



GLENN COUNTY RESOURCE CONSERVATION DISTRICT

BOARD OF DIRECTORS

Gilbert Goedhart, President + Brian Lohse, Vice President + Jocelyn Anderson, Treasurer
Craig Knight + Mike Landini + John Whitney + Bruce Roundy

ASSOCIATE- DIRECTORS

Kathy Landini

STAFF

Kandi Manhart-Belding, Executive Officer
Ritta Martin, Finance Officer
Kellie Wilson-Burt, Program Specialist
Samantha Loprieto, Conservation Planner

Shane Rakestraw, Wildfire & Forestry Project Coordinator
Greg Conant, Forest Health Program Specialist
Martin Spannaus, Fuels Reduction/Fire Prevention Coordinator

MEETING NOTICE & AGENDA

Date: Monday, August 18, 2025
Time: 1:00 PM to 3:00 PM – **Local Working Group Meeting at 2:30 PM**
Location: USDA Willows Service Center / Glenn County RCD
132 N. Enright Avenue, Suite C
Willows, CA 95988

1:00	I. CALL TO ORDER	Goedhart
1:00	II. PLEDGE OF ALLEGIANCE	Goedhart
1:00	III. WELCOME, INTRODUCTIONS & OFFICIAL ROLL CALL	Goedhart
1:05	IV. PUBLIC COMMENT (limit 5 minutes): Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment.	Goedhart
1:10	V. CONSENT CALENDAR	Goedhart
*ACTION	A. *Approve RCD Meeting Minutes for July 21, 2025	
1:15	VI. PARTNER REPORTS <i>(limit 5 minutes each, unless previously scheduled)</i>	Goedhart
1:30	VII. RCD REPORTS A. Directors and Associate-Directors B. Executive Officer 1. California Association of RCDs 80 th Annual Conference, November 18-20, 2025 in Sacramento, CA	Goedhart

1:45

VIII. FINANCIAL/BUDGET REPORT

Anderson/
Martin

***ACTION**

- A. *Discussion and possible action to accept the following reports:
 1. Bank Statements and Reconciliations
 2. Balance Sheet

***ACTION**

- B. *Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting)

***ACTION**

- C. *Discussion and possible action to adopt Revised Budget for FY July 1, 2024 to June 30, 2025

***ACTION**

- D. *Discussion and possible action to adopt Budget for FY July 1, 2025 to June 30, 2026

2:00

IX. RCD PROJECTS & PROGRAMS UPDATE

Manhart-
Belding/
Staff

- A. Conservation Planning
- B. Groundwater Recharge Development Plan (and Pilot)
- C. CAFF - Groundwater Community Engagement

***ACTION**

- D. Healthy Soils Program (HSP)
 1. *Discussion and possible action to accept recommendation from the Glenn County Ag Committee for HSP Grant Awards / Recipients (one new award)

***ACTION**

- E. State Water Efficiency and Enhancement Program (SWEEP)
 1. *Discussion and possible action to accept recommendation from the Glenn County Ag Committee for SWEEP Grant Awards / Recipients (one new award)

***ACTION**

- F. Fuels Reduction and Fire Prevention Program
- G. Invasive Species Program: Upper Stony Creek Arundo Project
 1. *Discussion and approve agreement #25-0336-000-SG with State of California Department of Food and Agriculture for 2025 WMAGP PROJECT through June 30, 2028 [for Colusa, Glenn & Tehama Counties Weed Management Area]
- H. Colusa Glenn Subwatershed Program – *Helping growers meet the Irrigated Lands Regulatory Program*
- I. Sacramento Valley Region of RCDs (Secretary/Treasurer)

Future

Discussion on potential projects and programs

Keep America Beautiful: Volunteer Day Update

2:30

ANNUAL LOCAL WORKING GROUP MEETING

Manhart-Belding
& Guy

By Kandi Manhart-Belding and Kristin Guy

RCD & USDA-NRCS SEEKS PARTICIPATION

- identify where the best investments can be made to address natural resource problems,
- share the work that has already been done in the county, and
- share your vision for what the county will look like when these natural resource concerns have been addressed.

Please complete the survey online at:

[Click here](#)

GLENN COUNTY STAKEHOLDER INPUT FOR LOCAL WORKING GROUP - July/August 2025



3:00

X. ADJOURNMENT

Goedhart

Please note times are approximate.

CORRESPONDENCE: Mail is distributed for review.

DATE OF NEXT MEETING: MONDAY, SEPTEMBER 15, 2025, at USDA Willows Service Center / Glenn County RCD, 132 N. Enright Avenue, Suite C, Willows, CA 95988.

NOTIFICATION & AGENDA TOPIC REQUESTS: If you would like to be notified of future meetings and events or request a specific agenda topic, please call Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5 or email kandi@glenncountyrcd.org.

Visit www.glenncountyrcd.org for approved Minutes and Agendas.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats. (28 CFR 35.101-35.164 ADA Title II.)

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: V--A.

FROM: Kandi Manhart-Belding

Meeting Date: August 18, 2025

DATE: August 13, 2025

Action Items

No Action Requested

TITLE OF TOPIC

SUBJECT: CONSENT CALENDAR

**ACTION* A. *Approve RCD Meeting Minutes for July 21, 2025

BACKGROUND:

If further discussion is requested, any action item may be removed off the Consent Calendar.

DISCUSSION / PROPOSED ACTION:

Approve / accept all Consent Calendar items.

ATTACHMENTS:

YES

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO



GLENN COUNTY

RESOURCE CONSERVATION DISTRICT

DRAFT MEETING MINUTES DRAFT

Date: Monday, July 21, 2025
Time: 1:00 PM to 3:00 PM
Location: USDA Willows Service Center / Glenn County RCD
132 N. Enright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Gilbert Goedhart, *President*; Jocelyn Anderson, *Treasurer*; Bruce Roundy, Mike Landini

DIRECTORS ABSENT: Brian Lohse, *Vice President* and John Whitney

I. CALL TO ORDER

President Gilbert Goedhart called the meeting to order at 1:13 PM.

II. PLEDGE OF ALLEGIANCE

Ensued.

III. WELCOME, INTRODUCTIONS & OFFICIAL ROLL CALL

President Gilbert Goedhart provided welcome, and introductions ensued.

IV. PUBLIC COMMENT (limit 5 minutes):

Any person wishing to address the Board on items not on the agenda may do so at this time. The Board will not make decisions or determinations on items brought up during Public Comment.

President Gilbert Goedhart invited commentary from the public, whereby no comments were presented or heard.

V. DIRECTOR OFFICER ELECTIONS FOR FY 2025-2026

***ACTION** ***Election of Officers – President, Vice President, Secretary, Treasurer**
President Goedhart entertained an officer election. Discussion ensued.

ACTION: Same slate of officers:

President, Gilbert Goedhart
Vice President, Brian Lohse
Treasurer, Jocelyn Anderson
Secretary, Kandi Manhart-Belding

MOTION: Roundy
SECOND: Landini
AYES: Roundy, Landini, Anderson, Goedhart
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Whitney, Lohse

VI. CONSENT CALENDAR

***ACTION**

A. *Approve RCD Meeting Minutes for June 16, 2025

President Gilbert Goedhart entertained a motion to approve Consent Calendar agenda items.

ACTION: Approve as presented.

MOTION: Anderson

SECOND: Landini

AYES: Anderson, Landini, Goedhart, Roundy

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Whitney, Lohse

VII. PARTNER REPORTS *(limit 5 minutes each, unless previously scheduled)*

Teri DeBose, *Office of Congressman Doug LaMalfa*

Kristin Guy, *District Conservationist, USDA-Natural Resources Conservation Service*

Curt Pierce, *UCCE-Glenn County*

Supervisor Tony Arendt, *County of Glenn*

All partners provided reports on various matters.

VIII. RCD REPORTS

A. Directors and Associate-Directors

Ensued.

1. Director Vacancy

Kandi Manhart-Belding announced on July 1, 2025 Director Craig Knight officially submitted a resignation letter to the Glenn County Resource Conservation District's Board of Directors. She presented an Appointment Application from Mr. Jay Overholtzer for consideration. Discussion ensued. Consensus is to present application to the Glenn County Board of Supervisors.

B. Executive Officer

1. Annual Local Work Group Meeting Planning – Discussion only

Discussion ensued. Next Local Work Group Meeting will be held at Glenn County RCD's next regular meeting; online survey will also be an option.

***ACTION**

2. *Discussion and possible action to approve FY 2025-2026 Annual Plan

Kandi Manhart-Belding provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named agenda item.

ACTION: Approve as presented.
MOTION: Landini
SECOND: Anderson
AYES: Landini, Anderson, Goedhart, Roundy
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Whitney, Lohse

IX. FINANCIAL/BUDGET REPORT

- *ACTION** A. ***Discussion and possible action to accept the following reports:**
 1. Bank Statements and Reconciliations
 2. Balance Sheet

Jocelyn Anderson and Ritta Martin provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named report.

ACTION: Accept as presented.
MOTION: Anderson
SECOND: Landini
AYES: Anderson, Landini, Goedhart, Roundy
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Whitney, Lohse

- *ACTION** B. ***Discussion and possible action to approve RCD Cash Disbursement Journal (Check Detail Register since previous RCD Meeting)**

Jocelyn Anderson and Ritta Martin provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named report.

ACTION: Approve as presented.
MOTION: Anderson
SECOND: Roundy
AYES: Anderson, Roundy, Goedhart, Landini
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Whitney, Lohse

X. RCD PROJECTS & PROGRAMS UPDATE

- A. Conservation Planning**
- B. Groundwater Recharge Development Plan (and Pilot)**
- C. CAFF - Groundwater Community Engagement**
- D. Healthy Soils Program (HSP)**
- E. State Water Efficiency and Enhancement Program (SWEEP)**
- F. Fuels Reduction and Fire Prevention Program**

- *ACTION** 1. ***Discussion and approve Amendment 1 to agreement with Diversified Resources, Inc. for additional implementation of**

herbicide as approved by CAL FIRE [for Grant Agreement #5GG21240, Sacramento River Corridor Hazardous Fuels Reduction Project]

Kandi Manhart-Belding provided a report on agenda item. Discussion ensued. President Gilbert Goedhart entertained a motion to approve named agenda item.

ACTION: Approve as presented.

MOTION: Roundy

SECOND: Landini

AYES: Roundy, Landini, Anderson, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Whitney, Lohse

G. Invasive Species Program: Upper Stony Creek Arundo Project

H. Colusa Glenn Subwatershed Program – *Helping growers meet the Irrigated Lands Regulatory Program*

I. Sacramento Valley Region of RCDs (Secretary/Treasurer)

Kandi Manhart-Belding and staff provided updates. Discussion ensued.

Future

Discussion on potential projects and programs

Ensued. Staff encouraged attendees to communicate potential projects.

Keep America Beautiful: Volunteer Day Update

Ensued.

XI. ADJOURNMENT

President Gilbert Goedhart adjourned the meeting at 3:15 PM.

Approved on August 18, 2025 by the Glenn County Resource Conservation District Board.

Attested by,

Gilbert Goedhart, President

Kandi Manhart-Belding, Secretary

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VIII--A.1.-2.

FROM: Kandi Manhart-Belding

Meeting Date: August 18, 2025

DATE: August 13, 2025

Action Items

No Action Requested

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** A. *Discussion and possible action to accept the following reports:
1. Bank Statements and Reconciliations
2. Balance Sheet

BACKGROUND:

The Glenn County RCD's Finance-Budget Committee, a standing committee, met on August 12, 2025.

Agendas and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to accept agenda items A, #1, and #2.

