) in length. Masticated material is to be completely cut from the stem, with stubs not exceeding six (6) inches above ground level. All woody vegetation less than 8 inches dbh will be removed. In addition, contractor(s) will masticate all brush, trees less than 10 inches dbh, snags less than 15 inches dbh, and down logs less than 15 inches in diameter and 10 feet in length. Trees and brush shall be completely severed from the stump. Stump height shall not be over six (6) inches (7.6 cm) or three (3) inches (20.3 cm) above natural obstacles. All existing down slash shall be shredded. Trees and brush less than one (1) foot height are not required to be shredded/masticated.
- As applicable, see RFP, Page 7 D. National Environmental Policy Act, Chapter 5. Planned Refuge Management and Programs 'Objectives'. It is Glenn County RCD's goal to work with contractor to ensure a successful project for USFWS. Glenn County RCD would like

to ensure this project 'Maintains existing access roads for public vehicle access, law enforcement, and habitat management activities' through mastication vegetative treatment. For example, tree height should allow enough clearance for vehicle, fire protection equipment and contractor equipment access, while meeting project specifications on roads. Regarding trails, tree height should allow enough clearance for the protection of public pedestrian traffic.

# **Question 28**

In certain cases, some units have grass areas in the treatment corridor. Is the contractor expected to mow these areas?

No. Grasses are not required to be mowed.

# **Question 29**

Is there a maximum chip depth?

No.

# **Question 30**

Is it okay to leave wood chips on roads or trails OR do they need to be raked and cleaned off at the completion of the mastication project?

• There is no requirement to rake or clean wood chips off roads or trails provided the road or trail may still have public access.

# **Question 31**

Please provide USFWS Fire Management Plan.

No specific USFWS Fire Management Plan is available.

# **Question 32**

Will we be using the PALS system for fire danger days or will that be dictated by the COR?

No.

# Question 33

Will you require a water truck or water wagon for fire protection?

 No. Glenn County RCD expects contractor to prevent and suppress wildfires. Contractors shall follow all applicable state fire regulations. See RFP, Page 8, General Conditions for more details.

### **Question 34**

Will the water tender need to be staffed at all times? Or just available onsite?

 No. Glenn County RCD expects contractor to prevent and suppress wildfires. Contractors shall follow all applicable state fire regulations. See RFP, Page 8, General Conditions for more details.

# **Question 35**

Will contractors have to have a spill plan for fueling and servicing equipment?

No. Glenn County RCD recommends contractor consider developing a plan.

# **Question 36**

Is traffic control required throughout the project?

 There should be no cross traffic on the project site; all traffic laws must be enforced on public roadways.

### Question 37

Are there any underground utilities to be aware of?

• N/A. This project is mastication woody vegetation treatment only.

# **Question 38**

Whom will inspect equipment for noxious weeds? If equipment does not pass, how will it be treated?

 Glenn County RCD staff will inspect equipment upon first arrival to the project area. Glenn County RCD staff will work with contractor to ensure appropriate measures and cleaning of equipment to avoid the spread of noxious weeds.

# **Question 39**

Page 9 of the RFP Section Five – Minimum Qualifications: Could you please clarify what is meant by permits. We have the appropriate licenses and credentials to conduct this type of work. I want to better understand the permits. Other than what we are required to have by the State of California to conduct this type of work, I am not aware of any other permits.

 Glenn County RCD is unaware of specific permits at the release of the RFP and posting of this Response to Questions.

# **Question 40**

Do you have specific bond forms? My bonding company has standard forms but wanted to be sure you do not have specific forms for this project.

 Glenn County RCD does not have specific bond forms. Forms provided from bonding company should be sufficient, pending approval by Glenn County RCD.

# **Question 41**

At this time, we do not anticipate using a subcontractor. If something should change down the line, can we sub-contract, so as long as we follow the subcontracting rules outlined in the contract?

 Provided all provisions are met, subcontractors can be modified, added, or removed upon Glenn County RCD authorization.

# **Question 42**

This a performance-based contract, why is there a payment bond? There are not materials. Performance-Bond – Why is there one being required? It adds to the price per acre when it is a performance contract. No acres treated, no payment.

- RFP, Page 13, E. Performance Guarantee states Performance and Payment Bonds are required. The Glenn County RCD is implementing this Project under a California Climate Investment (CCI) Fire Prevention Program Grant pursuant to Grant Agreement #5GG21240 between the State of California Department of Forestry and Fire Protection (CAL FIRE) and Glenn County RCD, in collaboration with Sacramento National Wildlife Refuge Complex, U.S. Fish and Wildlife Service. Glenn County RCD has an obligation to make sure the contractor completes this project.
- What is a performance bond? A performance bond is a financial guarantee to one party
  in a contract against the failure of the other party to meet its obligations. It is also referred
  to as a contract bond. A performance bond is usually provided by a bank or an insurance
  company to make sure a contractor completes designated projects.
- Payment vs. Performance: Payment bonds are normally issued simultaneously with a
  performance bond. Payment bonds promise that certain people will be paid, and
  performance bonds promise that a project will be completed as agreed, including being
  finished by the completion date. Payment and performance sureties both also assure
  compliance with applicable laws and regulations.

# Licenses required – Does one have to have a D69 or 49 from State Contractor License Board?

RFP, Page 9, section 5, Minimum Qualifications states "Proposer shall possess all permits, licenses, and professional credentials necessary to perform services as specified under this RFP." In addition, Page 10, B. Proposal Elements 1. Qualifications and Experience states "Proposer shall provide all documentation of current permits, licenses, and professional credentials necessary to perform services as specified under this RFP." In addition, RFP, Appendix B. Sample Professional Services Agreement, Page 3, 3.2.8. Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and sub-Contractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and sub-Contractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a business license, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from District, any services necessary to correct errors or omissions which are caused by Contractor's failure to comply with the standard of care provided for herein, and shall be fully responsible to District for all damages and other liabilities provided for in the indemnification provisions of this Agreement arising from the Contractor's errors and omissions. Any employee of Contractor or its sub-Contractors who is determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

# **Question 44**

# Will a LTO License from the Board of Forestry work on this project?

RFP, Page 9, section 5, Minimum Qualifications states "Proposer shall possess all permits, licenses, and professional credentials necessary to perform services as specified under this RFP." In addition, Page 10, B. Proposal Elements 1. Qualifications and Experience states "Proposer shall provide all documentation of current permits, licenses, and professional credentials necessary to perform services as specified under this RFP." In addition, RFP, Appendix B. Sample Professional Services Agreement, Page 3, 3.2.8. Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and sub-Contractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and sub-Contractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a business license, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from District, any services necessary to correct errors or omissions which are caused by Contractor's failure to comply with the standard of care provided for herein, and shall be fully responsible to District for all damages and other liabilities provided for in the indemnification provisions of this Agreement arising from

the Contractor's errors and omissions. Any employee of Contractor or its sub-Contractors who is determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

# **Question 45**

# Is there a set dollar amount of Fire Liability a contractor will be liable for?

• See RFP, Appendix B. Sample Professional Services Agreement, Page 3, 3.2.10 Insurance for insurance requirements.

# **Question 46**

# Does equipment being used in project have to be Air Board Certified – Tier 4?

RFP, Page 9, section 5, Minimum Qualifications states "Proposer shall possess all permits, licenses, and professional credentials necessary to perform services as specified under this RFP." In addition, Page 10, B. Proposal Elements 1. Qualifications and Experience states "Proposer shall provide all documentation of current permits, licenses, and professional credentials necessary to perform services as specified under this RFP." In addition, RFP, Appendix B. Sample Professional Services Agreement, Page 3, 3.2.8. Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and sub-Contractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and sub-Contractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a business license, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from District, any services necessary to correct errors or omissions which are caused by Contractor's failure to comply with the standard of care provided for herein, and shall be fully responsible to District for all damages and other liabilities provided for in the indemnification provisions of this Agreement arising from the Contractor's errors and omissions. Any employee of Contractor or its sub-Contractors who is determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

# **Question 47**

Page 8 of 19 on the sample agreement mentions Prevailing Wage: Can you please confirm whether this project is subject to prevailing wage. If so, can you please provide the prevailing wage rates?

• Glenn County RCD has determined prevailing wage is not required for this project as the project is similar in scope to a previously issued DIR Coverage Determination.

# **Question 48**

# Is this a prevailing wage project or Forestry fuel reduction project?

• Glenn County RCD has determined prevailing wage is not required for this project as the project is similar in scope to a previously issued DIR Coverage Determination.

# Will contractors be required to have a DIR (Department of Industrial Relations) number?

• Glenn County RCD has determined prevailing wage is not required for this project as the project is similar in scope to a previously issued DIR Coverage Determination.

# **Question 50**

# Will the district provide a copy of the prevailing wage rates and per diem for this project?

• Glenn County RCD has determined prevailing wage is not required for this project as the project is similar in scope to a previously issued DIR Coverage Determination.

# **Question 51**

Is this a prevailing wage job? There is a brief statement in the RPF, in the Sample Contract Agreement, page 8, Section 3.3.7 about prevailing wage. We are unclear if this project is requiring prevailing wage or not?

• Glenn County RCD has determined prevailing wage is not required for this project as the project is similar in scope to a previously issued DIR Coverage Determination.

# **Question 52**

# What is the payment schedule going to be?

• RFP, Appendix B. Sample Professional Services Agreement, Page 7, 3.3.2 states Payment of Compensation. Contractor shall submit to District a monthly itemized statement which indicates work completed and Services rendered by Contractor. The statement shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. District shall, within 45 days of receiving such statement and any applicable federal or state grant funds (if Project is funded wholly or partially through grant or similar funds), review the statement and pay all approved charges thereon. Treated acres and services provided will be verified by Glenn County RCD.

# **Question 53**

Also, in the sample agreement in the RFP, Section 4.2.7 and 4.2.10 there is a clause that mentions replacing culverts and grading roads, is this part of the scope of services in the project?

• RFP, Attachment B. Sample Professional Services Agreement provided is a sample, the project does not include replacing culverts and grading roads.

### **Question 54**

For equipment security measures may we stay on site in a fully self-contained manner, leaving no trace or disturbance to the area?

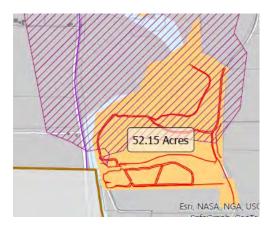
No.

# 2-15-2023 REVISED MAP ATTACHED, created by Glenn County RCD:

- 1) Removed Drumheller Unit (see image below).
- 2) Added acreage to <u>Existing</u> Unit areas; increased from 25 feet to <u>35 feet on each edge of</u> road, trail or boundary.

<sup>\*</sup>The acreage in this project is 340 acres mastication woody vegetation treatment; contractor is expected to treat 340 acres.

# Removed Drumheller Unit (see image below).

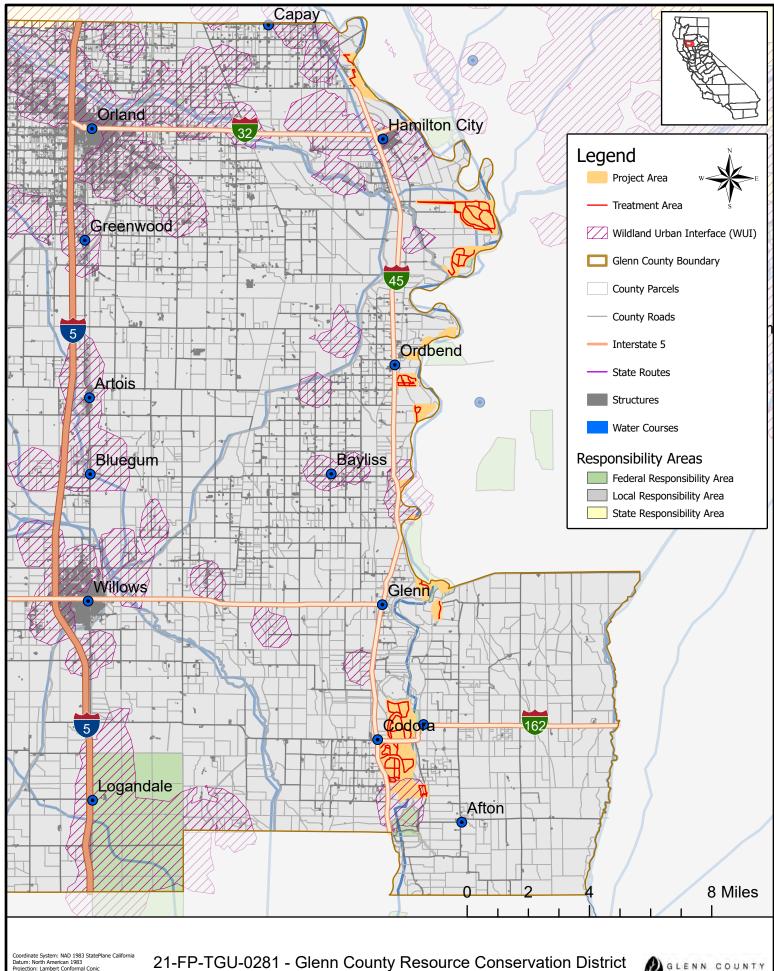






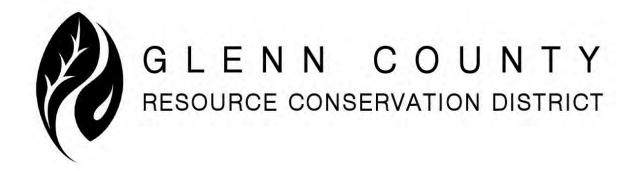
"Funding for this project provided by the California Department of Forestry and Fire Protection's Fire Prevention Program as part of the California Climate Investments Program."

"Sacramento River Corridor Hazardous Fuels Reduction, is part of California Climate Investments, a statewide program that puts billions of Cap-and-Trade dollars to work reducing GHG emissions, strengthening the economy, and improving public health and the environment— particularly in disadvantaged communities. The Cap-and-Trade program also creates a financial incentive for industries to invest in clean technologies and develop innovative ways to reduce pollution. California Climate Investments projects include affordable housing, renewable energy, public transportation, zero-emission vehicles, environmental restoration, more sustainable agriculture, recycling, and much more. At least 35 percent of these investments are located within and benefiting residents of disadvantaged communities, low-income communities, and low-income households across California. For more information, visit the California Climate Investments website at: www.caclimateinvestments.ca.gov."



Coordinate System: NAD 1983 StatePlane California Datum: North American 1983 Projection: Lambert Conformal Conic Central Meridian: 1-22.0000 Standard Parallel: 39.3333 Standard Parallel: 239.8333 Map Units: Foot US Sacramento River Corridor Hazardous Fuels Reduction

GLENN COUNTY



# Notice of Intent to Award for Contractor Services to the Glenn County Resource Conservation District

DATE POSTED: March 1, 2023

PROJECT TITLE: Sacramento River Corridor Hazardous Fuels Reduction Project

On March 1, 2023, Glenn County Resource Conservation District will award a contract to: Diversified Resources.

Kandi Manhart-Belding Executive Officer

Karki Manhast Golding

# **Diversified Resources**

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS					
B. Qualifications and Experience		40%	20	20	8.00	8.00
C. Approach and Timeline		30%	60	60	18.00	18.00
D. Cost		30%	20	20	6.00	6.00
				100.00		
Total				100.00	32.00	32.00

# Glenn County RCD's

# **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

# PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

Evaluator Name, Title, Organization:						
Proposer Name, Title, Company:Categories and Criteria to be Evaluated: Check / Circle / Rank / Notes:						
A. Completeness of Proposal	Check One:  PASS FAIL *Must have ALL YES to PASS					
Glenn County RCD received by submission deadline date and time	YES NO					
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible, electronic copy (e.g., PDF file) via email	YES					
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	NO					
Three (3) different, unique references including: Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	YES NO					
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES NO					
Signed by the submitting Proposer and Proposer's Principle	YES					

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	5
Ability to coordinate with field personnel and project managers?	5
Ability to successfully complete projects?	S
Ability to meet planned timelines for projects?	5
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified Rank 1, least qualified
Approach to meet Project needs?	46. 5
High quality?	125 5
Cost effective?	465 5
Competitive?	5
Environmentally sound?	5
Timeline meets Project needs?	5
Demonstrated understanding of Project Scope?	5
Demonstrated understanding of Project Scope: technically sound?	5
Sub-contractor(s) included?	YES
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	N/K (5)
Staff Organization	
Chart included?	YES NO

# 890 / ACT

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	405 5
Non-discrimination is acknowledged.	5
Staff experience to meet Glenn County RCD written and calculated project reports?	yes 5
D. Cost (30% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Cost per acre is identified?	48 /890 /acre
Overall cost is within Glenn County RCD budget?	111 5
Demonstrated cash flow availability?	5
Demonstrated knowledge this Project is subject to availability of grant funding?	5

A. Completeness of Proposal
B. Qualifications and Experience
C. Approach and Timeline
D. Cost
Pass/Fail
40%
30%
30%

00 32

For example, scoring will be calculated as follows:

>> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	20	Equals	8.00
Approach and Timeline	30%	x	60	Equals	18.00
Cost	30%	x	20	Equals	6.00
			100	/	32.00

>> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	4	Equals	1.60
Approach and Timeline	30%	x	12	Equals	3.60
Cost	30%	x	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			

# Mechanical Fuels Treatment for 340 Acre Fuels Reduction Project

# Proposal Submitted By:



P.O. Box 676 550 Black Oak Drive Chester, CA 96020 www.driforest.com

Certified HubZone and Small Business Certified Women Business Enterprise California Pro-Logger

Timber Operators License: A-10959 California Contractors License: 966089

> Contact Information: Traci Holt Phone: 530-375-7716 Fax: 530-258-3943

Email: traciholt@frontiernet.net

We understand the specifications, terms, and conditions of the RFP. Our proposal and
statements contained within this proposal are true and correct. We certify that if awarded a
contract, we will make no claim against Glenn County RCD based upon ignorance of or
misunderstanding of the specifications.

Kelly Holt, Owner/Proposer Traci Holt, Owner/Proposer Principle

## Contents

Qualifications and Experience	2
References	3
Approach and Timeline	4
Timeline	4
Quality Control	5
Safety	5
Traffic	5
Water Quality	5
Soil Protection and Erosion Control	5
Fire Plan	ε
Equipment	ε
Benefit to local communities	6
Staff Organization	7
Organizational Chart	7
Staff Experience	7
Staff Roles and Responsibilities	8
Cost	g
Cost per acre	g
Appendix A	10
Licenses and Certifications	10

## Qualifications and Experience

Diversified Resources, Inc. is experienced in all aspects of timber operations, mastication, site preparation, grapple piling, fire suppression and fire suppression repair. We have more than 35 years' experience in the timber industry. We are known for taking on difficult projects, working through adversity, impeccable safety record, excellent communication, and completing work before deadlines. Performing excellent work is central to our business strategy and reputation.

We take immense pride in being good stewards of our lands. Kelly has extensive experience in supervision, directing and coordinating the activities of workers engaged in forestry operations and maintains an excellent safety record.

Our employees are experienced in fuel reduction projects and have treated thousands of acres on private and public lands. As noted in the Reference section, we have worked on many projects that are similar in scope of this 340-acre fuel reduction project. In addition, we have worked on projects that contained sensitive areas, LOP's, water courses, specific leave tree requirements, spacing, etc. We are committed to exceptional quality of work and completion within contract timeline.

We have an established reputation of doing high quality work, ensuring that quality is always monitored. Our past performance evaluations reflect our quality, timeliness, understanding of the project specifications and customer satisfaction. We excel at estimating the time needed to complete projects. Our references will highlight our ability to complete projects on time without sacrificing quality of work.

Our communication with the public and project administrators is always rated above average. We apply appropriate forestry principles and techniques to ensure we meet the objectives of a project. We maintain constant communication with the inspector and project administrator. In the event a question or concern arises on the project, we will stop work, make contact, and receive direction. On-going communication is critical to ensuring the project is completed to contract objectives.

We are bonded by Anchor Insurance & Surety and can meet the requirements of the performance and payment bond. We are a licensed California Contractor, C61/D49 Tree Specialty, #966089 and a California Licensed Timber Operator - #A10959. We are a certified woman business enterprise, Hubzone and small business. We are certified by the Association of California Loggers as a Pro-Logger. <a href="http://californialoggers.com/services/prologger-certification-and-training/prologger-list/">http://californialoggers.com/services/prologger-certification-and-training/prologger-list/</a>

Copies of our certifications and licenses can be found in Appendix A.

## References

We provide the following projects representing our past performance. Each project was completed prior to established contract completion date. Our evaluations highlight our commitment to ensuring the projects are of high quality, on schedule and within regulatory compliance. We have never had an unsatisfactory rating on an evaluation. Evaluations are available upon request.

<u>Name</u>	Contact Information	Project	Project Information
Anna Bell Monti – USFS Humboldt- Toiyabe National Forest	775-771-1143 or 775-884-8103 Annabelle.monti@usda.gov	Over 2,500 acres treated on the Humboldt Toiyabe National Forest	Type of Project: Mastication, Thinning, Fuel Reduction projects. Several projects were around homesites, sensitive archaeological sites, historical sites.
Steve Howell – USFS Humboldt Toiyabe National Forest	775-884-8114 or 775-721-2064 Steven.howell@usda.gov		Dates of Service: 2012-Present
Matt Cerney – USFS Almanor Ranger District	530-310-3529  Matt.cerney@usda.gov	Hollow Machine Pile  Lassen National Forest	Type of Project: 1455 acres of machine piling, mechanical cut and pile, mastication  Dates of Service: July 2020- July 2021
Mark Pustejovsky – Sierra Pacific Industries	530-604-6662 mpustejovsky@spi-ind.com	Various Fuel Reduction Projects on Sierra Pacific Industries land	Type of Project: Mastication, fuel reduction, thinning  Dates of Service: 2015- Present
Crystal Danheiser – USFS Lassen National Forest	530-258-5183 or 323-363-1274 crystal.danheiser@usda.gov	Mastication, Fuel Reduction	Type of Project: Treated over 7,000 acres on the Lassen National Forest since 2015. Mastication, thinning, mechanical site prep, cut, skid and deck  Dates of Service: 2015- Present

## Approach and Timeline

If awarded, we will schedule a pre-work meeting with the project administrator(s). During this pre-work meeting, we will discuss our sequence of work and plan of operations to ensure each party understands the work and timeline for completion. We will have at least two mulchers/masticators dedicated to this project. It is our desire to complete approximately 3 acres per day, per machine. Our proposed sequence of work is as follows:

- 1. Foreman and operators will walk the project to ensure understanding of the requirements.
- 2. For safety purposes, GPS Latitude and Longitude readings at each unit
- 3. During the walk of the project, safety hazards will be identified. A documented safety meeting will be given at this time
- 4. We will use all methods and techniques to minimize the environmental impact
- 5. Road signs alerting the public of equipment in the area will be placed at the job site
- 6. Equipment will be hauled to the job
- 7. Begin work on the project
- 8. Continuous quality control, self-inspection process
- 9. Complete project, on time and within specifications

We will provide weekly updates to the project administrator. Required data for CAL FIRE reporting will be provided with each invoice.

## **Timeline**

After the site visit and comparing this project to similar work completed in the past, we propose the following timeline. This is based on us starting April 3, 2023 completing the units in order below:

Unit Number	Unit location	Estimated End Date
1	North of Hamilton City/South	
	of Capay	
2	South of Hamilton City	
3	South of Ordbend	
4	East of Glenn	
5	West of Butte City	
6	South of Codora	July 15, 2023

<sup>\*</sup>The estimated start/end dates are assuming there are no LOP's for migratory birds. Based on the questions and answers for this RFP, there are currently no LOP's. If LOP's come into play, our timeline will be adjusted and approved by the project administrator.

We do not propose the use of subcontractors.

## **Quality Control**

We complete an operational plan for all forestry related projects. The plan includes, pre-work checklist, proposed sequence of work, quality control and inspection plans, safety, traffic control, soil and erosion control and our fire plan. During the pre-work/post award meeting, we will discuss our sequence of work and plan of operations to ensure each party understands the work and timeline for completion.

The job foreman will be responsible for quality control compliance and will ensure that work is done in accordance with specifications. The job foreman will attend the pre-work conference to further establish understanding of the project. The foreman will make regular site visits and communicate with inspector to ensure project is within acceptable specs

We use a self-inspection method to monitor compliance. The operator tracks his progress against the approved operating plan. This ensures monitoring is done on an on-going basis. Any deviations to the operating plan are discussed with and approved by the foreman and/or project administrator.

Our quality control process involves the use of Avenza maps through our mobile devices. Upon being furnished with a shape file of the unit locations we download the file to our .pdf map application. The device is mounted in our equipment and tracks movement within the unit boundaries. This provides for fully accurate measurement of the number of acres treated per day so we can ensure we are meeting the production rate necessary to complete the job.

Through our quality control plan, we can track the progress of the project to ensure we are operating within the established timeline and budget.

## <u>Safety</u>

We utilize all safety measures to ensure our crew operates in a safe working environment. All hazards are identified prior to commencing operations. Weekly meetings are conducted to review safety, new hazards, and production schedule.

Operators are equipped with a first aid kit. We maintain a medical evacuation plan in the event of an emergency. The plan contains specific project information for emergency personnel such as project location(lat/long/range), road numbers/names, closest medical facility, and emergency contact numbers.

### Traffic

We will ensure roadways are clear of debris or hanging limbs, snags, etc. We will clear the hazards, as to not endanger the public. Cautionary signs warning of equipment in area will be placed on public roads and on job site warning the public of equipment in area.

#### Water Quality

We follow federal and state guidelines along with forest practice rules when working around watercourses. We do not fuel near watercourses and do everything possible to prevent debris from entering the watercourses. We work closely with the project administrator to identify and mark watercourses.

#### Soil Protection and Erosion Control

Our standard operating procedure is to not operate equipment when potential damage could result to the soil. We work closely with the project administrator, especially if the soil conditions

are suspect. We would rather take the time to ensure the conditions are ideal, then damage the soil.

### Fire Plan

During fire precautionary periods, we monitor the USFS project activity level (PALS) system for the vicinity we are working in to determine the fire danger level (i.e. C, E, EV, etc.). We also monitor the National Weather Service websites. If fire danger or weather conditions are not favorable, we will not take risks and will cease operations until weather conditions improve.

We do not exclusively use the PALS system or weather websites. Even if the activity level for the day allows us to work, our operators will use their best judgment on whether to work or not. We carry portable wind speed and RH factor devices and check throughout the day, especially during peak fire season.

Employees are equipped with radio and telephone equipment. The GPS coordinates, road numbers, landmarks are recorded on our project check list in the event of an emergency. A portable Tri/Max foam system is at the job location, at all times. Our fire/water truck and/or skidgine are on site during fire precautionary period.

Fire tools are kept onsite. We use USFS standards for our fire toolbox. All equipment and vehicles are equipped with a size 0 or larger shovel, 2.5-pound axe, and minimum of 2 fire extinguishers.

We conduct fire watch activities at the end of the day if conditions warrant. Equipment is parked in areas with minimal fuels. The operators are required to clean and remove wood debris and dust at the end of each day. If working in a very dense tree stand, we will clean the machine midday.

Our fire watch check list and log are required to be filled out each day by the operator. These forms are reviewed by the foreman and turned in each pay period to record daily fire watch activity.

## **Equipment**

We have a variety of machines available for use on this project. We maintain our equipment to the highest standards. All equipment meets or exceeds OSHA requirements. Our equipment is CARB compliant, modern, leak free, with low ground pressure. We clean and maintain our equipment at the end of each day. Maintenance, cleaning and refueling of equipment will be done in approved areas. These areas will be rehabilitated after use.

## Benefit to local communities

We actively seek out small businesses of which we can purchase products from. We are committed to using local area small businesses for purchasing of supplies, fuel, food, parts, lodging or any other product that is necessary to conduct business. Before bidding on a task order, we research the closest community to identify lodging, fuel, parts, food, etc. Except for those items not available in a community, we purchase our supplies, fuel, food, parts, etc. from within the community in which we are working in. This has a direct financial impact to the community. We believe in keeping money in the local community as it helps small business and keeps people employed.

## Staff Organization

One of the major <u>advantages</u> we offer is our personnel experience in the forest industry. Each has worked on numerous fuel reduction, mastication, and mechanical operations. We cross train our personnel to provide a variety of functions in the woods. We take pride in our employees as they are the strength of our company and represent the quality of work we are known for. We cross train our personnel to provide a variety of functions in the woods. Each crew member is certified in CPR/First Aid and receives annual fire line safety training.

## Organizational Chart



Kelly and Traci Holt

Owners, Project Management

## **Equipment Operators**

Servando Melendrez Colin McNeil Paul Korhuniak Jared Pergerson

## Staff Experience

The following personnel may be assigned to this project. Each has extensive experience and are capable of understanding project requirements and have excellent communication skills. Any challenges presented on a project are communicated with the Kelly and the project administrator.

- A. Kelly Holt, Owner, Project Manager/Foreman, Equipment Operator
- B. Traci Holt, Owner, Business Management
- C. Servando Melendrez, Equipment Operator
- D. Jared Pergerson, Equipment Operator, Truck Driver
- E. Colin McNeil, Equipment Operator
- F. Paul Korhuniak, Equipment Operator

## Highlights of Kelly's qualifications:

- ❖ More than 35 years' experience in timber and forestry management
- Profound working knowledge of woods safety
- Skillful, experienced and able to handle all aspects of timber operations
- Strong ability to perform routine maintenance on equipment and determine when and what kind of maintenance is needed
- Exceptional safety record
- Excellent contract management and performance skills

### Highlights of Traci's qualifications:

- More than 25 years' experience in project management, grant writing, and forestry management
- ❖ Experience with grant reporting, including CAL FIRE grants
- Extensive understanding of Human Resource and California labor laws

#### Highlights of employee qualifications:

- ❖ More than 20 years' experience in timber industry
- In depth knowledge of the operation, maintenance and use of machines and tools
- Safety conscientious, excellent understanding of in woods operations
- Excellent in woods knowledge

#### Each has worked on various projects, including:

- Mechanical treatments mastication, grapple piling, machine piling, chipping, biomass removal, crushing, selective thinning
- Experience working within sensitive areas, archaeological sites, limited operating periods due to protected habitat
- ❖ Fire line construction, including fire suppression and repair

At Diversified Resources, Inc., we value our employees as unique individuals, and we welcome the variety of experiences they bring to our company. We have a strict non-discrimination policy. We believe everyone should be treated equally regardless of race, sex, gender identification, sexual orientation, national origin, native language, religion, age, disability, marital status, citizenship, genetic information, pregnancy, or any other characteristic protected by law.

