



# GLENN COUNTY

## RESOURCE CONSERVATION DISTRICT

BOARD OF DIRECTORS	ASSOCIATE-DIRECTORS	STAFF	
Gilbert Goedhart, President	Dominic Brock	Kandi Manhart-Belding	Martin Spannaus
Bruce Roundy, Vice President	Kathy Landini	Executive Officer	Fuels Reduction & Fire
Brian Lohse, Treasurer	Bailey McCarthy	Ritta Martin	Prevention Education
Jocelyn Anderson	Susan Powell-Steuben	Finance Officer	Jared Geiser
Craig Knight ... Mike Landini	Candis Woods	Kellie Wilson-Burt	Soil Health &
Vacancy	Mike Yalow	Program Specialist	Conservation Planner

### MEETING MINUTES

**Date:** Monday, November 15, 2021

**Time:** 1 PM to 3 PM

**Location:** Glenn County Farm Bureau, 831 5<sup>th</sup> Street, Orland CA 95963

**DIRECTORS PRESENT:** Gilbert Goedhart (via Zoom), President; Bruce Roundy, Vice President; Brian Lohse (via Zoom); Treasurer; and Craig Knight.

**DIRECTORS ABSENT:** Jocelyn Anderson and Mike Landini. One vacancy.

**ASSOCIATE DIRECTORS PRESENT:** None

**ASSOCIATE DIRECTORS ABSENT:** Dominic Brock, Kathy Landini, Bailey McCarthy, Susan Powell-Steuben, Candis Woods, and Mike Yalow

**OTHERS PRESENT:** Betsy Karle, Farm Advisor, UCCE Glenn County; Lisa Humphries, Manager, Glenn County Farm Bureau; Ryan Aeby, US Fish & Wildlife Service; Rob Vlach, District Conservationist, Natural Resources Conservation Service (NRCS); Kandi Manhart, Kellie Wilson-Burt, and Martin Spannaus, RCD Staff.

#### I--CALL TO ORDER

Vice President Roundy called the meeting to order at 1:15 PM.

#### II--PLEDGE OF ALLEGIANCE

Ensued.

**Emergency Agenda Items**

Manhart requested consideration of two action items being placed on the agenda as emergency agenda, action items. Discussion ensued.

**\*ACTION**

ACTION: Approve the addition of Emergency Agenda Items to the agenda:

- 1) Action – Approve hiring of Ritta Martin for the Finance Officer Position per Vacancy Announcement 10-22-2021, effective November 1, 2021.
- 2) Action – Approve hiring of Kellie Wilson-Burt for the Program Specialist Position per Vacancy Announcement 10-22-2021, effective November 2, 2021

MOTION: Knight

SECOND: Lohse

AYES: Knight, Lohse, Goedhart, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Landini

**\*ACTION**

- 1) **Action** – Approve hiring of Ritta Martin for the Finance Officer Position per Vacancy Announcement 10-22-2021, effective November 1, 2021.
- 2) **Action** – Approve hiring of Kellie Wilson-Burt for the Program Specialist Position per Vacancy Announcement 10-22-2021, effective November 2, 2021

ACTION: Approve as presented.

MOTION: Knight

SECOND: Lohse

AYES: Knight, Lohse, Goedhart, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Landini

**III--WELCOME, INTRODUCTIONS & OFFICIAL ROLL CALL**

Vice President Roundy provided welcome, noting President Goedhart asked if he could facilitate the meeting since Roundy attended in person. Manhart took official roll call.

**IV--PUBLIC COMMENT (limit 5 minutes): Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment.**  
None.

**\*ACTION V--CONSENT CALENDAR**

**\*Approve RCD meeting minutes for October 18, 2021**

Roundy entertained a motion to approve Consent Calendar agenda item A.

ACTION: Approve as presented.

MOTION: Lohse

SECOND: Knight

AYES: Lohse, Knight, Goedhart, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Landini

**VI--ACTION Items**

**\*ACTION A. \*Discussion and possible action to approve Resolution 2021-02 for Stony Gorge Hazardous Fuels Reduction Project**

Manhart presented item. Discussion ensued. Roundy entertained a motion.