ATTACHMENTS:

YES –

Bank Statements and Reconciliations for dates ending July 2025

Current Balance Sheet dated August 13, 2025

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

Glenn County Resource Conservation District

Bank Reconciliation Summary - CHECKING ACCOUNT

7/31/2025

A	Beginning Balance	6/30/2025	\$930,587.54
B	Ending / Cleared Balance (Bank Statement)	7/31/2025	\$352,256.00
C	Register Balance (Balance Sheet)	7/31/2025	\$345,179.07

Date reviewed:

Reviewed by:

Customer Service:
1-866-486-7782


GLENN COUNTY RESOURCE CONSERVA UB
132 N ENRIGHT AVE SUITE C
WILLOWS CA 95988-2751

Last statement: June 30, 2025
This statement: July 31, 2025

PUBLIC FUNDS CHECKING

Account number		Beginning balance	\$930,587.54 A
Low balance	\$290,925.58	Deposits/Additions	\$843,205.02
Average balance	\$471,004.40	Withdrawals/Subtractions	\$1,421,536.56
Interest earned	\$0.00	Ending balance	\$352,256.00 B

Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
07-22	Deposit	26,596.04 ✓
07-22	Deposit	22,341.33 ✓
07-22	Deposit	8,096.50 ✓
07-22	Deposit	158.20 ✓
07-22	Deposit	20.54 ✓
07-29	Deposit	485,968.38 ✓
Total Additions		\$543,180.99

Other Deposits/ Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
07-01	Deposit Transfer	43,498.21 ✓
07-08	Deposit Transfer	39,342.01 ✓
07-08	Deposit Transfer	26.06 ✓
07-11	Deposit Transfer	92,207.15 ✓
07-11	Deposit Transfer	38,483.00 ✓
07-11	Deposit Transfer	11,584.82 ✓
07-11	Deposit Transfer	10.31 ✓
07-14	Deposit Transfer	14,998.26 ✓
Total Other Deposits/ Additions		\$240,149.82

4:02 PM

08/10/25

Glenn County Resource Conservation District
Reconciliation Summary
UMPQUA Checking, Period Ending 07/31/2025

	Jul 31, 25	
Beginning Balance	930,587.54	A
Cleared Transactions		
Checks and Payments - 52 items	-1,421,536.56	
Deposits and Credits - 37 items	843,205.02	
Total Cleared Transactions	-578,331.54	
Cleared Balance	352,256.00	B
Uncleared Transactions		
Checks and Payments - 10 items	-7,076.93	
Total Uncleared Transactions	-7,076.93	
Register Balance as of 07/31/2025	345,179.07	C
New Transactions		
Checks and Payments - 3 items	-20,944.42	
Deposits and Credits - 3 items	39,477.84	
Total New Transactions	18,533.42	
Ending Balance	363,712.49	

4:02 PM

08/10/25

Glenn County Resource Conservation District
Reconciliation Detail
UMPQUA Checking, Period Ending 07/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						930,587.54
Cleared Transactions						
Checks and Payments - 52 items						
Bill Pmt -Check	03/13/2025	5531	Kate Goss	X	-50.00	-50.00
Bill Pmt -Check	06/17/2025	5649	Gursewak Singh, S...	X	-2,473.00	-2,523.00
Bill Pmt -Check	06/17/2025	5651	Lohse Ranch_SWE...	X	-1,514.18	-4,037.18
Bill Pmt -Check	06/23/2025	5653	Western Shasta RCD	X	-37,214.17	-41,251.35
Bill Pmt -Check	06/23/2025	5654	RCD of Tehama Co...	X	-24,519.58	-65,770.93
Bill Pmt -Check	06/23/2025	5655	Shasta Valley RCD	X	-22,707.70	-88,478.63
Bill Pmt -Check	06/23/2025	5659	Elan Financial Servi...	X	-2,952.55	-91,431.18
Bill Pmt -Check	06/23/2025	5656	Colusa County RCD	X	-1,020.28	-92,451.46
Bill Pmt -Check	06/23/2025	5658	Glenn County Fair	X	-350.00	-92,801.46
Bill Pmt -Check	06/23/2025	5657	Elan Financial Servi...	X	-313.08	-93,114.54
Check	06/24/2025		Intuit	X	-72.23	-93,186.77
Bill Pmt -Check	06/30/2025	5662	Diversified Resource...	X	-200,159.09	-293,345.86
Bill Pmt -Check	06/30/2025	5669	Pinheiro & Deniz, S...	X	-159,281.83	-452,627.69
Bill Pmt -Check	06/30/2025	5666	CGD Farms_SWEEP	X	-70,000.00	-522,627.69
Bill Pmt -Check	06/30/2025	5668	PEKAP_SWEEP	X	-38,629.95	-561,257.64
Bill Pmt -Check	06/30/2025	5665	California Olive Ran...	X	-29,427.92	-590,685.56
Bill Pmt -Check	06/30/2025	5667	Culp Simson_SWEEP	X	-28,685.41	-619,370.97
Bill Pmt -Check	06/30/2025	5661	Carriere_HSP	X	-26,123.79	-645,494.76
Bill Pmt -Check	06/30/2025	5663	Land IQ, LLC	X	-20,107.50	-665,602.26
Bill Pmt -Check	06/30/2025	5660	Adrian Leal_HSP	X	-17,374.42	-682,976.68
Bill Pmt -Check	06/30/2025	5664	Resilience Permacul...	X	-15,405.00	-698,381.68
Liability Check	07/02/2025		QuickBooks Payroll ...	X	-16,082.00	-714,463.68
Liability Check	07/03/2025	E-pay	United States Treas...	X	-5,278.50	-719,742.18
Liability Check	07/03/2025	E-pay	EDD	X	-1,160.58	-720,902.76
Check	07/07/2025		CalPERS	X	-3,078.44	-723,981.20
Bill Pmt -Check	07/08/2025	5671	Golden State Risk M...	X	-67,428.07	-791,409.27
Bill Pmt -Check	07/08/2025	5672	Land IQ, LLC	X	-33,882.50	-825,291.77
Bill Pmt -Check	07/08/2025	5685	Juan Briones_SWEEP	X	-24,372.80	-849,664.57
Bill Pmt -Check	07/08/2025	5686	Best Best & Krieger ...	X	-1,343.60	-851,008.17
Bill Pmt -Check	07/08/2025	5682	Sierra Timber Servic...	X	-892.50	-851,900.67
Bill Pmt -Check	07/08/2025	5670	Gandy Staley Oil Co.	X	-442.93	-852,343.60
Bill Pmt -Check	07/08/2025	5677	Kandi Manhart	X	-419.80	-852,763.40
Bill Pmt -Check	07/08/2025	5674	CARCD Sacramento...	X	-250.00	-853,013.40
Bill Pmt -Check	07/08/2025	5673	U.S. Bank Equipme...	X	-240.23	-853,253.63
Bill Pmt -Check	07/08/2025	5680	Ritta Martin	X	-212.60	-853,466.23
Bill Pmt -Check	07/08/2025	5678	Kellie Burt	X	-205.76	-853,671.99
Bill Pmt -Check	07/08/2025	5684	Sac Valley CPA	X	-168.75	-853,840.74
Bill Pmt -Check	07/08/2025	5676	Greg Conant	X	-82.14	-853,922.88
Bill Pmt -Check	07/08/2025	5683	CDFA - Misc Revenue	X	-26.06	-853,948.94
Bill Pmt -Check	07/08/2025	5681	Shane Rakestraw	X	-13.22	-853,962.16
Bill Pmt -Check	07/08/2025	5675	CDFA - Misc Revenue	X	-10.31	-853,972.47
Bill Pmt -Check	07/11/2025	5690	De Luna Orchards_...	X	-38,483.00	-892,455.47
Bill Pmt -Check	07/11/2025	5689	Western Shasta RCD	X	-30,398.63	-922,854.10
Bill Pmt -Check	07/11/2025	5688	Shasta Valley RCD	X	-22,906.92	-945,761.02
Bill Pmt -Check	07/11/2025	5687	RCD of Tehama Co...	X	-22,123.58	-967,884.60
Bill Pmt -Check	07/11/2025	5691	Stratti Inc.	X	-1,646.83	-969,531.43
Liability Check	07/17/2025		QuickBooks Payroll ...	X	-16,913.15	-986,444.58
Liability Check	07/18/2025	E-pay	United States Treas...	X	-5,697.14	-992,141.72
Liability Check	07/18/2025	E-pay	EDD	X	-1,311.58	-993,453.30
Check	07/21/2025		CalPERS	X	-3,258.02	-996,711.32
Check	07/25/2025	ACH	Comcast	X	-187.28	-996,898.60
Bill Pmt -Check	07/29/2025	5692	Diversified Resource...	X	-424,637.96	-1,421,536.56
Total Checks and Payments					-1,421,536.56	-1,421,536.56
Deposits and Credits - 37 items						
Transfer	06/30/2025			X	43,498.21	43,498.21
Paycheck	07/03/2025	DD1138	Kandi E. Manhart	X	0.00	43,498.21
Paycheck	07/03/2025	DD1139	Kellie D Burt	X	0.00	43,498.21
Paycheck	07/03/2025	DD1140	Martin R Spannaus	X	0.00	43,498.21
Paycheck	07/03/2025	DD1142	Samantha Loprieto	X	0.00	43,498.21
Paycheck	07/03/2025	DD1143	Shane Rakestraw	X	0.00	43,498.21
Paycheck	07/03/2025	DD1137	Gregory S Conant	X	0.00	43,498.21
Paycheck	07/03/2025	DD1141	Ritta M Martin	X	0.00	43,498.21
Transfer	07/07/2025			X	26.06	43,524.27

4:02 PM

Glenn County Resource Conservation District

08/10/25

Reconciliation Detail

UMPQUA Checking, Period Ending 07/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Transfer	07/07/2025			X	39,342.01	82,866.28
Transfer	07/11/2025			X	10.31	82,876.59
Transfer	07/11/2025			X	11,584.82	94,461.41
Transfer	07/11/2025			X	38,483.00	132,944.41
Transfer	07/11/2025			X	92,207.15	225,151.56
Transfer	07/14/2025			X	14,998.26	240,149.82
Deposit	07/14/2025			X	41,013.35	281,163.17
Paycheck	07/18/2025	DD1145	Kandi E. Manhart	X	0.00	281,163.17
Paycheck	07/18/2025	DD1144	Gregory S Conant	X	0.00	281,163.17
Paycheck	07/18/2025	DD1146	Kellie D Burt	X	0.00	281,163.17
Paycheck	07/18/2025	DD1149	Samantha Loprieato	X	0.00	281,163.17
Paycheck	07/18/2025	DD1148	Ritta M Martin	X	0.00	281,163.17
Paycheck	07/18/2025	DD1147	Martin R Spannaus	X	0.00	281,163.17
Paycheck	07/18/2025	DD1150	Shane Rakestraw	X	0.00	281,163.17
Deposit	07/22/2025			X	20.54	281,183.71
Deposit	07/22/2025			X	158.20	281,341.91
Deposit	07/22/2025			X	8,096.50	289,438.41
Deposit	07/22/2025			X	22,341.33	311,779.74
Deposit	07/22/2025			X	26,596.04	338,375.78
Deposit	07/24/2025			X	18,860.86	357,236.64
Deposit	07/29/2025			X	485,968.38	843,205.02
Paycheck	08/05/2025	DD1156	Samantha Loprieato	X	0.00	843,205.02
Paycheck	08/05/2025	DD1151	Gregory S Conant	X	0.00	843,205.02
Paycheck	08/05/2025	DD1152	Kandi E. Manhart	X	0.00	843,205.02
Paycheck	08/05/2025	DD1153	Kellie D Burt	X	0.00	843,205.02
Paycheck	08/05/2025	DD1154	Martin R Spannaus	X	0.00	843,205.02
Paycheck	08/05/2025	DD1155	Ritta M Martin	X	0.00	843,205.02
Paycheck	08/05/2025	DD1157	Shane Rakestraw	X	0.00	843,205.02
Total Deposits and Credits					843,205.02	843,205.02
Total Cleared Transactions					-578,331.54	-578,331.54
Cleared Balance					-578,331.54	352,256.00
Uncleared Transactions						
Checks and Payments - 10 items						
Bill Pmt -Check	07/08/2025	5679	Martin Spannaus		-120.40	-120.40
Bill Pmt -Check	07/29/2025	5700	Activate Human Cap...		-3,500.00	-3,620.40
Bill Pmt -Check	07/29/2025	5693	Elan Financial Servi...		-1,652.24	-5,272.64
Bill Pmt -Check	07/29/2025	5695	Hapa Films		-400.00	-5,672.64
Bill Pmt -Check	07/29/2025	5696	Mitchell Yerxa		-400.00	-6,072.64
Bill Pmt -Check	07/29/2025	5697	ODP Business Solut...		-305.12	-6,377.76
Bill Pmt -Check	07/29/2025	5699	U.S. Bank Equipme...		-302.23	-6,679.99
Bill Pmt -Check	07/29/2025	5701	Elan Financial Servi...		-220.94	-6,900.93
Bill Pmt -Check	07/29/2025	5698	Sacramento Valley ...		-91.00	-6,991.93
Bill Pmt -Check	07/29/2025	5694	Glenn Made		-85.00	-7,076.93
Total Checks and Payments					-7,076.93	-7,076.93
Total Uncleared Transactions					-7,076.93	-7,076.93
Register Balance as of 07/31/2025					-585,408.47	345,179.07
New Transactions						
Checks and Payments - 3 items						
Liability Check	08/04/2025		QuickBooks Payroll ...		-14,590.05	-14,590.05
Liability Check	08/05/2025	E-pay	United States Treas...		-5,158.92	-19,748.97
Liability Check	08/05/2025	E-pay	EDD		-1,195.45	-20,944.42
Total Checks and Payments					-20,944.42	-20,944.42
Deposits and Credits - 3 items						
Deposit	08/01/2025				4,427.06	4,427.06
Deposit	08/01/2025				14,922.87	19,349.93
Deposit	08/01/2025				20,127.91	39,477.84
Total Deposits and Credits					39,477.84	39,477.84
Total New Transactions					18,533.42	18,533.42

4:02 PM

08/10/25

Glenn County Resource Conservation District
Reconciliation Detail
UMPQUA Checking, Period Ending 07/31/2025

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Ending Balance					<u>-566,875.05</u>	<u>363,712.49</u>

4:10 PM
08/10/25
Accrual Basis

Glenn County Resource Conservation District
Balance Sheet
As of July 31, 2025

	Jul 31, 25
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	328,856.64
Petty Cash	200.00
Umpqua 0902 - HSP Advance	39,260.15
Umpqua 1781 - SWEEP Advance	156,847.40
UMPQUA Checking	345,179.07
UMPQUA Savings 1724 - RFFC Adva	293,263.00
Total Checking/Savings	1,163,606.26
Accounts Receivable	
11000 · Accounts Receivable	97,823.39
Total Accounts Receivable	97,823.39
Other Current Assets	
12000 · Undeposited Funds	39,477.84
Total Other Current Assets	39,477.84
Total Current Assets	1,300,907.49
TOTAL ASSETS	1,300,907.49
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
UMPQUA Visa - KANDI	2,088.62
Total Credit Cards	2,088.62
Other Current Liabilities	
24000 · Payroll Liabilities	45,302.12
25100 · Vacation Leave Liability	39,969.65
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	156,861.41
26500 · Unearned Advance - HSP	39,267.79
26600 · Unearned Advance - RFFC	293,250.09
Total 26000 · Unearned Advance	489,379.29
Total Other Current Liabilities	574,651.06
Total Current Liabilities	576,739.68
Total Liabilities	576,739.68
Equity	
30200 · Vacation Leave Accrual	-39,969.65
32000 · Unrestricted Net Assets	869,274.23
Net Income	-105,136.77
Total Equity	724,167.81
TOTAL LIABILITIES & EQUITY	1,300,907.49