## Staff Roles and Responsibilities

Kelly Holt will be the on the ground administrator, responsible for quality assurance. He will work with our equipment operators to ensure they are fully aware of the project specifications and desired outcomes. Production rates will be established to ensure the project is on time.

Traci will handle the business management, personnel, payroll, and reporting requirements for this project.

Servando, Jared, Colin, and Paul will be the equipment operators assigned to this project.

## Cost

We acknowledge this project is funded by CAL FIRE California Climate Investments(CCI) Program and is subject to available funding. We are experienced in the reporting requirements for these funds.

We manage our cash flow monthly, which allows us to take advantage of new opportunities and invest the cash back into our business if needed. We have positive cash flow and have adequate cash to fund the expenses associated with this project while waiting for reimbursement.

## Cost per acre

Treatment/Thinning	# Acres	Cost Per Acre	Total Bid
Mastication of Woody	340	\$890.00	
Vegetation			
Grand Total			\$302,600

## Appendix A

Licenses and Certifications



### CONTRACTORS STATE LICENSE BOARD ACTIVE LICENSE



Ureense Number 966089

Entity CORP

BUSINESS NAME DIVERSIFIED RESOURCES INC

Classification(s) C61/D49

Expiration Date 09/30/2023

www cslb ca.gov



License Number:

A10959

STATE OF CALIFORNIA

41410000

THE RESOURCES AGENCY

Date of Issuance:

1/1/2023

STATE BOARD OF FORESTRY

License Valid Period:

1/1/2023-12/31/2024

TIMBER OPERATOR LICENSE



DIVERSIFIED RESOURCES INC P O BOX 676 CHESTER, CA 96020 This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

## SUPPLIER CLEARINGHOUSE CERTIFICATE OF ELIGIBILITY

CERTIFICATION EXPIRATION DATE: September 10, 2023

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

# Diversified Resources, Inc. Women Business Enterprise (WBE)

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on- site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998 in Los Angeles.

VON: 12010092 DETERMINATION DATE: September 10, 2020

## **Traci Holt**

From: hubzone@sba.gov

Sent: Saturday, August 13, 2022 6:13 PM

**To:** traciholt@frontiernet.net

**Subject:** Your HUBZone Application No: 44511 has been self Recertified

## **SBA** - **HUBZone**CONTINUED CERTIFICATION LETTER (RECERTIFICATION)

TRACI HOLT -550 BLACK OAK DRIVE CHESTER, CA, 96020

#### Dear TRACI HOLT:

I am pleased to advise you that based on the affirmations provided by the firm's highest ranking official or designee, the firm has successfully completed the recertification process and continues to be included on the list of qualified HUBZone small business concerns found at <a href="http://dsbs.sba.gov/dsbs/search/dsp\_searchhubzone.cfm">http://dsbs.sba.gov/dsbs/search/dsp\_searchhubzone.cfm</a>. This certification will remain in effect for one year unless: the firm acquires, is acquired by, or merges with another firm during that one-year period; the firm is performing a HUBZone contract and fails to attempt to maintain the minimum employee HUBZone residency percentage; or the firm voluntarily withdraws from the program. The information below sets forth facts concerning the company's continued eligibility and its responsibilities.

#### The Firm's Responsibilities as a Certified HUBZone Small Business Concern

As a certified HUBZone small business concern, the firm may receive program benefits, including eligibility for HUBZone set-aside awards, HUBZone sole source awards, the HUBZone Price Evaluation Preference in full and open competition, and HUBZone reserves. These benefits come with important responsibilities, including:

- Keeping up-to-date on the HUBZone area designations by visiting the HUBZone Maps on the HUBZone website at <a href="http://www.sba.gov/hubzone">http://www.sba.gov/hubzone</a>
- Annually recertifying the eligibility of the firm.
- Checking SBA's HUBZone Maps to determine whether changes in HUBZone area designations impact, or will
  impact, the firm's eligibility. Note that changes in HUBZone designations may critically affect the firm's
  compliance with the program requirements that its principal office be located in a HUBZone and that at least
  35% of its employees reside in a HUBZone.
- Signing up to receive HUBZone News Updates by entering your email address at
   <a href="https://public.govdelivery.com/accounts/USSBA/subscriber/new">https://public.govdelivery.com/accounts/USSBA/subscriber/new</a>. Once there, expand the "SBA Initiatives"
   subscription topic, select HUBZone News, and click "Next." This is the simplest single step you can take to keep current on key program changes that may affect the firm's eligibility.
- Complying with the limitations on subcontracting requirements and nonmanufacturer rule when performing any HUBZone contracts (see 13 C.F.R. &##167; &##167; 126.700, 125.6, 121.406).
- "Attempting to maintain" compliance with the 35% HUBZone residency requirement during the performance of
  any HUBZone contracts. "Attempt to maintain" means making substantive and documented efforts, such as
  written offers of employment, published advertisements seeking employees, and attendance at job fairs and
  applies only to concerns during the performance of any HUBZone contract. A certified HUBZone small business

concern that has less than 20% of its total employees residing in a HUBZone during the performance of a HUBZone contract has failed to attempt to maintain the HUBZone residency requirement and may be proposed for decertification.

- Notifying SBA if the firm is performing a HUBZone contract and has fewer than 20% of its employees residing in a HUBZone.
- Notifying SBA within 30 days if the firm is acquired by, acquires, or merges with another firm.
- Keeping the firm's System for Award Management (SAM) and Dynamic Small Business Search (DSBS) records upto-date. For the firm to receive benefits from the HUBZone Program (i.e., to be identified by contracting officers as eligible to receive HUBZone contracts), these records must remain up-to-date. You must validate the firm's information at least annually or its SAM registration will become inactive. If you need assistance in updating the firm �� s SAM or DSBS information, please go to the SAM Help Desk at <a href="https://fsd.gov/fsd-gov/home.do">https://fsd.gov/fsd-gov/home.do</a>.
- Responding to notices from SBA, including notices regarding program examinations, protests, proposed
  decertifications, and recertifications. The HUBZone Program sends such notices to the firm's email addresses on
  record in DSBS. If the firm fails to respond to these notices, SBA will propose the firm for decertification and may
  subsequently decertify it from the Program. Therefore, it is critical that you keep the firm's SAM and DSBS
  profiles current and check your email's SPAM folder to make sure that you are receiving emails from SBA.

#### Note Regarding Redesignated Areas

In accordance with Section 1701 of the National Defense Authorization Act of 2018, areas that would have lost their HUBZone eligibility during 2018 and 2019, through expiration of their status as a redesignated area, will retain their HUBZone eligibility until December 31, 2021. For planning purposes, if the firm's principal office is located or some of its employees reside in such an area, you should consider actions to maintain program compliance after that date.

#### Misrepresentation

By bidding on any Federal solicitation that is set-aside or reserved for certified HUBZone small business concerns or for which a HUBZone price evaluation preference will be applied, the firm's submission of that offer is deemed to be a representation to the United States that the company is a certified HUBZone small business concern in compliance with the HUBZone Program requirements. ANY FIRM FOUND TO HAVE WILLFULLY MISREPRESENTED ITS HUBZONE STATUS IN OBTAINING SUCH AN AWARD MAY BE SUBJECT TO A RANGE OF CIVIL AND CRIMINAL PENALTIES, TREBLE DAMAGES UNDER THE FALSE CLAIMS ACT, AND/OR SUSPENSION OR DEBARMENT FROM FEDERAL CONTRACTING.

#### How to get the most out of the Program

Although the firm's status as a certified HUBZone SBC greatly improves its access to Federal awards, this certification does not guarantee contract awards. Your ability to research opportunities and competitively bid on them will be the key to your success in this program. I recommend you utilize the following additional web resources designed to help you maximize the Program's benefits:

- SBA's Government Contracting Classroom website, available at <a href="http://www.sba.gov/gcclassroom">http://www.sba.gov/gcclassroom</a>, provides valuable information on Federal contracting.
- Contract Opportunities (<a href="https://beta.sam.gov/">https://beta.sam.gov/</a>) serves as a central listing for Federal procurement solicitations to the public. The Federal Procurement Data System is a database accessible to the public at no cost and you may use it to learn about contract awards to businesses in various socioeconomic categories, including HUBZone. Please note that while your concern was approved under the primary North American Industry Classification System (NAICS) Code found in your firm s SAM and DSBS profiles, you may be awarded contracts under other NAICS Codes, as long as your firm meets the applicable size standard and is determined to be responsible to perform the required work. You may benefit from researching and identifying potential HUBZone contracting opportunities outside your firm's primary NAICS code.

We wish you the best of luck as a certified HUBZone small business concern - your success will help improve the economic future of the HUBZones in which the firm operates.

If at any time you have any questions about the Program or how SBA may be able to support your business objectives, the HUBZone Office offers assistance via an interactive conference call where we can respond to general questions and concerns in real-time. For additional information, visit our website at <a href="http://www.sba.gov/hubzone">http://www.sba.gov/hubzone</a> or contact the HUBZone Help Desk at <a href="https://www.sba.gov/hubzone">https://www.sba.gov/hubzone</a> or contact the

Respectfully,



Bruce D Purdy
Deputy Director
Office of HUBZone Program
U.S. Small Business Administration

Email: <u>HubZone Helpdesk</u>

## **Cook Construction Engineering Partnership**

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS					
B. Qualifications and Experience		40%	20	20	8.00	8.00
C. Approach and Timeline		30%	60	54	16.20	18.00
<b>D</b> 0 .		200/	20	20	6.00	6.00
D. Cost		30%	20	20	6.00	6.00
Total				04.00	20.20	22.00
Total				94.00	30.20	32.00

Oooh

## Glenn County RCD's

## **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

## PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

Date Reviewed:	, 20 mm 1 22
Evaluator Name, Title, Organization: Review	Committee This
Proposer Name, Title, Company:	tens ractor topicel
Categories and Criteria to be Evaluated: C	heck / Circle / Rank / Notes:
A. Completeness of Proposal	Check One: X PASS FAIL *Must have ALL YES to PASS
Glenn County RCD received by submission	YES
deadline date and time	NO
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible,	YES
electronic copy (e.g., PDF file) via email	NO
All categories fully completed? Qualifications and Experience References Approach	VES NO
Staff to be Assigned Cost	
Three (3) different, unique references including:	YES
Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	NO
Copies provided for all documentation of current, permits, licenses, and professional credentials, as	YES
necessary for this Project.	NO
Signed by the submitting Proposer and Proposer's Principle	YES

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	5
Ability to coordinate with field personnel and project managers?	5
Ability to successfully complete projects?	5
Ability to meet planned timelines for projects?	5
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified -56
Approach to meet Project needs?	5
High quality?	5
Cost effective?	5
Competitive?	5
Environmentally sound?	5
Timeline meets Project needs?	5
Demonstrated understanding of Project Scope?	5
Demonstrated understanding of Project Scope: technically sound?	5
Sub-contractor(s) included?	YES
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	5
Staff Organization	
Chart included?	YES

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	3
Non-discrimination is acknowledged.	
Staff experience to meet Glenn County RCD written and calculated project reports?	5
D. Cost (30% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Cost per acre is identified?	5
Overall cost is within Glenn County RCD budget?	5
Demonstrated cash flow availability?	5

<ul> <li>A. Completeness of Proposal</li> <li>B. Qualifications and Experience</li> <li>C. Approach and Timeline</li> <li>D. Cost</li> <li>Pass/Fail</li> <li>40%</li> <li>30%</li> <li>30%</li> </ul>	94
--	----

For example, scoring will be calculated as follows:

>> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	×	20	Equals	8.00
Approach and Timeline	30%	x	60 SY	Equals	18.00
Cost	30%	x	20 -	Equals	6.00
			100		32.00

>> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	4	Equals	1.60
Approach and Timeline	30%	х	12	Equals	3.60
Cost	30%	×	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			

## Cook Construction Engineering Partnership

## P.O. Box 127

## Stonyford, Ca 95979

Ken Cook (530)713-3158

Barney Cook (530)570-4391

General A License# 1012606

Fed Tax ID# 81-0788971

Small Bus.# 1261100

DIR# 1000041201

**UEI# DZG2PXQLNVT4** 

40 Hour hazwoper cert.# 2111141394973

## Sacramento River Project Phase 1

#### Technical Performance:

Cook Construction Engineering Partnership is made up of primarily family members who have worked together for over 35 years in the field of construction. We have built roads, fuel breaks (piled for burning and mastication), ponds, demoed buildings, designed and built water systems along with multiple other projects in the field of construction. We pride ourselves in doing jobs right and on time, if things don't go as planned, I feel like we are diversified enough to change on fly to get the job done, we appreciate you looking at our proposal and giving us the chance to work with you!

Relevant Past Performances:

\*U S Forest Service

Amy Suschnic (530)520-0715

#### amysuschnick@usda.gov

In May of 2021 we worked with Amy on a water system repair at Plaskett Meadows Campground, the cost of the job was approximately \$120,000.00 and was finished on time. There were multiple change orders to deal with but Amy and I worked well together to make everything work smoothly.

\*Glenn County Resource Conservation District

Kandi Manhart (530)624-1640

## kandi@glenncountyrcd.org

In the summer of 2022 we started a 100 acre fuel break for the RCD that is %90 complete and will be finished in the summer of 2023. We had two dozers piling brush to burn later as well as our 138 excavator with the masticator brushing along the road ways and cleaning ditches, our water truck was on hand for fire control. The total cost of the job will be \$330,000.00 and Everything has gone well to this point and all we are waiting on is to spray the new growth and the job will be finished. The job is on time with the timeline scheduled.

\*Colusa County

Mike Azevedo (530) 682-2612

## mjazevedo@countyofcolusa.com

We have done multiple jobs with the county of Colusa, we helped haul 40,000 tons of gravel from stonycreek in the summer of 2020 to a stockpile at the county landfill where we had our two dozers pushing the gravel into a pile, the cost was \$80,000.00. We also have watered and graded road as well as fix multiple water leaks on the town water system in Stonyford.

\*Lake County Code Enforcement

Marcus Beltramo (707) 349-1633

## Marcus.beltramo@lakecountyca.gov

Our firm has had a contract with Lake County for the past 4 years where we do nuisance abatement cleanup, we have cleaned homeless camps, demoed houses and hauled away debris on many jobs costing anywhere from \$800.00 to \$25,000.00.

\*Charter Farms

Ward Charter (530)870-2717

## charterrice@hotmail.com

In 2022 and 2023 We worked for Charter Farms digging irrigation ditches to grade, cleaned culverts, cleaned roads up and removed over 300 eucalyptus and oak trees that we bucked to length and hauled to a deck pile with our highside end dump and excavator, The remainder of the brush got piled for later burning. The cost of the project was approximately \$50,000.00 and was done on time.

Corner Bit Construction

Sheldon Smith (707)354-0120

## Sheldonsmith4570@gmail.com

In 2021 we helped Corner Bit Construction with 100-acre fuel break in Willits, Ca. the job consisted of tree and brush removal and mastication, this job was \$150,000.00 and was finished on time.

#### Personnel:

All of our operators have years of experience in the mountains around the Mendocino Forest, Barney Cook has been there for 60 years and broke in all personnel on this list, everyone on the list can run any piece of our equipment and are all comfortable in steep and rocky terrain.

Barney Cook owner 60 years of experience with construction as well as retired from the U S Forest Service where he worked for 31 years as the construction and maintenance boss of all

the roads in the Mendocino Forest. He ran crews of up to 35 people and his scope of work was the same as this solicitation.

Ken Cook owner 35 years of experience running equipment and acting as supervisor on most of our jobs with a General A license.

Rob Burt 20 years of experience with a General A license of his own but will work as an employee for Cook Construction on these jobs.

Duane Hoggatt 30 years of experience running equipment and falling timber.

Sandy Corbin 30 years of experience driving truck and equipment as well as being an EMT and assistant fire chief for Indian Valley fire in Stonyford.

Subcontractor:

Corner Bit Excavation

10700 Hearst Rd. Willits, CA 95490

Phone# (707) 354-0120

Corner Bit Construction will be subcontracted on this job, we will utilize their timber pro feller buncher that is equipped with a 60" mastication head as it has dual pumps for much more efficient amount of tree and brush removal. Sheldon Smith owner has over 30 years of experience in the logging industry and will be a great asset to this project, I have worked personally with Sheldon on multiple jobs and we work very well together and both have the same goal of getting the job done quickly and leaving the site as natural and clean as possible.

References for Corner Bit:

Usual Redwood

52.6 acres of mastication. Work completed for a shaded fuel break on adverse coastal terrain.

Contact Linwood Gill (707)357-8371

Bill Nayes- shaded fuel break

40 acres shaded fuel break. Completed by mastication/hand work.

Contact Bill Nayes (415)383-7539

## Approach:

We will approach this project with three masticators, A timber pro feller buncher with 60" head, skid steer with 72" head and a 138 excavator with a 36" head. Per the scope of work, we will only run two machines on one area at a time, we will first have a meeting with RCD and Fish and wildlife to discuss the most important areas to be cleared first and make a progress schedule according to what order your office would like to see it done. At each location we will bring in the timber pro and skid steer to open up and take out all the biggest material, with the terrain being very mild we will be able to grind most of the material into small mulch as there doesn't seem to be many rocks, which will allow for a much cleaner finish. After the first two machines have made their way through we will send the timber pro to the next site and come back through and clean everything up with the skid steer and get all the tight places with the excavator. Any large material over 6" DBH we would possibly like to cut and haul to our yard for recycling into firewood, this is only a suggestion but does not need to happen if your office apposes to it. Once all the material is ground up and the chipping is complete on a particular area we plan on coming through with our grader and cleaning the roadways up as it will be very difficult to chip these roads and leave them as good as they were when the job started without some sort of road maintenance at the end. We will take one area at a time and work it until completed then move on to the next area until every area is completed, we hope to get 3 to 4 acres a day therefore taking about 20 full working weeks to finish if all goes well!

#### Fire Prevention:

There will be a water/fire truck on site at all times, our water truck is signed up with Cal Fire and is equipped with all the tools to fight wildland fire (should one happen) in conjunction with state and local fire trucks. We have PPE, hand tools and fire extinguishers readily available as well.

Safety:

There will be an on-site work and safety plan available at all times and will be implemented, also spill kits will be in our chase truck and equipment along with radio communication. Our radios are equipped with Cal Fire channels if a fire should happen.

Pricing:

Treatment/Thinning

cost per acre

\$1275.00

Total cost 340 acres \$433,500.00

Cook Construction appreciates you looking at our proposal!

Ken Cook Owner

(530)713-3157

## K & K Equipment, Inc.

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS					
B. Qualifications and Experience		40%	20	17	6.8	8
C. Approach and Timeline		30%	60	53	15.9	18
5.0		200/	20	20	6	6
D. Cost		30%	20	20	6	6
					22.7	22
Total				90	28.7	32

KHL

## Glenn County RCD's

## **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

## PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

Date Reviewed: 211 2023	44.6
Evaluator Name, Title, Organization:	committe
Proposer Name, Title, Company:	Egupnes Inc
Categories and Criteria to be Evaluated: Ch	neck / Circle / Rank / Notes:
A. Completeness of Proposal	Check One: PASS FAIL *Must have ALL YES to PASS
Glenn County RCD received by submission deadline date and time	NO
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible electronic copy (e.g., PDF file) via email	YES
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	NO
Three (3) different, unique references including: Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	YES NO
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES NO
Signed by the submitting Proposer and Proposer's Principle	YES

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	5
Ability to coordinate with field personnel and project managers?	5
Ability to successfully complete projects?	5
Ability to meet planned timelines for projects?	2
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified Rank 1, least qualified
Approach to meet Project needs?	3
High quality?	5
Cost effective?	5
Competitive?	5
Environmentally sound?	5
Timeline meets Project needs?	2
Demonstrated understanding of Project Scope?	4
Demonstrated understanding of Project Scope: technically sound?	4
Sub-contractor(s) included?	NO TRG Excell
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	5
Staff Organization	
Chart included?	YES NO

, W

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	5
Non-discrimination is acknowledged.	5
Staff experience to meet Glenn County RCD written and calculated project reports?	5
D. Cost (30% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Cost per acre is identified?	5
Overall cost is within Glenn County RCD budget?	5
Overall cost is within Glenn County RCD budget?  Demonstrated cash flow availability?	5

A. Completeness of Proposal	Pass/Fail	
B. Qualifications and Experience	40%	0
C. Approach and Timeline	30%	U
D Cost	30%	4

For example, scoring will be calculated as follows:

>> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	20	Equals	8.00
Approach and Timeline	30%	×	60	Equals	18.00
Cost	30%	x	20	Equals	6.00
			100		32.00

>> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	4	Equals	1.60
Approach and Timeline	30%	x	12	Equals	3.60
Cost	30%	x	4	Equals	1.20
		119	20		6.40

Completeness of Proposal	FAIL		
N/A			



Sacramento River Corridor Mechanical Treatment on 340 Acres of Hazardous Fuels Reduction Project Proposal Packet

Attention: Kandi Manhart, Executive Officer Glenn County RCD

Presented By:

K<sup>®</sup>K Equipment, Inc.

# K®K Equipment, Inc.

web: usa.kkequipment.net | info@kkequipment.net | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

## **Table of Contents**

## **Proposal Elements**

1.	Quali	fications and Experience	3 - 11
	a.	Cover Letter	
	b.		
	c.		5 - 8
		i. Prime	5.6
		ii. Subcontractor	
	d.	CSLB License	9.10
		i. Prime	9
		ii. Subcontractor	
	e.	TIN Number, License and Various Other Certifications	
2.	Refer	ences	12. 13
	a.	List of Prime References	
	b.	List of Subcontractor References	
3.	Appro	oach	14 - 16
	a.		14 - 16
		i. Equipment Specifications	
		ii. Treatment Approach	
		iii. Restrictions	
		iv. Noxious Weeds	
		v. Refueling	
		vi. Road Usage	16
4.	Staff (	Organization Chart	
5.	Cost &	& Signatures	18

## ATTACHMENTS:

- A. Photos of Past Projects
- **B.** Letters of Recommendation
  - a. Prime
  - b. Subcontractor
- C. Insurance
  - a. Prime
  - b. Subcontractor's Additionally Insured
- D. Safety Plans
  - a. Fire Prevention Plan
  - b. Health and Safety Plan
  - c. Spill Prevention Plan

# K®K Equipment, Inc.

web: usa.kkequipment.net | <u>info@kkequipment.net</u> | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

February 22, 2022

Kandi Manhart Glenn County RCD Executive Officer 132 N. Enright Avenue, Suite C Willows, CA 95988 kandi@glenncountyrcd.org

RE: Sacramento River Corridor Mechanical Treatment on 340 Acres of Hazardous Fuels Reduction Project

Dear Kandi,

Thank you, Greg, Frank and Martin for giving us the opportunity to take a look at the Glenn County RCD Sacramento River Corridor 340 Acre Hazardous Fuels Reduction Project. K & K Equipment, Inc. in collaboration with TRG Excavation, Inc. have provided you with the following Proposal Packet for this fuels reduction project. This proposal has been broken down to include; Qualifications and Experience, References, Approach, Staff Organization Chart, Cost and required Signatures. K & K Equipment, Inc. will be performing the work with TRG Excavation, Inc. in participation.

Prior to the start of the project, we will provide to you a "Fire Prevention Plan", "Health and Safety Site Plan", "Spill Prevention Plan" and we will conduct daily tailgate safety meetings.

K & K Equipment, Inc. and TRG Excavation, Inc. will be in full radio communication with all operators and ground crew on the project. We will have a ground person tasked with identifying and marking obstructions, identifying elderberry trees to not be removed and being a Working Fire Watch personnel. We will be in contact with USFWS and the Glenn County RCD staff regarding the areas and time frames we will be working in each section of the hazardous fuels reduction project. We will be performing an end of day fire watch each day.

We hope this proposal helps you in determining the cost of completion for your project. If we can be of further assistance or you have any questions regarding our proposal, please feel free to contact us.

We look forward to hopefully working with Glenn County RCD and assisting you with the most quality and economical solution for your project.

Sincerely,

Jason Kane

K & K Equipment, Inc.

Shawna Kane

K & K Equipment, Inc.

# K&K Equipment, Inc.

web: usa.kkequipment.net | <u>info@kkequipment.net</u> | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

## **Scope of Services within Similar Environments:**

K & K Equipment, Inc. and TRG Excavation, Inc. have both been in the heavy equipment business for well over 30 years. Both companies have extensive experience in brush removal, vegetation mastication and hazardous fuel reduction jobs as well as watershed management, fire access roads and working in environmentally sensitive areas.

As owner, operators K & K Equipment, Inc. and TRG Excavation, Inc. are both the project managers and field personnel. We realize the importance of communication, hence every operator and employee are equipped with CAL FIRE line approved radios, attend daily safety meetings, trainings and are required to wear proper PPE.

Jason Kane, owner and operator of K & K Equipment, Inc. and Tom & Stephenie Gregory, the owners and operators of TRG Excavation, Inc. all have taken and passed the California Department of Forestry and Fire Protection LTO course. All have experience in forestry, working in wetlands as well as steep terrain.

Jason Kane, recently retired, worked for CAL FIRE as a Heavy Fire Equipment Operator working on the fire line and completing fuels reductions projects for the State of California for 22 years. Prior to that, he ran K & K Equipment, Inc. with his father out of Hayfork, CA. Jason also is a certified USDA Natural Conservation Resources Service Technical Service Provider #:TSP-22-2424 and possesses a Timber Operator Certification from the California Department of Forestry and Fire protection.

Tom Gregory has been the owner of TRG Excavation for over 40 years and has been chosen specifically for his equipment operation skills in environmentally sensitive areas for the California Park Service and the United States Bureau of Land Management.

Stephenie Gregroy along with being the other owner of TRG Excavation is a Qualified Sediment Practicer (QSP) and is a Certified Professional in Erosion and Sediment Control and has completed and passed the CPESC course. She has written water pollution programs and implemented numerous erosion control plans.

K & K Equipment, Inc. and TRG Excavation, Inc. have completed numerous fuels reductions projects together for the Anderson - Cottonwood Irrigation District and know what is expected of one another. Please review the attached photos and letter of recommendation from our most recent project together in October of 2022 on the Anderson - Cottonwood Irrigation District main canal.

As you will see in both K & K Equipment, Inc. and TRG Excavation, Inc.'s indepth employee qualifications, and our letters of recommendation that these owner operators have many years of experience, and qualifications. They have successfully met timelines and completed numerous projects that have exceeded expectations.

web: usa.kkequipment.net | info@kkequipment.net | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

## Personnel Qualifications

Jason Kane is the owner and operator of K & K Equipment, Inc. He actively holds a Contractors State License Board C12 licensed in California for Paving and Earth Work and possesses a commercial driving license with proper endorsements. Jason recently retired from CAL FIRE as a Heavy Fire Equipment Operator for 22 years. During his time working for CAL FIRE, Jason received over 40 certifications included but not limited to HAZMAT first responder, EMS first responder and currently sits at the highest-state level certification of heavy equipment recovery. Before and during his career with CAL FIRE, Jason was involved in extensive operations in forest rehabilitation and watershed repair.

Aside from his extensive experience in fuels reduction, watershed repair and fire mitigation. Jason was the leading instructor and supervisor of tailgate safety operations for CAL FIRE for various equipment operations and training courses. One of these safety operations in particular was being the lead equipment trainer for 13 years conducting the Dozer Safety Certification Course for CAL FIRE.

Jason has taken the LTO course and currently possesses a Timber Operator Certificate from the California Department of Forestry and Fire Protection and previously was a certificated ASE Diesel Mechanic.

Jason is very detailed in his work and ability to get things done in a safe manner. He understands the importance of safety, ethical decision making and fire prevention. Jason has received Ethical Leadership training, Regional Instructor training and Fire Weather training.

**Shawna Kane** is the owner and office manager of K & K Equipment, Inc. Shawna oversees all aspects of insurance, workmen's compensation and cash flow in and out of K & K Equipment, Inc. She has an Associates Degree in Accounting and over 10 years experience in maintaining student accounts and records for West Valley High School, before stepping into K & K Equipment, Inc.

Wyatt Kane is an operator, welder and fabricator for K & K Equipment, Inc. He is a graduate of the Butte College Welding Program and has certifications in structural, stainless and open pipe root welding. Wyatt has operated underneath Jason Kane on numerous fuels reduction projects, running dozers, excavators and skid steers. Wyatt is currently attending California Polytechnic State University - San Luis Obispo pursuing a degree in Bioresource and Agricultural Engineering. Thus, only working for K & K Equipment, Inc. during the summer months. After graduation, Wyatt plans to take the CSLB A test, hopefully receiving an A license in General Contractor Engineering.

**Sedar Kane** is the marketing and proposal manager for K & K Equipment, Inc. when not at the jobsite. Sedar alongside her father, Jason Kane and brother Wyatt Kane is an equipment operator when needed. However, her main duties on the jobsite consists of representing K & K Equipment, Inc. as the Safety Manager and Working Fire Watch Personnel. Sedar is a recent

graduate of California Polytechnic State University – San Luis Obispo with a Bachelor's of Science in Agricultural Business and a minor in Agricultural Communications. She understands the importance of clear communication with land owners, and the local community before, during and after each project commences. She has written numerous project reports. Sedar is the onsite Safety Manager responsible for conducting daily safety meetings, making sure all employees have proper PPE, operators have clear communication with each other and distribution of K & K Equipment, Inc.'s "Health and Safety Plan", "Spill Prevention Plan" and "Fire Prevention Plan".

## TRG EXCAVATION, INC.

General Engineering Contractor
PO Box 2227 · Cottonwood, CA 96022
Phn (530) 347-5866 · Fax (530) 347-2428
License # 967399

## **Personnel Qualifications**

**Tom Gregory:** Owner of TRG & Project Manager (40 years). He is licensed in California for General Engineering Contracting, Demolition and Hazardous Material handling. Tom possesses a commercial driving license with proper endorsements. He is HAZWOPER certified and has conducted safety classes for construction for personnel and construction site safety. He has attended multiple MSHA/OSHA trainings. Tom has 30 years of experience in managing job sites and projects. He has extensive experience in vegetation brush and tree removal/mastication, grading, site development, installing and repairing water systems, sewer systems, underground utilities, and tank installation. He is experienced in implementing SWPPP and erosion control measures. Tom completed classes for LTO timber forestry management. He is known for leaving the smallest footprint possible. Tom has been chosen specifically for work in environmentally sensitive areas for over 30 years.

He is competent in confined space entry and working in confined space and hazardous situations. He is a master fabricator. Tom has over 30 years of experience operating heavy equipment. His skills as an operator earned him permission to perform restoration work in a very sensitive area of the Park Service. He is known for his ability to safely operate his equipment in steep terrain.