ACTION: Approve as presented.

MOTION: Lohse

SECOND: Knight

AYES: Lohse, Knight, Goedhart, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Landini

**\*ACTION B. \*Discussion and possible action to approve Grant Agreement 5GG20127 with California Department of Forestry and Fire Protection (CAL FIRE) for Stony Gorge Hazardous Fuels Reduction Project**

Manhart presented item. Discussion ensued. Roundy entertained a motion.

ACTION: Approve as presented.

MOTION: Knight

SECOND: Lohse

AYES: Knight, Lohse, Goedhart, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Anderson, Landini

**\*ACTION C. \*Discussion and possible action to approve Finance Officer Position Description**

Manhart presented item. Discussion ensued. Roundy entertained a motion.

ACTION: Approve as presented.  
MOTION: Lohse  
SECOND: Knight  
AYES: Lohse, Knight, Goedhart, Roundy  
NOES: None  
ABSTENSIONS: None  
RE-CUSED: None  
ABSENT: Anderson, Landini

**\*ACTION** D. **\*Discussion and possible action to approve Program Specialist Position Description**  
Manhart presented item. Discussion ensued. Roundy entertained a motion.

ACTION: Approve as presented.  
MOTION: Knight  
SECOND: Lohse  
AYES: Knight, Lohse, Goedhart, Roundy  
NOES: None  
ABSTENSIONS: None  
RE-CUSED: None  
ABSENT: Anderson, Landini

**\*ACTION** E. **\*Discussion and possible action to accept 2022 Regular Meeting Schedule**  
Manhart presented item. Discussion ensued. Roundy entertained a motion.

ACTION: Approve as presented.  
MOTION: Lohse  
SECOND: Knight  
AYES: Lohse, Knight, Goedhart, Roundy  
NOES: None  
ABSTENSIONS: None  
RE-CUSED: None  
ABSENT: Anderson, Landini

**\*ACTION** F. **\*Discussion and possible action to update Standing Committees, Ad Hoc Committees and Representatives / Liaisons**  
Manhart presented item. Discussion ensued. Roundy entertained a motion.

Safety Standing Committee  
Add Craig Knight  
Remove Jim Giachino

Policies Ad Hoc Committee  
Add Mike Landini as Chair  
Remove Jim Giachino

Personnel Ad Hoc Committee  
Add Bruce Roundy  
Remove Jim Giachino

Representatives / Liaison to other Organizations:  
Remove Cities & County Economic Development Steering Committee – no longer meet  
Remove Community Partnerships for Healthy Living – no longer meet  
Remove Water Advisory Committee – now SGMA  
Update Tehama-Glenn Fire Safe Council – Add Martin Spannaus  
Remove Jim Giachino

Add Drought Task Force – Add Kandi Manhart

ACTION: Approve as amended.  
MOTION: Knight  
SECOND: Lohse  
AYES: Knight, Lohse, Goedhart, Roundy  
NOES: None  
ABSTENSIONS: None  
RE-CUSED: None  
ABSENT: Anderson, Landini

#### **VII--FINANCIAL/BUDGET REPORT**

- \*ACTION A. \*Discussion and possible action to accept the following reports:**  
1. UMPQUA Bank Statements and Reconciliations  
2. Balance Sheet

Lohse provided report on agenda items. Discussion ensued. Roundy entertained a motion to accept named reports.

ACTION: Accept as presented.  
MOTION: Knight  
SECOND: Roundy  
AYES: Knight, Roundy, Goedhart, Lohse  
NOES: None  
ABSTENSIONS: None  
RE-CUSED: None  
ABSENT: Anderson, Landini

- \*ACTION B. \*Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting)**  
Lohse provided report on agenda items. Discussion ensued. Roundy entertained a motion to accept named reports.