Glenn County Resource Conservation District

Bank Reconciliation Summary - "California Class" SAVINGS ACCOUNT
7/31/2025

A	Beginning Balance	6/30/2025	\$327,647.82
B	Ending / Cleared Balance (Bank Statement)	7/31/2025	\$328,856.64
C	Register Balance (Balance Sheet)	7/31/2025	\$328,856.64

Date reviewed: _____

Reviewed by: _____



Summary Statement

July 31, 2025

Page 1 of 5

Investor ID:

0000121-0000515 PDF 808466

Glenn County Resource Conservation Distr

ict

132 N Enright Avenue, Suite C

WILLOWS, CA 95988

California CLASS

California CLASS

Average Monthly Yield: 4.3427%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0131-0001 District Reserve	299,809.38	0.00	0.00	1,106.12	7,546.70	299,845.06	300,915.50
CA-01-0131-0002 Farmers Market	2,163.87	0.00	0.00	7.98	54.47	2,164.13	2,171.85
CA-01-0131-0003 Vacation Leave	25,674.57	0.00	0.00	94.72	323.05	25,677.63	25,769.29
TOTAL	327,647.82	0.00	0.00	1,208.82	7,924.22	327,686.82	328,866.64

B/C

X

Tel: (877) 930-5213

www.californiaclass.com

4:05 PM

08/10/25

**Glenn County Resource Conservation District
Reconciliation Summary
California CLASS Savings, Period Ending 07/31/2025**

	<u>Jul 31, 25</u>	
Beginning Balance	327,647.82	A
Cleared Transactions		
Deposits and Credits - 1 item	<u>1,208.82</u>	
Total Cleared Transactions	<u>1,208.82</u>	
Cleared Balance	<u><u>328,856.64</u></u>	
Register Balance as of 07/31/2025	328,856.64	B/C
Ending Balance	328,856.64	

4:05 PM

08/10/25

Glenn County Resource Conservation District
Reconciliation Detail
California CLASS Savings, Period Ending 07/31/2025

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						327,647.82
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	07/31/2025			X	1,208.82	1,208.82
Total Deposits and Credits					1,208.82	1,208.82
Total Cleared Transactions					1,208.82	1,208.82
Cleared Balance					1,208.82	328,856.64
Register Balance as of 07/31/2025					1,208.82	328,856.64
Ending Balance					1,208.82	328,856.64

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Glenn County Resource Conservation District
Balance Sheet
 As of July 31, 2025

	Jul 31, 25
ASSETS	
Current Assets	
Checking/Savings	
California CLASS Savings	328,856.64
Petty Cash	200.00
Umpqua 0902 - HSP Advance	39,260.15
Umpqua 1781 - SWEEP Advance	156,847.40
UMPQUA Checking	345,179.07
UMPQUA Savings 1724 - RFFC Adva	293,263.00
Total Checking/Savings	1,163,606.26
Accounts Receivable	
11000 · Accounts Receivable	97,823.39
Total Accounts Receivable	97,823.39
Other Current Assets	
12000 · Undeposited Funds	39,477.84
Total Other Current Assets	39,477.84
Total Current Assets	1,300,907.49
TOTAL ASSETS	1,300,907.49
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
UMPQUA Visa - KANDI	2,088.62
Total Credit Cards	2,088.62
Other Current Liabilities	
24000 · Payroll Liabilities	45,302.12
25100 · Vacation Leave Liability	39,969.65
26000 · Unearned Advance	
26400 · Unearned Advance - SWEEP	156,861.41
26500 · Unearned Advance - HSP	39,267.79
26600 · Unearned Advance - RFFC	293,250.09
Total 26000 · Unearned Advance	489,379.29
Total Other Current Liabilities	574,651.06
Total Current Liabilities	576,739.68
Total Liabilities	576,739.68
Equity	
30200 · Vacation Leave Accrual	-39,969.65
32000 · Unrestricted Net Assets	869,274.23
Net Income	-105,136.77
Total Equity	724,167.81
TOTAL LIABILITIES & EQUITY	1,300,907.49

B/C

Glenn County Resource Conservation District

Balance Sheet

As of August 13, 2025

Aug 13, 25

ASSETS

Current Assets

Checking/Savings

California CLASS Savings	403,856.64
Petty Cash	200.00
Umpqua 0902 - HSP Advance	39,260.15
Umpqua 1781 - SWEEP Advance	38,638.31
UMPQUA Checking	286,788.67
Umpqua 1724 - RFFC Adva	293,263.00

Total Checking/Savings 1,062,006.77

Accounts Receivable

11000 · Accounts Receivable	121,659.00
-----------------------------	------------

Total Accounts Receivable 121,659.00

Total Current Assets 1,183,665.77

TOTAL ASSETS

1,183,665.77

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable	26,521.30
--------------------------	-----------

Total Accounts Payable 26,521.30

Credit Cards

UMPQUA Visa - KANDI	2,837.62
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Total Credit Cards 2,837.62

Other Current Liabilities

24000 · Payroll Liabilities	48,331.02
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25000 · Sick Leave Liability	14,348.38
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25100 · Vacation Leave Liability	45,008.24
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26000 · Unearned Advance	
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26400 · Unearned Advance - SWEEP	38,652.32
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26500 · Unearned Advance - HSP	39,267.79
--------------------------------	-----------

26600 · Unearned Advance - RFFC	293,250.09
---------------------------------	------------

Total 26000 · Unearned Advance 371,170.20

Total Other Current Liabilities 478,857.84

Total Current Liabilities 508,216.76

Total Liabilities 508,216.76

Equity

30100 · Sick Leave Accrual	-14,348.38
----------------------------	------------

30200 · Vacation Leave Accrual	-45,008.24
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32000 · Unrestricted Net Assets	870,813.45
---------------------------------	------------

Net Income	-136,007.82
------------	-------------

Total Equity 675,449.01

TOTAL LIABILITIES & EQUITY

1,183,665.77

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VIII--B.

Meeting Date: August 18, 2025

FROM: Kandi Manhart

Action Items

DATE: August 13, 2025

No Action Requested

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** B. *Discussion and possible action to approve RCD Cash Disbursement Journal
(Check Detail Register since previous RCD Meeting)

BACKGROUND:

The Glenn County RCD Financial/Budget Committee, an Standing Committee, met on August 12, 2025.

Agendas and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to approve agenda item.

ATTACHMENTS:

YES – Check Detail Register

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

Glenn County Resource Conservation District
Check Detail_Memo added
July 22 through August 18, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
07/25/2025	ACH	Comcast	August 2025 phone + internet	UMPQUA Checking	
		Administration - Glenn County RCD	August 2025 phone + internet	65050 - Telephone, Telecommunications	-187.28
TOTAL					<u>-187.28</u>
07/29/2025	5692	Diversified Resources Inc.	#487_June 2025 - Needham 1 implementation	UMPQUA Checking	
06/30/2025	487 - June 2025	CAL FIRE:5GA22216_Needham HFR	105.46 acres of mastication @ \$1,705.24 per acre	62164 - Sac River HFR Contractor	-179,834.61
		CAL FIRE:5GA22216_Needham HFR	231.44 acres of mechanical @ \$1,057.74 per acre	62164 - Sac River HFR Contractor	-244,803.35
TOTAL					<u>-424,637.96</u>
07/29/2025	5693	Elan Financial Services	Acct: 4798 5100 4701 3293	UMPQUA Checking	
07/28/2025		Administration - Glenn County RCD	Acct: 4798 5100 4701 3293	UMPQUA Visa - KANDI	-1,652.24
TOTAL					<u>-1,652.24</u>
07/29/2025	5694	Glenn Made		UMPQUA Checking	
07/20/2025	Gavel & block	Administration - Glenn County RCD	gavel & block for President Goedhart	65009 - Raffle Items	-85.00
TOTAL					<u>-85.00</u>
07/29/2025	5695	Hapa Films	Needham 1 & 2 aerial photography	UMPQUA Checking	
06/19/2025	42	CAL FIRE:5GA22216_Needham HFR	Needham 1 aerial photography	62157 - Admin / Other	-200.00
		CAL FIRE:5TR23116_Needham Phase II	Needham 2 aerial photography	62157 - Admin / Other	-200.00
TOTAL					<u>-400.00</u>
07/29/2025	5696	Mitchell Yerxa	Needham 1 & 2 aerial photography - helicopter	UMPQUA Checking	

Glenn County Resource Conservation District
Check Detail_Memo added
July 22 through August 18, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
06/18/2025	#103	CAL FIRE:5GA22216_Needham HFR	Needham 1 aerial photography - helicopter	62157 · Admin / Other	-200.00
		CAL FIRE:5TR23116_Needham Phase II	Needham 2 aerial photography - helicopter	62157 · Admin / Other	-200.00
TOTAL					<u>-400.00</u>
07/29/2025	5697	ODP Business Solutions, LLC		UMPQUA Checking	
07/18/2025	432730819001	Administration - Glenn County RCD	CGSP phone system	65040 · Supplies	-213.79
07/18/2025	432730729001	Administration - Glenn County RCD	432730729001 - paper	65040 · Supplies	-91.33
TOTAL					<u>-305.12</u>
07/29/2025	5698	Sacramento Valley Mirror	1 year subscription (8/10/2025 - 8/10/2026)	UMPQUA Checking	
07/10/2025		Administration - Glenn County RCD	1 year subscription (8/10/2025 - 8/10/2026)	65010 · Books, Subscriptions, Reference	-91.00
TOTAL					<u>-91.00</u>
07/29/2025	5699	U.S. Bank Equipment Finance	560847444	UMPQUA Checking	
07/27/2025	560847444	Administration - Glenn County RCD	copier rental 7/20-8/20/2025	65030 · Color Copier - Contract	-128.10
		Administration - Glenn County RCD	B/W copies 6/20-7/20/2025	65031 · B/W Copies	-38.90
		Administration - Glenn County RCD	CLR copies 6/20-7/20/2025	65032 · CLR Copies	-135.23
TOTAL					<u>-302.23</u>
07/29/2025	5700	Activate Human Capital Group	NSVC-RFFC ideal candidate invoice #123320	UMPQUA Checking	
07/23/2025	123320	RFFC Coalition - Glenn Co RCD	NSVC-RFFC ideal candidate invoice #123320	62157 · Admin / Other	-3,500.00
TOTAL					<u>-3,500.00</u>
07/29/2025	5701	Elan Financial Services	4798 5102 8636 6550	UMPQUA Checking	
07/28/2025		Administration - Glenn County RCD	4798 5102 8636 6550	UMPQUA Visa - GREG	-220.94
TOTAL					<u>-220.94</u>

Glenn County Resource Conservation District
Check Detail_Memo added
July 22 through August 18, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
08/04/2025		QuickBooks Payroll Service	Created by Payroll Service on 08/01/2025	UMPQUA Checking	
		QuickBooks Payroll Service	Created by Payroll Service on 08/01/2025	2110 · Direct Deposit Liabilities	-14,590.05
TOTAL					<u>-14,590.05</u>
08/05/2025	DD1151	Gregory S Conant	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-2,761.20
			Direct Deposit	66400 · Payroll	-920.40
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	322.53
			Direct Deposit	66900 · CalPERS Retirement Contribution	-322.53
			Direct Deposit	24000 · Payroll Liabilities	322.53
			Direct Deposit	24000 · Payroll Liabilities	492.00
			Direct Deposit	66000 · Payroll Expenses	-268.41
			Direct Deposit	24000 · Payroll Liabilities	268.41
			Direct Deposit	24000 · Payroll Liabilities	268.41
			Direct Deposit	66000 · Payroll Expenses	-62.77
			Direct Deposit	24000 · Payroll Liabilities	62.77
			Direct Deposit	24000 · Payroll Liabilities	62.77
			Direct Deposit	24000 · Payroll Liabilities	187.96
			Direct Deposit	24000 · Payroll Liabilities	48.08
			Direct Deposit	2110 · Direct Deposit Liabilities	<u>2,649.85</u>
TOTAL					0.00
08/05/2025	DD1152	Kandi E. Manhart	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-5,014.54
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	429.16