Tom is safety minded and approaches each job and day with safety in mine. In Tom Gregory's 30 years of owning TRG Equipment Services he has had a 100% safety record with himself and employees.

**Stephenie Gregory**: Co-owner of TRG Equipment Services for 37 years. Construction Manager & Safety Qualified Person. Stephenie has had over 20 years of monitoring safety, developing, and implementing TRG's safety plan. She has her confined space entry certification which allows her to train and supervise confined space entry. She was elevated to Construction Manager in 2003. In addition to her responsibilities as Construction Manager & Safety Manager on construction sites she is the safety manager and job manager when TRG is on fire events for Cal Fire. She has attended OSHA/MSHA trainings on site and conducts personnel safety meetings.

Stephenie is a Qualified Sediment Practicer (QSP) and is a Certified Professional in Erosion and Sediment Control and has completed and passed the CPESC course. She has written water pollution programs and implemented numerous erosion control plans. All safety and emergency plans are site specific to maximize safety.

In addition, she has years of experience running heavy equipment. She understands construction and site requirements. Stephenie possesses a commercial driving license with proper endorsements. Her experience in construction includes but not limited to: vegetation, brush, and tree removal/mastication. Stephenie has completed LTO classes for timber forestry management. She has experience in dam and spillway building, road building, underground stormwater

detention systems, underground public/private utilities, site prep and grading. Stephenie also has experience in demolition, bridge replacement and installing arch pipes along with retrofitting and repair. She has worked in environmentally sensitive areas along with contaminated mine sites.

Laborers and Equipment Operators. TRG has reliable, competent, and experienced personnel. They are experienced on multiple pieces of heavy equipment, working in difficult conditions and terrain. The operators we hire and train are experienced in the installation of water and sewer systems working with concrete, aggregate, CMP, building drainage features, asphalt, and sub grade. Personnel are competent in the duties they are expected to perform and equipment they will be operating. Our employees are well versed in construction and the demands of construction.

All employees attend daily safety and training meetings. Employees are enrolled in random drug testing and all truck drivers are enrolled in a consortium pool for drug/alcohol testing.

## Contractor's License Detail for License # 836385

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- CSLB complaint disclosure is restricted by law (B&P 1124.5) I this entity is subject to public complaint disclosure click on link that will appear below for more
  information. Click here for a definition of disclosable actions.
- Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- Arbitrations are not listed unless the contractor fails to comply with the terms.
- Due to workload, there may be relevant information that has not yet been entered into the board's license database

Data current as of 2/10/2023 9:23:39 AM

Business Information

K & K EQUIPMENT INC 3405 MEADOW OAK DRIVE COTTONWOOD, CA 96022 Business Phone Number: (530) 410-3337

> Entity Corporation Issue Date 04/20/2004 Expire Date 64/30/2023

> > License Status

This license is current and active.

All information below should be reviewed.

Classifications

C12 - EARTHWORK AND PAVING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with HUDSON INSURANCE COMPANY.

Bond Number: 30046946 Bond Amount: \$25,000 Effective Date: 01/01/2023 Contractor's Bond History

**Bond of Qualifying Individual** 

The qualifying individual JASON MICHAEL KANE certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 01/06/2023

Warkers' Compression

This ficense has workers compensation insurance with the STATE COMPENSATION INSURANCE FUND

Policy Number:9325525 Effective Date: 10/17/2022 Expire Date: 10/17/2023 Workers' Compensation History

Back to Ton

Conditions of Use

Privacy Policy

Accessibility Accessibility Certification

Copyright © 2023 State of California

## OContractor's License Detail for License # 967399

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more
  information. Click here for a definition of disclosable actions.
- Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- Arbitrations are not listed unless the contractor fails to comply with the terms.
- . Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 2/10/2023 9:25:49 AM

Business Information

T R G EXCAVATION INC 17835 CROSS CREEK DRIVE COTTONWOOD, CA 96022 Business Phone Number: (530) 347-5866

> Entity Corporation Issue Date 11/03/2011 Expire Date 11/30/2023

> > License Status

This license is current and active.

All information below should be reviewed.

Classifications

- A GENERAL ENGINEERING
- C21 BUILDING MOVING, DEMOLITION

Certifications

HAZ - HAZARDOUS SUBSTANCES REMOVAL

Bonding Information

#### Contractor's Bond

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

Bond Number: 100179506 Bond Amount: \$25,000 Effective Date: 01/01/2023 Contractor's Bond History

#### Bond of Qualifying Individual

The qualifying individual THOMAS RILEY GREGORY certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 11/03/2011

Workers' Compensation

This license has workers compensation insurance with the STATE COMPENSATION INSURANCE FUND

Policy Number:9100109 Effective Date: 05/14/2014 Expire Date: 05/15/2023 Workers' Compensation History

web: usa.kkequipment.net | info@kkequipment.net | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

## TIN Number, License and Various Certification Numbers

- Federal Tax Identification Number: #: 68-0458421
- CSLB licensed C12 Contractor: #836385
- Registered California Small Business #2028803
- Women-Owned Business as certified in SAM.gov
- USDA Natural Conservation Resources Service Technical Service Provider #:TSP-22-2424.
- Jason's Timber Operator Certification: #3349

## TRG Excavation, Inc Subcontractor:

## TRG EXCAVATION, INC.

General Engineering Contractor
PO Box 2227 · Cottonwood, CA 96022
Phn (530) 347-5866 · Fax (530) 347-2428
License # 967399

## License Number and Various Certification Numbers

- CSLB licensed "A" General Engineering Contractor: #967399
- Qualified Sediment Practitioner
- Certified Professional in Erosion and Sediment Control
- Both Tom and Stephenie have taken the 3 day LTO course

web: usa.kkequipment.net | <u>info@kkequipment.net</u> | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

## **Project References:**

Project Name: Anderson - Cottonwood Irrigation District Lateral 17 Fuels Reduction & Project

#2: Clear Creek to Olney Creek Fuels Reduction Dates of Project Work: 11/7/22 - 11/30/22

Reference Name and Title: Ben Duncan, ACID Operations Manager Contact Information: (530) 365-7329 | b.duncan@acidistrict.org

Brief Description of Project: Please see Attached Letter of Recommendation.

Project Name: CAL FIRE Heavy Fire Equipment Operator

Dates of Project Work: 1/1/2000 - 12/1/2022

Reference Name and Title: Dave Russell, Retired Unit Chief CAL FIRE Tehama/ Glenn Unit

Contact Information: (530) 864-6732

Brief Description of Project: Please see Attached Letter of Recommendation.

Project Name: Project #2: Clear Creek to Olney Creek Fuels Reduction

Dates of Project Work: 9/13/22 - 9/26/22

Reference Name and Title: Matt Ahlberg, The McConnell Foundation Project Coordinator

Contact Information: (530) 949-7199 | matt@mcconnellfoundation.org

Brief Description of Project: K & K Equipment, Inc. coordinated with the McConnell Foundation working alongside one of their wildlife refuges for a mastication project for the Anderson - Cottonwood Irrigation District. This project consisted of doing an 80' wide fuel break both alongside and on parts of the McConnell Foundation. As a wildlife refuge, having a minimal footprint on the land was required.

Project Name: JBL Ranch Creek Mastication Dates of Project Work: 5/26/20 - 5/31/20

Reference Name and Title: Jim Leaverton, Owner

Contact Information: (530) 339-2191

Brief Description of Project: K & K Equipment, Inc. masticated blackberries, scrub oaks, oaks 6" or less DBH and removed fallen logs or large overhanging tree branches back approximately 30' along JBL Ranch's fence line to create a fuel break and walking trail against the fenced property down to Cottonwood Creek. This mastication included steep creek banks and narrow areas in many spots.

## TRG EXCAVATION, INC.

General Engineering Contractor
PO Box 2227 · Cottonwood, CA 96022
Phn (530) 347-5866 · Fax (530) 347-2428
License # 967399

## **Project References:**

Project Name: Numerous

Dates of Project Work: Numerous

Reference Name and Title: Jeff Kiser, City of Anderson Manager, Director of Public Works

Contact Information: (530) 378-6650 | jkiser@ci.anderson.ca.us

Brief Description of Project: Please see attached Letter of Recommendation.

Project Name: BLM Construction Contract Dates of Project Work: Summer 2010

Reference Name and Title: Kelly Williams, Natural Area Manager

Contact Information: (530) 224-2159 | k15willi@blm.gov

Brief Description of Project: Please see attached Letter of Recommendation.

Project Name: August Complex

Dates of Project Work: 10/27/20 - 11/23/20

Reference Name and Title: Randy Lenon, USFS Road Group Supervisor on August Complex

Contact Information: (907) 987-7049 | sepiasp@gmail.com

Brief Description of Project: Please see attached Evaluation Form.

web: usa.kkequipment.net | info@kkequipment.net | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

# Technical Proposal Sacramento River Corridor Mechanical Treatment on 340 Acres of Hazardous Fuel Reduction Project

Prepared For: Glenn County Resource Conservation District

Present at the Sacramento River Corridor Mechanical Treatment on 340 Acres of Hazardous Fuels Reduction Project bid walk and site visit given by Kandi Manhart, Greg Conant and Martin with Glenn County RCD and Frank of USFWS, were K & K Equipment, Inc. representatives Jason and Sedar Kane and TRG Excavation, Inc. representatives Tom and Stephenie Gregory along with numerous other attendees. We discussed the project specifications and feel we have a clear understanding of what is required. K & K Equipment, Inc. along with subcontractor TRG Excavation, Inc. based upon the information provided in the RPF are pleased to provide you with the following proposal.

## **Equipment Specifications:**

2023 CAT 309 CR Excavator (rubber inserted tracks) with 30" torrent drum style masticator head and thumb

2021 CAT 259 D3 Skid steer (rubber tracked) with a brush mower, and/or log grabbles

2019 CAT D3K2 XL Dozer with a 72" masticator head and winch

2004 CAT 315 L Excavator with 48" Diamond Disc Style Masticator Head and thumb

2000 Gallon Self loading Water Truck with 100' hose reel

CAT 12G Motor Grader with 12' Mole Board

525 water gal skid mounted fire suppression tank

## **Treatment Approach:**

K & K Equipment, Inc. and TRG Excavation, Inc. will be in full radio communication with all operators and ground crew on the project. "Area Closed" signage will be placed at all public entrances in the area we will be working in prior to the start of work in that area and taken down at the conclusion of work in that area.

A USA dig ticket will be called prior to the start of work in each area as a safety precaution for any underground utilities we should be aware of.

K & K Equipment, Inc. and TRG Excavation, Inc. will have a ground person tasked with identifying and marking obstructions, identify elderberry trees to not be removed and being the Working Fire Watch personnel\*\*.

Each day an end of day fire watch will be performed.

<sup>\*\*</sup>See attached "Fire Prevention Plan" for definition of Working Fire Watch personnel.

Operations will be limited to the hours of 7:00 AM to 7:00 PM.

All woody vegetation less than 8 inches DBH will be masticated. Masticated material will be completely cut from the stem, not exceeding 6 inches above ground level.

All brush and trees less than 10 inches DBH, snags less than 15 inches DBH and down logs less than 15 inches in diameter and 10 feet in length will be masticated. All existing down slash will be masticated.

Trees and brush less than 1 foot in height and grasses are not required to be masticated.

The overall fuel break will consist of 340 acres in total; 35 feet from the edge of each side of the road, trail or boundary.

The overhead canopy above the road, trail or boundary will be raised to a minimum vehicle clearance to allow for public, fire, USFWS and Glenn County RCD staff. This canopy will be cut back far enough to allow for regrowth to occur whilst maintaining open access for emergency and staff vehicles in the future.

This process will require equipment to be on and around both paved and gravel roads. We will minimize any damage to paved roads by only using rubber tracked equipment or steel tracked equipment with rubber inserts. All steel tracked equipment will be carefully walked across paved roads before resuming mastication work onto either gravel or dirt to minimize any damage to pavement.

All gravel roads in which work is performed on by K & K Equipment, Inc. and TRG Excavation, Inc. in the project area will be graded to sweep any material or ruts caused by equipment working in the area for a clean, finished product at the completion of the project.

K & K Equipment, Inc. and TRG Excavation, Inc. always try to complete our work leaving the smallest footprint possible. When masticating we adjust our machine position to mitigate cast off in sensitive areas. Conservation is important to us and we evaluate every project and area to keep conservation at its highest.

K & K Equipment, Inc. and TRG Excavation, Inc. 's estimated timeline to finish this hazardous fuels reduction project is to have it completed by the end of 2023. Monthly reports indicating work completed will be turned into the Glenn County RCD staff for record keeping purposes and compensation as described in the RFP, Appendix B. Sample Professional Services Agreement, Page 7, Section 3.3.2 <u>Payment of Compensation</u>.

## Restrictions:

K & K Equipment, Inc. and TRG Excavation, Inc. are aware of the restrictions listed below and will follow the appropriate protocol as outlined by Glenn County RCD in the RPF.

• No operations shall occur within areas flagged by Glenn County RCD or "Noxious Weeds" flagging.

- No elderberry trees will be removed regardless of diameter to protect the threatened Valley Longhorn Elderberry Beetle.
- Should cultural, tribal or archaeological resources be discovered, all work shall cease within 100 feet of discovery and the appropriate entities contacted.
- No limited operating period is currently in place, other than only two pieces of heavy equipment may be working in the same unit at once during activities conducted between March 1 and July 31 to mitigate potential effects on migratory birds.

## **Noxious Weeds:**

Prior to equipment transportation to the project site. K & K Equipment, Inc. and TRG Excavation, Inc. will clean equipment free of soil, mud (wet or dried), seeds, vegetative matter or other debris that could potentially contain seeds in order to prevent new infestations of noxious weeds in the project area. Dust or very light dirt which would not contain weed seed is not a concern.

## Refueling, Servicing and Cleaning Equipment:

Refueling and servicing equipment will be done in a safe practice manner to avoid potential spills and any effect it may have on the environment. Both K & K Equipment, Inc. and TRG Excavation, Inc. have "Spill Prevention Plans" which will be distributed to all personnel on site and spill kits will be on site at all times. Any spill will be cleaned-up and reported in the appropriate manner in accordance with State and Federal laws, rules and regulations. Any contaminated soil will be removed from the project site and disposed of accordingly.

## Road Usage

All roads leading into the project area will be kept open and free of any debris that may occur as a result of the work. All roads shall be left as in original condition as they were found.

All gravel roads in which work is performed on by K & K Equipment, Inc and TRG Excavation, Inc. in the project area will be graded to sweep any material or ruts caused by equipment working in the area for a clean, finished product at the completion of the project.

Disclosure: This Technical Proposal is not a binding contract. This Technical Proposal does not provide for permits, engineering, material testing and construction staking. This Technical Proposal does not provide for any "wet weather plan" or erosion control.

web: usa.kkequipment.net | info@kkequipment.net | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

	K & K Equipment, Inc. Staff Organization Chart	
	Jason & Shawna Kane	
	Jason: Owner/ Operator Shawna: Owner, CEO, Office Manager	
		Subcontractor
Sedar Kane		TRG Excavation, Inc.
Safety Manager/ Working Fire Watch/ Operator		Tom & Stephenie Gregory, Owners / Operators
Wyatt Kane	Additional Operator by	Additional Operator by
Operator	K & K Equipment If Needed	TRG Excavation If Needed

## **Equal Opportunity Employment**

K & K Equipment, Inc. is an equal opportunity employer and shall not discriminate against any subcontractor or employee for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. This shall include opportunities of inclusion. Such non-discrimination shall include, but not be limited to all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. K & K Equipment, Inc. complies with all relevant provisions of any minority business enterprise program, affirmative action plan or other related programs or guidelines currently in effect.

K & K Equipment, Inc. is a CSLB licensed C12 Contractor, a registered California Small Business #2028803, Women-Owned Business as certified in SAM.gov and a USDA Natural Conservation Resources Service Technical Service Provider #:TSP-22-2424.

web: usa.kkequipment.net | info@kkequipment.net | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

## **Specifications and Cost**

for Sacramento River Corridor Hazardous Fuels Reduction Project

Treatment / Thinning	# of Acres	\$ per Acre	Total Cost
Mastication Woody Vegetation Treatment	340	\$1,334	\$453,560
Total # of Acres	340	\$1,334	\$453,560

- Project Start Date (Tentative) April 1, 2023
- Project End Date / 100% Completion Date March 15, 2026

\*\*\* K & K Equipment, Inc.'s approach has always been to have cash on hand to cover all costs including; payroll, supplies, fuel, workman's compensation, insurance, bond, emergencies and other unknown costs. We have been successful in this approach the entirety of our career. We have already been pre-qualified for a \$500,000 bond from First Service Insurance on this project.

\*\*\* K & K Equipment, Inc. is aware that this Hazardous Fuels Reduction Project is subject to the availability of grant funding provided by the California Department of Forestry and Fire Protection's Fire Prevention Program and California Climate Investments. K & K Equipment, Inc. is also aware of all of Section 3.3 regarding Fees and Payments in the RPF in the Sample Agreement understanding how compensation is received, the availability of extra work and the Glenn County RCD's funding requirements.

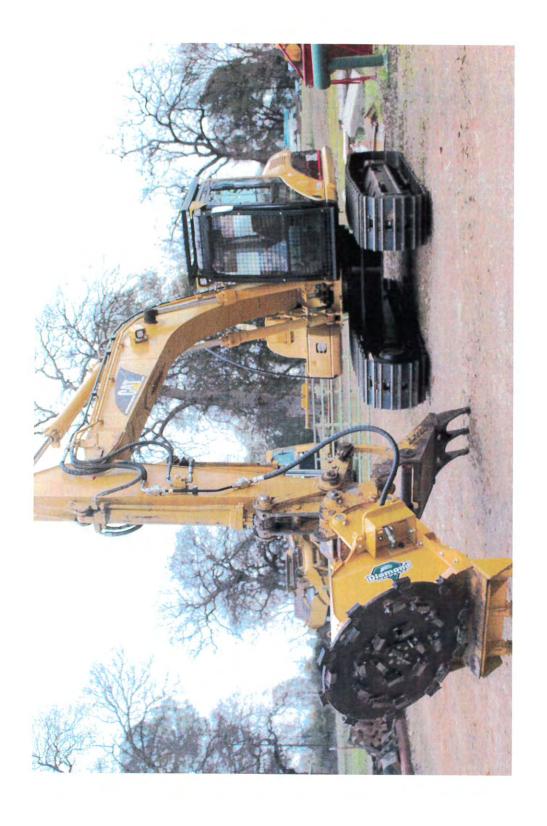
Sedar Kane	
Proposer's Print Name	
Sedoclare	2/20/23
Proposer's Signature	Date
SHAWNA KANE	
Proposer's Principle Print Name	
Shauna Kane	2/20/23
Proposer's Principle Signature	Date

web: usa.kkequipment.net | info@kkequipment.net | 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

## ATTACHMENTS:

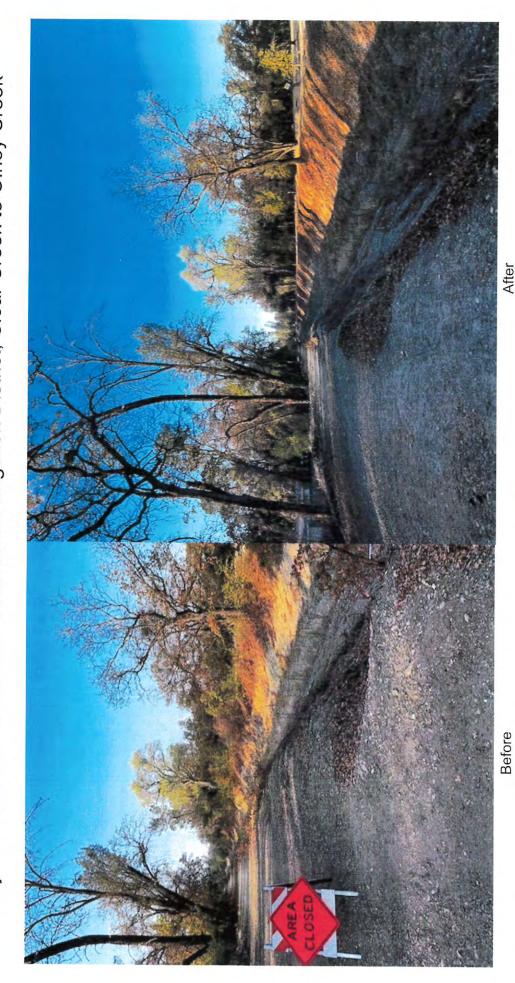
- A. Photos of Past Projects
- **B.** Letters of Recommendation
  - a. Prime
  - b. Subcontractor
- C. Insurance
  - a. Prime
  - b. Subcontractor Additionally Insured
- D. Safety Plans
  - d. Fire Prevention Plan
  - e. Health and Safety Plan
  - f. Spill Prevention Plan

Project #2 Photos: Anderson - Cottonwood Irrigation District, Clear Creek to Olney Creek

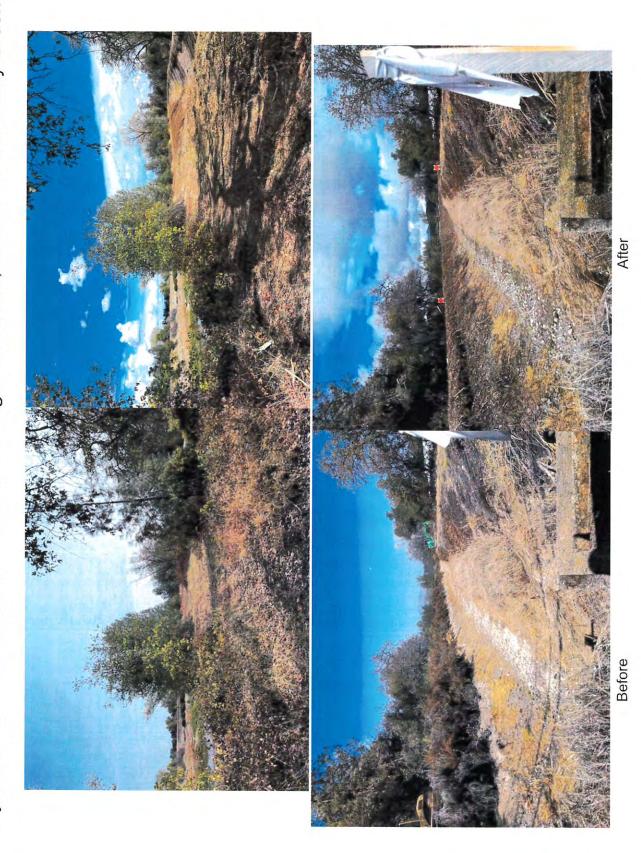




Project #2 Photos: Anderson - Cottonwood Irrigation District, Clear Creek to Olney Creek



Project #2 Photos: Anderson - Cottonwood Irrigation District, Clear Creek to Olney Creek



Dan Woolery, President James Rickert, Vice President Steve McCarley, Director 2810 Silver Street, Anderson, CA 96007 (530) 365-7329 Fax (530) 365-7623 www.andersoncottonwood/rrigationdistrict.org Audie Butcher, Director Ronnean Lund, Director Jered Shipley, G.M.



02/27/2023

To whom it may concern,

Over the last 7 months, Anderson-Cottonwood Irrigation District (A.C.I.D.) has contracted out over 15 miles of vegetation management on their conveyance system. K&K Equipment has been the lead contractor on two different projects totaling 4 miles. One project being an 80 ft. easement and the other a 40 ft. right of way. Both projects were not easy. The projects contained many obstacles like cross fences, road crossing, and concerned citizens. One project specifically, the easement crossed a wildlife refuge requiring written permission and leaving minimal foot print.

During these projects, K&K equipment performed the requirements without question and went above and beyond to make sure the jobs were done on time or ahead of schedule. A.C.I.D. was and is very pleased with the way, the owner, Jason Kane conducts his business from beginning to end of each project. K&K's bid packets were very thorough in explaining how they will perform the work and with what equipment. The crew went above and beyond to stay in communication about start dates, the progress of the job, concerns of any unforeseen obstacles, and recognizing potential future issues. Lastly, K&K's equipment is clean and well maintained thus limiting malfunctions during these arduous projects.

A.C.I.D.'s business with K&K Equipment, and crew, was professional, punctual, and pleasant. The company over represented A.C.I.D by their quality of work. The District received multiple phone calls complimenting and thanking A.C.I.D. for his work. K&K comes highly recommended by the District and is one of the "preferred vendors" that will always be considered to bid on any future projects for the district.

Sincerely.

Ben Duncan

Operations Manger

Anderson-Cottonwood Irrigation District

February 15, 2023

To Whom It May Concern:

It gives me great pleasure to write this letter of recommendation for Jason Kane (K&K Equipment). Mr. Kane served as a very reliable and dependable Heavy Fire Equipment Operator (HFEO) for me at Ishi Conservation Camp while I was the Division Chief and as The Unit Chief of the Tehama/Glenn Unit. Mr. Kane's work ethic and attention to detail set the example for many employees to follow while he was employed for the State. Mr. Kane also represented the HFEO classification on state committees because of his dedication to safety and

improving CALFIRE dozer operations.

I believe one of Mr. Kane's best attributes is he is a self-starter who needs very little direction and can be counted on. Jason understands what is needed to be done based on his experience and will ensure the final product meets or exceeds the objectives of the project.

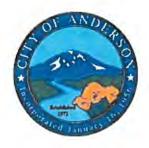
On a personal note, I have utilized Mr. Kane for mastication on my own property with great success which I then recommended him to neighbors and friends who I believe would also provide letters of support if needed. Based on the attributes I have described above; I believe Mr. Kane would be a great benefit to your organization. If I could be of further assistance, feel free to contact me at (530) 864-6732.

Respectfully,

Dave Russell

Retired Unit Chief

CALFIRE Tehama/Glenn Unit



February 9, 2023

Re: Letter of Reference for TRG Excavation Inc.

To Whom it May Concern,

TRG Excavation Inc. has performed vegetation management projects for the City of Anderson. TRG is one of our "go to" contractors for their excellent quality of work, ability to work in sensitive riparian areas along watercourses and the ease in which they are to work with.

TRG has been able to demonstrate to City staff, conservation agency representatives and fire personnel how they can perform effective and quality vegetation management. Many times projects like this can be sensitive for landowners and/or agencies. TRG has always been able to perform in a manner which demonstrates their willingness to go above and beyond. For example, if the weather or fire was a concern, they have adjusted their work hours to make sure humidity was appropriate for the operation of equipment and they have brought their water tender out to the site to be on stand by for any needs.

When contractors perform work for the City, they are an extension of the City, TRG has always represented us in a professional manner, do what they are contracted to do, are on time and complete the projects on time and without problems.

I highly recommend TRG Excavation Inc. I look forward to working with them again on projects in the City of Anderson. If you have any questions, please feel free to reach out to me directly.

Sincerely,

leff Kiser

City Manager / Director of Public Works

jkiser@ci.anderson.ca.us

Phone: (530) 378-6650

Fax: (530) 378-6648

## United States Department of the Interior



355 Hemsted Drive Redding, California 96002-0910

email caweb360@ca.blm.gov, phone (530) 224-2100, telefax (530) 224-2172

IN REPLY REFER TO

1-14-2011

## To Whom it may concern;

In the summer of 2010 TRG Equipment Services was awarded a BLM construction contract for the installation of approximately one mile of water pipeline plus the associated infrastructure such as valves and settling box. With only a 14 foot drop in one mile of length the tolerances were very small on this project but the Gregory's expertise with the excavation, laser levels and pipe installation made this project run smoothly, efficiently and on schedule.

Tom made recommendations during this project that we implemented and led to a better final product. Tom and Stephenie provided excellent communication with BLM so that we always knew exactly what was going on. When a modification was required they both worked very hard to give the government and the tax payer a very fair, non-inflated price that just covered their extra costs.

I highly recommend TRG Equipment Services and Tom and Stephenie Gregory for any excavation, pipeline, road or any other dirt-moving project or contract.

If you wish to contact me for questions or verification please feel free to do so. I can be reached at (530)224-2159 or email at <a href="mailto:k15willi@blm.gov">k15willi@blm.gov</a>.

Sincerely,

Kelly Williams Natural Area Manager

#### **CONTRACTOR PERFORMANCE RATING (Test Form – February 2015)** Contractor/Company Name: Fire Name and Number: Resource Type and Equipment ID August Complex (Engine/Dozer/Water Tender/etc.) Thomas Gregory CA-MNF-000753 Road Grader E-719 Agreement Number: Dates covered by this evaluation: 129AC7201C5444 10/27/20 - 11/23/20

RATING FACTORS: If the Vendor performed other than Satisfactory (Unsatisfactory, Marginal, Very Good, or Exceptional) the Evaluator shall document the rating in accordance with the Rating Guidelines in Exhibit E of the I-BPA. In Summary:

- - To justify an Unsatisfactory rating, identify multiple significant events in each category that the contractor had trouble overcoming and state how it impacted the Government.
  - To justify Marginal performance, identify a significant event in each category that the contractor had trouble overcoming and state how it impacted the Government.
  - To justify a Very Good rating, identify a significant event and state how it was a benefit to the Government. There should have been no significant weaknesses identified.
  - To justify an Exceptional rating, identify multiple significant events and state how they were of benefit to the Government. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating.

Quality of Service (How did the Contractor perform, document any noncompliance or performance issues) The Vendor's Quality of Service (knowledge of the job, physical condition of personnel, attitude, decisions under stress, initiative, use of safe practices, crew organization, performance of resource, equipment organization/reliability, and supervisory performance) on this incident was Satisfactory unless otherwise noted.

Exceptional. Tom was a principle organizer and coordinator choreographing 20 pieces of equipment into an effective road maintenance production line. The operator maintained a high level of performance for many weeks on this extended incident. The operator set a high standard for safe practices and the equipment performed flawlessly over the entire course of the incident.

**Timeliness** (Did the Contractor meet Date and Time on Resource Order, perform work in a timely manner, demob timely) The Vendor's Timeliness on this incident was Satisfactory unless otherwise noted.

Exceptional. Always ready to work on time and met or exceeded all verbal and written time frames. The operator routinely observed emerging issues and proactively solved them before being prompted.

**Business Relations** (Did the Contractor perform in a business-like manner, complete administrative requirements timely) The Vendor's Business Relations (working with government personnel, working with other contractors/vendors, and offline conduct) was Satisfactory unless otherwise noted.

Exceptional. Extremely easy to work with and always eager to perform whatever what was asked of them. Contractor embraced the new remote business practices. During demob, the vender made sure all the paperwork and demob procedures were completed promptly, completely and accurately. A pleasure to work with.

