



# GLENN COUNTY RESOURCE CONSERVATION DISTRICT

## **Glenn County RCD Finance-Budget Committee** A Standing Committee of Glenn County RCD

### MEETING MINUTES

**Tuesday, June 10, 2025**

**3:00 p.m. – 4:30 p.m.**

**Glenn County Resource Conservation District  
USDA Willows Service Center  
132 N. Enright Avenue, Suite C  
Willows, CA 95988**

#### **COMMITTEE MEMBERS PRESENT:**

Kathy Landini, Glenn County RCD Associate Director, Committee Chair  
Jocelyn Anderson, Glenn County RCD Treasurer, Committee Vice Chair  
Brian Lohse, Glenn County RCD Director, Committee Member

#### **COMMITTEE MEMBERS ABSENT:**

Gilbert Goedhart, Glenn County RCD President, Committee Member

#### **OTHER:**

Tony Arendt, Supervisor Liaison, County of Glenn

#### **GCRCD STAFF PRESENT:**

Kandi Manhart-Belding, Executive Officer, Glenn County RCD  
Ritta Martin, Finance Officer, Glenn County RCD

#### **1. Call to Order**

Chair Kathy Landini called the meeting to order at 3:07 p.m.

#### **2. Welcome & Introductions**

Chair Kathy Landini welcomed attendees and introductions ensued.

#### **3. PUBLIC COMMENT (limit 5 minutes): *Any person wishing to address the committee on items not on the agenda may do so at this time. The committee will not make decisions or determinations on items brought up during Public Comment.***

None.

#### **4. ACTION \* Discussion and possible action to approve meeting minutes from April 3, 2025**

*Motion by Brian Lohse, second by Jocelyn Anderson, to approve meeting minutes from April 3, 2025 as presented. Motion passed.*

**5. PRESENTATION – Umpqua Bank Fraud Prevention Services**

Rhonda Jones, CTP, VP, Sr. Treasury Management Consultant, UMPQUA Bank.

**6. ACTION \* Discussion and possible action to approve Umpqua Bank Fraud Prevention Services**

No Action. Direction provided to staff to conduct additional research.

**7. Draft Financial Reports – Presented by Ritta Martin**

- **Umpqua Bank Statements & Reconciliations**
  - a. **April & May 2025**
- **California CLASS Statements & Reconciliations**
  - a. **April & May 2025**
- **Balance Sheet, Receivables, Payables**
- **RCD Cash Disbursements Journal (4/22/2025 – 6/10/2025)**
- **Discussion only – items to be presented at next RCD Meeting**

Ritta Martin presented reports. Discussion ensued.

*Consensus was made by Committee to recommend action / acceptance of items within agenda item #7 as presented at next Glenn County RCD Regular Meeting.*

**8. FY 2024/2025 Actual vs. Budget Update – Presented by Ritta Martin**

Ritta Martin presented update. Discussion ensued.

**9. ACTION \* Discussion and possible action to accept July 1, 2025 staff rate increases**

Kandi Manhart-Belding provided update. Discussion ensued and direction provided.

No action.

Jocelyn Anderson exited the meeting.

**10. ACTION \* Discussion and possible action to accept FY July 1, 2025 to June 30, 2026 Budget – Draft #1**

- **High-level review by Project / Fund Source**

Ritta Martin presented update. Discussion ensued.

*Consensus was made by Committee to accept FY July 1, 2025 to June 30, 2026 Budget with noted updates.*

**11. FY July 1, 2024 to June 30, 2025 Audit Update**

Kandi Manhart-Belding reported in progress.

**12. Bank Account Update**

Ritta Martin reported per last meeting action item: "Motion by Jocelyn Anderson, second by Brian Lohse, to approve opening Checking Account at Tri-Counties Bank to ensure FDIC secured option. Motion passed.", noting this did not occur as we learned from Umpqua Bank FDIC coverage of greater than 100%.

**13. Project Updates**

Kandi Manhart-Belding and Ritta Martin provided updates. Discussion ensued.

**14. Potential / Future Project Updates**

Kandi Manhart-Belding and Ritta Martin provided updates. Discussion ensued.

**15. Review, Next Steps, and Schedule Next Meeting**

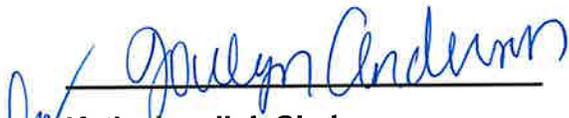
Meeting will be scheduled as needed.

**16. Adjournment**

Chair Kathy Landini adjourned the meeting at 5:11 p.m.

**Approved on August 12, 2025, by the Glenn County RCD Finance-Budget Committee.**

**Attested by,**

  
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Kathy Landini, Chair

  
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Kandi Manhart-Belding, Executive Officer  
Glenn County Resource Conservation District

**Items Attached: NONE**