Glenn County Resource Conservation District
Check Detail_Memo added
July 22 through August 18, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
			Direct Deposit	66900 · CalPERS Retirement Contribution	-429.16
			Direct Deposit	24000 · Payroll Liabilities	429.16
			Direct Deposit	24000 · Payroll Liabilities	731.00
			Direct Deposit	66000 · Payroll Expenses	-357.65
			Direct Deposit	24000 · Payroll Liabilities	357.65
			Direct Deposit	24000 · Payroll Liabilities	357.65
			Direct Deposit	66000 · Payroll Expenses	-83.64
			Direct Deposit	24000 · Payroll Liabilities	83.64
			Direct Deposit	24000 · Payroll Liabilities	83.64
			Direct Deposit	24000 · Payroll Liabilities	313.41
			Direct Deposit	24000 · Payroll Liabilities	64.07
			Direct Deposit	2110 · Direct Deposit Liabilities	<u>3,385.61</u>
TOTAL					0.00
08/05/2025	DD1153	Kellie D Burt	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-2,467.25
			Direct Deposit	66400 · Payroll	-208.50
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	108.03
			Direct Deposit	24000 · Payroll Liabilities	108.03
			Direct Deposit	66900 · CalPERS Retirement Contribution	-216.06
			Direct Deposit	24000 · Payroll Liabilities	216.06
			Direct Deposit	24000 · Payroll Liabilities	34.00
			Direct Deposit	66000 · Payroll Expenses	-179.30
			Direct Deposit	24000 · Payroll Liabilities	179.30
			Direct Deposit	24000 · Payroll Liabilities	179.30
			Direct Deposit	66000 · Payroll Expenses	-41.93
			Direct Deposit	24000 · Payroll Liabilities	41.93
			Direct Deposit	24000 · Payroll Liabilities	41.93
			Direct Deposit	24000 · Payroll Liabilities	61.92
			Direct Deposit	24000 · Payroll Liabilities	32.10

Glenn County Resource Conservation District
Check Detail_Memo added
July 22 through August 18, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
			Direct Deposit	2110 · Direct Deposit Liabilities	2,135.44
TOTAL					0.00
08/05/2025	DD1154	Martin R Spannaus	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-555.63
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	66000 · Payroll Expenses	-34.45
			Direct Deposit	24000 · Payroll Liabilities	34.45
			Direct Deposit	24000 · Payroll Liabilities	34.45
			Direct Deposit	66000 · Payroll Expenses	-8.05
			Direct Deposit	24000 · Payroll Liabilities	8.05
			Direct Deposit	24000 · Payroll Liabilities	8.05
			Direct Deposit	24000 · Payroll Liabilities	6.66
			Direct Deposit	2110 · Direct Deposit Liabilities	531.47
TOTAL					0.00
08/05/2025	DD1155	Ritta M Martin	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-2,805.26
			Direct Deposit	66400 · Payroll	-1,431.98
			Direct Deposit	66400 · Payroll	-46.95
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	370.74
			Direct Deposit	66900 · CalPERS Retirement Contribution	-370.74
			Direct Deposit	24000 · Payroll Liabilities	370.74
			Direct Deposit	24000 · Payroll Liabilities	217.00
			Direct Deposit	66000 · Payroll Expenses	-308.76
			Direct Deposit	24000 · Payroll Liabilities	308.76
			Direct Deposit	24000 · Payroll Liabilities	308.76
			Direct Deposit	66000 · Payroll Expenses	-72.21

Glenn County Resource Conservation District
Check Detail_Memo added
July 22 through August 18, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
			Direct Deposit	24000 · Payroll Liabilities	72.21
			Direct Deposit	24000 · Payroll Liabilities	72.21
			Direct Deposit	24000 · Payroll Liabilities	262.11
			Direct Deposit	24000 · Payroll Liabilities	55.31
			Direct Deposit	2110 · Direct Deposit Liabilities	3,348.06
TOTAL					0.00
08/05/2025	DD1156	Samantha Lopriato	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-2,547.60
			Direct Deposit	66400 · Payroll	-231.60
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	66430 · Cell Phone Stipend	-25.00
			Direct Deposit	24000 · Payroll Liabilities	156.46
			Direct Deposit	66900 · CalPERS Retirement Contribution	-156.46
			Direct Deposit	24000 · Payroll Liabilities	156.46
			Direct Deposit	24000 · Payroll Liabilities	299.00
			Direct Deposit	66000 · Payroll Expenses	-202.16
			Direct Deposit	24000 · Payroll Liabilities	202.16
			Direct Deposit	24000 · Payroll Liabilities	202.16
			Direct Deposit	66000 · Payroll Expenses	-47.28
			Direct Deposit	24000 · Payroll Liabilities	47.28
			Direct Deposit	24000 · Payroll Liabilities	47.28
			Direct Deposit	24000 · Payroll Liabilities	122.68
			Direct Deposit	24000 · Payroll Liabilities	37.25
			Direct Deposit	2110 · Direct Deposit Liabilities	2,264.37
TOTAL					0.00
08/05/2025	DD1157	Shane Rakestraw	Direct Deposit	UMPQUA Checking	
			Direct Deposit	66400 · Payroll	-325.00
			Direct Deposit	24000 · Payroll Liabilities	19.50

Glenn County Resource Conservation District
Check Detail_Memo added
July 22 through August 18, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
			Direct Deposit	66900 · CalPERS Retirement Contribution	-19.50
			Direct Deposit	24000 · Payroll Liabilities	19.50
			Direct Deposit	66000 · Payroll Expenses	-21.36
			Direct Deposit	24000 · Payroll Liabilities	21.36
			Direct Deposit	24000 · Payroll Liabilities	21.36
			Direct Deposit	66000 · Payroll Expenses	-4.99
			Direct Deposit	24000 · Payroll Liabilities	4.99
			Direct Deposit	24000 · Payroll Liabilities	4.99
			Direct Deposit	24000 · Payroll Liabilities	3.90
			Direct Deposit	2110 · Direct Deposit Liabilities	275.25
TOTAL					<u>0.00</u>
08/05/2025	E-pay	EDD	499-0760-3 QB Tracking # -1253971666	UMPQUA Checking	
			499-0760-3 QB Tracking # -1253971666	24000 · Payroll Liabilities	-948.08
			499-0760-3 QB Tracking # -1253971666	24000 · Payroll Liabilities	-247.37
TOTAL					<u>-1,195.45</u>
08/05/2025	E-pay	United States Treasury	68-0457187 QB Tracking # -1253913666	UMPQUA Checking	
			68-0457187 QB Tracking # -1253913666	24000 · Payroll Liabilities	-1,773.00
			68-0457187 QB Tracking # -1253913666	24000 · Payroll Liabilities	-1,372.09
			68-0457187 QB Tracking # -1253913666	24000 · Payroll Liabilities	-1,372.09
			68-0457187 QB Tracking # -1253913666	24000 · Payroll Liabilities	-320.87
			68-0457187 QB Tracking # -1253913666	24000 · Payroll Liabilities	-320.87
TOTAL					<u>-5,158.92</u>
08/12/2025	5702	Amandeep Sandhu_SWEEP	23-0666-61354378	UMPQUA Checking	
07/28/2025	SWEEP #4 - July	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-61354378 SWEEP Invoice #4	67200 · SWEEP - Pass-Thru Funding	-15,993.00
TOTAL					<u>-15,993.00</u>

Glenn County Resource Conservation District
Check Detail_Memo added
July 22 through August 18, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
08/12/2025	5703	Culp Simson_SWEEP	23-0666-61358176	UMPQUA Checking	
08/11/2025	SWEEP #3 - FINAL	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-61358176 SWEEP Invoice #3 - FINAL	67200 · SWEEP - Pass-Thru Funding	<u>-73,722.31</u>
TOTAL					-73,722.31
08/12/2025	5704	J & L Farms_SWEEP	23-0666-61566289	UMPQUA Checking	
08/11/2025	SWEEP #4 - FINAL	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-61566289 SWEEP Invoice #4 - July 2025	67200 · SWEEP - Pass-Thru Funding	<u>-1,343.40</u>
TOTAL					-1,343.40
08/12/2025	5705	John Van Tol_SWEEP	23-0666-61358458	UMPQUA Checking	
07/29/2025	SWEEP #4	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-61358458 SWEEP Invoice #4 - July 2025	67200 · SWEEP - Pass-Thru Funding	<u>-19,294.00</u>
TOTAL					-19,294.00
08/12/2025	5706	Lake Ranch Pistachios_SWEEP	23-0666-62012055	UMPQUA Checking	
07/31/2025	SWEEP Invoice #4	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-62012055 SWEEP Invoice #4 - July 2025	67200 · SWEEP - Pass-Thru Funding	<u>-5,606.38</u>
TOTAL					-5,606.38
08/12/2025	5707	Sanchez Farms_SWEEP	23-0666-62397426	UMPQUA Checking	
07/28/2025	SWEEP Invoice #2	California Dept of Food & Agriculture:SWEEP BLOCK Grant 23-26	23-0666-62397426 SWEEP Invoice #2 - July 2025 *FINAL*	67200 · SWEEP - Pass-Thru Funding	<u>-2,250.00</u>
TOTAL					-2,250.00
08/12/2025	5708	Gandy Staley Oil Co.	37280 - July 2025	UMPQUA Checking	
07/31/2025	37280 - July 2025	Administration - Glenn County RCD	37280 - July 2025	62851 · Fuel	<u>-282.25</u>
TOTAL					-282.25

Glenn County Resource Conservation District
Check Detail_Memo added
July 22 through August 18, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
08/12/2025	5709	Stratti Inc.	#46236 - August 2025 monthly IT billing	UMPQUA Checking	
08/01/2025	46236	Administration - Glenn County RCD	#46236 - August 2025 monthly IT billing	65004 - Technical/Computer Services	-1,641.57
TOTAL					-1,641.57

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VIII--C.

FROM: Kandi Manhart-Belding

Meeting Date: August 18, 2025

DATE: August 13, 2025

Action Item

No Action Requested

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** C. *Discussion and possible action to adopt Revised Budget for FY July 1, 2024 to June 30, 2025

BACKGROUND:

The Glenn County RCD's Finance-Budget Committee, a standing committee, met on August 12, 2025.

Agendas and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to approve agenda item.

ATTACHMENTS:

YES – Revised Budget

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

**Glenn County Resource Conservation District
Profit & Loss Budget vs. Actual
Budget Update {Reviewed/Approved by F/B Committee 8/12/2025}**

July 2024 through June 2025
Actuals

	Actuals			8/12/2025
	Jul '24 - Jun 25	Budget	\$ Over Budget	Budget Update
Ordinary Income/Expense				
Income				
44100 · Fee for Service				
44110 · Colusa Glenn Subwatershed Progr				
44140 · Computer Space-Rent	8,776.00	8,990.00	-214.00	8,800.00
44110 · Colusa Glenn Subwatershed Progr - Other	65,240.73	90,740.00	-25,499.27	65,300.00
Total 44110 · Colusa Glenn Subwatershed Progr	74,016.73	99,730.00	-25,713.27	74,100.00
44120 · Sac Valley Region of RCDs	970.27	1,000.00	-29.73	1,000.00
Total 44100 · Fee for Service	74,987.00	100,730.00	-25,743.00	75,100.00
44400 · Government Contracts				
44430 · Local Government Contracts				
44431 · Stony Creek Arundo Project	16,634.85	570.88	16,063.97	16,700.00
Total 44430 · Local Government Contracts	16,634.85	570.88	16,063.97	16,700.00
Total 44400 · Government Contracts	16,634.85	570.88	16,063.97	16,700.00
44500 · Government Grants				
44520 · Federal Grants				
44531 · Chico State - RCPP - NRCS	66,419.85	150,650.00	-84,230.15	66,500.00
44532 · NRCS Range Con	105,421.64	72,000.00	33,421.64	105,500.00
44533 · NRCS Groundwater Recharge	86,188.51	208,990.00	-122,801.49	86,200.00
Total 44520 · Federal Grants	258,030.00	431,640.00	-173,610.00	258,200.00
44540 · State Grants				
44560 · CALFIRE 5GG17228 TGFSC Edu Pr	13,977.20	14,666.00	-688.80	14,000.00
44563 · CAL FIRE 5GG20127 Stony Gorge	63,971.71	66,294.00	-2,322.29	64,000.00
44564 · CDFA CSA TA 2021-2024 - HSP	9,989.42	13,330.24	-3,340.82	10,000.00
44565 · CDFA CSA TA 2021-2024 - SWEEP	6,522.50	6,976.14	-453.64	6,600.00
44566 · DOC - RFFC Block Grant	128,603.13	147,860.00	-19,256.87	128,700.00
44567 · CALFIRE 5GG21239 162/306 Maint.	42,941.27	435,349.00	-392,407.73	43,000.00
44568 · CALFIRE 5GG21240 Sac River HFR	39,282.91	163,226.00	-123,943.09	39,300.00
44569 · CDFA Yolo CAPGP-23-103	40,400.00	40,400.00	0.00	40,400.00
44570 · CALFIRE - 5GA22216 NEEDHAM	703,955.66	777,282.17	-73,326.51	704,000.00
44571 · CDFA SWEEP Block Grant	3,775,824.83	1,120,200.00	2,655,624.83	3,775,900.00
44572 · CDFA HSP Block Grant	1,516,635.01	1,127,201.04	389,433.97	1,516,700.00
44573 · 8GA23986 - CALFIRE Block	78,726.85	697,294.00	-618,567.15	78,800.00
44574 · Needham HFR Phase II	29,324.91	0.00	29,324.91	29,400.00
44575 · DOC-RFFC Block Grantee	341,688.82	0.00	341,688.82	341,700.00
Total 44540 · State Grants	6,791,844.22	4,610,078.59	2,181,765.63	6,792,500.00
Total 44500 · Government Grants	7,049,874.22	5,041,718.59	2,008,155.63	7,050,700.00
44600 · Other Grants / Contracts				
44633 · Sac Valley Soil Hub (CCRCD)	3,375.00	0.00	3,375.00	3,400.00
44634 · SWRFBC Outreach	10,000.00	10,000.00	0.00	10,000.00
44635 · Chico State - Jobs First	10,000.00	0.00	10,000.00	10,000.00
44636 · CAFF - SGMA Outreach	37,651.62	70,000.00	-32,348.38	37,700.00
Total 44600 · Other Grants / Contracts	61,026.62	80,000.00	-18,973.38	61,100.00
45000 · Investments				
45010 · Interest - CA Class	14,078.24	8,000.00	6,078.24	14,100.00
45030 · Interest-Savings, Short-term CD	21.18	8.00	13.18	100.00
Total 45000 · Investments	14,099.42	8,008.00	6,091.42	14,200.00
46400 · Other Types of Income				
46405 · Other Reimbursed Expenses	19,997.86	4,500.00	15,497.86	20,000.00
46430 · Color Copier/Printer	11,275.30	0.00	11,275.30	11,300.00
46440 · GSRMA	3,061.90	2,500.00	561.90	3,100.00
46460 · Mileage	8,276.96	3,940.90	4,336.06	8,300.00
46461 · Mileage - RCD Truck	944.05	0.00	944.05	1,000.00
46462 · Vehicle Rental - RCD Truck	10,290.05	0.00	10,290.05	10,300.00
46463 · Mileage - RCD Explorer	1,219.67	5,000.00	-3,780.33	1,300.00
Total 46400 · Other Types of Income	55,065.79	15,940.90	39,124.89	55,300.00
47200 · Program Income				
47240 · Program Service Fees	194,442.24	351,009.17	-156,566.93	194,500.00
Total 47200 · Program Income	194,442.24	351,009.17	-156,566.93	194,500.00
Total Income	7,466,130.14	5,597,977.54	1,868,152.60	7,467,600.00
Gross Profit	7,466,130.14	5,597,977.54	1,868,152.60	7,467,600.00
Expense				
60100 · Education & Outreach				
60320 · Cash Awards	50.00	0.00	50.00	50.00
Total 60100 · Education & Outreach	50.00	0.00	50.00	50.00
62100 · Contract Services				
62105 · Audit Fees	5,700.00	5,800.00	-100.00	5,700.00
62110 · Accounting Fees	2,868.75	1,000.00	1,868.75	2,900.00
62150 · Outside Contract Services				
62154 · Colusa Co RCD - CGSP	9,668.04	10,000.00	-331.96	9,700.00
62156 · Film-maker	8,000.00	10,000.00	-2,000.00	8,000.00
62157 · Admin / Other	2,550.00	202,540.00	-199,990.00	2,600.00
62163 · Arundo Contractor	16,634.85	0.00	16,634.85	16,700.00
62164 · Sac River HFR Contractor	0.00	71,623.72	-71,623.72	0.00
62165 · 162/306 FB Contractor	0.00	389,962.00	-389,962.00	0.00
62166 · Needham Contractor(s)	636,728.13	716,000.00	-79,271.87	636,800.00
62168 · 8GA23986 CAL FIRE Block Contrac	0.00	632,143.00	-632,143.00	0.00
62169 · Conservation Planning Services	93,500.00	161,500.00	-68,000.00	93,500.00
62170 · Registered Prof. Forester	5,283.80	0.00	5,283.80	5,300.00
62171 · NRCS GW Recharge - Land IQ	83,538.50	0.00	83,538.50	83,600.00
62150 · Outside Contract Services - Other	0.00	0.00	0.00	0.00