Resource Leadership: (Contractor Signature)	Date: 11/23/20
Printed Name:	Phone Number:
Tom Gregory	530-941-8450 tomg@shasta.com
Rated By: (Evaluator Signature)	Date: 11/23/20
Printed Name:	Phone Number:
Randy Lenon	907-987-7049 sepiasp@gmail.com
Position on Incident: Road Group Supervisor	Home Unit (address): AFS, POB 35005, Fort Wainwright, AK 99703



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER CONTACT NAME: Certificates Team First Service Insurance FAX (A/C, No): 800-591-1845 215 Estates Dr. Suite 1 Roseville CA 95678 ADDRESS: certificates@firstserviceweb.com INSURER(S) AFFORDING COVERAGE NAIC# INSURER A: Associated Industries 23140 INSURED K&KEQUI-0 INSURER B: California Automobile Insurance Company 38342 K & K Equipment Inc. 3405 Meadow Oak Dr INSURER C: Cottonwood CA 96022 INSURER D : INSURER E : INSURER F: **COVERAGES CERTIFICATE NUMBER: 1470043817 REVISION NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF POLICY EXP
(MM/DD/YYYY) (MM/DD/YYYY) TYPE OF INSURANCE POLICY NUMBER INSD WVD LIMITS Х COMMERCIAL GENERAL LIABILITY Α AES121690501 11/15/2022 11/15/2023 **EACH OCCURRENCE** \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) CLAIMS-MADE | X | OCCUR \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE \$2,000,000 X POLICY PRO-JECT PRODUCTS - COMP/OP AGG \$2,000,000 OTHER: \$ COMBINED SINGLE LIMIT (Ea accident) В AUTOMOBILE LIABILITY BA040000078168 1/13/2023 1/13/2024 \$ 1,000,000 ANY AUTO BODILY INJURY (Per person) \$ ALL OWNED AUTOS SCHEDULED AUTOS NON-OWNED Х BODILY INJURY (Per accident) \$ Х PROPERTY DAMAGE (Per accident) HIRED AUTOS \$ AUTOS \$ UMBRELLA LIAB OCCUR EACH OCCURRENCE \$ **EXCESS LIAB** CLAIMS-MADE AGGREGATE \$ DED RETENTION \$ \$ WORKERS COMPENSATION <u>STATUTE</u> AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) E.L. EACH ACCIDENT N/A E.L. DISEASE - EA EMPLOYEE 4 If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) This certificate is issued as proof of insurance only and is valid as of date issued. For a more updated confirmation of coverage, please contact our Certificate Department at certificates@firstserviceweb.com. CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. K & K Equipment Inc. 3405 Meadow Oak Dr AUTHORIZED REPRESENTATIVE Cottonwood CA 96022

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. Section II Who Is An Insured is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
  - 1. Your acts or omissions; or
  - The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

- "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
  - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - **b.** Supervisory, inspection, architectural or engineering activities.
- "Bodily injury" or "property damage" occurring after:
  - a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
  - b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

## THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY.

# PRIMARY AND NON-CONTRIBUTING INSURANCE (THIRD-PARTY)

This endorsement modifies insurance provided under the following:

## COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SCHEDULE

Third Party:

All persons or organizations where required by written contract with the Named Insured

(Absence of a specifically named Third Party above means that the provisions of this endorsement apply as required by written contractual agreement with any Third Party for whom you are performing work.)

Paragraph 4. of SECTION IV: COMMERCIAL GENERAL LIABILITY CONDITIONS is replaced by the following:

#### 4. Other Insurance:

With respect to the Third Party shown above, this insurance is primary and non-contributing. Any and all other valid and collectable insurance available to such Third Party in respect of work performed by you under written contractual agreements with said Third Party for loss covered by this policy, shall in no instance be considered as primary, co-insurance, or contributing insurance. Rather, any such other insurance shall be considered excess over and above the insurance provided by this policy.

NX GL 009 08 09 Page 1 of 1

# WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### **SCHEDULE**

## Name Of Person Or Organization:

All persons or organizations where required by written contract with the Named Insured

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER CONTACT Certificates Team First Service Insurance PHONE (A/C, No. Ext): 800-591-9692 E-MAIL FAX (A/C, No): 800-591-1845 215 Estates Dr. Suite 1 Roseville CA 95678 ADDRESS: certificates@firstserviceweb.com INSURER(S) AFFORDING COVERAGE NAIC# INSURER A: Associated Industries 23140 INSURED K&KEQUI-0 ınsurer в : California Automobile Insurance Company 38342 K & K Equipment Inc. INSURER C: 3405 Meadow Oak Dr Cottonwood CA 96022 INSURER D INSURER E: INSURER F: **COVERAGES CERTIFICATE NUMBER: 464430724 REVISION NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR INSD WVD POLICY EFF POLICY EXP
(MM/DD/YYYY) (MM/DD/YYYY) TYPE OF INSURANCE POLICY NUMBER LIMITS COMMERCIAL GENERAL LIABILITY Α Х AES121690501 11/15/2022 11/15/2023 EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) CLAIMS-MADE X DCCUR \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE \$2,000,000 X POLICY PRO-JECT PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER: COMBINED SINGLE LIMIT В AUTOMOBILE LIABILITY BA040000078168 1/13/2023 1/13/2024 \$ 1,000,000 ANY AUTO BODILY INJURY (Per person) \$ ALL OWNED AUTOS SCHEDULED AUTOS NON-OWNED Х BODILY INJURY (Per accident) \$ Х Х PROPERTY DAMAGE (Per accident) HIRED AUTOS \$ AUTOS 5 UMBRELLA LIAB OCCUR EACH OCCURRENCE \$ **EXCESS LIAB** CLAIMS-MADE AGGREGATE \$ DED RETENTION \$ WORKERS COMPENSATION OTH-ER AND EMPLOYERS' LIABILITY STATUTE ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) E.L. EACH ACCIDENT \$ N/A E.L. DISEASE - EA EMPLOYEE \$ If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) TRG Excavation, Inc. is an Additional Insured under General Liability as per the attached endorsement(s). CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. TRG Excavation, Inc. P.O. Box 2227 AUTHORIZED REPRESENTATIVE Cottonwood CA 96022

© 1988-2014 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. Section II Who Is An Insured is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
  - 1. Your acts or omissions; or
  - The acts or omissions of those acting on your behalf:

in the performance of your ongoing operations for the additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

- "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
  - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - **b.** Supervisory, inspection, architectural or engineering activities.
- "Bodily injury" or "property damage" occurring after:
  - a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
  - b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

## THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# PRIMARY AND NON-CONTRIBUTING INSURANCE (THIRD-PARTY)

This endorsement modifies insurance provided under the following:

## COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SCHEDULE

Third Party:

All persons or organizations where required by written contract with the Named Insured

(Absence of a specifically named Third Party above means that the provisions of this endorsement apply as required by written contractual agreement with any Third Party for whom you are performing work.)

Paragraph 4. of SECTION IV: COMMERCIAL GENERAL LIABILITY CONDITIONS is replaced by the following:

#### 4. Other Insurance:

With respect to the Third Party shown above, this insurance is primary and non-contributing. Any and all other valid and collectable insurance available to such Third Party in respect of work performed by you under written contractual agreements with said Third Party for loss covered by this policy, shall in no instance be considered as primary, co-insurance, or contributing insurance. Rather, any such other insurance shall be considered excess over and above the insurance provided by this policy.

# WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

#### **SCHEDULE**

## Name Of Person Or Organization:

All persons or organizations where required by written contract with the Named Insured

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.



web: usa.kkequipment.net info@kkequipment.net 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

## **Fire Prevention Plan**

Glenn County RCD

USFWS and the Glenn County RCD staff will be made aware regarding the areas K & K Equipment, Inc. and TRG Excavation, Inc. will be working in and the time frame they plan to be in there. The presiding fire agency jurisdiction's fuel reduction guidelines will be operated under in each area of the project we are in at that time.

Daily fire safety meetings will be conducted each morning before work begins.

Daily weather index reports regarding wind, temperature and humidity levels will be reviewed at the start of each day and monitored periodically throughout the day to ensure safe working conditions.

If a fire weather watch is issued in the area or a **red flag** warning is issued in the area by the National Weather Service <u>all equipment will be shut down</u> until fire weather watch or red flag warning has passed and safe working conditions are present to resume.

All equipment will be inspected daily for any kind of potential malfunctions. Equipment will be equipped with a fire extinguisher and/or five gallon backpack water pump and shovel. All operators will be familiar with use/operation of fire extinguishers.

Vehicles will be parked in an area cleared of vegetation if permitted. If a vehicle is unable to be parked in a cleared area, then proper fire extinguishing tools will be easily accessible on the vehicle. This includes but is not limited to: one shovel, fire extinguisher and/or five gallon backpack water pump, ax and chainsaw. All vegetation around vehicle exhaust will be cleared.

Present on site at all times is a **Working Fire Watch** person equipped with either a 525 gallon skid mounted fire suppression water tank, radio, shovel, over 200 feet of hose with over 40 pounds per square inch (psi) at the nozzle and/or when access permits a 2000-gallon water tender for fire suppression support.

A **Working Fire Watch** is a crew member whose job responsibility is to watch for possible or new fire ignitions while work is being performed. This person should have complete situational awareness, help to extinguish fires quickly, and stop work, when needed, due to safety.

During the length of the project K & K Equipment, Inc. and TRG Excavation, Inc. will be in full radio communication with all operators and the designated **Working Fire Watch** person.

The **Working Fire Watch** person is to remain on the jobsite for at least 30 minutes after work ends to perform end of day fire watch, unless very high fire danger in which the **Working Fire Watch** person must remain 2 hours after work ends to perform end of day fire watch.



web: usa.kkequipment.net info@kkequipment.net 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

## **Health and Safety Plan**

Glenn County RCD

ALL PERSONNEL are required to attend daily tailgate safety meetings.

Safety meetings will take place upon arrival at the job site and periodically while working on site if needed. Project goals and duties will be outlined during the safety meeting. All personnel will be made aware of possible hazards and current site conditions during the meeting. However, site conditions may change throughout the duration of the project.

Fuels and/or fire and/or other hazardous materials may be present. If present, use proper PPE (see back of page ...) when handling and see "Spill Prevention Plan" and "Fire Prevention Plan".

Personnel are required to report any hazards, and/or hazardous material spilled and/or found on site to the Project Manager and/or Safety Manager.

Projects may include working with various tools, hoses, heavy equipment, trucks and water tanks. Be familiar with each tool and piece of equipment you are operating. <u>ASK</u> for assistance and/or instructions if needed.

Projects may be in areas where steep or unpleasant terrain is present. Loose soils and rock can make footing unstable. Vertical drop areas may appear and pose falling risks. Mosquitoes, spiders, snakes, various kinds of insects, reptiles and mammals both domesticated and wild may be present. Be aware of your footing and surroundings at all times.

Heavy equipment will be present on site. Heavy Equipment and/ or trucks can dislodge debris that can become falling and/or rolling hazards. Masticators and mowers can throw debris long distances. Operators may not be able to see other personnel and/or workers. Before approaching any piece of equipment and/or truck all workers MUST make eye contact and radio the operator.

Fuel in open/cleared areas free of dry vegetation. Small tools and/or equipment such as lawn mowers, chainsaws, generators, etc. should be fueled after they have cooled off. All equipment and/or trucks should be fueled in well ventilated areas and away from waterways.

Continue on the back of the page...

<u>ALL PERSONNEL</u> are required to wear Personal Protective Equipment (PPE) on the job site. This may include, but is not limited to: work boots, work gloves, safety glasses, hard hat, ear plugs, long sleeve shirt, long pants (leggings are not acceptable), rubber boots, rubber gloves and reflective orange/green safety vests. Dust masks will be available on site if needed.

Personnel need to use the proper lifting method while handling material and/or lifting any object/s. (Straight back and bent knees while picking up, lifting and setting the object down.)

Personnel need to be and stay hydrated. A full night's rest is required before any workday. No drinking and/or smoking is allowed on the job site.

Personnel are to be aware of drug infested encampments in and/or around the job site. Hazardous trash, needles, drugs, etc may be present.

Personnel are required to report <u>ANY</u> unsafe, inappropriate and/or dangerous behavior on site to the Project Manager and/or Safety Manager.

All injuries or illnesses are required to be reported to the Project Manager and/or Safety Manager regardless of how minor. The Project Manager and/or Safety Manager will evaluate and monitor the injury and/or illness to ensure safety and wellbeing.

A First Aid kit will always be on site. Emergency and Hospital contacts and locations will be posted at the job site.

If there is a life threatening emergency, dial 911.

	- K & K Equipment,	Inc
Print Name		
Signature	Date	

Project Manager: Jason Kane (530) 410 - 3337

Safety Manager: Sedar Kane (530) 410 - 5847



web: usa.kkequipment.net info@kkequipment.net 530-410-3337 3405 Meadow Oak Drive, Cottonwood, CA 96022 License # 836385

### **Spill Prevention and Control Plan**

Glenn County RCD

The Spill Prevention and Control Plan outlines the project scope of work to prevent and respond to any kind of tool and/or equipment and/or truck liquids spill on the job site.

Personnel will exercise due diligence to prevent and contain hazardous spills. Personnel will conduct fueling and/or equipment maintenance of liquids in a manner to protect against spills.

Fueling will be done in a safe manner in an open/cleared area. Equipment fueling shall be located so that exhausts do not discharge against any combustible materials. Equipment will not be refueled while in operation.

Equipment servicing and/or maintenance will be done in a safe manner to avoid potential spills and any effect it may have on the environment. Oily rags and similar materials used to clean equipment and wipe things off will be metal or other approved containers.

In the event of a spill, personnel will take prompt, effective action to stop and contain or otherwise limit the amount of the spill if safely able to do so.

Spill cleanup equipment and materials will be present at the job site in a Spill Kit. Personnel are required to use proper PPE when working around and/or cleaning up a spill.

### Bordges Timber, Inc.

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS				_	
B. Qualifications and Experience		40%	20	20	8.00	8.00
C. Approach and Timeline		30%	60	49	14.70	18.00
D. Cost		30%	20	20	6.00	6.00
			Ī			
Total				89.00	28.70	32.00

### Glenn County RCD's



Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

### PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

Review Committee members shall then be averaged t	o provide a total score for each of the proposers,					
Date Reviewed:	. > 06 112					
Evaluator Name, Title, Organization:						
Proposer Name, Title, Company:						
Categories and Criteria to be Evaluated: Check / Circle / Rank / Notes:						
A. Completeness of Proposal	Check One: PASS FAIL *Must have ALL YES to PASS					
Glenn County RCD received by submission deadline date and time	NO					
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible electronic copy (e.g., PDF file) via email	YES					
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	NO GLENN NO NOT GLEN					
Three (3) different, unique references including: Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	NO					
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES NO					
Signed by the submitting Proposer and Proposer's Principle	YES					

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	5
Ability to coordinate with field personnel and project managers?	6
Ability to successfully complete projects?	5
Ability to meet planned timelines for projects?	5
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified Rank 1, least qualified
Approach to meet Project needs?	H
High quality?	Y
Cost effective?	5
Competitive?	5
Environmentally sound?	5
Timeline meets Project needs?	5
Demonstrated understanding of Project Scope?	5
Demonstrated understanding of Project Scope: technically sound?	5
Sub-contractor(s) included?	YES
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	NA 5
Staff Organization	
	YES

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	2
Non-discrimination is acknowledged.	
Staff experience to meet Glenn County RCD written and calculated project reports?	3
D. Cost (30% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Cost per acre is identified?	6
Overall cost is within Glenn County RCD budget?	5
Demonstrated cash flow availability?	5

A.	Completeness of Proposal	Pass/Fail
B.	Qualifications and Experience	40%
C.	Approach and Timeline	30%
D.	Cost	30%

For example, scoring will be calculated as follows: >> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	20	Equals	8.00
Approach and Timeline	30%	x	60	Equals	18.00
Cost	30%	×	20	Equals	6.00
			100		32.00

>> Minimum Points Available (Rank 1, least qualified)

Ninimum Points Available (Ra Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	4	Equals	1.60
Approach and Timeline	30%	х	12	Equals	3.60
Cost	30%	x	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			

5

e e



REQUEST FOR PROPOSAL (RFP)					
PROJECT NAME:	Glenn County Resource Conservation District - Sacramento River Corridor Hazardous Fuels Reduction Project - RFP for Fuels Reduction Project				
Vendor Name:	Bordges Timber, Inc				
Address:	4940 Old Frenchtown Road Shingle Springs, CA 95682				
Telephone Number:	530-626-7930				
Fax:	530-626-7933				
E-Mail	tim@bordgestimber.com				
Opening Date:	January 26, 2023				
Due Date:	February 22, 2023, at NOON				

### 1. Qualifications and Experience

Bordges Timber Inc. has been in the Forestry Management and Fire Suppression Industry for over 35 years. Our staff is comprised of highly experienced foresters, fire fighters, equipment operators and supervisors. We understand the importance of fuel reduction and healthy forests to reduce the potential of catastrophic wildfire that damage local communities and forests. Our involvement in numerous forestry fuel reduction mastication prescribed burn and thinning projects for Federal, State and various Fire Safe Councils and private landowners give us the experience and knowledge to ensure that our projects are finished on time and within budget.

Bordges Timber Inc is insured and bondable. In recent years Bordges Timber Inc has done Fuel Reduction projects with USFS, Nevada Dept of Forestry, PG&E, Cal Fire, and BLM. These projects have included mastication, whole tree thinning, chipping, grapple piling and brush piling.

Bordges Timber Inc has multiple masticators available for this project, i.e. 3-CAT 320 ELRR, CAT 325, 2-Takeuchi 2150, Kobelco 210, 2-Takeuchi TL12R skid steer, Pick-up's, and Polaris UTV for wet areas. All pieces of equipment have FAE drum type heads that make a good small product. The heads have doors on them to allow reduction on throwing material and creating a fine product.

### **Past Performances**

### PG&E - Jackson State Forest Mendocino Willits Fort Brag March 2021 - December 2022

Bordges Timber Inc completed this project with PG&E to prune or remove approximately 8,400 trees, 1,050 brush units and skid/deck/haul approximately 15 miles of line. Bordges Timber Inc worked with PG&E on vegetation management, RPF foresters representing private property owners and Jackson State Foresters to widen ROW on Mendo 60 KV power line. The work included mastication, tracked chipping and timber harvest operations on both state and private land. Bordges Timber Inc worked as a License Timber Operator (LTO) doing timber operations under California Forest practice rules. As a state contractor holding a D49 tree trimming licenses to trim trees on both private and state land and CalTrans doing traffic control and ROW maintenance, Bordges Timber Inc also holds a pro logger certification with Associated California Loggers.

Brian Campbell, Project Manager, High Country Forestry 707-510-9699 brian.campbell@hcforestry.com

Jason Serna, Jackson State Forester, 707-357-7136 jason.serna@fire.ca.gov

Chris Blencowe, Forester, 707-972-6768

Erick Dilello, South Region Permits Inspector CalTrans, (707) 489-2471,

Erick.Dilello@dot.ca.gov

John Breazeal, California Registered Professional Forester #3165, Expert Vegetation Program Manager, PG&E, (707) 599-3670 john.breazeal@pge.com

### SMUD - SMUDEA Power Pines Campground 2021.

Bordges Timber Inc worked the SMUDEA campground and Penstock project. This project Bordges Timber Inc worked on private and USFS property. This project required us to coordinate with Grante Construction which had an existing contract for a bikeway within the project area. Bordges Timber Inc chipped and thinned the areas along the camp sites which had improvements of power and water within the campground along with fire rings, wooden barriers for traffic and gravel roads. This project required a D49 Contactors License and a LTO license along with working with USFS Timber Harvest rules. The US Forest Service property had LOP's for migratory birds within the project area, the project also had exclusionary areas for noxious weeds and sensitive plants.

Ross Hartman, SMUD SEA Board President, Ross.Hartman@smud.org
Don Errington, Forester Eldorado National Forest, 530-647-5450 x5450,

Donald.Errington@usda.gov
Joe Hiss, JH Land Consultants, LLC, 530-598-1883 joehiss@outlook.com

# Amador Fire Safe Council – Dusty Way Fuel Break 2018 AFSC – PG&E Ingress-Egress/Fuel Break Project

Bordges Timber Inc worked on treatment that re-established and established a shaded fuel break via mechanical and manual mastication. This project was on three rural residential properties totaling 5 acres. Bordges Timber Inc worked cooperatively with Amador Fire Safe Council Coordinator, landowners and CALFIRE to follow guidelines, conditions and criteria of the grant.

Amanda Watson, Amador Fire Safe Council Coordinator, 209-217-1090 <u>AmadorFireSafe@gmail.com</u>

- Proof of current California Contractor License (CA C61/D49) and Licensed Timber Operator (LTO-A), County of El Dorado Business License – Attachment A
- Photos of Bordges Timber Inc projects Attachment B

### 2. References

John M Breazeal, California Registered Professional Forester #3165, Expert Vegetation Program Manager PG&E (707) 599-3670 john.breazeal@pge.com 2021-Current multiple projects

Don Errington, Forester Eldorado National Forest 530-647-5450 x5450 Donald.Errington@usda.gov Matt Waverly, Interim Supervisor - Natural Resource Management, Timber/Hydro, Systemwide, Defensible Space - Land Management PG&E (530) 491-9032 M4W1@pge.com 2020-Current multiple projects

Joe Hiss
JH Land Consultants, LLC
530-598-1883 joehiss@outlook.com
2020-Current multiple projects

Jason Serna, Jackson State Forester CalFire 707-357-7136 jason.serna@fire.ca.gov Chris Blencowe, Registered Professional Forester 707-972-6768

### 3. Approach

Bordges Timber Inc's approach to the Sacramento River Corridor Hazardous Fuels reduction project is after attending site visit on February 4, 2023, looking at project area, developing questions in writing for Glenn County RCD and reviewing answers from RCD is now completing bid process to submit on February 22, 2023. Bordges Timber Inc will work together with Glen County RCD, CalFire, USFWS and Sacramento National Wildlife Refuge to develop an operation plan together. The Sacramento National Wildlife Refuge may have priorities and environmental sensitive areas that require immediate attention. If not Bordges Timber Inc proposes to start at the southernmost unit by Afton and proceed North in a logical progression. Afton, Butte City, Glenn, Ordbend, Hamilton City and then Capay.

Bordges Timber Inc plans to have 2-3 machines available for the thinning project. We plan on using 2 Takeuchi TL12 skid steers and one boom type excavator to help with high vines and small trees this is the most cost-effective way to treat this material. There are purpose driven machines available that can treat this project, however the weight and fuel consumption of those machines are a disadvantage. Using skid steers at 13 thousand pounds vs. Prime Tech is at 22 thousand pounds. A 320 excavator with a 20 foot boom allows the machine to reach out from the roads edge to treat brush or trees. All machines will be using FAE Drum type heads. These machines are low ground pressure, were aware and respectful of gravel roads and saturated soils not to have issues of loss of material being compacted into the roads and berms or trenches left behind from wet soils.

Bordges Timber Inc operations are fire line certified and know about fire and fire suppression. We have available a fire trailer with the required fire equipment and trained personnel. All equipment will meet the department of recourses requirement ax shovel, 10 lbs. fire extinguisher, and 5 gal. E20 CAFS compressed air foam system. At today's fire costs Bordges Timber Inc tries diligently to not be the cause of an operations fire therefore, we check daily at CalFire weather forecast along with PG&E Utility Fire Potential Index. The crew has a Kestrel Device which provides the temperature, humidity, and wind speed on site. If needed, we will stop operations by 11:00 AM because of fire danger. Bordges Timber Inc will have a fire patrol on site in fire season for 2 hours after work has stopped.

Bordges Timber Inc will not require the use of Sub-Contractors for this project, If at any time we would we would ensure to comply with the Glen County RCD sub-contractor requirements.

- Bordges Timber Inc will practice best management practices in identification and avoidance of protected species or other critical resources during project implementation.
- Bordges Timber Inc will work with the supervising Forester, RCD, CalFire and Sacramento National Wildlife Refuge Complex to ensure compliance and completion of the project.

- Bordges Timber Inc will protect all areas from disturbance that have been identified as protected species or other critical resources using best management practices.
- Bordges Timber Inc will protect structures, property improvements, survey monuments and property corners, power lines and any other utilities if known and flagged.
- Bordges Timber Inc will provide for crew's safety and sanitation needs.
- Bordges Timber Inc will remove all equipment, materials or trash from project area in a timely manner.
- Bordges Timber Inc hours of operations will be 7:00 AM to 7:00 PM, five days a week and possible Saturdays if necessary.
- Bordges Timber Inc project manager will address all areas of disturbance that may need erosion control measures or soil stabilization.
- Bordges Timber Inc will abide by CalFire and other Fire shut down requests.
- Non-Discrimination: Bordges Timber Inc shall provide services without discrimination based on race, creed, color, ethnic or linguistic identification, gender or sexual preference, disability or handicap or any other basis prohibited by law. This shall include opportunities of inclusion.
- Bordges Timber Inc will meet the Project written and calculated reporting requirements as deemed necessary by the Glenn County RCD's funding agreement.

### Site Specific Safety Program:

The Bordges Timber Inc. Company is committed to protecting employees, clients and the general public on all of our projects. This premise is a Company value of great importance. Our goal is ZERO incidents. The following guiding principles will evidence this philosophy and our future success.

- Senior management is responsible to support and monitor the safety, health and risk management process.
- 2. The line organization is responsible and accountable to lead and implement the safety, health and risk management process. Supervision shall possess the skills commensurate with project responsibilities. All employees must comply with safety, health, and risk management requirements. We will work towards continuous improvement. We will foster a culture that aligns safety, health, and risk management with the other business objectives.
- 3. The emphasis will be on Safety, Health and Risk Management. The planning process and reduction of incidents will be the measure of our success.

### Site Specific Safety Plan:

In accordance with company policy and agency requirements, the following site safety plan will be implemented.

- Daily safety topics will be discussed and documented during the morning meetings.
   Employees will be encouraged to report any safety concerns or violations to any supervisor on or off the project site.
- 2. A site-specific job hazard analysis site specific job hazards will be developed, reviewed by all personnel, and documented. An emergency response plan will be developed to include

the following information: local emergency phone numbers and reporting procedures, local hospitals, ground and/or air ambulances, fire departments and other emergency contacts.

3. Egress of injured workers - In addition to this, maps of the project area that will show ingress and egress routes, as well as identified heli-spots. These will be distributed to all employees and local emergency officials.

4. A communication plan is that all trucks will have a CB radio along with crew vehicles. Signs will be posted within project area with CB10 or other CB channel number. The supervisor and all truck drivers will carry cell phones and emergency numbers will be given for project site. i.e. Fire 911 Sherriff 911.

5. Fire patrol men and supervisor will use cell phones and carry a BK hand held portable radio with agency frequencies compatible for emergencies.

6. Traffic Control Plan - All tasks are on roads which may require traffic control and signs and possible county permits i.e. encroachment or operational permits. This permit may include temporary traffic controls i.e. barricades, signs, cones, or flagmen may be required within project areas.

7. Protection of the Public and Government Personnel required by the occupational safety and health standards code, all employees, and visitors to the project site will use the proper personnel protective equipment. All visitors will be required to check in with the foreman before entering the project site. Extra personnel protective equipment will be made available to visitors of the site upon request. Any known hazards will be marked on maps and flagged and be made known to all employees and visitors to the project site. A safety board will be set up that includes the emergency operations plan, hazard map, contact information, job hazard safety analysis, daily safety discussions, weather forecasts and blank tailgate safety forms. Any snags or widow makers or other hazards will be identified and either eliminated or the area around them will be marked with high visibility flagging.

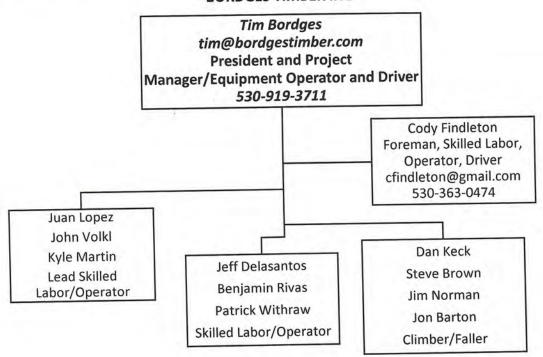
### **Timeline**

Bordges Timber Inc plans on starting this project as soon as contractual obligations are meet and pre-operator meetings are completed however this may put us into Bird season. This project possibly has migratory bird consideration from March 1 to July 31. We hope to work efficiently with all partners on this project, but if we can't work on this project until the end of July then Bordges Timber Inc would request to postpone operations until fire conditions are not extreme usually after November 1st and there has been an inch of precipitation.

Bordges Timber Inc estimate of production is 7 acres a day using 2 skid steers and 1 tracked masticator, with that production this project will take approximately 49 days to complete. That 2.3 acres per peace of equipment, however high fire days, rain days and equipment break downs may adjust the time frame.

### 4. Staff to be Assigned

### **BORDGES TIMBER INC**



### 5. Cost

Bordges Timber Inc cost per acre for this project as identified in this RFP. Bordges Timber Inc shall furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully implement this Project in a cost per acre format.

Mastication of woody vegetation treatment at \$1,089 per acre\$ treating 340 acres = for a total of \$370,000

Bordges Timber Inc will make available Federal Tax Identification Number and will comply with all Federal, State and Local rules, regulation, and policies. Bordges Timber Inc shall submit to Glen County RCD a monthly itemized statement which indicates work completed and Services rendered. The statement shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. Glen County RCD shall, within 45 days of receiving such statement and any applicable federal or state grant funds, review the statement and pay all approved charges thereon.

Signature of individual legally authorized to bind the vendor.

Tim Bordges, President Bordges Timber Inc.

Date

1-20-2023

# Attachment A





# CONTRACTORS STATE LICENSE BOARD

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code and the Rules and Regulations of the Contractors State License Board, the Registrar of Contractors does hereby issue this license to:

# **BORDGES TIMBER INC**

# License Number 1087569

to engage in the business or act in the capacity of a contractor in the following classifications:

D49 - TREE SERVICE

Witness my hand and seal this day, February 24, 2022

Issued February 23, 2022

Susan Granzella, Board Chair

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.