ACTION: Approve as presented.  
MOTION: Knight  
SECOND: Roundy  
AYES: Knight, Roundy, Goedhart, Lohse  
NOES: None

ABSTENSIONS: None  
RE-CUSED: None  
ABSENT: Anderson, Landini

#### **VIII--RCD REPORTS**

##### **A. Directors and Associate-Directors**

1. One Vacancy
2. AB 1234 and AB 1825 Required Trainings Update

##### **B. Executive Officer**

1. General Plan Advisory Committee (GPAC) Update
2. Drought Task Force Committee Update

Directors and Manhart provided verbal update.

#### **IX--PARTNER REPORTS** *(limit 5 minutes, unless previously scheduled)*

Vlach – *NRCS* – Reported on programs and various partner updates.

Karle – *UCCE* – Reported on programs and various matters.

Aeby – *FWS* – Reported on programs and various matters.

Humphries – *Farm Bureau* – Reported on programs and various matters.

#### **X--Long Range Plan Update in 2022**

##### **A. \*Discussion on updating Long Range Plan 2017-2022 to 2023-2028**

Manhart noted it will be time in start thinking about updating the Long Range Plan and requested guidance from the board. Discussion ensued. Highlights included: being flexible in uncertain times, offering special meetings with public, meetings with partners / stakeholders, and offering an online survey option in 2022.

#### **XI--RCD PROJECTS & PROGRAMS UPDATE**

##### **Fee-For-Service Partnerships**

##### **A. Colusa Glenn Subwatershed Program - Outreach and Education Services**

Manhart provided update.

##### **B. Sacramento Valley Region of RCDs - Secretary/Treasurer Services**

Manhart provided update.

##### **Federal Agreements**

None

##### **State Agreements**

##### **A. CAL FIRE #5GG17226 - Glenn County Highway 162 and County Road 306 Fuel Breaks**

Spannaus provided update. Manhart noted a time extension has been requested to CAL FIRE.

##### **B. CAL FIRE #5GG17227 - Glenn County Community Wildfire Protection Plan Update for Community Protection Projects**

Spannaus provided update.

**C. CAL FIRE #5GG17228 - Tehama-Glenn Fire Safe Council Fire Prevention Education Program**

Spannaus provided update. Manhart noted a time extension has been requested to CAL FIRE.

**D. CAL FIRE CCI Forest Health #8GG19616 - Smokey Project**

Spannaus provided update.

**E. CAL FIRE Elk Creek Emergency Fuel Break**

Spannaus provided update.

**F. CDFA Healthy Soils Program (HSP) Technical Assistance - 2020-2023**

Manhart provided update.

**G. CDFA CSA Healthy Soils Program (HSP) TA – 2021-2024 and State Water Efficiency and Enhancement Program (SWEEP) TA 2021-2024**

Manhart provided update.

**H. CDFA Healthy Soils Program Demonstration Site**

Manhart provided update.

**Other Agreements**

**A. CARCD's Irrigation Evaluations, Technical Assistance and Outreach to Support the SWEEP Assistance Program - Glenn County RCD – *CLOSED***

Manhart provided update.

**B. Regional Forestry and Fire Capacity – Coalition with RCD of Tehama County, Western Shasta RCD and Shasta Valley RCD**

**1. Discussion on Draft Governance Structure**

Manhart provided update.

**Sponsored Programs**

**A. RCD *Connects with Kids***

1. Nesting Habitat Products: Bat, Owl, Song Bird and Wood Duck for Sale
2. Wildlife Escape Ramps for Livestock Troughs for Sale
3. Discussion on potential Annual Fundraiser in 2022 – 5K/10K at Black Butte Lake

Manhart provided update. Discussion ensued on Nest Habitat Products. Consensus was made to donate the boxes to Glenn County Farm Bureau.

**Future**

**A. Discussion on potential projects and programs - New Grant Application Opportunities**


Manhart provided update. She requested she be contacted with any new potential projects and programs.

**XII--ADJOURNMENT**

Roundy adjourned the meeting at 2:58 PM.

Approved on January 24, 2022 by the Glenn County Resource Conservation District Board.

Attested by,

  
Gilbert Goedhart, President

  
Kandi Manhart-Belding, Secretary

**Items Attached:** Cash disbursements journal