**Glenn County Resource Conservation District
Profit & Loss Budget vs. Actual
Budget Update {Reviewed/Approved by F/B Committee 8/12/2025}**

July 2024 through June 2025
Actuals

	Actuals			8/12/2025
	Jul '24 - Jun 25	Budget	\$ Over Budget	Budget Update
Total 62150 · Outside Contract Services	855,903.32	2,193,768.72	-1,337,865.40	856,200.00
Total 62100 · Contract Services	864,472.07	2,200,568.72	-1,336,096.65	864,800.00
62800 · Facilities and Equipment				
62830 · Building Rental	350.00	0.00	350.00	400.00
62840 · Equip Rental and Maintenance	100.00	0.00	100.00	100.00
62850 · Vehicle Expenses				0.00
62851 · Fuel	3,278.69	5,000.00	-1,721.31	3,300.00
62852 · Repairs & Maintenance	2,575.19	200.00	2,375.19	2,600.00
62853 · Tires	1,586.80	0.00	1,586.80	1,600.00
62855 · Insurance - Auto	1,014.00	500.00	514.00	1,100.00
62856 · Vehicle Supplies	29.90	500.00	-470.10	100.00
62850 · Vehicle Expenses - Other	423.93	0.00	423.93	500.00
Total 62850 · Vehicle Expenses	8,908.51	6,200.00	2,708.51	9,200.00
62800 · Facilities and Equipment - Other	800.00	0.00	800.00	800.00
Total 62800 · Facilities and Equipment	10,158.51	6,200.00	3,958.51	10,500.00
65000 · Operations				
60500 · Certificates/Permits	555.00	0.00	555.00	600.00
65004 · Technical/Computer Services	21,003.81	20,000.00	1,003.81	21,100.00
65006 · Bank Fees	187.50	0.00	187.50	200.00
65007 · Computer Supplies	23,684.95	7,960.00	15,724.95	23,700.00
65008 · Membership Dues	4,125.33	4,000.00	125.33	4,200.00
65009 · Raffle Items	815.68	3,750.00	-2,934.32	900.00
65010 · Books, Subscriptions, Reference	91.00	91.00	0.00	100.00
65020 · Postage, Mailing Service	1,466.12	100.00	1,366.12	1,500.00
65030 · Color Copier - Contract				
65031 · B/W Copies	395.35	400.00	-4.65	400.00
65032 · CLR Copies	2,186.61	2,500.00	-313.39	2,200.00
65030 · Color Copier - Contract - Other	1,532.64	1,516.08	16.56	1,600.00
Total 65030 · Color Copier - Contract	4,114.60	4,416.08	-301.48	4,200.00
65040 · Supplies	30,886.25	92,182.64	-61,296.39	30,900.00
65050 · Telephone, Telecommunications	2,186.86	2,520.00	-333.14	2,200.00
Total 65000 · Operations	89,117.10	135,019.72	-45,902.62	89,600.00
65100 · Other Types of Expenses				
65105 · Director Development	545.00	1,000.00	-455.00	600.00
65110 · Advertising, Outreach, & Promo	1,908.10	500.00	1,408.10	2,000.00
65120 · Insurance - Liability, D and O	28,726.00	29,507.00	-781.00	28,800.00
65140 · Legal Counsel	43,846.90	1,000.00	42,846.90	43,900.00
65160 · Other Costs	266.50	0.00	266.50	300.00
65170 · Staff Development	4,906.76	0.00	4,906.76	5,000.00
65190 · Reserve - Office Furniture	108.21	0.00	108.21	200.00
Total 65100 · Other Types of Expenses	80,307.47	32,007.00	48,300.47	80,800.00
66000 · Payroll Expenses				
66400 · Payroll				
66430 · Cell Phone Stipend	4,138.64	4,800.00	-661.36	4,200.00
66400 · Payroll - Other	535,525.63	780,000.00	-244,474.37	535,600.00
Total 66400 · Payroll	539,664.27	784,800.00	-245,135.73	539,800.00
66500 · Payroll Taxes - Federal	5,288.75	48,100.00	-42,811.25	5,300.00
66600 · Payroll Taxes - State	1,117.98	3,900.00	-2,782.02	1,200.00
66700 · QB Payroll Service Fee	1,495.00	1,248.00	247.00	1,500.00
66800 · Workers Compensation Insurance	11,698.00	13,898.19	-2,200.19	11,700.00
66900 · CalPERS Retirement Contribution	70,364.61	32,000.00	38,364.61	70,400.00
66000 · Payroll Expenses - Other	41,245.01	0.00	41,245.01	41,300.00
Total 66000 · Payroll Expenses	670,873.62	883,946.19	-213,072.57	671,200.00
67000 · Block Grant - Pass Thru Funding				
67200 · SWEEP - Pass-Thru Funding	3,690,345.15	1,000,000.00	2,690,345.15	3,690,400.00
67300 · HSP - Pass Thru Funding	1,444,653.64	1,000,000.00	444,653.64	1,444,700.00
67400 · RFFC - Pass-Thru Funding	341,688.82	0.00	341,688.82	341,700.00
Total 67000 · Block Grant - Pass Thru Funding	5,476,687.61	2,000,000.00	3,476,687.61	5,476,800.00
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	229.25	1,000.00	-770.75	300.00
68320 · Travel	107.78	500.00	-392.22	200.00
68330 · Lodging	3,640.12	500.00	3,140.12	3,700.00
68340 · Meals	2,311.38	1,000.00	1,311.38	2,400.00
68350 · Mileage	7,711.36	7,819.24	-107.88	7,800.00
68355 · Parking	307.02	0.00	307.02	400.00
68300 · Travel and Meetings - Other	121.27	0.00	121.27	200.00
Total 68300 · Travel and Meetings	14,428.18	10,819.24	3,608.94	15,000.00
68360 · Bank Service Charges	-172.50	0.00	-172.50	-100.00
69000 · Capital Outlay	0.00	60,252.00	-60,252.00	0.00
Total Expense	7,205,922.06	5,328,812.87	1,877,109.19	7,208,650.00
Net Ordinary Income	260,208.08	269,164.67	-8,956.59	258,950.00
Other Income/Expense				
Other Expense				
80000 · Ask My Accountant	0.01			0.01
Total Other Expense	0.01			0.01
Net Other Income	-0.01	0.00	-0.01	-0.01
Net Income	260,208.07	269,164.67	-8,956.60	258,949.99

Glenn County RCD – 8/12/2025 FY 2024/2025 Budget Update - Footnotes

1. MOU with Glenn County Ag Department for Stony Creek Arundo Project executed 3-29-2023; included budget not to exceed \$61,477.70. The budget for 24/25 was overlooked when budget was originally created in QuickBooks.
2. Assumption at the time of the 24/25 budget was that 8GA23986 Small Landowner Forest Project wouldn't utilize the RPF until after 6/30/2025. Actually, RPF has been used to create the RFP, score & rank contractor(s), score & rank applications, and begin planning for the implementation work. Sierra Timber Services agreement to provide services for this project approved 10/21/2024 by GCRCD Board.
3. NRCS grant was not yet known at the time of the 24/25 budget creation. However, Land IQ agreement to provide services for this project approved 10/21/2024 by GCRCD Board. Grant agreement & budget approved 7/15/2024 by GCRCD Board.
4. Computer supplies expenses in excess of original budget:
 - a. Server rack upgrade & move (Admin) - \$3,102
 - b. Laptop & monitors (8GA23986 Small Landowner Forest) - \$2,504
 - c. Airtable Project Mgmt Software (RFFC) - \$5,400
 - d. Zengine Software (8GA23986 Small Landowner Forest) - \$6,111
 - e. I-Pad (5GG21240 Sac River) - \$2,046
5. Legal counsel to support the district regarding bid protests & PRARs. BBK agreement to provide services to the district approved 10/21/2024 by GCRCD Board.
6. Meeting / conference registration costs, originally budgeted to account #68310. More opportunities for staff training became available during the FY than was originally budgeted for.
7. This includes BOTH the employee's portion & GCRCD's portion of the CALPERS retirement. GCRCD's actual cost ~\$35,000.
8. Payroll items, such as social security & other Fed taxes, are mapped to this account. Originally budgeted to #66500
9. SWEEP Pass-Through Funding – this budget was a complete guess as to how quickly subgrantees might ask for reimbursement. Actual rate of project completion has been much quicker than originally thought.
10. HSP Pass-Through Funding – this budget was a complete guess as to how quickly subgrantees might ask for reimbursement. More 1-time projects finished in year 1, than originally budgeted. Plus added additional on-farm projects.
11. GCRCD was not managing the RFFC Block Grant at the time the original budget was adopted.
12. Directly correlated with item #6, staff attended additional trainings and conferences during the 24/25 FY; associated lodging expense.
13. Directly correlated with item #6, staff attended additional trainings and conferences during the 24/25 FY; associated meals/per diem expense.

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VIII--D.

FROM: Kandi Manhart-Belding

Meeting Date: August 18, 2025

DATE: August 13, 2025

Action Item

No Action Requested

TITLE OF TOPIC

SUBJECT: FINANCIAL/BUDGET REPORT

***ACTION** D. *Discussion and possible action to adopt Budget for FY July 1, 2025 to June 30, 2026

BACKGROUND:

The Glenn County RCD's Finance-Budget Committee, a standing committee, met on August 12, 2025.

Agendas and Approved Minutes are posted at <https://www.glenncountyrcd.org/rcd-meetings>

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to approve agenda item.