David R. Fogt, Registrar of Contractors

License Number:

A8195

STATE OF CALIFORNIA

THE RESOURCES AGENCY

Date of Issuance: 1/4/2023

STATE BOARD OF FORESTRY

License Valid Period: 1/4/2023-12/31/2024 TIMBER OPERATOR LICENSE



This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

BORDGES TIMBER INC 4940 OLD FRENCH TOWN ROAD SHINGLE SPRINGS, CA 95682

RM-61 (10/98)

(SEE REVERSE SIDE)

A8195

License Number:

1/4/2023

Date of Issuance:

1/4/2023-12/31/2024 License Valid Period: STATE OF CALIFORNIA

THE RESOURCES AGENCY

STATE BOARD OF FORESTRY

TIMBER OPERATOR LICENSE

ALIFORNIA DE LA CALIFORNIA DE LA CALIFOR

BORDGES TIMBER INC.
4940 OLD FRENCH TOWN ROPOL
SHINGLE SPRINGS, CA 95682

This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

RM-61 (10/98)

(SEE REVERSE SIDE)

### **BUSINESS LICENSE**

"For Services Provided in the Unincorporated Areas of El Dorado County Only

BUSINESS NAME:

BORDGES TIMBER INC

**BUSINESS OWNER:** 

**BUSINESS LOCATION:** 

4940 OLD FRENCH TOWN RD

SHINGLE SPRINGS, CA 95682-8302

BORDGES TIMBER INC 4940 OLD FRENCH TOWN RD SHINGLE SPRINGS, CA95682-8302

TO BE POSTED IN A CONSPICUOUS PLACE

### **COUNTY OF EL DORADO**

KAREN COLEMAN, MBA | MACC. | TREASURER - TAX COLLECTOR 360 Fair Lane • Placerville, CA 95667 Phone: (530) 621-5800

### NONTRANSFERABLE

BUSINESS TYPE: LOGGING COMPANIES

DESCRIPTION:

TAX#

004525

Business License Number: 004525

Expiration Date:

March 31, 2023

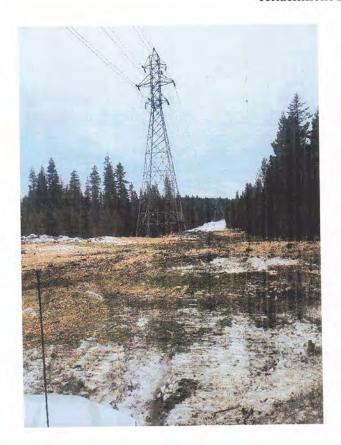
By:

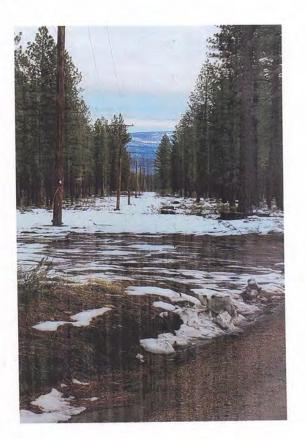
K. E. Coleman, MBA

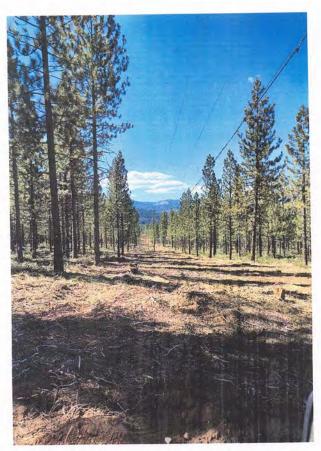
Treasurer - Tax Collector

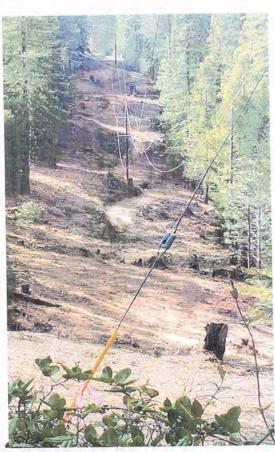
TC

### Attachment B











### A Member of the Tokio Marine Group

One Bala Plaza, Suite 100, Bala Cynwyd, Pennsylvania 19004 610.617.7900 • Fax 610.617.7940 • PHLY.com

February 22, 2023

Glenn County Resource Conservation District Attention: Kandi Manhart, Executive Officer 132 N. Enright Avenue Suite C Willows, CA 95988

RE: Statement of Surety/ Bordges Timber, Inc./RFP Mechanical Fuels Treatment for 340 Acre Fuels Reduction Project

### Dear Ms. Manhart:

Bordges Timber, Inc. is currently bonded by Philadelphia Indemnity Insurance Company and is an account in good standing. Philadelphia Indemnity Insurance Company is rated by A.M. Best as an "A++" (Superior) and "XV" financial size. Philadelphia Indemnity Insurance Company has a Certificate of Authority from the Department of Treasury with an underwriting limitation of \$304,546,000.

A bonded work program of \$600,000 single limit and \$600,000 aggregate has been supported by Philadelphia Indemnity Insurance Company. As is customary, final approval of any bond is predicted upon the most current financial job information available to the underwriter at the time, and is subject to the following.

Specific requests for surety bonds will be given our due consideration based on our underwriting evaluation at the time of the request. This evaluation includes receipt and review of contract terms and conditions and bond format that are acceptable to Philadelphia Indemnity Insurance Company, adequate financing as well as other underwriting conditions, which may exist at the time of the request. Any request for bonds is a matter between Bordges Timber, Inc. and ourselves and we assume no liability to any party if for any reason we do not execute said bonds which may arise soley from this letter of recommendation.

Philadelphia Indemnity Insurance Company

By: Justin Smit: Attorney-In-Fact

### Atlas Tree Surgery, Inc.

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS					
B. Qualifications and Experience		40%	20	20	8.00	8.00
C. Approach and Timeline		30%	60	48	14.40	18.00
D. Cost		30%	20	20	6.00	6.00
Total				88.00	28.40	32.00

Atlas

### **Glenn County RCD's**

### REQUEST FOR PROPOSALS (RFP)

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

### PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

Date Reviewed: 227 2023	1
Evaluator Name, Title, Organization: <u>Review</u>	Committee
Proposer Name, Title, Company:	Thee Divolen, Ir
Categories and Criteria to be Evaluated: Ch	neck / Circle / Rank / Notes:
A. Completeness of Proposal	Check One:
Glenn County RCD received by submission deadline date and time	NO
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible, electronic copy (e.g., PDF file) via email	YES
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	NO
Three (3) different, unique references including: Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	NO
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES
Signed by the submitting Proposer and Proposer's Principle	YES

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	5
Ability to coordinate with field personnel and project managers?	5
Ability to successfully complete projects?	5
Ability to meet planned timelines for projects?	5
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified 48
Approach to meet Project needs?	Yes 2
High quality?	5
Cost effective?	5
Competitive?	Highest cost 5
Environmentally sound?	5
Timeline meets Project needs?	405 5
Demonstrated understanding of Project Scope?	3
Demonstrated understanding of Project Scope: technically sound?	3
Sub-contractor(s) included?	YES
	NO /
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	5
Staff Organization	
Chart included?	YES NO

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	5
Non-discrimination is acknowledged.	
Staff experience to meet Glenn County RCD written and calculated project reports?	4
D. Cost (30% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Cost per acre is identified?	4es \$3400/ac 5
Overall cost is within Glenn County RCD budget?	425 5
Demonstrated cash flow availability?	15
Demonstrated knowledge this Project is subject to availability of grant funding?	5

Α.	Completeness of Proposal	Pass/Fail	0 0
B.	Qualifications and Experience	40%	0 8
C.	Approach and Timeline	30%	7) (
D	Cost	30%	0

## For example, scoring will be calculated as follows: >> Maximum Points Available (Rank 5, most qualified)

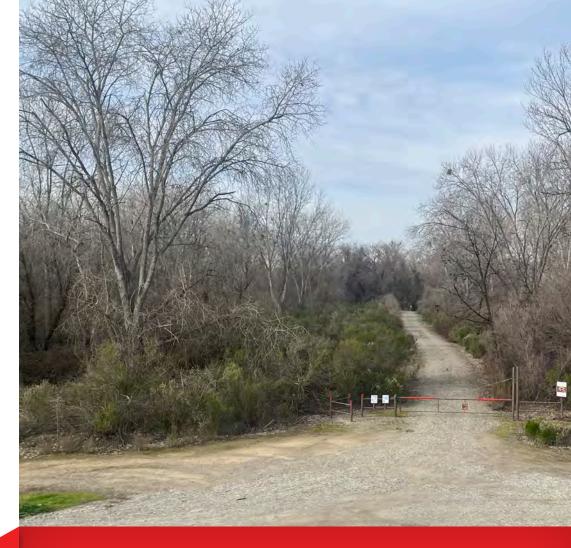
Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	20	Equals	8.00
Approach and Timeline	30%	x	60	Equals	18.00
Cost	30%	x	20	Equals	6.00
			100		32.00

### >> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	4	Equals	1.60
Approach and Timeline	30%	x	12	Equals	3.60
Cost	30%	x	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			





# SACRAMENTO RIVER CORRIDOR HAZARDOUS FUELS REDUCTION PROJECT

### TECHNICAL PROPOSAL

Submission Date: February 22, 2023

### **PREPARED BY**

Atlas Tree Surgery, Inc. 1544 Ludwig Ave. Santa Rosa, CA 95407 (707) 523-4399

### PREPARED FOR

**Glenn County RCD** 

Attn: Kandi Manhart 132 N. Enright Avenue, Suite C Willows, CA 95988



### **TECHNICAL PROPOSAL**

### Sacramento River Corridor Hazardous Fuels Reduction Project

Prepared for the Glenn County Resource Conservation District

This Technical Proposal is being submitted in response to the Sacramento River Corridor Hazardous Fuels Reduction Project Request for Proposal (RFP) issued on January 26, 2023.

This Technical Proposal, along with the Cost Proposal, constitutes a firm offer and binds this company to accept award under the terms of the sample contract, the bid form, and any of the accepted terms of this Technical Proposal.

This offer is valid for 60 days from its due date of February 22, 2023.

Kingsborough Atlas Tree Surgery, Inc.	(707) 974-3093
Company Name	Telephone
1544 Ludwig Ave.	(707) 523-4127
Address	Fax
Santa Rosa, CA 95407	tyler.willis@atlas-tree.com
City, State, Zip	Email Address
Tyler Willis	Director of Forest Management
Bidder's Name	Title
	January 22, 2023
Bidder's Signature	Date



COMPANY INFORMATION
COST PROPOSAL
COMMITMENT TO PROJECT EXECUTION
PROJECT TIMELINE
TECHNICAL APPROACH
EQUIPMENT LIST
KEY PERSONNEL
COMPANY ORGANIZATIONAL CHART
RELEVANT PAST PERFORMANCE AND REFERENCES
QUALITY CONTROL PLAN
SAFETY AND COMMUNICATION PLAN
APPENDIX A
APPENDIX B



### COMPANY INFORMATION

Kingsborough Atlas Tree Surgery, Inc. (Atlas Tree) was founded by nationally ranked tree climber and Sonoma County native, Rich Kingsborough. Atlas Tree specializes in landscape-level forest management services and has earned the reputation for tackling any size project with skill and precision. For 40 years, Atlas Tree has consistently elevated the standard of tree care for our clients and the tree care industry. Whatever and wherever the project, Atlas Tree has the right personnel and equipment to get it done safely and efficiently—every time. Atlas Tree provides exceptional services safely and timely. Our goal is to create customers for life. Atlas Tree has a comprehensive team comprised of multiple divisions focused on forest management, commercial, utility, and residential services. Atlas Tree's mission is to elevate the standard of our industry through safety, training, and innovation.

### **COMPANY SNAPSHOT**

**LEGAL NAME:** Kingsborough Atlas Tree Surgery, Inc.

**ENTITY TYPE:** S Corporation **YEAR ESTABLISHED:** 1982

**EIN:** 68-0305228 **CAGE:** 3MDF1

**UNIQUE ENTITY ID: FW1EE4SK4B33** 

DIR: 1000006559

### **CORE COMPETENCIES**

- ▶ Forest Health Restoration
- ▶ Timber Harvesting
- Wildfire Recovery
- Vegetation Management
- ▶ Biomass Utilization
- ▶ Forest Fuels Reduction
- ▶ Hazard Tree Removal
- Land and Right-of-Way Clearing
- Pruning and Thinning

### **CERTIFICATIONS AND LICENSES**

**CA SMALL BUSINESS: 27600** 

CA LICENSED TIMBER OPERATOR (LTO): A11516
QUALIFIED APPLICATOR LICENSE (QAL): 135320

CSLB C-61/D49 TREE SERVICE: 679146 CSLB C27 LANDSCAPING: 679146

### **POINT OF CONTACT**

**Tyler Willis**, Director of Forest Management 1544 Ludwig Ave., Santa Rosa, CA 95407

Cell: (707) 787-7334

Email: tyler.willis@atlas-tree.com

### **NAICS CODES**

113310	Logging
115310	Soil Preparation, Planting, and Cultivating
115310	Support Activities for Forestry
237990	Other Heavy Construction—Trails
238910	Site Preparation Contractors
561730	Landscaping Services
624230	Emergency and Other Relief Services

### **UNSPSC CODES**

0/10/ 00 0	0520
70150000	Forestry
70151500	Forestry Management
70151701	Logging or Felling
70151702	Forest Harvesting Mountainous Areas
70151703	Forest Harvesting Specialized Operations
70151802	Forest Protection Services
70151804	Forest Wind Breaks or Shelter Belts
70151806	Forestry Watershed Management
70151900	Forestry Resources
72102900	Facility Maintenance and Repair Services
72141504	Timber Removal Service
72154052	Post Disaster Renovation and Repair Service
92101604	Forest or Wilderness Firefighting Services

### **CLIENTELE**

- Pacific Gas & Electric
- California Department of Transportation
- California Department of Forestry and Fire Protection
- County of Sonoma
- State of California
- USDA Forest Service
- ▶ El Dorado Resource Conservation District



### **COST PROPOSAL**

SACRAMENTO RIVER CORRIDOR HAZARDOUS FUELS REDUCTION PROJECT				
Treatment /Thinning	Quantity	Unit of Measure	Price Per Acre	
Mastication Woody Vegetation Treatment	340	Acres	\$ 3,400.00	
TOTAL \$1,156,000.00				

### **■ COMMITMENT TO PROJECT EXECUTION**

For over 40 years, Atlas Tree has a proven track record of successfully completing projects safely, timely, and efficiently for a wide range of customers, including the USDA-Forest Service, California Department of Transportation, Pacific Gas & Electric, and El Dorado Resource Conservation District. Additionally, our team has a proven track record of completing similar projects in a safe and timely manner, including the CalRecycle 2021 Fires: Structural Debris Removal and Hazard Tree Removal project and the Sierra-at-Tahoe Hazardous Trees and Hazardous Fuels Removal and Restoration Project.

Atlas Tree's comprehensive teams of professional foresters, arborists, equipment operators, and field and management staff specialize in planning and implementing complex tree and timber management projects. Atlas Tree employs nearly 300 employees and their expert operators and field crews, supported by the management staff, have the wherewithal and resources needed to ensure a rapid start to operations and a continuous rate of production that will enable the team to complete this project efficiently and on schedule.

Atlas Tree recognizes that communicating and coordinating the operations plan with the Glenn County RCD, Sacramento National Wildlife Refuge, and the U.S. Fish and Wildlife Service (USFWS) is vital to seamlessly completing this project. Atlas Tree will provide fuels reduction activities along the Sacramento River corridor in Glenn County enabling safer public access and egress while simultaneously creating a more aesthetically pleasing, park-like atmosphere.

### **■ PROJECT TIMELINE**

Atlas Tree's crews will operate 5-day work weeks, Monday through Friday, during daylight hours. Atlas Tree will only operate during dry/frozen conditions, when ground rutting will be minimal, and we will preemptively stop forestry operations if excessive rutting occurs.

SACRAMENTO RIVER CORRIDOR HAZARDOUS FUELS REDUCTION PROJECT				
Estimated Rate of Production  Anticipated Start Date Estimated End Date Total Operational Days				
2 to 4 acres/day	April 3, 2023	September 28 2023	Approximately 115 days	



### ■ TECHNICAL APPROACH

Common to all units found within the Sacramento River Corridor Hazardous Fuels Reduction Project, Atlas Tree will implement the following approach to each unit:

### UNIT MASTICATION AND ROADSIDE CLEARING TECHNIQUES

Atlas Tree has various types of mastication equipment ranging in size from small compact skid steers and excavators to large self-leveling, tracked feller bunchers and Sennebogens (Figure 1) outfitted with mulching attachments. Atlas Tree's equipment can perform mastication on slopes up to 45 percent (under certain site conditions, including roadside projects, mastication operations may be able to exceed 45 percent) and has the power and capacity to grind trees up to 22 inches DBH. With this wide array of equipment, Atlas Tree will perform all mastication requirements including the reduction of shrubs and brush, removal of understory trees, mulching down and dead logs, and controlling vegetation along roadsides and hard to reach areas such as cut-banks, outcroppings, gullies, and steep slopes.



Figure 1. Sennebogen 718 Tree Handler with FAE mastication attachment

Atlas Tree's innovative Sennebogen 718 tree-handler will begin the operational workflow by masticating roadside trees and brush. This 21-ton, rubber-tired machine is equipped with an FAE mastication head attached to a telescoping boom arm capable of extending up to 43 feet. The operator works from an enclosed cab that can be hydraulically elevated to an eye-level of 18 feet. The cab also comes with a tilting mechanism to improve the operator's visibility while operating the machine on sloping ground.

To support the Sennebogen 718, Atlas Tree will deploy a Bandit BTC-150 track masticator (Figure 2). This machine is built specifically for roadside fuel reduction and right-of-way clearing and maintenance. This 16,740 pound machine is outfitted



Figure 1. Sennebogen 718 Tree Handler with FAE mastication attachment

with a 72-inch wide mulcher head and features low ground pressure to minimize ground disturbance. The addition of the Bandit BTC-150 track masticator will allow operations to occur at an uninterrupted rate of production as the team will have the combined benefit of the dedicated track carrier-style machine coupled with the dexterity of the boom-style mastication unit.



### **FQUIPMENT LIST**

### **MASTICATION OPERATIONS**

- 1 Sennebogen 718 E Tree Care Handler w/ FAE Mastication Head (123 kW/2200 rpm)
- 1 Bandit BTC-150 Track Carrier Masticator (148 HP)

### PROJECT SUPPORT AND FIRE SUPPRESSION

- 1 Polaris Ranger Crew XP100 UTV's w/CAFS
- 2 Ford/Chevrolet Crew Trucks

Proposed machinery may be substituted with similar makes and/or models.

### FIELD PERSONNEL

- 1 Forest Management Superintendent
- 1 Foreman/Heavy Equipment Operator
- 1 Additional Heavy Equipment Operators



Mendocino RCD: Northern Red Mtn Forest Health Improvement Project, 2023 - Sennebogen 718 E performing roadside fuels reduction



### **KEY PERSONNEL**

### **TYLER WILLIS**

DIRECTOR OF FOREST MANAGEMENT / OVERALL PROJECT MANAGER

**YEARS OF EXPERIENCE: 15** 

Tyler brings more than 15 years of diversified professional forestry and silviculture experience to the Atlas team. As a Certified Arborist, he works with clients to understand their project objectives and requirements associated with fuels reduction, habitat improvement, watershed protection, commercial logging and/or land use. He assesses site conditions, conducts timber cruises, evaluates timber/fiber markets, evaluates access roads, and develops work plans for project implementation while complying with NEPA. Tyler manages and implements a wide variety of projects including Forestry Management Plans and Related Consulting, Insect and Disease Diagnosis and Treatment, Timber Cruising and Economic Evaluations, and Wildfire Fuels Reduction and Mitigation.

As the overall Project Manager, Tyler assesses the project prescription and quality requirements and suggests the optimal workflow. He works as a liaison between the client and the operations staff, communicating the quality and prescription requirements to assure they are understood and performed correctly.

### **BRETT HAYDEN**

FOREST MANAGEMENT SUPERINTENDENT

YEARS OF EXPERIENCE: 37

Brett Hayden has more than 37 years of experience in the tree and timber industry. He is a key member of the Atlas Tree operations team and is responsible for supervising the daily operations of multiple forest management projects to maximize each project team's productivity. He also optimizes the usage of specialized heavy equipment on each project site. As an expert in the operation of heavy equipment, he is well versed in Atlas Tree's machines' full range of capabilities. As a previous owner of a successful logging company, he is experienced in the leadership and supervision necessary to ensure outstanding project outcomes. Brett maintains strong and mutually beneficial working relationships with timber landowners and foresters, and he strives to ensure their satisfaction with Atlas Tree's forestry management operations.

### **EVAN SCOTT**

FOREMAN/HEAVY EQUIPMENT OPERATOR

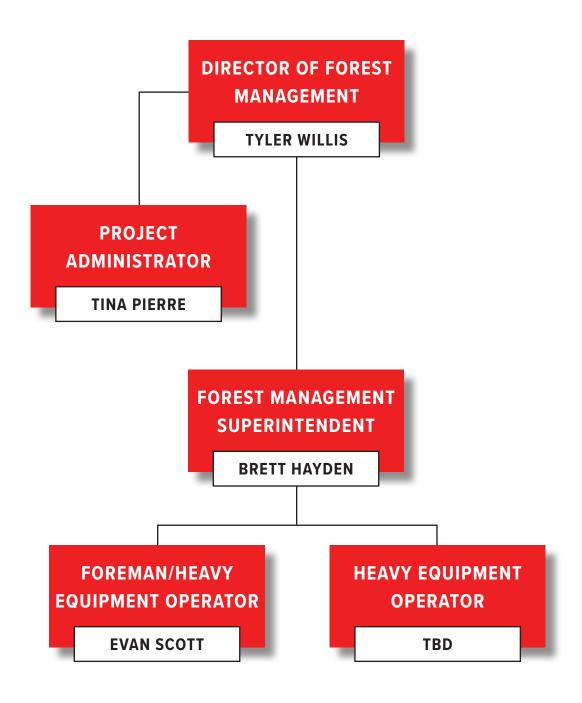
YEARS OF EXPERIENCE: 11

Evan Scott has more than 11 years of experience in the tree care industry. Evan's experience spans the tree care industry including residential & commercial tree care, timber falling, utility hazard clearance and debris management, forest restoration project management/logistics, supervising crews, and performing safety audits and accident investigations. Evan has impeccable customer service skills and has deep ties and strong relationships across multiple lines of business.

He conducts work planning and on-site supervision of multiple hazard tree removal and pruning crews. He coordinates material transport to log storage facilities, processing yards, and other end-use facilities as appropriate. He sets up and maintains all back-end support solutions for the safe and efficient completion of the project. Evan ensures that crews and subcontractors comply with plans, specifications, scheduling, and quality control policies. He ensures compliance with OSHA and Cal-OSHA regulations and ANSI (Z133 and A300) standards. Evan conducts site risk assessments and communicates that risk to multiple stakeholders. He ensures the project stays within budget while maintaining high quality work. He supports the project through all phases and coordinates the work of all subcontractors including scheduling, sequencing, and troubleshooting. Evan also acts as the direct liaison among production crews, management, subcontractors, clients, and the community.



### **■ COMPANY ORGANIZATIONAL CHART**





### **■ RELEVANT PAST PERFORMANCE AND REFERENCES**

# SIERRA AT TAHOE HAZARDOUS TREES AND HAZARDOUS FUELS REMOVAL AND RESTORATION PHASE I PROJECT

TWIN BRIDGES, CA

CLIENT: El Dorado RCD

PROJECT VALUE: \$10.8MM

**SERVICE DATES:** July 2022 – Nov 2022

**CONTACT:** Mark Egbert **PHONE #:** (530) 957-3472

**E-MAIL:** Mark.Egbert@ca.nacdnet.net

### PROJECT DESCRIPTION

Atlas Tree performed hazardous tree and hazardous fuels removal and restoration on 757 acres of ski runs and 764 acres of glade areas. This project consisted of multiple, steep-slope operations including the use of both ground-based and helicopter logging techniques. Atlas Tree harvested and processed 17MMBF of salvage timber that was burned as a result of the Caldor Fire of 2021.

# CALRECYCLE 2021 FIRES: STRUCTURAL DEBRIS REMOVAL AND HAZARD TREE REMOVAL SERVICES

ALPINE, EL DORADO, PLACER, NEVADA, AND LAKE COUNTIES, CA

CLIENT: ECC

PROJECT VALUE: \$14.5MM

**SERVICE DATES:** Dec 2021 – Jun 2022

**CONTACT:** Ray Velasquez **PHONE #:** (774) 836-6593

**EMAIL:** rvelazquez@ecc.net

### PROJECT DESCRIPTION

Atlas Tree felled, processed, and hauled approximately 30k hazard trees to approved end-use facilities for co-generation, plywood feedstock, and shavings feedstock. Between log trucks and co-generation feedstock, Atlas Tree hauled 20-30 truck loads of merchantable timber per day and handled approximately 750 tons of cut woody material per day.

### 100 FOOT DEFENSIBLE SPACE PROJECT

SONOMA COUNTY. CA

CLIENT: Sonoma RCD

PROJECT VALUE: \$330K

**SERVICE DATES:** May 2021 – July 2021

CONTACT: Kevin Cullinen
PHONE #: (707) 569-1448

**E-MAIL:** kcullinen@sonomarcd.org

### PROJECT DESCRIPTION

Atlas Tree created a 100 foot defensible space around private residences in the Mark West Watershed. Atlas Tree removed all combustible vegetation within 5 feet of homes, including vegetation attached to or overhanging the homes. All cut woody debris was chipped and hauled off-site.



### **■ RELEVANT PAST PERFORMANCE CON'T**

### **EMERGENCY FIRE RESPONSE – DIXIE FIRE (PG&E MSA)**

BUTTE COUNTY, CA

CLIENT: PG&E

PROJECT VALUE: \$23.4MM

**SERVICE DATES:** Jul 2021 – Present

CONTACT: William Butler

PHONE #: (530) 446-1454

E-MAIL: WBB7@pge.com

### PROJECT DESCRIPTION

Atlas Tree removed 20k hazardous trees in the utility Right-of-Ways after the Dixie Fire.

### HAZARDOUS TREE REMOVAL

SANTA CLARA/SAN MATEO/SAN FRANCISCO COUNTIES. CA

**CLIENT:** Department of Transportation

PROJECT VALUE: \$5.25MM

SERVICE DATES: Oct 2019 – May 2020

CONTACT: Digna L. Dietrich
PHONE #: (408) 667-9673

**EMAIL:** digna.dietrich@dot.ca.gov

### **PROJECT DESCRIPTION**

Atlas Tree removed more than 900 hazardous trees within DOT Right-of-Ways and chipped limb/wood debris 20 inches in diameter or smaller. Atlas Tree also either dispersed chips on-site or hauled them to other locations as directed. Logs and debris larger than 20 inches in diameter were hauled to Atlas Tree's reduction yard. Reduced material was recycled into landscape mulch and co-generation feedstock. Atlas Tree completed nearly twice the quantity of trees in the original scope of work without incident and within the initial budget.

### 2019 HAZARD TREE REMOVAL PUBLIC TREES PROJECT

SONOMA COUNTY, CA

CLIENT: Sonoma County

PROJECT VALUE: \$3.9MM

**SERVICE DATES:** 10/2019 – 02/2020

**CONTACT:** Forrest Corson **PHONE #:** (707) 565-2253

**EMAIL:** Forrest.Corson@sonoma-county.org

### PROJECT DESCRIPTION

Atlas Tree chipped limb/wood debris 20 inches in diameter or smaller and dispersed chips on site or to other locations as directed. Logs and debris larger than 20 inches in diameter were hauled to Atlas Tree's reduction yard. Reduced material was then recycled into landscape mulch and co-generation feedstock. Atlas Tree also removed hazardous trees along 90 miles of county roads with more than 5,000 trees removed by the end of the project. This project was performed in conjunction with phase III hazardous tree removal for the same client. Both projects were completed on time and on budget while also reducing the impact of these operations on the local community. This was accomplished by increasing crew size, thereby reducing the impact of traffic control measures and noise on the community.



### QUALITY CONTROL PLAN

The Atlas Tree forest management team provides exceptional tree and timber management services. To ensure the project objectives are met without exception, the Quality Control Plan (QCP) is critical to the team's work. Prior to starting each project, a thorough analysis of its' requirements is presented to each member of the team by the project Foreman. The Foreman will monitor progress on a continual basis and will take corrective action on any deficiency that is identified. All deficiencies are documented on Atlas Tree's Job Site Quality Assurance Report. This report is updated daily and is the basis for ensuring the QCP is implemented properly. Atlas' project Foreman will conduct quality control inspections on each unit area. These inspections will include:

- ▶ Soil compaction, rutting, and erosion control measures
- Preservation of protected areas, residual trees, and wildlife trees
- Cut-woody material specifications and remaining stump heights
- Update project progress and completion date estimates
- ▶ Cultural resource protections

### SAFETY AND COMMUNICATION PLAN

Atlas Tree begins each workday by performing a mandatory Job Safety Analysis briefing with all project employees. During this meeting the Foreman will discuss the hazards and mitigation requirements needed on the project including site and weather conditions, Project Activity Levels (PALS), on-site personnel, equipment, and resources, and a discussion of the workflow.

During this meeting, the Foreman will also discuss the protocols for safeguarding recreationalists and Forest Service staff members who may be present on-site during project operations. Further, the Daily Risk Assessment Form will be completed and made available for all additional employees and guests to review prior to entering the project work site.

As a part of the safety process, Atlas Tree has implemented a comprehensive Injury and Illness Prevention Program (IIPP) that complies with Federal OSHA and CAL-OSHA requirements. Employees are trained on the IIPP requirements and the importance of following safe work practices including usage of the personal protective equipment (PPE) issued to them by Atlas Tree.

Additionally, on-site employees are issued radios and/or cell phones to ensure rapid communications with first responders and headquarters during emergencies. Further, for remote sites with communications challenges, satellite phones are issued. The project Foremen also inspects their work sites daily to identify potential hazards and environmental issues.