ATTACHMENTS:

YES –Budget

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

**Glenn County Resource Conservation District
2025/2026 Budget
V2 - Reviewed / Approved by F/B Committee 8/12/2025**

BUDGET_V2
2025/2026 Full Year

Ordinary Income/Expense

Income

44100 · Fee for Service

44110 · Colusa Glenn Subwatershed Progr

44140 · Computer Space-Rent 9,214.00

44110 · Colusa Glenn Subwatershed Progr - Other 68,565.00

Total 44110 · Colusa Glenn Subwatershed Progr 77,779.00

44120 · Sac Valley Region of RCDs 1,000.00

Total 44100 · Fee for Service 78,779.00

44400 · Government Contracts

44430 · Local Government Contracts

44431 · Stony Creek Arundo Project 18,822.71 \$15k for 25/26 + unspent carryover from PY

Total 44430 · Local Government Contracts 18,822.71

Total 44400 · Government Contracts 18,822.71

44500 · Government Grants

44520 · Federal Grants

44531 · Chico State - RCPP - NRCS 80,000.00

44532 · NRCS Range Con 72,727.27

44533 · NRCS Groundwater Recharge 162,579.28

Total 44520 · Federal Grants 315,306.55

44540 · State Grants

44560 · CALFIRE 5GG17228 TGFSC Edu Pr 0.00

44563 · CAL FIRE 5GG20127 Stony Gorge 0.00

44564 · CDFA CSA TA 2021-2024 - HSP 0.00

44565 · CDFA CSA TA 2021-2024 - SWEEP 0.00

44566 · DOC - RFFC - Individual 212,500.00 \$15k per month + Coordinator

44567 · CALFIRE 5GG21239 162/306 Maint. 461,851.67 expires 3-15-2026

44568 · CALFIRE 5GG21240 Sac River HFR 183,827.29 expires 3-15-2026

44569 · CDFA Yolo CAPGP-23-103 27,300.00 3x pollinator plans + 1x Soil Health Design

44570 · CALFIRE - 5GA22216 NEEDHAM 527,202.68

44571 · CDFA SWEEP Block Grant 1,397,276.77

44572 · CDFA HSP Block Grant 1,476,000.00

44573 · 8GA23986 - CALFIRE Block 2,156,707.14

44574 · Needham HFR Phase II 1,472,572.32

**Glenn County Resource Conservation District
2025/2026 Budget
V2 - Reviewed / Approved by F/B Committee 8/12/2025**

BUDGET_V2	
2025/2026 Full Year	
44566 · DOC - RFFC Block Grantee	540,000.00 pass-thru \$ - off-set by #67400
Total 44540 · State Grants	8,455,237.87
Total 44500 · Government Grants	8,770,544.42
44600 · Other Grants / Contracts	
44633 · Sac Valley Soil Hub (CCRCD)	0.00
44634 · SWRFBC Outreach	0.00 grant cut by Federal Administration
44635 · Chico State - Jobs First	0.00
44636 · CAFF - SGMA Outreach	100,000.00
NEW - Weed Mgmt Area Grant	40,000.00 agreement received 8/11/2025; \$40kyr x 3 yrs
Total 44600 · Other Grants / Contracts	140,000.00
45000 · Investments	
45010 · Interest - CA Class	15,000.00
45030 · Interest-Savings, Short-term CD	100.00
Total 45000 · Investments	15,100.00
46400 · Other Types of Income	
46405 · Other Reimbursed Expenses	21,000.00 assumes 5% increase over 24/25
46430 · Color Copier/Printer	11,865.00 assumes 5% increase over 24/25
46440 · GSRMA	3,255.00 assumes 5% increase over 24/25
46460 · Mileage	8,715.00 assumes 5% increase over 24/25
46461 · Mileage - RCD Truck	1,050.00 assumes 5% increase over 24/25
46462 · Vehicle Rental - RCD Truck	10,815.00 assumes 5% increase over 24/25
46463 · Mileage - RCD Explorer	1,365.00 assumes 5% increase over 24/25
Total 46400 · Other Types of Income	58,065.00
47200 · Program Income	
47240 · Program Service Fees	714,262.18
Total 47200 · Program Income	714,262.18
Total Income	9,795,573.31
Gross Profit	9,795,573.31
Expense	
60100 · Education & Outreach	
60320 · Cash Awards	550.00
Total 60100 · Education & Outreach	550.00

**Glenn County Resource Conservation District
2025/2026 Budget
V2 - Reviewed / Approved by F/B Committee 8/12/2025**

BUDGET_V2
2025/2026 Full Year

62100 · Contract Services		
62105 · Audit Fees		5,985.00
62110 · Accounting Fees		3,045.00
62150 · Outside Contract Services		
62154 · Colusa Co RCD - CGSP		10,185.00
62156 · Film-maker		8,400.00
62157 · Admin / Other		2,730.00
62163 · Arundo Contractor		47,013.00
62164 · Sac River HFR Contractor		129,547.54
62165 · 162/306 FB Contractor		383,032.62
62166 · Needham Contractor(s)		2,252,992.41
62168 · 8GA23986 CAL FIRE Block Contrac		2,100,000.00
62169 · Conservation Planning Services		96,840.00
62170 · Registered Prof. Forester		7,304.00
62171 · NRCS GW Recharge - Land IQ		85,209.75
Total 62150 · Outside Contract Services		5,123,254.32
Total 62100 · Contract Services		5,132,284.32
62800 · Facilities and Equipment		
62830 · Building Rental		
62840 · Equip Rental and Maintenance		
62850 · Vehicle Expenses		
62851 · Fuel		4,125.00 <i>assumes 25% increase over 24/25</i>
62852 · Repairs & Maintenance		3,250.00 <i>assumes 25% increase over 24/25</i>
62853 · Tires		2,000.00 <i>assumes 25% increase over 24/25</i>
62855 · Insurance - Auto		977.00 <i>actual invoice from GSRMA</i>
62856 · Vehicle Supplies		125.00 <i>assumes 25% increase over 24/25</i>
62850 · Vehicle Expenses - Other		625.00 <i>assumes 25% increase over 24/25</i>
Total 62850 · Vehicle Expenses		11,102.00
62800 · Facilities and Equipment - Other		1,000.00
Total 62800 · Facilities and Equipment		12,102.00

**Glenn County Resource Conservation District
2025/2026 Budget
V2 - Reviewed / Approved by F/B Committee 8/12/2025**

BUDGET_V2
2025/2026 Full Year

65000 · Operations	
60500 · Certificates/Permits	690.00
65004 · Technical/Computer Services	24,265.00
65006 · Bank Fees	230.00
65007 · Computer Supplies	27,255.00
65008 · Membership Dues	4,830.00
65009 · Raffle Items	1,035.00
65010 · Books, Subscriptions, Reference	115.00
65020 · Postage, Mailing Service	1,725.00
65030 · Color Copier - Contract	
65031 · B/W Copies	460.00
65032 · CLR Copies	2,530.00
65030 · Color Copier - Contract - Other	1,840.00
Total 65030 · Color Copier - Contract	4,830.00
65040 · Supplies	100,000.00
65050 · Telephone, Telecommunications	22,530.00
<small>staff cell phone plan</small>	
Total 65000 · Operations	187,505.00
65100 · Other Types of Expenses	
65105 · Director Development	690.00
65110 · Advertising & Promo - Website	2,300.00
65120 · Insurance - Liability, D and O	50,594.00
<small>actual invoice from GSRMA</small>	
65140 · Legal Counsel	70,000.00
65160 · Other Costs	345.00
65170 · Staff Development	5,750.00
65190 · Reserve - Office Furniture	0.00
Total 65100 · Other Types of Expenses	129,679.00

**Glenn County Resource Conservation District
2025/2026 Budget
V2 - Reviewed / Approved by F/B Committee 8/12/2025**

BUDGET_V2
2025/2026 Full Year

66000 · Payroll Expenses		
66400 · Payroll		
66430 · Cell Phone Stipend		
66400 · Payroll - Other		
Total 66400 · Payroll	833,425.00	current payroll + 15% + \$75k RFFC Coord.
66500 · Payroll Taxes - Federal		
66600 · Payroll Taxes - State		
66700 · QB Payroll Service Fee		
66800 · Workers Compensation Insurance	17,586.00	actual invoice from GSRMA
66900 · CalPERS Retirement Contribution		
66000 · Payroll Expenses - Other	0.00	
Total 66000 · Payroll Expenses	851,011.00	

**Glenn County Resource Conservation District
2025/2026 Budget
V2 - Reviewed / Approved by F/B Committee 8/12/2025**

BUDGET_V2
2025/2026 Full Year

67000 · Block Grant - Pass Thru Funding		
67200 · SWEEP - Pass-Thru Funding	1,294,588.00	current projects + 1 more potential \$200k
67300 · HSP - Pass Thru Funding	1,400,000.00	estimate of year 2
67400 · RFFC - Pass Thru Funding	540,000.00	\$15k per district per month
Total 67000 · Block Grant - Pass Thru Funding	3,234,588.00	
68300 · Travel and Meetings		
68310 · RCD-Hosted Workshops / Tours	5,000.00	
68330 · Lodging	10,000.00	
68340 · Meals / per Diem	5,000.00	
68350 · Mileage	10,000.00	
68355 · Parking / Other Transportation	750.00	
Total 68300 · Travel and Meetings	30,750.00	
68360 · Bank Service Charges		
69000 · Capital Outlay	57,800.00	additional vehicle + remaining RFFC equipment \$ (conf room tech)
Total Expense	9,636,269.32	
Net Ordinary Income	159,303.99	
Other Income/Expense		
Other Expense		
80000 · Ask My Accountant	0.00	
Total Other Expense	0.00	
Net Other Income	159,303.99	

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: IX--D.1.

Meeting Date: August 18, 2025

FROM: Kandi Manhart-Belding

Action Item

DATE: August 13, 2025

No Action Requested

TITLE OF TOPIC

SUBJECT: RCD PROJECTS & PROGRAMS UPDATE

***ACTION** D. Healthy Soils Program (HSP)

1. *Discussion and possible action to accept recommendation from the Glenn County Ag Committee for HSP Grant Awards / Recipients (one new award)

BACKGROUND:

Glenn County RCD received a Healthy Soils Program (HSP) Block Grant Pilot Program award which is part of the CDFA OEFI Healthy Soils Program. The Agreement with CDFA was approved November 29, 2023. \$4 million is available for eligible GLENN COUNTY farmers and ranchers; \$1 million will be dedicated to eligible Socially Disadvantaged Farmers and Ranchers (SDFRs).

On August 13, 2025, the Glenn County Ag Committee, a standing committee, met and reviewed the UPDATED projects list and respectfully requests ratification of the approval.

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to accept recommendation from the Glenn County Ag Committee for HSP Grant Awards / Recipients.

ATTACHMENTS:

YES – Project List

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

Glenn County RCD's HSP Block Grant 23-0719

Final list of projects for funding as of 8/18/2025

Reviewed and approved by Glenn County Ag. Committee 8/12/2025

Application ID	Agreement #:	Status	Non-SDFR	SDFR	Grand Total
63323964	23-0719-007	Funded	\$ 68,590.26		\$ 68,590.26
63335080	23-0719-003	Funded	\$ 181,707.35		\$ 181,707.35
63335564	23-0719-025	Funded	\$ 71,987.20		\$ 71,987.20
63338886	23-0719-015	Funded	\$ 104,878.95		\$ 104,878.95
63342109	23-0719-024	Funded	\$ 20,607.09		\$ 20,607.09
63342326	23-0719-023	Funded	\$ 13,851.04		\$ 13,851.04
63342522	23-0719-017	Funded	\$ 198,951.19		\$ 198,951.19
63346891	23-0719-008	Funded	\$ 19,414.20		\$ 19,414.20
63349580	23-0719-046	Funded	\$ 93,535.73		\$ 93,535.73
63350862	23-0719-028	Funded	\$ 99,874.33		\$ 99,874.33
63362704	23-0719-041	Funded	\$ 198,601.21		\$ 198,601.21
63405225	23-0719-034	Funded	\$ 170,479.05		\$ 170,479.05
63421443	23-0719-029	Funded	\$ 69,362.04		\$ 69,362.04
63478662	23-0719-004	Funded		\$ 18,670.47	\$ 18,670.47
63518014	23-0719-045	Funded	\$ 185,232.15		\$ 185,232.15
63551945	23-0719-035	Funded		\$ 52,806.51	\$ 52,806.51
63557470	23-0719-001	Funded	\$ 9,688.82		\$ 9,688.82
63601205	23-0719-043	Funded	\$ 109,050.97		\$ 109,050.97
63605329	23-0719-030	Funded	\$ 123,839.19		\$ 123,839.19
63606301	23-0719-021	Funded	\$ 107,969.43		\$ 107,969.43
63616547	23-0719-042	Funded	\$ 106,869.81		\$ 106,869.81
63676003	23-0719-019	Funded	\$ 99,957.35		\$ 99,957.35
63726386	23-0719-044	Funded	\$ 33,335.99		\$ 33,335.99
63740100	23-0719-009	Funded	\$ 54,205.92		\$ 54,205.92
63749653	23-0719-031	Funded	\$ 187,816.19		\$ 187,816.19
63759574	23-0719-037	Funded	\$ 119,058.80		\$ 119,058.80
63763903	23-0719-005	Funded	\$ 115,098.34		\$ 115,098.34
63793913	23-0719-010	Funded	\$ 185,200.57		\$ 185,200.57
63804834	23-0719-011	Funded	\$ 11,184.06		\$ 11,184.06
63851111	23-0719-014	Funded	\$ 134,014.03		\$ 134,014.03
63911794	23-0719-006	Funded		\$ 198,501.95	\$ 198,501.95
63911808	23-0719-020	Funded	\$ 59,598.60		\$ 59,598.60
63930393	23-0719-012	Funded		\$ 159,947.92	\$ 159,947.92
63950920	23-0719-032	Funded	\$ 5,986.76		\$ 5,986.76
63951205	23-0719-033	Funded		\$ 35,889.64	\$ 35,889.64
63981829	23-0719-039	Funded		\$ 192,016.26	\$ 192,016.26
64012472	23-0719-013	Funded	\$ 55,448.08		\$ 55,448.08
64014192	23-0719-038	Funded	\$ 193,078.23		\$ 193,078.23
64031461	23-0719-016	Funded		\$ 76,755.44	\$ 76,755.44
64034670	23-0719-002	Funded		\$ 74,059.92	\$ 74,059.92
70619877	23-0719-048	Funded		\$ 62,741.17	\$ 62,741.17
70700724	23-0719-049	Funded		\$ 43,558.03	\$ 43,558.03
70950806	23-0719-050	Funded		\$ 105,247.54	\$ 105,247.54
70973085	23-0719-051	Funded		\$ 48,499.95	\$ 48,499.95
75692279	23-0719-052	Funded		\$ 135,528.56	\$ 135,528.56
79225163	23-0719-053	To Be Approved	\$ 39,453.15		\$ 39,453.15
Grand Total			\$ 3,247,926.08	\$ 1,204,223.36	\$ 4,452,149.44

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: IX--E.1.

Meeting Date: August 18, 2025

FROM: Kandi Manhart-Belding

Action Item

DATE: August 13, 2025

No Action Requested

TITLE OF TOPIC

SUBJECT: RCD PROJECTS & PROGRAMS UPDATE

***ACTION** E. State Water Efficiency and Enhancement Program (SWEEP)

1. *Discussion and possible action to accept recommendation from the Glenn County Ag Committee for SWEEP Grant Awards / Recipients (one new award)

BACKGROUND:

Glenn County RCD received a SWEEP Block Grant Pilot Program which is part of the CDFA OEFI State Water Efficiency and Enhancement Program. The Agreement with CDFA was approved December 18, 2023. \$4 million is available for eligible GLENN COUNTY farmers and ranchers; \$1 million will be dedicated to eligible Socially Disadvantaged Farmers and Ranchers (SDFRs).

On August 13, 2025, the Glenn County Ag Committee, a standing committee, met and reviewed the UPDATED projects list and respectfully requests ratification of the approval.

DISCUSSION / PROPOSED ACTION:

Discussion and possible action to accept recommendation from the Glenn County Ag Committee for SWEEP Grant Awards / Recipients.

ATTACHMENTS:

YES – Project List

NOTES:

Moved: _____ 2nd: _____

Abstention: _____ Objection: _____

Re-cused: _____ Approved: YES NO

Glenn County RCD's SWEEP Block Grant 23-0666

Final list of projects for funding as of 8/18/2025

Reviewed and approved by Glenn County Ag. Committee 8/12/2025

Agreement #	C D F A Project #	Status	Non-SDFR	SDFR	Grand Total
23-0666-61354378	29	Funded		\$ 164,664.93	\$ 164,664.93
23-0666-61355084	1	Funded	\$ 76,089.79		\$ 76,089.79
23-0666-61358176	4	Funded	\$ 172,557.72		\$ 172,557.72
23-0666-61358458	22	Funded	\$ 200,000.00		\$ 200,000.00
23-0666-61372353	2	Funded	\$ 95,392.04		\$ 95,392.04
23-0666-61456212	12	Funded	\$ 186,140.00		\$ 186,140.00
23-0666-61526855	5	Funded		\$ 135,179.11	\$ 135,179.11
23-0666-61550949	6	Funded	\$ 77,719.03		\$ 77,719.03
23-0666-61566289	7	Funded		\$ 77,888.79	\$ 77,888.79
23-0666-61678897	8	Funded		\$ 198,851.93	\$ 198,851.93
23-0666-61740907	14	Funded	\$ 199,912.28		\$ 199,912.28
23-0666-61742769	18	Funded	\$ 200,000.00		\$ 200,000.00
23-0666-62012055	15	Funded	\$ 199,938.44		\$ 199,938.44
23-0666-62014055	9	Funded	\$ 186,214.73		\$ 186,214.73
23-0666-62040726	24	Funded	\$ 114,965.61		\$ 114,965.61
23-0666-62047671	3	Funded	\$ 199,386.07		\$ 199,386.07
23-0666-62048611	10	Funded	\$ 199,942.99		\$ 199,942.99
23-0666-62130967	19	Funded	\$ 137,413.91		\$ 137,413.91
23-0666-62266624	20	Funded	\$ 194,837.63		\$ 194,837.63
23-0666-62333948	11	Funded	\$ 40,793.99		\$ 40,793.99
23-0666-62354529	16	Funded	\$ 105,624.48		\$ 105,624.48
23-0666-62397426	21	Funded		\$ 200,000.00	\$ 200,000.00
23-0666-62428438	13	Funded	\$ 200,000.00		\$ 200,000.00
23-0666-62437387	27	Funded	\$ 191,110.60		\$ 191,110.60
23-0666-62437904	23	Funded	\$ 200,000.00		\$ 200,000.00
23-0666-62438818	25	Funded		\$ 142,400.72	\$ 142,400.72
23-0666-62474181	17	Funded		\$ 124,903.39	\$ 124,903.39
23-0666-62497793	28	Funded		\$ 84,828.00	\$ 84,828.00
23-0666-62501166	26	Funded		\$ 200,000.00	\$ 200,000.00
23-0666-79176319	30	To Be Approved	\$ 173,232.12		\$ 173,232.12
Grand Total			\$ 3,351,271.43	\$ 1,328,716.87	\$ 4,679,988.30

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

TO: Directors & Associate Directors

Agenda Item #: VIII.G.1.

Meeting Date: August 18, 2025

FROM: Kandi Manhart-Belding

Action Items

DATE: August 13, 2025

No Action Requested

TITLE OF TOPIC

SUBJECT: RCD PROJECTS & PROGRAMS UPDATE

***ACTION** G. Invasive Species Program: Upper Stony Creek Arundo Project
1. *Discussion and approve agreement #25-0336-000-SG with State of California Department of Food and Agriculture for 2025 WMAGP PROJECT through June 30, 2028 [for Colusa, Glenn & Tehama Counties Weed Management Area]

BACKGROUND:

Glenn County RCD was asked by the Ag Commissioners of Glenn County, Colusa County and Tehama County to apply for the California Department of Food and Agriculture Weed Management Area Grant Program (WMAGP). The application was successful, and agreement received.

DISCUSSION / PROPOSED ACTION:

Discussion and approve agreement #25-0336-000-SG with State of California Department of Food and Agriculture for 2025 WMAGP PROJECT through June 30, 2028 [for Colusa, Glenn & Tehama Counties Weed Management Area]

ATTACHMENTS:

YES – Grant Agreement

NOTES:

Moved: _____ 2nd: _____
Abstention: _____ Objection: _____
Re-cused: _____ Approved: YES NO

**GRANT AGREEMENT
SIGNATURE PAGE**

AGREEMENT NUMBER
25-0336-000-SG

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

2. The Agreement Term is: July 1, 2025 through June 30, 2028

3. The maximum amount of this Agreement is: \$120,000.00

4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Recipient and Project Information 2 Page(s)

Exhibit B: General Terms and Conditions 5 Page(s)

Exhibit C: Payment and Budget Provisions 2 Page(s)

Attachments: Scope of Work and Budget

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (*Organization's Legal Name*)

GLENN COUNTY RESOURCE CONSERVATION DISTRICT

BY (*Authorized Signature*)



DATE SIGNED

8-12-2025

PRINTED NAME AND TITLE OF PERSON SIGNING

Gilbert Goedhart, President

ADDRESS

132 N Enright Avenue, Suite C, Willows, CA 95988

STATE OF CALIFORNIA

AGENCY NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (*Authorized Signature*)



DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

CJ

EXHIBIT A

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
The Recipient will establish, develop, and maintain Weed Management Area's (WMA) and implement the WMA's integrated weed management plan. California Food and Agricultural Code, Section 7271 (c)(1).

Project Title: 2025 Weed Management Area

2. The Managers for this Agreement are:

FOR CDFA:	FOR RECIPIENT:
Name: Trevor Fox	Name: Kandi Manhart-Belding
Division/Branch: PHPPS / Integrated Pest Control Branch	Organization: GLENN COUNTY RESOURCE CONSERVATION DISTRICT
Address: 1220 N Street	Address: 132 N Enright Avenue, Suite C
City/State/Zip: Sacramento, CA	City/State/Zip: Willows, CA 95988
Phone: 916-709-1091	Phone: 530-934-4601 x5
Email Address: trevor.fox@cdfa.ca.gov	Email: kandi.manhart@ca.nacdnet.net Address: Kandi@glenncountyrca.org

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:	FOR RECIPIENT:
Name: Jennifer Gordon	Name:
Division/Branch: PHPPS / Integrated Pest Control Branch	Organization:
Address: 1220 N Street	Address:
City/State/Zip: Sacramento, CA	City/State/Zip:
Phone: 916-262-1102	Phone:
Email Address: jennifer.gordan@cdfa.ca.gov	Email Address:

FISCAL CONTACT FOR RECIPIENT (if different from above):
Name: Ritta Martin
Organization: Glenn County RCD
Address: same
City/State/Zip: same
Phone: same
Email Address: ritta@glenncountyrca.org

4. RECIPIENT: Please check appropriate box below:

Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

This award does does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. Approval

This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. Agreement Execution

Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. Assignment

This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. Governing Law

This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. State and Federal Law

It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. Recipient Commitments

The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. Performance and Assurances

The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. Mutual Liability

Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 *et seq.*) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq.*). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

- A. CDFA may suspend payments;
- B. CDFA may demand repayment of all funding;
- C. Either party may terminate the Agreement
- D. CDFA may debar Recipient; or
- E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

23. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

24. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

25. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

26. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

27. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

- A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.
- C. Unless stated in the Scope of Work quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.
- D. Unless stated in the Scope of Work a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked "Final Invoice" thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

- A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.
- B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on [IRS's website](#) regardless of funding source/type.
- C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources ([CalHR](#)). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration ([GSA](#)).
- D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, [Department of State Standardized Regulations](#).
- E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

2025 WMAGP PROJECT**I. Project Plan****Weed Species to be Controlled**

The primary Noxious weed to be targeted will be Giant Arundo (Arundo donax); a secondary Noxious weed species will be Tamarix Ramosissima (Saltcedar, Tamarisk). These are the largest species of concern within the project area of the riparian areas of Colusa, Glenn and Tehama Counties. Special Areas of consideration within the project area consists of: Colusa County-East Park Reservoir, Stony Creek & Little Stony Creek; Glenn County-Stony Gorge Reservoir, Black Butte Lake, & Stony Creek;

WMA Location: A map showing the location and boundaries of the WMA along with the accompanying GIS shapefiles detailing this boundary should be provided. (Attach separately, map is not included in the 2-page total allowed for this section).

Methodology:

Glenn County Resource Conservation District (RCD) Project Coordinator staff will be responsible for conducting surveillance of target weeds, updating established electronic maps, and contacting landowners to coordinate the removal of selected Noxious weeds using the techniques described below. County Agriculture Department staff are available to help as needed with these tasks. CEQA compliance for this project has been met within Glenn County since this project began in 2023, and compliance will be completed in Colusa and Tehama Counties prior to implementation. Additionally, subcontractors will be hired to assist in achieving the project implementation goals, including a licensed pest control business to support project coordination and the removal of Noxious weeds in Colusa, Glenn and Tehama Counties. The WMA will hold two meetings each year; April and November, to discuss project progress and

Weed Removal/Control Techniques(s):

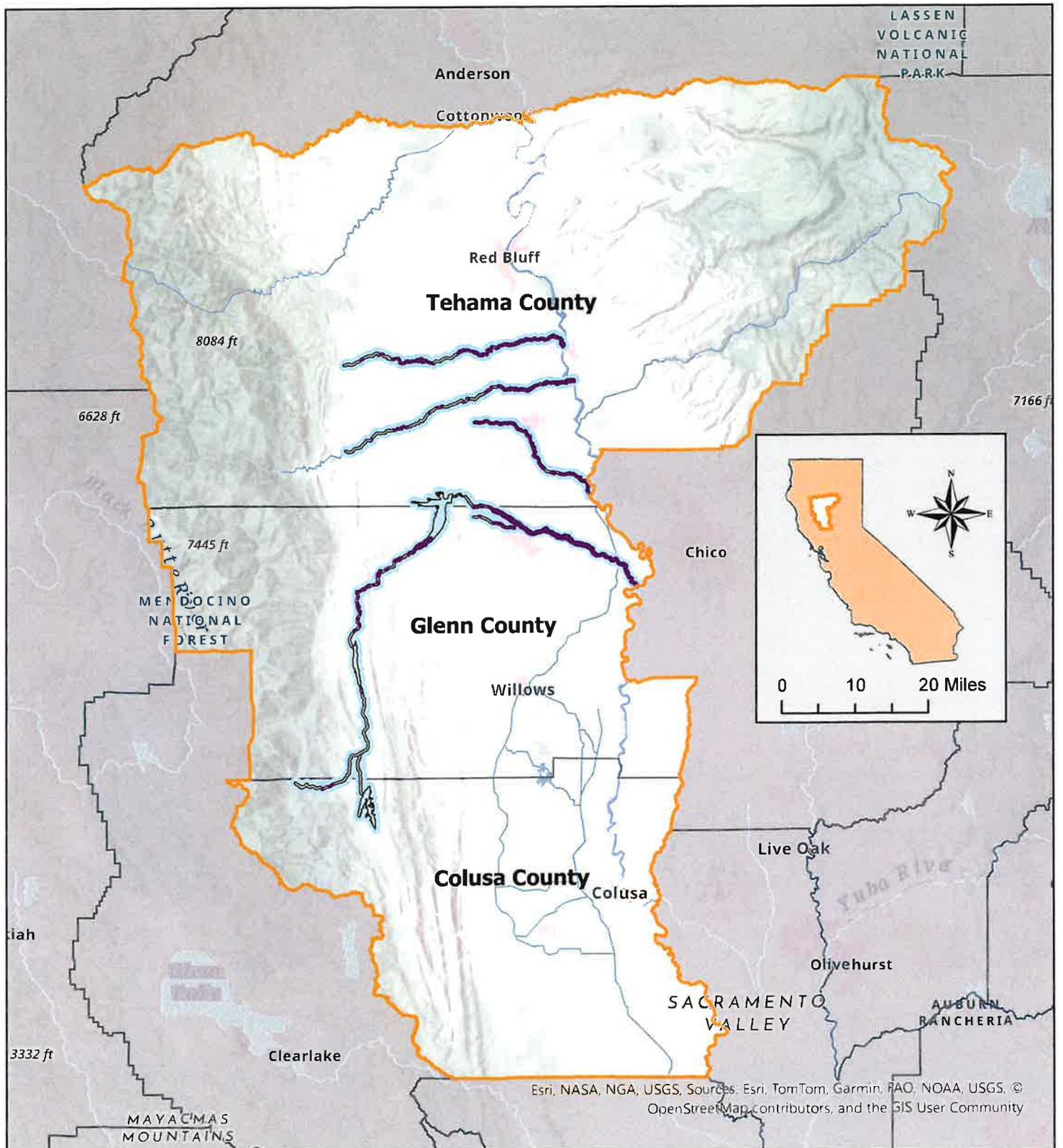
Mechanical removal, weed burning, as well as pre and post-emergent herbicide applications including the use of imazapyr and glyphosate. Chemical applications will follow published UC IPM methods.