LICENSED TIMBER OPERATOR - TYPE A LICENSE

License Number:

A11516

STATE OF CALIFORNIA

1/1/2022

THE RESOURCES AGENCY

Date of Issuance:

STATE BOARD OF FORESTRY

License Valid Period /2023

#### TIMBER OPERATOR LICENSE



KINGSBOROUGH ATLAS TREE SURGERY INC 1544 LUDWIG AVE SANTA ROSA, CA 95407

This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

RM-61 (10/98)

(SEE REVERSE SIDE)

A11516

License Number:

1/1/2022

STATE OF CALIFORNIA

THE RESOURCES AGENCY

Date of Issuance:

STATE BOARD OF FORESTRY

1/1/2022-12/31/2023 License Valid Period:

TIMBER OPERATOR LICENSE



KINGSBOROUGH ATLAS TREE SURGERY INC 1544 LUDWIG AVE

SANTA ROSA, CA 95407

SAPE

This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

RM-61 (10/98)

(SEE REVERSE SIDE)

A11516

License Number:

1/1/2022

STATE OF CALIFORNIA

THE RESOURCES AGENCY

Date of Issuance:

STATE BOARD OF FORESTRY

License 1/1/2022-12/31/2023

TIMBER OPERATOR LICENSE



KINGSBOROUGH ATLASTREE SURGERY INC 1544 LUDWIG AVE

SANTA ROSA, CA 95407

OPP

This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491



CERTIFICATE OF INSURANCE

KINGATL-01

**AXU** 



#### CERTIFICATE OF LIABILITY INSURANCE

1/4/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER. AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0757776	CONTACT Anna Duran				
HUB International Insurance Services Inc. PO Box 3310	PHONE (A/C, No, Ext): (805) 618-3701 FAX (A/C, No): (805)	832-6581			
Santa Barbara, CA 93130-3310	E-MAIL ADDRESS: CAL-CC-CertReqs@hubinternational.com				
	INSURER(S) AFFORDING COVERAGE	NAIC #			
	INSURER A: NOVA Casualty Company	42552			
INSURED	INSURER B : Arch Insurance Company	11150			
Kingsborough Atlas Tree Surgery Inc. dba: Atlas Tree and Landscape 1544 Ludwig Avenue Santa Rosa, CA 95407	INSURER C: Century Surety Company	36951			
	INSURER D : Evanston Insurance Company	35378			
	INSURER E:				
	INSURER F:				

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUI	BR	POLICY EFF	POLICY EXP (MM/DD/YYYY)	LIMIT	s
A	X COMMERCIAL GENERAL LIABILITY	INSD W	VD	(WIW/DD/1111)	(MIM/DD/1111)	EACH OCCURRENCE	\$ 1,000,000
	CLAIMS-MADE X OCCUR		ARBML1000038304	10/1/2022	10/1/2023	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$ 2,000,000
	POLICY X PRO-					PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:						\$
Α	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	X ANY AUTO		ARBML1000038304	10/1/2022	10/1/2023	BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	HIRED NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
							\$
Α	X UMBRELLA LIAB X OCCUR					EACH OCCURRENCE	\$ 5,000,000
	EXCESS LIAB CLAIMS-MADE		ARBUM1000016804	10/1/2022	10/1/2023	AGGREGATE	\$ 5,000,000
	DED X RETENTION\$ 10,000						\$
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					X PER OTH- STATUTE ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A	ZAWCI9995000	1/1/2023	1/1/2024	E.L. EACH ACCIDENT	\$ 1,000,000
	(Mandatory in NH)	.,,,				E.L. DISEASE - EA EMPLOYEE	
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	
С	Excess GL Liab		CCP1081849	10/1/2022		\$5,000,000 Agg	5,000,000
D	Pollution/Professnal		CPLMOL110484	3/22/2022	3/22/2023	\$5,000 Ded	10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) VERIFICATION OF COVERAGE

CERTIFICATE HOLDER	CANCELLATION		
VERIFICATION OF COVERAGE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.		
	AUTHORIZED REPRESENTATIVE  HASSEL CONTROL OF THE PROPERTY OF T		

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS					
B. Qualifications and Experience		40%	20	18	7.20	8.00
C. Approach and Timeline		30%	60	50	15.00	18.00
D. Cost		30%	20	20	6.00	6.00
Total				88.00	28.20	32.00

RAWE

#### Glenn County RCD's

#### **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

# PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

Date Reviewed:							
Evaluator Name, Title, Organization: Review	committee!						
Proposer Name, Title, Company:	- IREL OFFICE						
Categories and Criteria to be Evaluated: Check / Circle / Rank / Notes:							
A. Completeness of Proposal	Check One: PASS FAIL *Must have ALL YES to PASS						
Glenn County RCD received by submission deadline date and time	YES NO						
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible, electronic copy (e.g., PDF file) via email	YES NO						
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	NO						
Three (3) different, unique references including: Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	NO						
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES NO						
Signed by the submitting Proposer and Proposer's Principle	YES						

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	3
Ability to coordinate with field personnel and project managers?	5
Ability to successfully complete projects?	5
Ability to meet planned timelines for projects?	5
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified Rank 1, least qualified
Approach to meet Project needs?	3
High quality?	5
Cost effective?	5
Competitive?	5
Environmentally sound?	5
Timeline meets Project needs?	3
Demonstrated understanding of Project Scope?	4
Demonstrated understanding of Project Scope technically sound?	Н
Sub-contractor(s) included?	YES
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	5
Staff Organization	
Chart included?	YES NO

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	3
Non-discrimination is acknowledged.	5
Staff experience to meet Glenn County RCD written and calculated project reports?	3
D. Cost (30% - Up to 20 points)	Rank 5, most qualified 2
Cost per acre is identified?	5
Overall cost is within Glenn County RCD budget?	5
Demonstrated cash flow availability?	5
Demonstrated knowledge this Project is subject to availability of grant funding?	5

A.	Completeness of Proposal	Pass/Fail	1)/1
B.	Qualifications and Experience	Pass/Fail 40% 30%	XX
C.	Approach and Timeline	30%	00
D	Cost	30%	

For example, scoring will be calculated as follows:

>> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	20	Equals	8.00
Approach and Timeline	30%	×	60	Equals	18.00
Cost	30%	x	20	Equals	6.00
			100		32.00

>> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	4	Equals	1.60
Approach and Timeline	30%	x	12	Equals	3.60
Cost	30%	×	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			

**P** 



# **Phase I Proposal**

# Glenn County Resource Conservation District Mechanical Fuels Treatment for 340 acre Fuels Reduction Project

Prepared For: Glenn County Resource Conservation District

Attn: Kandi Manhart, Executive Officer

132 N. Enright Avenue, Suite C, Willows, CA 95988

Email: kandi@glenncountyrcd.org

Prepared By: Rawe Tree Care & Preservation

Attn: Ken Rawe, Owner P.O. Box 69, Forest Ranch, CA

Phone: (530) 321-4576 Email: rawetree@gmail.com



Ken Rawe

Phone: (530) 321-4576 Email: rawetree@gmail.com

CSLB#: 948673

# 1. Qualifications and Experience

As an established contractor and vegetation management professional licensed with the California State License Board since 2010, Rawe Tree Care & Preservation has successfully completed hundreds of projects ranging from private tree service, corporate and commercial tree service, lot development, clearing and grubbing, landscape design/installation, milling, and large-scale fuel reduction and mastication projects.

Ken Rawe, the principal of Rawe Tree Care & Preservation and his staff, including subcontractors, have over 20 years' experience in the vegetation management industry including, but not limited to, tree pruning, tree removal, tree planting, forest health, and all aspects of vegetation control as it pertains to this industry. With experienced equipment operators and specialized heavy equipment, Rawe Tree Care & Preservation has many years of direct experience planning, staging, and implementing fuel reduction and mastication operations. Ken Rawe is a field expert in tree and plant identification in Northern California. Ken Rawe's staff and subcontractors are experienced vegetation management professionals, equipment operators, and equipment transporters, with an emphasis on safety and compliance with both state and federal standards (i.e., OSHA and Cal/OSHA).

Rawe Tree Care & Preservation has a demonstrated record of completing large scale fire abatement projects, forestry projects, combined with a knowledge of industry standards, and state and local regulations. As such, Rawe Tree Care & Preservation has proven experience with scheduling and managing large projects:

- Doe Mill Ridge Project, Forest Ranch and Chico, Butte County (2022): The scope of work included 100 to 150-foot fuel breaks on access roads totaling approximately 70 acres within challenging topography and covered by dense chapparal and tree species such as manzanita, toyon, ceanothus, grey pine, ponderosa pine, and black oak.
- Doe Mill Road Project, Forest Ranch, Butte County (2021): The scope included removal of over 165 (mixed species) conifers and mastication of approximately 60– 75 acres. Tree falling, decking, general logging, mastication, ladder fuel reduction, and debris clean up were all necessary to successfully complete this project.
- Berry Creek, Butte County (2017–2020): Located on a private 500-acre parcel owned by the Okizu Foundation, the project scope included a combination of mastication, hand chipping methods, and tree falling for the purpose of hazardous tree removal, defensible space, and the establishment of fuel breaks.

Through their vast project experience, Rawe Tree Care & Preservation is well-versed in adapting to changes in site conditions, quickly resolving mechanical issues, and working with and around pedestrians and public facilities. Navigating unforeseen events at Rawe Tree Care & Preservation is seen as part of the scope of work on any project. Equipped with spare parts and materials necessary for quick on-site repairs, Rawe Tree Care & Preservation is able to mitigate down time and maintain productivity including adapting to challenges due to seasonal changes and weather conditions.

Rawe Tree Care & Preservation operates equipment furnished with approved fire prevention components in order to more readily work when the fire danger is high. Carrying recovery equipment (i.e., winches, cables, etc.) prevents down time in the event of a stuck machine due to inconsistent soil conditions in the wet season. When necessary, they practice early, open, and respectful communication with members of the public on site to promote safety and prevent any accidents or injury to both the public and field crew. Interactions with the public are always conducted in a respectful and professional manner. Daily pre-site inspections are conducted to maintain efficiency and to identify potential problems before they occur.

The above examples demonstrate Rawe Tree Care & Preservation's commitment to safety and their ability to work efficiently, adapt, and navigate unforeseen obstacles related to the project, ensuring that the project timeline is maintained and time constraints are met.



Ken Rawe

Phone: (530) 321-4576 Email: rawetree@gmail.com

CSLB#: 948673

#### 2. References

1. Lower Doe Mill/Crown Point Fuel Break/Reduction Project

a. Date of Project Work: 10/1/2022-10/30/2022

b. Contact Information: (530) 518-9807/ gscioffice@yahoo.com

c. Reference Name: Greg Shandel Construction Inc. / Greg Shandel

d. Brief Description: Completed a large fuel break surrounding structures and access roads. Greg Shandel holds many county and PG&E contracts. He has overseen many similar projects and can speak for Rawe Tree Care & Preservation's ability to complete large scale mastication work in dense vegetation with challenging terrain.

2. Road Right of Way and Easement Maintenance/Site Development Project

a. Date of Project Work: 6/15/2018-present

b. Contact Information: (530) 864-5608 / dulsh@att.net

c. Reference Name: Dale Ulsh

d. Brief Description: Project included working on roadway maintenance projects, specifically fuel reduction on roadway easements. Initial site clearing, development, and ongoing maintenance on multiple sites. Dale Ulsh has performed many county and state projects related to fuels reduction, he holds a contract with the Thermalito Water District for management of vegetation in and along waterways, as well as a non-fire season contract with Cal-Fire. Dale Ulsh can speak for Rawe Tree Care & Preservation's proficiency and understanding of the vegetation management industry.

3. Site Development / Fuel Reduction and Tree Removal

a. Date of Project Work: 10/12/2022

b. Contact Information: (425) 985-2139 / tom@chicopartners.com

c. Reference Name: Tom van Overbeek/Chico City Council

d. Brief Description: Preformed multiple tree and site development projects for Tom van Overbeek and his company, Chico Partners, a large development firm. As a Chico City Council member and previous landlord, Tom van Overbeek is uniquely qualified to speak for Rawe Tree Care & Preservation's character as a company, and to our ability to communicate with project managers to achieve desired and professional results.



Ken Rawe

Phone: (530) 321-4576 Email: rawetree@gmail.com

CSLB#: 948673

### 3. Approach

Project Start Date (Tentative): April 1, 2023

Project End/100% Completion Date: March 15, 2026

Rawe Tree Care & Preservation employs experienced craftmanship, a solid and safe work ethic, and the use of state-of-the-art heavy equipment to provide proven high-quality results on fuel reduction projects. With several years of competitive bidding in the private sector Rawe Tree Care & Preservation maintains a competitive, cost-effective business model with respect to management and with respect to field planning and implementation. Rawe tree care is sensitive to the various biological resources including threatened and endangered species as well as all other native wildlife species and their habitats. Rawe Tree Care & Preservation will abide by all federal and state requirements in regards to the protection of biological resources on site; specifically, blue elderberry (*Sambucus mexicana*), which is habitat for the federally threatened valley elderberry longhorn beetle.

The project sites are located within the Sacramento River floodplain as well as within sensitive riparian habitat, and therefore, a specialized approach is necessary to provide prescriptive treatment to the 340 acres within the project area. Soil types such as sandy loam, and silty loam will need to be analyzed for moisture content before equipment is moved onsite. Rawe Tree Care & Preservation has determined that there will be a combination of several approaches using heavy equipment to mechanically cut, shred, and chip vegetation. To minimize impacts where sensitive areas occur and conditions require, work will be conducted using hand tools.

Some of the sites are characterized by thick vegetation with unstable soils. Vegetation that borders swamps and waterways are particularly thick with varying topography. Other sites that border the Sacramento River have steep banks. While others are floodplain fields with a variety of low-lying grasses and shrubs.

The following pieces of heavy equipment will be used independently or in conjunction depending on what is optimal for the environment.

- 1. Takeuchi TL12R2 track-operated Skid Steers with power cutting heads, masticator and brush mowers: primarily used for level surface and surface gradients of less than 30%. Species such as Fremont cottonwood (*Populus fremontii*), coyote brush (*Baccharis pilularis*), wild grape (*Vitus californica*), and Himalayan blackberry (*Rubus armeniacus*), will be addressed by this machine.
- 2. Mecalac 10 MCR Excavator with masticating heads: used for steep slopes, drainages, uneven terrain, and taller trees and shrubs. Species such as Fremont cottonwood (populus fremontii), black walnut (Juglans hindsii), western sycamore (Platanus

- *racemosa*), valley oak (*Quercus lobata*), Himalayan blackberry, willow sp. (*Salix* sp.) will be addressed by this machine.
- 3. Track-operated Skid Steer with numerous attachments including the mowing attachment: used for field shrubs when applicable such as areas of the project area where wild grape and Himalayan blackberry are the dominant species present.
- 4. Brush Bandit 250xp Brush Chipper: used for chipping, in conjunction with light chainsaw work as needed, to clear sensitive obstacles and work along fence lines, roadways, and structures. Although this handwork is anticipated to be a small portion of the overall scope, removal of vegetation using this method will be used as needed.

The approach will be punctuated by maintaining strict adherence to the General Conditions of the RFP and to the Restrictions listed on page 7 of the RFP. A particular emphasis will be placed on wildfire prevention with respect to equipment, materials, and methods during equipment handling. All equipment will be emission compliant and maintain effective exhaust components to reduce fire danger. All land survey corners, lines, fences, and other improvements will be preserved and left undamaged. All roads, trails, will be cleared of debris as necessary. Daily safety tailgate meetings will be conducted by Rawe Tree Care & Preservation staff.

The projected timeline and schedule for project work is greater than or equal to 114 acres per calendar year. Assuming a normal year's rainfall, the majority of work will be targeted between the months of April and October. If weather and site conditions allow, work will continue beyond October and through the winter months. This timeline is our best estimate considering the scope and the possibility of variable environmental conditions. Acreage estimations per year may vary slightly; however, all project work will be complete by the project end date of March 15, 2026.

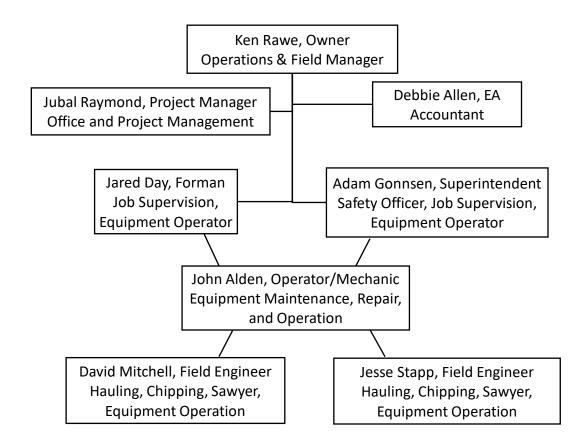


Ken Rawe

Phone: (530) 321-4576 Email: rawetree@gmail.com

CSLB#: 948673

# 4. Rawe Tree Care & Preservation Staff Organizational Chart





Ken Rawe

Phone: (530) 321-4576 Email: rawetree@gmail.com

CSLB#: 948673

#### 5. Costs

The cost per acre calculation is a reflection of projected direct costs, scope of work, and mitigating factors related to the project. All of these calculations were made only after careful consideration of RFP documents/specifications and prior work conducted in a similar manner.

Treatment/Thinning	# Acres
Mastication Woody Vegetation Treatment	340
Cost Per Acre	\$2,450



Rawe Tree Care and Preservation Ken Rawe Phone (530) 321-4576

CSLB#: 948673

#### Contractors Disclosure

Kenny Rawe principal of Rawe Tree Care & Preservation affirms that it is an equal opportunity employer and practices non-discriminatory practices with respect to employees, subcontractors, clients, consultants, and all others.

Rawe Tree Care & Preservation also has demonstrated ability to carry financial aspects of large projects through to completion. Cash flow statements are maintained by the Rawe Tree Care accounting office. Complete accounting records regarding this project will be maintained and available for audit upon request. Additionally, all statements will be provided regarding payment pursuant to page 7 section 3.3.2 of the RFP.

Rawe Tree Care & Preservation is aware that this project within the Sacramento River Refuge within the Tehama -Glenn Unit. This is a project that is a joint effort between U.S. Fish and Wildlife Service and Glenn County Resource Conservation District with the goal of reducing wildfire Risk to Riparian Habitat & ecologically sensitive areas. We acknowledge that the source of funding for this project is Grant Agreement #5GG21240 between the Cal Fire and Glenn County RCD and is subject to the availability of grant funding.

This contractor maintains that it possesses all licenses and will obtain any additional insurance or bonding required, as specified by in page 13 and page 28 of the RFP.

Rawe Tree Care & Preservation is committed to integrity and transparency, and superior project execution. We have thoroughly researched the parameters of this project. All documentation included in this proposal is accurate and the pricing has been carefully verified to provide the highest level of quality to the finished project.

Sincerely,

Kenny Rawe Principal

Tillcipai

Rawe Tree Care & Preservation



# Contractor's License Detail for License # 948673

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click here for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- Arbitrations are not listed unless the contractor fails to comply with the terms.
- Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 2/14/2023 4:29:01 PM

**Business Information** 

RAWE TREE CARE & PRESERVATION
PO BOX 69
FOREST RANCH, CA 95942
Business Phone Number:(530) 321-4576

Entity Sole Ownership
Issue Date 06/12/2010
Expire Date 06/30/2024

License Status

This license is current and active.

All information below should be reviewed.

Classifications

C-61 / D49 - TREE SERVICE

**Bonding Information** 

Contractor's Bond

This license filed a Contractor's Bond with BUSINESS ALLIANCE INSURANCE COMPANY.

Bond Number: G90529620609 Bond Amount: \$25,000 Effective Date: 01/01/2023 Contractor's Bond History

Workers' Compensation

This license has workers compensation insurance with the STATE COMPENSATION INSURANCE FUND

Policy Number:9219042 Effective Date: 09/29/2017 Expire Date: 09/29/2023 Workers' Compensation History

Back to Top Conditions of Use Privacy Policy Accessibility Accessibility Certification

Copyright © 2023 State of California



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

	is certificate does not confer rights t				-		-	equire an endorsement	. A St	atement on
_	DUCER				CONTA NAME:					
	ritage Insurance Agency, Inc.				PHONE		) 894-3276	FAX	(520)	894-0140
290	) Airpark Boulevard				(A/C, No E-MAIL ADDRE			, , , , ,	(330)	894-0140
Ch:	ico CA 95973				ADDRE			-agency.com		
								DING COVERAGE		NAIC#
INSU	DED.			(530) 321-4576				on Insurance F		35076
	neth Rawe			(000), 000	INSURER B: Atlantic Casualty Insurance Co INSURER C: California Automobile Insuranc					42846
	D 60				INSURE	RC: Califor	rnia Autom	obile Insuranc		38342
РО	Box 69				INSURER D:					
For	est Ranch CA 959420069				INSURE	RE:				
					INSURE	RF:				
				NUMBER: Cert ID 10				REVISION NUMBER:	.= = = :	
	IIS IS TO CERTIFY THAT THE POLICIES DICATED. NOTWITHSTANDING ANY RE									
	ERTIFICATE MAY BE ISSUED OR MAY									
	CLUSIONS AND CONDITIONS OF SUCH				BEEN F					
INSR LTR	TYPE OF INSURANCE		SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S	
В	X COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE	\$	1,000,000
	CLAIMS-MADE X OCCUR			L318048193-2		10/31/2022	10/31/2023	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	100,000
								MED EXP (Any one person)	\$	5,000
								PERSONAL & ADV INJURY	\$	1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ :	2,000,000
	X POLICY PRO- JECT LOC							PRODUCTS - COMP/OP AGG	\$	Included
	OTHER:								\$	
	AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
С	ANY AUTO			BA040000071807		01/26/2023	01/26/2024	BODILY INJURY (Per person)	\$	
	OWNED X SCHEDULED AUTOS ONLY							BODILY INJURY (Per accident)	\$	
	HIRED NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$	
	AUTOS ONET							(i ei accident)	\$	
	UMBRELLA LIAB OCCUR							EACH OCCURRENCE	\$	
	EXCESS LIAB CLAIMS-MADE							AGGREGATE	\$	
	DED RETENTION\$							HOOKEOME	\$	
_	WORKERS COMPENSATION			0010040 00		00/00/0000	00 (00 (000)	PER OTH- STATUTE ER	Ψ	
A	AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE			9219042-22		09/29/2022	09/29/2023	E.L. EACH ACCIDENT	\$	1,000,000
	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A						E.L. DISEASE - EA EMPLOYEE		1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	-	1,000,000
	DESCRIPTION OF OPERATIONS BEIOW							E.L. DISEASE - POLICY LIWIT	ф.	
									\$	
									\$	
DESC	CRIPTION OF OPERATIONS / LOCATIONS / VEHIC	FS (A	CORD	101. Additional Remarks Schedu	le. may be	attached if more	space is require	d)		
		(,		io,, radinonal romanio concul	.o,a,		opado io ioquii d	<del>-</del> ,		
CEI	RTIFICATE HOLDER				CANC	ELLATION				
					SHO	ULD ANY OF 1	THE ABOVE D	ESCRIBED POLICIES BE CA	ANCELI	LED BEFORE
								REOF, NOTICE WILL E	BE DE	LIVERED IN
	Evidence of Insurance				ACC	ORDANCE WI	IN INE POLIC	Y PROVISIONS.		
					AUTHO	RIZED REPRESEI	NTATIVE			
					1	lensen				
				1	17	enser				

© 1988-2015 ACORD CORPORATION. All rights reserved.

#### Janc Construction Co., Inc.

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS					
B. Qualifications and Experience		40%	20	20	8.00	8.00
C. Approach and Timeline		30%	60	43	12.90	18.00
D. Cost		30%	20	20	6.00	6.00
			ĺ			
Total				83.00	26.90	32.00

Janc

#### Glenn County RCD's

#### **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

## PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

Date Reviewed: 27 2023	
Evaluator Name, Title, Organization: Revien	Committee
Proposer Name, Title, Company:	Censtruant
Categories and Criteria to be Evaluated: Ch	neck / Circle / Rank / Notes:
A. Completeness of Proposal	Check One: PASS FAIL *Must have ALL YES to PASS
Glenn County RCD received by submission deadline date and time	NO
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible, electronic copy (e.g., PDF file) via email	YES NO
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	NO
Three (3) different, unique references including: Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	YES) Very bried
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES
Signed by the submitting Proposer and Proposer's Principle	YES

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified ZO Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	5
Ability to coordinate with field personnel and project managers?	5
Ability to successfully complete projects?	5
Ability to meet planned timelines for projects?	5
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified Rank 1, least qualified
Approach to meet Project needs?	4
High quality?	5
Cost effective?	5
Competitive?	5
Environmentally sound?	5
Timeline meets Project needs?	
Demonstrated understanding of Project Scope?	5
Demonstrated understanding of Project Scope: technically sound?	5
Sub-contractor(s) included?	YES NO Matical
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	
Staff Organization	
Chart included?	YES NO

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	1
Non-discrimination is acknowledged.	
Staff experience to meet Glenn County RCD written and calculated project reports?	5
D. Cost (30% - Up to 20 points)	Rank 5, most qualified 20
Cost per acre is identified?	the 5
Overall cost is within Glenn County RCD budget?	5
Demonstrated cash flow availability?	5
Demonstrated knowledge this Project is subject to	5

A.	Completeness of Proposal	Pass/Fail	00
B.	Qualifications and Experience	40%	73
C.	Approach and Timeline	30%	
_	Cost	30%	

For example, scoring will be calculated as follows:

>> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	20	Equals	8.00
Approach and Timeline	30%	x	60	Equals	18.00
Cost	30%	x	20	Equals	6.00
			100		32.00

>> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				6
Qualifications and Experience	40%	x	4	Equals	1.60
Approach and Timeline	30%	x	12	Equals	3.60
Cost	30%	×	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			

**5**1

# Janc Construction Co., Inc.

13831 Baker Road Red Bluff, CA 96080 Cell: (530) 949-0644

February 21, 2023

Bid Proposal for Glenn County RCD Mechanical Fuels Treatment For 340 acre fuels Reduction Project

Submission Deadline: February 22, 2023 at Noon

Submitted By:

Richard Janc CEO Janc Construction Co., Inc. Ca Lic# 763637

#### Qualifications and Experience:

We are a small company with over 43 years of experience in land clearing and dirt moving. We have just begun to get into masticating about five years ago. We have masticated a few private jobs for land owners. Most of the masticating jobs that we do are on fire lines for the USFS and CAL FIRE. We would like to get into more large land clearing jobs and this looked like a good fit for our company.

We have always been able to set good lines of communication so that we are able to coordinate the job with the land owner and fire line bosses to assure the job is done professionally, on time and to their specifications

I always watch how the job is progressing so that I can ensure to keep the job running smoothly and so I can make adjustments as needed whether it be different equipment or personal, etc.

#### References:

Cynthia Tarwater, Trinity County RCD, (530) 227-8063 05/2022 to 11/2022 Forest Road Rehab

Trevor Meyers, Meyers Earthwork, (530) 356-0370 12/2021 to 01/2022 Oroville Dam New Boat Ramp Road

Jacob Quinn, USFS, (530) 913-0188 02/2021 to 10/2021 Caldor Fire Masticator

#### Approach:

Our plan is to use a CAT 329FL Excavator with a 62" FAE Masticator Head and a self-propelled PT-175 or PT-300 FAE Masticator. Both of these have Tier 4 motors and are quiet machines which will work well to mitigate the potential effects on migratory birds between March 1st and July 31st. Hopefully, we will be able to get approved to do those areas in that time frame.

We understand that we will be masticating all woody vegetation less than 8 inches dbh, all brush and trees less than 10 inches dbh shredded to less than 6 inches in size up to 4 feet in length. Nothing will be over 6 feet in length everything will be masticated at ground level. No elderberry trees will be removed.

If we reveal any cultural artifacts, we will stay 100 feet from that area. We understand that we will be masticating a fuel break 35 feet on each side of road, trail or boundary. Approximately 340 acres or a little over 56 miles for a 70 foot plus fire break.

If we decide to do two sites at once we will seek approval to hire a subcontractor to help us do that. I will thoroughly train the subcontractor about the project.

Experience	Staff	
Years		
40+	Daryl Harless	Foreman, Operator, Truck Driver
10+	Ricky Cairo	Operator, Truck Driver
12+	Jared Sterns	Operator, Truck Driver
40+	<b>Bob Chaney</b>	Operator, Truck Driver
10+	Luke Stearns	Operator
30+	<b>Brett Shults</b>	Forman, Operator, Truck Driver
20+	Eric Unger	Operator

#### Cost:

Mastication Woody Vegetation Treatment

340 Acres

Qty

Price Per Acre

**Total Price** 

340 acres

\$2234.00

\$ 759,560.00

Prepared and proposed by:

Richard Janc

CEO

Janc Construction Co., Inc.