Reporting

Grant recipients will be required to submit quarterly invoices and report to CDFA. Reports will be submitted utilizing the reporting template. Reports are due on the dates below.

Quarterly Reports (Due one month after end of each quarter)	October 31, 2025, 2026, 2027 January 31, 2026, 2027, 2028 April 30, 2026, 2027, 2028 July 31, 2027, 2028
Final Date to Complete Field Work	June 30, 2028
Final Report	July 31, 2028

Final project reports are required 30 days after project completion, no later than July 31, 2028. Final project reports should include detailed information on project results and include photos of field work showing progress (before/after photos).



Colusa, Glenn & Tehama Counties Weed Management Area

- Colusa, Glenn & Tehama Counties Weed Management Area
- Arundo (CAL-IPC)
- Project Area

2025 WMAGP Reporting and Mapping Template
 State of California
 Department of Food and Agriculture
 WMA-24-004

Project Information	
Recipient Organization Name:	
Project Title:	
CDFA Grant Number:	
Recipient's Project Contact	
Name:	
Phone:	
Email:	
Project Report Information	
Report Type:	Progress Report
Reporting Period:	Start Date: End Date:

Grant Report Items to Consider (check all that apply)

- Invoice Prepared and Submitted
- Evidence of CEQA compliance met (within three months) and sent to CDFA
- Evidence of work documented sent to CDFA (see details below)
- Evidence of MOU submitted by month six.

Accomplishments

- Estimate the total percentage (%) of work completed on this project.....0%
- List each Objective in your project. Describe your activities and accomplishments for this reporting period. Add more rows as needed.

#	Objective	Activity and Accomplishment
1		
2		
3		
4		
5		

Challenges and Developments

3. Describe any challenges or delays that occurred during this reporting period and the corrective actions and/or changes to the project as a result. Add more rows as needed.

Challenge	Corrective Action and/or Project Change

4. Describe any positive developments that have occurred outside of the project's original intent that you experienced during this reporting period and any project changes as a result. Add more rows as needed.

Positive Development	Project Change

Work Documented – Weed locations

5. If your WMA is documenting work in Calflora can be sent to CDFA by providing an email showing receipt of data by Calflora to pdas@cdfa.ca.gov. When choosing this option, you must adhere to the mapping guidelines below.
6. Alternatively, you may send your work files/data/shapefiles directly to CDFA by submitting data in accordance with the guidelines listed in the mapping section below. Contact pdas@cdfa.ca.gov if you have questions or need assistance reporting your data.

Payment of invoices is dependent on the submission of mapping data for the time period covered in this report

- I Understand the above and will report my mapping uploads using the table below

Date submitted	Uploaded to (Calflora or PDAS)	Date range of uploaded observations

APPLICANT SIGNATURE _____ Date _____

Other Items/Explanations (if needed)

Include any other items here.

Mapping Guidelines

Applicants who are not sending their mapping data directly to PDAS should utilize Calflora per the directions below. If not using Calflora, applicants should still adhere to the data field guidelines when submitting data directly to PDAS.

Calflora

- Calflora is user friendly and free to make an account
- Add photos
- Collect data on a mobile device and edit data at the office
- Field staff make individual observations which can be edited by a group's "data Czar"
- Stacked history for repeat visits to known populations
- Can obscure observations to maintain public confidentiality.
- Batch editing
- Easy to share with CDFA
- CDFA will upload all observations on your behalf, if you don't use Calflora. As such, you will not have direct control over your observations that CDFA uploads.

How to submit your data

If using Calflora:

1. Invite PDAS (PDAS@CDFA.CA.gov) to the group where data is being managed.
2. Email PDAS that your data for the quarter is ready. Include dates from the first observation to the last observation.
3. Send a Calflora link that contains the observations you would like to share with PDAS. Example of 2019 PDAS observations:
<https://www.calflora.org/entry/myobserv.html#srch=t&before=2020&after=2019-01-01&cols=b&mx=1000&inat=f>
4. PDAS will download your records and upload to the CDFFA internal database.
5. If space in your group is limited, feel free to remove PDAS from your group after PDAS has confirmed they downloaded your data.

If not using Calflora:

1. Email PDAS (PDAS@CDFA.CA.gov) with whatever format your data was stored in.
2. PDAS will upload your data to the internal CDFFA database.
3. PDAS will upload your records to Calflora on your behalf. Sensitive records can be obscured or kept private, depending on the “access” field.

Fields

If not submitting via Calflora, we will provide an excel document with these fields for submission to PDAS.

Field	Definition	Example
ID	The unique number tied to Calflora Observation	io54964
History	This field pertains to records that are linked to each other in a history stack. This will be the record identifier of the oldest record in the stack. Required if using history stacking.	io54964
Access*	<ul style="list-style-type: none"> • Private-Observation will not be public. • Obscured- Public location is moved to the center of the quarter quadrangle. • Published-publicly available. 	Obscured
Taxon*	Scientific name of the weed.	<i>Ailanthus altissima</i>

Common Name*	Common name of the weed.	Tree of Heaven
Date*	Date the weed was observed and treated.	2024/08/23
Observer*	Name of the staff member or agency that observed and treated a weed.	CDFA
Location Description*	Description of the location the weed was observed at.	Heavily infested grassy pasture
Number of Plants*	Number of plants at location	4
Management Status*	<p>The current management status of the weed. Use "reported" if observation is visited for the first time or "managed" for weeds with ongoing management.</p> <ul style="list-style-type: none"> • Reported • Verified • Searched for but not found • Extirpated • Managed 	Reported
Identification*	<p>The method of which a plant was identified.</p> <ul style="list-style-type: none"> • Recognized from prior determination • Compared with herbarium specimens • Keyed in a botanical reference • compared with taxonomic descriptions • Compared with photos • Compared with herbarium specimens • Identification confirmed by an expert • Identification from PlantNet 	Identification confirmed by an expert
Notes	Open Response text for nonrequired information	Population halved from previous year
Latitude*	The center of the patch, expressed in decimal latitude and longitude.	39.73701

Longitude*	The center of the patch, expressed in decimal latitude and longitude.	-121.828
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Fields marked with an asterisk "*" are required fields

COUNTY LETTERHEAD

SUBMIT MONTHLY TO: CDFA.FHIPS_IPCB_Invokes@cdfa.ca.gov

STATE OF CALIFORNIA
 DEPARTMENT OF FOOD AND AGRICULTURE
 INTEGRATED PEST CONTROL BRANCH
 1220 N STREET Rm 214
 SACRAMENTO CA 95814

REMIT PAYMENT TO: (County Information)

Agreement Name: _____
 Agreement Number: _____
 Agreement Amount: _____

Date: _____
 County: _____
 Amount Billed to Date: _____
 Invoice #: _____
 Billing Period: **From:** _____ **To:** _____
 (Example: From Jan 1, 20XX To Mar 31, 20XX)

For State Use Only

Date Approved: _____
 Approved By: _____
 Account Code: _____
 Agreement No. _____
 Program Code: _____
 Fiscal Year: _____
 Amount: _____
 (Rev. X/XXXX)

PERSONNEL COSTS

Employee Name	Classification Title	Hours	Hourly Rate w/o Benefits	Benefit Rate (%)	Salary	Services Performed	Detection vs Non-Detection	# of OT Hours Worked	Indirect Cost (Max 25%)	# of Site Lots	Acres/Units	Samples	Total Costs							
1																				
2																				
3																				
4																				
5																				
TOTALS												0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

OPERATING EXPENSES

Description (Type of supply or expense)	Total Cost
1 Travel****	\$0.00
2 Printing	\$0.00
3 Postage/Freight	\$0.00
4 Miscellaneous Field Supplies	\$0.00
5 Miscellaneous Office Supplies	\$0.00
6 Contractual Costs (please describe)	\$0.00
7 Other items of expense (please describe)	\$0.00
8 Other items of expense (please describe)	\$0.00
TOTAL OPERATING EXPENSES:	\$0.00

VEHICLE OPERATIONS

	Mileage	Rate ***	Total Cost
County Vehicles	0.00	\$0.000	\$0.00
State Vehicles	0.00	\$0.000	\$0.00
Leased Vehicles	0.00	\$0.000	\$0.00
TOTAL VEHICLE OPERATIONS:			\$0.00

Total: \$0.00

COMMENTS:

- * Hourly Rate must include Hourly Wage and Benefit Rate.
- ** Overhead percent is eligible, may fluctuate per county and must not exceed 25%
- *** Mileage rates: County vehicle = After January 1, 2025 \$0.70
 Per federal audit guidelines, this rate cannot be exceeded.
 However, if your county's internal policy uses a lower rate, that rate may be applied.
- **** State-owned vehicle = \$0.285 per mile.
 ***** Not more than 10% of the award may be used for meetings, travel, administration and coordination costs (Refer to page 5 of Noxious Weed Grant Program RFP booklet)

2025 - 2028 WMAGP Budget

Colusa, Glenn & Tehama Counties WMA; Applicant Glenn County RCD

July 1, 2025 - June 30, 2028

WMA-24-003

STATE OF CALIFORNIA

California Department of Food and Agriculture

	CDFA Funding July 1, 2025 - June 30, 2026	CDFA Funding July 1, 2026 - June 30, 2027	CDFA Funding July 1, 2027 - June 30, 2028	Cost Share
Personnel Services - Weed Control				
Project Manager/Contract Management (\$85.09 per hr, 40 hours per year)	\$3,403.60	\$3,403.60	\$3,403.60	\$0.00
Project Coordinator (\$57.00 per hr, 50 hours per year)	\$2,850.00	\$2,850.00	\$2,850.00	\$0.00
Finance Officer (\$69.00 per hr, 14 hours per year)	\$966.00	\$966.00	\$966.00	\$0.00
Colusa, Glenn & Tehama Ag Biologists (\$82.00 per hr, 40 hours per year)	\$0.00	\$0.00	\$0.00	\$9,840.00
Subtotal Personnel Exp.	\$7,219.60	\$7,219.60	\$7,219.60	\$9,840.00
Operating Expenses				
Supplies: (must be itemized)				
	\$0.00	\$0.00	\$0.00	\$0.00
Equipment: (must be itemized)				
	\$0.00	\$0.00	\$0.00	\$0.00
Herbicides: (must be itemized)				
	\$0.00	\$0.00	\$0.00	\$0.00
Other				
Subcontractor Expenses: T&R Restore (pest control business)	\$32,013.00	\$32,013.00	\$32,013.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
Mileage for Weed Control \$0.70 x (Miles)	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Operation Exp.	\$32,013.00	\$32,013.00	\$32,013.00	\$0.00
Allowable Costs: (Not more than 10% of the award may be used for meetings, travel, administration, and coordination costs - i.e. \$40,000 CDFA Funding award total has max of \$4,000 for all combined)				
Meetings - NOTE 1	\$0.00	\$0.00	\$0.00	\$7,344.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Administration - NOTE 2	\$0.00	\$0.00	\$0.00	\$9,792.00
Copies	\$45.44	\$45.44	\$45.44	\$0.00
Mileage for Meetings, Training, Coordination \$0.70 x (Miles)	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$39,278.04	\$39,278.04	\$39,278.04	\$26,976.00
Indirect* (Max 10% of Personnel Costs)	\$721.96	\$721.96	\$721.96	
Total	\$40,000.00	\$40,000.00	\$40,000.00	\$26,976.00
Grant Total CDFA Funding	\$40,000.00	\$40,000.00	\$40,000.00	
Grant Total Cost Share				\$26,976.00
			\$120,000.00	