(530) 949-0644

Signature

Date



#### CONTRACTORS STATE LICENSE BOARD ACTIVE LICENSE



License Number **763637** 

Emity CORP

BUSINESS NAME JANC CONSTRUCTION COMPANY INC

Classification(s) C12 A

Expiration Date 03/31/2025

www.cslb.ca.gov



Printed on: 2/21/2023 9:56:33 PM

To verify most current certification status go to: https://www.caleprocure.ca.gov



#### Office of Small Business & DVBE Services

Certification ID: 41277

Legal Business Name:

JANC CONSTRUCTION CO INC

Doing Business As (DBA) Name 1:

JANC CONSTRUCTION CO INC

Doing Business As (DBA) Name 2:

Tehama Excavating

Address:

13831 BAKER RD

**RED BLUFF** 

CA 96080-7745

Email Address:

graderman@sbcglobal.net

Business Web Page:

Business Phone Number:

530/527-5361

Business Fax Number:

530/529-2982

**Business Types:** 

Construction

**Certification Type** 

Status

From

To

SB(Micro)

Approved

10/13/2021

10/31/2023

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!
-LOG IN at <u>CaleProcure.CA.GOV</u>

Questions?
Email: OSDSHELP@DGS.CA.GOV
Call OSDS Main Number: 916-375-4940
707 3rd Street, 1-400, West Sacramento, CA 95605

Contractor/Company Name	CONTRACTOR PERFO			
	Resource Type and Equ (Engine/Dozer/Water Tender		Fire Name and Number  CREDOL CARNE 024	lasa
Agreement Number  Contracting Officer Name		Equipment Resource Order #	Dates covered by this evaluat	ion
Evaluation Form Instruction: The contracting officer representatives follow up communication is possib interacts with vendors (IE: fire line In Summary:  Check either SATISFACTORY or	and administrators. Pleas le, when needed. This for supervisors, dispatchers, fi	e ensure that contact m is available for use inance sections, inspe	on from the incident to contract information is correct and LEGI	DIE on Shot
Use the space allowed to provi	ide a short synopsis or bull actory in all categories on the synopsis of Service (known) practices, crew organization	et-points, as needed. this evaluation. Addit	A narrative/justification is not ional pages can be used as need sical condition of personnel, atti source, equipment organization,	i.
✓ SATISFA	CTORY U	INSATISFACTORY	4.	
MANU-Construction met Knowledge, skills of tosks with profe	land ability are	Superb - he	for quality of service. Was accomplished all cellent to work with	Assigne.
SATISFA Garratho/Institication: No reases And required	or consens - contr	nsatisfactory  nactor has  brocken / feedb	and or exceeded e	epackatia
nusiness Relations: Did the Contract hemselves in a professional and sat SATISFA	CTORY D U	the incident?		
	onstruction has on this assig	ladrond - i	1 1 1	JONE
riced by (Government signature):  Finted Name / Position on Incide  Pub Orian HEQS	35 edlege	one Number and Add drive Taken car que	530 918 0100	Date:
entractor Comments:				
source Operator/Lead (Signature):	Printed Name:			Date:

	CONTRACTOR PERFO	RMANCE RATING (M	ay 2020)	
Contractor/Company Name	Resource Type and Equ		Fire Name and Number	
June Const Co INC	(Engine/Dozer/Water Tender	r/etc.)	Ricky Caino 530-520-	0.00
Agreement Number	I MADITURIO	Equipment	Dates covered by this evaluation	n n
		Resource Order #	Dates Core of by and contages	
1202 SB2 177961 Contracting Officer Name		= 21/1	9/28/22 -10/11/22	
			110811 -10/11/12	
contracting officer representatives follow up communication is possib	and administrators. Plea le, when needed. This for	se ensure that contac m is available for use	on from the incident to contracting t information is correct and LEGIBI by any government representative	LE so that
nteracts with vendors (IE: fire line	supervisors, dispatchers,	finance sections, inspe	ectors, ets.)	
In Summary:				
Check either SATISFACTORY or				
Use the space allowed to prov	ide a short synopsis or bu	llet-points, as needed	. A narrative/justification is <b>not</b> no	cessary for
			tional pages can be used as need.	
under stress, initiative, use of safe	practices, crew organizati	wledge of the job, phy on, performance of re	rsical condition of personnel, attitu source, equipment organization/re	de, decision eliability, an
supervisory performance) satisfact				
SATISFA		UNSATISFACTORY		
Verrative/iustification:			e and productive. I as they always history	
Equipment LUS &	oxtramely protess	loval, on time	e and preductive	Strupp
Their self mutin	cotive was exten	elikely helpti	I as they always	314464
ewagged PLWY	Mappled little	to his super	insim	
(190)000 0100	VCC - 111	4		
	ve when instructed and co	implete assigned worl	k in a timely and satisfactory mann	er while on
he incident?				
SATISFA		UNSATISFACTORY		
			ish isvality and pr	
Business Relations: Did the Contract hemselves in a professional and sa	tor complete administrati	ive work as required (	IE: check in, finance and demob) a	nd conduct
/	tionactory manner wille o	ii die incluent:		1
	ACTORY L	UNSATISFACTORY		
larrative/justification:				
	~			
ated by (Government signature):	Homo Unit D	hans Number and A	delegen	Date
120/21/14	CARACA	hone Number and A D NF / Hawadov Silvev 1/37	RD.	Date:
rinted Name / Position on Incide	26820	silver the		16/10/2
	inc a Pissippy	CA 95640	(209) 295-4251	lighteda
Louch a Martines	1166 Ploneer	1000		
intractor Comments:				
Vay Di	alacial Value		*	
1/ 1/	word lut us i	Moving the Wole	time, masses	
		9	and the second second	
spurce Operator/Lead (Signature	). Drinted Name	Roy Calk		Date
BU- //	Phone Number	1.04 Caik		Date:

	CONTRACTOR PERFO	RMANCE RATING (Ma	ay 2020)		
Contractor/Company Name			Fire Name and Number		
June Const Co INC	Carst Ca Jik (Engine/Pozer/Water Tender/etc.)		MOSQUITE FIRE CAT	70F-00137	
Agreement Number	1 • 11+2)	Equipment Resource Order#  E- 314	Dates covered by this evaluat	ion	
Evaluation Form Instruction: The contracting officer representative follow up communication is possil interacts with vendors (IE: fire line In Summary:  Check either SATISFACTORY of	s and administrators. Plea ole, when needed. This for supervisors, dispatchers, or UNSATISFACTORY for each	se ensure that contact rm is available for use finance sections, inspe ch question.	tinformation is correct and LEGI by any government representati actors, ets.)	BLE so that ive that	
Vise the space allowed to provendors that were rated Satis  Quality of Service: Was the Vendounder stress, initiative, use of safe supervisory performance) satisfac	factory in all categories on or's Quality of Service (known practices, crew organization	this evaluation. Additional wiledge of the job, phy	A narrative/justification is not tional pages can be used as need sical condition of personnel, atti source, equipment organization	tude, decision	
		UNSATISFACTORY			
Marrative/justification: Personals  perfermed	8 Equipment should	l up on time t duation a	r, ready to work sassignment.	#	
SATISFO  THE THE PROPERTY OF THE PERSONNEL CO		unsatisfactory  meet locations  a timely r	without any point	reskons, sucs.	
susiness Relations: Did the Contra hemselves in a professional and sa SATISF carrative/justification:	ntisfactory manner while or	ive work as required (I in the incident? UNSATISFACTORY	E: check in, finance and demob)	and conduct	
	acted themselves	proffesionally	throughost duration	o F	
ated by (Government signature)	Home Unit Pl	hone Number and A	ddress:	Date:	
inted Name / Position on Incid McCNERS, CALEB HEQ	a to La	A 90265	- Control of the Cont	9/27/2	
ontractor Comments:	,		, i e e e e e e e e e e e e e e e e e e		
esource Operator/Lead (Signature	): Printed Name			Date:	

#### WSG

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS					
B. Qualifications and Experience		40%	20	20	8.00	8.00
C. Approach and Timeline		30%	60	43	12.90	18.00
5.0		200/	20	20	6.00	6.00
D. Cost		30%	20	20	6.00	6.00
Total				02.00	26.00	22.00
Total				83.00	26.90	32.00

#### **Glenn County RCD's**

#### **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

# PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

Date Reviewed:					
Proposer Name, Title, Company:  Categories and Criteria to be Evaluated:  Check / Circle / Rank / Notes:					
Glenn County RCD received by submission deadline date and time	NO				
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible, electronic copy (e.g., PDF file) via email	YES				
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	NO				
Three (3) different, unique references including: Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	YES NO				
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES NO				
Signed by the submitting Proposer and Proposer's Principle	YES				



B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified - ZO Rank 1, least qualified			
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	5			
Ability to coordinate with field personnel and project managers?	5			
Ability to successfully complete projects?	5			
Ability to meet planned timelines for projects?	5			
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified L\3			
Approach to meet Project needs?	Did theo ready 12			
High quality?	5			
Cost effective?	5			
Competitive?	5			
Environmentally sound?	5			
Timeline meets Project needs?	2			
Demonstrated understanding of Project Scope?	2			
Demonstrated understanding of Project Scope: technically sound?	2			
Sub-contractor(s) included?	YES			
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	5			
Staff Organization				
Chart included?	YES			

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	5
Non-discrimination is acknowledged.	
Staff experience to meet Glenn County RCD written and calculated project reports?	5
D. Cost (30% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Cost per acre is identified?	_
Cost per acre is identified:	5
Overall cost is within Glenn County RCD budget?	5
·	5 5 5

A. Completeness of Proposal	Pass/Fail
B. Qualifications and Experience	40%
C. Approach and Timeline	30%
D. Cost	30%

For example, scoring will be calculated as follows:

>> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	20	Equals	8.00
Approach and Timeline	30%	x	60	Equals	18.00
Cost	30%	x	20	Equals	6.00
			100		32.00

>> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	×	4	Equals	1.60
Approach and Timeline	30%	x	12	Equals	3.60
Cost	30%	×	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			

February 17, 2023 (via email and mailed to arrive on February 22, 2023)

Glenn County Resource Conservation District RFP Sacramento River – PHASE 1 Project Attention: Kandi Manhart, Executive Officer

132 N. Enright Avenue, Suite C, Willows, CA 95988

Email: kandi@glenncountyrcd.org

Dear Kandi,

RE: Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project – Sacramento River NWR

Wildfire Services Group, Inc. (WSG) is pleased to present this proposal to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project – Sacramento River NW. Your primary point of contact for this proposal is Jen Stark (jen@wildfireservices.biz) and our Project Manager is Ben Weeks (ben.weeks@wildfireservices.biz).

WSG was founded in Northern California in response to the growing threat of wildfires in the Wildland Urban Interface (WUI). We provide complete services from assessment to planning, mitigation, and maintenance of wildfire mitigations for government, business, and the public. From the Tubbs Fire to the Camp Fire, our entire team has first-hand experience with the new wildfire paradigm and we are committed to making our communities safer. We are currently building a 1230 acre shaded fuel break in Auburn, CA and in 2022 we completed a 16.24 acre shaded fuel break on a ridgetop just west of Healdsburg, CA. This was a complex project requiring mastication and hand work on steep terrain. We are confident that our approach and commitment to working closely with our partners make us a great candidate for this project.

At WSG, we believe we have the expertise and tools to deliver the best project outcomes on time and on budget. We look forward to the opportunity to work with you.

Sincerely,

Joel Holland

President & Founder

License # 1088747 (B, C-27)

DIR Registration # PW-LR-1000955958

Name of firm:	Wildfire Services Group, Inc.
State of incorporation and type of corporation:	California, C-Corp
Business Address:	930 Shiloh Road, Bldg. 44-A, Windsor, CA 95492
Primary Point of Contact Name & Title:	Jen Stark, Contract Manager
Contact Email:	jen@wildfireservices.biz
Contact Phone:	707-696-9841



# <u>Mechanical Fuels Treatment For 340 Acre Fuels</u> <u>Reduction Project- Sacramento River NW</u>

Statement of Qualifications for Wildfire Services Group, Inc.



707.401.0773 www.wildfireservices.com

#### **Qualifications**

Wildfire Services is uniquely qualified to provide fuels reduction for the Glenn County RCD. As a company founded with the specific goal of mitigating wildfire risk in the Wildland Urban Interface, we believe that WSG is the ideal partner for GCRCD. We have worked closely with public, private, and commercial agencies to help improve community and forest resilience. We partner with community stakeholders, local authorities having jurisdiction (AHJs), CALFIRE, and many other entities to provide the highest quality risk and hazard assessments, carefully planned and executed resilience projects, and measurable improvements with sustainable maintenance plans. We are deeply committed to taking a systems-based approach and delivering the highest quality results by deploying the best and most current means & methods. WSG consistently completes projects successfully, meets project deadlines on-time and on budget and works collaboratively with stakeholders when any challenges arise.

Wildfire Services Group will provide specialized forestry equipment, well trained operators, and best management practices derived directly from the 2022 Forest Practices Rules in order to deliver excellent results. Our operations and field teams have experience delivering fuel reduction projects in Sonoma County and the Sierra Nevada Foothills. Crews are led by foremen with appropriate operations and safety certifications. Our equipment operators have a minimum of 10-years of experience in the seat, and our operations team are certified firefighters, tree fallers, and wildfire mitigation specialists.

WSG's company culture centers on operating safely and efficiently. Our standards-based safety program establishes and reinforces best practices. WSG fosters and promotes the concept of an Injury Free Environment. We deploy a variety of methods in order to ensure that we prioritize safety and best practices. The list includes, but is not limited to:

- All company trainings and in-services days
- Required certifications for line-level and leadership positions in the field and beyond
- Trained & certified CPR/AED, First-Aid, medic, and paramedics on staff
- Basic Life Support (BLS) personnel, tools, and kits at all worksites
- Advanced Life Support (ALS) personnel, tools and kits at most worksites
- CWMS, S212, S130/S190, Fal1, Fal2, Fal3, FF1, FF2, and other certifications and qualifications are represented within our field team

Pre and post workday tailgate meetings, small group huddles, whole team meetings, clinics, corrections, documentation, and after action meetings that generate deliverables & deadlines are some of the standards that WSG uses to build this culture of safety and professionalism. Every employee is obligated to conform to the requirements of Cal-OSHA as well as other applicable federal, state, and local safety regulations, in addition to the WSG Safety Program.



707.401.0773 www.wildfireservices.com

## **Key Wildfire Services Team Members**

Staff Assigned to USFWS Vegetation Removal and Mastication Project					
Name	Position	Experience in Position	Dates of Employment		
Joel Holland	CWMS, S190/S130, President	10 years	Executive Leadership 20-years		
Ben Weeks	Operations Manager	12 years	Project Management 25-years		
Brad French	Operator	25 years	Equipment Operating 25-years		
Matt George	Operator	20 years	Equipment Operating 20-years		
Johnathan Warren	Operator	10 years	Equipment Operating 10-years		
Ralph Osterling	RPF #38	50 years	Forestry 50-years		
Steve Bernard	Safety & Training Manager	25 years	Fire Captain & Forestry 25-years		
Jen Stark	Administrator	15 years	Business Administration 15-years		
Chris Dietz	CWMS, Field Supervisor	7 years	Land Management 7-years		

# **Key Wildfire Services Equipment**

#### **Forestry Equipment:**

We propose to use 2 CAT 299 track loaders with masticating heads and complete the project in 60 days, before March 15, 2026.

#### **Crew Tools and Equipment:**

- PPE
- Fire Tools hand tools, 5 gallon water backpacks, 16-oz fire extinguishers, chainsaws
- BLS First Aid Kits
- Water/Energy Foods
- Various Stihl Chainsaws modified & improved models ranging from 200 to 600 with 18"-32" bars
- Various Loppers, clippers, handsaws, and speciality tools

#### Fire Prevention and Support Equipment:

- Compliant Portable 500 Gallon Fuel Tank (1)
- 525 Gallon Water Trailer
- GMC 3500 250 Gallon Fuel Truck
- Fully Equipped Crew Trucks



707.401.0773 www.wildfireservices.com

#### **Experience and References**

Five Year Fuels Management for Auburn Public Lands, Auburn, CA

Sep 2022 - 2027

Client: Bureau of Reclamation Project Size: 1,230 acres Contract Value: \$6,000,000

Reference: Elizabeth Dyer, Contracting Officer's Representative, 415-847-3105, elizabethdyer@usbr.gov

The scope of this contract is to create and maintain 1,230 acres of shaded fuel breaks in the wildland-urban interface (WUI) with the intent of modifying fire behavior to increase the probability of success of fire suppression activities. This project includes fuels reduction and maintenance (removing vegetation and applying herbicides) in an area up to 600-feet wide starting at the federal boundary line and into the Auburn Public Lands (APL) at the WUI. After the treatment of priority areas, the maintenance of the existing fuel break will consist mainly of herbicide use, hand cutting and chipping.

- Fuels Crew Timber Operations A team of certified and qualified fuels technicians, supervisors, and managers are working strategically to remove trees and brush, as specified in the contract
- Material Processing Operations The crews then process material using lop and scatter, chip and distribute, and pile for future burning
- Mastication will be used in future work areas

Henry Road and McNair Road, Cloverdale Fire Protection District

June 2022 - August 2022

Client: Cloverdale Fire Protection District

Project Size: 40 acres Contract Value: \$100,000

Reference: Jason Jenkins, 707-894-3545, jenkins@cloverdalefire.org

With a masticator and hand tools, we removed hazardous fuels 30' from the edge of roadways. We limbed up trees 6' above ground and removed understory/ladder vegetation. We retained shade while reducing ladder fuels. All masticated material was left on the ground and all hand-cut vegetation was chipped with chips dispersed onsite. No healthy large trees (greater than 10" diameter) were removed.



707.401.0773 www.wildfireservices.com

Daniels Ridge Shaded Fuel Break - Mill Creek Road, Healdsburg, CA Sept 2021 - Mar 2022

Client: County of Sonoma Vegetation Management Program

Project Size: 16.24 acres Contract Value: \$120,707

Reference: Kim Batchelder, 707-565-7355, kim.batchelder@sonoma-county.org

Daniels Ridge sits just west of the city of Healdsburg and was significantly impacted by the 2020 Walbridge Fire that burned over 55,000 acres in the region between the populated areas of Sonoma County and the Pacific Coast. WSG was selected to create a shaded fuel break in an area of 16.24 acres. Our high-level plan relied on three basic resource groups from which we achieved the maximum production, stayed on task relative to the scope of work, and exceeded the quality and timing standards established in the request for proposal (RFP).

- Mechanical Operations Mastication was utilized on this project as there was no previous clearing in this
  area. A manned water truck, and other regulation fire tools were on-hand
- Material Processing Operations The crews then processed material using lop and scatter, masticate, chip and distribute, and pile for future burning - per the requirements in the contract
- Fuels Crew Timber Operations A team of certified and qualified fuels technicians, supervisors, and managers worked strategically to remove trees and brush, as specified in the contract

#### Maacama Ridge Road - 5577 Maacama Ridge Road, Healdsburg, CA Jun 2021 - Aug 2021

Client: Dr. Seaver Page Project Size: 150 acres Contract Value: \$50,000

Reference: Dr. Seaver Page, 415-254-8581, <a href="mailto:stpage@avispmail.com">stpage@avispmail.com</a>

This private property was impacted by the Kincaid Fire in 2019. In June 2021 the owners contracted with WSG to increase ingress/egress on the rural roadways and enhance the defensible space of the structures on the property. Post-fire clean-up included the removal of dead, dying, and hazardous trees and clearing two 100-300 yard roadways to improve access/egress for evacuation and first responders. WSG limbed and thinned to create vertical and horizontal separation and managed vegetation in two hazardous waterways. Materials processing methods included prepping and curing piles for burning, chip and return, bucking and stacking for removal and repurposing for firewood.



707.401.0773 www.wildfireservices.com

## Project Approach

The Project site is located west of the Sacramento River and east of State Route 45 in unincorporated Glenn County. The site is located approximately 1.5 hours north of Sacramento, east of I-5, and sits on the western side of the Sacramento Valley. The objective is to create 50-foot-wide fuel breaks on approximately 340 acres or a little over 56 miles in total by removing dense woody vegetation surrounding public access areas, structures and property boundaries using mastication vegetative treatment prescription; all woody vegetation less than 8 inches dbh will be removed. The overall fuel break will be 50 feet in total width; 25 feet from the center on each side of the road or trail.

This project will assist as suppression control features and improve access for suppression resources. Using 2 CAT 299 skid steers with masticating heads WSG will mechanically cut, shred and/or chip vegetation, into residue pieces often less than six (6) inches in size, but commonly up to four (4) feet in length. No piece size two (2) feet in length or longer will have a diameter exceeding three (3) inches in thickness. No individual pieces of slash or vegetative debris will be greater than six (6) feet in length. Masticated material will be completely cut from the stem, with stubs not exceeding six (6) inches above ground level. All woody vegetation less than 8 inches dbh will be removed. In addition, WSG will masticate all brush, trees less than 10 inches dbh, snags less than 15 inches dbh, and down logs less than 15 inches in diameter and 10 feet in length.

Trees and brush will be completely severed from the stump. Stump height will not be over six (6) inchesor three (3) inches above natural obstacles. All existing down slash will be shredded. Trees and brush less than one (1) foot height will not be shredded/masticated.

Should our activities reveal cultural, tribal, or archaeological resources, we will cease work within 100 feet of the discovery and appropriate entities will be contacted. No elderberry trees will be removed. All elderberry trees will not be removed to protect the threatened Valley Longhorn Elderberry Beetle. To mitigate potential effects on migratory birds and yellow-billed cuckoo between March 1 and July 31, WSG will coordinate with and confirm approval from Sacramento National Wildlife Refuge, USFWS and Glenn County RCD staff, before implementing any mitigation activities.

# **WSG Quality Control Program**

The WSG Quality Control Program includes the following:

- 1. Identification of Hazards: A detailed assessment of the hazardous fuels and potential risks associated with their removal is carried out. This includes identifying the types of fuels, their locations, and the potential hazards they pose to personnel and equipment.
- 2. Training and Certification: The personnel involved in hazardous fuels removal are appropriately trained and certified to handle the work safely. This includes training in the use of specialized equipment, identifying hazards, and responding to emergencies.



707.401.0773 www.wildfireservices.com

- 3. Personal Protective Equipment (PPE): All personnel involved in hazardous fuels removal wear appropriate PPE, including gloves, eye and ear protection, and respirators. PPE must be regularly inspected and replaced as needed.
- 4. Equipment Inspection: All equipment used in hazardous fuels removal is inspected before use to ensure that it is in good working order. This includes inspecting chainsaws, chippers, and other tools and equipment for damage, wear, and tear.
- 5. Worksite Preparation: The worksite is prepared to ensure that it is safe for hazardous fuels removal. This includes clearing the area of any debris or obstacles that could cause tripping or other hazards.
- 6. Communication: Effective communication between personnel is essential to ensure that hazards are identified and responded to quickly. This includes regular safety briefings, hand signals, and other forms of communication.
- 7. Monitoring and Record-Keeping: All hazardous fuels removal activities are monitored, and records (daily reports) are kept to ensure that the work is completed safely and according to plan. This includes documenting any incidents or accidents, near-misses, or other safety-related issues. We measure production and assure quality through various metrics and data collection methods, including remote sensing, field surveys, ecological monitoring, community and partner involvement, statistical analysis, and digital tools such as ArcGIS.

## **Proposed Cost of Service**

Acres	Cost per Acre	Total Cost
340	\$857.09	\$291,409.50

# **Estimated time to complete the work**

WSG will complete the project in 60 days, before March 15, 2026. Special precaution will be taken between March 15th and July 31st due to breeding migratory bird concerns, and WSG will coordinate with and confirm approval from Sacramento National Wildlife Refuge, USFWS and Glenn County RCD staff, before implementing any mitigation activities. We are also holding days in contingency for red-flag, inclement weather, and other unforeseen circumstances.



707.401.0773 www.wildfireservices.com

#### **WSG Insurance**

- Commercial General Liability: \$1,000,000 per occurrence/ \$2,000,000 in aggregate
- Professional Liability: \$1,000,000 per occurrence/ \$2,000,000 in aggregate
- Workers Compensation: \$1,000,000
- Automobile Liability: \$1,000,000





707.401.0773 www.wildfireservices.com

# **Staff Certifications Include**

- S-130, Firefighter Training
- S-190 Introduction to Wildland Fire Behavior
- S-212, Wildland Fire Chainsaws
- S-215, Fire Operations in the Wildland Urban Interface
- S-230, Crew Boss
- S-231, Engine Boss
- S-234, Ignition Operations
- S-244, Field Observer
- S-245, Display Processor
- S-290, Intermediate Fire Behavior
- S-404, Safety Officer
- S-270, Basic Air Operations
- S-290, Intermediate WIldland Fire Behavior
- S-330, Strike Team Leader
- FA1,2 Intermediate and Advanced Falling
- OSHA 30 Construction Safety Training
- **Emergency Medical Technician**

# **Markit Forestry Management LLC**

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS					
B. Qualifications and Experience		40%	20	20	8.00	8.00
C. Approach and Timeline		30%	60	37	11.10	18.00
D. Cost		200/	20	20	C 00	6.00
D. Cost		30%	20	20	6.00	6.00
Total				77.00	25.10	32.00
Total				77.00	23.10	32.00

Markit

#### Glenn County RCD's

#### **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

#### PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers. Date Reviewed: **Evaluator Name, Title, Organization:** Proposer Name, Title, Company: Check / Circle / Rank / Notes: Categories and Criteria to be Evaluated: FAIL Check One: X PASS A. Completeness of Proposal \*Must have ALL YES to PASS Glenn County RCD received by submission YES deadline date and time NO Each proposer must submit: one (1) original YES proposal, three (3) copies proposal, and, if possible, electronic copy (e.g., PDF file) via email NO (YES) All categories fully completed? Qualifications and Experience References NO Approach Staff to be Assigned Cost YES Three (3) different, unique references including: Date(s) of Project Work, Reference Name, Contact NO Information, Project Name, and Brief Description of **Project** YES Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project. NO Signed by the submitting Proposer and Proposer's Principle YES NO

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	5
Ability to coordinate with field personnel and project managers?	5
Ability to successfully complete projects?	5
Ability to meet planned timelines for projects?	5
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified Rank 1, least qualified
Approach to meet Project needs?	2
High quality?	5
Cost effective?	3
Competitive?	5
Environmentally sound?	5
Timeline meets Project needs?	5
Demonstrated understanding of Project Scope?	2
Demonstrated understanding of Project Scope: echnically sound?	2
Sub-contractor(s) included?	YES
f yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	3
Staff Organization	
Chart included?	YES

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	1
Non-discrimination is acknowledged.	
Staff experience to meet Glenn County RCD written and calculated project reports?	3
D. Cost (30% - Up to 20 points)	Rank 5, most qualified 26
Cost per acre is identified?	5
Overall cost is within Glenn County RCD budget?	5
Demonstrated cash flow availability?	5
Demonstrated knowledge this Project is subject to availability of grant funding?	5

Completeness of Proposal	Pass/Fail	
B. Qualifications and Experience	40%	7/
C. Approach and Timeline	30%	/ /
D. Cost	30%	-{

For example, scoring will be calculated as follows:

>> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				4
Qualifications and Experience	40%	×	20	Equals	8.00
Approach and Timeline	30%	x	60	Equals	18.00
Cost	30%	×	20	Equals	6.00
			100		32.00

>> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	4	Equals	1.60
Approach and Timeline	30%	×	12	Equals	3.60
Cost	30%	x	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			



# **Technical Proposal**

# Sacramento River Corridor Hazardous Fuels Reduction Project

#### Prepared for Glenn County Resource Conservation District

This Technical Proposal is submitted in response to the Sacramento River Corridor Hazardous Fuels Reduction Project Request for Proposals.

This Technical Proposal constitutes a firm offer and binds this company to accept award under the terms of the contract, the offer form, this Technical Proposal, and any of the accepted or negotiated terms of all documents submitted.

This offer is valid for 60 days from its due date of February 22, 2023.

Name of Offeror:

**Markit! Forestry Management LLC** 

2424 Garden of the Gods Road, Suite 290, Colorado Springs, CO 80919

(UNIQUE ENTITY ID: DM5MQYBBNML7)

Authorized Signature Date: 02/22/2023

Name: Alyssa J. Priest Title: Executive Vice President

Phone: (719) 593-2365 x103 Email: alyssa@markitforestry.com

#### **COMPANY INTRODUCTION**

Markit! Forestry Management LLC (Markit!) helps clients mitigate the risks of catastrophic wildfire, restore native vegetation and wildlife habitats, manage vegetation challenges, and protect watersheds. Founded in 2013 and headquartered in Colorado Springs, Markit! has a growing staff of more than 40 employees. Our mission is to collaborate with landowners, land managers, government agencies, and other stakeholders to improve and restore wildlife habitats, reduce forest fuels, and eradicate invasive species.

Markit! specializes in projects with unique challenges in difficult terrain under critical operating requirements, including:

- Hazardous-tree and post-fire restoration programs
- Large fuel reduction and defensible space projects
- Watershed protection and improvement
- Public right-of-way clearance and vegetation management
- Technical projects near residential buildings and infrastructure

We are financially secure with \$15 million in bonding capacity, access to more than \$10 million in additional capital, and a strong balance sheet that provides certainty of our ability to simultaneously perform multiple large projects.

Our team has executed projects in scope, size, and purpose similar to the proposed project. We offer a reliable solution to meet your project objectives with the least amount of risk.

By selecting Markit!, you have an experienced partner to collaborate with on your vision and deliver your critical projects on time, on budget, and with excellence!



Completed Mastication, Arnold/Avery Stewardship Phase 1, Arnold, CA, 2021



On Time. On Budget. With Excellence!

#### **Point of Contact:**

Shaina Miller
Business Operations

Main: (719) 593-2365 X 113

Cell: (719) 355-9834

shainamiller@markitforestry.com



#### Colorado Office (HQ)

2424 Garden of the Gods Road Suite 290 Colorado Springs, CO 80919 (719) 593-2365

#### California Office

14330 Musso Road Auburn, CA 95603 (279) 444-0033

#### Arizona Office

504 East Butler Avenue Flagstaff, AZ 86001 (928) 774-3883

#### **Organization Type:**

Woman-Owned Small Business

www.markitforestry.com



#### CAPABILITIES STATEMENT



#### MARKIT!'S VALUE PROPOSITION

Markit! collaborates with clients to deliver a broad range of forestry services tailored to their unique needs and requirements. Our management team is comprised of professionals in forestry, wildland firefighting, civil engineering, logistics, operations, and finance. Markit!'s owners and senior managers have more than 100 years of combined experience in forest restoration, forest fuels reduction, and timber harvesting projects. Our industry expertise, complimentary backgrounds, financial strength, experience, and working efficiencies make Markit! a leader in sustainable forestry management.

#### **LEGAL ENTITY**

Markit! Forestry Management LLC

#### **CERTIFICATIONS**

Women-Owned Small Business (WOSB) Federal

**Contracting Program** 

**UNIQUE ENTITY ID** DM5MQYBBNML7

CAGE CODE 79T96

**EIN** 46-3939256

**DIR #** PW-LR-1000624009

**CA LTO #** A11808

#### **AREAS OF EXPERTISE**

- Timber Harvesting
- Difficult Terrain Operations
- Helicopter Logging
- Forest Fuels Reduction
- Forest Health Restoration
- Post-Fire Rehabilitation
- Land Clearing
- Slash Management

#### **NAICS CODES**

113310	Logging
115112	Soil Preparation, Planting, & Cultivating
115310	Support Activities for Forestry
237990	Other Heavy Construction—Trails
238910	Site Preparation Contractors
561730	Landscaping Services
624230	Emergency and Other Relief Services

#### REPRESENTATIVE CLIENTS

#### **Federal Government**

- U.S. Forest Service
- Bureau of Land Management
- Natural Resources Conservation Service

#### **State Governments**

- CAL FIRE
- Colorado State University
- ◆ Colorado State Forest Service
- Colorado Parks and Wildlife
- History Colorado
- Nevada Division of Forestry
- State of Utah
- Arizona Department of Forestry and Fire Management

#### **Municipal Governments**

- City and County of Denver, CO
- City of Glenwood Springs, CO
- City of Ouray, CO
- Colorado Springs Fire Department
- Colorado Springs Utilities
- El Dorado Irrigation District, CA
- Jefferson County Conservation District, CO
- City of Flagstaff, AZ

#### **Private Entities**

- Arapahoe Basin Ski Resort, CO
- Black Forest Together, CO
- Classic Homes, CO
- Flying W Ranch, CO
- Mule Deer Foundation
- National Forest Foundation
- Shamrock Ranch, CO
- Steamboat Ski Resort. CO

#### **PSC CODES**

	3523
AB26	R&D: Fire Prevention and
	Control-Management and Support
AB27	R&D: Fire Prevention and
	Control-Commercialization
F003	Forest-Range Fire Suppression Services
F004	Forest-Range Fire Rehabilitation Services
F005	Forest Tree Planting Services
F014	Tree Thinning Service
F018	Other Range/Forest Improvement Services
	(Non-Construction)
Z2QA	Repair or Alteration of Restoration of Real Property (public or private)



#### **APPROACH**

Upon award of the Sacramento River Corridor Hazardous Fuels Reduction Project, Markit! will create internal communications plans, including those for operations, logistics, pre-work, safety, and traffic planning prior to the pre-work meeting with the Glenn County RCD (GCRCD) representative. Safety and traffic planning will include the locations for the posting of Manual on Uniform Traffic Control Devices (MUTCD)-compliant signage and flaggers where it is deemed necessary by contract and Markit!'s operational and safety staff. The plans will be presented to GCRCD representative for review and agency/contractor coordination at the pre-work meeting. The pre-work meeting will be held with Markit! and GCRCD key personnel to determine potential risks and the actions required to mitigate safety concerns, terms and conditions of the task order, work performance requirements, and how Markit! plans to execute the task order efficiently. Updated employee lists, equipment lists, fire plans, schedules, and subcontractor lists will be presented at the pre-work meeting. Environmental plans, including erosion control and Tier 1 Spill Prevention, Control, and Countermeasure (SPCC) plans, will be presented when required.

Mobilization of equipment and operators for the project will begin once the contract is finalized. A Markit! employee will flag all elderberry in the project areas before operations begin to avoid possible removal. Markit! will deploy one 370-horsepower Tigercat M726G wheeled masticator with a mulching head, one Caterpillar 309CR tracked excavator with a boom-mounted FAE mulching head and grapple, one ASV RT-120F skid steer with a grapple and mastication head, and a 12-man subcontracted handcrew from Highlander Forests, LLC, a company Markit! has worked with over the past year on the Trapper Fuels Reduction Project located in the Tahoe National Forest; this project is currently in progress.

The handcrew and skid steer will lead the process, cutting all vegetation 8 inches DBH and less in areas that the Tigercat will be unable to reach, such as creek beds and levee banks, and piling the resulting vegetation and slash. The vegetation will then be grappled and hauled to more masticator-accessible areas by the skid steer. The Tigercat will then be used to masticate the project area, beginning in the southern unit and systematically working to the north, taking care to ensure all masticated material is within the project specifications outlined in the RFP. Any areas deemed by the foreman to be unsafe or too difficult for the Tigercat to operate in will be masticated using the boom-mounted head on the Cat 309CR, in addition to any areas requiring reach over levee banks or waterways.

Markit! will have a CAF system and firebox on site as precautionary fire suppression tools.

Markit! expects to begin the Sacramento River Corridor Hazardous Fuels Reduction Project around August 1, 2023; we expect two days of mobilization, followed by six days for the flagging of the elderberry. The handcrew and ASV will take approximately 19 days to complete their portion; the Tigercat and Cat 309CR will take roughly 52 additional days to complete the remaining acreage. Markit! anticipates project completion around mid-November, 2023. If requested, Markit! will work with Glenn County RCD to begin operations sooner.

Markit's schedule is based on a Monday through Friday work week, 7 am to 5 pm.

#### STAFF TO BE ASSIGNED

Please see the below breakdown of our staff and subcontractor.

#### **MARKIT! PERSONNEL**

#### **Brad Christiansen – Vice President of Operations**

Brad oversees all operations throughout the company, assisting with bidding, scheduling, and monitoring the project.

#### Nate Kupko – Director of Operations

As the Director of Operations, Nate ensures that all equipment, crews, and subcontractors are scheduled and supported throughout the duration of the project.

#### <u>Jeremy Pagano – Project Coordinator and Estimator</u>

Jeremy will be overseeing the project and providing additional support, as well as communicating with the GCRCD, if needed.



#### <u>Collin Loken – Environmental Forestry Superintendent</u>

Collin will be in charge of day-to-day operations, scheduling crews and ensuring the project is completed to GCRCD specifications in a timely manner.

#### Dave Spawn - Foreman

Dave will be on the job site running the daily crew operations and reporting back to the other staff, as well as working with GCRCD representatives on the ground, as needed.

#### **SUBCONTRACTOR**

Markit! maintains strong relationships with experienced, reliable, and highly qualified forestry subcontractors, ensuring our ability to build large, diversified teams on short notice. For the duration of the Sacramento River Corridor Fuels Reduction Project, Markit! expects to work with the below subcontractor as needed to supplement the requirements of the project.

#### **Highlanders Forest, LLC**

Eoucario Meija 2348 Beall Ln Central Point, OR 97502 (541) 973-8301 highlandersforestllc@gmail.com



A 12-man handcrew from Highlanders Forest will be used in areas that are inaccessible to the mastication equipment to hand-cut and pile vegetation to be hauled via the skid steer to areas able to be masticated.

# COST

<u>Treatment</u>	# Acres	Cost/Acre
Mastication of Woody Vegetation	340	\$2,900.00
	Total Project Cost	\$986,000.00

# QUALIFICATIONS, EXPERIENCE, & REFERENCES

Please see the following past performance pages, including time frames, project details, and summaries of the work performed; references for each project are listed, as well.



# PROJECT EXPERIENCE — MASTICATION

#### **BIG TOOTH FOREST RESTORATION PHASE II**

Pike's Peak, Colorado

**CLIENT** Colorado State Forest Service

**VALUE** \$267,954.00 **SIZE** 213 Acres

**SERVICE** Aug 2022 – Dec 2022

**ROLE** Prime

#### **PROJECT DESCRIPTION**

The Big Tooth Phase II project was a forest restoration and fire hazard mitigation project focused on reducing fire spread near Colorado Springs Utilities water reservoirs near the top of the South Slope of Pike's Peak, Colorado. Markit! operators ran two masticators, one wheeled and one tracked, to treat live limber pine, ponderosa pine, Engelmann spruce, and Douglas fir to customer spec, as well as all down and dead trees, excluding aspen in the area.

#### PROJECT REFERENCE AND CONTACT

#### Michael Till

Forester Colorado State Forest Service 113 South Boundary Street Woodland Park, CO 80863 Office: (719) 687-2921

Cell: (719) 351-0993

michael.till@colostate.edu











#### PROJECT EXPERIENCE — MASTICATION

# ARNOLD/AVERY STEWARDSHIP PROJECT - PHASE I

Arnold, California

**CLIENT** Mule Deer Foundation

**VALUE** \$344,317 **SIZE** 383 Acres

SERVICE Dec 2020 - Aug 2021
ROLE Prime Contractor

#### **PROJECT HIGHLIGHTS**

- Implemented Best Management Practices to reduce fuel loading around multiple private properties adjacent to wildland-urban interfaces.
- Leveraged the exposure of this project to educate the surrounding communities and USFS visitors on forest fuels reduction practices and how they complement forest health restoration and wildlife habitat improvement.
- Maintained a safe and secure work site to prevent inadvertent interactions with park guests and recreationists.

#### PROJECT DESCRIPTION

The objective of this 383 acre wildfire risk reduction project was to reduce extreme hazardous fuel loads and modify the fuel structure by dispersing the continuity of the fuels. It involved working in mixed conifer cover type on partially steep and rocky terrain. The project goals were accomplished by using a combination of large wheeled and tracked masticators, a wheeled skidder, along with a sawyer hand crew.

The project involved creating a fuel break between the wildland-urban interface of Arnold and Avery, California, and the Stanislaus National Forest. Due to the proximity of adjacent neighborhoods and large number of recreationists, Markit! implemented tight quality control and safety standards. Markit! produced an aesthetically pleasing end product by using appropriate equipment and experienced operators and sawyers.

#### PROJECT REFERENCE AND CONTACT

**Randy Morrison** 

Senior Regional Director 1939 South 4130 West, Ste. H Salt Lake City, UT 84104 (707) 592-9998 randy@muledeer.org











# PROJECT EXPERIENCE — FUELS REDUCTION & MASTICATION

# **CAL FIRE GRANTS VEGETATION MANAGEMENT**

Jenkinson Lake, California

**CLIENT** El Dorado Irrigation District CONTRACT GRANT 12 .01, 13 .01, & 14 .01

**VALUE** \$1,163,595 **SIZE** 529 Acres

SERVICE Oct 2019 - Jan 2021
ROLE Prime Contractor

#### **SUBCONTRACTOR**

Southland Forest Management, LLC
 DBA CA Arborworks C.T.L. Forest Management, Inc.

#### **PROJECT HIGHLIGHTS**

- Environmentally sensitive area requiring watershed management practices.
- All employees completed environmental awareness training due to the project area containing habitat for migratory birds, raptors, and bat species.

#### PROJECT DESCRIPTION

This complex watershed management, fuels reduction, and defensible space project consisted of mastication, lop and scatter, and cut and chip treatments to protect water resources around Webber Lake, Jenkinson Lake, and Flume 46. The project reduced fuel loads to protect critical facilities located in a very high-fire hazard zone and create defensible space for neighboring communities located in the wildland-urban interface.

All employees completed environmental awareness training prior to working on the project due to the sensitive nature of the area. Project restrictions included working around the seasonal migration of raptors and birds and protected habitat for several federally sensitive bat species.

#### PROJECT REFERENCE AND CONTACT

#### **John Quidachay**

Timber Specialist Consultant Associated California Loggers Landmark Environmental Inc. 2864 Ray Lawyer Drive, Suite 205 Placerville, CA 95667 (530) 748-8958 gfactor@innercite.com











A11808

2/10/2022

STATE OF CALIFORNIA

Date of Issuance:

License Number:

THE RESOURCES AGENCY

STATE BOARD OF FORESTRY

License 0/2022-972931/2023

TIMBER OPERATOR LICENSE



MARKIT FORESTRY MANAGEMENT LLC 2424 GARDEN OF THE GODS ROAD SUITE 290 COLORADO SPRINGS, CO 80919 This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

# Lepage Company, Inc.

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	PASS					
B. Qualifications and Experience		40%	20	20	8.00	8.00
C. Approach and Timeline		30%	60	36	10.80	18.00
D. Cost		30%	20	20	6.00	6.00
Total				76.00	24.80	32.00

Lepage

#### Glenn County RCD's

#### **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

# PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

valuator Name, Title, Organization: Revien	-ionmHe
roposer Name, Title, Company:	ec co
ategories and Criteria to be Evaluated:	heck / Circle / Rank / Notes:
A. Completeness of Proposal	Check One:  PASS FAIL *Must have ALL YES to PASS
Glenn County RCD received by submission deadline date and time	YES NO
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible, electronic copy (e.g., PDF file) via email	YES
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	NO
Three (3) <u>different, unique</u> references including:  Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	YES NO
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES NO
Signed by the submitting Proposer and Proposer's Principle	YES

B. Qualifications and Experience (40% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
Overview of qualifications and experience to meet Project needs? (meets minimum qualifications)	5
Ability to coordinate with field personnel and project managers?	5
Ability to successfully complete projects?	5
Ability to meet planned timelines for projects?	5
C. Approach and Timeline (30% - Up to 60 points)	Rank 5, most qualified Rank 1, least qualified
Approach to meet Project needs?	no findine
High quality?	3
Cost effective?	5
Competitive?	3
Environmentally sound?	3
Timeline meets Project needs?	
Demonstrated understanding of Project Scope?	2
Demonstrated understanding of Project Scope technically sound?	2
Sub-contractor(s) included?	YES
If yes to the above, ability to educate and/or train sub-contractor(s)? Existing relationship?	5
Staff Organization	
Chart included?	YES

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?	5
Non-discrimination is acknowledged.	1
Staff experience to meet Glenn County RCD written and calculated project reports?	5
D. Cost (30% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified
	Trainit 1, 13 230 quantitati
Cost per acre is identified?	5
	5
Cost per acre is identified?	5 5 5

A. Completeness of Proposal	Pass/Fail	- 1
B. Qualifications and Experience	40%	71
C. Approach and Timeline	30%	16
D Cost	30%	

For example, scoring will be calculated as follows:

>> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	20	Equals	8.00
Approach and Timeline	30%	x	60	Equals	18.00
Cost	30%	x	20	Equals	6.00
			100		32.00

>> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	4	Equals	1.60
Approach and Timeline	30%	x	12	Equals	3.60
Cost	30%	x	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			



Lepage Company, Inc 218 Washington St Red Bluff, CA 96080 (530) 529-9901 – Phone (530) 529-9903 – Fax

CCL: 743003 - Class A, Class B, C27

SBA Certified, HUBZone Small Business, WOSB & WBE

# **PROPOSAL**

February 21, 2023

TO: Glenn County Resource Conservation District

RE: Mechanical Fuels Treatment for 340 Acre Fuels Reduction Project, Sacramento River Corridor Hazardous Fuels Reduction Project

#### Qualification and Experience:

Lepage Company has coordinated with different agencies and landowners to successfully complete numerous fuel reduction projects over the past decade. We have worked on Private, State, and Government lands, working with the USFS and CalFire under strenuous supervision while masticating on contingency lines during emergency wildland fires. To be successful in operations it was demanding of our operators to be managed properly and communicate with different agencies. We have worked against limited operation periods, while working around Wetland Zones (WLZ), endangered and protected species, i.e. Elderberry and/or many different wildlife species, dry weather conditions where we successfully conducted daily evaluations to continue with production safely. We have started with extended hours into the early morning to avoid fire threat, have had fire watch patrolmen during and after operations to promote fire safety. Our Company prides itself on safety and to achieve that we conduct detailed safety meetings pertaining to the environment we are working in. As well all vehicles, equipment and ppe are inspected on a regular basis. Lepage Company has Best Management Practices (BMP's) in place with coordinating and conducting meetings to ensure production meets or exceeds expectations of governing agencies/owners. These management meetings are conducted on a regular basis. Operators are certified and trained to perform tasks at hand while applying BMP's. Managers, Field Supervisors and Operators will all be using 2-way radios to promote efficiency and accuracy thru communication and superior service as well as promote safety for all individuals.

#### References:

2017 to Current, Fuel Break/Roadside Mastication Projects, Ted James, Lassen District Manager Sierra Pacific Industries. PO Box 496014 Redding CA 96049, 530-378-8141. N Line Mastication, R Line Mastication, Shelton Ridge Fuel Break, Blue Ridge Fuel Break, Plum Creek Rd Fuel Break. Masticated and produced 20 +/- miles of Fuel Breaks.

2019 to Current, Fuel Break/Roadside Mastication Projects, Sharmie Stevenson, Business Manager, Fall River and Pit Resource Conservation Districts, PO Box 83 McArthur CA, 96056, 530-299-3405. Rush 1 Mastication masticated approximately 430 acres. Adin-Canby, mastication of approximately 500 acres. Jackrabbit Mastication of approximately 2000 acres over a period of 3 phases.

2021 to Current, Fuel Break/Roadside Mastication Projects, Steve DeBonis, Almanor District Manager, Sierra Pacific Industries PO Box 101 Westwood CA 96137, 530-251-0241. Last Chance Fuel Break, Roadside Mastication of approximately 8 miles, created defensible space and fuel break at the 101 Ranch, Hwy 44 Fuel Break approximately 400 acres.

2020-2022, Fuel Break/Mastication Project, Jason Poburko RPF No. 2769 CalFire Manager, LaTour Demonstration State Forest Shasta Trinity Unit, 530-225-2505. Masticated approximately 700 acres in the LaTour Demonstration Forest.

#### Approach:

Using experienced operators and providing specific talent thru many seasons of conducting operations. With many years in the industry it has allowed us to understand the different machines that we have in our fleet and where they will promote effective, high quality, cost efficiency, environmentally sound and timely operations. Lepage Company's equipment is late model, front edge technology, tier compliant, environmentally friendly by tight, clean, and clear of any leaks or emissions that can harm the environment. Our equipment allows the operator the utmost comfort and control, which promotes positive attitudes and working in a safe and timely manner. Our equipment proposed to be used ranges from boom mounted, dedicated masticators, rubber tire, tracked machines, with a variety of sizes from 10K to 80K and 60HP to 460HP, which allows us to identify as a Company which machine best fits the conditions of the area to be treated. As no one machine is ideal for every application. It will be Lepage Company's objective to apply BMP's and meet with authorities on a regular basis. Our operators bear in mind at all times, their intent is to make a quality fuel break in the event a fire was to come through the area that it would be able to be managed and accomplishing the goals of everyone. It is understood within our Company that if we provide a top shelf project it makes everybody else's job go smoothly. We typically do not use sub-contractors and will not be using any for this specific project. Lepage Company provides top shelf service, keeping safety foremost.

#### Staff to be Assigned:

Jim Lepage, 25 years' experience. General Manager and Safety Enforcer
Jenifer Waelty, 8 years' experience, Safety Co-Ordinator
Brian Brown, 7 years' experience, Field Supervisor, Operations Manager, Layout Co-Ordinator/Species
Identifier and Safety enforcer
Tyjal Folsom, 6 years' experience, Transport Manager, Transport Driver and Safety Enforcer
Dusten Mason, 2 years' experience, Transport Driver
Danny Tompkins, 4 years' experience, Operator
Will Stith, 3 years' experience, Operator
Bobby Claunch, 3 years' experience, Operator
Mike Smith, 6 years' experience, Equipment Maintenance

Cost:

Treatment / Thinning
Mastication Woody Vegetation Treatment
Total # Acres

OPCAAGE 2-21-2023

\$370.00 per acre 340 Acres

Project Total

\$125,800.00

Respectfully Submitted

James P. Lepage V. President

License Number:

A10972

STATE OF CALIFORNIA

1/1/2022

THE RESOURCES AGENCY

Date of Issuance:

STATE BOARD OF FORESTRY

License Valid Period /2023

#### TIMBER OPERATOR LICENSE



LEPAGE COMPANY INC PO BOX 8151 RED BLUFF, CA 96080

This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

RM-61 (10/98)

(SEE REVERSE SIDE)

A10972

License Number:

1/1/2022

Date of Issuance:

1/1/2022-12/31/2023

License Valid Period:

STATE OF CALIFORNIA

THE RESOURCES AGENCY

STATE BOARD OF FORESTRY

TIMBER OPERATOR LICENSE

LEPAGE COMPANY INC PO BOX 8151

CA 96080

This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in reseases to the licensee's application in in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

(SEE REVERSE SIDE) RM-61 (10/98)



### CONTRACTORS STATE LICENSE BOARD ACTIVE LICENSE



License Number **743003** 

Entity CORP

Euciness Name LEPAGE COMPANY INC

Classification(s) B A C27

Experation Date 05/31/2023

www.cslb.ca.gov



# **North Tree Enterprises - North Tree Fire**

	PASS / FAIL	Percent	Up to # Points	# Score Received	Points Received	Max Score
A. Completeness of Proposal	FAIL					
B. Qualifications and Experience		40%	20	N/A	N/A	8.00
C. Approach and Timeline		30%	60	N/A	N/A	18.00
D. Cost		30%	20	N/A	N/A	6.00
Total				N/A	N/A	32.00

NONE INCLUDED IN PROPOSAL - Copies provided for all documentation of current permits, licenses, and professional credentials, as necessary for this Project.

North Tree Enterprises

#### **Glenn County RCD's**

#### **REQUEST FOR PROPOSALS (RFP)**

Contractor to provide Mechanical Fuels Treatment For 340 Acre Fuels Reduction Project

#### PROPOSAL EVALUATION FORM

Each member of the Review Committee shall rate the proposers separately. The scores of each of the Review Committee members shall then be averaged to provide a total score for each of the proposers.

categories and Criteria to be Evaluated: Ch	neck / Circle / Rank / Notes:
A. Completeness of Proposal	Check One: PASS FAIL *Must have ALL YES to PASS
Glenn County RCD received by submission deadline date and time	YES NO
Each proposer must submit: one (1) original proposal, three (3) copies proposal, and, if possible, electronic copy (e.g., PDF file) via email	YES NO
All categories fully completed? Qualifications and Experience References Approach Staff to be Assigned Cost	NO
Three (3) <u>different, unique</u> references including: (Date(s) of Project Work, Reference Name, Contact Information, Project Name, and Brief Description of Project	NO
Copies provided for all documentation of current, permits, licenses, and professional credentials, as necessary for this Project.	YES
Signed by the submitting Proposer and Proposer's Principle	YES . NO

Rank 5, most qualified Rank 1, least qualified	
Rank 5, most qualified Rank 1, least qualified	
YES	
NO	
YES	
	Rank 5, most qualified Rank 1, least qualified  YES NO

If yes to the above, are roles and responsibilities well defined for each employee and sub-contractor, if applicable?		
Non-discrimination is acknowledged.		
Staff experience to meet Glenn County RCD written and calculated project reports?		
D. Cost (30% - Up to 20 points)	Rank 5, most qualified Rank 1, least qualified	
Cost per acre is identified?		
Overall cost is within Glenn County RCD budget?		
Demonstrated cash flow availability?		

A. Completeness of Proposal
B. Qualifications and Experience
C. Approach and Timeline
D. Cost
Pass/Fail
40%
30%
30%

For example, scoring will be calculated as follows:

#### >> Maximum Points Available (Rank 5, most qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	x	20	Equals	8.00
Approach and Timeline	30%	x	60	Equals	18.00
Cost	30%	x	20	Equals	6.00
			100		32.00

>> Minimum Points Available (Rank 1, least qualified)

Completeness of Proposal	PASS				
Qualifications and Experience	40%	х	4	Equals	1.60
Approach and Timeline	30%	x	12	Equals	3.60
Cost	30%	x	4	Equals	1.20
			20		6.40

Completeness of Proposal	FAIL		
N/A			

# **North Tree Enterprises - North Tree Fire**

# Proposal to request – Glenn County RCD (Sacramento River NWR) Proposal Submitted 02/22/2023

#### 1. Qualifications and Experience

North Tree Fire maintains a skilled and professional workforce including experienced management, technical support, maintenance staff, and operators since 1986. All personnel are experienced and cross trained in all aspects of vegetation management services and fire suppression operations. Management includes staff retired from fire service agencies providing experienced oversight for safe and efficient operations. All personnel are appropriately and currently licensed and insured for the scope requested.

Projects include fire area cleanup, fire breaks and prevention projects, habitat restoration projects, municipal cleanup projects and fire safety projects. We have a myriad of equipment available including tracked masticators, skid steer masticators, feller-buncher masticators, engines, water tenders, transport equipment, and a dozer. In addition, North Tree provides Incident Management clerical support to major incidents and other fire service support activities including GIS, foam supply, and consultation.

North Tree is currently working on another similar project in the area as well.

#### 2. Experience and references

Experience No. 1

# 

around units as directed

Brief description of duties: Remove and masticate vegetation along road system and provide buffer

# **Experience No. 2**

Contract/Work type: <u>Vegetation Management, Mastication (burn area rehab)</u>
Contract Number (if applicable): MT01422 (North Tree )
Total Contract Value: \$144,400 (not to exceed)
Agency/firm for who work was performed: <u>Butte County Fire Safe Council</u>
Contact person at the site: Telephone #: <u>Natalie Smiley (Project Manager), 530-716-</u>
Valid E-mail address:
Month/Year work began: Month/Year work ended: <u>October 1<sup>st</sup>, 2022 – February 22<sup>nd</sup>,</u> 2023
Brief description of duties: Remove and masticate brunt trees and vegetation to prepare for replanting
Experience No. 3
Contract/Work type: <u>Vegetation Management, Mastication</u>
Contract Number (if applicable): <u>MT00422</u>
Total Contract Value: \$15,000
Agency/firm for who work was performed: <u>Glenn County Levee District</u> #3
Contact person at the site: Telephone #: <u>Glenn Huffman, 530-632-5026</u>
Valid E-mail address:CAhuffman58@gmail.com
Month/Year work began: Month/Year work ended: <u>February 2022 – March</u> 2022
Brief description of duties: Remove and masticate vegetation along toe and road on 12 miles of levee system to the east side of Sacramento River levee north and south of Butte City. Project on
levee next to Drumheller and Afton areas of this project.

# **Experience No. 4**

Contract/Work type: <u>Mastication, Thompson Project</u>
Contract Number (if applicable): <u>MT00522</u>
Total Contract Value: \$18,000
Agency/firm for who work was performed: Yuba Fire Safe Council, The CHY Company
Contact person at the site: Telephone #: <u>Madison Thomson, CHY Company – 707-357-</u>
Valid E-mail address: <u>mthomson.chy@gmail.com</u>
Month/Year work began: Month/Year work ended: <u>March 2022 – April</u> 2022
Brief description of duties: <u>Establish shaded fuel break and masticate brush and small trees.</u> Thinning of area for healthy forest project.
Experience No. 5
Contract/Work type: Fuels management, fire break
Contract Number (if applicable): <u>MT00122</u>
Total Contract Value: \$50,000
Agency/firm for who work was performed: <u>The CHY Company</u>
Contact person at the site: Telephone #: <u>Madison Thomson, CHY Company – 707-357-</u>
Valid E-mail address: <u>mthomson.chy@gmail.com</u>
Month/Year work began: Month/Year work ended: <u>January 2022 – April 2022</u>
Brief description of duties: <u>Establish shaded fuel break and masticate brush and small trees.</u> Thinning of area for healthy forest project.

#### 3. Approach

### PERFORMANCE WORK STATEMENT (PWS), QUALITY CONTROL PLAN Vegetation Removal and Mastication, Sacramento River NWR Project 2023/Glenn County RCD

**GENERAL:** Provide Vegetation Removal and Mastication.

Description of Services/Introduction: North Tree Enterprises (NTE) shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform Vegetation Removal and Mastication as defined in this Performance Work Statement.

#### **Objectives:**

- Remove all vegetation that is less than 8 inches in diameter within a 50-foot buffer from the refuge boundary as directed.
- Remove all vegetation that is less than 8 inches in diameter around a 50-foot buffer from designated roads or interior fire breaks as directed.
- Remove tree limbs from trees greater than 8 inches up to 12 feet from the ground.
- Provide services as deemed necessary and requested.

**Scope:** NTE will provide a sufficient fuel break near private property, reduce fuel loads, and protect valuable riparian habitat for fish and wildlife. NTE is responsible for masticating and mulching all vegetation within 50 feet of designated boundaries and roads for approximately 10 acres of boundary work and 340 acres of work along interior roads and fire breaks. Mastication will be performed with appropriate heavy equipment. All trees greater than 10 inches in diameter will be left on site, although tree limbs below 12 feet from the ground will be removed. All elderberry trees, regardless of diameter, will not be removed to protect the threatened Valley Longhorn Elderberry Beetle. Mulch from mastication/removal will be left on site. Priority areas will be refuge boundaries adjacent to private lands, followed by interior roads, then areas as directed by staff. *Services include* masticating potential fire hazards along boundaries and interior fire breaks. *NTE will accomplish* all mastication and vegetation removal on as many acres as budgeted.

Quotes is based on a dollar/acre designation with approximately 340 available acres.

**Period of Performance**: The period of performance shall be from 03/16/2023 through 03/15/2026:

Base Year -3/16/2023 to 3/15/2024 (Work only to be completed after July  $31^{st}$  due to breeding migratory bird concerns)

Plan to complete a minimum of 120 acres (miles) of project by date.

Year two -3/16/2024 to 3/15/2025 (No work between March  $15^{th}$  to after July  $31^{st}$  due to breeding migratory bird concerns) Plan to complete an additional minimum of 120 acres (miles) of project by date (240 acres).

Year three – 3/16/2025 to 3/15/2026 project completion (No work between March 15<sup>th</sup> to after July 31<sup>st</sup> due to breeding migratory bird concerns) Plan to complete final areas and any additional areas (100 acres or 16 miles) of project by date.

Work dependent on weather conditions, fire danger, and wildlife constraints. Project to be coordinated with Refuge Manager. This is a minimum estimation of progress, faster operations expected.

Mastication and hand work outside of the breeding migratory bird time will be coordinated with refuge management to minimize impacts to hunters, and to mitigate any fire concerns with the contractor, refuge management and refuge fire staff.

**Quality Control:** NTE will develop and maintain an effective quality control program to ensure services are performed in accordance with this PWS. NTE will develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services.

Operation will be tracked with GPS and captured on a georeferenced map to detail progress (See attached image sample from a past project). Track files are converted into shape files and tracked. Inspection of progress will be conducted on a random schedule with corrective action taken immediately. Monthly summary of tracking will be available after each month of operation.

**Hours of Operation:** NTE will conduct business, between the hours of 7:00 am and 6:00 pm. Monday thru Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. NTE will maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons.

**Place of Performance:** The work to be performed under this contract will be performed at Sacramento River National Wildlife Refuge in Glenn County, California.

**PHYSICAL Security:** NTE will be responsible for safeguarding all government equipment, information and property provided for contractor use.

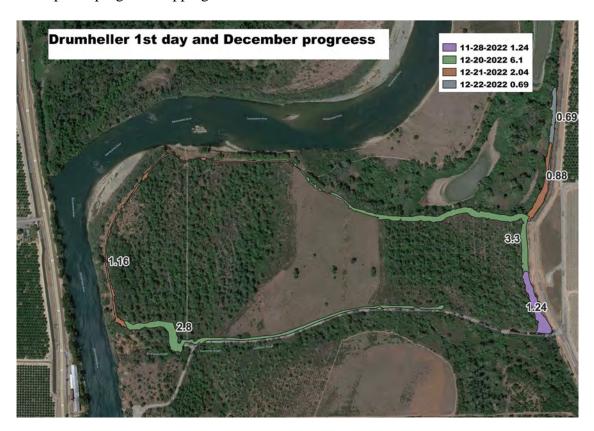
**Lock Combinations:** NTE will ensure that all lock combinations are not revealed to unauthorized persons. The NTE shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations.

**Identification of Contractor Employees:** All NTE personnel attending meetings and working in other situations where their status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. NTE employees will also ensure that all documents or reports produced by NTE are suitably marked as NTE products or that NTE participation is appropriately disclosed. NTE employees shall be in NTE uniform standard or shall be identified appropriately.

**Coordination:** Access and timing of mastication work will be coordinated with the COR or COR's designee. Contractor will get approval from Refuge Manager on types of equipment used in mastication work. Contractor will report any illegal observation as soon as possible to the Refuge Manager. Contractor will identify all safety concerns to the Refuge Manager within 24 hours.

NTE will be responsible to remove all equipment and trash generated from the crew prior to job completion. No housing or camping is allowed.

Example of progress mapping:



# 4. Staff to be assigned:

North Tree Fire organizational structure:

Chris Haile Operations Manager (Marysville Station 20) (Overall management and support)

John Shelton

Mechanical Treatment Supervisor

(Company liaison, supervise project, monitor progress, support operations, maintenance, and operation if necessary)

Clayton Schelhorn Mason Serger Lex Knight
Operator Operator Operator

(Equipment operation and maintenance staff)

Mike Felice Fleet Manager/Ranch Manager (North Tree Ranch) (Fleet support and maintenance)

# 5. <u>Cost (340 acres)</u>

Total proposed cost per acre	\$879.62
Bond surcharge 3%	\$25.62
Cost per acre for Treatment/Thinning	\$854.00

Total proposed project <u>not-to-exceed</u> cost of \$299,070.80

**Proposal Submitted by** 

John O. Shelton

John O Shelton, Proposer and Principal for project

John O. Shelton

**North Tree Fire / North Tree Enterprises** 

**Mechanical Treatment Supervisor** 

530-913-4853